



INSTITUTION INNOVATION COUNCIL (IIC)

HC ID: IC202217340 (Ministry of Education Initiative)

Minutes of the HC First Half Yearly Meeting

Date: 17/06/2025

Venue: Principal's Chamber, Global Institution

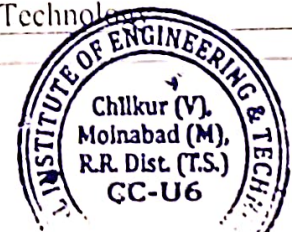
Time: 2:30 PM

1. Call to Order

The Quarter-2 meeting of the Institution's Innovation Council (IIC) was held on 17th June 2025 at 2:30 PM in the Principal's Chamber. The meeting was presided over by the President, IIC.

2. Attendees

S.No	Role	Name	Department	Designation
1	President	G Ahmed Zeeshan	---	Vice Principal
2	Vice President	Dr. M Kavitha	H & S	Head & Associate Professor
3	Convener	Dr. K I Dhanalekshmi	Chemistry	Assistant Professor
4	Internship Activity Coordinator	Noore Ilahi	CSE	Assistant Professor & HoD
5	ARIIA Coordinator	Md Altaf ur Rahman	ECE	Assistant Professor
6	Startup Activity Coordinator	Aamer Sohail	Mech	Assistant Professor & HoD
7	Innovation Activity Coordinator	Mrs. M. Shirisha	CSE (AI & ML)	Assistant Professor & HoD
8	IPR Activity Coordinator	Mrs. P. S. Vaishnavi	Civil	Associate Professor & HoD
9	Social Media Coordinator	Mr. Syed Mustalkhadri	Mech	Assistant Professor
10	RD Cell Coordinator	Sara Ali	CSE	Dean of Innovation & Technology



3. Agenda 1: Review of Half Yearly-1 Activities

The committee reviewed all activities conducted during Half Yearly -2. Participation levels, outcomes, and documentation were discussed.

Resolution:

- All pending activities will be completed along with Half Yearly -2 activities.
- Interdisciplinary participation will be improved.

4. Agenda 2: Review of R&D Activities

The ongoing research and development activities were reviewed.

Resolution:

- Departments will be encouraged to increase research output.
- Regular monitoring of R&D progress will be conducted.

5. Agenda 3: Innovation Data & Documentation

The committee emphasized proper documentation of innovation activities and submissions.

Resolution:

- All departments must maintain updated records of innovation activities.
- Timely submission of reports and data is mandatory.

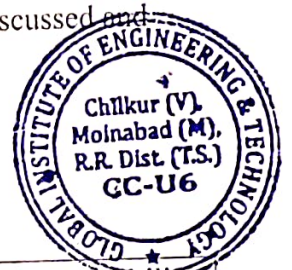
6. Agenda 4: Action Plan (Jan 2026 – June 2026)

The Convener presented the draft action plan for First Half Yearly, which was discussed and finalized.

Planned Activities (June–Dec 2025):

Mapped Institutional Innovation Events

Event Name	Mapped Activity	Key Outcomes	Responsibility
CSI Student Chapter Formation 2026	Institutional Development / Innovation Ecosystem Building	Formation of professional body; student memberships; technical activity roadmap	CSE
Smart India Hackathon 2026	National Level Hackathon / Innovation	Problem-solving solutions; prototype development;	CSE & All Depts



	Competition	potential YUKTI submissions	
Teachers Day Celebrations 2026	Social & Community Engagement Activity	Faculty-student interaction; recognition; institutional bonding	S&H / All Depts
Engineers Day 2026	Technical Event Innovation Awareness Program	Technical talks; innovation awareness; student participation	ECE / ME
National Conference (AICTE Sponsored)	Research & Innovation Activity	Paper presentations; publications; research collaboration; knowledge dissemination	All Depts

Resolution:

- The action plan is approved
- All activities must be completed by Dec 2026.

Agenda 5: Review of IIC Performance & Improvement Areas

The council reviewed current IIC performance and identified the following gaps:

Key Gaps Identified:


1. Limited industry collaboration
2. Need for increased innovation output (prototypes/YUKTI uploads)
3. Insufficient interdepartmental participation
4. Scope for improving documentation and timely reporting

Resolution:

- Strengthen industry partnerships through MoUs and expert sessions
- Increase focus on prototype development and innovation submissions
- Encourage cross-department collaboration
- Ensure strict adherence to documentation timelines

Copy to

- ❖ President IIC PRINCIPAL
- ❖ Deans and HoDs
- ❖ IQAC
- ❖ IIC Council members through HoD



PRINCIPAL
Global Institute of Engg. & Tech.
 Chilkur (V), Molnabad (M),
 R. R. Dist.

