

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY

(An Autonomous Institution)

(Approved by AICTE | NAAC Accreditation with 'A+' Grade | Accredited by NBA | Affiliated to JNTUH)

Beside Moinabad Police Station, Chilkur (V), Moinabad (M), R.R. Dist., T.S.-501 504

OUTCOME BASED EDUCATION WITH CHOICE BASED CREDIT SYSTEM

MASTER OF BUSINESS ADMINISTRATION

ACADEMIC REGULATIONS, COURSE CATALOGUE AND SYLLABUS - GR 25

**MBA Regular Two Year Master Degree Program
(for the batches admitted from the academic year 2025 - 2026)**

**These rules and regulation may be altered / changed from time to time by the academic council
FAILURE TO READ AND UNDERSTAND THE RULES IS NOT EXCUSE**

VISION

To bring forth students, professionally competent and socially progressive, capable of working across cultures meeting the global standards ethically.

MISSION

M1: To offer quality education for social upliftment that is affordable and accessible to all and in particular to rural students.

M2: To provide academic freedom, generate, disseminate and preserve knowledge with inter disciplinary approach in order to meet advanced industrial standards.

M3: To enable students to master innovative methodologies for research and skills required to become an entrepreneur.

M4: To emphasize on human values, professional ethics, social responsibility and environmental sustainability.

QUALITY POLICY

Global Institute of Engineering and Technology is committed to provide quality education through the state-of-the-art infrastructural and instructional facilities, Global Benchmarking, HR Synergy, consistent value enhancement, continual motivation and nurturing creativity.

PROGRAM OUTCOMES (PO'S)

- PO1: Managerial skills:** Apply knowledge of management theories and practices to solve business problems.
- PO2: Decision making skills:** Foster analytical and critical thinking abilities for data-based decision making.
- PO3: Ethics:** Ability to develop value based leadership ability.
- PO4: Communication skills:** Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of business.
- PO5: Leadership skills:** Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team environment.
- PO6: Entrepreneurial and Innovation skills:** Demonstrate the skills in evaluating business opportunity and identifying sources of potential funding, and develop as successful entrepreneurs.
- PO7: Strategic skills:** Analyze and formulate managerial strategies to sustain in dynamic global business environment.
- PO8: Technology skills:** Inculcate and develop technical skills to face the competitive world successfully.

CONTENTS

Section	Particulars	Page
1	Post-Graduate Degree Programme in Master of Business Administration (MBA)	1
2	Eligibility for Admission	1
3	MBA. Programme Structure	2
4	Course Registration	3
5	Rules to offer Elective Courses	4
6	Attendance Requirements	4
7	Academic Requirements	5
8	Evaluation - Distribution and Weightage of Marks	6
9	Examinations and Assessment – The Grading System	11
10	Grading Procedure	12
11	Computation of SGPA and CGPA	13
12	Illustration of Computation of SGPA and CGPA	14
13	Withholding of Results	14
14	Re-admission / Re-Registration	14
15	Award of Degree and Class	14
16	Conversion of CGPA into equivalent Percentage of Marks	15
17	Transitory Regulations	15
18	Student Transfers	16
19	Mapping with the Sustainable Development Goals	16
20	General	16
21	Frequently asked Questions and Answers about autonomy	17
22	Malpractice Rules	21
23	Course Catalogue	
24	Undertaking by Student/ Parent	

**“Take up one idea.
Make that one idea your life—think of it, dream of it, live on that idea.
Let the brain, muscles, nerves, every part of your body be full of that idea and just leave every other idea
alone. This is the way to success”**

Swami Vivekananda

PRELIMINARY DEFINITIONS AND NOMENCLATURES

Academic Council: The Academic Council is the highest academic body of the institute and is responsible for the maintenance of standards of instruction, education and examination within the institute. Academic Council is an authority as per UGC regulations and it has the right to take decisions on all academic matters including academic research.

Academic Autonomy: Means freedom to an institute in all aspects of conducting its academic programs, granted by UGC for Promoting Excellence.

Academic Year: It is the period necessary to complete an actual course of study within a year. It comprises two consecutive semesters i.e., Even and Odd semester.

AICTE: Means All India Council for Technical Education, New Delhi.

Autonomous Institute: Means an institute designated as autonomous by University Grants Commission (UGC), New Delhi in concurrence with affiliating University (Jawaharlal Nehru Technological University, Hyderabad) and State Government.

Backlog Course: A course is considered to be a backlog course if the student has obtained a failure grade in that course.

Betterment: Betterment is a way that contributes towards improvement of the students 'grade in any course(s). It can be done by either (a) re-appearing or (b) re-registering for the course.

Board of Studies (BOS): BOS is an authority as defined in UGC regulations, constituted by Head of the Organization for each of the departments separately. They are responsible for curriculum design and updation in respect of all the programs offered by a department.

Certificate Course: It is a course that makes a student to gain hands-on experience and skills required for holistic development in a specific area/field.

Choice Based Credit System (CBCS): The choice based credit system is one which provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching along with provision of choice for the student in the course selection.

Compulsory Course: Course required to be undertaken for the award of the degree as per the program.

Commission: Means University Grants Commission (UGC), New Delhi.

Continuous Internal Assessment: It is an examination conducted towards internal assessment.

Course: A course is a subject offered by the institute for learning in a particular semester.

Course Outcomes: The essential skills that need to be acquired by every student through a course.

Credit: A credit is a unit that gives weight to the value, level or time requirements of an academic course. The number of 'Contact Hours' in a week of a particular course determines its credit value. One credit is equivalent to one lecture hour per week or two hours per week of tutorials/ self-learning/ practical/ field work during a semester.

Credit Point: It is the product of grade point and number of credits for a course.

Cumulative Grade Point Average (CGPA): It is a measure of cumulative performance of a student over all the completed semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal points.

Curriculum: Curriculum incorporates the planned interaction of students with instructional content, materials, resources and processes for evaluating the attainment of Program Educational Objectives (PEO).

Degree with Specialization: A student who fulfills the entire program requirements of her/his discipline and successfully completes a specified set of professional elective courses in a specialized area is eligible to receive a degree with specialization like Finance, Marketing, Human Resource, Systems and Entrepreneurship etc.

Department: An academic entity that conducts relevant curricular and co-curricular activities, involving both teaching and non-teaching staff and other resources in the process of study for a degree.

Detention in a Course: Student who does not obtain minimum prescribed attendance in a course shall be detained in that particular course.

Elective Course: A course that can be chosen from a set of courses. An elective can be Professional / Open Elective.

Evaluation: Evaluation is the process of judging the academic performance of the student in his/her courses. It is done through a combination of continuous internal assessment and semester end examinations.

Grade: It is an index of the performance of the students in a said course. Grades are indicated by alphabets.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Institute: Means Global Institute of Engineering and Technology, Moinabad, R.R. Dist. unless indicated otherwise by the context.

Pre-requisite: A course, the knowledge of which is required for registration into higher level course.

Core: The courses that are essential constituents of each specialized discipline are categorized as professional core courses for that discipline.

Professional Elective: A course that is discipline centric. An appropriate choice of minimum number of such electives as specified in the program will lead to a degree with specialization.

Program: Means, Master of Business Administration (MBA).

Program Educational Objectives (PEO): The broad career, professional and personal goals that every student will achieve through a strategic and sequential action plan.

Project Work: It is a design or research based work to be taken up by a student during his/her IV semester to achieve a particular aim. It is a credit based course and is to be planned carefully by the student.

Re-Appearing: A student can reappear only in the semester end examination for the theory component of a course, subject to the regulations contained herein.

Registration: Process of enrolling into a set of courses in a semester of a Program.

Regulations: The regulations for MBA offered by Institute are designated as GR-25 and are binding on all the stakeholders.

Semester: It is a period of study consisting of 21 weeks of academic work equivalent to normally 90 working days. The odd semester starts usually in August/September and even semester in January/February every year.

Semester End Examinations: It is an examination conducted in all courses offered in a semester at the end of the semester.

S/he: Means —she and he both.

Student Outcomes: The essential skill sets that need to be acquired by every student during her/his program of study. These skill sets are in the areas of employability, entrepreneurial, social and behavioral.

University: Means the Jawaharlal Nehru Technological University Hyderabad (JNTUH), Hyderabad.

Words ‘he’, ‘him’, ‘his’ occur and the simply ‘she’, ‘her’ and ‘her’ also.

PREFACE

Dear Students,

The focus at GIET is to deliver value-based education with academically well qualified faculty and infrastructure. It is a matter of pride that GIET continues to be the preferred destination for students to pursue an MBA degree.

In the year 2023, GIET was granted academic autonomy status by University Grants Commissions, New Delhi under Jawaharlal Nehru Technology University Hyderabad. From then onwards, our prime focus is on developing and delivering a curriculum which caters to the needs of various stakeholders. The curriculum has unique features enabling students to develop critical thinking, solve problems analyze socially relevant issues, etc. The academic cycle designed on the basis of Outcome Based Education (OBE) strongly emphasizes continuous improvement and this has made our curriculum responsive to current requirements.

The curriculum at GIET has been developed by experts from academia and industry and it has unique features to enhance problem solving skills apart from academic enrichment. The curriculum of MBA program has been thoroughly revised as per AICTE / UGC / JNTUH guidelines and have incorporated unique features such as competency training / coding, industry driven elective, internship and many more. The curriculum is designed in a way so as to impart engineering education in a holistic approach towards Excellence.

I hope you will have a fruitful stay at GIET.

Dr. P Raja Rao

Principal

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ACADEMIC REGULATIONS FOR MBA REGULAR STUDENTS WITH EFFECT FROM THE ACADEMIC YEAR 2025-26 (GR-25)

1.0 Post-Graduate Degree Programme in Master of Business Administration (MBA)

Global Institute of Engineering & Technology (Autonomous) offers a **Two** Years (**Four** Semesters) full-time Master of Business Administration (**MBA**) Degree programme, under Choice Based Credit System (CBCS) in the Master of Business Administration (**MBA**) with effect from the academic year 2025-26.

2.0 Eligibility for Admission

- 2.1** Admission to the MBA programme shall be made subject to eligibility, qualification prescribed by the University from time to time.
- 2.2** Admission to the MBA programme shall be made on the basis of the merit rank obtained by the qualified student in ICET entrance test conducted by Telangana Government for MBA programme / an entrance test conducted by JNTUH/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.
- 2.3** The medium of instruction for MBA Programme will be **ENGLISH** only.

3.0 MBA Programme Structure

- 3.1** The MBA Programme of GIET is in Semester pattern, with Four Semesters consisting of Two academic years, each academic year having Two Semesters (Odd and Even Semesters).
- 3.2** The two-year MBA program consists of 105 compulsory credits and the student has to register for all 105 credits and earn all 105 credits for the award of MBA degree.
- 3.3** The student shall not take more than four academic years to fulfill all the academic requirements for the award of MBA degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in MBA programme.
- 3.4** UGC/AICTE specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these MBA academic regulations.

3.4.1 Semester Scheme

Semester Scheme The MBA Programme of GIET is in Semester pattern, consisting of Two academic years, each academic year having Two Semesters. The Post Graduate programme is of four academic years and there shall be two semesters in each academic year. There shall be a minimum of 15 weeks of instruction, excluding the mid-term and semester-end exams. Around 15 instruction hours, 30 instruction hours and 45 hours of learning need to be followed per one credit of theory course, practical course and project/field-based learning respectively. In each semester, there shall be ‘Continuous Internal Evaluation (CIE)’ and ‘Semester End Examination (SEE)’ under Choice Based Credit System (CBCS). The curriculum/course structure suggested by AICTE is followed as a reference document.

3.4.2 Credit Courses

All courses offered in each semester are to be registered by the student. Against each course in the course structure, the L: T: P: C (lecture periods: tutorial periods: practical periods: credits) pattern has been defined.

- One credit is allocated for one hour per week in a semester for lecture (L) or Tutorial (T) session.
- One credit is allocated for two hours per week in a semester for Laboratory/ Practical(P) session.
- One credit is allocated for three hours per week in a semester for Project/Mini-Project session.

For example, a theory course with three credit weightage requires three hours of classroom instruction per week, totaling approximately 45 hours of instruction over the entire semester.

3.4.3 Subject Course Classification

All courses offered for the MBA Degree Programme is broadly classified as follows. The Institute has followed in general the guidelines issued by AICTE/UGC/University.

S.No.	Broad Course Classification	Course Group/ Category	Course Description
1	Core Courses (CoC)	CC - Core Courses	Includes courses related to the Management
		Project Work	MBA Project or PG Project or Major Project
		Seminar / Pre-Submission Project Seminar	Seminar based on core contents related to Management
2	Other Core Courses (OCC)	Internship/ Industry Oriented Mini- project	Internship/ Industry Oriented Mini-Project
3	Elective Courses (EC)	PE - Professional Electives	Includes elective courses related to the specialization
		OE - Open Electives	Elective courses which include inter-disciplinary courses
4	Skill Development Courses (SDC)	Data Visualization Lab/ Analytics Lab	Courses designed to help individuals gain, improve, or refine specific skills

4.0 Course Registration

- 4.1 A Faculty Advisor or Mentor shall be assigned who will advise on the Course Structure and Curriculum, Choice/Option for Courses, based on his competence, progress, pre-requisites and interest.
- 4.2 The Academic Section of the College invites Registration Forms from students within 15 days from the commencement of class work through on-line submissions, ensuring date and time Stamping. The on-line Registration Requests for any current semester shall be completed two weeks before the commencement of SEEs (Semester End Examinations) of the preceding semester.
- 4.3 A Student can apply for on-line Registration, only after obtaining the written approval from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it shall be retained by Head of Department, Faculty Advisor and the Student).

- 4.4 Course options exercised through on-line registration are final and cannot be changed; further, alternative choices also will not be considered. However, if the course that has already been listed for registration by the Head of the Department in a semester could not be offered due to any inevitable or unexpected reasons, then the student shall be allowed to have alternative choice either for a new course (subject to offering of such a course), or for another existing course. Such alternative arrangements will be made by the Head of the Department, with due notification and time-framed schedule, within a week, but before the commencement of class-work of the semester.
- 4.5 The Head of the Department/ Course Coordinator should review vacant slots in the timetable of each section once in every week or fortnight. The vacant slots in the time-table may be allocated to the course teachers who could not take classes in proportion to the number of weeks completed from the commencement of the semester.

5.0 Rules to offer Elective courses

- 5.1 An elective course may be offered to the students, only if a minimum of 25% of class strength opts for it.
- 5.2 Same elective course for different sections may be offered by different faculty members. The selection of elective course by students will be based on first come first serve and / or CGPA criterion.
- 5.3 If the number of student's registrations are more than the strength of one section, then it is choice of the concerned Department to offer the same course for more than one section based on the resources available in the department.

6.0 Attendance requirements:

- 6.1 A student shall be eligible to appear for the semester-end examinations, if the student acquires a minimum of 75% of aggregate attendance of all the courses for that semester.
- 6.2 Shortage of attendance in aggregate upto 10% (securing 65% and above but below 75%) in each semester may be condoned by the college academic committee on genuine and valid grounds, based on the student's representation with supporting evidence.
- 6.3 **A stipulated fee of Rs.3,000/- shall be payable for condoning of shortage of attendance as notified in the respective college websites.**
- 6.4 Two hours of attendance for each theory course shall be considered, if the student appears for the mid-term examination of that course.
- 6.5 Shortage of attendance below 65% in aggregate shall in no case be condoned.
- 6.6 Students whose shortage of attendance is not condoned in any semester, are not eligible to take their semester-end examinations of that semester. They get detained and will not be

promoted to the next semester. Their registration for that semester as well as marks secured in CIE shall stand cancelled. They may seek re-registration for that semester in the next academic year.

- 6.7 A student fulfilling the attendance requirement in the present semester shall not be eligible for readmission into the same semester
- 6.8 A candidate shall acquire minimum required attendance courses-wise in at least three theory courses in each semester for promotion to next Semester.

7.0 Academic Requirements

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in clause no. 6. The performance of the candidate in each semester shall be evaluated course-wise, with a maximum of 100 marks per course (theory / laboratory), on the basis of Internal Evaluation (for 40 marks) and Semester End Examination (for 60 marks).

- 7.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each course, if he secures not less than 40% of marks (24 out of 60 marks) in the Semester End Examination (SEE), and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades and this implies securing 'B' Grade or above in a course.
- 7.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to a course, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he does not submit a report on summer internship or does not make a presentation of the same before the evaluation committee as per schedule. In such a case, he has to reappear for the same during the supplementary examinations as and when the notification is issued.
- 7.3 A student shall register for all courses for total of 105 credits as specified and listed in the course structure for the chosen specialization, put in the required attendance and fulfill the academic requirements for securing 105 credits obtaining a minimum of 'B' Grade or above in each course. Note: (1) The SGPA will be computed and printed on the marks memo only if the candidate passes in all the courses offered and gets minimum 'B' grade in all the courses. (2) CGPA is calculated only when the candidate passes in all the courses offered in all the semesters
- 7.4 Marks and Letter Grades obtained in all those courses covering the above specified 105 credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.
- 7.5 If a student registers for extra course(s) (in the parent specialization or other specializations of Management) other than those listed courses totaling to 105 credits as specified in the course structure, the performance in extra course(s) (although evaluated and graded using

the same procedure as that of the required 105 credits) will not be considered while calculating the SGPA and CGPA. For such extra course(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements.

- 7.6** Any student who got detained due to shortage of attendance in any course(s) in any semester, shall not be permitted to write the Semester End Examination of that course(s). However, he is eligible for re-registration of such course(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per course. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such course(s), and SGPA/CGPA calculations.
- 7.7** A student eligible to appear for the Semester End Examination in any course, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that course at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that course will be carried over, and added to the marks secured in the supplementary semester examination, for the purpose of evaluating his performance in that course.
- 7.8** A Student who fails to earn 105 credits as per the specified course structure, and as indicated above, within four academic years from the date of commencement of his first year first semester, shall forfeit his seat in MBA programme and his admission shall stand cancelled.

8.0 Evaluation - Distribution and Weightage of Marks

The performance of a student in each semester shall be evaluated course-wise (irrespective of credits assigned) for a maximum of 100 marks. The MBA project work (main project viva voce) will also be evaluated for 100 marks.

- 8.1** For the theory courses 60 marks shall be awarded for the performance in the Semester End Examination and 40 marks shall be awarded for Continuous Internal Evaluation (CIE).

In CIE, for theory courses, during a semester, there shall be two mid-term examinations. Each MidTerm examination consists of two parts i) **Part – A** for 10 marks, ii) **Part – B** for 20 marks with a total duration of 2 hours as follows:

1. Mid-Term Examination for 30 marks:
 - a. Part - A: Objective/quiz paper/Short Note questions for 10 marks.
 - b. Part - B: Descriptive paper for 20 marks.

The objective/quiz paper is set with multiple choice, fill-in the blanks and match the following type of questions for a total of 10 marks. The descriptive paper shall contain 6 full questions out of which, the student has to answer 4 questions, each carrying 5 marks. The average of the two Mid Term Examinations shall be taken as the final marks for Mid Term Examination (for 30 marks).

Average of the marks secured in the two Mid-Term Examinations conducted carries 30 marks weightage in CIE, the first Mid-Term examinations is conducted in the middle of the Semester and second Mid-Term examinations during the last week of instruction.

The remaining 10 marks of Continuous Internal Evaluation are distributed as follows:

2. Assignment for 5 marks. (Average of 2 Assignments each for 5 marks)
3. PPT/ Poster Presentation/ Case Study/ Video presentation/ Survey/ Field Study/ Group discussion/ Role Play on a topic in the concerned course for 5 marks before II Mid-Term Examination.

While the first mid-term examination shall be conducted on 50% of the syllabus, the second midterm examination shall be conducted on the remaining 50% of the syllabus.

Five (5) marks are allocated for assignments (as specified by the subject teacher concerned). The first assignment should be submitted before the conduct of the first mid-term examination, and the second assignment should be submitted before the conduct of the second mid-term examination. The average of the two assignments shall be taken as the final marks for assignment (for 5 marks).

PPT/Poster Presentation/ Case Study/Video presentation/Survey/Field Study/Group discussion /Role Play on a topic in the concerned course for 5 marks before II Mid-Term Examination.

- 8.2** In case of a student who has failed to attend the CIA1 or CIA2 on a scheduled date, shall be deemed that the student has dropped the examination. However, in case a student could not take the test on scheduled date due to genuine reasons, may appeal to the HOD / Principal. The HOD / Principal in consultation with the class in-charge shall decide about the genuineness of the case and decide to conduct Make-Up Examination to such

candidate on the date fixed by the Examinations Control Office but before commencement of the concerned semester end examinations.

8.3 Semester End Examination for theory courses

8.3.1 Theory Courses:

The semester end examinations (SEE), for theory courses, will be conducted for 60 marks consisting of two parts viz. i) Part- A for 10 marks and ii) Part - B for 50 marks.

- Part-A is compulsory, consists of five short answer questions covering all units of syllabus; each question carries two marks.
- Part-B consists of five questions carrying 10 marks each. There shall be two questions asked in the question paper from each unit with either-or choice and the student should answer either of the two questions. The student shall answer one question from each of five units.

8.3.2 Duration of SEE: The duration of Semester End Examination is 3 hours.

8.4 Semester End Examination for Practical Courses

For practical courses there shall be a Continuous Internal Evaluation (CIE) during the semester for 40 marks and semester-end examination for 60 marks. The breakup of the continuous internal evaluation for 40 marks is as follows:

1. 10 marks for a write-up on day-to-day experiments in the laboratory (in terms of aim, components/procedure, expected outcome).
2. 10 marks for viva-voce (or) tutorial (or) case study (or) application (or) poster presentation of the course concerned.
3. 10 marks for the internal practical examination conducted by the laboratory teacher concerned.
4. The remaining 10 marks are for Laboratory Report/Project and Presentation, which consists of the Design (or) Software / Hardware Model Presentation (or) App Development (or) Prototype submission which shall be evaluated after completion of laboratory course and before semester end practical examination.

The Semester End Examination for practical courses shall be conducted with an external examiner and the laboratory course teacher. The external examiner shall be appointed from the college outside their cluster and not from group colleges.

In the Semester End Examination for practical courses held for 3 hours, rubrics of evaluation for 60 marks is as given below:

1. 10 marks for write-up
2. 15 for experiment/program
3. 15 for evaluation of results
4. 10 marks for presentation on another experiment/program in the same laboratory course and
5. 10 marks for viva-voce on concerned laboratory course.

For any change of experiment, 5 marks will be deducted from the total of 60 marks. If second time change of experiment is requested, another five marks will be deducted from the 60 marks. No third change will be permitted.

- 8.5** For conducting laboratory end examinations, one internal examiner and one external examiner are to be appointed by the Principal of the College and this is to be informed to the Director of Evaluation within two weeks, before commencement of the lab end examinations. The external examiner should be selected from outside the college concerned but within the cluster. No external examiner should be appointed from any other College which is run by the same Management. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examinations as and when conducted.
- 8.6** There shall be a summer internship during the summer vacation of I Year II Semester and the evaluation is done in II Year I Semester. Summer internship Report has to be submitted to the department after approval by the concerned supervisor/mentor and the Head of the department. Summer internship Report is evaluated for 100 marks. The report has to be evaluated by the Head, Supervisor/ mentor and a senior faculty of the department. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examinations as and when conducted.
- 8.7** Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.
- 8.8** A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the MBA programme.
- 8.9** Registration of Project Work: A candidate is permitted to register for the project work at the beginning of II Year II Semester after satisfying the attendance requirement in all the courses, both theory and laboratories upto II Year I Semester.
- 8.10** After satisfying 8.9, a student, in consultation with his Project Supervisor, has to present the title, objective, and plan of action of his project work to the Project Review Committee (PRC) for approval within **two weeks** from the commencement of II Year II Semester. The student can initiate the Project work after obtaining the approval of the PRC. The Supervisor

and PRC will examine the progress of the Project Work during pre-submission project seminar. For the course 'pre-submission project seminar', there will be only internal evaluation for 100 marks. Evaluation shall be done by the PRC for 60 marks and the Supervisor shall evaluate the work for another 40 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examination as and when notification is issued. Pre-submission project seminar has to be conducted along with 1st and 2nd mid-term examinations.

- 8.11** If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 8.12** A candidate is permitted to submit project thesis with the approval of PRC not earlier than 16 weeks from the date of commencement of fourth semester. For the approval of PRC, the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC during the Pre-submission project seminar at 2nd mid-term examinations.
- 8.13** After approval from the PRC, a soft copy of the thesis should be submitted for anti-plagiarism check and the plagiarism report should be submitted to the University and be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than 30%. If the similarity index is more than the required percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of resubmissions of thesis after plagiarism check is limited to two. The candidate has to register for the Project work and work for one semester. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.
- 8.14** Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute.
- 8.15** The thesis shall be adjudicated by an external examiner selected by the Institute. For this, the Principal of the College/School/Institute shall submit a panel of three examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.
- 8.16** If the report of the external examiner is unsatisfactory, the student shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.

- 8.17** If the report of the external examiner is satisfactory, the Head of the Department shall coordinate and make arrangement for the conduct of Main Project Viva - Voce examination. The Main Project Viva-Voce examination will be evaluated for 100 marks. The Main Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis. The candidate has to secure a minimum of 50% of marks in Main Project Viva-Voce examination. For Main Project Viva – Voce examination one external examiner shall be allotted for a group of three to ten students. The Main Project VivaVoce examination shall be conducted within two weeks after completion of the fourth semester end examinations. The Students need to prepare the PPT (Slides) of the project work for the Viva –voce examination.
- 8.18** If he fails to fulfill the requirements as specified in 8.17, he will reappear for the Main Project Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the board within a specified time period (within four years from the date of commencement of his first year first semester).
- 8.19** The Main Project Viva-Voce External examination marks must be submitted to the Institute on the day of the examination.

8.20 Skill Development Courses:

Two Skill Development Courses are included in the Curriculum in II-1 and II-2 semesters. Each Skill Development Course carries two credits. The evaluation pattern will be same as that of a laboratory course including the internal and external assessments.

The objective of Skill Courses is to develop the cognitive skills as well as the psycho-motor skills.

9.0 Examinations and Assessment - The Grading System

- 9.1** Grades will be awarded to indicate the performance of each student in each Theory course, or Lab. /Practical course, or Seminar, or Project, etc., based on the percentage of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) and a corresponding Letter Grade shall be given.
- 9.2** As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured in a Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
90% and above ($\geq 90\%$, $\leq 100\%$)	O (Outstanding)	10
Below 90% but not less than 80% ($\geq 80\%$, $\leq 90\%$)	A ⁺ (Excellent)	9
Below 80% but not less than 70% ($\geq 70\%$, $\leq 80\%$)	A (Very Good)	8
Below 70% but not less than 60% ($\geq 60\%$, $\leq 70\%$)	B ⁺ (Good)	7
Below 60% but not less than 50% ($\geq 50\%$, $\leq 60\%$)	B (above Average)	6
Below 50% ($< 50\%$)	F (FAIL)	0
Absent	Ab	0

- 9.3** A student obtaining 'F' Grade in any course is deemed to have 'failed' and is required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those courses will remain as obtained earlier.
- 9.4** If a student has not appeared for the examinations, 'Ab' Grade will be allocated to him for any course and shall be considered 'failed'. Such student will be required to re-appear for supplementary/make-up exam as and when conducted. The internal marks in those courses will remain the same as those obtained earlier.
- 9.5** A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.
- 9.6** In general, a student shall not be permitted to repeat any Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.
- 9.7** A student earns Grade Point (GP) in each Course, on the basis of the Letter Grade obtained by him in that Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Course. Credit Points (CP) = Grade Point (GP) x Credits For a Course
- 9.8** The student passes the Course only when he gets $GP \geq 6$ (B Grade or above).

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points secured from all Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to two decimal places. SGPA is thus computed as

$$SGPA = \frac{\sum_{i=1}^n (C_i \cdot G_i)}{\sum_{i=1}^n C_i}$$

where ‘i’ is the course indicator index (considering all courses in a semester), ‘N’ is the no. of courses registered for the semester (as listed under the course structure of the branch), C_i is the no. of credits allotted to the i^{th} course, and G_i represents the grade points corresponding to the letter grade awarded for that i^{th} course.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, at the end of each Semester, as per the formula

$$CGPA = \frac{\sum_{j=1}^m (C_j \cdot G_j)}{\sum_{j=1}^m C_j}$$

where ‘M’ is the total no. of courses corresponding to the best 160 credits from the courses registered in all eight semesters, ‘j’ is the course indicator index (takes into account all courses from 1 to 8 semesters), C_j is the no. of credits allotted to the j^{th} course, and G_j represents the grade points (GP) corresponding to the letter grade awarded for that j^{th} course.

Course	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	4*8 = 32
Course 2	4	O	10	4*10 = 40
Course 3	4	B	6	4*6 = 24
Course 4	3	B	6	3*6 = 18
Course 5	3	A+	9	3*9 = 27
Course 6	3	B	6	3*6 = 18
	21			159

$$SGPA = 159/21 = 7.57$$

Illustration of calculation of CGPA from SGPA

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	24*7 = 168
Semester II	24	6	24*6 = 144
Semester III	24	6.5	24*6.5 = 156
Semester IV	24	6	24*6 = 144
	96		612

$$\text{CGPA} = 612/96 = 6.37$$

- 9.11** SGPA of a semester will be mentioned in the semester Memorandum of Grades if all courses of that semester are cleared in first attempt. Otherwise, the SGPA shall be mentioned only on the Memorandum of Grades in which sitting he passed his last exam in that semester.

10.0 Withholding of Results

If the student has not paid the dues, if any, to the Institute or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.

11.0 Re-Admission / Re-Registration

11.1 Re-Admission for Discontinued Student

A student, who has discontinued the MBA degree programme due to any reason whatsoever, may be considered for 'readmission' into the same degree programme (with the same specialization) with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned.

- 11.2** A student detained due to shortage of attendance shall be admitted in the same semester in the successive academic years with the academic regulations of the batch into which he seeks reregistration, with prior permission from the authorities concerned.

12.0 Award of Degree and Class

- 12.1** If a student who registers for all the Courses listed in the Course Structure and secures the required number of 105 Credits within 4 academic years from the date of commencement of the first academic year, shall be declared to have qualified for the award of the MBA Degree that he was admitted into.

12.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of MBA Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	≥ 7.5
First Class	$6.5 \leq \text{CGPA} < 7.5$
Second Class	$6.00 \leq \text{CGPA} < 6.5$

A student with final CGPA (at the end of the MBA Programme) < 6.00 shall not be eligible for the Award of Degree.

13.0 Conversion of CGPA into equivalent Percentage of Marks

The following formula shall be used for the conversion of CGPA into equivalent marks, whenever it is necessary

$$\text{Percentage (\%)} \text{ of Marks} = (\text{Final CGPA} - 0.5) \times 10$$

14.0 Transitory Regulations:

A. For students detained due to shortage of attendance:

1. A Student who has been detained in I year of GR-24 Regulations due to lack of attendance, shall be permitted to join I year I Semester of GR-25 Regulations and he is required to complete the study of MBA programme within the stipulated period of four academic years from the date of first admission in I Year.
2. A student who has been detained in any semester of II year of GR-24 regulations for want of attendance, shall be permitted to join the corresponding semester of GR-25 Regulations and is required to complete the study of MBA within the stipulated period of four academic years from the date of first admission in I Year. The GR-25 Academic Regulations under which a student has been readmitted shall be applicable to that student from that semester. See rule (B) for further Transitory Regulations.

B. For readmitted students in GR-25 Regulations:

3. A student who has failed in any course under any regulation has to pass those courses in the same regulations.

4. The maximum credits that a student acquires for the award of degree, shall be the sum of the total number of credits secured in all the regulations of his/her study including GR-25 Regulations. There is NO exemption of credits in any case.
5. If a student is readmitted to GR-25 Regulations and has any course with 80% of syllabus common with his/her previous regulations, that particular course in GR-25 Regulations will be substituted by another course to be suggested by the Institute.

Note: If a student readmitted to GR-25 Regulations and has not studied any courses/ topics in his / her earlier regulations of study which is prerequisite for further courses in GR-25 Regulations, the College Principals concerned shall conduct remedial classes to cover those courses/ topics for the benefit of the students.

15.0 Student Transfers

- 15.1 There shall be no branch transfers after the completion of admission process.

16.0 Mapping with the Sustainable Development Goals

All the courses specified in the course structure of every programme are mapped with the one or more sustainable development goals.

17.0 General

- 17.1 Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or one hour of practical work/field work per week.
- 17.2 Credit Point: It is the product of grade point and number of credits for a course.
- 17.3 Wherever the words “he”, “him”, “his”, occur in the regulations, they shall include “she”, “her”.
- 17.4 The academic regulation should be read as a whole for the purpose of any interpretation.
- 17.5 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Academic Council of GIET(A) is final.
- 17.6 The Institute may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the Principal.

18. FREQUENTLY ASKED QUESTIONS AND ANSWERS ABOUT AUTONOMY

1. Who grants Autonomy? UGC, Govt., AICTE or University

In case of colleges affiliated to a university and where statutes for grant of autonomy are ready, it is the respective University that finally grants autonomy but only after concurrence from the respective state Government as well as UGC. The State Government has its own powers to grant autonomy directly to Govt. and Govt. aided Colleges.

2. Shall GIET award its own Degrees?

No. Degree will be awarded by Jawaharlal Nehru Technological University, Hyderabad with a mention of the name GIET on the Degree Certificate.

3. What is the difference between a Deemed University and an Autonomy College?

A Deemed University is fully autonomous to the extent of awarding its own Degree. A Deemed University is usually a Non-Affiliating version of a University and has similar responsibilities like any University. An Autonomous College enjoys Academic Autonomy alone. The University to which an autonomous college is affiliated will have checks on the performance of the autonomous college.

4. How will the Foreign Universities or other stake - holders know that we are an Autonomous College?

Autonomous status, once declared, shall be accepted by all the stake holders. The Govt. of Telangana mentions autonomous status during the First Year admission procedure. Foreign Universities and Indian Industries will know our status through our website.

5. What is the change of Status for Students and Teachers if we become Autonomous?

An autonomous college carries a prestigious image. Autonomy is actually earned out of our continued past efforts on academic performances, our capability of self- governance and the kind of quality education we offer.

6. Who will check whether the academic standard is maintained/ improved after Autonomy? How will it be checked?

There is a built-in mechanism in the autonomous working for this purpose. An Internal Committee called Academic Program Evaluation Committee, which will keep a watch on the academics and keep its reports and recommendations every year. In addition, the highest academic council also supervises the academic matters. The standards of our question papers, the regularity of academic calendar, attendance of students, speed and transparency of result declaration and such other parameters are involved in this process.

7. Will the students of GIET as an Autonomous College qualify for University Medals and Prizes for academic excellence?

No. GIET has instituted its own awards, medals, etc. for the academic performance of the students. However for all other events like sports, cultural on co-curricular organized by the University the students shall qualify.

8. Can GIET have its own Convocation?

No. Since the University awards the degree the convocation will be that of the University, but there will be Graduation Day at GIET.

9. Can GIET give a provisional degree certificate?

Since the examinations are conducted by GIET and the results are also declared by GIET, the college sends a list of successful candidates with their final Grades and Grade Point Averages including CGPA to the affiliating university. Therefore with the prior permission of the university the institute will be entitled to give the provisional certificate.

10. Will Academic Autonomy make a positive impact on the Placements or Employability?

Certainly. The number of students qualifying for placement interviews is expected to improve, due to rigorous and repetitive classroom teaching and continuous assessment. Also the autonomous status is more responsive to the needs of the industry. As a result therefore, there will be a lot of scope for industry oriented skill development built-in into the system. The graduates from an autonomous college will therefore represent better employability.

11. What is the proportion of internal and External Assessment as an Autonomous College?

Presently, it is 60% external and 40% internal. As the autonomy matures the internal assessment component shall be increased at the cost of external assessment.

12. Is it possible to have complete Internal Assessment for Theory or Practicals?

Yes indeed. We define our own system. We have the freedom to keep the proportion of external and internal assessment component to choose.

13. Why Credit based Grade System?

The credit based grade system is an accepted standard of academic performance the world over in all Universities. The acceptability of our graduates in the world market shall improve.

14. What exactly is a Credit based Grade System?

The credit based grade system defines a much better statistical way of judging the academic performance. One Lecture Hour per week of Teaching Learning process is assigned One Credit. One hour of laboratory work is assigned half credit. Letter Grades like A, B,C,D, etc. are assigned for a Range of Marks. (e.g. 91% and above is A+, 80 to 90 % could be A etc.) in Absolute Grading System while grades are awarded by statistical analysis in relative grading system. We thus dispense with sharp numerical boundaries. Secondly, the grades are associated with defined Grade Points in the scale of 1 to 10. Weighted Average of Grade Points is also defined Grade Points are weighted by Credits and averaged over total credits in a Semester. This process is repeated for all Semesters and a CGPA defines the Final Academic Performance.

15. What are the norms for the number of Credits per Semester and total number of Credits for UG/PG program?

These norms are usually defined by UGC or AICTE. Usually around 25 Credits per semester is the accepted norm.

16. What is a Semester Grade Point Average (SGPA)?

The performance of a student in a semester is indicated by a number called SGPA. The SGPA is the weighted average of the grade points obtained in all the courses registered by the student during the semester.

$$SGPA = \frac{\sum_{i=1}^n (C_i \cdot G_i)}{\sum_{i=1}^n C_i}$$

Where, C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course and i represent the number of courses in which a student registered in the concerned semester. SGPA is rounded to two decimal places.

17. What is a Cumulative Grade Point Average (CGPA)?

An up-to-date assessment of overall performance of a student from the time of his first registration is obtained by calculating a number called CGPA, which is weighted average of the grade points obtained in all the courses registered by the students since he entered the Institute.

$$CGPA = \frac{\sum_{j=1}^m (C_j \cdot G_j)}{\sum_{j=1}^m C_j}$$

Where, S_j is the SGPA of the j^{th} semester and C_j is the total number of credits upto the semester and m represent the number of semesters completed in which a student registered upto the semester. CGPA is rounded to two decimal places.

18. Is there any Software available for calculating Grade point averages and converting the same into Grades?

Yes, the institute has its own **ERP** software for calculation of SGPA, CGPA, etc.

19. Will the teacher be required to do the job of calculating SGPAs etc. and convert the same into Grades?

No. The teacher has to give marks obtained out of whatever maximum marks as it is. Rest is all done by the computer.

20. Will there be any Revaluation or Re-Examination System?

Yes. There will be revaluation if the examinee is not satisfied with the marks secured in the examination.

21. How fast Syllabi can be and should be changed?

Autonomy allows us the freedom to change the syllabi as often as we need.

22. Will the Degree be awarded on the basis of only final year performance?

No. The CGPA will reflect the average performance of all the semester taken together.

23. What are Statutory Academic Bodies?

Governing Body, Academic Council, Examination Committee and Board of Studies are the different statutory bodies. The participation of external members in everybody is compulsory. The institute has nominated professors from University (the officers of the rank of Pro-vice Chancellor, Deans and Controller of Examinations) and also the reputed industrialist and industry experts on these bodies.

24. Who takes Decisions on Academic matters?

The Governing Body of institute is the top academic body and is responsible for all the academic decisions. Many decisions are also taken at the lower level like Boards of Studies. Decisions taken at the Board of Studies level are to be ratified at the Academic Council and Governing Body.

25. What is the role of Examination committee?

The Examinations Committee is responsible for the smooth conduct of internal, End Semester and make up Examinations if any. All matters involving the conduct of examinations spot valuations, tabulations preparation of Grade Sheet etc fall within the duties of the Examination Committee.

26. Is there any mechanism for Grievance Redressal?

The institute has grievance redressal committee, headed by the Principal and Convenors as Dean - Student affairs and Dean - AAR & NPTEL & IQAC.

27. How many attempts are permitted for obtaining a Degree?

All such matters are defined in Rules & Regulation.

28. Who declares the result?

The result declaration process is also defined. After tabulation work wherein the SGPA, CGPA and final Grades are ready, the entire result is reviewed by the Moderation Committee. Any unusual deviations or gross level discrepancies are deliberated and removed. The entire result is discussed in the Examinations and Result Committee for its approval. The result is then declared on the institute notice boards as well put on the web site and Students Corner. It is eventually sent to the University.

29. Who will keep the Student Academic Records, University or GIET?

It is the responsibility of the Examination Control Office of the institute to keep and preserve all the records.

30. What is our relationship with the JNT University?

We remain an affiliated college of the JNT University. The University has the right to nominate its members on the academic bodies of the college.

31. Shall we require University approval if we want to start any New Courses?

Yes, it is expected that approvals or such other matters from an autonomous college will receive priority.

32. Shall we get autonomy for PG and Doctoral Programs also?

Yes, presently our PG programs also enjoying autonomous status.

19. MALPRACTICE RULES

DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS

S.No	Nature of Malpractices / Improper conduct	Punishment
	<i>if the candidate:</i>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculator, cell phone, pager, palm computer or any other form of material concerned with or related to the course of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the course of the examination)	Expulsion from the examination hall and cancellation of the performance in that course only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that course only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the course of the examination (theory or practical) in which the candidate is appearing.	Expulsion if the candidate is caught repeatedly in malpractice during the end semester of the examinations (Under any of the 12 clauses) more than 2 times in an examination notification, he/she shall be expelled.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the courses of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all semester end examinations. The continuation of the course by the candidate is course to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or	Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has already

	answer book or additional sheet, during or after the examination.	appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all semester end examinations. The continuation of the course by the candidate is course to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that course.
6.	Refuses to obey the orders of the Controller of Examinations /Additional Controller of Examinations/any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the COE or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the COE or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the Institute premises or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that course and all other courses the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the courses of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears off the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all semester end examinations. The continuation of the course by the candidate is course to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate

		has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat.
9	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that course and all other courses the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the Academic Council of GIET(A) for further action to award suitable punishment.	

**FAILURE TO READ AND UNDERSTAND
THE REGULATIONS IS NOT AN EXCUSE**