



GLOBAL Institute Of Engineering & Technology

(Approved by AICTE & Affiliated to JNTUH)

Estd -2006

Recognized, Sec 2(f), UGC Act 1956; ISO 9001 : 2015 Certified

Beside Moinabad Police Station, Chilkur (V), Moniabad (M), R.R. Dist., T.S - 501 504.

Phone : 040-66612734, 9951182039.

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website:www.globalhyd.edu.in

JNTUH (U6)

EAMCET CODE : GLOB

Ref: GIET/IQAC Meeting/2019-20 /I/01

Date 29-08-2019.

Circular

IQAC meeting is scheduled on 01-11-2019 at 10:30 AM in the Conference Hall. The IQAC Members are requested make it convenient to attend the meeting as per the schedule.

AGENDA

1. Constitution of IQAC Committee as per NAAC Composition and Roles and Responsibilities of Each Member
2. Discussion on the introduction of new courses, in the next academic year.
3. Review of the activities conducted in between the dates 01.11.2019-01.08.2019.
4. Review of B.Tech 1 year Introduction Program.
5. Review of Anti Ragging activities for the academic year 2019-2020.
6. Discussion on steps to improve the quality of Teaching -Learning.
7. Discussion on the quality of students admitted to the B.Tech course..
8. Any other point with the permission of the chair.


Coordinator IQAC

Coordinator-IQAC
Internal Quality Assurance Cell
Global Institute of Engineering & Technology
Chilkur (V), Moinabad (M), R.R. Dist.-501 504. T&E





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Ref: GIET/IQAC Meeting/2019-20 /1/02

Date 01-11-2019.

Internal Quality Assurance Cell(IQAC)

Minutes of the IQAC meeting held on 01-11-2019 at 10:30 AM

The following points were discussed and resolved in the meeting:

1. Constitution of IQAC as per NAAC Composition

Meeting started with Introduction of IQAC Committee and Responsibilities of Each members has been discussed.

2. Discuaaion on the introduction of new courses, computer-oriented, in the next academic year.

Members felt the need for new computer-oriented courses in the place of traditional courses. In this regard, members proposed to apply for the new course such as Artificial Intelligence & Machine Learning, Data science, Cyber Security etc, and requested the principal to take necessary action.

3. Review of the activities conducted in between 01.11.2019-01.08.2019.

Several activities were conducted during the mentioned period by various departments. The details are enclosed.

4. Review of B.Tech 1 Year Induction Programme

i. B.Tech 1 Year Induction Programme : HOD First year presented a report o B.Tech 1 Year Induction Program. The program introduced about the course, about the prospects as well as the methodology of learning to be adopted for the successful completion of the course to the new students.

5. Review of Anti Ragging activities for the academic year 2019-2020.

Anti-Ragging Co-Ordinator, Explained about the anti-ragging activities and ARS and ARC for the academic year 2019-2020.

6. Discussion on steps improve the quality of teaching of Learning

Members discussed on following points:



- I. Preparation and approval of department-level event calendar before the commencement of the semester and the events are prepared well in advance.
- ii. Syllabus coverage in each semester is monitored by the department academic committee and to take necessary steps if any needed. Decided to conduct Unit wise practice exams to observe the learning of the Students.
- iii. Add on Courses such as SWAYAM-NPTEL. Coursera, IIT Bombay Spoken Tutorial. IEEE etc.

7. Discussion on the quality of Students admitted to the B. Tech Course.

Dean presented the data on quality of Students admitted to the B. Tech Course.


8. Any other point with the permission of the chair.

The following points are shared.

- i. IQAC proposed a mentoring diary for each student. The copies are provided to HOD's for Discussion. The Suggestions by HOD's are Considered and asked all Hod's to maintain the mentoring dairy.
- ii. A Debate competition was conducted on the eve of Teachers' Day 5th September 2019.
- iii. Faculty of Department of ECE has completed the course with an 'A' grade passed in various online courses (LateX101x) LaTeX for Students, Engineers and Scientists) offered by IIT-B.
- iv. National Digital Library (NDL) Registrations. All the faculty members have registered in National Digital Library.
- v. Placement officer Mr. P. Saileela Vaishnavi, Head of CE Department submitted report of placements

There being no further point, the meeting concluded at 01:00 P.M




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ATTENDANCE

Name	Designation	Designation in IQAC	Signature
Dr. K Sivalingam	Principal	Chairperson	
Dr. Ravindra Tiwari	Professor of H&S and Dean	Member	
Mrs. PSL Vaishnavi	Head CE and TPO	Member	
Mr. Khaja Khader Mohiuddin	Head EEE and OIE	Member	
Mr. Syed Mazharuddin	Head CSE	Member	
Mr. Aamer Sohail	Head ME	Member	
Mrs. M Kavitha	Head H&S	Member	
Ms. V Renuka	NSS PO	Member	
Ms. K Dhanalakshmi	ECE II Year (Student Representative)	Member	
Mr. Mohammed Abdul Majeed Khan	CSE I Year (Student Representative)	Member	
Mr. PV G Satish	IPS(Alumnus)	Member	
Mr. Shareef Ali	Technical Manager, Oracle (Alumnus)	Member	
Mrs. Swaroopa Andrews	Chilkur Village Sarpanch	Member	
Mr. Shaik Mastan	HR, Check Mark	Member	
Mrs Ratnam Bhagya Lakshmi	Lecturer(Parent Representative)	Member	
Mr. P Suresh	Office Representative	Member	
Mr. G Ahmed Zeeshan	Head ECE	Co-ordinator	





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Ref GIET/ IQAC Meeting/2019-20/II/01

Date 22-1-2020

Circular

IQAC meeting is scheduled on 02-02-2020 as 10:30 AM in IQAC Room. The IQAC Members are requested to make it convenient to attend the meeting as per the schedule.

AGENDA

1. Review of minutes of the IQAC meeting held on 01-11-2019
2. Review of the activities conducted in between 01-11-2019-02-02-2020.
3. Discussion on Academic Audit reports of 18-19 and actions taken.
4. Discussion on identifying and supporting academically weak students and encouraging bright students.
5. Discussion of the Student Support System for mentoring.
6. Discussion on IQAC Quality Initiatives with reference to use and enrichment of ICT infrastructure.
7. Discussion on applying for B Tech Computer Science and Engineering (AIML) with intake 60 in the place of closure of intake in B. Tech Electrical & Electronics Engineering course from the academic year 2020-21 from AICTE & JNTUH.
8. Discussion on Feedback analysis and corrective measures taken with reference to Teaching-Learning/curriculum.
9. Discussion on students Placement, Higher Studies, and Entrepreneurship activities.
10. Any other points with the permission of the Chair.




COORDINATOR

Coordinator-IQAC
Internal Quality Assurance Cell
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Ref: GIET/IQAC Meeting 2019-20/II/02

Date:02-02-2020

Internal Quality Assurance Cell(IQAC)

Minutes of IQAC Meeting held on 02-02-2020 at 10:30 AM in the IQAC Room Date: 02-02-2020.

The following points were discussed, and decisions taken place in the Meeting:

1. Review of minutes of the IQAC meeting held an 01-11-2019.

Reviewed minutes of the IQAC meeting held on 01-11-2019.

2. Review of the activities conducted in between 01.11.2019-02.02.2020.

Several activities were conducted during the mentioned period by various departments. The details are enclosed.

3. Discussion on Academic Audit reports of 18-19 and actions taken.

The academic audit reports of academic year 18-19 were discussed. Each year, the college conducts an academic audit of each department and various comes through IQAC is under to improve and maintain the quality of education The Committee formed with HODs of Department, and Academic peer members evaluated once in a academic session as per the academic plan reviewed that academic progress and submitted a report.

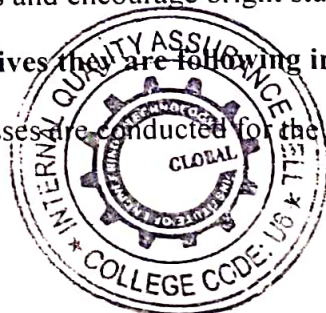
The academic audit contents of T-L Process. Use of ICT tool, technical seminar, Internships, training, Industrial visit Co-curricular and Extra-curricular activities Extension Activities. Project work, Parents Teacher Meeting, Department Events Research Work, Counseling and Mentoring Alumni, Placement Details MoU Activities College Level Events are considered for evaluation.

4. Discussion on identifying and supporting academically weak students and encouraging bright students.

In each semester, the slow and advanced learners are identified based on the previous semester's results and midterm examinations. The respective HODs prepare a list of academically weak students and encourage bright students.

HODs reported the initiatives they are following in order to assist slow learners

- Tutorial/Remedial classes are conducted for the courses after the MID-I exam



- In order to improve their understanding of the concepts, students are divided into groups and discussed among themselves.
- Conducting unit tests for every completed unit so the student can prepare easy for the end-of-semester exam.

HODs reported the Initiatives they are following for Motivating Advanced Learners

Advanced learners have adequate resources at the institute to explore the Knowledge including a Project Lab, an IOT Lab, etc with the assistance of faculty who has experience in these areas. Students are encouraged to enroll in online certification courses such as NPTEL SWAYAM IIT BOMBAY SPOKEN TUTORIAL COURSERA UDEMY. edX. etc.

- Project/Research labs are available even after class hours They are encouraged and supported to attend conferences, workshops, project expos, and hackathons. Students are also encouraged to participate in events organized by professional bodies such as CSI (Computer Society of India), IEEE (Institute of Electrical and Electronics Engineers), and IETE (Institute of Electronics and Telecommunication Engineers) .Students are nominated to serve on college-level committees

5. Discussion of the Student Support System for mentoring

Dean informed that the institute adopted a well-defined mentoring process where each faculty mentor is assigned with a maximum of 12 students. Through personal interaction, faculty mentors each student's strengths, need, and difficulties. If the student finds any difficulty in any subject, the mentor will take the initiation of facilitating the interaction of the student with concerned faculty. The mentor's counsel is based on the student problems other than academics too.

HODs informed that a mentoring diary proposed by the IQAC for each student is maintained for four years to record the details such as attendance, marks, backlogs, add on courses done, papers published, conferences/workshops attended, etc, along with mentor remarks. The mentor updates the above details once every fortnight.

6. Discussion on IQAC Quality Initiatives with reference to use and enrichment of ICT infrastructure.

IQAC has advised the administration to enhance ICT infrastructure by purchasing advanced ICT tools and broadband internet Wi-Fi facilities Periodically IQAC has trained teachers and non-teaching staff to use ICT by conducting different workshops.

As per the latest trends, the Institute is equipped with 100% ICT-enabled classrooms and seminar halls. There is a digital library on campus with free internet access Students and faculty have access to e-journals, e-books, NPTEL, DELNET, NDL Moodle cloud, and Coursera via this system. There was a discussion of feedback on teaching and learning.



7. Discussion on applying for B. Tech Computer Science and Engineering (AIML) with intake 60 in the place of closure of intake in B. Tech Electrical & Electronics Engineering course from the academic year 2020-21 from AICTE & JNTUH.

IQAC committee dined and accepted for above proposal of closure of course, in the place of closure of intake in B. Tech Electrical & Electronics Engineering course & PG Course (M.B.A) from the academic year 2020-21 from AICTE & INTUH.

8. Discussion on Feedback analysis and corrective measures taken with reference to Teaching-Learning/curriculum.

Feedbacks were collected from the students at four levels institutional level, department level, teacher level, and curriculum-based Department and teacher feedbacks were discussed in the department meetings HODs presented the analyzed data in the department level.

9. Discussion on students Placement, Higher Studies, and Entrepreneurship activities.

Placement officer presented the detailed data, and a summary is listed here

10. Any other point with the permission of the chair.

- a) Dean infrastructure explained the proposal on the improvements of the ambience of Infrastructure
- b) Coordinators of SWAY AM-NPTEL Coursera, IIT Bombay Spoken Tutorial and IEEE explained the courses offered by MOOCs Platforms and its importance for improving the Teaching Learning process.
- c) Facilities feedback analysis has been analyzed and report has been presented in front of board.

There being no further point, the meeting concluded at 01:00 PM


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