GLOBAL
Institute Of Engineering & Technology

(Approved by AICTE & Affiliated to JNTUH) Estd -2006
Recognized, Sec 2(f), UGC Act 1956; ISO 9001 : 2015 Certified
Beside Moinabad Police Station, Chilkur (V), Moniabad (M), R.R. Dist., T.S - 501 504.
Phone : 040-66612734, 9951182039.
email:gieteng@gmail.com website:www.globalhyd.edu.in

JNTUH (U6) **EAMCET CODE : GLOB**

Secretary :
K.M. ARIFUDDIN B.A., LL.M

Principal :

Date : 11.03.2020.

3.2 Number of sanctioned posts year-wise during the last five years

The following is the report indicating the number of sanctioned posts year-wise during the last five years

Academic Year	No. of sanctioned posts
2018-19	73
2017-18	77
2016-17	98
2015-16	107
2014-15	119

11/13/2020
PRINCIPAL
PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

Enclosure: *List showing the names of the Departments and the number of posts sanctioned for the respective Departments and AICTE (Competent Authority) Approval Process Handbooks for the duration of assessment period.*

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.) GC-U6

GLOBAL
Institute Of Engineering & Technology

(Approved by AICTE & Affiliated to JNTUH) Estd -2006
Recognized, Sec 2(f), UGC Act 1956; ISO 9001 : 2015 Certified
Beside Moinabad Police Station, Chilkur (V), Moniabad (M), R.R. Dist., T.S - 501 504.
Phone : 040-66612734, 9951182039.
email:gieteng@gmail.com website:www.globalhyd.edu.in

JNTUH (U6) **EAMCET CODE : GLOB**

Secretary :
K.M. ARIFUDDIN B.A., LL.M

Principal :

Date : 11-03-2020

3.2 Number of sanctioned posts year-wise during the last five years

The following is the report indicating the number of sanctioned posts year-wise during the last five years

Academic Year 2018-19 Approved Intake for Admissions

No. of Programs approved by AICTE	10
No. of Programs affiliated and offered by Institute	7
Student Faculty Ratio UG (As per AICTE)	1:20
Student Faculty Ratio PG (As per AICTE)	1:12
Student Faculty Ratio PG – MBA (As per AICTE)	1:20
Faculty required as per AICTE	73
Faculty available in the Institute	73

S. No.	Name of the Program	AICTE Approved Intake	JNTUH Affiliation Intake
1	B. Tech - Civil Engineering	60	60
2	B. Tech - Electrical and Electronics Engineering	60	60
3	B. Tech - Mechanical Engineering	60	60
4	B. Tech - Electronics and Communication Engineering	60	60
5	B. Tech - Computer Science and Engineering	60	60
	Humanities and Sciences	$\sum$ (S.No 1 to 5) = 300	$\sum$ (S.No 1 to 5) = 300
6	M. Tech - Embedded Systems	24	00
7	M. Tech – Electrical Power Engineering	18	00
8	M. Tech – Computer Science and Engineering	48	00
9	M. Tech - Structural Engineering	24	24
10	Master of Business Administration	60	60

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.)
CC-UG

11/03/2020
PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

Approved Intake for the Academic Year 2018-19 (Year wise)

S. No.	Name of the Program	I Year	II Year	III Year	IV Year	Total Intake	No. of Faculty
1	B. Tech - Civil Engineering	60	60	60	60	240	12
2	B. Tech - Electrical and Electronics Engineering	60	60	60	60	240	12
3	B. Tech - Mechanical Engineering	60	60	60	60	240	12
4	B. Tech - Electronics and Communication Engineering	60	60	60	60	240	12
5	B. Tech - Computer Science and Engineering	60	60	60	60	240	12
Total UG Intake and Faculty (On Roll)						1200	60

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	M. Tech - Embedded Systems	00	24	24	3
2	M. Tech – Electrical Power Engineering	00	00	00	0
3	M. Tech – Computer Science and Engineering	00	00	00	0
4	M. Tech - Structural Engineering	24	24	48	4
Total PG Intake and Faculty (On Roll)				72	07

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	Master of Business Administration	60	60	120	6
Total PG MBA Intake and Faculty (On Roll)				120	6

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.)
CC-U6

11/03/2020

PRINCIPAL

PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

GLOBAL
Institute Of Engineering & Technology

(Approved by AICTE & Affiliated to JNTUH) Estd -2006
Recognized, Sec 2(f), UGC Act 1956; ISO 9001 : 2015 Certified
Beside Moinabad Police Station, Chilkur (V), Moniabad (M), R.R. Dist., T.S - 501 504.
Phone : 040-66612734, 9951182039.
email:gieteng@gmail.com website:www.globalhyd.edu.in

JNTUH (U6) **EAMCET CODE : GLOB**

Secretary :
K.M. ARIFUDDIN B.A., LL.M

Principal :

Date : 11.03.2020

Academic Year 2017-18 Approved Intake for Admissions

No. of Programs approved by AICTE	10
No. of Programs affiliated and offered by Institute	8
Student Faculty Ratio UG (As per AICTE)	1:20
Student Faculty Ratio PG (As per AICTE)	1:12
Student Faculty Ratio PG – MBA (As per AICTE)	1:20
Faculty required as per AICTE	76
Faculty available in the Institute	76

S. No.	Name of the Program	AICTE Approved Intake	JNTUH Affiliation Intake
1	B. Tech - Civil Engineering	60	60
2	B. Tech - Electrical and Electronics Engineering	60	60
3	B. Tech - Mechanical Engineering	60	60
4	B. Tech - Electronics and Communication Engineering	60	60
5	B. Tech - Computer Science and Engineering	60	60
	Humanities and Sciences	$\sum$ (S.No 1 to 5) = 300	$\sum$ (S.No 1 to 5) = 300
6	M. Tech - Embedded Systems	24	24
7	M. Tech – Electrical Power Engineering	18	00
8	M. Tech – Computer Science and Engineering	48	00
9	M. Tech - Structural Engineering	24	24
10	Master of Business Administration	60	60

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.) CC-U6

K. Sd/- 11/03/2020
PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

Approved Intake for the Academic Year 2017-18 (Year wise)

S. No.	Name of the Program	I Year	II Year	III Year	IV Year	Total Intake	No. of Faculty
1	B. Tech - Civil Engineering	60	60	60	60	**240**	**12**
2	B. Tech - Electrical and Electronics Engineering	60	60	60	60	**240**	**12**
3	B. Tech - Mechanical Engineering	60	60	60	60	**240**	**12**
4	B. Tech - Electronics and Communication Engineering	60	60	60	120	**300**	**16**
5	B. Tech - Computer Science and Engineering	60	60	60	60	**240**	**12**
Total UG Intake and Faculty (On Roll)						**1260**	**64**

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	M. Tech - Embedded Systems	24	24	**48**	**4**
2	M. Tech – Electrical Power Engineering	00	00	**00**	**0**
3	M. Tech – Computer Science and Engineering	00	00	**00**	**0**
4	M. Tech - Structural Engineering	24	00	**24**	**2**
Total PG Intake and Faculty (On Roll)				**72**	**06**

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	Master of Business Administration	**60**	**60**	**120**	**6**
Total PG MBA Intake and Faculty (On Roll)				**120**	**6**

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.)
CC-U6

11/02/2020

PRINCIPAL

PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M)
R. R. Dist.

GLOBAL
Institute Of Engineering & Technology

(Approved by AICTE & Affiliated to JNTUH) Estd -2006
Recognized, Sec 2(f), UGC Act 1956; ISO 9001 : 2015 Certified
Beside Moinabad Police Station, Chilkur (V), Moniabad (M), R.R. Dist., T.S - 501 504.
Phone : 040-66612734, 9951182039.
email:gieteng@gmail.com website:www.globalhyd.edu.in

JNTUH (U6) **EAMCET CODE : GLOB**

Secretary :
K.M. ARIFUDDIN B.A., LL.M

Principal :

Date : 11.03.2020

Academic Year 2016-17 Approved Intake for Admissions

No. of Programs approved by AICTE	10
No. of Programs affiliated and offered by Institute	7
Student Faculty Ratio UG (As per AICTE)	1:15
Student Faculty Ratio PG (As per AICTE)	1:12
Student Faculty Ratio PG – MBA (As per AICTE)	1:15
Faculty required as per AICTE	97
Faculty available in the Institute	97

S. No.	Name of the Program	AICTE Approved Intake	JNTUH Affiliation Intake
1	B. Tech - Civil Engineering	60	60
2	B. Tech - Electrical and Electronics Engineering	60	60
3	B. Tech - Mechanical Engineering	60	60
4	B. Tech - Electronics and Communication Engineering	60	60
5	B. Tech - Computer Science and Engineering	60	60
	Humanities and Sciences	$\sum$ (S.No 1 to 5) = 300	$\sum$ (S.No 1 to 5) = 300
6	M. Tech - Embedded Systems	24	24
7	M. Tech – Electrical Power Engineering	18	00
8	M. Tech – Computer Science and Engineering	48	00
9	M. Tech - Structural Engineering	24	00
10	Master of Business Administration	60	60

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.) CC-U6

11/03/2020
PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R.R. Dist.

Approved Intake for the Academic Year 2016-17 (Year wise)

S. No.	Name of the Program	I Year	II Year	III Year	IV Year	Total Intake	No. of Faculty
1	B. Tech - Civil Engineering	60	60	60	60	240	16
2	B. Tech - Electrical and Electronics Engineering	60	60	60	60	240	16
3	B. Tech - Mechanical Engineering	60	60	60	60	240	16
4	B. Tech - Electronics and Communication Engineering	60	60	120	120	360	23
5	B. Tech - Computer Science and Engineering	60	60	60	60	240	16
Total UG Intake and Faculty (On Roll)						**1320**	**87**

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	M. Tech - Embedded Systems	24	00	24	2
2	M. Tech – Electrical Power Engineering	00	00	00	0
3	M. Tech – Computer Science and Engineering	00	00	00	0
4	M. Tech - Structural Engineering	00	00	00	0
Total PG Intake and Faculty (On Roll)				**24**	**02**

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	Master of Business Administration	60	60	120	8
Total PG MBA Intake and Faculty (On Roll)				**120**	**8**

Chilkur (V), Moinabad (M), R.R. Dist. (T.S.) CC-U6

11/03/2020

PRINCIPAL

PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

GLOBAL
Institute Of Engineering & Technology

(Approved by AICTE & Affiliated to JNTUH) Estd -2006
Recognized, Sec 2(f), UGC Act 1956; ISO 9001 : 2015 Certified
Beside Moinabad Police Station, Chilkur (V), Moniabad (M), R.R. Dist., T.S - 501 504.
Phone : 040-66612734, 9951182039.
email:gieteng@gmail.com website:www.globalhyd.edu.in

JNTUH (U6) **EAMCET CODE : GLOB**

Secretary :
K.M. ARIFUDDIN B.A., LL.M

Principal :

Date : 11.03.2020

Academic Year 2015-16 Approved Intake for Admissions

No. of Programs approved by AICTE	10
No. of Programs affiliated and offered by Institute	6
Student Faculty Ratio UG (As per AICTE)	1:15
Student Faculty Ratio PG (As per AICTE)	1:12
Student Faculty Ratio PG – MBA (As per AICTE)	1:15
Faculty required as per AICTE	119
Faculty available in the Institute	119

S. No.	Name of the Program	AICTE Approved Intake	JNTUH Affiliation Intake
1	B. Tech - Civil Engineering	60	60
2	B. Tech - Electrical and Electronics Engineering	60	60
3	B. Tech - Mechanical Engineering	60	60
4	B. Tech - Electronics and Communication Engineering	120	60
5	B. Tech - Computer Science and Engineering	60	60
	Humanities and Sciences	$\sum$ (S.No 1 to 5) = 360	$\sum$ (S.No 1 to 5) = 300
6	M. Tech - Embedded Systems	24	00
7	M. Tech – Electrical Power Engineering	18	00
8	M. Tech – Computer Science and Engineering	48	00
9	M. Tech - Structural Engineering	24	00
10	Master of Business Administration	60	60

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.) CC-U6

11/03/2020

Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

Approved Intake for the Academic Year 2015-16 (Year wise)

S. No.	Name of the Program	I Year	II Year	III Year	IV Year	Total Intake	No. of Faculty
1	B. Tech - Civil Engineering	60	60	60	60	240	16
2	B. Tech - Electrical and Electronics Engineering	60	60	60	60	240	16
3	B. Tech - Mechanical Engineering	60	60	60	60	240	16
4	B. Tech - Electronics and Communication Engineering	60	120	120	120	420	26
5	B. Tech - Computer Science and Engineering	60	60	60	60	240	16
Total UG Intake and Faculty (On Roll)						1380	90

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	M. Tech - Embedded Systems	00	24	24	2
2	M. Tech – Electrical Power Engineering	00	18	18	1
3	M. Tech – Computer Science and Engineering	00	48	48	4
4	M. Tech - Structural Engineering	00	24	24	2
Total PG Intake and Faculty (On Roll)				114	09

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	Master of Business Administration	60	60	120	8
Total PG MBA Intake and Faculty (On Roll)				120	8

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist (T.S.) CC-U6

11/03/2020

PRINCIPAL

PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

GLOBAL
Institute Of Engineering & Technology

(Approved by AICTE & Affiliated to JNTUH) Estd -2006
Recognized, Sec 2(f), UGC Act 1956; ISO 9001 : 2015 Certified
Beside Moinabad Police Station, Chilkur (V), Moniabad (M), R.R. Dist., T.S - 501 504.
Phone : 040-66612734, 9951182039.
email:gieteng@gmail.com website:www.globalhyd.edu.in

JNTUH (U6) **EAMCET CODE : GLOB**

Secretary :
K.M. ARIFUDDIN B.A., LL.M

Principal :

Date : 11.03.2020

Academic Year 2014-15 Approved Intake for Admissions

No. of Programs approved by AICTE	10
No. of Programs affiliated and offered by Institute	10
Student Faculty Ratio UG (As per AICTE)	1:15
Student Faculty Ratio PG (As per AICTE)	1:12
Student Faculty Ratio PG – MBA (As per AICTE)	1:15
Faculty required as per AICTE	119
Faculty available in the Institute	119

S. No.	Name of the Program	AICTE Approved Intake	JNTUH Affiliation Intake
1	B. Tech - Civil Engineering	60	60
2	B. Tech - Electrical and Electronics Engineering	60	60
3	B. Tech - Mechanical Engineering	60	60
4	B. Tech - Electronics and Communication Engineering	120	120
5	B. Tech - Computer Science and Engineering	60	60
	Humanities and Sciences	∑ (S.No 1 to 5) = 360	∑ (S.No 1 to 5) = 360
6	M. Tech - Embedded Systems	24	24
7	M. Tech – Electrical Power Engineering	18	18
8	M. Tech – Computer Science and Engineering	48	48
9	M. Tech - Structural Engineering	24	24
10	Master of Business Administration	60	60

GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.) CC-U6

11/03/2020
PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

Approved Intake for the Academic Year 2014-15 (Year wise)

S. No.	Name of the Program	I Year	II Year	III Year	IV Year	Total Intake	No. of Faculty
1	B. Tech - Civil Engineering	60	60	60	60	**240**	**16**
2	B. Tech - Electrical and Electronics Engineering	60	60	60	60	**240**	**16**
3	B. Tech - Mechanical Engineering	60	60	60	00	**180**	**12**
4	B. Tech - Electronics and Communication Engineering	120	120	120	120	**480**	**32**
5	B. Tech - Computer Science and Engineering	60	60	60	60	**240**	**16**
Total UG Intake and Faculty (On Roll)						**1380**	**92**

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	M. Tech - Embedded Systems	24	24	**48**	**4**
2	M. Tech – Electrical Power Engineering	18	18	**36**	**3**
3	M. Tech – Computer Science and Engineering	48	48	**96**	**8**
4	M. Tech - Structural Engineering	24	24	**48**	**4**
Total PG Intake and Faculty (On Roll)				**228**	**19**

S. No.	Name of the Program	I Year	II Year	Total Intake	No. of Faculty
1	Master of Business Administration	60	60	**120**	**8**
Total PG MBA Intake and Faculty (On Roll)				**120**	**8**

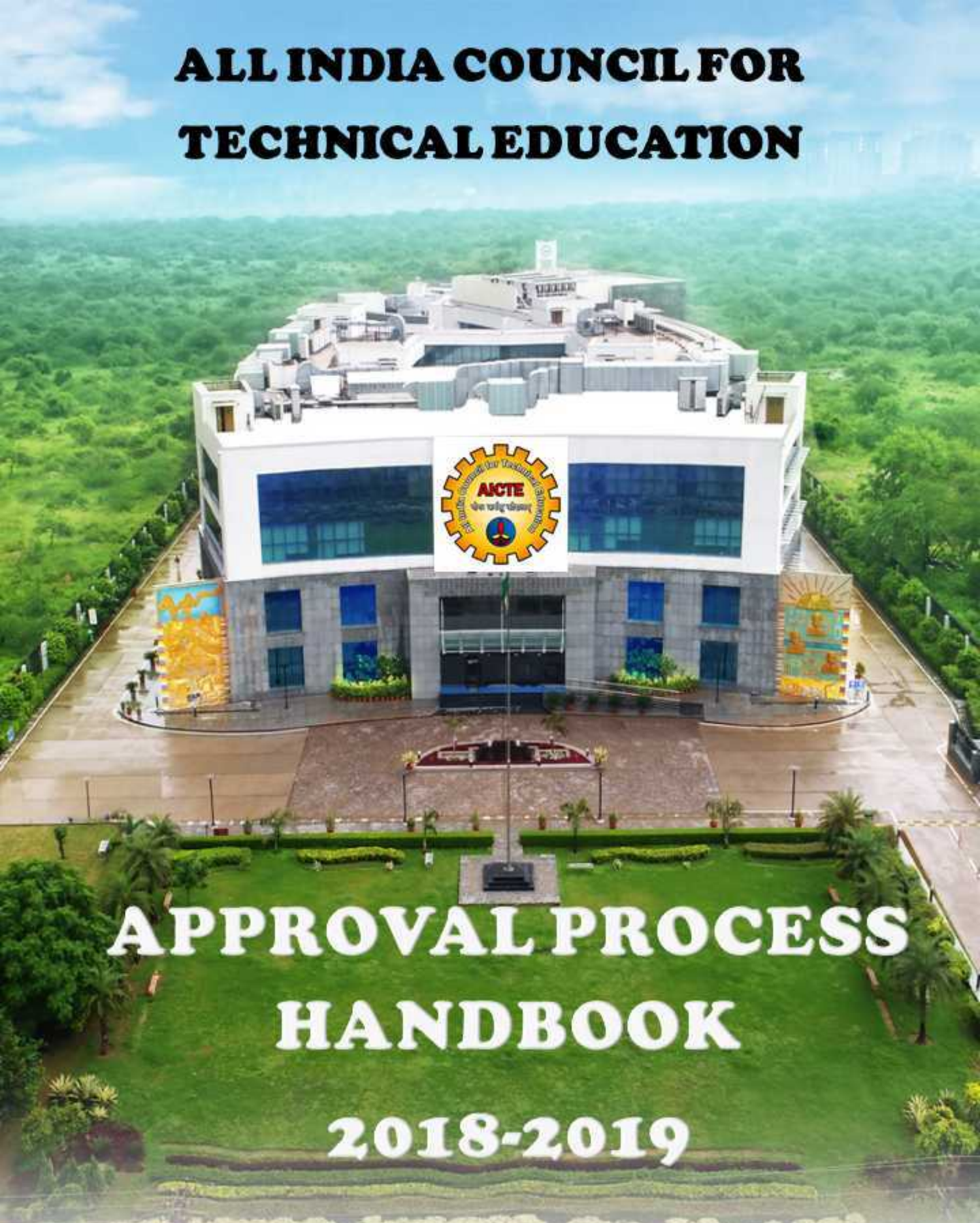
GLOBAL INSTITUTE OF ENGINEERING & TECHNOLOGY
Chilkur (V), Moinabad (M), R.R. Dist. (T.S.) CC-06

K. S. 11/03/2020.

PRINCIPAL

PRINCIPAL
Global Institute of Engg. & Tech.
Chilkur (V), Moinabad (M),
R. R. Dist.

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION



APPROVAL PROCESS HANDBOOK

2018-2019

All India Council for Technical Education
Approval Process Handbook
(2018–19)

This Handbook is a Legal Document as per All India Council for Technical Education Act, 1987 (52 of 1987) and Section (4.11) of Gazette Policy Regulation No. F.No: AB/ AICTE/ REG/ 2016 of AICTE dated November 30, 2016 Notified on November 30, 2016 in the Gazette of India, Extraordinary, Part-III, Section-4 and amended on December 5, 2017

and

F. No.: AICTE/P&AP/PGDM/2017 dated December 14, 2017 All India Council for Technical Education (Norms and Standards for the Conduct of Post Graduate Diploma in Management) Regulations, 2017 Notified on December 14, 2017

and

Regulations for Vocational Education Notified on December 05, 2012 and All India Council for Technical Education (Grant of Approval for conducting Vocational Education Program, Community College Course(s) and Skill Knowledge Provider under National Skill Qualification Framework) Regulations, 2014 Notified on February 03, 2016

FOREWORD

The aim of higher education in India is to provide access, equity, quality and accountability at affordable cost to all aspiring Citizens with utmost transparency so as to ensure sustainable economic development of the nation. It is achieved through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body and as a statutory body through an Act of Parliament in 1987 with its mission of developing and promoting quality Technical Education in the Country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the Technical Education system and research and development activities in a concerted effort aimed at nation-building.

Technical Education at all levels is witnessing a severe competition and only those Institutions who strive for excellence will survive. The Council believes in providing all kinds of support and encourage Institutions to think beyond the Curriculum while imparting training for the advancement of knowledge. The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The AICTE has been constantly endeavoring to simplify the procedures and bring in greater ease in the approval process through informal and formal interactions with all stakeholders. The role of AICTE, as a true facilitator of quality Technical Education is evident from the changes made in the Approval Process Handbook 2018-19 along with revised Gazette Policy Regulation No. F.No: AB/AICTE/REG/2016 of AICTE dated November 30, 2016 and further amended in December 2017. This is expected to create an academic ambience in the Technical Institutions for nurturing and supporting quality so that Technical Education in India will be one of the best in the world. Supporting Institutions for Autonomy, Accreditation of Programmes, Ranking of Institutions, schemes such as Margdarshan, Adjunct Faculty, Trainee Teacher and Unnat Bharat Abhiyan, launching of Student Startup Policy 2016, Smart India Hackathon 2017, a MOOCs platform SWAYAM are a few of the important initiatives embarked upon by AICTE during the last year. Further, several new initiatives such as revision of all Under Graduate and Post Graduate model Curricula, teacher training Programmes for both new teachers and in service teachers, innovative student Induction Programme, mandatory Internship for students, support for innovation and entrepreneurship, Industry Interaction Cells, starting the work on a national Perspective Plan for Technical Education have been initiated. AICTE has signed several MoUs with both government Departments and private Organizations, NGOs, startups for supporting students and Institutions in getting internship opportunities. The Introduction of National Digital Depository for storing all students' educational Certificates, all fee collections and scholarship disbursals through cashless digital means are major changes initiated by the Government of India and implemented by AICTE.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes involved under the aegis of the AICTE. The emphasis on e-governance to ensure transparency and accountability, and implementing a tech-savvy approach to enable faster processing and clearly defining the Infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a Technical Education system which is on par with the best Institutions in the world.

Swami Vivekananda said "Education is the manifestation of the perfection already in man". In keeping with this objective, apart from regulatory role, AICTE shall continue to strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope all the stakeholders of Technical Education shall also put in their best and make team India proud.

योगः कर्मसु कौशलम् (Excellence in action is yoga)

Anil Sahasrabudhe
Chairman, AICTE

INDEX		
Chapter	Contents	Page No.
	Foreword	2
	Abbreviations	7
	Definitions	9
	Preamble	12
I	Grant of Approval through a single application for the following: • Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Level • Change of Site/ Location • Closure of Institution • Conversion of Women's Institution into Co-Ed Institution and vice-versa • Conversion of Diploma Level into Degree Level and vice-versa	20
II	Grant of Approval through single application for the following: • Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration • Extended EoA • Increase in Intake/ Additional Course(s) • Addition of Integrated/ Dual Degree Course • To Start Diploma in Degree Pharmacy Institutions and vice-versa • Conversion of Management Institutions running PGDM Course into MBA Course • Conversion of Second Shift Course(s) into First Shift Course(s) • Introduction of Part Time Course(s) • Introduction of Fellowship Programme in Management • Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries • Introduction of seats for Non Resident Indian(s) • Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s) • Change in name of the Institution or Affiliating University/Board • Change in name of the Trust/ Society/ Company	35
III	Collaboration and Twinning Programme between Indian and Foreign University/ Institution in the field of Technical Education, Research and Training	56
IV	Vocational Education Courses under NSQF	59
V	Norms and Requirements	62
VI	Penal Action in case of Violations of Regulations/ Approval Process Handbook 2018-19	68
VII	Unapproved Institutions	74

Appendix		
Sl. No.	Particulars	Page No.
1	Norms for Duration and Entry Level Qualifications and Statutory Reservations for the Technical Programmes	75
2	Approved Nomenclature of Courses	82
3	Norms for Intake and Number of Courses/ Divisions in the Technical Institution	96
4	Norms for Land requirement and Built-up area for Technical Institution	98
5	Norms for Books, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipment for Technical Institution	106
6	Norms for Essential and Desirable requirements for Technical Institution	109
7	Norms for Faculty requirements and Cadre Ratio for Technical Institution	111
8	Faculty Cadre and Qualifications	113
9	Norms for PGDM Programme	114
10	Subscription of Journals	116
11	Format for Detailed Project Report (DPR) for establishment of a new Technical Institution	117
12	Prevention and Prohibition of Ragging	123
13	Structure of Various Committees	124
14	Regional Offices of AICTE	128
15	Grievance Redressal	129
16	Documents to be submitted for • Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Level • Change of Site/ Location • Closure of Institution • Conversion of Women's Institution into Co-Ed Institution and vice-versa • Conversion of Diploma Level into Degree Level and vice-versa	130
17	Documents to be submitted for • Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration • Extended EoA • Increase in Intake/ Additional Course(s) • Addition of Integrated/ Dual Degree Course • To Start Diploma in Degree Pharmacy Institutions and vice-versa • Conversion of Management Institutions running PGDM Course into MBA Course • Conversion of Second Shift Course(s) into First Shift Course(s) • Introduction of Part Time Course(s) • Introduction of Fellowship Programme in Management • Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries • Introduction of seats for Non Resident Indian(s) • Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s) • Change in name of the Institution or Affiliating University/Board • Change in name of the Trust/ Society/ Company	136
18	Recommended Composition of Board of Governors for AICTE Approved Institutions	142
19	Academic Calendar	143
20	Fellowship Programme in Management : Conduct and Admission Procedure	144

Affidavit		
1	Format for forgotten password	149
2	Format for Progressive/ Complete Closure of Institution	150
3	Format for establishment of new Institution while submitting the Security Deposit	151
4	Format for all applications submitted under Chapter I and II	152
5	Format for Collaboration and Twinning Programme between Foreign University/ Institution and AICTE Approved Institution in India	155
6	Format for Additional Course(s)/ Increase in Intake/ Institutions running Pharm.D. Course	156
7	Format for Change in name of the Trust/ Society/ Company	157
8	Format for Release of FDR	158
Certificate		
1	Certificate of an Advocate	159
2	Certificate of an Architect registered with Council of Architecture	161
3	Certificate of the Bank Manager where the Applicant has a Bank Account	162
Formats		
1	No Objection Certificate from State Government/ UT for Change of Site/ Location of the Institution	163
2	No Objection Certificate from Affiliating University/ Board for Change of Site/ Location of the Institution	164
3	Resolution for Change of Site/ Location of the Institution	165
4	No Objection Certificate from State Government/ UT for Closure of the Institution	166
5	No Objection Certificate from Affiliating University/ Board for Closure of the Institution	167
6	Resolution for Closure of the Institution	168
7	No Objection Certificate from State Government/ UT for Conversion of Women's Institution into Co-Ed Institution and vice-versa	169
8	No Objection Certificate from Affiliating University/ Board for Conversion of Women's Institution into Co-Ed Institution and vice-versa	170
9	Resolution for Conversion of Women's Institution into Co-Ed Institution and vice-versa	171
10	No Objection Certificate from State Government/ UT for Conversion of Diploma Level into Degree Level and vice-versa/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Introduction of Part Time Course(s)	172
11	No Objection Certificate from Affiliating University/ Board for Conversion of Diploma Level into Degree Level and vice-versa/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Introduction of Part Time Course(s)	173
12	Resolution for Conversion of Diploma Level into Degree Level and vice-versa/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Conversion of Management Institutions running PGDM Course into MBA Course/ Introduction of Part Time Course(s)	174
13	Resolution for Establishment of New Technical Institution	175
14	Resolution for Increase in Intake/ Additional Course(s)/ Integrated/ Dual Degree Course/ Fellowship Programme in Management	176
15	No Objection Certificate from Affiliating University for Integrated/ Dual Degree Course	177
16	Resolution for Introduction of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries	178
17	Resolution for Introduction of seats for Sons/ Daughters of Non Resident Indian(s)	179
18	No Objection Certificate from State Government/ UT for Change in name of the Course(s)/ Closure of Course(s)/ Programme(s)	180

19	No Objection Certificate from Affiliating University/ Board for Change in name of the Course(s)/ Closure of Course(s)/ Programme(s)	181
20	Resolution for Change in name of the Course(s)/ Closure of Course(s)/ Programme(s)/ Reduction in Intake	182
21	No Objection Certificate from State Government/ UT for Change in name of the Institution	183
22	No Objection Certificate from Affiliating University/ Board for Change in name of the Institution	184
23	Resolution for Change in name of the Institution	185
24	No Objection Certificate from State Government/ UT for Change in name of the Affiliating University/ Board of the Institution	186
25	No Objection Certificate from Affiliating University/ Board where the Institution is affiliated for Change in name of the Affiliating University/ Board of the Institution	187
26	No Objection Certificate from Affiliating University/ Board where the Institution seeks affiliation for Change in name of the Affiliating University/ Board of the Institution	188
27	Resolution for Change in name of the Affiliating University/ Board of the Institution	189
28	No Objection Certificate from State Government/ UT for Change in name of the Trust/ Society/ Company of the Institution	190
29	No Objection Certificate from Affiliating University/ Board for Change in name of the Trust/ Society/ Company of the Institution	191
30	Resolution for Change in name of the Trust/ Society/ Company of the Institution	192
31	MoU to be signed between Institution and Skill Knowledge Providers/ Trainers	193
	Annexure	
1	Districts under Sub-Mission Scheme and Educationally Backward Districts	197
2	State wise Competent Authorities to issue Certificates with respect to Land/ Building	204
3	State wise Competent Authorities to issue Occupancy Certificate	209
4	Major Disciplines, their Corresponding Courses and Relevant/ Appropriate branch of Under Graduate Degree/ Diploma in Engineering and Technology	212
5	Closest Available Nomenclature of Under Graduate Degrees for the Diploma in Engineering and Technology	227
6	Closest Available Nomenclature of Diploma for the Under Graduate Degree in Engineering and Technology	237
7	Process Flow Chart for Establishment of New Technical Institution	242
8	Recommended Maximum Tuition and Development Fee for Full Time Programmes by the National Fee Committee	244
9	Land Requirement as Per Approval Process Handbook Norms During the Previous years	245
10	Fire and Life Safety Measures for Institutions	247
11	Essential and Desirable Requirements/ General Guidelines in case of various Events	248
12	Guidelines for Establishment of Grievance Redressal Mechanism	255
13	Guidelines for appointment of Adjunct Faculty/ Resource persons from Industry in AICTE approved Technical Institutions	256

Abbreviations	
ACA	Access and Circulation Area
AICTE	All India Council for Technical Education
AIU	Association of Indian Universities
ATM	Automated Teller Machine
ATMA	Association of Indian Management Schools (AIMS) Test For Management Admission
BCA	Bachelor of Computer Application
B.E.	Bachelor of Engineering
B.HMCT.	Bachelor of Hotel Management and Catering Technology
B.Sc.	Bachelor of Science
B.Tech.	Bachelor of Technology
BoG	Board of Governors
BOT	Built Operate and Transfer
CABE	Central Advisory Board of Education
CAT	Common Admission Test
CBSE	Central Board of Secondary Education
CCTV	Close Circuit Television
CoA	Council of Architecture
CMAT	Common Management Admission Test
CPWD	Central Public Works Department
DELNET	Developing Library Network
DDA	Delhi Development Authority
DPR	Detailed Project Report
EC	Executive Committee of AICTE
EoA	Extension of Approval
ERP	Enterprise Resource Planning
EVC	Expert Visit Committee
FDR	Fixed Deposit Receipt
FSI	Floor Space Index
GATE	Graduate Aptitude Test in Engineering
GMAT	Graduate Management Aptitude Test
GPAT	Graduate Pharmacy Aptitude Test
GoI	Government of India
GRC	Grievance Redressal Cell
HMCT	Hotel Management and Catering Technology
ICCR	Indian Council for Cultural Relation
IIM	Indian Institute of Management
IISc	Indian Institute of Science
IIT	Indian Institute of Technology
J&K	Jammu & Kashmir
LCD	Liquid Crystal Display
LoA	Letter of Approval
LoR	Letter of Rejection
LWE	Left Wing Extremism
m^2	square meter
MAT	Management Aptitude Test
M.Arch.	Master of Architecture
MBA	Master of Business Administration
Mbps	Megabits per Second
MCA	Master of Computer Application
M.E.	Master of Engineering
MHRD	Ministry of Human Resource and Development, Government of India
MMS	Master of Management Studies
MoA	Memorandum of Association
MODROBS	Modernization and Removal of Obsolescence Scheme by the Council

MOOCs	Massive Online Open Courses
MoU	Memorandum of Understanding
M.Pharm.	Master of Pharmacy
M.Tech.	Master of Technology
NAD	National Academic Depository
NATA	National Aptitude Test in Architecture
NBA	National Board of Accreditation
NBC	National Building Code
NBCC	National Buildings Construction Corporation
NEQIP	North East Quality Improvement Programme
NIOS	National Institute of Open Schooling
NIT	National Institute of Technology
NITTTR	National Institute National Institute of Technical Teachers Training and Research
NIRF	National Institutional Ranking Framework
NOC	No Objection Certificate
NRI	Non Resident Indian
NSDA	National Skill Development Agency
NSQF	National Skills Qualifications Framework
OCI	Overseas Citizen of India
PC	Personal Computer
PF	Provident Fund
PG	Post Graduate
PGCM	Post Graduate Certificate in Management
PGDBM	Post Graduate Diploma in Business Management
Ph.D.	Doctor of Philosophy
PIO	Persons of Indian Origin
PPP	Public Private Partnership
PMSSS	Prime Minister's Special Scholarship Scheme
PwD	Persons with Disability
QP	Qualification Packs
RBI	Reserve Bank of India
R&D	Research and Development
RF	Radio Frequency
RO	Regional Office
RPGF	Refundable Performance Guaranty Fund
RPS	Research Promotion Schemes
SAC	Standing Appellate Committee
SAGY	Saansad Adarsh Gram Yojana
SCSC	Standing Complaint Scrutiny Committee
SHC	Standing Hearing Committee
SKP	Skill Knowledge Providers/ Trainers
TDS	Tax Deduction at Source
TER	Technical Education Regulatory
TELNET	Terminal Emulation Programme for TCP/ IP Networks
TFW	Tuition Fee Waiver
UG	Under Graduate
UGC	University Grants Commission
UT	Union Territory
Wi-Fi	Wireless Fidelity
XAT	Xavier's Aptitude Test

Definitions	
1	"Academic Year" means Academic Year of the concerned Affiliating University/ Board and/ or Technical Institution.
2	"Act" means the All India Council for Technical Education Act, 1987 (52 of 1987).
3	"Adjunct Faculty" means resource persons as per guidelines given in Annexure 13 of Approval Process Handbook 2018-19.
4	"Advocate" means an Advocate registered with the Bar Council of India.
5	An "Affidavit" is a written sworn statement of fact voluntarily made by a deponent under an oath or affirmation administered by a person authorized to do so by law. Such statement is witnessed as to the authenticity of the deponent's signature by a taker of oaths, such as a Notary Public or Commissioner of Oaths.
6	"AICTE Web-Portal" means Web site hosted by the Council at URL www.aicte-india.org
7	"Approval Process Handbook (APH)" is a handbook published by the AICTE every year prescribing norms and standards for processing of applications submitted for grant of various approvals.
8	"Applicant" is the one who makes an application to the Council for seeking any kind of approval under these Regulations.
9	"Approved Institution" means the Technical Institution approved by the Council.
10	"Architect" means an Architect registered with the Council of Architecture established under the Architects Act, 1972.
11	"Autonomous Institution" means an Institution to which autonomy is granted by UGC and is designated to be so by the Statutes of Affiliating University/ Board.
12	"Bandwidth Contention" means the contention ratio, ratio of the potential maximum demand to the actual bandwidth.
13	"Break in EoA" means break in the approval of the Institution in the previous year(s).
14	"Build Operate Transfer (BOT)" means a project financing, wherein a private entity receives a concession from the public sector to finance, design, construct, and operate a facility stated in the concession contract.
15	"Chairman" means Chairman of the AICTE as described under sub-section 4(a) of Section 3 of the Act.
16	"Co-Ed Institution" means the Institution admitting male, female and transgender students.
17	"Commission" means University Grants Commission established under Section 4 of the University Grants Commission Act, 1956.
18	"Company" means a Company established/ registered under Section 8 of the Companies Act, 2013.
19	"Competent Authority for Admission" means an Organization that has, the legally delegated authority, capacity, or power to do admission to Technical Institutions in the State Government/ UT concerned.
20	"Compliance Report" means the Report submitted by the Technical Institution complying with requirements as specified in the Approval Process Handbook 2018-19 for the deficiencies observed by Expert Visit Committee/ issues mentioned in Show Cause Notice.
21	"Constituent Institution" means an Institution/ Department/ College/ School as a part of the University.
22	"Council" means All India Council for Technical Education established under Section 3 of the Act.
23	"Course" means one of the branch of learning in a Programme such as Civil Engineering, Mechanical Engineering, etc.
24	"Division" means • A batch of maximum of Sixty (60) seats in Under Graduate Programme and Diploma in Engineering and Technology/ Applied Arts and Crafts/ Hotel Management and Catering Technology/ Post Graduate Programme in MCA/ PGDM/ MBA excluding supernumerary seats, if any; • A batch of maximum of Sixty (60) seats in Under Graduate and Diploma in Pharmacy Programme **inclusive of supernumerary seats**, if any; • A batch of maximum of Forty (40) seats in Under Graduate and Diploma in Architecture/ Planning Programme excluding supernumerary seats, if any;

	• A batch of maximum of Thirty (30) seats in Post Graduate Programme in Engineering and Technology/ Architecture/ Planning / Applied Arts and Crafts/ Hotel Management and Catering Technology; • A batch of maximum of Fifteen (15) seats in Post Graduate Programme in Pharmacy, Thirty (30) seats in Pharm.D., Ten (10) seats in Pharm.D. (Post Baccalaureate); • A batch of maximum of Sixty (60) seats in Integrated Degree in Engineering and Technology, Integrated Degree in MCA and Integrated/ Dual Degree in MBA; and • A maximum of Twenty (20) seats per year in fellowship Programme in Management.
25	"EoA" means Extension of Approval granted by AICTE for conduct of Technical Programme(s)/ Course(s) to an Institution for that Academic Year.
26	"EVC" means Expert Visit Committee constituted by the Regional Officer as per the composition given in Approval Process Handbook 2018-19 to verify physically the availability of Infrastructural facilities of the Institution.
27	"Executive Committee" means the Committee constituted by the Council under Section 12 of the AICTE Act.
28	"Faculty" means a Faculty member of the Institutions appointed as per AICTE Regulations for Full Time teaching and other academic activities.
29	"First Shift" means educational activities conducted in the First spell of time (from 8 am to 4 pm) wherever two-Shift working exists.
30	"Foreign National" means the Citizen of Countries other than India who are not of Indian origin as defined under OCI/ PIO.
31	"Government Aided Institution" means Technical Institution that meets 50% or more of its recurring expenditure out of the grant received from the Government or Government Organizations.
32	"Government Institution" means Technical Institution established and/ or fully maintained by the Government.
33	"Head of the Institution" means the Vice-Chancellor in case of a University or an Institution Deemed to be University, the Principal or the Director or such other designation as the administrative Head of the Institution of the Technical Institution referred.
34	"Institution Deemed to be University" means an Institution for higher education so declared, on the recommendation of the Commission, by the Central Government under Section 3 of the University Grants Commission Act, 1956.
35	"Lateral Entry" means admission of students into second year of Diploma/ Degree/ MCA Programmes as per Chapter V of Approval Process Handbook 2018-19.
36	"Level" means Diploma, Post Diploma, Under Graduate Degree, Post Graduate Degree and Post Graduate Diploma Programmes.
37	"Minority Institution" means a College or an educational Institution established and administered by a minority or minorities and recognized by Competent Authority as Minority College/ Institution.
38	"NBA" means National Board of Accreditation, an autonomous body set up by AICTE, registered under Societies Registration Act, 1860.
39	"Non-Resident Indian (NRI)" means an Indian Citizen who is ordinarily residing outside India and holds an Indian Passport.
40	"Overseas Citizen of India (OCI)" means a Foreign national, who was eligible to become Citizen of India on 26.01.1950 or was a Citizen of India on or at any time after 26.01.1950 or belonged to a territory that became part of India after 15.08.1947. Minor children of such person are also eligible for OCI. However, if the Applicant had ever been a Citizen of Pakistan or Bangladesh, he/ she will not be eligible for OCI.
41	"Part Time Course" means educational activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever Regular/ First Shift working exists and are meant only for working professionals or professionals with at least two years of work experience.
42	"Person of Indian Origin (PIO)" means a Foreign Citizen (except a national of Pakistan, Afghanistan, Bangladesh, China, Iran, Bhutan, Sri Lanka and Nepal) who at any time held an Indian passport Or who or either of their parents/ grandparents/ great grandparents were born and permanent resident in India as defined in Government of India Act, 1935 and other territories that became part of India thereafter provided neither was at any time a Citizen of any of the aforesaid Countries; or who is a spouse of a Citizen of India or a PIO.

43	"Prescribed" means as prescribed under Approval Process Handbook 2018-19 and Regulations.
44	"Private University" means a University duly established through a State/ Central Act by a sponsoring body viz., a Society registered under the Societies Registration Act 1860, or any other corresponding law for the time being in force in a State or a Public Trust or a Company registered under Section 25 of the Companies Act, 1956. Private Universities cannot affiliate an Institution.
45	"Programme" means the field of Technical Education, i.e. Engineering and Technology, Pharmacy, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology, MCA, Management (MBA/ PGDM/ PGCM) and such other Programmes/ areas as notified by the Act.
46	"Public Private Partnership (PPP)" means a Partnership based on a contract or concession agreement, between a Government or Statutory entity on the one side and a Private Sector enterprise on the other side.
47	"Regional Committee (RC)" means a Committee established for each region under Section 14 of the Act.
48	"Standing Appellate Committee (SAC)" means a Committee constituted by the Chairman as per the composition given in Approval Process Handbook 2018-19 for considering the Appeals of Technical Institutions.
49	"Standing Complaint Scrutiny Committee (SCSC)" means a Committee constituted by the Chairman as per the composition given in Approval Process Handbook 2018-19 for Scrutiny of Complaints received against the Technical Institutions.
50	"Second Shift" means educational activities conducted in the Second spell of time (from 1 pm to 9 pm) wherever two-Shift working exists.
51	"Self-Financing Institution" means an Institution started by a Trust/ Society/ Company and does not receive grant/ fund from Central and/ or State Government/ UT for meeting its recurring expenditure.
52	"Standing Hearing Committee (SHC)" means a Committee constituted by the Chairman as per the composition given in Approval Process Handbook 2018-19 to review the Reports of Expert Visit Committee/ replies received for Show Cause Notices.
53	"Single Shift/ Regular Shift" means where, educational activities of the Technical Institution are conducted between 9 am and 5 pm.
54	"Society" means a Society registered under Societies Registration Act, 1860.
55	"State Level Fee Committee" means a Committee notified by the concerned State Government/ UT Administration for Regulation of fee to be charged by the Technical Institutions.
56	"Supernumerary Seats" includes TFW, OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries, Lateral entry, PwD and J&K Seats notified from time to time, over and above the "Approved Intake".
57	"Technical Campus" means a Campus which offers more than one Technical Programmes approved by the Council.
58	"Technical Institution" means an Institution set up by Government, Government Aided and Self-Financing/ Trust/ Society/ Company for conducting Course(s)/ Programme(s) in the field of Technical Education, training and research in Engineering and Technology, Pharmacy, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology, MCA, Management, and such other Programmes and areas as notified by the Act.
59	"Trust" means a Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts.
60	"University Department" means a Department established and maintained by the University.
61	"University" means an University defined under Clause (f) of Section 2 of the University Grants Commission Act, 1956.
62	Any other word and expression used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the same meaning respectively assigned to them in the said Act.

Preamble

1.1 Background and Statutory Provision under AICTE Act Regarding Planning, Promotion and Regulation of Technical Education

The beginning of formal Technical Education in India can be dated back to the mid-19th Century. The major Policy initiatives in the pre-independence period included appointment of the Indian Universities Commission in 1902, issue of the Indian Education Policy resolution in 1904 and the Governor General's Policy statement of 1913 stressing the importance of Technical Education, the establishment of IISc in Bangalore, Institute for Sugar, Textile and Leather Technology in Kanpur, National Council of Education in Bengal and Industrial Schools in several provinces. Significant developments include:

- Constitution of the Technical Education Committee of the Central Advisory Board of Education (CABE) of 1943;
- Preparation of the Sergeant Report of 1944; and
- Formation of the All India Council for Technical Education (AICTE) in 1945 by the Government of India.

The AICTE was set up in November 1945 based on the recommendations of CABE to stimulate, coordinate and control the provisions of educational facilities and industrial development of the post war period. At that time, mandate of AICTE basically covered only Programmes in Engineering and Technology.

The growth of industries in the Country, just after independence, also demanded the need for qualified professionals in other fields, such as Business Management, Architecture, Hotel Management, Pharmacy etc. Although the diverse elements of Management such as Commerce, Economics, Finance, Psychology and Industrial Sociology were being taught for a long time, the need for Management Education in a formal way was felt in India only in the fifties. The Government of India decided in 1954 to set up a Board of Management Studies under AICTE to formulate standards and promote Management Education. Other major initiatives taken in Management Education include: setting up of the Administrative Staff College of India at Hyderabad in the late fifties, National Productivity Council and Indian Institute of Management in the early sixties. Architecture was covered under the Architects Act, 1972. Subsequently, for better coordination of the Professional Courses, Architecture Education was also placed under the purview of AICTE.

Hotel Management Education had a modest beginning with short Programmes in Nutrition and Food Science, which started in the late fifties. The National Council of Hotel Management and Catering Technology were set up in 1982, to which all the Institutions of Hotel Management run by the Government are affiliated.

Education in other professional fields such as, Pharmacy, Applied Arts and Crafts has also undergone similar developments during the post-independence period. Programmes for Technical Education, during the first three Five Year Plans, were devoted to expansion of Technical Education to meet the growing demand for technical personnel at Diploma, Degree and Post Graduate Levels. From the fourth Five Year Plan onwards, the emphasis was shifted to the improvement of quality and standards of Technical Education. This was done through implementation of the Quality Improvement Programme consisting of three major components that provided for M.E./ M.Tech. and Ph.D. Programmes, Establishment of Curriculum Design and Development Cells, and Short Term Training Programmes.

Meanwhile, expansion of Institutions and Intake remained at a low level in the Government, Private-aided and University sectors. The Policy Shift during eighties towards involvement of Private and Voluntary Organizations in the setting up of Technical and Management Institutions on self-financing basis ushered in an era of unprecedented expansion of the Technical Education System, a trend which has continued during successive Five Year Plans.

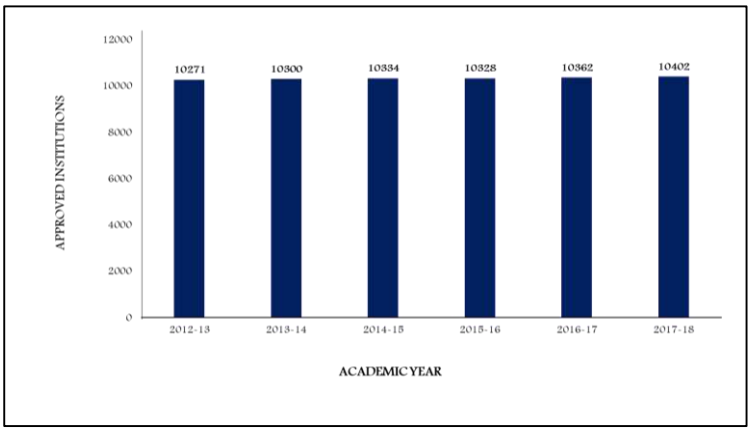
It was in this context that AICTE was given statutory powers by the AICTE Act of Parliament in 1987, with a view to ensure the proper planning and coordinated development of Technical Education System throughout the Country. Technical Education in this context includes fields of Engineering and Technology, Pharmacy, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology and Management.

1.2 Growth of Technical Education

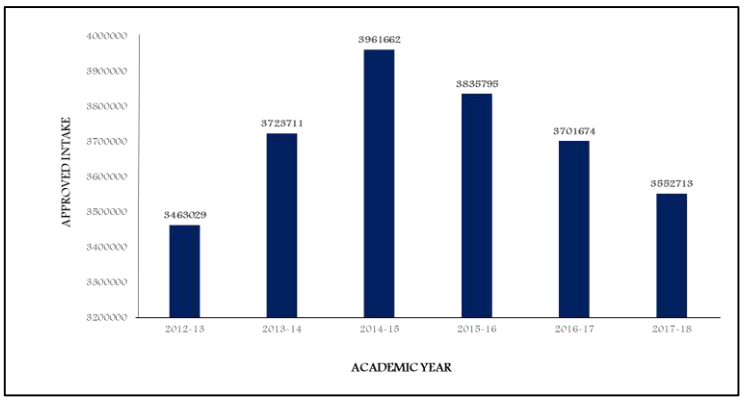
The growth of Technical Education in the Country before independence was very slow. The number of Engineering Colleges and Polytechnics (including Pharmacy and Architecture Institutions) in 1947 was 44 and 43 with an Intake capacity of 3200 and 3400 respectively.

Due to the efforts and initiatives taken during successive Five Year Plans and particularly due to Policy changes in the eighties to allow participation of Private and Voluntary Organizations in the setting up of Technical Institutions on self-financing basis, the growth of Technical Education has been phenomenal.

Technical education at all levels in the Country is witnessing a consistent growth pattern marked by the setting up of new Institutions and the improvement of the existing ones in tune with the quality assurance norms set by the regulating and accreditation agencies.



Growth of Technical Institutions in India



Approved Intake in Technical Institutions

Approved Institutions with Intake for 2015-16

Region	State	Approved Programmes			Approved Intake			Total Approved Institutions	Total Approved Intake
		Diploma	Under Graduate	Post Graduate	Diploma	Under Graduate	Post Graduate		
Central	Chhattisgarh	68	62	45	11502	23706	4776	**118**	**39984**
	Gujarat	145	203	245	72670	76704	32745	**429**	**182119**
	Madhya Pradesh	179	306	369	36676	110446	47465	**538**	**194587**
Central Total		**392**	**571**	**659**	**120848**	**210856**	**84986**	**1085**	**416690**
Eastern	Andaman and Nicobar Islands	1	1	0	270	90	0	**1**	**360**
	Arunachal Pradesh	2	0	0	440	0	0	**2**	**440**
	Assam	13	21	21	2215	5475	1992	**43**	**9682**
	Jharkhand	33	18	14	9160	7545	3089	**57**	**19794**
	Manipur	1	1	1	100	115	40	**2**	**255**
	Meghalaya	3	1	2	380	480	150	**6**	**1010**
	Mizoram	2	1	2	180	30	62	**3**	**272**
	Nagaland	2	1	1	120	240	60	**4**	**420**
	Odisha	150	115	142	47015	48959	17011	**304**	**112985**
	Sikkim	2	2	2	405	906	249	**4**	**1560**
	Tripura	5	3	3	850	630	180	**11**	**1660**
	West Bengal	132	106	112	34962	41038	13422	**256**	**89422**
Eastern Total		**346**	**270**	**300**	**96097**	**105508**	**36255**	**693**	**237860**
North-West	Chandigarh	5	6	9	1025	1546	1025	**13**	**3596**
	Delhi	21	25	53	5865	10080	13403	**82**	**29348**
	Haryana	230	190	238	72488	70394	30196	**452**	**173078**
	Himachal Pradesh	39	37	33	10858	10660	3078	**78**	**24596**
	Jammu and Kashmir	32	9	18	6395	3405	1696	**52**	**11496**
	Punjab	190	148	190	67767	50980	21954	**379**	**140701**
	Rajasthan	251	172	166	63815	65993	17055	**447**	**146863**
North-West Total		**768**	**587**	**707**	**228213**	**213058**	**88407**	**1503**	**529678**
Northern	Bihar	47	28	37	14090	9080	3067	**96**	**26237**
	Uttar Pradesh	461	423	668	135942	163616	95239	**1088**	**394797**
	Uttarakhand	93	53	75	19233	14754	7983	**161**	**41970**
Northern Total		**601**	**504**	**780**	**169265**	**187450**	**106289**	**1345**	**463004**
South-Central	Andhra Pradesh	332	456	645	88696	194460	102587	**855**	**385743**
	Telangana	247	447	676	61980	180583	128457	**791**	**371020**
South-Central Total		**579**	**903**	**1321**	**150676**	**375043**	**231044**	**1646**	**756763**
South-West	Karnataka	359	268	368	101849	109434	49411	**749**	**260694**
	Kerala	73	208	223	22020	65963	23064	**364**	**111047**
South-West Total		**432**	**476**	**591**	**123869**	**175397**	**72475**	**1113**	**371741**
Southern	Puducherry	9	20	17	2830	9030	1942	**31**	**13802**
	Tamil Nadu	508	574	726	215043	288717	85471	**1347**	**589231**
Southern Total		**517**	**594**	**743**	**217873**	**297747**	**87413**	**1378**	**603033**
Western	Dadra and Nagar Haveli	1	1	2	330	60	186	**3**	**576**
	Daman and Diu	2	0	0	540	0	0	**2**	**540**
	Goa	9	8	5	2955	1430	588	**17**	**4973**
	Maharashtra	707	558	742	192998	178472	95686	**1542**	**467156**
Western Total		**719**	**567**	**749**	**196823**	**179962**	**96460**	**1564**	**473245**
Grand Total		**4354**	**4472**	**5850**	**1303664**	**1745021**	**803329**	**10327**	**3852014**

Approved Institutions with Intake for 2016-17

Region	State/ UT	Approved Programmes			Approved Intake			Total Approved Institutions	Total Approved Intake
		Diploma	Under Graduate	Post Graduate	Diploma	Under Graduate	Post Graduate		
Central	Chhattisgarh	72	60	45	12386	23982	4898	**119**	**41266**
	Gujarat	144	204	232	70834	75316	30288	**420**	**176438**
	Madhya Pradesh	193	302	366	39094	105345	46722	**551**	**191161**
Central Total		**409**	**566**	**643**	**122314**	**204643**	**81908**	**1090**	**408865**
Eastern	Andaman and Nicobar Islands	1	3	1	270	190	60	**4**	**520**
	Arunachal Pradesh	7	0	1	980	0	18	**8**	**998**
	Assam	15	21	23	2335	5435	1863	**47**	**9633**
	Jharkhand	38	18	14	10180	7245	3104	**62**	**20529**
	Manipur	3	1	1	370	115	40	**4**	**525**
	Meghalaya	3	1	2	380	420	150	**6**	**950**
	Mizoram	3	1	3	240	30	122	**4**	**392**
	Nagaland	4	1	1	300	240	60	**6**	**600**
	Odisha	154	113	136	47265	47618	16102	**302**	**110985**
	Sikkim	3	2	2	465	840	249	**5**	**1554**
	Tripura	6	3	3	1030	630	180	**12**	**1840**
	West Bengal	156	105	107	39260	39282	11885	**277**	**90427**
Eastern Total		**393**	**269**	**294**	**103075**	**102045**	**33833**	**737**	**238953**
North-West	Chandigarh	5	5	8	990	1041	758	**12**	**2789**
	Delhi	20	23	51	5360	9270	13132	**77**	**27762**
	Haryana	207	186	221	62753	62046	27804	**427**	**152603**
	Himachal Pradesh	35	35	28	8998	8978	2104	**72**	**20080**
	Jammu and Kashmir	31	9	18	6035	3345	1696	**51**	**11076**
	Punjab	195	144	183	67055	47253	20468	**376**	**134776**
	Rajasthan	233	161	152	58431	60223	15606	**417**	**134260**
North-West Total		**726**	**563**	**661**	**209622**	**192156**	**81568**	**1432**	**483346**
Northern	Bihar	61	34	40	17390	10340	3367	**119**	**31097**
	Uttar Pradesh	512	417	648	144863	156033	91099	**1130**	**391995**
	Uttarakhand	113	51	76	20873	13691	7821	**183**	**42385**
Northern Total		**686**	**502**	**764**	**183126**	**180064**	**102287**	**1432**	**465477**
South-Central	Andhra Pradesh	327	446	632	87037	185176	95873	**841**	**368086**
	Telangana	237	421	624	59950	156103	111368	**753**	**327421**
South-Central Total		**564**	**867**	**1256**	**146987**	**341279**	**207241**	**1594**	**695507**
South-West	Karnataka	360	267	365	101373	107380	47843	**749**	**256596**
	Kerala	78	214	224	23241	66318	22502	**375**	**112061**
South-West Total		**438**	**481**	**589**	**124614**	**173698**	**70345**	**1124**	**368657**
Southern	Puducherry	9	20	17	2402	9000	1937	**31**	**13339**
	Tamil Nadu	513	570	713	213065	283025	81685	**1344**	**577775**
Southern Total		**522**	**590**	**730**	**215467**	**292025**	**83622**	**1375**	**591114**
Western	Dadra and Nagar Haveli	1	1	2	330	60	186	**3**	**576**
	Daman and Diu	2	0	0	540	0	0	**2**	**540**
	Goa	9	8	5	2955	1430	615	**17**	**5000**
	Maharashtra	719	561	722	184813	168837	88110	**1550**	**441760**
Western Total		**731**	**570**	**729**	**188638**	**170327**	**88911**	**1572**	**447876**
Grand Total		**4469**	**4408**	**5666**	**1293843**	**1656237**	**749715**	**10356**	**3699795**

Approved Institutions with Intake for 2017-18

Region	State	Approved Institutions			Approved Intake			Approved Institutions	Approved Intake
		Diploma	Under Graduate	Post Graduate	Diploma	Under Graduate	Post Graduate		
Central	Chhattisgarh	79	60	45	13520	23488	4878	**124**	**41886**
	Gujarat	145	210	233	69255	75897	29445	**427**	**174597**
	Madhya Pradesh	205	288	365	40437	95979	46763	**556**	**183179**
Central Total		**429**	**558**	**643**	**123212**	**195364**	**81086**	**1107**	**399662**
Eastern	Andaman and Nicobar Islands	1	1	0	420	90	0	**1**	**510**
	Arunachal Pradesh	8	1	2	1040	180	126	**10**	**1346**
	Assam	26	22	23	4050	5595	1854	**59**	**11499**
	Jharkhand	46	19	19	12252	6891	2598	**73**	**21741**
	Manipur	3	1	1	370	150	40	**4**	**560**
	Meghalaya	3	2	2	380	660	150	**7**	**1190**
	Mizoram	3	1	3	240	30	122	**4**	**392**
	Nagaland	6	1	1	495	240	60	**8**	**795**
	Odisha	159	111	133	47750	45688	15342	**303**	**108780**
	Sikkim	3	2	2	510	840	234	**5**	**1584**
	Tripura	7	3	3	1150	630	180	**13**	**1960**
	West Bengal	163	108	107	40058	38448	10946	**286**	**89452**
Eastern Total		**428**	**272**	**296**	**108715**	**99442**	**31652**	**773**	**239809**
North-West	Chandigarh	5	6	10	890	1546	1095	**14**	**3531**
	Delhi	19	25	52	5330	10010	13059	**78**	**28399**
	Haryana	203	187	202	58843	53766	24106	**417**	**136715**
	Himachal Pradesh	33	32	26	7908	7640	1999	**67**	**17547**
	Jammu and Kashmir	30	10	20	5755	3375	1816	**53**	**10946**
	Punjab	206	143	180	65395	44315	19646	**384**	**129356**
	Rajasthan	226	161	138	53250	56009	13755	**402**	**123014**
North-West Total		**722**	**564**	**628**	**197371**	**176661**	**75476**	**1415**	**449508**
Northern	Bihar	65	37	40	18100	10910	3307	**125**	**32317**
	Uttar Pradesh	567	413	626	146873	138732	86465	**1165**	**372070**
	Uttarakhand	130	50	72	21013	12686	6863	**197**	**40562**
Northern Total		**762**	**500**	**738**	**185986**	**162328**	**96635**	**1487**	**444949**
South-Central	Andhra Pradesh	321	439	615	85027	180433	92642	**825**	**358102**
	Telangana	215	387	576	54490	142241	97481	**701**	**294212**
South-Central Total		**536**	**826**	**1191**	**139517**	**322674**	**190123**	**1526**	**652314**
South-West	Karnataka	361	273	362	99657	108505	46138	**756**	**254300**
	Kerala	82	213	225	22691	64769	21999	**381**	**109459**
South-West Total		**443**	**486**	**587**	**122348**	**173274**	**68137**	**1135**	**363759**
Southern	Puducherry	9	19	14	2422	8700	1733	**29**	**12855**
	Tamil Nadu	511	575	700	208823	273299	78745	**1339**	**560867**
Southern Total		**520**	**594**	**714**	**211245**	**281999**	**80478**	**1368**	**573722**
Western	Dadra and Nagar Haveli	1	1	2	390	60	150	**3**	**600**
	Daman and Diu	2	0	0	600	0	0	**2**	**600**
	Goa	9	8	5	2975	1430	615	**17**	**5020**
	Maharashtra	734	588	694	170543	168140	82647	**1563**	**421330**
Western Total		**746**	**597**	**701**	**174508**	**169630**	**83412**	**1585**	**427550**
Grand Total		**4586**	**4397**	**5498**	**1262902**	**1581372**	**706999**	**10398**	**3551273**

Variation of Intake in AICTE approved Institutions
(Diploma/ Post Diploma and Under Graduate Degree/ Post Graduate Degree)

Year	Diploma / Post Diploma	Engineering and Technology	Pharmacy	Architecture	Hotel Management and Catering Technology	MCA	Management
2008-09	610903	841018	64211	4543	5794	73995	149555
2009-10	850481	1071896	68537	4133	6387	78293	179561
2010-11	1083365	1314594	98746	4991	7393	87216	277811
2011-12	1117545	1485894	102746	5491	7693	92216	352571
2012-13	1212612	1761976	121652	5996	8401	100700	385008
2013-14	1177918	1804353	137257	9550	6622	119713	364816
2014-15	1307344	1901501	143244	10890	6442	109925	365352
2015-16	1310414	1844642	139622	10986	6430	103048	350161
2016-17	1293843	1752296	130926	9936	6109	94159	329273
2017-18	1261059	1662488	130903	9187	6031	85104	393055

1.3 The AICTE Act, 1987

The AICTE Act, 1987 was passed by the Parliament, to provide for the establishment of the All India Council for Technical Education (AICTE) with a view to ensure proper planning and coordinated development of the Technical Education System throughout the Country, qualitative improvement of such education in relation to the planned quantitative growth and the Regulation and proper maintenance of norms and standards in the Technical Education System and for matters connected therewith.

1.4 Important Provisions of the AICTE Act, 1987 on Approval Process

10(g) Evolve suitable performance appraisal system for Technical Institutions and Universities imparting Technical Education, incorporating norms and mechanisms for enforcing accountability.

10(i) Lay down norms and standards for Course Curriculum, physical and Instructional facilities, Staff patterns, Staff qualifications, quality instructions, assessment and examination.

10(k) Grant approval for starting new Technical Institutions and for Introduction of new Courses or Programmes in consultation with the Agencies concerned.

10(n) Take all necessary steps to prevent commercialization of Technical Education.

10(p) Inspect or cause to inspect any Technical Institution.

11(1) For the purposes of ascertaining the financial needs of Technical Institution or a University or its standards of teaching, examination and research, the Council may cause an inspection of any Department or Departments of such Technical Institution or University to be made in such manner as may be prescribed and by such person or persons as it may direct.

11(2) The Council shall communicate to the Technical Institution or University the date on which any inspection under sub-section (1) is to be made and the Technical Institution or University shall be entitled to be associated with the inspection in such manner as may be prescribed.

11(3) The Council shall communicate to the Technical Institution or the University, its views in regard to the results of any such inspection and may after ascertaining the opinion of that Technical Institution or University the action to be taken as a result of such inspection.

11(4) All communications to a Technical Institution or University under this Section shall be made to the executive authority thereof and the executive authority of the Technical Institution or University shall Report to the Council the action, if any, which is proposed to be taken for the purposes of implementing any such recommendations as is referred to in sub-section (3).

1.5 AICTE Profile

1.5.1 Vision

To be a World Class Organization leading Technological and Socioeconomic development of the Country by enhancing the global competitiveness of Technical manpower, by ensuring high quality Technical Education to all sections of the Society.

1.5.2 Mission

- A true facilitator, enabler and objective regulator.
- Transparent governance and accountability in approach towards Society.
- Planned and coordinated development of Technical Education in the Country by ensuring World Class standards of Institutions through accreditation.
- Facilitating World Class Technical Education through:

i. Emphasis on developing high quality Institutions, academic excellence and innovative research and development Programmes;
ii. Networking of Institutions for optimum resource utilization;
iii. Dissemination of knowledge;
iv. Technology forecasting and global manpower planning;
v. Promotion of Industry-Institution interaction for developing new products, services, and patents;
vi. Inculcating Entrepreneurship;
vii. Encouraging indigenous Technology;
viii. Focusing on non-formal education;
ix. Providing affordable education to all.
x. Making Indian Technical Education globally acceptable.
xi. A vision of a forward-looking Organization that has an efficient, flexible and empowered manpower, sensitive to stakeholder's expectations.

1.5.3 Objectives

- Promotion of quality in Technical Education
- Planning and coordinated development of Technical Education system
- Providing Regulations for maintenance of norms and standards

1.5.4 Responsibilities

- Promotion of quality in Technical Education
- Policy directions
- Review of norms and standards
- Assessment of manpower requirement
- Liaison with Central Government, State Government/ UT, University/ Board and other Statutory Bodies
- Others as provided in the Act

1.5.5 Major Functions and Schemes

- Approval of Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Level Programme(s) in Technical Institutions

- Approval of variation/ increase in Intake, additional Course(s)/ Programme(s) in Technical Institutions
- Approval for Foreign Collaboration/ Twinning Programme
- Participation in the process of granting Institution Deemed to be University status by MHRD
- Development of Model Curricula through All India Boards of Studies
- Share and Mentor Institutions (Margdarshan)
- Modernisation and Removal of Obsolescence (MODROBS)
- Entrepreneurship Development Cell (EDC)
- Project Centre for Technical Education
- Community Colleges under NSQF
- Innovation Promotion Scheme (IPS)
- Research Park
- e-Shodh Sindhu
- e-Learning Centre for Technical Education
- Industry Institution Partnership Cell (IIPC)
- Unnat Bharat Abhiyan
- Saansad Adarsh Gram Yojana (SAGY)
- Seminar Grant
- Travel Grant
- Faculty Development Programme (FDP)
- Quality Improvement Programme
- AICTE-Adjunct Faculty
- Trainee Teacher Scheme
- Research Promotion Scheme (RPS)
- AICTE-INAE-DVP (Distinguished Visiting Professor)
- AICTE-INAE-TRF (Teaching Research Fellowship)
- Post Graduate scholarships for GATE/GPAT Qualified Post Graduate students
- Hostel for SC/ ST Students
- Scholarship Scheme for Girl Child (SSGC) – PRAGATI
- Scholarship Scheme for Divyang – SAKSHAM
- AICTE-INAE-TG (Travel Grant for students)
- Skill and Personality development Programme centre for SC/ ST Students

Chapter I

Grant of Approval through a single application for the following:

- Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree and Post Graduate Diploma Level
- Change of Site/ Location
- Closure of Institution
- Conversion of Women's Institution into Co-Ed Institution and vice-versa
- Conversion of Diploma Level into Degree Level and vice-versa

1.1 Introduction

a. A new Technical Institution shall be established by providing Infrastructure and other requirements as per the Approval Process Handbook 2018-19.

b. New Technical Institution offering Technical Course(s)/ Programme(s) shall not be established without prior approval of the Council.

c. Admission Authority/ Body/ Institution shall not permit admission of students to a Technical Programme which is not approved by the Council.

d. Technical Institution shall satisfy the Land norms given in Appendix 4 of Approval Process Handbook 2018-19.

e. **Applicants are advised to apply only if the Building for the First Year is complete as per the Infrastructure requirements in all respects at the time of submitting the application on the AICTE Web-Portal www.aicte-india.org**

f. The applications received shall be processed as per the procedures, norms and standards prescribed in the Approval Process Handbook 2018-19. The Institution should also adhere to the existing Central, State and Local laws.

1.2 Time Schedule for processing of applications

a. AICTE shall notify through a Public Notice in the leading newspapers and through the AICTE Web-Portal from time to time, inviting applications with cutoff dates for various purposes and processing thereof. **The time schedule mentioned in the Public Notice shall be final and binding.** To process any request from the Institution regarding approval, online application is mandatory. Applications submitted offline are not valid.

b. The submission of application on the AICTE Web-Portal and generation of pay in slip shall not be later than the last date as notified in the Public Notice published in the leading newspapers and through the AICTE Web-Portal.

1.3 Seeking approval of the Council

1.3.1 Application for

a. Setting up new Technical Institution offering one Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree and Post Graduate Diploma Level for conducting Programmes in Engineering and Technology, Pharmacy, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology, MCA and Management.

b. Change of Site/ Location of the Institution

c. Closure of the Institution

d. Conversion of Women's Institution into Co-Ed Institution and vice-versa

e. Conversion of Diploma Level into Degree Level and vice-versa

1.3.2 Requirements and Eligibility

a. A Society registered under the Societies Registration Act, 1860 through the Chairman/ President or Secretary of Society or

b. A Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts through the Chairman/ President or Secretary of the Trust or

c. A Company established under Section 8 of Companies Act, 2013 or

d. Central or State Government/ UT Administration or by a Society or a Trust registered by them.

e. The above bodies shall apply individually or under Public Private Partnership (PPP)/ Build Operate Transfer (BOT) mode through an Officer authorized by Central/ State Government/ UT.

1.3.3 Institutions applying under MHRD Schemes

a. In terms of policy initiatives of MHRD, Government of India for promotion of Technical Education in un-served/ underserved Districts across the Country for opening of Polytechnics by the respective State Government/ UT under the Scheme of "Sub-Mission on Polytechnics", the list of Districts identified under this scheme is given in Annexure 1 of Approval Process Handbook 2018-19. The scheme shall be applicable to the Districts in Annexure where no Polytechnics are already available. If any of the mentioned Districts are carved out administratively, then those carved out Districts shall also be considered under the Sub-Mission Scheme.

b. Policy initiatives of MHRD to establish a Technical Institution by the respective State Government/ UT in "Educationally Backward Districts/ Left Wing Extremism (LWE) affected" as notified by the Central Government from time to time (or) in a District where there is no such Institution. The list of Districts identified as Higher Educationally Backward Districts is given in Annexure 1 of Approval Process Handbook 2018-19. If any of the mentioned Districts are carved out administratively, then those carved out Districts shall also be considered under the Educationally Backward/ Left Wing Extremism Scheme.

c. The concerned State Government/ UT seeking approval of AICTE for these Institutions under the above mentioned schemes is required to apply individually online on the AICTE Web-Portal. Applications shall be processed by way of obtaining an undertaking from the Chief Secretary of the respective State Government/ UT that the Land has been transferred in the name of the proposed Institutions, sufficient funds have been allotted to start the construction of the permanent campus and that these proposed Institution(s) are being established in the respective State/ UT under the above mentioned Schemes initiated by the MHRD. The Institutions shall function in a temporary campus and will move to their permanent campus within 2 years from the date of Letter of Approval (LoA). However, AICTE shall send Expert Visit Committee after 2 years to such Institutions to assess the status of readiness of the State Government/ UT for operationalization of these Institutions in the permanent Location.

1.3.4 Existing Institutions approved by other Regulatory Bodies, seeking approval for the first time from AICTE for conducting Technical Programme(s)

a. The Institutions approved by the Council of Architecture in the previous Academic Years.

b. Non-Technical Institutions seeking approval for conducting MCA/ MBA.

c. University Departments/ Constituent Colleges seeking approval for conducting Diploma/ Under Graduate/ Post Graduate Programme(s) in Technical Education.

d. In all the above cases, Institutions seeking approval for the first time from AICTE shall submit an application as a new Technical Institution for all their existing Technical Programme(s) and Course(s).

e. Further, for such Institutions, exclusive Building and Principal are not required. However, the Institutions should fulfill all other norms (as per Approval Process Handbook 2018-19) such as separate Head of the Department, Faculty, Infrastructure, Built-up area, etc.

1.3.5 **Institutions Deemed to be University/ Private University seeking approval for the first time from AICTE shall submit an application as a new Technical Institution for all their existing Technical Programme(s) and Course(s).** Institution Deemed to be University having multiple campuses should apply separately for each campus for approval.

1.4 Submission of Application

1.4.1 User ID and Password

a. An unique USER ID shall be allotted to each new application for setting up of a new Institution on payment of ₹5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org.

b. Institutions applying for Change of Site/ Location/ Closure of Institution/ Conversion of Women's Institution into Co-Ed Institution and vice-versa/ Conversion of Diploma Level into Degree Level and vice-versa shall apply from their existing Login itself.

c. If any existing Institution has not obtained a USER ID/ Password previously, a new unique USER ID shall be allotted to Applicants on payment of ₹5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org.

d. If any existing Institution has forgotten the Password, the Institution shall apply to Regional Office with an Affidavit[1] for "Forgotten Password" along with the proof of payment made. Regional Officer shall verify and upload in the Web-Portal for allotment of Password to the Applicants for further processing.

e. Using the USER ID, the application in the prescribed Format shall be filled and submitted on the AICTE Web-Portal www.aicte-india.org. Using this USER ID, the Applicant shall be able to track the status of the application at various stages of processing.

1.4.2 Details of Technical Education Regulatory (TER) Charges

a. For Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree and Post Graduate Diploma:

Sl. No.	Type of Institution	TER Charges ₹ in Lakh
i	Minority Institution	6.0
ii	Institution set up in J&K, North Eastern States	6.0
iii	Institution set up exclusively for women	6.0
iv	Government/ Government aided/ Central University/ State University	Nil
v	All other Institutions including Institution Deemed to be University/ Private University	8.0
vi	ALL Applicants under (i), (ii), (iii) and (v) whose application was rejected and issued Final LoR in the previous year i.e. 2017-18*	3.0

vii	Existing Institutions seeking approval for the first time from AICTE - Approved by Council of Architecture in the previous Academic Years/ Non-Technical Institutions conducting MCA/ MBA	2.0

* Not applicable for Application which was rejected in 2017-18 and TER Charges refunded under Clauses 1.4.7.b and 1.10.j of this Chapter. Such Applicant shall apply afresh as a new Institution.

Applicants under (vi) are not eligible for refund of TER Charges as per Clauses 1.4.7.b and 1.10.j of this Chapter.

b. For Change of Site/ Location, Closure of Institution, Conversion of Women's Institution into Co-Ed Institution and vice-versa/ Conversion of Diploma Level into Degree Level and vice-versa.

Sl. No.	Type of Institution	Change in Site/ Location/ Conversion of Women's Institution into Co-Ed Institution and vice-versa (₹ in Lakh)	Closure of Institution other than PGDM Institution (₹ in Lakh)	Closure of PGDM Institution (₹ in Lakh)	Conversion of Diploma Level into Degree Level and vice-versa (₹ in Lakh)
i	Minority Institution	2.0	0.25	2.0	6.0
ii	Institution set up in J&K, North Eastern States	2.0	0.25	2.0	6.0
iii	Institution set up exclusively for Women	2.0	0.25	2.0	6.0
iv	Government/ Government aided/ Central University/ State University	Nil	Nil	Nil	Nil
v	All other Institutions	3.0	0.50	2.0	8.0

c. In extraordinary circumstances, if additional Scrutiny/ Expert Visit Committee has to be conducted, the Applicant has to remit ₹2.0 Lakh through online.

d. The TER Charges shall be paid through the AICTE payment gateway on the AICTE Web-Portal, through Corporate Internet banking within the deadline failing which, the application shall not be considered.

e. Only those applications submitted within the cutoff date including payment shall be considered for processing.

1.4.3 All Applicants shall ensure that the data entered/ edited are correct. Facility to edit the data is available until the submission of the application by pressing the "submit" tab.

After pressing the "submit" tab, the data entered is not allowed for any further editing till the processing of application is completed. Applicants shall exercise utmost caution before pressing the "submit" tab.

Submission of an application on AICTE Web-Portal on or before the last date as mentioned in the schedule is mandatory.

1.4.4 All Applicants shall submit an Affidavit[4] sworn before First Class Judicial Magistrate or Notary or an Oath Commissioner on ₹100/- Non-judicial stamp paper/ e-stamp paper. In case of any false information, AICTE shall invoke the provisions, both civil and/ or criminal as per the Regulations in place.

1.4.5 A printout of the complete online application as submitted on the AICTE Web-Portal, along with the proof of payment, and documents mentioned as per Appendix 16 of Approval Process Handbook 2018-19 duly attested by the Secretary of the Trust shall be submitted on the date of Scrutiny at the Regional Office, along with a stamped receipt from an authorized signatory of Affiliating University/ Board and Concerned State Government/ UT as proof of submission of these documents, failing which the Scrutiny shall not be conducted.

1.4.6 Applications complete in all respects and in order shall only be processed.

1.4.7 Views of State Government/ UT and Affiliating University/ Board

a. The State Government/ UT and the Affiliating University/ Board shall forward to the concerned Regional Office of the Council, their views on the application received by them, within a period of **21 days** from the date of receipt of the application of an Institution with valid reasons or otherwise along with the Perspective Plan of the Concerned State Government/ UT and in any case, not later than the last date of submission of application as per the prescribed schedule of AICTE. Perspective Plan provided by different States/ UTs shall be displayed in the AICTE Web-Portal.

b. Based on the Perspective Plan of the Concerned State Government/ UT, if any State Government/ UT has not given the NOC for setting up of new Institution, the Scrutiny/ Re-Scrutiny Committee shall reject the application. If the application is not processed further, the TER Charges after a deduction of ₹50000/- (Rupees Fifty thousand only) shall be refunded to the Applicant.

c. In the absence of receipt of views from the State Government/ UT and/ or the Affiliating University/ Board on the application of an Institution, the Council shall proceed for further processing.

1.5 Change of Site/ Location

1.5.1 Requirements and Eligibility

a. The AICTE approved existing Institution seeking for Change of Site/ Location shall apply on the AICTE Web-Portal along with the Extension of Approval as per norms.

b. The additional documents to be submitted for Change of Site/ Location shall be as per Appendix 16 of Approval Process Handbook 2018-19.

c. The Change of Site/ Location shall be allowed within the jurisdiction of the Affiliating University/ Board. However, for PGDM Institutions, the Change in Site/ Location shall be allowed within the City/Town.

1.5.2 Procedure

a. The application shall be processed as per the Procedure of approval for New Institution. It shall be necessary to provide Built-up area as per norms required to conduct all the existing Course(s) at the new Site/ Location. Expert Visit Committee shall verify the completeness of Infrastructure ONLY.

b. The Equipment, Library and other movable property in the existing Institution shall be shifted to the new Site/ Location, only after approval by the Council for Change of Site/ Location.

c. After shifting of the Equipment, Library and other movable property from the existing Institution to the new Site/ Location another Expert Visit Committee shall be conducted before the start of academic session of the current Academic Year again to verify the availability of facilities at the new Site/ Location.

d. The Change of Site/ Location shall be effected only on receipt of final approval in respect of new Location and approval for activities at previous Location shall cease.

e. On approval of new Location, all activities of the Institution shall necessarily be carried out at newly approved Location only.

f. Any violation in this respect shall lead to Withdrawal of Approval and Institution shall not be allowed to continue its activities in either Location.

g. Request for approval for partial shifting of the Course(s)/ Programme(s) in the Institution shall not be considered.

1.6 Closure of Institution

1.6.1 Requirements and Eligibility

a. The AICTE approved existing Institution seeking for Progressive Closure or Complete Closure shall apply on the AICTE Web-Portal as per norms.

b. In case of Progressive Closure, final Closure order shall be issued after completion of the Programme(s) and submission of Affidavit[2] by the Institution.

c. In case of Progressive Closure, Closure at the First Year level shall be allowed in the current Academic Year. However, the subsequent years of working shall lapse at the end of each Academic Year progressively.

d. In case of Complete Closure, the Institution shall be closed completely in one instance.

e. Once Complete Closure is approved, the Promoter of the said closed Institution shall have to apply only afresh for starting new Technical Programme. However, this is not applicable for Institutions approved for Progressive Closure. Such Institutions shall be considered after final Closure order is issued by the Council before submission of application for establishment of new Institution.

f. Progressive Closure or Complete Closure is subject to no pending Court case filed against the Institution by AICTE, and no Charge sheet filed against the Institution.

g. The additional documents to be submitted for Closure of Institution shall be as per Appendix 16 of Approval Process Handbook 2018-19. For Closure of PGDM Institution, NOC from Affiliating University/ Board is not applicable.

1.6.2 Procedure

a. Scrutiny Committee shall verify the correctness of the documents.

b. Scrutiny Committee Reports shall be uploaded on the Web-Portal by Regional Office.

c. Scrutiny Committee Report shall be placed before Regional Committee for further processing.

d. The Closure of the Institution shall be effected only on receipt of approval by the Council.

1.6.3 The application for the Closure of Institution shall be valid for the duration of the respective Programme offered by the Institution within which the Institution should submit the required mandatory documents. Else, AICTE may close the Institution with the intimation to the Affiliating University/Board and the State Government/UT and shall issue a Public Notice regarding the same.

1.6.4 Applications of existing Institutions who have applied for Closure of Institution, and if such application is not approved by the Council due to certain deficiencies; the Institution shall be

given EoA with ZERO Intake for the current Academic Year. However, Institution shall not be eligible for any refund of TER Charges. Such Institutions shall submit all relevant documents after all the students have passed out (or) redistributed to nearby AICTE approved Institutions through the Affiliating University/ Board and seek official Closure of the Institution.

1.7 Conversion of Women's Institution into Co-Ed Institution and vice-versa

1.7.1 Requirements and Eligibility

a. The AICTE approved Institution seeking approval for Conversion of Women's Institution into Co-Ed Institution and vice-versa shall apply on the AICTE Web-Portal along with the Extension of Approval as per the norms.

b. The additional documents to be submitted for Conversion of Women's Institution into Co-Ed Institution and vice-versa shall be as per Appendix 16 of Approval Process Handbook 2018-19.

c. The admission of students in the Institution for three consecutive years should be less than 60%, in case of Conversion of Women's Institution into Co-Ed Institution.

1.7.2 Procedure

a. The application shall be processed as per the procedure of approval for New Institution.

b. It shall be necessary to provide Built-up area as per norms required to conduct all existing Course(s).

c. The Conversion of Women's Institution into Co-Ed Institution and vice-versa shall be effected only after grant of approval by the Council.

1.8 Conversion of Diploma Level into Degree Level and vice-versa

1.8.1 Requirements and Eligibility

a. The Institution shall have to apply for Progressive/ Complete Closure of Regular/ First Shift and Second Shift/ Part Time (if existing) including Post Graduate Course(s), if any, for the existing Course(s) and Level(s).

b. The additional documents to be submitted for Conversion of Diploma Level into Degree Level and vice-versa shall be as per Appendix 16 of Approval Process Handbook 2018-19.

c. The Standalone Institutions in existence for a minimum period of 5 years ONLY are eligible.

d. **Merging of Courses is not permitted.**

e. **Conversion of Level shall be permitted ONLY for Regular/ First Shift Course(s).**

f. Conversion shall be permitted for all the Courses in the said Level and partial conversion of few Courses in the said Level is not permissible. In case, closest available nomenclature does not exist in Annexure 5 or 6 of Approval Process Handbook 2018-19, then such Course(s) shall not be permitted for Conversion.

1.8.2 Procedure

a. The AICTE approved Institution seeking approval for Diploma Level into Degree Level and vice-versa shall apply for the Course(s) corresponding to the existing one as per Annexure 5 or 6 of Approval Process Handbook 2018-19 (as applicable) on the AICTE Web-Portal as per the norms. In case, closest available nomenclature does not exist in Annexure 5 or 6 of Approval Process Handbook 2018-19, then such Course(s) shall have to be applied for Closure.

b. The Institution may also seek change in the name of the Institution.

c. The application shall be processed as per the procedure of approval for New Institution.

d. It shall be necessary to provide adequate Infrastructural facilities as per Approval Process Handbook 2018-19 to conduct all Course(s).

e. The Conversion of Diploma Level into Degree Level and vice-versa shall be effected only after grant of approval by the Council.

Note: Land relaxation and refund of additional Security Deposit shall not be allowed for Institutions applying for Conversion of Degree Level into Diploma Level. In case of applications seeking vice-versa, the norms as per Approval Process Handbook 2018-19 shall have to be fulfilled.

1.9 Establishment of New Institutions

1.9.1 Requirements and Eligibility

a. The Promoter Society/ Trust/ Company shall have the Land as required and has its lawful possession with clear title in the name of the Promoter Society/ Trust/ Company on or before the date of submission of application.

Further to that it shall be open for the Promoter Society/ Trust/ Company of the proposed Institution to mortgage the Land with the prior intimation to AICTE after the issue of Letter of Approval (LoA), only for raising the resources for the purpose of development of the Technical Institution situated on that Land.

b. Land/ Built-up area requirement for Technical Institution shall be as per Appendix 4 of Approval Process Handbook 2018-19.

- Plot(s) of Land under consideration shall be contiguous and shall have no obstacles such as river, canals, rail tracks, highways, high tension lines or any such entity hampering continuity of Land. In case, if obstacles come later, connectivity shall be ensured and proper Safety Certificate should be produced from Competent Authority.

- Land Use Certificate shall be obtained from the Competent Authority as designated by concerned State Government/ UT.

- Land Conversion Certificate shall be obtained from the Competent Authority as designated by concerned State Government/ UT.

- Land Classification Certificate shall be obtained from the Competent Authority as designated by concerned State Government/ UT.

- State wise Competent Authorities for issuing the Certificates pertaining to Land/ Building are given in Annexure 2 of Approval Process Handbook 2018-19.

- Certificate of Occupancy/ Completion (as applicable) shall be obtained from the Competent Authority (as per standard format prescribed by the issuing Authority). State wise Competent Authorities for issuing the Occupancy/ Completion Certificate are given in Annexure 3 of Approval Process Handbook 2018-19.

c. Building for the First Year should be completed in all respect as per the Infrastructure requirements. Building Plan for the entire duration of the Programme(s) of the Institution shall be prepared by an Architect registered with Council of Architecture/ Licensed Surveyor and

shall be approved by the Competent Authority as designated by concerned State Government/ UT.

d. Instructional area/ Administrative area/ Amenities area requirements as stated in the Appendix 4 of Approval Process Handbook 2018-19 shall be applicable for a Technical Institution.

e. Access and Circulation Area (ACA) shall be 25% of Built-up area.

f. Central Library with Reading Room: Programme wise area requirement shall be as per Appendix 4 of Approval Process Handbook 2018-19.

g. Computer Centre: Programme wise area requirement shall be as per Appendix 4 of Approval Process Handbook 2018-19.

h. Requirement of Computers, Software, Internet and Printers shall be as per Appendix 5 of Approval Process Handbook 2018-19.

i. Requirement of Laboratory Equipment shall be as per Appendix 5 of Approval Process Handbook 2018-19 (as per the Curriculum of respective Affiliating University/ Board).

j. Requirement of Books and Library facilities for each Programme shall be as per Appendix 5 of Approval Process Handbook 2018-19.

k. Essential and Desirable requirements shall be as per Appendix 6 of Approval Process Handbook 2018-19.

l. Requirement of Journals shall be as per Appendix 10 of Approval Process Handbook 2018-19.

m. The Head of the "Technical Institution" shall be named as "Principal/ Director" having qualifications as per AICTE norms as defined for Principal in a Programme of the Technical Institution.

1.9.2 The fund position of the Applicant (except Government/ Government aided/ Central University/ State University) in the form of FDRs and/ or Bank accounts in Nationalized Bank or Scheduled Commercial Banks recognized by Reserve Bank of India shall be as under on the date of Scrutiny.

Sl. No.	Programme proposed (Diploma, Post Diploma, Under Graduate Degree, Post Graduate Degree and Post Graduate Diploma)	Total minimum funds required as proof of operational expenses at the time of Scrutiny in the name of Society/ Trust (₹ in Lakh)
i	Engineering and Technology	100
ii	Pharmacy	50
iii	Architecture and Planning	
	a. Architecture b. Planning	50 50
iv	Applied Arts and Crafts	50
v	Hotel Management and Catering Technology	50
vi	MCA	50
vii	Management	50

1.9.3 The Applicants shall not use name of the Technical Institution in such a way that the abbreviated form of the name of the Technical Institution becomes **IIM/ IIT/ IISc/ NIT/ IISER/ IIIT/ IIEST/ AICTE/ UGC/ MHRD/ GoI**. The Applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the Technical Institution is established by Government of India or its name is approved by the Government of India.

1.9.4 Applicants shall not use the names of the Existing Institutions within the State. Existing Institutions having the same names run by the same/different Society/Trust/Company within the State/UT shall at least add the name of the Village/ Town/ City where it is located as an integral part of the name of the Institution.

1.9.5 All Institutions shall use same font and size for the full name of the Institutions, wherever it is displayed.

1.9.6 A maximum of five Courses as per Appendix 2 of Approval Process Handbook 2018-19 shall be approved for a New Institution at the level of a Diploma Institution or a Degree Institution (Under Graduate/ Post Graduate), a combination of Diploma, Under Graduate and Post Graduate shall not be approved, in case of Engineering and Technology.

1.9.7 Applications for the cases listed in Clauses 1.3.1 of this Chapter are not eligible to apply for Introduction of Second Shift/ Part Time/ NRI/ OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries/ Twinning/ Fellowship Programmes. However, the Applicants under Clause 1.3.1 (a) of this Chapter shall be eligible for the same after one batch of students pass out.

1.9.8 Evaluation of the application by Scrutiny/ Re-Scrutiny Committee

a. The applications shall be evaluated by a Scrutiny/ Re-Scrutiny Committee constituted by the Regional Officer by the selection of members through automated selection process provided on the AICTE Web-Portal. However, if any member of Scrutiny/ Re-Scrutiny Committee is unable to attend or refuses or incapacitated to take part in the Committee, then Regional Officer with prior or post-facto approval of the Chairman, Regional Committee shall opt to choose another expert from approved panel of the experts manually. Under extraordinary circumstances, the Scrutiny/ Re-Scrutiny shall also be constituted manually by the Regional Officer with prior approval of the Chairman.

b. The date and time for Scrutiny shall be informed by the concerned Regional Office.

c. Concerned Regional Officer or an Officer of the Council shall assist the Committee and place relevant records and documents before the Committee and make necessary arrangements for the conduct of the meetings, however, he/ she shall not be part of the Committee.

d. Two representatives of the Applicant shall be invited to present their case along with the supporting documents before the Scrutiny/ Re-Scrutiny Committee.

   Self-attested Photo ID proof and an authorization letter from the Chairman/Secretary of the Trust/ Society/ Company shall be produced to the Committee.

e. Applicants shall present their application and **ALL** original documents along with self-attested copies as per Appendix 16 of Approval Process Handbook 2018-19, before the Scrutiny Committee. Applicants shall adhere to Scrutiny schedule and not to remain absent at the time of Scrutiny.

f. The Scrutiny Committee shall verify the authenticity of the documents submitted by the Applicant as mentioned in the Appendix 16 of Approval Process Handbook 2018-19 and shall countersign all the documents that are accepted.

g. Based on the recommendations of the Scrutiny Committee, the deficiencies, if any, shall be communicated to the Applicant Society/ Trust/ Company through Web-Portal.

h. Applicants who are communicated deficiencies or remain absent at the time of Scrutiny shall be eligible for Re-Scrutiny. The date and time for Re-Scrutiny shall be informed by the concerned Regional Office.

i. The Re-Scrutiny Committee shall verify only the deficiencies pointed out by the Scrutiny Committee as per the norms and standards and shall countersign all the documents that are accepted.

j. The Regional Officer shall ensure and certify that all the fields of the Scrutiny/ Re-Scrutiny Report are filled completely.

k. Applications which are found to be in order in all respects by the Scrutiny/ Re-Scrutiny Committee shall be processed further for an Expert Visit Committee and the date of visit shall be communicated through Web-Portal.

l. The attested copies of original documents shall be retained by the Regional Office.

1.9.9 Evaluation of the application by Expert Visit Committee

a. The Expert Visit Committee shall be constituted by the Regional Officer by the selection of members through automated selection process provided on the AICTE Web-Portal. However, if any member of Expert Visit Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the Chairman, Regional Committee shall opt to choose another expert from approved panel of the experts manually. Under extraordinary circumstances, the Expert Visit Committee shall also be constituted manually by the Regional Officer with prior approval of the Chairman. The Expert Visit Committee shall verify physically the Infrastructural facilities of the Applicant Institution.

b. Role and responsibility of the Expert Visit Committee: An Expert Visit Committee shall visit the proposed premises of the Institution to verify the following:

- Readiness with respect to Appendix 4 of Approval Process Handbook 2018-19, i.e. Instructional, Administrative and Amenities area requirements for the First Year for Technical Institution as per the Building Plan duly accepted and counter signed by the Scrutiny Committee members

- Readiness with respect to Appendix 5 of Approval Process Handbook 2018-19, i.e. Computer, Software, Internet, Printers, Laboratory Equipment, Books, Journals and Library facilities for Technical Institution

- Readiness with respect to Appendix 6 of Approval Process Handbook 2018-19, i.e. Essential and Desirable requirements for Technical Institution

- Progress related to appointment of Principal/ Director and Faculty with respect to the norms, standards and conditions prescribed by the Council

c. Concerned Regional Officer shall make necessary arrangements for conduct of the Expert Visit Committee, however, he/ she shall not be a part of the Committee.

d. Expert Visit Committee shall have access to the Report of the Scrutiny/ Re-Scrutiny Committee.

e. Expert Visit Committee shall verify actual availability of Equipment as per the Curriculum and Syllabus of the Affiliating University/ Board, Computers, Software, Internet, Printers, Book Titles, Book Volumes, subscription of National and International Journals and Stock Registers. Mere presentation of Purchase Orders/ Payment records for subscription etc. without actual availability shall not be considered.

f. Expert Visit Committee shall also verify documents in original as mentioned in Appendix 16 of Approval Process Handbook 2018-19 with respect to actual Infrastructure visited.

g. The Applicant shall arrange for Video recording at his/ her own expense with date and time of the entire proceedings of the Expert Visit Committee which shall form a part of the Expert Visit Committee Report.

h. The Applicant shall also arrange Laptop/ Desktop with Internet facility, Scanner and Printer to the Expert Visit Committee.

i. The Expert Visit Committee shall submit the following to the Regional Office:

- Its visit Report in the prescribed format
- Attested Copies of all documents (as applicable) as mentioned in Appendix 16 of Approval Process Handbook 2018-19
- Video recording of Expert Visit Committee during visit
- Attendance sheet duly signed/ digitally authenticated by the members of the Expert Visit Committee and representatives of Applicant Trust/ Society/ Company present during the visit

j. The Regional Officer shall ensure and certify that all the fields of the Expert Visit Committee Report are filled completely.

k. The scanning and uploading of the Scrutiny/ Re-Scrutiny Committee Report and Expert Visit Committee Report shall be done by the concerned Regional Office.

1.9.10 Evaluation of the application by Regional Committee

a. The Reports of Scrutiny/ Re-Scrutiny Committee and Expert Visit Committee shall be made available to the Regional Committee. The Regional Committee shall consider these Reports along with the views of concerned State Government/ UT based on the Perspective Plan and Affiliating University/ Board, if any, and recommend the application for further processing. The Regional Officer shall ensure and certify that all the fields of Regional Committee Report are filled completely.

b. Regional Officer concerned, while forwarding the recommendations of the Regional Committee for further processing of issuance of LoA or otherwise to AICTE Head Quarter shall verify that the procedures and parameters prescribed under these Regulations and Approval Process Handbook 2018-19 are followed by the Scrutiny/ Re-Scrutiny Committee, Expert Visit Committee and Regional Committee.

c. The Bureau concerned at AICTE Head Quarter shall also verify that the procedures and parameters prescribed under these Regulations and Approval Process Handbook 2018-19 are followed. The concerned Officer in Approval Bureau shall ensure and certify that all the fields of all the Reports are filled completely. If not, the same shall be brought to the notice of the Council.

1.10 Grant of Approval

a. The Executive Committee after considering the recommendations of the Regional Committee and views of the Approval Bureau shall take decision for grant of approval or otherwise. The decisions of the Executive Committee shall be ratified by the Council.

b. Applicants, whose applications are recommended for grant of approval by the Executive Committee shall be informed for submission of Security Deposit along with an Affidavit[3].

c. The decision of the Executive Committee shall be uploaded in the Web-Portal in the form of a Letter of Approval (LoA) or Letter of Rejection (LoR) with the specific reasons for rejection of the application.

d. Applicants under Clause 1.10 (b) of this Chapter shall deposit the prescribed amount in AICTE's bank account as applicable to the category of the Institutions indicated below:

Security Deposit applicable for Institutions under different Programmes ₹ in Lakh

Sl. No.	Programme	Diploma and Post Diploma		Under Graduate		Post Graduate Degree and Post Graduate Diploma	
		Minority/ Women's/ J&K/ North Eastern States	Others	Minority/ Women's/ J&K/ North Eastern States	Others	Minority/ Women's/ J&K/ North Eastern States	Others
i	Engineering and Technology	12	15	28	35	28	35
ii	Pharmacy	12	15	12	15	12	15
iii	Architecture and Planning						
	a. Architecture b. Planning	12 12	15 15	12 12	15 15	12 12	15 15
iv	Applied Arts and Crafts	12	15	12	15	12	15
v	Hotel Management and Catering Technology	12	15	12	15	12	15
vi	MCA	-	-	-	-	12	15
vii	Management	12	15	–	–	12	15

e. The amount deposited by the Institution shall remain with the Council for 10 years. The interest accrued on this deposit shall be utilized by the Council for Quality Improvement Programme for Faculty and giving Scholarships to students.

f. Applicants, whose applications are recommended for Conversion of Women's Institution into Co-Ed Institution or Conversion of Diploma Level into Degree Level, shall create the Security Deposit for the remaining amount as per the requirements of Approval Process Handbook 2018-19 for the remaining period of 10/ 8 years, as applicable. No deposit is required where NOC was already issued to the Institution for the release of the earlier FDR.

g. The Principal amount shall be returned to the Society/ Trust/ Company on expiry of the term. However, the term of the deposited amount could be extended for a further period as shall be decided on case to case basis and/ or forfeited in case of any violation of norms, conditions, and requirements and/ or non-performance by the Institution and/ or Complaints against the Institution.

h. **Validity of the Letter of Approval, if issued, shall be for two Academic Years from the date of issue of Letter of Approval, only for obtaining affiliation from the respective University/ Board and fulfilling State Government/ UT requirements for admission in the current Academic Year.** Even, if the Institution fails to admit the students in the current Academic Year due to non-affiliation by the University/ Board or non-fulfillment of State Government/ UT requirements, the Institution has to apply online on the AICTE Web-Portal for Extension of Approval for the **next Academic Year.**

i. An Expert Visit Committee may be conducted any time before the first batch of students has passed out, to verify the fulfillment of the norms as per Approval Process Handbook 2018-19.

j. If the application for New Institution/Conversion of Diploma Level into Degree Level and vice-versa is rejected at the level of Scrutiny/Re-Scrutiny, the TER Charges after a deduction of ₹50000/- (Rupees Fifty Thousand only) shall be refunded to the Applicant.

k. **The Council shall normally not grant Conditional Approval to any Institution.**

l. Applications made for Change of Site/ Location/ Conversion of Women's Institution into Co-Ed Institution and vice-versa/ Conversion of Diploma level into Degree level and vice-versa rejected by Council shall be processed for Extension of Approval as per Chapter II of Approval Process Handbook 2018-19. The approval of additional/ new Course(s) shall be governed as per Chapter II of Approval Process Handbook 2018-19.

m. An Institution/ Applicant, if aggrieved by the decision of Executive Committee, shall **appeal** as per the Procedure given in Clause 1.12 of this Chapter and the final decision of the Council shall be uploaded on or before 30th April of the Calendar Year.

1.11 Appointment of Principal/ Director and Faculty in newly approved Institution/ Programme

a. New Institutions granted Letter of Approval shall comply with the appointment of Faculty and Principal/ Director as the case may be, as per Policy regarding minimum qualifications pay scales etc., as prescribed in the Approval Process Handbook 2018-19.

b. Institutions shall appoint Faculty/ Principal/ Director and other Technical Supporting Staff and Administrative Staff strictly in accordance with the methods and procedures of the concerned Affiliating University/ Board, State Government/ UT and Hon'ble Court directions, if any, and as applicable in the case of selection procedures and selection Committees.

c. The information about these appointments of Staff in the prescribed Format shall also be uploaded on the Web-Portal of AICTE.

d. In no circumstances, unless the appointment of all Faculty and other Staff is in place, an Institution shall commence the Programme.

1.12 Appeal Procedure

a. As per the provision laid down in Clause 1.10.m of this Chapter, an Institution/ Applicant, if aggrieved by the decision of the Executive Committee shall have the right to **appeal once** to the Council **within 7 days from the date of uploading of LoR.**

b. The Appeal of the Institution shall be considered by the Standing Appellate Committee. The appeal schedule shall be notified on the Web-Portal.

c. Applicants should adhere to the given schedule of Standing Appellate Committee and not to remain absent in view of the stern time limit given by the Hon'ble Supreme Court.

d. The Report of the Scrutiny and/ or Expert Visit Committee (as applicable) shall be placed along with the observations of the Approval Bureau, before the Standing Appellate Committee on the date and time scheduled by AICTE. An Officer of the Council concerned shall assist the Committee and place relevant records and documents before the Committee and make necessary arrangements for the conduct of the meetings; however, he/ she shall not be a part of the Committee.

e. Two representatives of the Institution shall be invited to present their case along with the compliance and supporting documents, before the Standing Appellate Committee.

Self-attested Photo ID proof and an authorization letter from the Chairman/Secretary of the Trust/ Society/ Company shall be produced to the Committee.

f. The Standing Appellate Committee shall either Recommend/Not Recommend the case to the Council or recommend for Scrutiny/ Expert Visit Committee. Accordingly, Scrutiny/ Expert Visit Committee shall be conducted as per Clause 1.9.8/ 1.9.9 respectively of this Chapter and the reports of the same shall be placed before another Standing Appellate Committee.

g. Representatives of the Applicants where Expert Visit Committee was conducted for the first time to the Institution after Standing Appellate Committee, ONLY shall be invited to present

their case along with the supporting documents, before the Standing Appellate Committee. Applicable to cases listed in Clause 1.3.1 of this Chapter only.

h. The concerned Officer in Approval Bureau shall ensure and certify that all the fields of all the Reports are filled completely.

i. The recommendations of the Standing Appellate Committee shall be placed before the Council whose decision shall be final and the same shall be uploaded on the Web-Portal.

j. Applicants, whose applications are recommended for grant of approval by the Council shall be informed for submission of Security Deposit along with an Affidavit[3].

k. A final Letter of Approval/ Letter of Rejection with the reasons for rejection of the application shall be issued to the Institution through Web-Portal, on or before 30th April of the Calendar Year.

l. LoA shall not be granted after 30th April, 2018 in compliance to the order dated 13.12.2012 passed by the Hon'ble Supreme Court of India in CA No.9048/ 2012.

1.13 **Process Flowchart for establishment of a New Institution is given in Annexure 7** of Approval Process Handbook 2018-19.

Chapter II

Grant of Approval through single application for the following:

- Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration
- Extended EoA
- Increase in Intake/ Additional Course(s)
- Addition of Integrated/ Dual Degree Course
- To Start Diploma in Degree Pharmacy Institutions and vice-versa
- Conversion of Management Institutions running PGDM Course into MBA Course
- Conversion of Second Shift Course(s) into First Shift Course(s)
- Introduction of Part Time Course(s)
- Introduction of Fellowship Programme in Management
- Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries
- Introduction of seats for Non Resident Indian(s)
- Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)
- Change in name of the Institution or Affiliating University/Board
- Change in name of the Trust/ Society/ Company

2.1 Introduction

a. Institution offering Technical Education shall not continue Technical Course(s) or Programme(s) beyond the specified period of approval given by the Council.

b. Each Institution offering Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Level shall submit an application to the Council every year for Extension of Approval of Course(s) offered by the Institution.

c. Merging of Institutions having individual Permanent IDs into a single Permanent ID is not permissible.

2.2 Time Schedule for Processing of Applications

a. AICTE shall notify through a Public Notice in the leading newspapers and through the AICTE Web-Portal from time to time inviting applications with cutoff dates for various purposes and processing thereof. The time schedule mentioned in the Public Notice shall be final and binding. To process any request from the Institutions regarding approval, online application is mandatory. Applications submitted offline are not valid.

b. The submission of application on the AICTE Web-Portal and generation of pay in slip shall not be later than the last date as notified in the Public Notice published in the leading newspapers and through the AICTE Web-Portal.

2.3 Submission of application

2.3.1 Allotment of USER ID

a. The Existing Institutions shall use the USER ID's allotted to them previously.

b. If the Institution has not obtained a USER ID/ Password previously, an unique USER ID shall be allotted to Applicant Institutions on payment of ₹5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org.

c. If any existing Institution has forgotten the Password, the Institution shall apply to Regional Office with an Affidavit[1] for "Forgotten Password" along with the proof of payment made. Regional Officer shall verify and upload in the Web-Portal for allotment of Password to the Applicants for further processing.

d. The Institution shall submit an application for Extension of Approval online on the AICTE Web-Portal www.aicte-india.org.

2.3.2 Seeking approval of the Council for

a. Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year(s)/ Restoration

b. Extended EoA

c. Increase in Intake/ Additional Course(s)

d. To Start Diploma in Degree Pharmacy Institutions and vice-versa

e. Conversion of Management Institutions running PGDM Course into MBA Course

f. Conversion of Second Shift Course(s) into First Shift Course(s)

g. Introduction of Part Time Course(s)

h. Addition of Integrated Degree in Engineering and Technology

i. Addition of Integrated/ Dual Degree in Management

j. Addition of Integrated Degree in MCA

k. Addition of Integrated Degree in Hotel Management and Catering Technology

l. Introduction of Fellowship Programme in Management Programme

m. Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries

n. Introduction of Non Resident Indian(s) Seats

o. Change in name of the Course/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)

p. Change in name of the Institution or Affiliating University/Board

q. Change in name of the Trust/ Society/ Company

2.3.3 An unique identification number is allotted to each application for further reference. Using this number, the Applicant shall be able to track the status of the application at various stages of processing through the AICTE Web-Portal.

2.3.4 An Applicant using login ID and password, shall enter/ edit data as required.

2.3.5 TER Charges in ₹ Lakh for various applications of (Diploma, Post Diploma, Under Graduate Degree, Post Graduate Degree and Post Graduate Diploma Institutions)

Type of Institution	Extension of approval			Increase in Intake/ additional Course(s)/ Integrated/ Dual Degree Course(s)/ Introduction of Part Time Course(s)	Introduction or Continuation of NRI seats	Introduction or Continuation of OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries seats	Introduction of Fellowship Programme in Management Programme	Reduction in Intake/ Closure of Course/ Programme / Change in name of the Course	Change in name of Institution / Affiliating University / Board*	Diploma in Degree Pharmacy and vice-versa/ Conversion of Management Institutions running PGDM Course into MBA Course/ Conversion of Second Shift Course into First Shift Course/ Change in name of the Trust/ Society/ Company
	Extension of approval per Programme	Break in EoA/ Restoration	Amount of Late Fee							
Minority Institution	0.75	3.0	2.0	0.75	0.75	3.0	10.0	0.25	0.75	2.0
Institution set up in J&K, North Eastern States	0.75	3.0	2.0	0.75	0.75	3.0	10.0	0.25	0.75	2.0
Institution set up exclusively for women	0.75	3.0	2.0	0.75	0.75	3.0	10.0	0.25	0.75	2.0
Government/ Government aided/ Central University/ State University	Nil	Nil	0.10	Nil	Nil	Nil	Nil	Nil	Nil	Nil
All other Institutions	1.0	3.0	2.0	1.0	1.0	5.0	15.0	0.50	1.0	3.0

*No fees shall be charged, if State Government/ UT changes the jurisdiction of the Affiliating University

Note:

- TER Charges shall not be refunded in case of Closure of Programme(s)/ Course(s), once the application is processed and issued rejection due to non-submission of NOCs from State Government/ UT/ Affiliated University/ Board/ Trust in the format prescribed by AICTE.
- No NOCs from University/ Board/ State Government/ UT shall be required for reduction in Intake to Non-Zero Intake of Course(s) and Closure of Second Shift Course(s).
- In extraordinary circumstances, if additional Scrutiny/ Expert Visit Committee have to be conducted, the Applicant has to remit ₹2.0 Lakh through online.

2.3.6 Payment

a. Above fee is applicable irrespective of number of Divisions/ Courses applied for Increase/ Closure.

b. The TER Charges shall be paid through the AICTE payment gateway on the AICTE Web-Portal, through Corporate Internet banking within the deadline failing which, the application shall not be considered.

c. Only those applications submitted within the cutoff date shall be considered for processing, subject to realization of the Payment.

2.3.7 All Applicants shall ensure that the data entered/ edited are correct. Facility to edit the data is available until the submission of the application by pressing the "submit" tab.

2.3.8 The AICTE Web-Portal permits the generation of Deficiency Report.

2.3.9 **After pressing the "submit" tab, the data shall not be allowed for any further editing, till the processing of application is completed.** Applicants shall exercise utmost caution before pressing the "submit" tab.

2.3.10 Submission of an application on Web-Portal on or before the last date as mentioned in the schedule is mandatory.

2.3.11 An Affidavit[4] sworn before First Class Judicial Magistrate or Notary or an Oath Commissioner on ₹100/- Non-judicial stamp paper/ e-stamp paper is to be submitted. In case of false information, the AICTE shall invoke the provisions, both civil and/ or criminal as per the Regulations in place.

2.3.12 A printout of the proof of payment, Affidavit[4] and additional documents as per Appendix 17 of Approval Process Handbook 2018-19 (if applicable) shall be submitted along with a stamped receipt from an authorized signatory of Affiliating University/ Board and Concerned State Government/ UT as proof of submission of these documents (applicable for Institutions seeking approval other than EoA) within 7 days from the last date of submission of application to the Regional Office.

2.3.13 Applications complete in all respects and in order shall only be processed.

2.4 EoA/ Break in EoA/ Restoration

2.4.1 Requirements and Eligibility

a. The Institution shall apply on the AICTE Web-Portal along with the documents as per Appendix 17 of Approval Process Handbook 2018-19.

b. Institutions have to upload Occupancy/ Completion Certificate/ Building License/ Form D issued by the Competent Authority. In any case, the Structural Stability Certificate from the registered Structural Engineer shall have to be uploaded. After the expiry of a period of thirty years from the issue of Completion Certificate and every ten years thereafter Structural Stability Certificate from the registered Structural Engineer for the purpose of certifying that the Building is fit for human habitation has to be submitted along with the application.

   For Government Buildings, the Government Building Act, 1899 is applicable.

c. Institutions have to upload a valid Fire Safety Certificate issued by the Competent Authority.

d. Institutions applying for Break in EoA/ Restoration shall not be eligible for increase in Intake/ Introduction of new Course(s)/ Part Time Course(s)/ Introduction of NRI/ OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries seats/ Introduction of Twinning/ Fellowship Programme.

2.4.2 Procedure

a. The applications received shall be processed as per the procedures, norms, standards and schedule prescribed in the Approval Process Handbook 2018-19 as notified by the Council. The Institution should also adhere to the existing Central, State and Local laws.

b. Grant of Extension of Approval is based on Self-Disclosure of required facilities and Infrastructure availability as submitted online on the AICTE Web-Portal. If there is "Zero Deficiency" based on Self-Disclosure, then the system shall allot the Intake applied for, as per the Approval Process Handbook 2018-19.

c. Institutions which had not applied for EoA in the preceding Academic Years shall be considered as "Break in EoA" and shall be processed for EoA upon verification of adequate Infrastructural facilities as per Approval Process Handbook 2018-19 by an Expert Visit Committee.

d. Restoration of Intake shall be processed upon verification of adequate Infrastructural facilities as per Approval Process Handbook 2018-19 by an Expert Visit Committee.

e. The Council shall monitor for fulfillment of all norms by the Institution and in the event of non-fulfillment, the Council shall initiate penal action as per Regulations.

2.4.3 **Institutions having Course(s) where admission is less than 30% of "Approved Intake" for the past 5 years consistently, the Council shall reduce 50% of the "Approved Intake" in such Course(s) in the current Academic Year with the approval of the Council.**

2.4.4 **Institutions having Course(s) where admission is 0 for the past 5 years, such Course(s) shall be closed in the current Academic Year with the approval of the Council.**

2.5 Extended EoA

2.5.1 Requirements and Eligibility

a. Each Institution offering Technical Programme shall submit an application to the Council, every year for Extension of Approval of Course(s) offered by the Institution. However,

In case of Institutions having at least 50% of **eligible Course(s)** accredited by NBA, and if the valid accreditation period is beyond 10th April 2019 and those Institutions who have applied and obtained NBA accreditation from 1st July of the corresponding Academic Year, the period of approval for such Institutions for the existing Course(s) shall be for a minimum period of **THREE** years or for the Academic Year up to which the NBA accreditation is valid, whichever is more.
(OR)
In case of Institutions having UGC Autonomous status (Academic/ Administrative/ Financial Autonomous) as conferred by the Affiliating University, and if the live Autonomy period is valid beyond 10th April 2019, the period of approval for such Institutions for the existing Course(s) shall be for a minimum period of **THREE** years or for the Academic Year up to which the Autonomy is valid, whichever is more.

b. The Institution shall apply on the AICTE Web-Portal along with the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

c. The Institution shall have "Zero Deficiency" based on Self-Disclosure as per the Deficiency Report generated through Web-Portal.

d. No punitive action is pending against the Institution or FIR is filed by CBI or any other agency.

2.5.2 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Extended EoA.

b. Institutions approved for extended EoA are waived from paying TER Charges for Extension of Approval (EoA) ONLY for the extended years.

However, such Institutions are required to submit the updated Institutional information including Faculty and students on the AICTE Web-Portal as per the Schedule notified by AICTE for downloading Extension of Approval letter every year.

c. The Council shall monitor for fulfillment of all norms by the Institution and in the event of non-fulfillment, the Council shall initiate penal action as per Regulations and the extended approval shall be withdrawn. In such eventuality, the Institution needs to apply afresh and remit the TER Charges in the subsequent years.

2.6 Increase in Intake/ Additional Course(s)

2.6.1 AICTE approved existing Institutions shall expand its activities by the Addition of new/ additional Course(s)/ Divisions, in the First Shift provided they have valid National Board of Accreditation (NBA) in place for following reasons.

a. Increased demand of technically skilled personnel

b. Increased utilization of Infrastructure available at the Technical Institutions

c. Facilitate cost effective education to masses through increased utilization of Infrastructure available at the Technical Institutions

d. Enabling Faculty to pursue Post Graduate Education

e. Ensure quality of Technical Education being imparted

2.6.2 Requirements and Eligibility

a. The Institution shall have valid NBA accreditation for the existing Course(s) as deemed necessary.

b. The Institution shall apply on the AICTE Web-Portal along with the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

c. The Institution shall have "Zero Deficiency" based on Self-Disclosure as per the Deficiency Report generated through Web-Portal.

d. No punitive action is pending against the Institution or FIR is filed by CBI or any other agency.

2.6.3 Institutions shall be eligible for new Course(s)/ expansion of existing Course(s), equal to the number of valid NBA accredited Course(s), limited to a maximum **FOUR** new Course(s)/ expansion of existing Course(s) within the definition of Division/ Programme/ level in the Regular/ First Shift, subject to the following conditions:

a. A maximum of two Divisions shall be allowed to be added in the existing valid NBA accredited Diploma/ Under Graduate/ Post Graduate Course(s), subject to the condition that total number of Divisions after expansion per Course shall not exceed THREE Divisions.

b. New Diploma/ Under Graduate Course(s) with only ONE Division shall be allowed at respective level including Technical Campus.

c. New Post Graduate Course(s) with only ONE Division shall be allowed in specializations where corresponding or relevant Under Graduate Course(s) exist.

d. Institutions with any accredited Course shall be permitted to utilize the benefit of accreditation **only once** for increase in Intake/ additional Course(s) etc.

e. If an Institution is having more than FOUR accredited Courses, the accredited Course(s) above FOUR shall be utilized for increase in Intake/ additional Course(s) in the subsequent years subject to the validity of accreditation.

f. Institution getting approval for new Course(s) in a particular Academic Year shall also be considered for grant of NRI/ OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries subject to fulfilment of norms of Approval Process Handbook 2018-19.

g. Institutions with less than SEVEN years shall apply for Closure of Course(s) and apply for increase in Intake/ new Course within the maximum permissible Intake as per Approval Process Handbook 2018-19.

h. **An existing Course having a valid NBA accreditation shall be used for an increase in Intake/ Introduction of a new Course ONLY ONCE within a span of 6 years.**

i. Institution/ Trust/ Society/ Company or a member belonging to these, if charge-sheeted, EoA to such Institution shall not be withheld on the basis of charge-sheet filed by the CBI. AICTE shall consider the grant of EoA on its merit after looking into material collected by CBI in the investigation and shall conduct Scrutiny of documents, Expert Visit Committee and Standing Appellate Committee as required.

No increase in Intake shall be given to Institutions where FIR/ CBI/ CVC/ any other investigation agency/ Anti Ragging/ Punitive actions are initiated by AICTE for any violation in the norms and standards where enquiries are pending. Such Applications of Institutions shall be processed through a Standing Hearing Committee and the Report shall be placed before the Executive Committee for further processing of issuance of approval or rejection.

Illustration for Expansion in Institutions having NBA Accredited Course(s):
An Institution XYZ offers 11 Courses (3 Diploma + 5 Under Graduate + 3 Post Graduate) out of which 2 Courses at Diploma, 3 Courses at Under Graduate and 1 Course at Post Graduate level have valid NBA accreditation as on 10th April, 2018. Such Institutions are eligible for addition (expansion) of Divisions and starting new Course(s) as given below:

Name of the Institution: XYZ

<table>
<tr><th>Courses offered</th><th>Courses with valid NBA accreditation</th><th>Eligible for Expansion/ New Course as below (A maximum of 4 Courses) in the First Shift</th></tr>
<tr><td>Diploma 1</td><td>Diploma 1</td><td rowspan="11">Addition of Divisions
Addition of Divisions (not more than 2 in each Course) in existing valid accredited Courses at Diploma + Under Graduate + Post Graduate Level (Diploma 1, Diploma 3, UG 1, UG 3, UG 5 and PG 2) not exceeding total of 04 Divisions.
OR
Addition of Divisions in existing accredited Course(s) + starting new Course(s)

Addition of Divisions (not more than 2 in each Course) in existing valid accredited Courses (Diploma 1, Diploma 3, UG 1, UG 3, UG 5 and PG 2) + New Course(s) with only one Division in each Course at Diploma/ UG/ PG Level (Diploma 4, Diploma 5…etc./ UG 6, UG 7…etc./ PG 4, PG 5 … etc.) but not exceeding total of 4 Divisions.
OR
Starting New Course(s)
Introduction of New Course(s) with only ONE Division in each Course at Diploma (Diploma 4, Diploma 5…etc.), UG (UG 6, UG 7 etc...) and PG (PG 4, PG 5 ……), not exceeding total of 04 Divisions.

Note: Institution shall not be eligible for expansion in non-accredited Course(s) such as Diploma 2, UG 2, UG 4, PG 1 and PG 3.</td></tr>
<tr><td>Diploma 2</td><td>-</td></tr>
<tr><td>Diploma 3</td><td>Diploma 3</td></tr>
<tr><td>UG 1</td><td>UG 1</td></tr>
<tr><td>UG 2</td><td>-</td></tr>
<tr><td>UG 3</td><td>UG 3</td></tr>
<tr><td>UG 4</td><td>-</td></tr>
<tr><td>UG 5</td><td>UG 5</td></tr>
<tr><td>PG 1</td><td>-</td></tr>
<tr><td>PG 2</td><td>PG 2</td></tr>
<tr><td>PG 3</td><td>-</td></tr>
</table>

2.6.4 According to NBA, a minimum of two batches shall pass out for a Course to be eligible for accreditation, for an Institution.

a. The Institutions which are in existence for less than SEVEN YEARS or which are not eligible for applying for NBA accreditation shall be allowed to increase in Intake/ expansion without mandatory accreditation condition as per the following Table, subject to "Zero Deficiency" based on Self-Disclosure on the AICTE Web-Portal.

Increase in Intake/ Expansion in Institutions without NBA accreditation

Sl. No.	Programme	Level	Maximum No. of Divisions allowed	Maximum Intake allowed
i	Engineering and Technology	Diploma	5	300
		Under Graduate	5	300
ii	Pharmacy	Diploma	1	60
		Under Graduate	2	120
iii	Architecture and Planning			
	a. Architecture	Diploma	2	80
		Under Graduate	3	120
	b. Planning	Under Graduate	3	120
iv	Applied Art and Craft	Diploma	3	180
		Under Graduate	3	180
v	Hotel Management and Catering Technology	Diploma	3	180
		Under Graduate	3	180

b. The Standalone Institutions offering Post Graduate Course(s) which are in existence for less than FIVE YEARS or which are not eligible for applying for NBA accreditation shall be allowed to increase in Intake/ expansion without mandatory accreditation condition as per the following Table, subject to "Zero Deficiency" based on Self-Disclosure on the AICTE Web-Portal.

Increase in Intake/ Expansion in Institutions without NBA accreditation

Sl. No.	Programme	Maximum No. of Divisions allowed	Maximum Intake allowed
i	MCA	3	180
ii	Management	3	180

c. AICTE approved existing Institutions having total "Approved Intake" less than the "Maximum Intake Allowed" shall be permitted to increase up to the "Maximum Intake Allowed" without NBA accreditation subject to "Zero Deficiency" based on Self-Disclosure on the AICTE Web-Portal.

d. In all the above cases, the Institution shall apply on the AICTE Web-Portal along with the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

2.6.5 Procedure

Procedure for Introduction of Course/ Division shall be considered in accordance with the Intake and Number of Course(s)/ Divisions in the Technical Institution on fulfillment of the following requirements:

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for increase in Intake/ additional Course(s) for EoA.

b. Scrutiny Committee Reports shall be uploaded on the Web-Portal by Regional Officer and forwarded for further processing.

c. An appeal shall be allowed for submitting NBA/ UGC Autonomy Certificate if it was not issued by the NBA/ UGC at the time of Scrutiny Committee.

2.6.6 Merging of certain Regular/ First Shift Course(s) in **Engineering and Technology** in Under Graduate Degree and Diploma Course(s) is permitted as per the guidelines given in Annexure 4 of Approval Process Handbook 2018-19, so that the Intake after merging shall be equal to the sum total of the individual Course(s) and Divisions, subject to the condition that total number of Divisions after merging per Course shall not exceed THREE Divisions, provided the Faculty student ratio be maintained. Merging is considered for all Divisions of a Course while partial merging of few Divisions is not permissible. For example, if an Institution has Courses such as Computer Science Engineering and Software Engineering, both the Courses shall be merged either to Computer Science Engineering or Software Engineering.

2.6.7 Institutions having an "Approved Intake" less than a Division size in any of the Regular/ First Shift Course(s) as prescribed by the Council may apply for Intake of full Division size themselves and shall maintain Faculty: Student ratio accordingly, without NBA accreditation/ NOC from Affiliating University/ Board/ State Government/ UT; subject to "Zero Deficiency" based on Self-Disclosure in the AICTE Web-Portal. However, this is not applicable in case of Institutions under penal action.

2.6.8 The consolidated list of all Institutions with the "Approved Intake" shall be placed by the Approval Bureau before the Executive Committee for approval or otherwise. The same shall be notified on the Web-Portal. Further the Institution shall print the Extension of approval letter along with "Approved Intake" through the Institution login.

2.7 Addition of Integrated Degree in Engineering and Technology

2.7.1 In respect of Integrated Programme(s), UGC norms shall be applicable, as per Section 4 of PART III of UGC Gazette Notification, 2014 and amended time to time.

Five Years Integrated Degree in Engineering and Technology leading to Master of Technology (M.Tech.), nomenclature shall be as per Major Disciplines of Engineering and Technology given in Annexure 4 of Approval Process Handbook 2018-19.

2.7.2 Requirements and Eligibility

a. AICTE approved Institutions where Course(s) in Engineering and Technology Programme are already in existence shall be eligible to apply on the AICTE Web-Portal for approval of Five Years Integrated Degree in Engineering and Technology. It is mandatory for existing one Course in Engineering and Technology to be accredited by NBA to start any Integrated Degree in Engineering and Technology.

b. Approval shall be considered only to those Institutions where there is "Zero Deficiency" based on Self-Disclosure.

c. Only one Division of 60 students shall be approved for Institutions applying for Five Years Integrated Degree in Engineering and Technology where University affiliated Course(s) in Engineering and Technology Programme are already in existence.

d. No OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries/ NRI seats shall be allotted for these Course(s).

e. Collaboration and Twinning Programme shall not be permitted for these Course(s).

f. Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook 2018-19.

g. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

2.7.3 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Integrated Degree in Engineering and Technology.

2.7.4 Student's eligibility for admission and procedure for admission

a. University affiliation for these Course(s) shall be necessary before effecting admission.

b. Eligibility shall be as per Appendix 1of the Approval Process Handbook 2018-19.

c. State Government/ UT admission authority shall effect the admission for this Course.

2.8 Addition of Integrated/ Dual Degree in Management

2.8.1 In respect of Integrated/ Dual Degree Programme(s), UGC norms shall be applicable, as per Section 4 of PART III of UGC Gazette Notification, 2014 and amended time to time.

Five Years Integrated/ Dual Degree in Management leading to Master of Business Administration (MBA)

2.8.2 Requirements and Eligibility

a. AICTE approved Institutions where Course(s) in Management Programme are already in existence shall be eligible to apply on the AICTE Web-Portal for approval of Five Years Integrated/ Dual Degree in Management. It is mandatory for existing Management Course to be accredited by NBA to start any Integrated/ Dual Degree in Management.

b. Approval shall be considered only to those Institutions where there is "Zero Deficiency" based on Self-Disclosure.

c. Only one Division of 60 students shall be approved for Institutions applying for Five Years Integrated/ Dual Degree in Management where University affiliated Course(s) in Management Programme are already in existence.

d. No OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries/ NRI seats shall be allotted for these Course(s).

e. Collaboration and Twinning Programme shall not be permitted for these Course(s).

f. Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook 2018-19.

g. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

2.8.3 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Integrated/ Dual Degree in Management.

2.8.4 Student's eligibility for admission and procedure for admission

a. University affiliation for these Course(s) shall be necessary before effecting admission.

b. The admission for this Course shall be effected on the basis of separate merit lists of students passed in various streams at 12th Std. as,

Science stream	20 seats
Commerce stream	20 seats
Arts Stream	20 seats

In case of non-availability of students from one stream, remaining seats in that stream shall be allotted to students from other two streams on equal basis. In case of non-availability of students from two streams, remaining seats in those streams shall be allotted to students from third stream.

c. State Government/ UT admission authority shall effect the admission for this Course.

2.9 Addition of Integrated Degree in Master of Computer Application (MCA)

2.9.1 In respect of Integrated Programme(s), UGC norms shall be applicable, as per Section 4 of PART III of UGC Gazette Notification, 2014 and amended time to time.

Five Years Integrated Degree in Computer Applications leading to Master of Computer Application.

2.9.2 Requirements and Eligibility

a. AICTE approved Institutions where University affiliated Course(s) in MCA are already in existence, shall be eligible to apply on the AICTE Web-Portal for approval of Five Years Integrated Degree in MCA. It is mandatory for existing MCA Course to be accredited by NBA to start any Integrated Degree in MCA.

b. Approval shall be considered only to those Institutions where there is "Zero Deficiency" based on Self-Disclosure.

c. Only one Division of 60 students shall be approved for Institutions applying for Five Years Integrated Degree in MCA where University affiliated Course(s) in MCA Programme are already in existence.

d. No OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries/ NRI seats shall be allotted for these Course(s).

e. Collaboration and Twinning Programme shall not be permitted for these Course(s).

f. Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook 2018-19.

g. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

2.9.3 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Integrated Degree in Master of Computer Applications.

2.9.4 Student's eligibility for admission and procedure for admission

a. University affiliation for these Course(s) shall be necessary before effecting admission.

b. Eligibility as per Appendix 1 of Approval Process Handbook 2018-19.

c. State Government/ UT admission authority shall effect procedure related to admission.

2.10 Addition of Integrated Degree in Hotel Management and Catering Technology

2.10.1 Five and half Years Integrated Degree in Hotel Management and Catering Technology leading to Master Degree in Hotel Management (MHMCT in the respective discipline).

Master of Management in Hotel Management and Catering Technology shall be awarded on completion of the following:

a. Bachelor Degree in Hotel Management and Catering Technology

b. Credits in Management subjects in Third Semester to Eighth Semester for Hotel Management and Catering Technology

c. Credits at Ninth Semester and Tenth Semester for Hotel Management and Catering Technology

d. Six months internship in Eleventh Semester for Hotel Management and Catering Technology

2.10.2 Requirements and Eligibility

a. AICTE approved Institutions where at least one batch has graduated shall be eligible to apply on the AICTE Web-Portal for approval of five and half Years Integrated Course in Hotel Management and Catering Technology. Approval shall be considered only for the existing Programme(s).

b. Approval shall be considered only to those Institutions where there is "Zero Deficiency" based on Self-Disclosure.

c. Approval shall be given for only 60 students within "Approved Intake" for Institutions applying for Five and Half Years Integrated Degree in Hotel Management and Catering Technology. However, this Intake shall not be additional Intake. The approval shall be for selecting 60 students amongst the students already admitted in the Institution to form a batch for this Course.

d. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

2.10.3 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Integrated Degree in Hotel Management and Catering Technology.

2.10.4 Student's eligibility for admission and procedure for admission

a. University affiliation for these Course(s) shall be necessary before effecting admission.

b. Entry level qualifications shall be same as prescribed for admission to Bachelor Degrees in Hotel Management and Catering Technology as specified in Appendix 1 of Approval Process Handbook 2018-19.

c. Selection of the students for this Course shall be done at the start of Second year of Bachelor's Degree. Students selected for this Course shall take additional Course in Management along with the Third Semester of the Regular Course.

d. State Government/ UT admission authority shall effect procedure related to admission.

2.11 To Start Diploma in Degree Pharmacy Institutions and vice-versa

2.11.1 Requirements and Eligibility

a. AICTE approved existing Institutions offering Diploma in Pharmacy shall be permitted to start Degree in Pharmacy and vice-versa in the same Institution provided the requirement of the Built-up area shall be as per Appendix 4 and maintaining Faculty: Student as per Approval Process Handbook 2018-19.

b. The Institution shall apply on the AICTE Web-Portal along with the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

2.11.2 Procedure

a. The application shall be considered upon verification of adequate Infrastructural facilities as per Approval Process Handbook 2018-19 by an Expert Visit Committee.

b. AICTE approved existing Institutions running Degree Pharmacy Programme shall only be permitted to run Pharm.D. Programme.

- The Institutions already running Pharm.D. with the approval of PCI shall apply on the AICTE Web-Portal for approval of AICTE. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

- Applications for the Introduction of Pharm.D. shall be processed as per Clause 2.6 of this Chapter. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

2.12 Conversion of Management Institutions running PGDM Course into MBA Course

2.12.1 Requirements and Eligibility

a. Conversion of Management Institutions running PGDM Course into MBA Course is permissible so that the Intake after conversion shall not exceed "Maximum Allowed Intake", subject to the fulfilment of the requirements of Built-up area as given in Appendix 4 and maintaining Faculty: Student as per Approval Process Handbook 2018-19.

b. AICTE approved existing Management Institutions seeking approval for Conversion of PGDM Course into MBA Course shall apply on the AICTE Web-Portal along with the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

2.12.2 Procedure

a. The application shall be considered upon verification of adequate Infrastructural facilities as per Approval Process Handbook 2018-19 by an Expert Visit Committee.

2.13 Conversion of Second Shift Course(s) into First Shift Course(s)

2.13.1 Requirements and Eligibility

a. Institutions offering Course(s) only in Second Shift or offering same Course(s) in both the First and Second Shifts at the same Level shall be permitted to convert the Second Shift Course(s) into First shift, subject to the fulfilment of the requirements of Built-up area as per Appendix 4 and maintaining Faculty: Student based on the combined "Approved Intake" as per Approval Process Handbook 2018-19.

b. AICTE approved existing Institution seeking approval for Conversion of Second Shift Course(s) into First Shift Course(s) shall apply on the AICTE Web-Portal along with the additional documents as per Appendix 17 of Approval Process Handbook 2018-19.

2.13.2 Procedure

a. The application shall be considered upon verification of adequate Infrastructural facilities as per Approval Process Handbook 2018-19 by an Expert Visit Committee.

2.14 Introduction of Part Time Course(s)

a. Part Time Course shall be approved, subject to the same Course being run in the First Shift.

b. Institutions already having approval for Part Time Course(s) shall not be allowed to increase the intake in such Course(s).

c. No Part Time Course shall be approved for the Institutions running Second Shift.

d. No NRI/ Supernumerary seats shall be allotted to Part Time Course(s).

e. Duration of the Part Time Course is as per the prevailing rules and Curriculum of the Affiliating University/Board. However, the minimum duration shall not be less than 1.5 times of the Regular/ First Shift Course.

2.14.1 Requirements and Eligibility

a. Institutions having a minimum of 80% admission in the last three years consecutively.

b. Institutions shall be eligible for Part Time Course(s) equal to 50% of that of the "Approved Intake" of the First Shift Course, limited to a maximum **FOUR** Courses with one Division per Course.

c. A maximum of one Division/Course only shall be allowed.

d. Existing Faculty working in First Shift shall be utilized with suitable remuneration as per the Affiliating University/ Board along with Guest Faculty, if any.

e. AICTE approved existing Institution seeking approval for Introduction of Part Time Course(s) shall apply on the AICTE Web-Portal.

f. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

2.14.2 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Introduction of Part Time Course(s).

2.14.3 Student's eligibility for admission and procedure for admission

a. University/Board affiliation for these Course(s) shall be necessary before effecting admission.

b. Eligibility shall be as per Appendix 1 of Approval Process Handbook 2018-19.

c. State Government/ UT admission authority shall effect the admission for this Course.

2.14.4 Professional Societies approved by other Regulatory Bodies shall apply for Part Time Courses. Further, remote centres of the same should also apply separately for approval.

a. The Applicant shall apply on the AICTE Web-Portal along with the documents (as applicable) as per Appendix 16 of Approval Process Handbook 2018-19.

b. The same shall be considered upon verification of adequate Infrastructural facilities as per Approval Process Handbook 2018-19 by Scrutiny and Expert Visit Committee.

c. TER Charges shall be paid as per 1.4.2.vii.

2.15 Introduction of Fellowship Programme in Management Programme

a. The approval shall be granted for the complete duration of the Fellowship Programme in Management.

b. The minimum duration of the Course shall be 2 years, but shall not exceed beyond 5 years. However, in exceptional circumstances beyond 5 years, the student shall have to re-register and has to complete within the extended period of 2 years.

2.15.1 Requirements and Eligibility

a. Institutions where Course(s) in Management Programme (MBA/ PGDM/ MMS) are already in existence shall be eligible to apply for approval of Fellowship Programme in Management. It is mandatory for existing Management Course (as applicable) to be accredited by NBA to start Fellowship Programme in Management.

b. The Institution should have a valid accreditation by NBA.

c. AICTE approved existing Institution seeking approval for Introduction of Fellowship Programme in Management Programme shall apply on the AICTE Web-Portal.

d. The Institution shall have "Zero Deficiency" based on Self-Disclosure as per the Report generated.

e. Since inception, the Institution should have been free from serious Complaints regarding CBI investigation, ragging, non-payment of dues to Council and other punitive actions.

f. The Institution should have required number of Full Time Faculty members as per the AICTE norms for running MBA/ MMS/ PGDM Programme.

g. The Institutions should have at least 50% and 25% of the Full Time Faculty members with Ph.D./ Fellow from AICTE approved Institutions/ AIU recognized University/ reputed University from abroad or fellows from IIM, if the Institutions apply for 20 seats and 10 seats respectively. These Faculty members should have at least two papers published in referred indexed cited International/ National Journals in the last 3 years.

h. The Institution should have subscribed Journals in Business Management area of Organizational Behaviour / Human Resource, Finance and Accounts, Marketing, Operations, IT Systems, Economics, etc.

i. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

2.15.2 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Introduction of Fellowship Programme in Management Programme.

b. The eligible Institution shall be allotted a maximum of 20 seats for Fellowship Programme in Management. However, the Institution may apply for 10 seats also.

c. If the Institution is aggrieved by the decision of the Executive Committee, the Institution shall have the right to appeal as per the procedure in Clause 1.12 of Chapter I of Approval Process Handbook 2018-19.

2.15.3 Student's eligibility, procedure for admission and conduct of Programme shall be as per details given in Appendix 20 of Approval Process Handbook 2018-19.

2.16 Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries

2.16.1 Requirements and Eligibility

a. AICTE approved existing Institution seeking approval for Introduction of Supernumerary seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries shall apply on the AICTE Web-Portal.

b. Institutions having Infrastructural facilities based on AICTE norms and fulfilling following criteria shall be eligible to apply for approval for admitting students in this scheme.

c. The Institutions shall provide suitable Hostel/ Residential accommodation to the Foreign Students/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO) and Children of Indian workers in Gulf Countries.

d. The Institution shall have "Zero Deficiency" based on Self-Disclosure as per the Report generated.

e. The Institution was not enforced any punitive action previously by AICTE.

f. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

g. Grant of Approval for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries.

- Fifteen percent (15%) over and above the "Approved Intake" per Course in all the AICTE approved Institutions and University Departments, approved by the Council, offering Technical Course(s) shall be allowed on supernumerary basis for admitting students from amongst Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in the Gulf Countries. One third (1/ 3) of these 15% seats shall be reserved for the Children of Indian Workers in the Gulf Countries.

- Any vacant seat in a given Course, out of 1/ 3rd seats reserved for Children of Indian Workers in the Gulf Countries shall be reverted to the seats of 2/ 3rd meant for OCI/ PIO/ Foreign Nationals and vice-versa. **Beside this, any vacant seat in the "Approved Intake" after the last round of the admission of the concerned State Government/ UT, may be filled with NRI/Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in the Gulf Countries subject to approval from AICTE for the above seats and fulfillment of requisite Infrastructure as per the Approval Process Handbook 2018-19.**

- **Further, any vacant seat in the "Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries" after the last round of the admission of the concerned State Government/ UT may be filled with NRI seats subject to approval from AICTE for the NRI seats and fulfillment of requisite Infrastructure as per the Approval Process Handbook 2018-19.**

2.16.2 Procedure

The availability of adequate Infrastructural facilities in the Applicant Institution as per the Norms of Approval Process Handbook 2018-19 shall be verified by Expert Visit Committee. These supernumerary seats shall be exclusively meant for these categories of students in the Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Course(s) with a condition that under no circumstances a seat remaining unfilled shall be allowed to anyone other than a Foreign National/ OCI/ PIO/ Children of Indian Workers in the Gulf Countries.

Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in the Gulf Countries admitted in AICTE approved Institutions through Indian Council for Cultural Relation (ICCR or as Government of India nominee) shall be included within this ceiling.

2.16.3 The Institution shall submit an application for Continuation of approval for supernumerary seats for admitting Foreign National/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries, as a part of application of Extension of Approval, every year, giving details of Faculty and other facilities.

2.16.4 If any punitive action is enforced on an Institution, NRI/ OCI/ PIO/ Children of Indian Workers in the Gulf Countries seats shall be withdrawn.

2.16.5 Institutions admitting Foreign Nationals should ensure registration of foreign students with concerned Foreigners Regional Registration Officer (FRRO).

2.16.7 However, in case of Pharmacy Institutions, Supernumerary seats shall be considered within the Division.

2.16.8 Fee and Admission

- The concerned State Government/ UT shall notify the tuition and other fee for candidates to be admitted under Foreign Nationals/ OCI/ PIO seats. The children of Indian workers in the Gulf Countries shall be treated at par with resident Citizens if admitted on seats reserved for them i.e. One Third (1/ 3) of 15% supernumerary seats. Fee prescribed for NRI seats shall not be applicable to this admission.

- Admission to these seats shall be done on merit basis among Applicants of these categories.

2.17 Introduction of seats for Sons/ Daughters of Non Resident Indian(s)

2.17.1 Requirements and Eligibility

a. AICTE approved existing Institution seeking approval for admitting Sons and Daughters of Non Resident Indian(s), Institutions shall apply on the AICTE Web-Portal.

b. Five percent (5%) of seats within "Approved Intake" shall be allowed for admission under NRI category.

c. The Institution shall have "Zero Deficiency" based on Self-Disclosure as per the Report generated.

d. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

2.17.2 Procedure

a. Grant of Approval for admission under NRI is based on Self-Disclosure of required facilities and Infrastructure availability as submitted online on the AICTE Web-Portal.

b. In the event of non-availability of students in NRI seats, the seats shall be given to general candidates as per merit. However, regular fee shall be applicable to these candidates thus admitted against vacant NRI seats.

c. The Institution shall submit an application for Continuation of approval for NRI seats, as a part of application of Extension of Approval, every year, giving details of Faculty and other facilities.

2.17.3 Fee and Admission

a. Competent Authority for admission shall be the same as for regular admission and shall fetch list of Technical Institutions who have sought approval from the Council.

b. The Competent Authority for admission shall display the availability of NRI seats, branch wise, in various Institutions, for information of candidates during all stages of admission so that the students can freely exercise their informed choice. The Institutions shall publish in their Brochure and Web site, the number of NRI seats available in Course(s)/ Division.

c. Competent Authority for admission shall prepare merit list of Applicants by inviting applications from eligible NRI students and effect admission strictly on merit basis.

d. A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary. Students admitted under this scheme shall not be allowed to change Institution/ Course under any circumstances.

e. The Institutions shall also display information regarding admitted candidates in their Web sites for information to the students and other stakeholders.

f. The concerned State Government/ UT shall notify the tuition and other fee for candidates to be admitted under NRI seats.

2.17.4 Institutions shall follow the Academic Calendar as per Appendix 19 of Approval Process Handbook 2018-19.

2.18 Change in name of the Course/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)

2.18.1 Requirements and Eligibility

a. AICTE approved existing Institutions seeking approval for Change in name of the Course (Refer Annexure 4 of Approval Process Handbook 2018-19)/ Reduction in Intake/ Closure of Programme and/ or Course shall apply on the AICTE Web-Portal. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

b. Institutions may apply for reduction in Intake in any of the Regular/ First Shift Course(s) within a Division by themselves in the AICTE Web-Portal and maintain Faculty: Student ratio accordingly without NOC from Affiliating University/ Board/ State Government/ UT and the restoration to the original "Approved Intake" of full Division is permissible without NBA.

Illustration for Reduction/ Restoration in Intake

No. of Divisions	Approved Intake for Under Graduate	Permissible Reduction in Intake	Permissible Intake for Restoration
1	60	30	60
2	120	90	120
2	120	60	60

3	180	150	180
3	180	120	120

No. of Divisions	Approved Intake for Post Graduate	Permissible Reduction in Intake	Permissible Intake for Restoration
1	30	18	30
1	30	24	30

2.18.1 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Change in name of the Course/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s), as applicable.

b. For Closure of Programme(s)/ Course(s), the Institution shall submit the relevant NOCs on or before 31st December of the respective Academic Year.

2.19 Change in name of the Institution or Affiliating University/Board

2.19.1 Requirements and Eligibility

a. AICTE approved existing Institution seeking approval for Change in name of the Institution or Affiliating University/ Board shall apply on the AICTE Web-Portal.

b. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

c. **Institutions shall not use the names of the Existing Institutions within the State.**

2.19.2 Procedure

a. Scrutiny Committee shall verify the additional documents as per Appendix 17 of Approval Process Handbook 2018-19 submitted for Change in name of the Institution or Affiliating University/Board, as applicable.

b. If the Institution is aggrieved by the decision of the Executive Committee, the Institution shall have the right to appeal as per the procedure in Clause 1.12 of Chapter I of Approval Process Handbook 2018-19.

2.20 Change in name of the Trust/ Society/ Company

2.20.1 Requirements and Eligibility

a. AICTE approved existing Institution seeking approval for Change in name of the Trust/ Society/ Company including merging of Trust/ Society/ Company shall apply on the AICTE Web-Portal.

b. Applicants shall submit relevant documents as per Appendix 17 of Approval Process Handbook 2018-19 to Regional Office along with the application.

c. Merger shall be permitted only for those Trusts/ Societies/ Companies having the same common objects of education etc. and either of which have not been disqualified by AICTE/ Court of Law/ any Statutory Body in the past.

d. Merging of Trust/ Society/ Company shall be processed as per the respective laws laid down in the Acts.

e. In case of any dispute among the members of merged Trusts/ Societies/ Companies is of such nature that it would affect the standard of the Institution, then AICTE shall withhold the approval as long as it may deem fit.

f. Further, AICTE shall have the right to lien over the FDR till such time dispute among Trustees or members is not settled by an Arbitrator or the Court of competent jurisdiction as contemplated in the Trust/ Society/ Company document, by virtue of which amalgamation took place.

2.20.2 Procedure

a. Composition of Scrutiny Committee for Change of Trust/ Society/ Company shall be as per Chapter I of Approval Process Handbook 2018-19.

b. Scrutiny Committee shall verify the correctness of the documents.

c. Scrutiny Committee Reports shall be uploaded on the Web-Portal by Regional Officer and forwarded for further processing.

d. If the Institution is aggrieved by the decision of the Executive Committee, the Institution shall have the right to appeal as per the procedure in Clause 1.12 of Chapter I of Approval Process Handbook 2018-19.

2.20.3 **The Council reserves its right to reject the application for Change in name of the Trust/ Society/ Company if it finds the reasons given are not justified or Commercial or Business angle is suspected, or to defeat the provisions of any law.**

2.21 Expert Visit Committee

a. Expert Visit Committee wherever applicable shall verify actual availability of Faculty, Equipment, Computers, Software, Internet, Printers, Book Titles, Book Volumes and subscription of National and International Journals etc. as per Approval Process Handbook 2018-19. Further, Expert Visit Committee members should interact with students and Faculty members, in the absence of Institution authorities. Expert Visit Committee shall also verify the facts relating to Complaints, if forwarded by Regional Office and give specific remarks in the Report.

b. Additional experts may be co-opted in any of the Committee for processing of applications, Complaints, etc. as per the requirement.

c. The report of the Expert Visit Committee/ Show Cause notice, if issued shall be placed before the Standing Hearing Committee.

d. Two representatives of the Institution shall be invited to present their case along with the compliance and supporting documents before the Standing Hearing Committee.

Self-attested Photo ID proof and an authorization letter from the Chairman/Secretary of the Trust/ Society/ Company shall be produced to the Committee.

e. The recommendations of Standing Hearing Committee shall be placed before the Executive Committee for approval. The decision of the Executive Committee shall be communicated to the Institution by a detailed Speaking Order.

f. If the Institution is aggrieved by the decision of the Executive Committee, the Institution shall have the right to **appeal once** as per the procedure of appeal in Clause 1.12 of Chapter I of Approval Process Handbook 2018-19.

g. Feedback from Faculty members and students available in the AICTE Web-Portal about the Institution shall be given due importance. Institutions at random would be subject to surprise inspection for the fulfillment of the norms of Approval Process Handbook 2018-19.

h. If any document submitted is found to be fraudulent, criminal case shall be filed against the Principal of the Institution and the Chairman/ Secretary of the Trust/Society/Company.

2.22 The applications are processed as per the procedure given in Approval Process Handbook 2018-19 and the Executive Committee/ Council shall grant EoA as applicable for Technical Institutions to continue for conducting Technical Education and such other Programmes and areas. The decisions taken by the Executive Committee are ratified by the Council.

2.23 EoA shall not be granted after 30th April, 2018 in compliance to the order dated 13.12.2012 passed by the Hon'ble Supreme Court of India in CA No.9048/ 2012.

2.24 Student's eligibility for admission shall be as per Appendix 1 of Approval Process Handbook 2018-19.

Chapter III

Collaboration and Twinning Programme between Indian and Foreign University/ Institution in the field of Technical Education, Research and Training

3.1 Objectives

a. To facilitate Collaboration and Twinning Programme between Indian and Foreign Universities/ Institutions in the field of Technical Education, Research and Training.

b. To safeguard the interest of student community in India and ensure uniform maintenance of Norms and Standards as prescribed by various Statutory Bodies.

c. To ensure accountability for all such educational activities by Foreign Universities/ Institutions in India.

d. To safeguard against entry of non-accredited Institutions in the Country of origin to impart Technical Education in India.

e. To safeguard the Nation's interest and take punitive measures, wherever necessary, against the erring Institutions.

3.2 Requirements and Eligibility

a. Foreign Universities/ Institutions interested in imparting Technical Education in Collaboration or through a Twinning Programme in India leading to award of Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma.

b. An Indian University Department or Institution which is already in existence and is duly approved by the Council, interested in imparting Technical Education leading to award of Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma of a Foreign University/ Institution through collaborative/ Twinning arrangements, provided there is "Zero Deficiency" based on Self-Disclosure.

c. An Indian University Department or Institution should have a valid NBA accreditation for one year beyond 10th April, 2018 in the Programme/ Course for which Twinning is sought.

d. No Foreign University/ Institution shall establish/ operate its educational activity in India leading to award of Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma without specific approval of the Council.

e. Accreditation by the authorized agency in Parent Country shall be the pre-requisite condition for any Foreign University or Institution to start its operation for imparting Technical Education in India.

f. The educational Programmes to be conducted in India by Foreign Universities or Institutions leading to award of Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Level (ONLY Regular/ First Shift Courses) shall have the same nomenclature as it exists in their Parent Country. There shall not be any distinction in the academic Curriculum, mode of delivery, pattern of examination, etc. and such Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma should be fully recognized in their Parent Country.

g. Any Course or Programme which jeopardizes the National interest shall not be allowed to be offered in India.

h. The Council shall prescribe any other condition for registration, expedient to do so in the overall interest of the Technical Education system in the Country.

3.3 Collaboration and Twinning Programmes

a. The Indian Partner Institution shall be affiliated to the University/ Board.

b. The Foreign University/ Institution and the Indian Partner Institution shall enter in to a bipartite agreement/ MoU for this purpose.

c. The Indian Institution and the concerned Affiliating University/ Board shall also enter into a bipartite agreement/ MoU for this purpose.

d. For Course(s) where University/ Board approval is not mandatory, the Foreign University/ Institution and the Indian Partner Institution shall enter in to a bipartite agreement/ MoU for this purpose.

e. **The students admitted under the Twinning Programme should spend at least one Semester for two years Programme and two Semesters for four years of the Course work of the Programme in the Foreign University/ Institution in its Parent Country.**

f. The students failing to secure Visa should be enrolled in a similar Programme being conducted by the Indian Partner Institution, affiliated to a University/ Board. The Intake of such students shall be over and above the "Approved Intake" of the Programme being conducted by the Indian Partner Institution.

g. Institutions admitting foreign nationals should ensure registration of Foreign students with concerned Foreigners Regional Registration Officer (FRRO).

h. The Degree shall be awarded by the Foreign University/ Institution and in its Parent Country.

3.4 TER Charges

a. The TER Charges shall be paid through the AICTE payment gateway on the AICTE Web-Portal www.aicte-india.org, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment.

b. TER Charges for different type of Institutions for Introduction and Continuation of Twinning Programme(s) is as follows:

Sl. No.	Type of Institution	Introduction ₹ in Lakh	Continuation ₹ in Lakh
i	Minority Institution	10.0	5.0
ii	Institution set up in North Eastern States	10.0	5.0
iii	Institution set up exclusively for Women	10.0	5.0
iv	Government/ Government aided/ Central/ State University	Nil	Nil
v	All other Institutions	15.0	7.5

3.5 Procedure

a. AICTE approved Existing Institution seeking approval for Collaboration and Twinning Programme shall apply on the AICTE Web-Portal and shall be processed by the Scrutiny/ Re-Scrutiny followed by Expert Visit Committee as per the procedure mentioned in Clauses 1.9.8 and 1.9.9 of Chapter I of the Approval Process Handbook 2018-19.

b. Lateral entry and Supernumerary seats shall not be allowed in Foreign Collaboration and Twinning Programme.

c. Institution shall provide all required documents in original as per Appendix 17 of Approval Process Handbook 2018-19 as the case may be, at the time of the Scrutiny/ Re-Scrutiny/

Expert Visit Committee for verification. The Institution shall submit attested copies of all the original documents to the Expert Visit Committee.

d. Following additional documents shall be necessary while seeking approval for Foreign Collaboration and Twinning Programme(s).

- No Objection Certificate from concerned Embassy in India with a mention of genuineness of Technical Institution of the respective Country.
- MoU as per Clause 3.3 of this Chapter.
- Affidavit[5] to be submitted by the Applicant on a non-Judicial Stamp paper/ e-stamp paper of ₹100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner

3.6 The Institution shall submit an **Annual Report** giving details of the number of students admitted, Programme(s) conducted, total fee collected, amount transferred to the Parent Country, investment made, number of students awarded Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma and any such information that the Council shall ask for.

3.7 The Council shall cause an **Inspection**, whenever necessary, with or without prior notice, to assess the Infrastructural and other facilities available and/ or to verify the compliance of conditions, Norms, Standards etc. prescribed by the Council from time to time.

Chapter IV

Vocational Education Courses under NSQF

4.1 National Skills Qualifications Framework (NSQF)

a. The National Skills Qualifications Framework (NSQF) is a competency-based framework that organizes all qualifications according to a series of levels of knowledge, skills and aptitude. These levels, graded from one to ten, are defined in terms of learning outcomes which the learner must possess regardless of whether they are obtained through formal, non-formal or informal learning.

b. Institution should have AICTE approval in relevant area

c. Skill Knowledge Providers/ Trainers (SKP) to be registered by AICTE or other authorised bodies for imparting specific skills.

d. A student registers with an AICTE approved Technical Institution for a Vocational Diploma, Advanced Diploma, Post Diploma or a Vocational Degree or Vocational Post Graduate Degree to acquire formal education credits.

e. The student completes the skill modules as required at various certification levels, one level at a time, acquires the necessary credits from the Skill Knowledge Provider/Trainers (SKP), and gives them on to the Institution where he is registered for a Diploma, Advanced Diploma, Post Diploma or a Degree or Post Graduate Degree.

f. These credits are transferred to the Technical Board or the University as the case may be, which compiles the Vocational Skill credits and the formal education credits and if all such credits are available as required by the certification level, then the Technical Board or the University shall award the certification at that level.

g. Certification levels as required shall entail the student for the award of a Vocational Post Graduate Degree or Vocational Degree or a Vocational Diploma or Vocational Advanced Diploma or Vocational Post Diploma.

h. The candidates may enter the job market after each certification level or may continue to acquire additional credits in Part Time/ Full Time mode in order to complete the requirements of Vocational Diploma, Post Diploma or a Vocational Degree.

i. In all certification levels of 'Knowledge and Skill' have been identified (as per Appendix 1 of Approval Process Handbook 2018-19). First two levels refer to standard IX and X at school level. These shall be with the CBSE schools or schools affiliated to State Boards and equivalent other boards.

j. Each level requires notified hours of education and training per annum. For the vocational stream leading to a Degree or a Diploma or a Post Diploma, these hours shall have both vocational and academic component as notified by MHRD/AICTE. The Skill modules or the Vocational content at a certification level could be a single skill or a group of skills of the number of hours prescribed.

k. A candidate shall have freedom to choose either a vocational stream or a conventional stream to reach graduation level. In addition, a candidate shall have freedom to move from vocational stream to current formal higher education stream or vice versa at various stages. This multi-level entry and exit system shall allow the candidate to seek employment after any level and re-join the education as and when feasible to upgrade qualifications/ skill competency.

l. A student entering a Vocational stream from general stream can enter at a certain level provided the skills required at that level are acquired, from a registered SKP.

m. A student who has acquired the skills through work experience, can also enter the Vocational stream at an appropriate level provided he is assessed for the skills acquired from a registered SKP. The qualification with upward mobility is shown in Appendix 1 of Approval Process Handbook 2018-19.

4.2 Introduction of Vocational Education Course(s)

For seeking approval for Introduction of Vocational Education Programme(s) leading to Degree or Diploma in Vocational Education under National Skill Qualification Framework.

4.2.1 Requirements and Eligibility

a. Vocational Education Programme(s) can be conducted in an AICTE approved Institution by providing Infrastructure and other requirements as decided by Council.

b. Skill based Course(s) related to Engineering/ Technology/ Pharmacy/ Architecture/ Hotel Management and Catering Technology/Management/IT/ITeS/Applied Arts may be started in the respective Programme conducting Institutions.

c. Vocational Education Institutions shall opt for Sectors/ specializations/ Streams as per Appendix 2 of Approval Process Handbook 2018-19 or as prescribed by National Skills Qualification Committee/NSDA/MHRD.

d. The Head of the Institution conducting "Vocational Education Programme" shall be the "Principal" of the Parent Institution where Vocational Education Programme(s) are conducted.

e. All Institutions initially shall be eligible for a maximum of four (4) Sectors/Specializations per location, consisting of maximum 100 students with a batch size of 25 students.

f. Based on the Norms as prescribed in Approval Process Handbook 2018-19 notified by AICTE from time to time, an Institution that does not have deficiency may be approved for conducting the general education of the Vocational Education Course(s)/ specializations as applied for from Level 3 and/or Level 5 onwards for Diploma/Degree Levels respectively.

g. If there are no deficiencies then the system shall allot the intake applied for, as per the Approval Process Hand Book.

h. Institutions shall appoint teaching Staff, Coordinator and other Technical supporting Staff and Administrative Staff strictly in accordance with the methods and procedures of the concerned Affiliating University, or the Technical Boards.

i. A MoU shall be signed between the Institution and the SKP as per Format[31].

4.2.2 Admission, Curriculum and Fees

a. The Institution shall publish in their Brochure & Web site the details of this scheme and the specialization offered and approved intake in respective specialization.

b. The Institution shall invite applications giving advertisement in newspapers and publishing the same in the Institution's Web site.

c. The Procedure, Rules and Regulations for admission shall be as prescribed by the Affiliating University or Board of Technical Education.

d. The Institution shall upload the student information in the AICTE Web-Portal and also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.

e. Admission to these seats shall be done on merit basis among Applicants.

f. The concerned State Government/UT shall notify the tuition and other fees for candidates to be admitted.

g. Model Structure of the Curricula for different Course(s) proposed by the Council and available in the AICTE Web-Portal shall be used as a guideline and the Institutions may adopt the same with suitable changes.

4.2.3 Procedure

a. Existing Institution shall apply for Vocational Education Programme on the AICTE Web-Portal and select Sectors/Specialization from the AICTE Web-Portal.

b. Scrutiny Committee shall verify the eligibility of Institution for the Programme and give its recommendation for intake in applied sector and specialization based on available facility in the Institution.

c. Scrutiny Committee report shall be placed before Regional Committee.

d. Recommendation of Regional Committee shall be uploaded on Web-Portal by Regional Officer and forwarded for further processing.

4.3 Norms for Vocational Education Provider

Parameter	Existing AICTE approved Institution
Instructional area	One Classroom#/ Division
Administrative area	No separate requirement
Amenities area includes separate toilets for males and females	No separate requirement
Laboratory/Workshop and other Infrastructural requirements	No separate requirement
Library	2 Books/ student relevant to field of study (minimum of 10 titles)
Reading Room	No separate requirement
Computer Centre	No separate requirement
Teachers/ Instructors	No separate requirement
Other requirements	
Drinking water	Required
Motorized road	Required
Community Service	Required
Accessibility to PwDs	Required

may be shared with existing Classrooms in the Institution

No separate requirement means requirement shall be met with existing Infrastructure/ facilities in the Institution for conduct of Programme(s) under consideration.

4.4 In case of any violation of the above said norms, the same shall be processed as per Chapter VI of Approval Process Handbook 2018-19.

Chapter V

Norms and Requirements

5.1 The **Duration and Entry Level Qualifications** for the Technical Programme such as Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Levels shall be as provided in the Appendix 1 of Approval Process Handbook 2018-19.

5.2 The **list of approved nomenclature of Courses** at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Programmes in Engineering and Technology/ Pharmacy/ Architecture/ Planning/ Applied Arts and Crafts/ Hotel Management and Catering Technology/ MCA/ Management shall be as provided in the Appendix 2 of Approval Process Handbook 2018-19.

Provided that if any Institution wishes to propose any new Course, prior concurrence, as the case may be, by the Council for the same shall be necessary. For such concurrence, the Institution with due endorsement by the Registrar/ Director of Affiliating University/ Board/ Technical Institution shall submit detailed Syllabus and Curriculum and its nomenclature to the Council.

5.3 The Technical Institutions and Technical Campus shall follow **Norms for Intake and Number of Course(s)/ Divisions** in the Technical Programme(s) at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma level as provided in the Appendix 3 of Approval Process Handbook 2018-19.

5.4 The Technical Institutions shall follow **Norms for Land and Built-up requirements** as provided in the Appendix 4 of Approval Process Handbook 2018-19.

5.5 The Technical Institutions shall follow **Norms for Books, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipment** as provided in the Appendix 5 of Approval Process Handbook 2018-19.

5.6 The Technical Institutions shall follow **Norms for Essential and Desirable requirements** as provided in the Appendix 6 of Approval Process Handbook 2018-19.

a. The Language Laboratory shall be used for language tutorials. These are attended by students who voluntarily opt for remedial English Classes. Lessons and exercises are recorded on a weekly basis so that the students are exposed to a variety of listening and speaking drills. These especially benefits students who are deficient in English and also aims at confidence-building for interviews and competitive examinations. The Language Laboratory sessions also include word games, quizzes, extemporary speaking, debates, skills etc. This Laboratory shall have 25 Computers for every 1000 students.

b. Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents. Refer Design Manual for a Barrier Free Environment available in the AICTE Web-Portal www.aicte-india.org

Institution should provide appropriate facilities to take care of the physically challenged students and elderly persons. Every Building should have at least one entrance accessible to the handicapped and shall be indicated by proper signage. This entrance shall be approached through a ramp together with the stepped entry. Refer guidelines and space standards for Barrier Free Built Environment for disabled and elderly persons by CPWD, Ministry of Urban Development, Government of India.

Condition A: for Building up to 3 or 4 floors (for Buildings of height <15 m)

- Lift can be provided but not essential.

- Ramp shall be finished with non-slip material to enter the Building. Minimum width or ramp shall be 1800 mm. with maximum gradient 1:12, one-way length of ramp shall not exceed 9.0 m having double handrail at a height of 800 and 900 mm on both sides extending 300 mm. beyond top and bottom of the ramp. Minimum gap from the adjacent wall to the hand rail shall be 50 mm.

- All teaching-learning facilities for physically challenged people shall be provided in the ground floor itself.

- Unisex toilets with all facilities specified by the National Building Code to be provided only in the ground floor of regular Buildings.

Condition B: If the Building is a multi-storeyed Building i.e. more than 4 floors

- Lift must be provided with all provisions as per the National Building Code.

- Unisex toilets with all facilities specified by the National Building Code are to be provided in every floor.

- Special reserved car parking facilities are to be provided.

c. Safety and Security measures in the Campus

The essential responsibility of campus safety is to safeguard students, Staff, and the general campus community from the threat of violence, and to provide appropriate interventions to support individuals in crisis. To ensure the safety in the campus, the following measures shall be available in the Institution:

- CCTV shall be installed in the Campus at appropriate locations within the premises of an Institution

- Access to the outsiders shall be limited

- Staff shall be trained to protect the students from any abuse

- The Institution shall have at least an annual safety program encouraging the campus community to look out for themselves and one another

- Special needs of students, Faculty and Staff with disabilities have to be taken care in the event of an emergency

- Counselling arrangements for the affective individuals

5.7 The Technical Institutions shall follow **Norms for Faculty requirements and Cadre ratio** at Diploma/ Under Graduate/ Post Graduate Level as provided in the Appendix 7 of Approval Process Handbook 2018-19.

In case of Architecture and Planning, up to a maximum of 30% Adjunct Faculty/ Resource Person is permissible, as the Programme requires more practical exposure.

In all other Programmes, ONLY under extraordinary circumstances, a maximum of 10% Adjunct Faculty/ Resource Person may be appointed and the same shall not be extended beyond one academic session.

The Technical Institutions shall introduce online Aadhar linked Biometric attendance for regular Faculty members.

5.8 The Technical Institutions shall follow **Faculty Cadre and Qualifications** as provided in the Appendix 8 of Approval Process Handbook 2018-19.

5.9 **Eligibility for admission to Lateral Entry to Second Year Course(s)**

a. 12th or 10th + (2 years ITI) shall be **eligible for admission to Second Year Diploma Course(s)** up to a maximum of 20% of "Approved Intake" (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of First year as per the Approval Process Handbook 2018-19.

b. Diploma holders and B.Sc. Degree holders shall be **eligible for admission to Second Year Engineering Course(s)** up to a maximum of 20% of "Approved Intake" (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of First year as per the Approval Process Handbook 2018-19.

c. Students who have completed Diploma Course in Pharmacy shall be **eligible for admission to Second Year Pharmacy Course** up to a maximum of 10% of "Approved Intake" (20% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of First year as per the Approval Process Handbook 2018-19.

d. Students who have completed Bachelor's Degree of minimum 3 Years duration in BCA, B.Sc. (IT/ Computer Science) with Mathematics as a Course at 10+2 level or at Graduate level shall be **eligible for admission to Second Year MCA Course** up to a maximum of 20% of "Approved Intake" (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of First year as per the Approval Process Handbook 2018-19.

5.10 The concerned State Government/ UT Admission Authority shall decide modalities for the admission.

5.11 Induction training for 3 weeks is mandatory for First Year Students.

5.12 Model Structure of the Curricula/Syllabus for different Course(s) are proposed by the Council and available in the AICTE Web-Portal shall be used as a guideline and Institutions/ Universities may adopt the same with suitable changes.

5.13 The PGDM Institutions shall follow **Norms for PGDM Programmes** as provided in the Appendix 9 of Approval Process Handbook 2018-19.

5.14 The Technical Institutions shall follow **Subscription of Journals** as provided in the Appendix 10 of Approval Process Handbook 2018-19.

5.15 Format for **Detailed Project Report** (DPR) for establishment of a new Technical Institution shall be as provided in the Appendix 11 of Approval Process Handbook 2018-19.

5.16 The Technical Institutions shall follow **Prevention and Prohibition of Ragging** as provided in the Appendix 12 of Approval Process Handbook 2018-19.

5.17 **Structure of Various Committees** are given in the Appendix 13 of Approval Process Handbook 2018-19.

5.18 **Regional Offices of AICTE** are given in the Appendix 14 of Approval Process Handbook 2018-19.

5.19 The Technical Institutions shall follow **Grievance Redressal** as provided in the Appendix 15 of Approval Process Handbook 2018-19.

5.20 **Documents to be submitted** for applications under Chapter I are given in Appendix 16 of Approval Process Handbook 2018-19.

5.21 **Documents to be submitted** for applications under Chapter II are given in Appendix 17 of Approval Process Handbook 2018-19.

5.22 **Recommended Composition of Board of Governors** in the Technical Institutions is given in the Appendix 18 of Approval Process Handbook 2018-19.

5.23 The Technical Institutions shall follow **Academic Calendar** as provided in the Appendix 19 of Approval Process Handbook 2018-19.

5.24 The Technical Institutions shall conduct and admission Procedure of **Fellowship Programme in Management** as provided in the Appendix 20 of Approval Process Handbook 2018-19.

5.25 The Institutions may conduct skill development Courses of any other Regulatory Body by using existing facilities, or by creating additional facilities as per the provisions laid down in the norms and standards of the respective Regulatory Bodies without affecting the quality of education prescribed by both Regulatory Bodies after taking NOC from the Council.

5.26 **Tuition Fee Waiver scheme (TFW)**

a. Scheme shall be applicable to all approved Technical Institutions offering Bachelor Programme(s), Diploma and Post Diploma Programme(s) and Lateral Entry provisions of these Programme(s).

b. The scheme shall be mandatory for all Institutions approved by the Council.

c. Requirements and Eligibility

- Sons and daughters of parents whose annual income from all sources does not exceed ₹6.00 Lakh.

- The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for Self-Financing Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fee shall have to be paid by the beneficiary.

d. Admission Procedure

- Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of "Approved Intake" are filled up.

- The Competent Authority to effect this admission is the State Government/ UT or its designated authority.

- In the event of non-availability of students in this category the same shall not be given to any other category of Applicants.

- State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list so generated.

- The Institutions shall publish in their Brochure and Web site the details of this scheme.

- Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance.

- A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change Institution/ Course under any circumstances.

- The Institutions shall also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.

5.27 Supernumerary Seats for J&K under Prime Minister's Special Scholarship Scheme (PMSSS)

a. Scheme shall be applicable to selected approved Technical Institutions having NIRF ranking and offering Bachelor Programme(s). Diploma holders in Engineering are eligible for Lateral Entry under the provisions of these Programme(s).

b. 2 seats per Course shall be available for these admission with the maximum of 10 seats per Institution. These seats shall be supernumerary in nature and shall be available to such Course(s) in an Institution.

c. The scheme shall be mandatory for all Institutions approved by the Council subject to the changes suggested by Inter-Ministerial Committee of MHRD from time to time.

d. Eligibility

- All students domicile of J&K are eligible for seats under this scheme.

- Student passed Higher Secondary Examination (12th Std.) from the schools located in J&K.

- Sons and daughters of parents whose annual income from all sources does not exceed ₹6.00 Lakh.

e. Admission Procedure

- AICTE shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list as generated through Counselling or otherwise as decided from time to time.

- In the event of non-availability of students in this category, the same shall not be given to any other category of Applicants.

- A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change Institution/ Course under any circumstances without permission from AICTE.

5.28 Supernumerary seats are granted by the Council, for the Institutions falling under Centrally Supported Scheme of "Upgrading existing Polytechnics to integrate Persons with Disability (PwD)" in the mainstream of Technical and Vocational education.

5.29 In National Defense/ Security areas, the maximum Divisions or Intake over and above specified in Appendix 3 of Approval Process Handbook 2018-19 shall be considered as the case may be, subject to the fulfillment of other norms of Approval Process Handbook 2018-19.

5.30 Recommendations of National Fee Committee for the maximum tuition and development fee for Regular/ First Shift Programme(s) as given in Annexure 8 of Approval Process Handbook 2018-19 has been accepted by the Council and shall have to be followed.

5.31 Those Institutions applied for NBA having EoA with full "Approved Intake" for consecutive six years and granted reduction in Intake in that current Academic Year shall request AICTE, if all the deficiencies are complied with. Such requests shall be processed as per the norms of Approval Process Handbook 2018-19 and on fulfillment, NBA shall be intimated suitably.

5.32 Universities do not require prior approval of AICTE to commence a new Department or Course and Programme(s) in Technical Education, however Universities have obligation or duty to conform to the standards; and norms laid down by the AICTE.

5.33 AICTE does not recognize the Programme(s)/ Course(s) in Technical Education offered through distance mode except MBA and MCA Programmes, if approved by AICTE.

5.34 Release of FDR

5.34.1 Procedure

a. Trust shall upload/ submit the following documents in the AICTE Web-Portal for release of the FDR.

- Application/ request letter of the Institution for FDR release
- Affidavit[8] with details of the Institution and Trust Name, FDR details (as per the standard format)
- Copy of FDR to be released, in corpus fund made by RPGF, copy (ies) of the Demand Draft (if any) submitted to AICTE for creation of RPGF

b. Regional Office after verification shall forward the same to the Approval Bureau, Grievance Redressal Cell (GRC) and Vigilance Cell of AICTE to give their clearance for release of the FDR.

c. Upon clearance from all the above, NOC shall be issued to the Institution by the RO.

5.34.2 Renewal of FDR after maturity is not permitted. However, in case of auto renewal, the remarks of the concerned Bank should be obtained for release of the FDR.

5.34.3 If an Institution has any financial embezzlement with Government Bodies/ Banks, then FDRs shall not be released till the NOC from such body is received.

5.34.4 In case an Institution/ Trust/ Society/ Company violates the FDR related norms, the Council shall initiate appropriate penal action.

5.34.5 For the Institutions approved by AICTE and later converted into Private University/ Institution Deemed to be University by appropriate State/ Central Act, the release of FDRs/ Security Deposit, shall be subject to no pending Complaints or Disciplinary Proceedings against such Institutions in addition to the submission of above documents.

5.34.6 For the Institutions approved for Progressive Closure, FDR shall be released upon the request from the Trust, subject to the submission of a Certificate from the Affiliating University/Board stating that no students are studying in the Institution.

6.1 Introduction

a. An Institution running any Programme/ Course in Technical Education in violation of Regulations/ Approval Process Handbook 2018-19, shall be liable to appropriate Penal action including fine, no admission, reduction in "Approved Intake", Withdrawal of Approval and/ or criminal action by the Council against defaulting Trust/ Society/ Company/ Associated Individuals and/ or the Institution, as the case may be.

b. If any Technical Institution contravenes any of the provisions of relevant Regulations, the Council after making appropriate inquiry through Standing Hearing Committee and after providing an opportunity of being heard through the Standing Appellate Committee shall withdraw the approval granted. In case of Withdrawal of Approval to the Institution, the Technical Institution/ Society/ Trust/ Company shall apply afresh for approval after completion of two Academic Years for setting up a new Institution as per the procedure defined in Approval Process Handbook 2018-19.

c. Further that, the students admitted to the Institution whose approval has been withdrawn for the current Academic Year shall be redistributed to other AICTE approved Institutions in the jurisdiction of the Affiliating University/ Board by the Competent Authority of the respective State Government/ UT. AICTE approval given to the Course(s) in the previous Academic Year(s), if any, to such Institution against which the admitted students shall be treated as AICTE approved Course(s) only.

d. If any of the information mentioned in the Affidavit is proved as false, penal action shall be initiated on the Deponent.

6.2 Non-submission/ Submission of incomplete/ false information on application for Extension of Approval

Non-submission/ submission of incomplete/ false information, while applying for Extension of Approval shall invite appropriate penal action against the Institution. The Institution shall be liable to the following punitive actions from any one or more of the following by the Council.

- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Course(s) for one Academic Year
- Withdrawal of approval for Programme(s)/ Course(s)
- Withdrawal of approval of the Institution

6.3 Non-fulfillment of requirement of qualified Principal/ Director

Institution not having qualified Principal/ Director for a period **more than 12 months** shall be liable to any one or more of the following punitive actions by the Council till the regular Principal/ Director is appointed.

- Reduction in "Approved Intake"
- No admission for one Academic Year

6.4 Non-fulfillment of Faculty: Student ratio, not adhering to Pay Scales and/ or qualifications prescribed for Faculty

Institutions not adhering to Pay scales, or qualifications prescribed for Faculty members for **more than 12 months** and not maintaining prescribed Faculty: Student ratio shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission in respective Course(s) for one Academic Year
- Withdrawal of approval in the respective Course
- Withdrawal of approval of the Institution

The Council may initiate penal action for not regularizing and ensuring the timely and full payment of the salary of the Staffs through Electronic Clearing Service (ECS) by nationalized banks. The Institution collecting/ withholding any of the original Educational/Professional Certificates of a Faculty member shall be liable to any one or more of the above said punitive actions by the Council.

6.5 Non-fulfillment of Computer, Software, Internet, Printers, Laboratory Equipment, Books, Journals, Library facilities requirements, etc.

Institutions not maintaining prescribed requirements of Computer, Software, Internet, Printers, Laboratory Equipment, Books, Journals, Library facilities, etc. shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Course(s) for one Academic Year
- Withdrawal of approval for Programme(s)/ Course(s)
- Withdrawal of approval of the Institution

6.6 Non-fulfillment of Essential requirements

Institutions not maintaining prescribed requirements shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission status in one/ more Course(s) for one Academic Year

6.7 Non-fulfillment of Location/ Built-up Area/ Land at the time of year of establishment or current Academic Year

Institutions working in temporary location or at location not approved by the Council and Institutions not fulfilling prescribed Built-up area requirements shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Course(s) for one Academic Year
- Withdrawal of approval for Programme(s)/ Course(s)
- Withdrawal of approval of the Institution

6.8 Non-adhering to the timing/ Faculty requirements for the Second Shift

The Second Shift shall have to be run as per the declared timings from 1 pm to 9 pm with 50% additional Faculty, which would be subject to surprise inspection leading to Closure of Course in case timings are not being followed and with insufficient Faculty.

6.9 Excess admission

Excess admission over the "Approved Intake" shall not be allowed under any circumstances. In case any excess admission is reported to/ noted by the Council, appropriate penal action shall be initiated against the Institution. The Institution shall be liable to any one or more of the following punitive actions by the Council.

- Penalty for excess admission amounting to five times the total fee collected per student shall be levied against each excess admission
- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Course(s) for one Academic Year
- Withdrawal of approval for Programme(s)/ Course(s)
- Withdrawal of approval of the Institution

6.10 Charging excess fee than the fee prescribed by the concerned State/ Fee Regulatory Committee

The Institutions shall have to announce all fees such as tuition fee, examination fee etc. on their Web Site transparently and adhere to the same strictly. No Technical Institution shall collect any other fee (Payment/ Amount) from the students, whatever name it may be called in addition to the fee fixed by the State/ Fee Regulatory Committee. If any Institution does not follow the said guidelines, the Institution shall be liable to punitive actions from any one or more of the following by the Council:

- Penalty for charging excess fee than the fee prescribed by the concerned State/ Fee Regulatory Committee levied against each case shall be twice the total fee collected per student and excess fee collected shall be refunded to the student.

- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission status in one/ more Course(s) for one Academic Year
- Withdrawal of approval for Programme(s)/ Course(s)
- Withdrawal of approval of the Institution

6.11 Institutions not allowing Expert Visit Committee for physical verification of Infrastructural facilities

Institution not allowing Expert Visit Committee for physical verification of Infrastructural facilities shall be liable to any one or more of the following punitive actions by the Council:

- No admission for one Academic Year
- Withdrawal of approval of the Institution

6.12 Violation of norms in case of Collaboration and Twinning Programme

a. If a Foreign University/ Institution fails to comply with any of the conditions as contained in the Approval Process Handbook 2018-19, the Council after giving reasonable opportunity of being heard through Standing Appellate Committee shall withdraw the approval of the Twinning Programme granted to such University/ Institution to offer their Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma in India and forbid such Foreign University/ Institution to either open Centres or enter into any Collaborative arrangement with any University/ Institution in India.

b. The Council shall also inform the concerned agencies including Ministry of External Affairs, Ministry of Home Affairs, RBI of such decisions and advise these agencies to take any or all of the following measures

- Refusal/ withdrawal for grant of visa to employees/ teachers of the said Foreign University/ Institution.
- Stop repatriation of funds from India to home Country.
- Informing the Public about the withdrawal of approval of the Twinning Programme with Foreign University/ Institution and the consequence thereof.

c. In case, it comes to the notice of the Council, that a Foreign University is running Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma level Programme in Technical Education in India directly or in Collaboration with an Indian Partner without obtaining approval, the Council shall initiate immediate action under the Indian Penal Code for Criminal breach of Trust, misconduct, fraud, cheating, etc.

d. Once the approval of the Twinning Programme is withdrawn, the Council shall make attempt in co-ordination with concerned State Government/ UT to re-allocate the students enrolled in such Programme to other approved Institutions of the Council. The Institution in such cases shall have to return the entire fee collected from such students to the Institutions in which such students are accommodated.

e. Such Foreign Institutions shall not be allowed to collaborate with any other Centre/ Institution or enter into a Collaborative arrangement in India for at least next 3 years.

6.13 Refund cases

In the event of a student withdrawing before the starting of the Course, the entire fee collected from the student, after a deduction of the processing fee of not more than ₹1000/- (Rupees One Thousand only) shall be refunded by the Institution. It would not be permissible for Institutions to retain the School/ Institution Leaving Certificates in original. In case, if a student leaves after joining the Course and if the vacated seat is consequently filled by another student by the last date of admission, the Institution must refund the fee collected after a deduction of the processing fee of not more than ₹1000/- (Rupees One Thousand only) and proportionate deductions of monthly fee and hostel rent, where applicable. The last date for withdrawal of PGDM admission for the purpose of refund of fees shall be 30th June of every year. In case the vacated seat is not filled, the Institution should refund the security deposit and return the original documents. Institution should not demand fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days.

Institutions not following guidelines issued by the Council regarding refund of fee on cancellation of admission or delaying refunds shall be liable to any one or more of the following punitive actions by the Council.

- Fine for non-compliance of refund rules of fee levied against each case shall be five times the total fee collected per student
- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Course(s) for one Academic Year
- Withdrawal of approval for Programme(s)/ Course(s)

6.14 AICTE shall initiate appropriate penal action, if Plagiarism is found in the academic, research, project work, journal publication, etc. of the Institutions. Each Institution should have a Plagiarism Software to check the integrity of work of the students and Faculty by ensuring that all content is unique.

6.15 FDR Cases

In case of Institutions where FDRs are encashed before the date of maturity or non-creation of required FDR at the time of LoA, a penalty of 10% of the value of the FDR shall be imposed. However, Institutions that had not created FDR/created FDR for lesser duration/ lesser amount than prescribed at the time of LoA have to create the same accordingly as specified in Approval Process Handbook 2018-19.

6.16 Complaints regarding the use of fake Certificates of SC/ST/OBC to be investigated in time bound manner and if found guilty, such admission should be cancelled. Further, appropriate action shall be initiated accordingly with due intimation to AICTE.

6.17 Penalty amount shall be paid online to the Council as per the instructions.

6.18 Complaint Cases

a. In case of receipt of any Complaint(s) about an Institution, the same shall be processed by Public Grievance Redressal Cell (PGRC) of AICTE.

b. The Complaint shall be placed before a Standing Complaint Scrutiny Committee (SCSC) for further necessary action. If necessary, the complainant may be called to appear before SCSC at his/ her own cost. Based on the recommendation of SCSC, a Warning or Show Cause Notice

may be issued to the Institution or Expert Visit Committee may be conducted through Approval Bureau.

c. The report of the Expert Visit Committee/ Show Cause notice, if issued shall be placed before the Standing Hearing Committee.

d. Two representatives of the Institution shall be invited to present their case along with the compliance and supporting documents before the Standing Hearing Committee. If necessary, the complainant may be called to appear before Standing Hearing Committee at his/ her own cost.

Self-attested Photo ID proof and an authorization letter from the Chairman/Secretary of the Trust/ Society/ Company shall be produced to the Committee.

e. The recommendations of Standing Hearing Committee shall be placed before the Executive Committee for approval.

f. The decision of the Executive Committee shall be communicated to the Institution by a detailed Speaking Order. If the Institution is aggrieved by the decision of the Executive Committee, the Institution shall have the right to appeal as per the procedure in Clause 1.12 of Chapter I of Approval Process Handbook 2018-19.

g. As per CVC guidelines, Anonymous/ Pseudonymous Complaints shall not be processed.

h. Each Institution shall upload the number of Complaints and Grievances received and action taken in their Web site and update AICTE through monthly online status report.

6.19 Procedure for restoration against punitive action

a. Applicant shall make an application for restoration on the AICTE Web-Portal along with the application for Extension of Approval of the next Academic Year.

b. The restoration is subject to Expert Visit Committee verifying all the requirements as per the Approval Process Handbook 2018-19.

c. Expert Visit Committee Report shall be placed before Standing Hearing Committee.

d. Recommendations of the Standing Hearing Committee shall be placed before Executive Committee for necessary Approval.

e. If the Institution is aggrieved by the decision of the Executive Committee, the Institution shall have the right to appeal as per the procedure in Clause 1.12 of Chapter I of Approval Process Handbook 2018-19.

f. The Council shall give an opportunity for presenting its case before Standing Appellate Committee. The recommendations of the Standing Appellate Committee shall be considered by the Council.

g. In case of restoration, EoA with restored Intake shall be uploaded in the AICTE Web-Portal, or otherwise Speaking Order shall be issued to the Institution.

6.20 Under extraordinary circumstances, if restoration/ Punitive action (except fine) is approved by the Council beyond 30th April, 2018 in compliance to the order dated 13.12.2012 passed by the Hon'ble Supreme Court of India in CA No.9048/ 2012 and the same shall be implemented for the next Academic Year only.

Chapter VII

Unapproved Institutions

7.1 No Institution shall offer Technical Programme(s) or Course(s) without approval of the Council

If any Institution offering Technical Programme without approval of the Council shall be declared as unapproved.

7.2 The Council shall maintain a list of unapproved Institutions based on the information received and shall also inform the general public about the same from time to time

a. Provided that any Technical Institution, which has already started without following AICTE approval procedure, wishes to submit an application/ proposal shall be considered as new Technical Institution. For such purpose, it shall apply as per the provisions of Chapter I of Approval Process Handbook 2018-19.

b. The legal date of starting of the Institution shall be from the date of issue of the Letter of Approval from AICTE.

c. Students, who are admitted prior to approval by the Council, shall not have any right for re-admission and shall have to fulfill all the requirements for admission as prescribed by the Competent Authority for admission.

7.3 The Institutions conducting Course(s)/ Programme(s) in Technical Education, in temporary location or at location not approved by the Council shall be liable for action for Closure and other appropriate action as per Regulations against defaulting Trusts/ Societies/ Companies/ associated Individuals as the case may be.

7.4 The Council shall inform respective State Government/ UT to initiate appropriate penal, civil and/ or criminal action against such defaulting Institutions/ Trusts/ Societies/ Companies/ Associated Individuals as the case may be.

7.5 In case, if such Institutions make a representation then hearing shall be given to these Institutions and decision shall be taken as per the provisions in the Approval Process Handbook 2018-19.

Appendix 1

1.0 Norms for Duration, Entry Level Qualifications and Statutory Reservations for the Technical Programmes

1.1 Diploma Programmes (Full Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology	3 OR 4 years	Passed 10th Std./ SSC examination. Obtained at least 35% marks in the qualifying examination.
ii	Pharmacy	2 years	Passed 12th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/ Biology (Botany and Zoology)
iii	Architectural Assistantship	3 years	Passed 10th Std./ SSC examination. Obtained at least 35% marks in the qualifying examination.
iv	Planning	3 OR 4 years	Passed 10th Std./ SSC examination. Obtained at least 35% marks in the qualifying examination.
v	Applied Arts and Crafts	3 OR 4 years	Passed 10th Std./ SSC examination. Obtained at least 35% marks in the qualifying examination.
vi	Hotel Management and Catering Technology	3 years OR 4 years after 10th Std. where same exists	Passed 12th Std. Obtained at least 35% marks in the qualifying examination. OR Passed 10th Std./ SSC examination. Obtained at least 35% marks in the qualifying examination.
vii	All Programmes except Pharmacy **(Lateral entry to Second Year Diploma)**	2 years	Passed 12th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/ Biology (Botany and Zoology) OR 12th Science (with Mathematics as one of the Subject) or 12th Science with Vocational OR 12th Science with Technical OR 10th + (2 years ITI) with appropriate Trade in that order shall be eligible for admission to Second Year Diploma Course(s) of appropriate Programme.

1.2 Post Diploma Programmes (Full Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology	18 Months OR 2 years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying examination.

ii	Applied Arts and Crafts	18 Months OR 2 years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying examination.
iii	Hotel Management and Catering Technology	18 Months OR 2 years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying examination.

1.3 Under Graduate Degree Programmes (Full Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology	4 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subjects taken together.
ii	Pharmacy	4 years	Passed 10+2 examination with Physics, Chemistry, Mathematics and or Biology as optional subjects individually. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subjects taken together.
iii	Architecture	5 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. OR 10+3 Diploma Examination with Mathematics as compulsory subject having obtained at least 50% marks (45% in case of candidates belonging to reserved category) marks in Aggregate. and Qualifying NATA (Or) Any other Aptitude Test conducted by Competent Authority of the State Government/ UT.
iv	Planning	4 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Engineering Drawing/ Computer Science/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) marks in the above subjects taken together.
v	Applied Arts and Crafts	4 years	Passed 10+2 examination. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.

vi	Hotel Management and Catering Technology	4 years	Passed 10+2 examination. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.
vii	Engineering and Technology **(Lateral entry to Second year)**	3 years	a. Passed Diploma examination with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering and Technology. b. Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject. c. Provided that the students belonging to B.Sc. Stream, shall clear the subjects Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the First Year Engineering Programme along with the Second year subjects. d. Provided that the students belonging to B.Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
viii	All Programmes other than Engineering and Technology/ Architecture	Lateral entry to Second year	Passed Diploma examination in a Programme with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate Programme.
ix	All Programmes	Entry to First year	Passed Diploma examination with at least 45% marks (40% in case of candidates belonging to reserved category), subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

1.4 Post Graduate Degree and Post Graduate Diploma Programmes (Full Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology	2 years	Passed Bachelor's Degree or equivalent in the relevant field. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
ii	Pharmacy M.Pharm.	2 years	Passed Bachelor in Pharmacy. Obtained at least 55% marks (50% in case of candidates belonging to reserved category) in the qualifying Examination.
iii	Pharmacy Pharm.D.	6 years	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with either Mathematics or Biology. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subjects taken together.

			OR Passed Diploma in Pharmacy with at least 45% marks (40% in case of candidates belonging to reserved category)
iv	Pharm.D. (Post Baccalaureate)	3 years	Passed Bachelor in Pharmacy. Obtained at least 55% marks (50% in case of candidates belonging to reserved category) in the qualifying Examination.
v	Architecture	2 years	Passed Bachelor of Architecture. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
vi	Planning	2 years	Passed Bachelor of Planning/ Architecture/ Civil Engineering or equivalent Degree. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
vii	Applied Arts and Crafts	2 years	Passed Bachelor of Fine Arts or equivalent Degree. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
viii	Hotel Management and Catering Technology	2 years	Passed Bachelor of Hotel Management and Catering Technology or equivalent Degree. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
ix	MCA	3 years	Passed Bachelor's Degree of minimum 3 years duration with Mathematics at 10+2 level or at Graduate Level. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
x	Management (MBA)	2 years	Passed Bachelor's Degree of minimum 3 years duration. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
xi	Management (PGDM)	Not less than 21 Months	Passed Bachelor's Degree of minimum 3 years duration. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
xii	Management (PGCM)	More than 1 year and not exceeding 2 years	Passed Bachelor's Degree of minimum 3 years duration. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.

xiii	Management (Executive PGDM)	15 Months or 18 Months	Passed any Bachelors Degree of minimum 3 years duration and a minimum of 5 years relevant managerial/ supervisory experience. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.
xiv	MCA **(Lateral entry to Second year)**	2 years	Passed Bachelor's Degree of minimum 3 years duration in BCA, B.Sc. (IT/ Computer Science) with Mathematics as a Course at 10+2 level or at Graduation Level. Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.

Note: There is no Post Graduate Diploma for Pharmacy and Architecture

1.5 Integrated Courses (Full Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology	5 years	Passed 12th Std. examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subjects taken together.
ii	Hotel Management and Catering Technology	5 and ½ years	As per Appendix 1 for respective discipline except Architecture and Applied Arts and Crafts Programmes.
iii	MCA	5 years	Passed 12th Std. examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subjects taken together.
iv	MBA	5 years	Passed 12th Std. examination. Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the above subjects taken together.

1.6 Diploma Programmes (Part Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology	As per the Board of Technical Education/ University	Passed 10th Std./ SSC examination and 2 year ITI after 10th Std. OR Passed 10th Std./ SSC examination and Minimum of Two years Full Time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

Note: There is no Diploma Programme in Part Time for Pharmacy and Architecture.

1.7 Post Diploma Programmes (Part Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology	As per the Board of Technical Education/ University	Passed Diploma in relevant discipline/ field/ Programme. Minimum of Two years Full Time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

1.8 Under Graduate Degree Programmes (Part Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology	As per the University norms	Diploma in relevant discipline/ field/ Programme. Minimum of Two years Full Time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

1.9 Post Graduate Degree and Post Graduate Diploma Programmes (Part Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology, Architecture, Planning, Applied Arts and Crafts, Hotel Management and Catering Technology, MCA, Management (MBA)	As per the University norms	Passed Degree in relevant discipline/ field/ Programme. Minimum of Two years Full Time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.
ii	Management (PGDM/PGCM)	Minimum duration shall not be less than 1.5 times the Regular Course	Passed Bachelor's Degree of minimum 3 years duration. Minimum of Two years Full Time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.
iii	Management (Executive PGDM)	Minimum duration shall not be less than 1.5 times the Regular Course	Passed any Bachelors Degree of minimum 3 years duration and a minimum of 5 years relevant managerial/ supervisory experience.

Note: There is no Post Graduate Diploma for Pharmacy and Architecture

1.10 Certification levels of Skill Courses

		Case 1		Case II	
Certification Level	Normal Qualification	Vocational Qualification	Certifying Body	Vocational Qualification	Certifying Body
1	Secondary School Grade IX	Grade IX (Vocational)	School Board	Grade IX (Vocational)	School Board
2	Secondary School Grade X	Grade X (Vocational)	School Board	Grade X (Vocational)	School Board
3	Higher Secondary School Grade XI	Diploma (Vocational)	Board of Technical Education	Grade XI (Vocational)	School Board
4	Higher Secondary School Grade XII			Grade XII (Vocational)	School Board
5	1st year bachelors			Degree (Vocational)	University
6	2nd year bachelors	Advanced Diploma (Vocational)	Board of Technical Education		
7	3rd year bachelors				

1.11 Reservation Policy of the Central Government/ Respective State Government/ UT as the case shall be applicable to all the above Programmes (1.1 to 1.9).

1.12 The concerned State Government/ UT Admission Authority shall decide modalities for these admission.

Appendix 2

2.0 Approved Nomenclature of Courses

2.1 Diploma in Engineering and Technology

Sl. No.	Name of The Course
1	3-D Animation and Graphics
2	Administration Services
3	Advanced Electronics and Communication Engineering
4	Aero Space Engineering
5	Aeronautical Engineering
6	Agricultural Engineering
7	Agricultural Technology
8	Agriculture Engineering
9	Aircraft Maintenance Engineering
10	Aircraft Maintenance Engineering (Avionics)
11	Aircraft Maintenance Engineering (Helicopter and Power Plants)
12	Animation and Multimedia Technology
13	Apparel Design and Fabric
14	Apparel Design and Fabrication Technology
15	Apparel Design and Fashion Technology
16	Apparel Manufacture and Design
17	Apparel Technology
18	Applied Electronics
19	Applied Electronics and instrumentation Engineering
20	Applied Videography
21	Armament Engineering
22	Armament Engineering (Gun Fitter)
23	Artificer Training (Electrical)
24	Artificer Training (Electronics)
25	Artificer Training (Mechanical)
26	Audiography and Sound Engineering
27	Automation and Robotics
28	Automobile Engineering
29	Automobile Engineering (Automobile Fitter)
30	Automotive Engineering
31	Beauty and Hair Dressing
32	Beauty Culture and Cosmetology
33	Biomedical Electronics
34	Biomedical Engineering
35	Biomedical instrumentation
36	Biotechnology
37	CAD CAM
38	Campus Wide Network Design and Maintenance
39	Carpet Technology
40	CDDM
41	Cement Technology
42	Ceramic Engineering and Technology
43	Ceramic Technology
44	Ceramics
45	Ceramics Engineering
46	Chemical Engineering
47	Chemical Engineering (Fertilizer)
48	Chemical Engineering (Oil Technology)
49	Chemical Engineering (Petro Chemical)
50	Chemical Engineering (Petrochemical)
51	Chemical Engineering (Plastic and Polymer)
52	Chemical Engineering (Sugar Technology)
53	Chemical Engineering Specialization in Petrochemicals
54	Chemical Technology
55	Chemical Technology (Paint Technology)
56	Chemical Technology (Rubber and Plastic Technology)
57	Chemical Technology (Rubber/ Plastic)
58	Chemical Technology Fertilizer
59	Cinematography
60	Civil (Construction)
61	Civil (Public Health and Environment) Engineering
62	Civil and Environmental Engineering

Sl. No.	Name of The Course
63	Civil and Rural Engineering
64	Civil Draftsman
65	Civil Engineering
66	Civil Engineering (Construction Technology)
67	Civil Engineering (Environment and Pollution Control)
68	Civil Engineering (Environmental and Pollution Control)
69	Civil Engineering (Environmental Engineering)
70	Civil Engineering (Public Health Engineering)
71	Civil Engineering (Rural Engineering)
72	Civil Engineering and Planning
73	Civil Engineering Environment and Pollution Control
74	Civil Environmental Engineering
75	Civil Technology
76	Commercial and Computer Practise
77	Commercial Practice
78	Commercial Practice (KAN and ENG)
79	Computer Aided Costume Design and Dress Making
80	Computer and information Science
81	Computer Application and Business Management
82	Computer Applications
83	Computer Engineering
84	Computer Engineering and Application
85	Computer Hardware and Maintenance
86	Computer Hardware and Networking
87	Computer Hardware Engineering
88	Computer Hardware Maintenance
89	Computer Networking
90	Computer Science
91	Computer Science and Engineering
92	Computer Science and information Technology
93	Computer Science and Technology
94	Computer Software Technology
95	Computer Technology
96	Computer Technology and Applications
97	Construction Engineering
98	Construction Technology
99	Construction Technology and Management
100	Control and instrumentation
101	Cosmetology and Health
102	Costumer Design and Dress Making
103	Cyber Forensics and information Security
104	Dairy Engineering
105	Design and Drafting Technology
106	Digital Electronics
107	Digital Electronics and Communication Engineering
108	Digital Electronics and Microprocessor
109	Digital Systems
110	Direction Screen Play Writing and TV Production
111	Dress Designing and Garment Manufacturing
112	Drilling Engineering
113	Drilling Technology
114	ECG Technology
115	Electrical and Electronics (Power System)
116	Electrical and Electronics Engineering
117	Electrical and instrumentation Engineering
118	Electrical and Mechanical Engineering
119	Electrical Engineering
120	Electrical Engineering (Electronics and Power)
121	Electrical Engineering (Industrial Control)
122	Electrical Engineering (Instrumentation and Control)
123	Electrical Engineering industrial Control

Sl. No.	Name of The Course
124	Electrical Power System
125	Electrical Power Systems
126	Electronic instrumentation and Control Engineering
127	Electronic Science and Engineering
128	Electronics Engineering
129	Electronics (Fiber Optics)
130	Electronics (Robotics)
131	Electronics and Avionics
132	Electronics and Communication Engineering
133	Electronics and Communication Engineering (Industry Integrated)
134	Electronics and Communication Engineering (Microwaves)
135	Electronics and Communication Technology
136	Electronics and Communications Engineering
137	Electronics and Computer Engineering
138	Electronics and Electrical Engineering
139	Electronics and instrumentation Engineering
140	Electronics and Production
141	Electronics and Telecommunication
142	Electronics and Telecommunication Engineering
143	Electronics and Tele-Communication Engineering
144	Electronics and Telecommunication Engineering (Radio and System)
145	Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
146	Electronics and Telecommunications Engineering
147	Electronics and Video Engineering
148	Electronics Communication and instrumentation Engineering
149	Electronics Engineering
150	Electronics Engineering (Digital Electronics)
151	Electronics Engineering (Industry integrated)
152	Electronics Engineering (Micro Electronics)
153	Electronics Engineering (Specialization in Consumer Electronics)
154	Electronics Engineering Modern Consumer Electronics
155	Electronics Engineering with Microprocessor
156	Electronics instrument and Control
157	Electronics instrumentation and Control Engineering
158	Electronics Production and Maintenance
159	Electronics Robotics
160	Electronics Technology
161	Electronics Tele Communication
162	Embedded Systems
163	Engineering Education
164	Environmental Engineering
165	Fabrication Technology
166	Fabrication Technology and Erection Engineering
167	Fabrication Technology and Erection Engineering
168	Fashion and Apparel Design
169	Fashion and Clothing Technology
170	Fashion and Design
171	Fashion Designing
172	Fashion Designing and Garment Technology
173	Fashion Technology
174	Film and Video Editing
175	Film Editing and TV Production
176	Film Technology (Animation and Visual Effects
177	Film Technology and TV Production (Cinematography)
178	Film Technology and TV Production (Digital intermediate)
179	Film Technology and TV Production (Film Processing)
180	Film Technology and TV Production (Sound Recording and Sound Engineering)
181	Finance Account and Auditing
182	Fire Technology and Safety

Sl. No.	Name of The Course
183	Fisheries Technology
184	Food Processing and Preservation
185	Food Processing Technology
186	Food Technology
187	Footwear Technology
188	Foundry Technology
189	Garment and Fashion Technology
190	Garment Design and Fashion Technology
191	Garment Fabrication
192	Garment Manufacturing Technology
193	Garment Technology
194	Geographic information System (G.I.S.) and Global Positioning System
195	Glass and Ceramics Engineering
196	Handloom and Textile Technology
197	Heat Power Engineering
198	Home Science
199	Hotel Management and Catering Technology
200	Industrial and Production Engineering
201	Industrial Electronics
202	Industrial Production Engineering
203	Information and Communication Technology
204	Information Engineering
205	Information Science
206	Information Science and Engineering
207	Information Science and Technology
208	Information Technology
209	Information Technology And Engineering
210	Information Technology Enabled Services and Management
211	Instrument Technology
212	Instrumentation and Control Engineering
213	Instrumentation and Process Control
214	Instrumentation Engineering
215	Instrumentation Technology
216	Instruments and Medical Equipment
217	Interior Decoration
218	Interior Design
219	Jewellery Design and Manufacture Technology
220	Knitting and Garment Technology
221	Knitting Technology
222	Leather and Fashion Technology
223	Leather Goods and Footwear Tech
224	Leather Technology
225	Leather Technology Footwear Computer Aided Shoe Design
226	Leather Technology Tanning
227	Library and information Science
228	Machine Engineering
229	Machine Tools and Maintenance Engineering
230	Machine Tools Technology
231	Maintenance Engineering
232	Manufacturing Engineering
233	Manufacturing Technology
234	Marine Engineering
235	Marine Engineering and Systems
236	Marine Engineering and Systems (Artificer Training)
237	Mass Communication
238	Material Management
239	Mechanical CAD/CAM
240	Mechanical Engineering
241	Mechanical Engineering (Production)
242	Mechanical Engineering (Automobile)
243	Mechanical Engineering (CAD/CAM)
244	Mechanical Engineering (Foundry)
245	Mechanical Engineering (Industry Integrated)
246	Mechanical Engineering (Machine Tool Maintenance and Repairs)
247	Mechanical Engineering (Maintenance)
248	Mechanical Engineering (Refrigeration and Air Conditioning)
249	Mechanical Engineering (Repair and Maintenance)
250	Mechanical Engineering (Tool and Die)
251	Mechanical Engineering Automobile

Sl. No.	Name of The Course
252	Mechanical Engineering Power Plant Engineering
253	Mechanical Engineering Production
254	Mechanical Engineering Refrigeration and Air Conditioning
255	Mechanical Engineering (CAD)
256	Mechanical Engineering Tool Engineering
257	Mechanical Engineering Tube Well Engineering
258	Mechanical Welding and Sheet Metal
259	Mechanical Welding and Sheet Metal Engineering
260	Mechanical Engineering Computer Aided Design/Computer Aided Manufacturing
261	Mechatronics
262	Medical Electronics Engineering
263	Medical Laboratory Technology
264	Metallurgical Engineering
265	Metallurgy
266	Metallurgy and Material Technology
267	Micro Electronics
268	Mine Engineering
269	Mine Surveying
270	Mining and Mine Surveying
271	Mining Engineering
272	Modern Office Management
273	Modern Office Management and Secretarial Practice
274	Modern Office Practice
275	Multimedia Technology
276	Navy Entry Artificer/ Diploma in Mechanical and Electrical
277	Network Engineering
278	Office Management and Computer Application
279	Ophthalmic Technology
280	Opto-Electronics Engineering
281	Packaging Technology
282	Paint Technology
283	Paper Technology
284	Paper and Pulp Technology
285	Petrochemical Engineering
286	Petrochemical Refinery
287	Petrochemical Technology
288	Petroleum Engineering
289	Petroleum Technology
290	Photography
291	Plastic and Mould Technology
292	Plastic and Polymer Engineering
293	Plastic Engineering
294	Plastic Mould Technology
295	Plastic Technology
296	Plastics Engineering
297	Plastics Mould Technology
298	Plastics Processing and Testing
299	Plastics Technology
300	Polymer Technology

Sl. No.	Name of The Course
301	Post Plastic Mould Design
302	Post Plastic Process and Testing
303	Power Electronics
304	Power Systems Engineering
305	Precision Manufacturing
306	Printing and Packing Technology
307	Printing Technology
308	Production and industrial Engineering
309	Production Engineering
310	Production Technology
311	Pulp Technology
312	Quantity Surveying and Construction Management
313	Refrigeration and Air Conditioning
314	Renewable Energy
315	Robotics and Mechatronics
316	Rubber Technology
317	Saddlery Technology and Export Management
318	Shipbuilding Engineering
319	Small Arms Engineering
320	Sound Recording and Engineering
321	Sugar Technology
322	Surface Coating Technology
323	Survey Engineering
324	Technical Chemistry
325	Technician X-Ray Technology
326	Telecommunication Engineering
327	Telecommunication Technology
328	Textile Chemistry
329	Textile Design
330	Textile Designing
331	Textile Designing Printing
332	Textile Engineering
333	Textile Manufactures
334	Textile Manufacturing and Technology
335	Textile Manufacturing Technology
336	Textile Marketing and Management
337	Textile Processing
338	Textile Processing Technology
339	Textile Technology
340	Textile Technology (Manmade Fibre)
341	Textile Technology (Textile Design and Weaving)
342	Tool and Die Engineering
343	Tool and Die Making
344	Tool Die and Mould Making
345	Transportation Engineering
346	Transportation Engineering and Management
347	Travel and Tourism
348	TV and Sound Engineering
349	Water Technology and Health Science
350	Weapons Engineering
351	Web Designing
352	Wood and Paper Technology
353	Wood Technology

2.2 Post Diploma in Engineering and Technology

Sl. No.	Name of the Course
1	Advanced Die and Mould Making
2	Advanced Electrical Power System
3	Advanced Electronics and Communication Engineering
4	Advanced Mechatronics and Industrial Automation
5	Advanced Refrigeration and Air Conditioning
6	Automobile Engineering
7	Biotechnology Tissue Culture
8	CAD/CAM
9	Computer Aided Design and Manufacture
10	Computer Aided Design Manufacture and Engineering
11	Computer Applications
12	Computer Hardware and Networking

Sl. No.	Name of the Course
13	Computer Hardware Maintenance and Networking
14	Electrical Engineering
15	Electronics Communication and Instrumentation Engineering
16	Environmental Engineering
17	Fire Technology and Safety
18	Food Technology
19	Forge Technology
20	Foundry Technology
21	Geographic information System (G.I.S.) and Global Positioning System
22	Industrial Safety
23	Industrial Safety and Engineering
24	Information Technology
25	Knitting and Garment Technology

Sl. No.	Name of the Course
26	Mechanical Engineering
27	Medical Electronics
28	Petrochemical Engineering
29	Plant Engineering
30	Plastic Mould Design
31	Plastic Mould Design (CAD/CAM)
32	Plastic Mould Technology
33	Plastic Technology
34	Plastics Processing and Testing
35	Polymer Science and Rubber Technology
36	Post Plastic Mould Design
37	Post Plastic Process and Testing

Sl. No.	Name of the Course
38	Power Plant Engineering and Energy Management
39	Production Engineering System Technology
40	Refrigeration and Air Conditioning
41	Rubber Technology
42	Software Testing
43	Textile Processing
44	Thermal Power Engineering
45	Tool and Die Engineering
46	Tool Design
47	Town Planning and Architecture
48	Web Designing

2.3 Under Graduate Degree in Engineering and Technology

Sl. No.	Name of the Course
1	3-D Animation and Graphics
2	Advanced Mechatronics and industrial Automation
3	Aero Space Engineering
4	Aeronautical Engineering
5	Aerospace Engineering
6	Agricultural Engineering
7	Agricultural Technology
8	Agriculture Engineering
9	Aircraft Maintenance Engineering
10	Airline Management
11	Apparel and Production Management
12	Applied Electronics and Communications
13	Applied Electronics and instrumentation Engineering
14	Architectural Assistantship
15	Architecture and Interior Decoration
16	Automation and Robotics
17	Automation Engineering
18	Automobile Engineering
19	Automobile Maintenance Engineering
20	Automotive Technology
21	Biochemical Engineering
22	Biomedical Engineering
23	Biomedical instrumentation
24	Biotechnology
25	Biotechnology and Biochemical Engineering
26	Building and Construction Technology
27	Carpet and Textile Technology
28	Cement and Ceramic Technology
29	Ceramic Engineering and Technology
30	Ceramic Technology
31	Ceramics Engineering
32	Chemical and Electro Chemical Engineering
33	Chemical Engineering
34	Chemical Engineering (Plastic and Polymer)
35	Chemical Technology
36	Civil and Environmental Engineering
37	Civil and infrastructure Engineering
38	Civil and Rural Engineering
39	Civil and Water Management Engineering
40	Civil Engineering
41	Civil Engineering (Construction Technology)
42	Civil Engineering (Environmental Engineering)
43	Civil Engineering and Planning
44	Civil Engineering Environment and Pollution Control
45	Civil Environmental Engineering
46	Civil Technology
47	Computer and Communication Engineering
48	Computer Engineering
49	Computer Engineering (Software Engineering)
50	Computer Engineering and Application
51	Computer Networking
52	Computer Science and Engineering
53	Computer Science and Engineering (Networks)
54	Computer Science and information Technology
55	Computer Science and Systems Engineering
56	Computer Science and Technology

Sl. No.	Name of the Course
57	Computer Technology
58	Computing in Multimedia
59	Computing in Software
60	Construction Engineering
61	Construction Engineering and Management
62	Construction Technology
63	Construction Technology and Management
64	Dairy Engineering
65	Diary Technology
66	Digital Techniques For Design and Planning
67	Dyestuff Technology
68	Electrical and Computer Engineering
69	Electrical and Electronics (Power System)
70	Electrical and Electronics Engineering
71	Electrical and instrumentation Engineering
72	Electrical and Power Engineering
73	Electrical Engineering
74	Electrical Engineering (Electronics and Power)
75	Electrical instrumentation and Control Engineering
76	Electrical Power Engineering
77	Electrical, Electronics and Power Engineering
78	Electronic Engineering
79	Electronic instrumentation and Control Engineering
80	Electronic Science and Engineering
81	Electronics and Biomedical Engineering
82	Electronics and Communication (Communication System Engineering)
83	Electronics and Communication Engineering
84	Electronics and Communication Engineering (Industry Integrated)
85	Electronics and Communication Engineering (Microwaves)
86	Electronics and Communication Technology
87	Electronics and Computer Engineering
88	Electronics and Computer Science
89	Electronics and Control Systems
90	Electronics and Electrical Engineering
91	Electronics and Instrumentation Engineering
92	Electronics and Power Engineering
93	Electronics and Telecommunication
94	Electronics and Telecommunication Engineering
95	Electronics and Tele-Communication Engineering
96	Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
97	Electronics and Telecommunications Engineering
98	Electronics and Telematics Engineering
99	Electronics Communication and Instrumentation Engineering
100	Electronics Design Technology
101	Electronics Engineering
102	Electronics Instrument and Control
103	Electronics Instrumentation and Control Engineering
104	Electronics System Engineering
105	Electronics Technology
106	Energy and Environmental Management

Sl. No.	Name of the Course
107	Energy Engineering
108	Environment Engineering
109	Environmental Engineering
110	Environmental Science and Engineering
111	Environmental Science and Technology
112	Facilities and Services Planning
113	Fashion and Apparel Engineering
114	Fashion Technology
115	Fibres and Textiles Processing Technology
116	Fire Engineering
117	Fire Technology and Safety
118	Fisheries Engineering
119	Food Engineering and Technology
120	Food Processing and Preservation
121	Food Processing Technology
122	Food Technology
123	Food Technology and Management
124	Footwear Technology
125	Geo informatics
126	Handloom and Textile Technology
127	Industrial and Production Engineering
128	Industrial Biotechnology
129	Industrial Engineering
130	Industrial Engineering and Management
131	Industrial Production Engineering
132	Information and Communication Technology
133	Information Engineering
134	Information Science and Engineering
135	Information Science and Technology
136	Information Technology
137	Information Technology and Engineering
138	Instrument Technology
139	Instrumentation and Control Engineering
140	Instrumentation and Electronics
141	Instrumentation Engineering
142	Instrumentation Technology
143	Jute and Fibre Technology
144	Leather Technology
145	Man Made Fibre Technology
146	Man-Made Textile Technology
147	Manufacturing Engineering
148	Manufacturing Engineering and Technology
149	Manufacturing Process and Automation Engineering
150	Manufacturing Science and Engineering
151	Manufacturing Technology
152	Marine Engineering
153	Marine Technology
154	Material Science and Technology
155	Mechanical and Automation Engineering
156	Mechanical Engineering
157	Mechanical Engineering (Automobile)
158	Mechanical Engineering (Industry Integrated)
159	Mechanical Engineering (Manufacturing Engineering)
160	Mechanical Engineering (Production)
161	Mechanical Engineering (Welding Technology)
162	Mechanical Engineering Automobile
163	Mechanical Engineering Design
164	Mechatronics Engineering
165	Medical Electronics Engineering
166	Medical Lab Technology
167	Metallurgical and Materials Engineering

Sl. No.	Name of the Course
168	Metallurgical Engineering
169	Metallurgy
170	Metallurgy and Material Technology
171	Mine Engineering
172	Mining Engineering
173	Nano Science and Technology
174	Nano Technology
175	Naval Architecture and Ship Building Engineering
176	Nuclear Science and Technology
177	Oil and Paint Technology
178	Oil Technology
179	Oils, Oleochemicals and Surfactants Technology
180	Optics and Optoelectronics
181	Packaging Technology
182	Paint Technology
183	Petrochem and Petroleum Refinery Engineering
184	Petrochem Engineering
185	Petrochemical Engineering
186	Petrochemical Technology
187	Petroleum Engineering
188	Petroleum Technology
189	Pharmaceutical Engineering
190	Pharmaceuticals and Fine Chemical Technology
191	Pharmaceuticals Chemistry and Technology
192	Plastic and Polymer Engineering
193	Plastic Technology
194	Plastics Engineering
195	Polymer Engineering
196	Polymer Engineering and Technology
197	Polymer Science and Chemical Technology
198	Polymer Science and Technology
199	Polymer Technology
200	Poultry Technology
201	Power Electronics
202	Power Electronics and instrumentation Engineering
203	Power Electronics Engineering
204	Power Engineering
205	Precision Manufacturing
206	Printing and Packing Technology
207	Printing Technology
208	Printing, Graphics and Packaging
209	Production and industrial Engineering
210	Production Engineering
211	Pulp Technology
212	Radio Physics and Electronics
213	Robotics and Automation
214	Rubber Technology
215	Safety and Fire Engineering
216	Shipbuilding Engineering
217	Silk Technology
218	Software Engineering
219	Structural Engineering
220	Surface Coating Technology
221	Telecommunication Engineering
222	Textile Chemistry
223	Textile Engineering
224	Textile Plant Engineering
225	Textile Processing
226	Textile Technology
227	Tool Engineering

2.4 Post Graduate Degree in Engineering and Technology

Sl. No.	Name of the Course
1	Advanced Communication and information System
2	Advanced Computer Aided Design
3	Advanced Design and Manufacturing
4	Advanced Electrical Power System
5	Advanced Electronics
6	Advanced Electronics and Communication Engineering

Sl. No.	Name of the Course
7	Advanced Manufacturing and Mechanical Systems Design
8	Advanced Manufacturing Systems
9	Advanced Manufacturing Technology
10	Advanced Materials Technology
11	Advanced Production Systems
12	Aero Dynamic Engineering
13	Aero Space Engineering

Sl. No.	Name of the Course
14	Aeronautical Engineering
15	Agricultural Engineering
16	Air Armament
17	Apparel Technology
18	Applied Electronics
19	Applied Electronics and Communication System
20	Applied Electronics and Communications
21	Applied Electronics and instrumentation Engineering
22	Applied instrumentation
23	Armament Engineering (Gun Fitter)
24	Artificial intelligence
25	Atmospheric Science
26	Automated Manufacturing Systems
27	Automation
28	Automation and Control Power Systems
29	Automation and Robotics
30	Automobile Engineering
31	Automobile Technology
32	Automotive Electronics
33	Automotive Engineering
34	Automotive Systems
35	Automotive Technology
36	Avionics
37	Bio Electronics
38	Bio Metrics and Cyber Security
39	Biochemical Engineering
40	Biochemical Engineering and Biotechnology
41	Bioinformatics
42	Biomedical Electronics
43	Biomedical Engineering
44	Biomedical instrumentation
45	Biomedical Signal Processing and instrumentation
46	Biometrics and Cyber Security
47	Bioprocess Engineering
48	Bioprocess Technology
49	Biotechnology
50	Biotechnology and Biochemical Engineering
51	Building Construction Technology
52	CAD/CAM
53	CAD/CAM Engineering
54	CAD/CAM/CAE
55	Ceramic Engineering and Technology
56	Ceramics Engineering
57	Chemical Engineering
58	Chemical Processing in Textiles
59	Chemical Reaction Engineering
60	Chemical Science and Technology
61	Chemical Technology
62	Chemical Technology (Rubber/ Plastic)
63	Civil (Construction Engineering and Management)
64	Civil (Public Health and Environment) Engineering
65	Civil (Structural Engineering)
66	Civil (Water Resource Engineering)
67	Civil Engineering
68	Civil Engineering (Computer Aided Structural Engineering)
69	Civil Engineering (Construction Technology)
70	Civil Engineering (Environmental and Pollution Control)
71	Civil Engineering (Environmental Engineering)
72	Civil Engineering (Transportation Engineering)
73	Civil Engineering (Water Management)
74	Civil Environmental Engineering
75	Combat Vehicles (Mechanical Engineering)
76	Communication and Information Systems
77	Communication and Networking
78	Communication and Signal Process
79	Communication Control and Networking
80	Communication Engineering
81	Communication Engineering and Signal Processing
82	Communication Networks

Sl. No.	Name of the Course
83	Communication Systems
84	Communication Technology and Management
85	Communications Engineering
86	Computational Analysis in Mechanical Science
87	Computational Mechanics
88	Computational Mechanics (Mechanical Engineering)
89	Computer Aided Analysis and Design
90	Computer Aided Design
91	Computer Aided Design and Computer Aided Manufacture
92	Computer Aided Design and Manufacture
93	Computer Aided Design Manufacture and Automation
94	Computer Aided Design Manufacture and Engineering
95	Computer Aided Design of Structures
96	Computer Aided Process Design
97	Computer Aided Structural Analysis and Design
98	Computer Aided Structural Engineering
99	Computer and Communication
100	Computer and Communication Engineering
101	Computer and information Science
102	Computer Applications
103	Computer Applications in Industrial Drives
104	Computer Cognition and Technology
105	Computer Engineering
106	Computer Engineering (Software Engineering)
107	Computer Engineering and Application
108	Computer Engineering and Networking
109	Computer Hardware and Networking
110	Computer integrated Manufacturing
111	Computer Network Engineering
112	Computer Networking
113	Computer Networking and Engineering
114	Computer Networks
115	Computer Networks and information Security
116	Computer Networks and internet Security
117	Computer Science
118	Computer Science and Engineering
119	Computer Science and Engineering (Cyber Security)
120	Computer Science and Engineering (Networks)
121	Computer Science and Information Security
122	Computer Science and Information System
123	Computer Science and Information Technology
124	Computer Science and Systems Engineering
125	Computer Science and Technology
126	Computer Systems and Technology
127	Computer Technology
128	Computer Technology and Applications
129	Computer Vision and Image Processing
130	Computing in Computing
131	Construction and Project Management
132	Construction Engineering
133	Construction Engineering and Management
134	Construction Management
135	Construction Planning and Management
136	Construction Project Management
137	Construction Technology
138	Construction Technology and Management
139	Control and Instrument
140	Control and Instrumentation
141	Control Engineering
142	Control System Engineering
143	Control Systems
144	Cryogenic Engineering
145	Cyber Forensics
146	Cyber Forensics and information Security
147	Cyber Security
148	Data Sciences
149	Design and Production
150	Design and Thermal Engineering
151	Design Engineering
152	Design for Manufacturing
153	Design of Mechanical Equipment

Sl. No.	Name of the Course
154	Design of Mechanical Systems
155	Digital Communication
156	Digital Communication Engineering
157	Digital Communications
158	Digital Communications and Networking
159	Digital Electronics
160	Digital Electronics and Communication
161	Digital Electronics and Communication Engineering
162	Digital Electronics and Communication Systems
163	Digital Electronics Engineering
164	Digital Image Processing
165	Digital Instrumentation
166	Digital Signal Processing
167	Digital Systems
168	Digital Systems and Communications Engineering
169	Digital Systems and Computer Electronics
170	Digital Techniques and instrumentation
171	Distributed and Mobile Computing
172	Distributed Computing Systems
173	Distributed Systems
174	Drugs and Pharmaceuticals
175	Dyestuff Technology
176	Earthquake Engineering
177	E-Learning Technologies
178	Electric Power System
179	Electrical and Electronics (Power System)
180	Electrical and Electronics Engineering
181	Electrical and Mechanical Engineering
182	Electrical and Power Engineering
183	Electrical Devices and Power Systems
184	Electrical Drives and Control
185	Electrical Energy Systems
186	Electrical Engineering
187	Electrical Engineering (Electronics and Power)
188	Electrical Engineering (Instrumentation and Control)
189	Electrical instrumentation and Control Engineering
190	Electrical Machines
191	Electrical Machines and Drives
192	Electrical Power Engineering
193	Electrical Power System
194	Electronic Circuits and System Design
195	Electronic Engineering
196	Electronic instrumentation and Control Engineering
197	Electronics and Communication (Communication System Engineering)
198	Electronics and Communication (Signal Processing and Communication)
199	Electronics and Communication (Signal Processing and VLSI Technology)
200	Electronics and Communication (VLSI Design)
201	Electronics and Communication (VLSI System Design)
202	Electronics and Communication (Wireless Communication Systems and Networks)
203	Electronics and Communication (Wireless Communication Technology)
204	Electronics and Communication Engineering
205	Electronics and Communication Engineering (Industry integrated)
206	Electronics and instrumentation Engineering
207	Electronics and Tele-Communication Engineering
208	Electronics and Telecommunication Engineering (Radio and System)
209	Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
210	Electronics and Telecommunications Engineering
211	Electronics Communication and instrumentation Engineering
212	Electronics Design and Technology

Sl. No.	Name of the Course
213	Electronics Design Technology
214	Electronics Engineering
215	Electronics Product Design and Technology
216	Electronics Systems and Communication
217	Electronics Technology
218	Electronics Tele Communication
219	Embedded and Real Time Systems
220	Embedded Control Systems
221	Embedded System and Computing
222	Embedded System and VLSI
223	Embedded System and VLSI Design
224	Embedded Systems
225	Embedded Systems Technologies
226	Energetic Materials and Polymers
227	Energy and Environmental Management
228	Energy Engineering
229	Energy Management
230	Energy Science and Technology
231	Energy Systems
232	Energy Systems Analysis and Design
233	Energy Systems and Management
234	Energy Systems Engineering
235	Energy Technology
236	Energy Technology and Management
237	Engineering Analysis and Design
238	Engineering and Management
239	Engineering Design
240	Engineering Education
241	Engineering Statistics
242	Environment and Water Resource Engineering
243	Environment Engineering
244	Environmental Biotechnology
245	Environmental Engineering
246	Environmental Engineering and Management
247	Environmental Management
248	Environmental Science and Engineering
249	Environmental Science and Technology
250	E-Security
251	Farm Machinery
252	Fashion and Apparel Engineering
253	Fashion Technology
254	Financial Engineering
255	Food Biotechnology
256	Food Engineering and Technology
257	Food Plant Operations Management
258	Food Process Engineering and Management
259	Food Processing Technology
260	Food Safety and Quality Management
261	Food Supply Chain Management
262	Food Technology
263	Food Technology and Management
264	Foundation Engineering
265	Foundry and Forge Technology
266	Fracture Mechanics
267	Fuel and Combustion
268	Future Studies and Planning
269	Gas Turbine Technology
270	Geo Informatics
271	Geo Informatics and Surveying Technology
272	Geomachines and Structures
273	Geomechanics and Structures
274	Geotechnical and Geoenvironmental Energy
275	Geotechnical Earthquake Engineering
276	Geotechnical Engineering
277	Geotechnology
278	Green Technology
279	Guidance and Navigation Control
280	Guided Missiles
281	Health Care and Hospital Management
282	Health Science and Water Engineering
283	Heat and Power
284	Heat Power and Thermal Engineering
285	Heat Power Engineering
286	Heat Ventilation and Air Conditioning
287	High Voltage and Power Systems Engineering

Sl. No.	Name of the Course
288	High Voltage Engineering
289	Highway Engineering
290	Highway Technology
291	Hill Area Development Engineering
292	Hydraulics and Flood Control
293	Hydraulics Engineering
294	I.T. (Courseware Engineering)
295	Illumination Engineering
296	Illumination Technology and Design
297	Image Processing
298	Industrial and Production Engineering
299	Industrial Automation and RF Engineering
300	Industrial Automation and Robotics
301	Industrial Biotechnology
302	Industrial Catalysis
303	Industrial Design
304	Industrial Drives and Control
305	Industrial Electronics
306	Industrial Engineering
307	Industrial Engineering and Management
308	Industrial Instrumentation and Control
309	Industrial Mathematics
310	Industrial Metallurgy
311	Industrial Pollution Control
312	Industrial Power Control and Drives
313	Industrial Refrigeration and Cryogenics
314	Industrial Safety
315	Industrial Safety and Engineering
316	Industrial Structures
317	Industrial System and Drives
318	Industrial Systems Engineering
319	Information and Communication Technology
320	Information Engineering
321	Information Science and Technology
322	Information Security
323	Information Security Management
324	Information Systems
325	Information Technology
326	Information Technology (Artificial Intelligence and Robotics)
327	Information Technology (Information and Cyber Warfare)
328	Information Technology and Engineering
329	Infrastructure Engineering
330	Infrastructure Engineering and Management
331	Infrastructure Engineering and Technology
332	Infrastructure Management
333	Instrumentation and Control (Applied Instrumentation)
334	Instrumentation and Control Engineering
335	Instrumentation and Electronics
336	Instrumentation Engineering
337	Instrumentation Technology
338	Integrated Circuits Technology
339	Integrated Power Systems
340	Intelligent Systems
341	Internal Combustion and Automobiles
342	Internal Combustion Engineering
343	Internal Combustion Engines and Turbo Machinery
344	Irrigation and Drainage Engineering
345	Irrigation Engineering
346	Laser and Electro Optics
347	Laser Technology
348	Lean Manufacturing Engineering
349	Leather Technology
350	Machine Design
351	Machine Design and Robotics
352	Maintenance Engineering
353	Man-Made Textile Technology
354	Manufacturing and Automation
355	Manufacturing Engineering
356	Manufacturing Engineering and Automation
357	Manufacturing Engineering and Management
358	Manufacturing Engineering and Technology
359	Manufacturing Process

Sl. No.	Name of the Course
360	Manufacturing Process and Automation Engineering
361	Manufacturing Science and Engineering
362	Manufacturing Systems and Management
363	Manufacturing Systems Engineering
364	Manufacturing Technology
365	Manufacturing Technology and Automation
366	Marine Engineering
367	Marine Technology
368	Material Engineering
369	Material Engineering (Nanotechnology)
370	Material Handling
371	Material Science and Chemical Technology
372	Material Science and Engineering
373	Material Science and Technology
374	Materials Engineering
375	Measurement and Control
376	Mechanical (Computer Aided Design, Manufacture and Engineering)
377	Mechanical (Computer integrated Manufacturing)
378	Mechanical (I.C. Engine and Automobile Engineering)
379	Mechanical and Automation Engineering
380	Mechanical Engineering
381	Mechanical Engineering (CAD/CAM)
382	Mechanical Engineering (Energy System and Management)
383	Mechanical Engineering (Industry Integrated)
384	Mechanical Engineering (Manufacturing Technology)
385	Mechanical Engineering (Production)
386	Mechanical Engineering (Thermal Engineering)
387	Mechanical Engineering Automobile
388	Mechanical Engineering Design
389	Mechanical Engineering Production
390	Mechanical Engineering (CAD)
391	Mechanical Engineering-Product Design and Development
392	Mechanical- Product Life Cycle Management
393	Mechanical System Design
394	Mechanical Welding and Sheet Metal Engineering
395	Mechanical-Manufacturing Engineering
396	Mechatronics
397	Medical Electronics
398	Metallurgical and Materials Engineering
399	Metallurgical Engineering
400	Metallurgy
401	Metallurgy and Material Technology
402	Micro and Nano Electronics
403	Micro Electronics
404	Micro Electronics and Control Systems
405	Micro Electronics and VLSI Design
406	Micro Electronics and VLSI Technology
407	Micro Electronics Engineering
408	Microelectronics and VLSI Design
409	Microelectronics Engineering
410	Microwave and Communication Engineering
411	Microwave and Millimeter Engineering
412	Microwave and Optical Communication
413	Microwave and Radar Engineering
414	Microwave and TV Engineering
415	Microwave Engineering
416	Microwaves
417	Mining Engineering
418	Mobile Communication and Network Technology
419	Mobile Computing Technology
420	Mobile Technology
421	Modeling and Simulation
422	Modern Communication Engineering
423	Multimedia and Software Engineering
424	Multimedia Technology
425	Nano Science and Technology
426	Nano Technology

Sl. No.	Name of the Course
427	Network Engineering
428	Network infrastructure Management
429	Network Security and Management
430	Networking
431	Networking and internet Engineering
432	Neural Networks
433	New Material Process and Technology
434	Nuclear Engineering
435	Nuclear Science and Technology
436	Ocean Technology
437	Oil Technology
438	Oils, Oleochemicals and Surfactants Technology
439	Optical Engineering
440	Optics and Optoelectronics
441	Opto Electronics and Communication Systems
442	Optoelectronics and Communication
443	Optoelectronics and Laser Technology
444	Opto-Electronics Engineering
445	Optoelectronics -Optical Communication
446	Packaging Technology
447	Paint Technology
448	Parallel Distributed Systems
449	Perfumery and Flavour Technology
450	Pervasive Computing Technology
451	Petrochem and Petroleum Refinery Engineering
452	Petrochemical Engineering
453	Petrochemical Technology
454	Petroleum Engineering
455	Petroleum Refining and Petrochemicals
456	Petroleum Technology
457	Pharmaceuticals and Fine Chemical Technology
458	Pharmaceuticals Chemistry and Technology
459	Physical Metallurgy
460	Plant Design
461	Plastic Engineering
462	Plastics Engineering
463	Plastics Processing and Testing
464	Plastics Technology
465	Polymer Engineering
466	Polymer Nanotechnology
467	Polymer Science and Engineering
468	Polymer Science and Technology
469	Polymer Technology
470	Power and Energy Engineering
471	Power and Energy System
472	Power and Industrial Drives
473	Power Control and Drives
474	Power Electronics
475	Power Electronics and Control
476	Power Electronics and Drives
477	Power Electronics and Drives in Electrical Engineering
478	Power Electronics and Electrical Drives
479	Power Electronics and Machine Drives
480	Power Electronics and Power Systems
481	Power Electronics and Systems
482	Power Electronics Engineering
483	Power Engineering
484	Power Engineering and Energy Systems
485	Power Plant Engineering and Energy Management
486	Power System and Control
487	Power System and Control Automation
488	Power System Control and Automation
489	Power System with Emphasis H. V. Engineering
490	Power Systems
491	Power Systems and Automation
492	Power Systems and Power Electronics
493	Power Systems and Renewable Energy
494	Power Systems Control and Automation Engineering
495	Power Systems Engineering
496	Pre Stressed Concrete
497	Printing Engineering and Graphics Communication
498	Printing Technology

Sl. No.	Name of the Course
499	Process and Food Engineering
500	Process Control
501	Process Control instrumentation
502	Process Dynamics and Control
503	Process instrumentation
504	Process Metallurgy
505	Product Design
506	Product Design and Commerce
507	Product Design and Development
508	Product Design and Manufacturing
509	Production and Industrial Engineering
510	Production Design and Manufacturing
511	Production Engineering
512	Production Engineering and Engineering Design
513	Production Engineering System Technology
514	Production Management
515	Production Technology
516	Production Technology and Management
517	Project Management
518	Propulsion Engineering
519	Public Health Engineering
520	Quality Engineering and Management
521	Radar and Communication
522	Radio Frequency and Microwave Engineering
523	Radio Physics and Electronics
524	Refrigeration and Air Conditioning
525	Reliability Engineering
526	Remote Sensing
527	Remote Sensing and G.I.S.
528	Remote Sensing and Wireless Sensor Networks
529	Renewable Energy
530	Robotics and Automation
531	Robotics and Mechatronics
532	Rocket Propulsion
533	Rubber Technology
534	Rural Technology
535	Science in Software Engineering
536	Scientific Computing
537	Seismic Design and Earthquake Engineering
538	Sensor Technology
539	Signal Processing
540	Signal Processing and Communications
541	Signal Processing and Embedded Systems
542	Software Engineering
543	Software Systems
544	Soil and Water Conservation Engineering
545	Soil Mechanics
546	Soil Mechanics and Foundation Engineering
547	Solar Power Systems
548	Spatial information Technology
549	Sports Technology
550	Structural and Foundation Engineering
551	Structural Design
552	Structural Dynamics and Earthquake Engineering
553	Structural Engineering
554	Structural Engineering and Construction
555	Structural Engineering and Construction Management
556	Surface Coating Technology
557	System and Network Security
558	System Management
559	System Software
560	Systems and Signal Processing
561	Technical Textile
562	Technology Management
563	Telecommunication Engineering
564	Telematics
565	Textile Chemistry
566	Textile Engineering
567	Textile Processing
568	Textile Processing Technology
569	Textile Technology
570	Textile Technology (Design and Manufacturing)
571	Thermal and Fluid Engineering

Sl. No.	Name of the Course
572	Thermal Engineering
573	Thermal Power Engineering
574	Thermal Science Engineering
575	Thermal Sciences and Energy Systems
576	Thermal Systems and Design
577	Tool Design
578	Tool Engineering
579	Town and Country Planning
580	Traffic and Transporting Engineering
581	Transportation Engineering
582	Transportation Engineering and Management
583	Transportation System Engineering
584	Tribology and Maintenance
585	Turbo Machinery
586	Virtual Prototyping and Digital Manufacturing
587	VLSI
588	VLSI and Embedded Systems
589	VLSI and Embedded Systems Design
590	VLSI and Microelectronics
591	VLSI Design
592	VLSI Design and Embedded Systems
593	VLSI Design and Signal Processing

Sl. No.	Name of the Course
594	VLSI Design and Testing
595	VLSI System Design
596	VLSI Systems
597	Waste Water Management, Health and Safety Engineering
598	Water and Environmental Technology
599	Water Resource Engineering
600	Water Resource Management
601	Water Resources and Environmental Engineering
602	Water Resources and Hydraulic Engineering
603	Water Resources and Hydro informatics
604	Weapons Engineering
605	Web Technologies
606	Wired and Wireless Communication
607	Wireless and Mobile Communications
608	Wireless Communication and Computing
609	Wireless Communication Technology
610	Wireless Communications
611	Wireless Networks and Applications
612	Wireless Technology

2.5 Post Graduate Diploma in Engineering and Technology

Sl. No.	Name of the Course
1	Cement Technology
2	Chemical Engineering (Sugar Technology)
3	Computer Applications
4	Computer Engineering and Application
5	Computer Hardware and Networking
6	Food, Drug and Cosmetics

Sl. No.	Name of the Course
7	Industrial Engineering
8	Mechanical Engineering (Production)
9	Networking
10	Plastics Processing and Testing
11	Sugar Technology
12	Web Designing

2.6 Diploma in Pharmacy

Sl. No.	Name of the Course
1	Pharmacy

2.7 Under Graduate Degree in Pharmacy

Sl. No.	Name of the Course
1	Pharmacy

2.8 Post Graduate Degree in Pharmacy

Sl. No.	Name of the Course
1	Industrial Pharmacy
2	Pharmaceutical Analysis
3	Pharmaceutical Biotechnology
4	Pharmaceutical Chemistry
5	Pharmaceutical Quality Assurance
6	Pharmaceutical Technology

Sl. No.	Name of the Course
7	Pharmaceutics
8	Pharmacognosy
9	Pharmacology
10	Pharmacy Practice
11	Phytopharmacy and Phytomedicine
12	Regulatory Affairs

2.9 Diploma in Architecture

Sl. No.	Name of the Course
1	Architectural Assistantship (Interior Design)
2	Architectural Engineering
3	Architecture
4	Architecture (Interior Design)

Sl. No.	Name of the Course
5	Architecture and Interior Decoration
6	Architecture Assistantship
7	Interior Decoration and Design
8	Interior Design

2.10 Under Graduate Degree in Architecture

Sl. No.	Name of the Course
1	Architecture

2.11 Post Graduate Degree in Architecture

Sl. No.	Name of the Course
1	Appropriate Technology
2	Architectural/ Heritage/ Building Conservation
3	Architecture Technology
4	Building Automation

Sl. No.	Name of the Course
5	Building Services
6	Building Technology/ Construction Management
7	City/ Town and Country Planning

Sl. No.	Name of the Course
8	Computer Aided Design
9	Construction Engineering
10	Culture Studies
11	Digital Architecture
12	Environmental Planning
13	Habitat studies/ Habitat management/ Real Estate Management
14	Housing
15	HVAC Design/ Building Energy Performance
16	Infrastructural / International / Construction / Project Management
17	Interior Design

Sl. No.	Name of the Course
18	Landscape Architecture
19	Product Design
20	Structural Design
21	Sustainable Design
22	Transportation Planning
23	Urban and Regional/ Rural Planning
24	Urban Design
25	Urban Development
26	Urban Infrastructure
27	Urban Planning
28	Visual Communication

2.12 Under Graduate Degree in Planning

Sl. No.	Name of the Course
1	Planning

2.13 Post Graduate Degree in Planning

Sl. No.	Name of the Course
1	City and Regional Planning & Management
2	City Planning
3	City Planning and Management
4	Community Planning
5	Conservation Planning
6	Environmental Planning
7	Environmental Planning and Management
8	Housing
9	Industrial Area Planning and Management
10	Infrastructure Planning
11	Infrastructure Planning and Management
12	Land-Use Planning
13	Regional and Rural Development Planning

Sl. No.	Name of the Course
14	Regional Planning
15	Rural Planning and Development
16	Rural Planning and Management
17	Town and Country Planning
18	Town Planning
19	Transport Planning and Management
20	Transportation Planning
21	Urban and Regional Planning
22	Urban and Rural Planning
23	Urban Design
24	Urban Development
25	Urban Planning

2.14 Diploma in Applied Arts and Crafts

Sl. No.	Name of the Course
1	Apparel Design and Fabrication Technology
2	Apparel Design and Fashion Technology
3	Art for Drawing Teacher
4	Beauty and Hair Dressing
5	Beauty Culture
6	Beauty Culture and Cosmetology
7	Commercial Art
8	Commercial Practice
9	Commercial Practice (KAN and ENG)
10	Cosmetology
11	Costume Design and Dress Making
12	Costume Design and Garment Technology

Sl. No.	Name of the Course
13	Craft Technology
14	Fashion and Apparel Design
15	Fashion Design and Garment Technology
16	Fashion Designing
17	Fashion Technology
18	Fine Arts
19	Garment Technology
20	Home Science
21	Interior Decoration
22	Textile Design
23	Textile Designing
24	Travel and Tourism

2.15 Post Diploma in Applied Arts and Crafts

Sl. No.	Name of the Course
1	Fine Arts

Sl. No.	Name of the Course
2	Textile Designing

2.16 Under Graduate Degree in Applied Arts and Crafts

Sl. No.	Name of the Course
1	Applied Arts
2	Applied Arts and Crafts (Fashion and Apparel Design)
3	Commercial Art

Sl. No.	Name of the Course
4	Fashion and Apparel Design
5	Fine Arts
6	Painting
7	Textile Design

2.17 Post Graduate Degree in Applied Arts and Crafts

Sl. No.	Name of the Course
1	Applied Arts
2	Advertisement and Public Relation
3	Customer Service Management

Sl. No.	Name of the Course
4	Fashion Technology
5	Fine Arts
6	Painting

2.18 Diploma in Hotel Management and Catering Technology

Sl. No.	Name of the Course
1	Food Technology
2	Hospitality and Tourism Administration
3	Hotel Management

Sl. No.	Name of the Course
4	Hotel Management and Catering Technology
5	Travel and Tourism

2.19 Under Graduate in Hotel Management and Catering Technology

Sl. No.	Name of the Course
1	Culinary Arts
2	Hospitality and Tourism Administration

Sl. No.	Name of the Course
3	Hotel Management
4	Hotel Management and Catering Technology

2.20 Post Graduate Degree in Hotel Management and Catering Technology

Sl. No.	Name of the Course
1	Food and Beverage Management
2	Hospitality and Tourism Administration

Sl. No.	Name of the Course
3	Hotel Management

2.21 Post Graduate Degree in MCA

Sl. No.	Name of the Course
1	Computer Applications

2.22 Diploma in Management

Sl. No.	Name of the Course
1	Commercial and Computer Practice
2	Modern Office Management
3	Modern Office Management and Secretarial Practices

Sl. No.	Name of the Course
4	Modern Office Practice
5	Stenography and Secretariat Practice

2.23 Post Graduate Degree in Management

Sl. No.	Name of the Course
1	Administrative Management
2	Advertising and Public Relation
3	Agri Business Management/Entrepreneurship
4	Applied Management
5	Business Administration
6	Business Economics
7	Business Management
8	Business Studies
9	Communication and Media Technology
10	Computer Management
11	Entrepreneurship
12	Environment
13	Finance Management
14	Finance Marketing
15	Finance Marketing and Human Resource Management
16	Financial Administration
17	Financial and Personnel Management
18	Financial Management
19	Foreign Trade
20	General Management
21	Hospital Administration
22	Human Resource Development
23	Human Resource Development and Management
24	Human Resource Management

Sl. No.	Name of the Course
25	Industrial Management
26	Industrial Relations and Personnel Management
27	Information Management
28	Information Technology
29	International Business
30	Logistics and Supply Chain Management
31	Management
32	Management Studies
33	Marketing and Finance
34	Marketing and Sales Management
35	Marketing Management
36	Marketing
37	Mass Communication
38	Media Management
39	Personnel Administration
40	Personnel Management
41	Personnel Management and Human Resource Development
42	Public Health
43	Retail Management
44	Rural Management
45	Rural Planning and Management
46	SEM
47	Textiles
48	Tourism Management

2.24 Post Graduate Certificate in Management

Sl. No.	Name of the Course
1	Finance
2	Home Textiles
3	Marketing and Finance

Sl. No.	Name of the Course
4	Management
5	Retail Management
7	Transport and Logistics Management

2.25 Post Graduate Diploma in Management

Sl. No.	Name of the Course
1	Accountancy with Computerized Account and Taxation
2	Advertising Communication
3	Agri Business Management

Sl. No.	Name of the Course
4	Agriculture Business
5	Apparels
6	Aviation Management
7	Banking and Financial Services

Sl. No.	Name of the Course
8	Banking and Insurance Service
9	Banking Insurance and Financial Service
10	Banking Insurance Finance and Allied Services
11	Biotechnology
12	Business Administration
13	Business Design
14	Business Design and innovation
15	Business Economics
16	Business Entrepreneurship
17	Business Management
18	Commercial and Computer Practice
19	Communications
20	Development Studies
21	Dietetics
22	Dual Country Program
23	E-Business
24	Energy Management
25	Entrepreneurship
26	Environment Management
27	Executive Marketing
28	Family Managed Business
29	Fashion Retail Management
30	Finance
31	Finance and Marketing
32	Finance Control
33	Financial Management
34	Financial Services
35	Foreign Trade
36	Forestry Management
37	General
38	Global Business
39	Global Management
40	Government Accounting and Internal Audit
41	Healthcare
42	Healthcare and Hospital Management
43	Hospital and Health Management
44	Hospital Management
45	Human Resource and international Business
46	Human Resource Management
47	Human Resources
48	Industrial Management
49	Industrial Safety and Environmental Management
50	Information Technology
51	Information Technology and Management
52	Information Technology and Marketing
53	Information Technology Management
54	Infrastructure Management
55	Insurance and Risk Management
56	Insurance Business Management

Sl. No.	Name of the Course
57	International Business
58	International Management
59	Jute Technology and Management
60	Logistics and Supply Chain Management
61	Management
62	Marketing
63	Marketing and Finance
64	Marketing and Information Technology
65	Marketing and International Business
66	Marketing and Sales Management
67	Marketing Management
68	Mass Communication
69	Media and Entertainment
70	Media Management
71	Modern Office Management
72	Modern Office Management and Secretarial Practices
73	Modern Office Practice
74	National Management Programme
75	Personal Management and Human Resource Development
76	Personal Management and Human Resource Management
77	Pharma and Healthcare Management
78	Pharmaceutical Management
79	Fashion Technology
80	Project Management
81	Public Financial Management
82	Public Policy and Management
83	Research and Business Analytics
84	Retail and Fast Moving Consumer Goods
85	Retail Management
86	Retail Marketing
87	Rural Management
88	Rural Planning and Management
89	Service Management
90	Services
91	Sustainable Development Practices
92	Telecom
93	Telecom and Information Technology
94	Telecom and Marketing
95	Telecom Management
96	Textiles
97	Tourism and Cargo
98	Tourism and Leisure
99	Tourism and Travel
100	Tourism Management
101	Travel and Tourism

2.26 Fellowship in Management

Sl. No.	Name of the Course
1	Business Management
2	Human Resource Management

Sl. No.	Name of the Course
3	Management

2.27 Stream Based Sector Specific Specializations

Sl. No.	Sector	Sl. No.	Specialization
1	Automobiles	1	Engine Testing
		2	Vehicle Testing
		3	Vehicle Quality
		4	Auto Electrical and Electronics
		5	Farm Equipment and Machinery
2	Entertainment	6	Theatre and Stage Craft
3	Information Technology	7	Software Development
		8	NIELIT Certified IT Professional
4	Economics and Finance	9	Retail
		10	Banking
		11	Financial Planning
		12	Financial Services
		13	Logistics
5	Communications	14	Mobile Communication

		15	Mobile Telecom System
		16	Digital Switching Systems and Next Generation Networks
		17	Telecom Support Infrastructure
		18	Microwave Stations
		19	Broadband Networks
		20	Optical Fiber Networks
6	Agriculture	21	Farm Machinery and Power Engineering
		22	Soil and Water Conservation
		23	Green House Technology
		24	Renewable Energy
		25	Processing and Food Engineering
7	Construction	26	Building Technology
		27	Ceramic Tiles
		28	Refractory Technology
8	Applied Arts	29	Fashion Technology
		30	Interior Design
		31	Jewellery Design
9	Travel and Tourism	32	Tourism
10	Printing and Publishing	33	Printing Technology
11	Paramedical and Healthcare	34	Cardiology
		35	Neurology
		36	Radiography
		37	Emergency Medical Services
		38	Laboratory
		39	Operation Theatre
		40	Optometry
		41	Medical Record Science & Health Information
		42	Endoscopy
		43	Anesthesia and Critical Care
		44	Renal Dialysis
		45	Blood Bank
12	Apparel and Textile	46	Fashion Design
		47	Textile Design
		48	Apparel Manufacturing
		49	Fashion Management
13	Culture	50	Knowledge Heritage: A Model Of Sanskrit Studies
		51	Intangible Cultural Heritage
		52	Museum Techniques
		53	Conservation
		54	Traditional Design
		55	Archaeology
		56	Expressive Culture
		57	Cultural Informatics
		58	Holistic Sciences In Sanskrit
14	Adventure Sports	59	Water Based Adventure
		60	Winter Sports & Skiing
		61	Land Based Adventure
		62	Aero Sports
		63	Disaster Management
		64	Medical & First Aid
		65	Environment
15	Mining and Excavation	66	Excavation Machinery
		67	Opencast Mining
		68	Dimensional Stone
		69	Underground Coal Mining
		70	Underground Metalliferous Mining
16	Metallurgy	71	Casting Development and Quality Assurance
		72	Foundry Technology
17	Service	73	Electronic Security
18	Manufacturing	74	Machining
19	Leather and Life Style Product Design and Development	75	Foot Wear Design & Production
		76	Retail and Fashion Merchandise
		77	Business and Entrepreneurship
		78	Fashion Leather Accessories Design
		79	Creative Design – CAD/CAM
		80	Fashion Design

Appendix 3

3.0 Norms for Intake and Number of Courses/ Divisions in the Technical Institutions

3.1 Diploma/ Post Diploma Level

Sl. No.	Programme	Intake per Division	Maximum number of Diploma/ Post Diploma Course(s) and/ or Division(s) allowed in the new Institution (First Shift working only)	
			Course(s)/Division(s)	Intake
i	Engineering and Technology	60	5	300
ii	Pharmacy	60	1	60
iii	Architecture	40	2	80
iv	Applied Arts and Crafts	60	3	180
v	Hotel Management and Catering Technology	60	3	180

3.2 Under Graduate Level

Sl. No.	Programme	Intake per Division	Maximum number of Under Graduate Course(s) and/ or Division(s) allowed in the new Institution (First Shift working)	
			Course(s)/Division(s)	Intake
i	Engineering and Technology	60	5	300
ii	Pharmacy	60	2	120
iii	Architecture and Planning			
	a. Architecture b. Planning	40 40	3 3	120 120
iv	Applied Arts and Crafts	60	3	180
v	Hotel Management and Catering Technology	60	3	180

3.3 Post Graduate Degree and Post Graduate Diploma Level

Sl. No.	Programme	Intake per Division	Maximum number of Post Graduate Division(s) allowed in an Institution (First Shift working)	
			Division(s)	Intake
i	Engineering and Technology	30*	1	30
ii	Pharmacy			
	a. M.Pharm. b. Pharm.D. c. Pharm.D. (Post Baccalaureate)	15** 30* 10	1 1 1	15 30 10
iii	Architecture and Planning			
	a. Architecture b. Planning	20 20	3 3	60 60
iv	Applied Arts and Crafts	30	3	90
v	Hotel Management and Catering Technology	30	3	90
vi	MCA	60	3	180
vii	Management	60	3	180

* Minimum of 18 seats in steps of 6 up to maximum 30
** Minimum of 6 seats in steps of 3 up to a maximum of 15

Note: One Division with Collaboration and Twinning is permissible in each Programme

3.4 Private Limited or Public Limited Company/ Industry Establishing Diploma/ Under Graduate Degree/ Post Graduate Degree (MCA/ MBA) Institution

a. New Technical Institution in Engineering and Technology, Pharmacy, Architecture, Planning, and Hotel Management and Catering Technology established by a Private Limited or Public Limited Company/ Industry having turnover of at least ₹100 Crore per year for previous 3 years shall be eligible for application and granted approval for Intake as above following due procedure as per Approval Process Handbook 2018-19.

b. The Institution set up by such a Private Limited or Public Limited Company/ Industry shall be governed by the rules as in Chapter I of Approval Process Handbook 2018-19.

c. Private Limited or Public Limited Company/ Industry Establishing Diploma or Under Graduate Degree or Post Graduate Degree Institution shall choose any Course from the approved list of any size as Intake not exceeding the maximum as above and in any combination in the same Programme.

d. The Infrastructure/ norms/ Faculty/ facilities requirement in this case shall proportionately increase as per Intake.

Appendix 4

4.0 Norms for Land requirement and Built-up Area for Technical Institution

4.1 Land Requirements for Technical Institutions

Programme	Land Area requirement in Acre								
	Diploma/ Post Diploma			Under Graduate Programmes			Standalone Post Graduate Programmes (MCA/ MBA/ Post Graduate Diploma)		
	Mega and Metro*	Urban	Rural	Mega and Metro*	Urban	Rural	Mega and Metro*	Urban	Rural
Engineering and Technology	$	1.5	4.0	$	2.5 #	7.5	-	-	-
Pharmacy	$	0.75	2.0	$	0.75	2.0	-	-	-
Architecture and Planning	$			$					
a. Architecture b. Planning	$	1.0 1.0	2.0 2.0	$	1.0 1.0	@2.0 @2.0	- -	- -	- -
Applied Arts and Crafts	$	0.5	1.5	$	0.5	1.5	-	-	-
Hotel Management and Catering Technology	$	1.0	2.0	$	1.0	@2.0	-	-	-
MCA	-	-	-	-	-	-	$	0.5	1.0
Management	-	-	-	-	-	-	$	0.5	1.0

***… Mega and Metro Cities: Greater Mumbai (UA), Delhi (UA) and Kolkata (UA), Chennai (UA) Bangalore (UA), Hyderabad (UA), Ahmedabad (UA), Pune (UA), Surat (UA) as per the Census of India 2011.**

$For the Land area requirements the following conditions need to be adhered:

a. The Built-up area requirements as per Approval Process Handbook (which is in-force) are adhered to.

b. The build-up area, achieved, has to be approved by the concerned Development Authority as per the latest Building Bye-laws (Development Controls) in that City. A copy of certified Building Byelaws be made available by the applying Institution. Copy of approved Plan from local statutory body and completion Plan along with Completion Certificate from the same body, be also provided. Provisional Occupancy Certificate shall be considered only for 2 consecutive Academic Years; after two years the only afore-mentioned Completion Certificate and Completion Plan shall be considered for continuance of approval.

c. Fire and life Safety Certificate from Fire Department of the concerned State is to be taken before the approval is sought/filled at AICTE.

d. Additional Course(s)/Programme(s), in future can be allowed subject to the availability of Built-up areas as per optimum FSI (FAR). However, if the additional construction is to be undertaken in the existing Building then Structural Stability Certificate and Certificate of Safe Foundation to be provided by a Structural Engineer having Master's Degree with specialization in Structure.

e. Competent Authority has to certify that the place is located in Mega and Metro, Urban and Rural areas.

f. The Land area required in the Mega and Metro cities shall be calculated on the basis of the requirements as per AICTE norms for carpet area and the Municipal Corporation byelaws. However, the total Built-up area is to be calculated for the entire duration of the Course with mandatory prior sanctions and approvals from Competent Authority for the entire proposal.

Land area required in Urban shall be 2.5 Acre which can be in a maximum of TWO plots. The academic, Instructional, Administrative and Amenities area shall be in one plot not less than 1.5 Acre. The distance between the plots shall not exceed 2 km. The remaining Land shall only be utilized for sporting Infrastructure/ Hostel/ Staff accommodation and related educational activities of the Institution.

Considering hilly nature of Land in North Eastern States and the hilly regions of States such as Himachal Pradesh, Uttarakhand and Jammu and Kashmir, Land shall be made available in 3 pieces which are not away from each other by more than 2 Km.

Note:

a. Starting other educational Course(s)/ Institutions (Technical/ Non-Technical) in the surplus Land arising out of prevailing/ reduced norms of Land requirement is permissible. Further such surplus Land can be used as per the Land use Certificate given to the Trust/ Society/ Company by the concerned authority subject to such Course(s)/ Institutions having their own facilities to conduct such Programmes without sharing the essential facilities, such as Classroom, Laboratory etc. with the already approved Technical Institution. However, Common Amenities such as Canteen, Auditorium, Playground, Parking, etc. may be shared provided it caters to all the students of all the Programmes.

b. Diploma and Degree Pharmacy Programme shall be permitted to run in the same Institution with the same Land area.

c. For an Institution established prior to 1994, the Land requirement should be fulfilled as per the norms existed thereon for the Programme(s)/ Course(s)/ Divisions applied. In case of any deviation from those norms, the Institution has to adhere to the existing norms at the time of seeking Extension of Approval.

d. For an Institution established after 1994, the Land requirement should be fulfilled as per the AICTE norms existing at the time of establishment of the Institution for the Programme(s)/ Course(s)/ Divisions applied thereon. In case of any deviation from those norms, the Institution has to adhere to the existing norms at the time of seeking Extension of Approval.

e. If the Institution (c or d) had been given approval for more Programme(s)/ Course(s)/ Divisions later, the Land requirements as per the corresponding AICTE norms should be fulfilled. Annexure 9 of Approval Process Handbook 2018-19 gives Land Requirements as per AICTE norms during the previous years.

4.2 Minimum Built-up Area Requirements

Although the Institution shall be applying for the First Year, the proposal for the Building(s) and the Plans are required to be submitted as under:

a. Institution is required to submit the approved and sanctioned Building Plans from the Competent Authority considering the Total Built-up area as required to run the Programme(s) and the Division(s)/ Department(s) for the entire duration of the Course.

b. Institution is required to submit an Occupancy/ Completion Certificate (as applicable) from the Competent Authority clearly stating that the Building(s) is/ are fully developed and ready in all respects for the intended use considering the Total Area as required to run the Programme and the Divisions/ Departments for the First year of the Course. Partial Occupancy Certificate for conducting First Year Classes is mandatory.

c. The Institution area is divided in, Instructional area (INA, carpet area in m^2), Administrative area (ADA, carpet area in m^2), Amenities area (AMA, carpet area in m^2).

d. Access and Circulation Area (ACA) is around 25% of Built-up Area.

e. Total Built-up area in m^2 is equal to (INA+ADA+AMA) + (ACA).

f. For Post Graduate Programmes, Administrative area of Under Graduate Programmes may be shared.

4.2.1 Instructional Area (Carpet Area) in m^2

A. Engineering and Technology (Degree/ Diploma/ Post Diploma) Institution

	Number of Rooms required	Carpet Area in m^2 per Room
Class Rooms	Total Number of Divisions@ x 0.75	66/33*
Tutorial Rooms+	25% of total Classroom	33
Laboratory (for First Year) #	2 per Division Additional 2 Laboratories for Basic Sciences	66
Laboratory (other than First Year)$	2 per Course per Semester**	66
Laboratory for Post Graduate	1 per Course	66
Workshop#	1	200
Computer Center#	1	150
Drawing Hall#	1	132
Seminar Hall	1 per 2 Under Graduate Courses	132
	1 per Post Graduate Department	66
	1 per Diploma Institution	132
Library++	1	400
Language Laboratory#	1	132

Of the Total Number of Classrooms required, at least ONE shall be a Smart Classroom per Department

@ Total Number of Divisions = (Number of Division/Year) X Duration of the Course

* For Post Graduate Programme

** For Courses having more than 2 Divisions, ONE Additional Laboratory for each Division need to be created

+ No Tutorial Rooms required for Post Graduate Courses

++ Additional Library area of $50m^2$ per 60 Students beyond 300 Approved Intake

Drawing Halls, Computer Centres, Basic Science Laboratories and Workshops to be created as given below:

Intake	Computer Centre	Workshop	Drawing Hall	Basic Science Laboratories
Up to 300	1	1	1	2
301-600	2	2	2	4
Infrastructure Requirement shall be calculated on pro-rata basis for Intake greater than 600				

$ Additional Laboratories to be created (if required) as per Curriculum of the concerned University/ Board

Under Graduate Laboratories if shared with Post Graduate Courses shall be upgraded to meet requirements of Post Graduate Curriculum

Research Laboratory is to be provided with an area of 120 m^2 for each Institution offering Post Graduate Courses

B. Pharmacy (Degree/ Diploma) Institution

	Number of Rooms required	Carpet Area in m² per Room
Classrooms	Total Number of Divisions@ x 0.75	66/33*
Tutorial Rooms+	25% of total Classroom	33
Laboratory (for First Year)	4	75
Laboratory (other than First Year)	2 per Course per year	75
Laboratory for Post Graduate	1 per Specialization	75
Animal House**	1	75
Computer Center	1	150
Seminar Hall	1 per Under Graduate Courses	132
	1 per Diploma Courses	132
Library	1	150
Language Laboratory	1	132

Of the Total Number of Classrooms required, at least ONE shall be a Smart Classroom per Department.

@ Total Number of Divisions = (Number of Division/Year) X Duration of the Course

* For Post Graduate Programme

** Applicable for Post Graduate Course only

+ No Tutorial Rooms required for Post Graduate Courses

For Post Graduate Programmes, Seminar Hall of respective Under Graduate Programme may be shared

Laboratories include Machine room and Instrumentation Room

Diploma Laboratories, if shared with Under Graduate Courses shall be upgraded to meet requirements of Under Graduate Curriculum

Under Graduate Laboratories, if shared with Post Graduate Courses shall be upgraded to meet requirements of Post Graduate Curriculum

Research Laboratory is to be provided with an area of 120 m² for each Institution offering Post Graduate Courses

C. Architecture/ Planning (Degree/ Diploma) Institution

	Number of Rooms required	Carpet Area in m² per Room
Classrooms	Total Number of Divisions@ x 0.75	66/33*
Laboratory including Computer Laboratory(for First Year)	1	66
Laboratory including Computer Laboratory (other than First Year)	2 per Course per year	66
Post Graduate Studio	1per Specialization	66
Model making and Carpentry Work Shop	1	132
Computer Center	1	75
Under Graduate Studio	Total Number of Divisions@ x 0.75	120
Seminar Hall	1 per Under Graduate Courses	132
	1 per Diploma Institution	132
Library	1	150

Art Court+	1	100
Multi-Purpose Hall+	1	400

Of the Total Number of Classrooms required, at least ONE shall be a Smart Classroom per Department

@ Total Number of Divisions = (Number of Division/Year) X Duration of the Course

*For Post Graduate Programme

+Desirable

For Post Graduate Programmes, Seminar Hall of respective Under Graduate Programme may be shared

For Courses having more than 2 Divisions, ONE Additional Laboratory for each Division need to be created

Under Graduate Laboratories, if shared with Post Graduate Courses shall be up graded to meet requirements of Post Graduate Curriculum

Research Laboratory shall be provided with an area of 120 m^2 for each Institution offering Post Graduate Courses

D. Applied Arts and Crafts (Degree/ Diploma/ Post Diploma) Institution

	Number of Rooms required	Carpet Area in m^2 per Room
Classrooms	Total Number of Divisions@ x 0.75	66/33*
Tutorial Rooms+	25% of total Classroom	33
Laboratory including Photography and Computer Laboratory (for First Year)	1	66
Laboratory including Photography and Computer Laboratory (other than First Year)	1 per Course per year	66
Laboratory for Post Graduate	1 per Specialization	66
Workshop	1	200
Computer Center	1	75
Studio/ Display Room	1	132
Seminar Hall	1 per Under Graduate Courses	132
	1 per Diploma Institution	132
Library	1	150

Of the Total Number of Classrooms required, at least ONE shall be a Smart Classroom per Department.

@ Total Number of Divisions = (Number of Division/Year) X Duration of the Course

* For Post Graduate Programme

+ No Tutorial Rooms Required for Post Graduate Programme

For Post Graduate Programmes, Seminar Hall of respective Under Graduate Programme may be shared

For Courses having more than 2 Divisions, ONE Additional Laboratory for each Division need to be created

Under Graduate Laboratories, if shared with Post Graduate Courses shall be up graded to meet requirements of Post Graduate Curriculum

Research Laboratory is to be provided with an area of 120 m^2 for each Institution offering Post Graduate Courses

E. Hotel Management and Catering Technology (Degree/ Diploma) Institution

	Number of Rooms required	Carpet Area in m² per Room
Classrooms	Total Number of Divisions@ x 0.75	66/33*
Tutorial Rooms+	25% of total Classroom	33
Laboratory (Guest Room/ House Keeping/ Front Office) for First Year	3	66
Laboratory (Guest Room/ House Keeping/ Front Office/ Kitchen) other than First Year	2 per Course per year	66
Laboratory/ Guest Room for Post Graduate	1 per Specialization	66
Kitchen with Dining Hall	1	132
Computer Center	1	75
Restaurant	2	66
Seminar Hall	1 per Under Graduate Courses	132
	1 per Diploma Institution	132
Library	1	150

Of the Total Number of Classrooms required, at least ONE shall be a Smart Classroom per Department

@ Total Number of Divisions = (Number of Division/Year) X Duration of the Course

* For Post Graduate Programme

+ No Tutorial Rooms required for Post Graduate Programme

For Post Graduate Programmes, Seminar Hall of respective Under Graduate Programme may be shared

For Courses having more than 2 Divisions, ONE Additional Laboratory for each Division need to be created

Under Graduate Laboratories, if shared with Post Graduate Courses shall be up graded to meet requirements of Post Graduate Curriculum

Under Graduate Laboratories, if shared with Post Graduate Courses shall be upgraded to meet requirements of Post Graduate Curriculum

Research Laboratory shall be provided with an area of 120 m² for each Institution offering Post Graduate Courses

F. Management/ MCA Institution

	Number of Rooms required	Carpet Area in m² per Room
Classrooms	Total Number of Divisions@ x 0.75	66/33*
Tutorial Rooms+	25% of total Classroom	33
Computer Center	1	150
Computer Laboratories*	1	66
Seminar Hall	1	132
Library	1	100

Of the Total Number of Classrooms required, at least ONE shall be a Smart Classroom per Department

@ Total Number of Division = (Number of Division/Year) X Duration of the Course

*For MCA only

4.2.2 Administrative Area (Carpet Area) in m²

	Principal/Director Office	Board Room	Office all inclusive	Cabin for Head of Department and Department Office	Faculty Rooms	Central Stores	Maintenance	Security	Housekeeping	Pantry for Staff	Examinations Control Office	Placement Office
Carpet Area in m² per Room	30	20	150* 300$	20	5	30	10	10	10	10	30	30
Number of Rooms required for New Technical Institution	1	1	1	-	First Year Student intake/ 15	1	1	1	1	1	1	-
Total Number of Rooms	1	1	1	1/Department	One per Faculty (as per norms) in the Institution	1	1	1	1	1	1	1

$Technical Campus having more than one Programme
* Technical Institution having one Programme

4.2.3 Amenities Area (Carpet Area) in m²

	Toilets (Ladies & Gents)	Boys Common Room	Girls Common Room	Cafeteria	Stationery Store & Reprography	First Aid cum Sick Room	Principal's quarter	Guest House	Sports Club/ Gymnasium	Auditorium/ Amphi Theatre	Boys Hostel	Girls Hostel
Carpet Area in m² per Room for Technical Campus having more than one Program	350*	100	100	150	10	10	150	30	200	400	Adequate	Adequate
Carpet Area in m² per Room for Technical Campus having one Program	150$	75	75	150	10	10	150	30	100	250		
Number of Rooms required for New Technical Institution	Adequate	1	1	1	1	1	-	-	-	-	-	-
Total Number of Rooms	Adequate	1	1	1	1	1	Desirable	Desirable	Desirable	Desirable	Desirable	Desirable

*Estimated total area for Technical Campus having more than one Programme
$Estimated total area for Technical Campus having one Programme

4.2.4 Circulation Area in m²

Access and Circulation area (ACA) of 25% of sum of Instructional, Administrative and Amenities area is desired covering common walk ways, staircases, entrance lobby.

Appendix 5

5.0 Norms for Books, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipment for Technical Institution

5.1 Computers, Software, Internet and Printers

Programme		Number of PCs/ Laptop to student ratio (Min 20 PCs)	Legal System Software @	Legal Application Software**	LAN and Internet	Mail Server and Client	Printers including Color Printer (% of total number of PCs/ Laptops)
Engineering and Technology	Diploma	1:6	03	20	All	Desirable	5%
	Under Graduate	1:6					
	Post Graduate	1:4					
Pharmacy	Diploma	1:8	01	10	All	Desirable	5%
	Under Graduate	1:8					
	Post Graduate	1:6					
Architecture and Planning							
a. Architecture	Diploma	1:6	01	10	All	Desirable	5%*
	Under Graduate	1:6					
	Post Graduate	1:4					
b. Planning	Diploma	1:6	01	10	All	Desirable	5%*
	Under Graduate	1:6					
	Post Graduate	1:4					
Applied Arts and Crafts	Diploma	1:6	01	10	All	Desirable	5%
	Under Graduate	1:6					
	Post Graduate	1:4					
Hotel Management and Catering Technology	Diploma	1:6	01	10	All	Desirable	5%
	Under Graduate	1:6					
Management	Post Graduate	1:6	01	10	All	Desirable	5%
MCA	Post Graduate	1:4	03	20	All	Desirable	5%

*At least one printer to be A1 Size Color Printer/ Plotter

** Includes Plagiarism checking Software

Internet speed required for the Institution

Approved Intake	Internet speed
up to 300	32 Mbps
301 – 600	48 Mbps
601 – 900	64 Mbps
901 – 1500	100 Mbps
> 1500	200 Mbps

At least 4Mbps Wi-Fi connectivity at 4 or 5 hotspots shall be made available.

Arrangement to view NPTEL/ SWAYAM etc. shall be made available.

a. Utilization of Open Source Software shall be encouraged

b. Secured Wi-Fi facility is highly recommended

c. Purchase of most recent hardware is desired.

d. Library, Administrative Offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio.

e. @Adequate number of software licenses is required

f. Central Xeroxing facility for students is preferred

g. PC shall also include Laptop in the inventory of the Institution

h. Every Department shall have separate Computer Laboratory with at least 20 Computers and a centralized Computer Laboratory with at least 100 Computers.

5.2 Laboratory Equipment and Experiments

The Laboratories shall have Equipment as appropriate for experiments as stated/ suitable for the requirements of the Affiliating University/ Board's Curriculum. It is desired that number of experimental set-up be so arranged that maximum four students shall work on one set.

5.3 Books and Library facilities

Programme	Total Number of Divsions	Titles	Volumes	Reading Room Seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		Number		% of Total Students	% of Total Students
Engineering and Technology/ Pharmacy/ Architecture/ Planning, Applied Arts and Crafts, Hotel Management and Catering Technology (Diploma)	B	Half the number as required for Under Graduate Course in the same Programme	Half the number as required for Under Graduate Course in the same Programme	15 % (Max 150)	1 % (Max 10)
Engineering and Technology (Under Graduate)	B	100#	500xB#	15 % (Max 150)	1 % (Max 10)
		50 per* Course	250 per*Course		
Pharmacy (Under Graduate)	B	100#	500xB#		
		50*	500xB*		
Architecture (Under Graduate)/ Planning (Under Graduate)	B	100#	400xB#		
		50*	400xB*		
Applied Arts and Crafts (Under Graduate)	B	100#	500xB#		
		50*	500xB*		
Hotel Management and Catering Technology	B	100#	500xB#		
		50*	500xB*		
Engineering and Technology/ Pharmacy/ Architecture/ Planning/ Applied Arts and Crafts (Post Graduate)	B	50#	200#	25 % (Max 100)	
		As$ Required	100$		
MBA/ PGDM/ MCA (Post Graduate)	B	100#	500xB#		
		50*	500xB*		

B - Number of Divisions at First year (First and Second Shifts) and Number of Second year direct Divisions (First and Second Shifts)

1#	Book Titles and Volumes required at the time of starting new Institution.
2*	Annual Increment

3	Total numbers of Titles and Volumes shall be increased in continuation till 15 years, which shall be the minimum stock of Books. Institutions shall have to add annual increment of Books based on the changes in Curriculum and Syllabus from time to time by the Affiliating University/Board.
4$	Component for additional Division/ Course.
5	Books shall also include subjects of Science and Humanities.
6	Digital Library facility with multimedia facility is essential.
7	Reprographic facility in the Library is essential.
8	Document scanning facility in the Library is essential.
9	Library Books/ non Books classification as per standard classification methods is essential.
10	Availability of NPTEL facility at the Library is essential.
11	Computerized indexing with bar coded/ RF tagged Book handling is desirable.
12	50% of total number of Titles and Volumes each can be in the form of e-books with intranet access.
13	Institution should be a member of National Digital Library.

Appendix 6

6.0 Norms for Essential and Desirable requirements for Technical Institution

1	Standalone Language Laboratory	Essential
2	Potable Water supply and outlets for drinking water at strategic locations	Essential
3	Electric Supply	Essential
4	Sewage Disposal System	Essential
5	Telephone	Essential
6	Vehicle Parking	Essential
7	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution	Essential
8	Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed in the Web site of the Institution	Essential
9	Digital payment for all financial transactions as per MHRD directives	Essential
10	Compliance of the National Academic Depository (NAD) as per MHRD directives, applicable to PGDM/ PGCM Institutions and University Departments	Essential
11	Provision to watch MOOCS Course(s) through Swayam	Essential
12	Display board within the premises as well as in the Web site of the of Institution indicating the feedback facility of students and Faculty available in the AICTE Web-Portal	Essential
13	Barrier Free Built Environment for disabled and elderly persons (as per Chapter V of Approval Process Handbook 2018-19)	Essential
14	Safety and Security measures in the Campus (as per Chapter V of Approval Process Handbook 2018-19)	Essential
15	Safety provisions including fire and other calamities (Refer Annexures 8 and 9 of Approval Process Handbook 2018-19)	Essential
16	Implementing Food Safety and Standards Act, 2006 in the Institution	Essential
17	General Insurance provided for assets against fire, burglary and other calamities	Essential
18	Road suitable for use by Motor vehicle- Motorized Road	Essential
19	General Notice Board and Departmental Notice Boards	Essential
20	First aid, Medical and Counselling Facilities	Essential
21	Appointment of Student Counsellor	Essential
22	Group Insurance to be provided for the employees	Essential
23	Insurance for students	Essential
24	Institution-Industry Cell	Essential
25	Placement Cell	Essential
26	Applied for membership of National Digital Library	Essential
27	Establishment of Online Grievance Redressal Mechanism as per Annexure 12 of Approval Process Handbook 2018-19	Essential
28	Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)	Essential*
29	Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega112012, dated 25.05.2012)	Essential*
30	Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June, 2016.	Essential*
31	Establishment of Committee for SC/ ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989)	Essential*

* **Appointment of Committees should be made before commencement of the session, however, an Affidavit to that effect need to be submitted by the new Institution at the time of inspection by Expert Visit Committee (Affidavit[4])**

1	Implementation of the schemes announced by MHRD	Desirable
2	Offering of Skill development Courses approved by the Council	Desirable
3	Participation in the National Institutional Ranking Framework (NIRF)	Desirable
4	Fabrication facility Laboratory (FABLAB)/ Tinkering Laboratory/ Innovation Laboratory	Desirable
5	Backup Electric Supply	Desirable
6	Availability of at least ONE Smart Classroom per Department	Desirable
7	Rain Water Harvesting and installation of grid connected solar rooftops/ Power Systems	Desirable
8	Waste Management and environment improvement measures to ensure a sustainable Green Campus	Desirable
9	Public announcement system at strategic locations for general announcements/ paging and announcements in emergency.	Desirable
10	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	Desirable
11	Efforts to encourage Final Year students to write GATE examination	Desirable
12	Transport	Desirable
13	Post Office, Banking Facility/ ATM	Desirable
14	LCD (or similar) projectors in Classrooms	Desirable
15	Staff Quarters	Desirable
16	Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)	Desirable
17	Implementation of Startup Policy	Desirable
18	Intellectual Property Right Cell	Desirable
19	Implementation of Unnat Bharat Abhiyan/ Saansad Adarsh Gram Yojana (SAGY)	Desirable
20	Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator	Desirable

Appendix 7

7.0 Norms for Faculty requirements and Cadre Ratio for Technical Institution

7.1 Diploma/ Post Diploma Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Head of the Department	Lecturer	Total
		A	B	C	D = A+B+C
Engineering and Technology/ Architecture/ Planning/ Applied Arts and Crafts/ Hotel Management and Catering Technology	1:25	1	1 per Department	(S/ 25) – (A+B)	S/25
Pharmacy	1:20	1	1 per Department	(S/ 20) – (A+B)	S/20
S - Sum of number of students as per "Approved Intake" at all years					

7.2 Under Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology	1:20	1	$\frac{S}{20xR}-1$	$\frac{S}{20xR}\times 2$	$\frac{S}{20xR}\times 6$	$\frac{S}{20}$
Pharmacy	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Architecture and Planning						
a. Architecture	1:16	1	$\frac{S}{16xR}-1$	$\frac{S}{16xR}\times 2$	$\frac{S}{16xR}\times 6$	$\frac{S}{16}$
b. Planning	1:16	1	$\frac{S}{16xR}-1$	$\frac{S}{16xR}\times 2$	$\frac{S}{16xR}\times 6$	$\frac{S}{16}$
Applied Arts and Crafts	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
Hotel Management and Catering Technology	1:20	1	$\frac{S}{20xR}-1$	$\frac{S}{20xR}\times 2$	$\frac{S}{20xR}\times 6$	$\frac{S}{20}$
S - Sum of number of students as per "Approved Intake" for all years, R = (1+2+6)						

7.3 Post Graduate Degree Programme

Programme	Faculty: Student based on Approved Intake	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
*Engineering and Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
*Pharmacy	1:5	-	$\frac{S}{5xR}$	$\frac{S}{5xR}$	$\frac{S}{5xR}$	$\frac{S}{5}$
*Architecture and Planning						
a. Architecture	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
b. Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*Applied Arts and Crafts	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*Hotel Management and Catering Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MCA	1:20	1	$\frac{S}{20xR}-1$	$\frac{S}{20xR}\times 2$	$\frac{S}{20xR}\times 6$	$\frac{S}{20}$
#MBA/ PGDM	1:20	1	$\frac{S}{20xR}-1$	$\frac{S}{20xR}\times 2$	$\frac{S}{20xR}\times 6$	$\frac{S}{20}$

S - Sum of number of students as per "Approved Intake" for all years

*R = (1+1+1), #R = (1+2+6)

Number for Science and Humanities Faculty depends on the University Curriculum.

The Second Shift shall have 50% Faculty from those working in Regular/First shift and 50% additional Faculty are to be appointed for each Second Shift Course.

For every Post Graduate Course, there should be at least one Professor with Ph.D. qualification.

Cadre Ratio shall be 1:2:6.

Appendix 8

8.0 Faculty Cadre and Qualifications

Faculty Cadre and Qualifications shall be as per:
All India Council for Technical Education, Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree) Regulations, 2010 and subsequent amendments/ new Regulations issued by AICTE from time to time.

All India Council for Technical Education Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Diploma) Regulations, 2010 and subsequent amendments/ new Regulations issued by AICTE from time to time.

Appendix 9

9.0 Norms for PGDM Programme

a. The duration of the Post Graduate Diploma in Management (PGDM) Programme shall not be less than 21 months.

b. Post Graduate Certificate in Management (PGCM) Programme shall be of duration more than 1 year and not exceeding 2 years.

c. Executive PGDM Programme shall be of duration of 15/ 18 Months.

d. The Academic calendar for admission of students shall be followed as prescribed by AICTE. The admission shall be started from 1st March and end by 30th June every year.

e. Admission to PGDM Institutions shall be made only from the candidates qualified from any one of the six All India tests i.e.; CAT, XAT, CMAT, ATMA, MAT, GMAT.

   The candidates shall be short listed on the basis of the overall rank computed taking into account of the following components and their weights:

   - Score in the Common Admission test (CAT, XAT, CMAT, ATMA, MAT, GMAT) - 35 to 60%
   - Score for academic performance in X Std., XII Std., Under Graduate Degree/ Post Graduate Degree - 5 to 25%
   - Group discussion/interview - 20 to 45%
   - Weightage for participation in Sports, Extra-Curricular activities, Academic diversity and Gender diversity – 5 to 20%

f. PGDM Institutions shall publish the information regarding the name of the Common Admission test, from which the candidates are selected for admission, the percentage of scores of above components in its web-site, admission Brochure and well before the admission process initiated and inform the Applicants through specific communications.

g. The Institution shall inform AICTE and clearly display on the Institution Web site the eligibility criteria, selection procedure and the merit list of the candidates who have applied for the Programme. The selection of the students shall be strictly on the basis of merit only.

h. PGDM Institutions shall upload students' enrolment data in the prescribed format on the AICTE Web-Portal since its establishment before December 2017 in a Calendar Year. Thereafter students' enrolment data shall be uploaded to AICTE Web-Portal within one month from the last date for admission every year.

i. PGDM/ PGCM Institutions may devise their own Curriculum for the Programme, however it shall be in conformity with the Model Curriculum developed by AICTE and incorporate significant part of academic components in their Curriculum.

j. Board of Governors is to be constituted as per Appendix 18 of Approval Process Handbook 2018-19 for Standalone PGDM Institutions.

k. PGDM/ PGCM Institutions shall refund the fee collected, after deducting an amount of ₹1000/- (One Thousand only) as processing fee and return the Certificates to the students withdrawing the admission before the last date of admission, irrespective of the reasons for withdrawal of admission. The last date for withdrawal of admission for the purpose of refund of fees shall be 30th June of every year.

l. PGDM/ PGCM Institutions shall publish the fee being charged in its web-site and admission Brochure well before the admission process is initiated and inform the Applicants through specific communications.

m. PGDM/ PGCM Institutions shall follow norms and standards and conditions prescribed by the Council from time to time.

n. All PGDM Institutions should upload both the transcripts and Certificates on National Academic Depositary (NAD).

o. Rules with respect to matters relating to examinations and arbitration shall be decided by the All India Board of Management, AICTE.

p. Institutions shall appointment OMBUDSMAN as per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega112012, dated 25.05.2012.

q. The academic session shall normally be from 1st July to 30th June of the succeeding year.

Appendix 10

10.0 Subscription of Journals

Programme	Total number of Divisions	National Journals	International Journals
Engineering and Technology/ Pharmacy/ Architecture/ Planning, Applied Arts and Crafts, Hotel Management and Catering Technology (Diploma)	B	Half the number as required for Under Graduate Course in the same Programme	Desirable
Engineering and Technology (Under Graduate)	B	6xB#	
Pharmacy (Under Graduate)	B	6xB#	
Architecture (Under Graduate)/ Planning (Under Graduate)	B	6xB#	
Applied Arts and Crafts (Under Graduate)	B	6xB#	
Hotel Management and Catering Technology	B	6xB#	
Engineering and Technology/ Pharmacy/ Architecture/ Planning/ Applied Arts and Crafts (Post Graduate)	B	5xB#	#Essential
MBA/ PGDM/ MCA (Post Graduate)	B	12xB#	

It is desirable to procure the hard copy of International Journals. However, subscription to National Journals is essential. E-journals are recommended.

#As per the Programme(s)/Course(s) offered by the Institution relevant e-journals from Web of Science or Scopus shall be subscribed.

The e-Shodh Sindhu is providing support in negotiating the prices of e-resources to the AICTE approved Technical Institutions. The same shall be explored by the Institutions.

Journals shall also include subjects of Science and Humanities.

Appendix 11

11.0 Format for Detailed Project Report (DPR) for establishment of a New Technical Institution

11.1 Preamble

Detailed Project Report (DPR) is expected to cover the genesis of the proposal with respect to the background of the Technical Education and Industrial scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the Promoters.

a. Introduction

b. Background of the Consultants

c. Technical Education and Industry Scenario

11.2 The Promoting Body

The status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz., Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision shall be described as follows:

a. Introduction to its Genesis including its Registration Status

b. Details of its Promoters including their Background

c. Activities of the Promoting Body including a listing of major educational promotion activities undertaken by it in the past

d. Mission of the Promoting Body

e. Vision of the Promoting Body

11.3 Objectives and Scope of the Proposed Institution

The goal of the proposed Institution, Scope and Justification of its establishment in the light of the prevailing Technical Education and Industrial scenario in the State, availability of students for admission, particularly the number of students passing the qualifying examination viz., +2 Science in First Class and the number of seats already available in the particular Course (B.E./ B. Pharm./ B. Arch./ B.HMCT./ MBA/ MCA etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available shall be described as follows:

a. Objectives of the Institution

b. General and Technical Education Scenario of the State

c. Status at Entry Level

d. Status of Technical Level manpower

e. Industrial Scenario of the State

f. Scope of the Institution vis-à-vis the Industrial Scenario and Educational Facilities already available in the State

11.4 Academic Programmes

The basic Academic Philosophy of the Institution and to list the identified Programmes, targets, and various facilities shall be described as follows:

a. Basic Academic Philosophy of the Institution

b. Types of Programmes

c. Identified Programmes

d. Phase-wise Introduction of Programmes and Intake

e. Target Date for Start of Academic Programmes

f. Central Computing facility

g. Central Library

h. Central Workshop

i. Central Instrumentation Facility

j. Affiliating Body

k. Scholarships

l. Preventive measures of Ragging

m. Welfare measures for Faculty, Staffs and students

11.5 In case of **PGDM Programmes**, comprehensive details in respect of admission procedure, Programme structure, Curriculum outline and contents, evaluation system etc. should necessarily be submitted. PGDM Programmes shall be regulated as per Appendix 9 of Approval Process Handbook 2018-19.

11.6 Salient Features of Academic Programmes

Phase-wise details of the Academic Programmes/ Divisions that the Proposed Institution desires to set up in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division shall be described as follows:

a. Classification of Academic Divisions, i.e. Departments, Centres, Schools, Central Academic Facilities

b. Details of each Academic Department/ Centre, such as:

- Academic Objectives
- Areas of Focus
- Academic Programme
- Faculty Requirement and Phase-wise Recruitment
- Requirement of Laboratories, Space and Equipment (cost)
- Requirement of other Space like Classrooms, Faculty Rooms, Departmental Office

11.7 Quality and Human Resource Development

The Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty and Staff, Strategies to attract and retain

bright Faculty and methodologies towards quality management and fostering of academic excellence shall be described as follows:

a. Academic Values

b. Recruitment, Strategies for Attracting and Retention of Faculty Personnel for Excellence, Promotional Avenues, Career Ladder

c. Policies for Teaching and Non-Teaching Staff Development

d. Permanent and Contract Services for Teaching, Non-teaching and other support Personnel

e. Total Quality Management

f. Overall Teaching and Non-Teaching Staff Requirements

11.8 Linkages in Technical Education

Elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the Institutions to Society at large, as follows:

a. Introduction

b. Linkages with Industry

c. Linkages with the Community

d. Linkages with other Technical Institutions in the region

e. Linkages with Institutions of excellence such as the IITs and IISc, Bangalore Linkages Abroad

f. Linkages with R&D Laboratories

11.9 Governance, Academic and Administrative Management

The basic Philosophy of Governance and Administrative Management including the structure of its Board of Governors (BOG), the Organizational chart for Operational Management along with responsibilities vested at various levels of Administrative hierarchy. It is expected that a well thought out method of Institutional Governance and Administration shall be the key to its growth and success shall be described as follows:

a. Philosophy of Governance

b. Board of Governors

c. Organizational Structure and Chart for day-to-day Operations and Management

d. Role and Responsibilities of Key Senior Positions

e. Methods/ Style of Administration/ Management

11.10 Conceptual Master Plan for Main Campus Development

The details of the Master Plan for Campus Development starting from the selection of site to the proposed Land use pattern and the Phase-wise construction of various facilities/ utilities to the level of Landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master Plan keeping in view various aspects of convenience, safety and utility of the facilities shall be described as follows:

a. The Site

b. Proposed Land Use Pattern

c. Design Concept

d. Infrastructural Facilities in the Campus

e. External Services

f. Construction Systems and Materials

g. Landscape Proposal

11.11 Requirement of Staff, Space, Equipment and their Cost

Make a consolidated estimate of Phase-wise requirements of the Staff, Building, Equipment and their cost, along with strategies for the mobilization of funds required, as follows:

a. Introduction

b. Faculty Requirements

c. Non-teaching Staff Requirements

d. Building Requirements: Area and Costs

e. Estimated Cost of Equipment

f. Phase-wise Financial Requirements

g. Strategies for Financial Mobilization

11.12 Action Plan for Implementation

The Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation Strategy including financial out-lay shall be described as follows:

a. Activity Chart

b. Constraints

c. Financial Outlay

d. Strategy for Implementation

11.13 Executive Summary of the Detailed Project Report

A Summary of the DPR as per the following Format for ready reference shall be given:

a. Details about the Promoting Body

b. Name and Address of the Promoting Body

c. Date of Registration/ Establishment of the Promoting Body

d. Nature of the Promoting Body

e. Activities of the Promoting Body since inception

f. Constitution of the Promoting Body

11.14 Faculty Data

Name	Academic Qualifications	Nature of Association with the Promoting Body	Experience in Academic Institutions (in years)		
	Technical	Non-Technical	Promotional	Management	Organizational

11.15 Proposed Institution

a. Details about the Proposed Institution

b. Development Plan for the Proposed Institution

c. Vision of the Promoting Body

d. Mission of the Promoting Body

11.16 Graphical Representation

a. Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment and for next 10 years at intervals of five years.

b. Give a bar chart indicating the recruitment of Faculty (separately for Lecturer, Assistant Professor, Associate Professor, Professor) for the proposed project at the time of establishment and for next 10 years at intervals of five years.

c. Give a bar chart indicating creation of Built-up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment and for next 10 years at intervals of five years.

d. Give a bar chart indicating investment on Equipment and machinery for the proposed project at the time of establishment and for next 10 years at intervals of five years.

11.17 Total Project cost (at the time of establishment and next five years)

Year	Course(s)/ Intake Proposed (I)	Built-up area/ Investment to be made (m^2/ ₹) (II)	Investment on Furniture and Accessories (₹ in Lakh) (III)	Investment on Equipment/ Machinery (₹ in Lakh) (IV)	Projected expenditure on Salary of Staff per annum (₹ in Lakh) (V)	Investment on Library (₹ in Lakh) (VI)	Total Project Cost (I to VI) and Preoperative Exp.) (₹ in Lakh)

11.18 Details for mobilization/ source of funds (capital and recurring) (At the time of establishment and next five years) (₹ in Lakh)

From Applicant	Donations	Grants from Government	Fee	Loan	Others

11.19 Recruitment of Faculty (At the time of establishment and next five years)

Recruitment					
Year	Professor	Associate Professor	Asst. Professor	Lecturer	Total

11.20 Recruitment of non-teaching Staff (at the time of establishment and next five years)

Year	Recruitment		Total
	Technical	Administrative	

11.21 Proposed structure of the governing body

Sl. No.	Trust/ Society/ Company Representative	Academic Background		Industry Representative	Others
		Technical	Non-Technical		

11.22 Industry Linkages (at the time of establishment, and next five years)

DECLARATION

I/ We, on behalf of "....." hereby confirm that this Detailed Project Report has been prepared for its proposed Technical Institution under the name and style of "……". It is hereby confirmed that all the information furnished above is true to the best of my/ our knowledge and belief and if any information is found to be false, the proposal shall be rejected.

(Authorized Signatory of the Applicant)

Place:

Name
Designation
Seal

Date:

Appendix 12

12.0 Prevention and Prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified Regulations for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009 available on the AICTE Web-Portal http:/ www.aicte-india.org/ anti.htm>download. All AICTE approved Technical Institutions have to comply the provision made in the above Regulations. Any violation of above AICTE Regulations for prevention and prohibition of ragging, shall call for punitive action against erring Institutions as per provisions made in the above said Regulations.

The Institutions shall have to step up Anti-Ragging mechanism by way of adequate publicity through various mediums:

- Constitution of Anti-Ragging Committee and Anti Ragging Squad;
- Setting up of Anti-Ragging Cell;
- Installing CCTV cameras at vital points;
- Anti-Ragging Workshops;
- Updating all Web sites with Nodal Officers complete details, alarm bells etc.;
- Regular interaction and counselling with the students;
- Identification of trouble-triggers;
- Mention of Anti-Ragging warning in the Institution's prospectus and information Booklets/ Brochures shall be ensured; and
- Surprise inspection of hostels, student's accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled for behaviour/ incident shall be undertaken.

Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline No. 1800-180-5522 (24x7 Toll Free) or e-mail: helpline@antiragging.in.

The Institution approved by AICTE may be requested to hold Workshops and Seminars on eradication of ragging in higher educational Institutions. They may be requested to display Anti Ragging posters at all prominent places such as Admission Centre, Departments, Library, Canteen, Hostel, Common facilities etc. The size of posters should be 8x6 feet.

The Institution may be requested to submit online compliance of Anti-Ragging Regulations on curbing the menace of ragging in the Technical Institutions, 2009 at www.antiragging.in.

Institutions may be requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

Further, the attention of all the Institutions may also be invited to the Third amendment in UGC Regulations dated 29th June, 2016 expanding the definition of ragging by including the following:

"(j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background".

Appendix 13

13.0 Structure of Various Committees

13.1 The General Council: Notified under AICTE Act, 1987

Composition	Quorum
S.O.1165(E).- in exercise of powers conferred by sub-section (1) and (4) of Section 3 of the All India Council for Technical Education Act, 1987 (52 of 1987), the General Council comprises of 51 members of which following 33 members have been nominated by MHRD. Chairman, AICTE is the Chairman of the Council Vice Chairman, AICTE is the Vice-Chairman of the Council Secretary, Department of Higher Education, MHRD, New Delhi Additional Secretary, Technical Education, Department of Higher Education, MHRD, New Delhi Chairman, Northern Regional Committee, AICTE Chairman, Southern Regional Committee, AICTE Chairman, Western Regional Committee, AICTE Chairman, Eastern Regional Committee, AICTE Chairman, All India Board of Vocational Education, AICTE Chairman, All India Board of Technician Education, AICTE Chairman, All India Board of Under Graduate Studies in Engineering and Technology, AICTE Chairman, All India Board of Post Graduate Education and Research in Engineering and Technology, AICTE Chairman, All India Board of Management Studies, AICTE Joint Secretary & Financial Advisor (MHRD), New Delhi Secretary, Department of Science &Technology, New Delhi Secretary (Education/Technical Education), Mizoram Secretary (Education/Technical Education), Nagaland Secretary (Education/Technical Education), Odisha Secretary (Education/Technical Education), Puducherry Secretary (Education/Technical Education), Punjab Secretary (Education/Technical Education), Rajasthan Secretary (Education/Technical Education), Sikkim Secretary (Education/Technical Education), Tamilnadu	1/ 3 members

President, Association of Indian Universities, New Delhi Executive Secretary, Indian Society for Technical Education, New Delhi President, Pharmacy Council of India, New Delhi Vice President, Council of Architecture, New Delhi Director General, National Productivity Council, New Delhi The Chairman, University Grants Commission, New Delhi The Director, Institution of Applied Manpower Research, New Delhi The Director General, Indian Council of Agricultural Research, New Delhi The Director General, Council of Scientific and Industrial Research, New Delhi Member Secretary, AICTE - Member Secretary	

13.2 The Executive Committee: Notified under AICTE Act, 1987

Composition	Quorum
The Chairman, AICTE The Vice-Chairman, AICTE Secretary to the GoI in Ministry of the Central Government dealing with Education (Ex-Officio) Two Chairmen of the Regional Committees Three Chairmen of the Board of Studies A member of the Council representing the Ministry of Finance of the Central Government. (Ex-Officio) (Four out of eight members of the Council representing the States and Union Territories on rotation) Four Members with expertise and distinction in areas relevant to Technical Education to be nominated by the Chairman of the Council The Chairman, UGC (Ex-Officio) The Director, IAMR (Ex-Officio) The Director, ICAR (Ex-Officio) Member Secretary, AICTE - Member Secretary	1/ 3 members

13.3 Standing Hearing Committee/ Standing Appellate Committee

Composition	Quorum
A retired High Court Judge or an Educationist/ academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT/ NIT/ IIM or Government Institution of National importance as Chairman	Chairman

One expert member not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Government Universities or Institutions of National Importance.	One Member
An Officer not below the rank of Deputy Director of the revenue Department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Planning or expert who is well versed with Land and revenue matters to be nominated by the Chairman, AICTE	One Member
An Officer in the Approval Bureau, AICTE, not below the rank of Assistant Director shall assist/ appraise the Committee for smooth conduct of the meetings, however he/ she shall not be a part of the Committee.	

13.4 Regional Committee

Composition	Quorum
Chairman to be nominated by the Chairman, AICTE Four Members to be nominated from amongst the Directors/ Principals of recognized Technical Institutions, i.e. IIT, NIT, NITTTR, Engineering Colleges, Diploma Institutions in the region Four eminent persons in the field of Industry, Labour, Commerce and Professional representatives from Pharmacy Council of India, Council of Architecture, Confederation of Indian Industries and Professional Societies to be nominated by the Chairman, AICTE One member representing the Board of Apprenticeship Training to the nominated by the Board Three members from amongst Chairman, State Board of Technical Education, Chairman, State Industrial Liaison Board, Secretary in charge of the Department of Technical Education of each State and UT comprised in the region or Director, Technical Education (Ex-Officio) by rotation in alphabetical order of the State, UT in the region. One Vice Chancellor or his/ her nominee not below the level of Dean/ Principal) of the University/ Institution Deemed to be University dealing with Technical Education by rotation in alphabetical order of the State, UT in the region. One Officer of Bureau of Technical Education, not below the rank of Deputy Secretary, Department of Education, GoI (Ex-Officio) One Advisor of the Bureau, Regional Committees, AICTE (Ex-Officio) Regional Officer of the Regional Office (Ex-Officio) – Member Secretary	1/ 3 members

13.5 Scrutiny Committee under Chapter I of Approval Process Handbook 2018-19

Composition	Quorum
Professor/ Associate Professor of IIT/ IIM/ NIT/ Government/ Government Aided Institutions. An advocate registered with Bar Council An architect registered with Council of Architecture	One Professor/ Associate Professor An advocate registered with Bar Council An Officer not below the rank of Deputy Director of the revenue Department of the concerned State Government/ UT to be

	nominated by the concerned State Government/ UT or an Architect registered with Council of Architecture.

13.6 Scrutiny Committee under Chapter II of Approval Process Handbook 2018-19

Composition	Quorum
Two Professors/ Associate Professors of IIT/ IIM/ NIT/ Government/ Government Aided Institutions.	Two Professors/ Associate Professors

13.7 Expert Visit Committee*

Composition	Quorum
An academician not below the level of Professor in a field of Technical Education to be selected from the panel of Experts approved by the Executive Committee, AICTE. One Expert member, not below the level of Associate Professor or an Industrial expert to be selected from the panel of Experts approved by the Executive Committee, AICTE. An Officer not below the rank of Deputy Director of the revenue Department of the concerned State Government/ UT to be nominated by the concerned State Government/ UT or an Architect registered with Council of Architecture or CPWD, National Buildings Construction Corporation (NBCC), DRDO, CSIR or Professor/ Associate Professor of Civil Engineering (Structural) or Professor/ Associate Professor of Planning to be constituted by Regional Officer by the selection of member using automated selection process provided on Web-Portal or an expert who is well versed with Land and revenue matters to be nominated by the Chairman, Regional Committee. An expert member not below the level of Associate Professor to be nominated by the concerned State Government/ UT An expert member not below the level of Associate Professor to be nominated by the concerned Affiliating University/ Board	Two Academicians or One Academician and one Industrial Expert and one Officer not below the rank of Deputy Director of the revenue Department of the concerned State Government/ UT to be nominated by the concerned State Government/ UT or an Architect registered with Council of Architecture or CPWD, National Buildings Construction Corporation (NBCC), DRDO, CSIR or Professor/ Associate Professor of Civil Engineering (Structural) or Professor/ Associate Professor of Planning to be constituted by Regional Officer by the selection of member using automated selection process provided on Web-Portal or an expert who is well versed with Land and revenue matters to be nominated by the Chairman, Regional Committee.

* The Composition of EVC for the Closure of PGDM Institution shall consist of two academicians.

13.8 Standing Complaint Scrutiny Committee (SCSC)

Composition	Quorum
A Retired High Court Judge Two expert members not below the level of Associate Professor in the fields of Technical Education. An Architect Registered with Council of Architecture or Professor of Civil Engineering. DTE/ Registrar (Serving or Retired of Technical Institution/ University)	Chairman Any Two Members

Appendix 14

14.0 Regional Offices of AICTE

Region	Regional Offices	STD	Telephone	Jurisdiction
Central	Airport Bypass Road, Gandhi Nagar, Bhopal- 462036 E-mail : cro@aicte-india.org	0755	2744314 2744315 2744316	Madhya Pradesh, Gujarat and Chhattisgarh
Eastern	Govt. College of Engineering and Leather Technology Campus LB Block, Sector III, Salt Lake City, Kolkata 700 106 E-mail: ero@aicte-india.org	033	23357459 23357312 23353089 23358808 23356690 23359546	Andaman and Nicobar, Sikkim, Orissa, Jharkhand, Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh, West Bengal
Northern	Govt. Polytechnic Campus, Adjoining Directorate of Technical Education Office, Vikas Nagar, Zoo Road, Kanpur-208002 E-mail: nro@aicte-india.org	0512	2585014 2585018 2581263 2585012	Bihar, Uttar Pradesh, Uttarakhand
North-West	NWRO, Plot No.1, 5th Floor, DTE Punjab Building, Sector 36 A, Chandigarh-160 036 E-mail: nwro@aicte-india.org	0172	2613326 2661201 2660179	Chandigarh, Haryana, Jammu and Kashmir, Delhi, Punjab, Rajasthan, Himachal Pradesh
Southern	Shastri Bhawan 26, Haddows Road, Nungambakkam, Chennai – 600 006 E-mail: sro@aicte-india.org	044	28275650 28279998 28232754 28255863	Tamil Nadu, Puducherry
South Central	First Floor, JNFAU Campus Mahaveer Marg, Masab Tank Hyderabad 500 028 E-mail: scro@aicte-india.org	044	23340113 23341036 23345071 23340113	Andhra Pradesh, Telengana
South-West	P.K. Block, Palace Road, Bangalore – 560 009 E-mail: swro@aicte-india.org	080	22205919 22205979 22208407 22253232	Karnataka, Lakshadweep, Kerala
Western	Industrial Assurance Building Second Floor, Nariman Road Mumbai – 400 020 E-mail: wro@aicte-india.org	022	22821093 22855412 22851551	Goa, Maharashtra, Daman and Diu, Dadra and Nagar Haveli
Guwahati Camp Office	Eastern Region Camp Office, Assam Engineering College Campus, Jalukbari, Guwahati - 781013, Assam E-mail: coguwahati@aicte-india.org	0361	2570104	Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh
Thiruvananthapuram Camp Office	AICTE South Western Region Camp Office, CET Campus, Thiruvananthapuram, Kerala 695 016 E-mail: cothiruvananthapuram@aicte-india.org	0471	2592323 2594343 2596363 2597099	Kerala and Lakshadweep
Vadodara Camp Office	Camp Office Vadodara Central Regional Camp Office A-1,2 Quarters, Chameli Baug Campus of M.S. University of Baroda, Vadodara- 390002 E-mail: covadodara@aicte-india.org	0265	2750648 2750614	Gujarat

For any Grievances or queries related to Approval Process, mail to: helpdeskab@aicte-india.org

Appendix 15

15.0 Grievance Redressal

In order to ensure transparency by Technical Institutions imparting Technical Education, in admission and with Paramount Objectives of preventing unfair practices and to provide a mechanism to students for redressal of their Grievances, AICTE has notified Regulations for establishment of mechanism for Grievance Redressal Committee and OMBUDSMAN for all the AICTE approved Technical Institutions vide No. 37-3/ Legal/ 2012 dated 25.05.2012. In case of non-compliance of above Regulations shall call for punitive action against any willfully contravenes or repeatedly fails to comply with the provision of above Regulations.

Appendix 16

16.0 Documents to be submitted for

- Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Level
- Change of Site/ Location
- Closure of the Institution
- Conversion of Women's Institution into Co-Ed Institution and vice-versa
- Conversion of Diploma Level into Degree Level and vice-versa

16.1 Documents to be submitted at the time of Scrutiny Committee

Applicant shall present following supporting documents **in original** along with one copy, duly self-attested and other necessary information to the Scrutiny Committee. As per Affidavit[4] supporting documents other than Affidavits shall be made and duly authenticated by the authorized signatory of Applicant or by the Head of the Institution.

- Building Plan of the Institution should have been prepared by an Architect registered with Council of Architecture/ Licensed Surveyor and approved by the Competent Authority as designated by concerned State Government/ UT. The Institution should bring two copies of Building Plan.
- An Affidavit[4] as prescribed on the Web-Portal, on a Non-Judicial Stamp Paper/ e-stamp paper of ₹100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
- Resolution by the Applicant Organization in a Format[13] as prescribed on the Web-Portal.
- In Metro and Mega Cities, Certificate of Occupancy/ Completion (as applicable) from the Competent Authority (as per standard format prescribed by the issuing Authority). For the rest, an Affidavit on a Non-Judicial Stamp Paper/ e-stamp paper of ₹100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner, that the same shall be produced on completion of the Building.
- Fire Safety Certificate issued by the Competent Authority.
- Certificate[1] issued by an Advocate regarding Land related documents.
- Certificate[2] issued by an Architect regarding approved Building Plans.
- Certificate[3] issued by Bank Manager regarding financial status of Applicant.
- A hard copy of the complete application as uploaded to the AICTE Web-Portal, printed thereon.
- A receipt with Official Seal from the authorized signatory of the State Government/ UT as proof of submission of these documents.
- A receipt with Official Seal from the authorized signatory of the Affiliating University as proof of submission of these documents **exempted for Institution applying for PGDM**.
- Detailed Project Report (DPR).
- Registration document of the Trust/ Society/ Company/ PPP/ BOT indicating its members, objectives and Memorandum of Association and Rules, duly attested/ certified by the concerned Competent Authority.

- For Standalone PGDM Institutions, details of recommended composition of Board of Governors of the Institution constituted as per Appendix 18 of Approval Process Handbook 2018-19.

- In the case of a Company established under Section 8 of Companies Act, 2013, the MoA and Rules must contain a provision that the objective of the Company is not profit making and any surplus earning shall be used exclusively for the purpose of development of Technical Institution.

- In case of an application made with a proposal of PPP/ BOT, Applicant shall submit a certified copy/ duly attested by a Gazette Officer of the agreement/ contract regarding PPP/ BOT. The Applicant shall also submit a Certificate or endorsement from the concerned District Magistrate or the SDM, regarding such a proposal pertaining to PPP/ BOT in the said area with the Applicant Trust/ Society/ Company.

- Resolution by the Applicant Organization, pertaining to start a Technical Institution or add new Programme (in Pharmacy) and allocation of Land/ Building/ funds to proposed activities in the Format[13] prescribed on the Web-Portal.

- Documents showing ownership of Land in the name of the Applicant in the form of Registered Sale Deed/ Irrevocable Gift Deed (Registered)/ Irrevocable Registered Government Lease (for a period of minimum 30 years with at least 25 years of live lease at the time of submission of application) by the concerned Competent Authority of Government or any other documents issued by the concerned Competent Authority establishing the ownership and possession of the Land in the name of the Applicant. In case, the Land documents are in vernacular language, notarized English translation of the documents shall be produced.

- Land Use Certificate permitting the Land to be used for educational purpose, from the Competent Authority along with Topo sketch/ Village Map indicating Land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.

- Land Conversion Certificate permitting the Land to be used for educational purpose to establish a Institution, from the Competent Authority along with Topo sketch/ Village Map indicating Land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.

- Khasra Plan (Master Plan) issued by the Competent Authority, earmarking the entire proposed Land to show that the Land is contiguous.

- Wherever applicable, FSI/ FAR Certificate shall have been obtained from the Competent Authority as designated by concerned Municipal Corporation or the local authority that approves Building Plans or the State Government/ UT.

- Proof of working capital (funds) as stated in Clause 1.9.2 of Chapter I of Approval Process Handbook 2018-19, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained by the Applicant Organization in a Nationalized Bank or Scheduled Commercial Bank recognized by Reserve Bank of India, along with a Certificate issued by the Branch Manager of the Bank.

- Audited statement of accounts of the Applicant Organization for last three years, as may be applicable.

- Site Plan, Building Plan of proposed Technical Institution prepared by an Architect registered with Council of Architecture (CoA)/ Licensed Surveyor and duly approved by the Competent Plan Sanctioning Authority of the concerned State Government/ UT administration.

- Floor Plans, sections and elevations of all proposed/ existing Buildings exclusively intended for use for the proposed Institution at the permanent site with a table clearly mentioning all rooms, with carpet area of each in m^2, as specified in Instructional, Administrative and Amenities requirements certified by the Architect registered with the Council of Architecture. Safety and hygiene

precautions ensured during partial occupation, if any, certified by the Architect registered with the Council of Architecture.

- Phase-wise Plan of construction to achieve total carpet and Built-up area as required for conduct of all applied/ existing Course(s) from the first to final year. This shall be certified by Architect registered with the Council of Architecture.

- Proof of the availability of nomenclature of the applied Course(s) in the Affiliating University/ Board.

- Certificate regarding Minority Status, if applicable at the time of application. Any claim thereafter shall not be entertained.

- Certificate of the Competent Authority indicating whether the Land for the proposed new Institution/ Technical Campus falls in the rural area or otherwise.

- Undertaking from the Applicant to the effect that no high tension line is passing through the campus including hostel. In case high tension line passes through the campus/ hostel, a Certificate from the Competent Authority (Electricity Board) that it shall not affect the safety of the Building/ students/ Faculty/ Staff etc. is required.

16.2 Documents to be submitted at the time of Expert Visit Committee

Applicant shall present following supporting documents **in original** along with one copy, duly attested by a Gazette Officer or a First Class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Expert Visit Committee.

- Copy of the advertisement in at least one National Daily, for recruitment of Principal/ Director and Faculty members.

- Stock Register of dead stock items including Laboratory Equipment, Computers, system and application software, printers, Office Equipment and other dead stock items.

- Proof of provision of Internet bandwidth in Mbps and contention ratio.

- List giving titles of Books and Volumes of each purchased for Library.

- Copy of Invoice/ Cash Memo for Equipment and Library Books.

- List and details of hard copy of National Journals subscribed.

- List and details of hard copy of International Journals subscribed.

- Details of subscription of Journals as per Appendix 10 of Approval Process Handbook 2018-19.

- Sanction of electrical load by electric supply provider Company.

- A Certificate by an Architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.

- Details and proof of telephone connections available at the proposed Technical Institution.

- Details and proof about medical facility and counselling arrangements.

- Details of reprographic facility available for students.

- Details of all other educational Institutions run by the same Trust/ Society/ Company or by any other Trust/ Society/ Company to which the Chairman of the Applicant is a member.

- Video recording with date and time of the entire proceedings of the Expert Visit Committee Visit, which shall form part of the Expert Visit Committee Report. This shall include a walk through video with date and time of shooting of all Infrastructural facilities created indicating the complete physical Infrastructure/ facilities, highlighting Front and Back side of the entire Institution Building(s) Internal portion of the Classrooms, Tutorial Rooms, Laboratories, Workshop, Drawing Hall, Computer Centre, Library, Reading Room, Seminar Hall and all other rooms, as mentioned in Programme-wise Instructional area requirements, Internal portion of the principal's room, Board room, main Office, Departmental Offices, Faculty cabins/ seating arrangement and all other rooms as mentioned in Administrative area requirements, Internal portion of toilet facilities, boys and girls common rooms, Cafeteria and all other rooms as mentioned in Amenities area requirements, circulation area details highlighting entrance lobby, passages, escalators, staircases and other common areas.

16.3 Documents to be uploaded after the issuance of LoA

- New Institutions granted Letter of Approval and the existing Institutions granted approval for Introduction of new Course(s) Division(s) Programme(s) and change in Intake capacity, shall comply with appointment of Faculty members and Principal/ Director as the case may be, as per Policy regarding minimum qualifications pay scales, norms etc., as prescribed in the Approval Process Handbook 2018-19.

- Institutions other than Minority Institutions shall appoint Principal/ Director/ Teaching Staff strictly in accordance with the norms prescribed by the Council and other Technical Supporting Staff and Administrative Staff strictly in accordance with the methods and procedures of the concerned State Government/ UT, particularly in case of selection procedures and selection Committees.

- The information about these appointments of Staff in the prescribed Format shall be uploaded in the AICTE Web-Portal.

- In no circumstance, unless the appointment of all Faculty members and other Staff is in place, the Institutions shall start the approved Technical Course(s).

- Faculty and non-teaching Staff data shall be entered as per the prescribed Format.

16.4 Additional documents to be submitted for approval of Change of Site/ Location

- No Objection Certificate from Concerned State Government/ UT in the Format[1].

- No Objection Certificate from Affiliating University/ Board in the Format[2].

- Resolution by the Trust/ Society/ Company approving the Institution for Change of Site/ Location, duly signed by the Chairman/ Secretary in the Format[3].

16.5 Additional documents to be submitted for approval of Progressive Closure/ Complete Closure of the Institution

- No Objection Certificate from Concerned State Government/ UT in the given Format[4].

- No Objection Certificate from Affiliating University/ Board in the Format[5] with clear mention about the provisions/ alternative arrangements made to take care of education of existing students studying in the Institution.

- Resolution by the Trust/ Society/ Company approving the Closure of the Institution, duly signed by the Chairman/ Secretary in the Format[6].

- Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all Faculty members and non-teaching Staff and Faculty: Student ratio.

- Details of the RPGF/ Joint FDR made with AICTE/ State Government/ UT/ University/ Board for establishment of the Institution.

- Status of Students already studying in the Institution.

- Status of Faculty and Staff in the Institution and liabilities thereon.

- Affidavit[2] to be submitted by the Applicant on a non-Judicial Stamp Paper/ e-stamp paper of ₹100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the Applicant has no liability with respect to Faculty members, Staff, students etc.

- Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institution.

16.6 Additional documents to be submitted for approval of Conversion of Women's Institution into Co-Ed Institution

- A Certificate stating that admission for three consecutive years are less than 60% issued by Competent Admission Authority.

- A Certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University/ Director of the Board.

- No Objection Certificate (NOC) from State Government/ UT in the Format[7].

- No Objection Certificate (NOC) from Affiliating University/ Board in the Format[8].

- Resolution of the Trust/ Society/ Company/ Board of Governors in the Format[9] for the Conversion of Women's Institution into Co-Ed Institution.

- Land related documents to be submitted as per the norms.

16.7 Additional documents to be submitted for approval of Conversion of Co-Ed Institution into Women's Institution

- No Objection Certificate (NOC) from State Government/ UT in the Format[7].

- No Objection Certificate (NOC) from Affiliating University/ Board in the Format[8].

- Resolution by the Trust/ Society/ Company approving the Institution for the Conversion of Co-Ed Institution into Women's Institution, duly signed by the Chairman/ Secretary in the Format[9].

  Note: No Land relaxation and refund of additional FDR/ Security Deposit allowed in case of Conversion of Co-Ed Institution to Women's Institution.

16.8 Additional documents to be submitted for the Conversion of Diploma Level into Degree Level and vice-versa

- No Objection Certificate (NOC) from the State Government/ UT in the Format[10].

- No Objection Certificate (NOC) from the Affiliating University and Board in the Format[11].
- Resolution by the Trust/ Society/ Company approving the Institution for the Conversion of Diploma Level into Degree Level and vice-versa, duly signed by the Chairman/ Secretary in the Format[12].
- Land related documents to be submitted as per the norms.

16.9 Additional documents to be submitted for approval of the establishment of the Institution set up by a Private Limited or Public Limited Company/ Industry

- Certificate of Registration of companies
- Memorandum of Association and Article of Association
- Certificate of incorporation
- Situation of the registered Office of the Company
- Particulars of the Directors, Managers or Secretaries
- PAN number
- TAN number
- Companies general rules and forms
- NOC from Directors or Promoters
- Audited Statement for last 3 years clearly indicating turnover through operations

Appendix 17

17.0 Documents to be submitted/uploaded for

- Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration
- Extended EoA
- Increase in Intake/ Additional Course(s)
- Addition of Integrated/ Dual Degree Course
- To Start Diploma in Degree Pharmacy Institutions and vice-versa
- Conversion of Management Institutions running PGDM Course into MBA Course
- Conversion of Second Shift Course(s) into First Shift Course(s)
- Introduction of Part Time Course(s)
- Introduction of Fellowship Programme in Management
- Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries
- Introduction of seats for Non Resident Indian(s)
- Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)
- Change in name of the Institution or Affiliating University/Board
- Change in name of the Trust/ Society/ Company
- Collaboration and Twinning Programme(s)

17.1 Documents to be submitted for issuance of EoA of Existing Institutions/ Continuation of approval after a break in the preceding academic years/ Restoration

The Applicant Institution applying for Extension of approval (EoA) shall upload the scanned copies of the List of documents as given below on the AICTE Web-Portal.

Supporting documents including the Affidavits shall be duly authenticated by the Chairman/ Secretary of the Trust/ Society/ Company in case of Self-Financing Institutions or by the Authorized person in case of the Government/ Government aided Institution.

- A hard copy of the complete application and the Deficiency Report, as available on the AICTE Web-Portal, printed there on, along with all enclosures as below, duly self-attested shall be submitted to Affiliating University/ Board and Concerned State Government/ UT.

- Stamped receipt from an authorized signatory of the State Government/ UT as proof of submission of these documents.

- Stamped receipt from an authorized signatory of the Affiliating University/ Board as proof of submission of these documents.

- As per Clause 2.4.1.b of Chapter II of Approval Process Handbook 2018-19, Occupancy/ Completion Certificate/ Building License/ Form D/ Structural Stability Certificate issued by the Competent Authority.

- A valid Fire Safety Certificate issued by the Competent Authority.

- Satellite map, using suitable Web site, showing geographical location of Land with latitude and longitude mentioned on it.

- Copy of pay receipt print made on the AICTE Web-Portal through corporate internet banking if any, in respect of Extension of Approval, Variation in Intake etc., for the Academic Year 2018-19.

- Show Cause Notice issued by AICTE, if any, during the last two years.
- Details of Court cases filed against AICTE and order of the Court, if any.
- An Affidavit[4], on a Non-Judicial Stamp Paper/ e-stamp paper of ₹100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
- Copy of valid NBA accreditation letters.
- For Adjunct Faculty – One-page CV highlighting his/ her industrial experience, Willingness letter to handle the Course(s) including his/ her commitments in other Institutions, copy of appointment order and acceptance of appointment from him/ her.
- Audited statement of accounts of the Trust/ Society/ Company for the previous year.
- Certificate by the Head of the Institution to the effect that all Faculty and all non-teaching Staff data and all student data of all years and all Course(s), has been entered as per the prescribed Format on the Web-Portal.

17.2 Additional documents to be submitted for approval of Extended EoA/ Increase in Intake/ Additional Course(s)/ Addition of Integrated/ Dual Degree Course/ Institutions having total "Approved Intake" less than the "Maximum Intake Allowed"/ Fellowship Programme in Management

Additional documents shall be necessary while seeking approval for increase in Intake in existing Programme

- Resolution by the Trust/ Society/ Company approving the Institution for starting additional Course(s)/ Divisions in existing Programme and allocation of Land/ Building/ funds to proposed activities duly signed by the Chairman/ Secretary in the Format[14].
- An Affidavit[6] on a Non-Judicial Stamp Paper/ e-stamp paper of ₹100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
- Valid NBA Accreditation Certificate (not applicable for Institutions having total "Approved Intake" less than the "Maximum Intake Allowed") for Institutions in existence for more than SEVEN YEARS/ FIVE YEARS for Standalone MCA/ MBA, from the date of establishment of the Institution.
- No Objection Certificate from Affiliating University for Integrated/ Dual Degree Course(s) in the Format[15].

17.3 Additional documents to be submitted for approval of Institutions to start Diploma in Degree Pharmacy Institutions and vice-versa

- No Objection Certificate from Concerned State Government/ UT in the Format[10].
- No Objection Certificate from Affiliating University and Board in the Format[11].
- Resolution by the Trust/ Society/ Company approving the Institution to start Diploma in Degree Pharmacy Institution and vice-versa, duly signed by the Chairman/ Secretary in the Format[12].
- PCI approval and Affidavit[6] for Institutions already running Pharm.D.

17.4 Additional documents to be submitted for approval of Conversion of Management Institutions running PGDM Course into MBA Course

- Resolution by the Trust/ Society/ Company approving the Management Institution for Conversion of PGDM Course into MBA Course, duly signed by the Chairman/ Secretary in the Format[12].

17.5 Additional documents to be submitted for approval of Conversion of Second Shift Course(s) into First Shift Course(s)

- No Objection Certificate from Concerned State Government/ UT in the Format[10].
- No Objection Certificate from Affiliating University/ Board in the Format[11].
- Resolution by the Trust/ Society/ Company approving the Institution for Conversion of Second Shift Course(s) into First Shift Course(s), duly signed by the Chairman/ Secretary in the Format[12].

17.6 Additional documents to be submitted for approval of Introduction of Part Time Course(s)

- A Certificate stating that admission for three consecutive years are more than 80% issued by Competent Admission Authority.
- A Certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University/ Director of the Board.
- No Objection Certificate (NOC) from State Government/ UT in the Format[10].
- No Objection Certificate (NOC) from Affiliating University/ Board in the Format[11].
- Resolution by the Trust/ Society/ Company approving the Institution for Introduction of Part Time Course(s) duly signed by the Chairman/ Secretary in the Format[12].

17.7 Additional documents to be submitted for approval of Introduction of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries in Existing Institutions

- Resolution by the Trust/ Society/ Company approving the Institution for Introduction of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries duly signed by the Chairman/ Secretary in the Format[16].
- Details regarding hostel rector and hostel administration.

17.8 Additional documents to be submitted for approval of seats for Sons/ daughters of Non Resident Indian(s)

- Resolution by the Trust/ Society/ Company approving the Institution for Introduction of seats for Sons/ Daughters of Non Resident Indian(s) duly signed by the Chairman/ Secretary in the Format[17].

17.9 Additional documents to be submitted for approval of Change in name of Course(s)/ Reduction in Intake/ Closure of Course(s) and/ or Programme(s)

- No Objection Certificate from Concerned State Government/ UT in the given Format[18].
- No Objection Certificate from Affiliating University/ Board with clear mention about provisions/ alternative arrangements made to take care of education of existing students studying in the Institution in the Format[19] as prescribed on the Web-Portal.

- Resolution by the Trust/ Society/ Company approving the Institution for Change in Name of the Course(s)/ Reduction in Intake or Closure of Course(s)/ Programme(s) duly signed by the Chairman/ Secretary in the Format[20].

- NOC shall not be required for closing of the Second Shift or reduction of Non-Zero Intake of Course(s)/ Programme(s) / reduction in number of Division(s).

17.10 Additional documents to be submitted for approval of Change in the Name of the Institution

- No Objection Certificate from Concerned State Government/ UT in the Format[21].

- No Objection Certificate from Affiliating University/ Board in the Format[22].

- Resolution by the Trust/ Society/ Company approving the Institution for Change in name of the Institution duly signed by the Chairman/ Secretary in the Format[23].

17.11 Additional documents to be submitted for approval of Change in name of the Affiliating University/ Board

- No Objection Certificate from the Concerned State Government/ UT in the Format[24].

- No Objection Certificate (NOC) from the University/ Board where the Institution is affiliated in the Format[25].

- No Objection Certificate (NOC) from the University/ Board where the Institution seeks Affiliation in the Format[26].

- Resolution by the Trust/ Society/ Company approving the Institution for Change in name of Affiliating University/ Board duly signed by the Chairman/ Secretary in the Format[27].

17.12 Additional documents to be submitted for approval of Change in name of the Trust/ Society/ Company (subject to the law for the time being in force)

- Approval from Charity Commissioner/ Registrar of Societies/ Registrar of Companies for Change in name of the Trust/ Society/ Company or merging of Trusts/ Societies/ Companies.

- No Objection Certificate from Concerned State Government/ UT in the Format[28].

- No Objection Certificate from Affiliating University/ Board in the Format[29].

- Resolution by the Trust/ Society/ Company approving Change in name of the Trust/ Society/ Company, mentioning the reasons for such Change in name duly signed by the Chairman/ Secretary in the Format[30].

- A notarized Affidavit[7] of the Chairman/ Secretary of the Trust/ Society/ Company stating that there is no commercial or business angle for such change.

- Registration document of the Trust/ Society/ Company indicating its members, objectives and Memorandum of Association and Rules, duly attested/ certified by the concerned Authority.

- Details of recommended Board of Governors of the Institution constituted as per Appendix 18 of Approval Process Handbook 2018-19.

- In case of a Company established under Section 8 of Companies Act, 2013, the MoA and Rules must contain a provision that the objective of the Company is not profit making and any surplus earning shall be used exclusively for the purpose of development of Technical Institution.

- Land Documents showing ownership in the name of the new Trust/ Society/ Company.

- In case of merger of Trust/ Society/ Company, the transferor Trust/ Society/ Company should transfer its Land, assets and Infrastructure by a registered transfer/conveyance deed in the name of the transferee Trust/ Society/ Company.

- Proof of working capital (funds) as stated in Clause 1.9.2 of Chapter I of Approval Process Handbook 2018-19, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained in the name of the new Trust/ Society/ Company in a Nationalized Bank or Scheduled Commercial Bank recognized by Reserve Bank of India, along with a Certificate issued by the Branch Manager of the Bank.

- Approval from the Charity Commissioner/ Registrar of Societies/ Registrar of Companies regarding any change in the name(s) of the Trustee(s)/ Member(s).

17.13 Additional documents to be submitted for approval of Collaboration and Twinning Programme(s)

- The Foreign University/ Institution shall furnish an authorized signatory letter declaring therein that the Diploma/Degree/ Post Diploma awarded to the students in India shall be recognized in the Parent Country and shall be treated equivalent to the corresponding Diploma/ Degree/ Post Diploma awarded by the University/ Institution at Parent Country.

- Letter of the Trustee on the fee to be charged and the Intake in each Course to be offered by a Foreign University/ Institution or the Technical Institution approved by the Council having Collaboration with Foreign University/ Institution, leading to a Diploma/ Degree/ Post Diploma shall be as prescribed by the Council, giving due hearing to the concerned Foreign University/ Institution or the Technical Institution approved by the Council having Collaboration with Foreign University/ Institution.

- A letter of the Trustee and the Foreign University/ Institution declaring the detailed guidelines for admission, entry level qualifications, fee of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their Parent Country, vis-à-vis India.

- A Letter of the Trustee wherein details of the Semesters that are conducted in India and those that are conducted in the Foreign Country as per Clause 3.3.e of Chapter III of Approval Process Handbook 2018-19.

- Bipartite agreement/ MoU between the Foreign University/ Institution and the Indian Partner Institution for this purpose.

- Bipartite agreement/ MoU between the Indian Institution and the concerned Affiliating University/ Board for this purpose.

- Affidavit[4] clearly mentioning among other provisions that the students failing to get Visa shall be accommodated in a similar Programme and that the University/ Board would register them for the purpose.

- Attested Proof from Foreign University/ Institution that a similar Degree/ Diploma is offered in the Parent Country.

- Letter of affiliation of the Indian Partner Institution with the University/ Board as applicable.

- A letter from the participating Foreign University that the Degree would be awarded by the Foreign University/ Institution only in its Parent Country.

- No Objection Certificate (NOC) from concerned Embassy in India with a mention of genuineness of Foreign Educational Partnering Institution in the Country of origin.

- Certificate of accreditation obtained by the Foreign University/ Institution in their Parent Country issued by a certified accreditation authority in that Country.

- Valid NBA Certificate in respect of the Course(s) to be offered under Twinning Programme.

Appendix 18

18.0 Recommended Composition of Board of Governors for AICTE approved Institutions

- The Governing Body shall have at least eleven members including the Chairman and the Member Secretary. The Registered Trust/ Society/ Company shall nominate six members including the Chairman and the Member Secretary, and the remaining five members shall be nominated as indicated below.

- Chairman to be nominated by the Government/ Registered Trust/ Society/ Company. The Chairman of the Governing Body shall preferably be a technical person either Entrepreneur or an Industrialist or an Educationist of repute who is interested in development of Technical Education and has demonstrated an interest in promotion of quality education.

- Two to five Members (Industrialist/ Technologist/ Educationist) to be nominated by the Registered Trust/ Society/ Company.

- Nominee of the Affiliating University/ Board (Not applicable for PGDM Institutions).

- Nominee of the All India Council for Technical Education (Ex-officio).

- Nominee of the State Government/ UT (Ex-officio).

- An Industrialist/ Technologist/ Educationist from the Region nominated by the State Government/ UT.

- Principal/ Director of the concerned Technical Institution (as nominee of the Trust/ Society/ Company) - Member Secretary.

- Two Faculty members to be nominated from amongst the Regular Staff, one at the level of Professor and one at the level of Assistant Professor.

- The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body, however shall not exceed 21.

Appendix 19

19.0 Academic Calendar

19.1 Counselling/ admission

- Last date to grant approval to Technical Institution shall be 30th April of each Calendar Year. Notwithstanding anything contained in any Rules, Regulations, Norms and Standards, Policies, Instructions, Orders, Notifications, Guidelines and the Approval Process Handbook 2018-19 issued or notified by the AICTE, the AICTE shall not grant approval to Technical Institution after 30th April of the Calendar Year in which the academic session is to commence as any approval beyond 30th April shall adversely affect the total teaching duration to which a student is entitled to and shall also adversely affect the academic activities which shall be prejudicial to the academic interest of student.

- The respective DTE/ State Government/ UT/ Affiliating University/ Board shall download the list of approved Institutions along with "Approved Intake" from Web-Portal through their login. No separate communication shall be sent in this regard. The Affiliating body such as University/ Board shall not grant affiliation to a Technical Institution approved by AICTE after 15th May of the Calendar Year in which the academic session is to commence.

- The Competent Authority for admission shall ensure that the First round of counselling/ admission for allotment of seats is duly completed on or before 30th June of the Calendar Year in which the academic session is to commence.

- Provided that the Second round of counselling/ admission for allotment of seats shall be completed on or before 10th July of the Calendar Year in which the academic session is to commence.

- Further that the last round of counselling/ admission for allotment of seats shall be completed on or before 20th July of the Calendar Year in which the academic session is to commence.

- Notwithstanding anything contained in these Regulations, all Technical Institutions conducting Post Graduate Diploma Courses shall not initiate admission process before 1st April of the Academic Year.

19.2 The academic session and the teaching process shall commence on 1st August of the year (except for PGDM).

For First year of the Programme:

Semester/ Event	Odd Semester	Even Semester
Commencement of Classes	1st August	1st January
End of Classes	30th November	30th April

Second year and on words of the Programme:

Semester/ Event	Odd Semester	Even Semester
Commencement of Classes	15th July	15th December
End of Classes	15th November	15th April

The total number of teaching days, practical and contact hours shall not include the number of days utilized for the admission/ counselling process, process of examination and examination itself and declaration of results.

Appendix 20

20.0 Fellowship Programme in Management: Conduct and Admission Procedure

20.1 AICTE's Fellowship Programme Prospectus

Admission eligibility of students

a. Master's Degree or equivalent in Engineering and Technology/ Management/ Economics/ Social Science/ Biological Science/ Pure Science/ Commerce/ Humanities with FIRST CLASS shall be considered for admission to Fellowship Programme.

b. Those appearing for their final examination in the respective discipline can also apply. Such students if selected shall be provisionally admitted provided they complete all requirements obtaining their Master's Degree before 30th September of the year of admission. The admission of these candidates shall remain provisional until they produce the mark sheet proving that they satisfy the eligibility criteria. The dead line for submitting the final year mark sheet is 31st December.

20.2 Admission procedure

a. Admission to the Fellowship Programme shall normally be made once a year, coinciding with that of AICTE approved Post Graduate Diploma in Management or equivalent Degree/ Diploma. Accordingly, the advertisement shall be made along with such Post Graduate Degree/ Diploma.

b. Application Procedure
The application shall be made in the prescribed form available with the Institution. Attested copies of all the necessary Certificates and testimonials are to be attached with the applications. The candidate must submit an abstract of about 5000 words on the area of research interest (tentative research proposal) along with his/ her application.

c. Selection Criteria
Selection for the Fellow Programme in the Institutions approved by AICTE for the Fellow Programme shall be on the basis of the following criteria:

- Academic qualifications and work experience
- Tentative research proposal and its presentation before the Selection Committee
- Personal interview

d. The decision of the Institution Selection Committee regarding admission shall be final. Communication shall be sent only to the selected candidates. The Institution shall not entertain any queries or correspondence in respect of those not selected.

e. Approved Institution to conduct Fellowship Programme in Management can admit only maximum of 20 candidates in each Academic Year after ensuring availability of Guide as per the AICTE Norms/ Standards.

20.3 Research guidance

a. Selection of Guide(s)
Each candidate shall have one/ two Guide(s) under whose supervision the research work in relation to the Programme shall be carried out. The Guide(s) shall be nominated by the Director of the Institution. All Guides shall be internal. In exceptional cases, where external guidance shall be required, recognized Guides from reputed Institutions shall be allowed as co-guides with the permission of AICTE. Research Guides shall be allotted to the selected candidates at the time of

admission. The research Programme and areas of research shall be finalized by respective Guides after discussion with the candidates and should be forwarded to the Director for concurrence.

b. Faculty with Ph.D. and with at least 2 publications in reputed cited International Journals is eligible to Guide the Fellow Programme candidates. Each such Faculty shall be assigned a maximum of 2 candidates in each admission year.

c. Absence of Guide during the Programme
In Case of temporary absence of a Guide for a period of more than one year a new Guide shall be nominated for the Fellow Candidates. In case of a Guide who has guided for more than a year, he/ she shall be allowed to resume the guidance after his/ her return from temporary absence.

If the period of absence is less than 2 years, the pervious Guide shall act as Co-Guide on his/ her return. If the period of absence is more than 2 years he/ she shall ceased to be a Guide for the Fellow candidate.

d. Change of Guide
Change of a Guide shall be permitted in exceptional circumstances on the recommendation of the Director.

e. Number of Research Fellows per Guide
At any given time, the number of Research Fellows working with a Guide shall not exceed five.

f. Research Advisory Committee
The Director shall nominate a Research Advisory Committee for each Fellow based on the recommendation of the Guide(s).

20.4 Course study/ credit requirements

In partial fulfillment of the requirement of the Fellow Programme, a minimum number of Course credits are required to be earned as prescribed below

a. Credit Requirement

	Code No.	Course Title	Credits
Module 1	FP01	Research Methodology	3
	FP02	Managerial Statistics	3
	FP03	General Management	3
	FP04	System Approach to Management	3
Module 2	FP05	3 Stream specific Course of 3 credits each	9
	FP06	Credit Seminar (General)	3
Module 3	FP07	Credit Seminar (Specific)	3
	FP08	Review paper based on the literature on the Thesis related topic	3
	Total Credits		30

b. Details of Courses and Seminar
The stream specific Courses and Seminars shall be decided as approved by the Director on the recommendation by the candidate's Guide(s) and the Research Advisory Committee.

c. Duration for earning Credit
All the credits specified above should be earned within a maximum of two years from the date of admission to the Programme. Extension after the two years shall be approved by the Director for a period of one year with a review of progress every six months. Final approval shall be given by the Director of the Institution.

d. Credit Course Requirement

A research scholar should undergo 4 Courses of total 12 credits in the first module and during second module he/ she should undergo three stream-specific Courses of 9 credits and give three credit Seminar on general management topic in the third module, the candidate should give three credits Seminar and write a review paper on the literature related to his/ her research topic for publication purpose of 3 credits. Thus a candidate should earn 12 credits in the first and second module and 6 credits in the third module together adding up to 30 credits in all.

e. Grading System of Credit Courses/ Seminar
The minimum of CGPA of 6.5 on 10 point scale or 60% is required for passing Course/ Seminar. A candidate getting less than 60% shall be given one more opportunity to repeat the Course/ Seminar. If he/ she still does not pass in the Course/ Seminar, he/ she shall be terminated from the Fellow Programme.

20.5 Registration Seminar and Progress Seminar

Each research scholar needs to register his/ her research proposal. The registration procedure is given below.

a. Pre-registration Seminar
Each research scholar should give a pre-registration Seminar before a Committee constituted by Director. The Committee shall include the Guide(s), experts drawn from Institution's Faculty members and Director. The Seminar shall be given after completion of the three modules. The Research Scholar should submit 5 copies of the pre-registration Report (in about 15-20 pages) 15 days before the date of the Seminar. The Report should include proposed title of the Thesis, area and framework of the proposed research objectives, scope of the study, hypothesis if any, and methodology to be followed. This stage is considered to be very important for screening the candidate for further progress in the Programme. In case the research scholar fails to defend his/ her Thesis proposal successfully, he/ she shall be allowed to resubmit the modified research proposal as suggested by the above mentioned Committee. He/ she needs to give a fresh Seminar based on the modified research proposal and in case he or she fails to defend it in the second time, the research scholar shall be terminated from the Programme.

b. Application for registration
A candidate must apply for formal registration within one month after successful completion of the pre-registration Seminar. The application for registration to be made in a prescribed form and should be accompanied by the following:

- Title and summary of the Thesis proposal approved by the Guide(s)
- Registration fee of ₹2500/-

c. Effective Date of Registration
The registration shall be effective from the date of application for the registration.

20.6 Duration of the Programme

a. Time Limit
A Candidate shall submit his/ her Thesis only after a minimum period of two years after registration. However, the maximum period allowed for the submission of the Thesis is five years from the date of admission to the Programme.

If a candidate fails to submit the Thesis within the prescribed upper time limit due to reasons beyond his/ her control, he/ she shall apply to Director for an extension. If the Institution is satisfied with the candidate's justification, the Director shall permit him/ her to re-register to the Programme subject to the payment of re-registration fee. This re-registration shall, however, be effective only for a period of two years beyond which no extension shall be permitted.

b. Break or Unauthorized absence from the Programme

Any break or unauthorized absence from the Programme before registration shall lead to the cancellation of admission. Any authorized break or leave of absence shall not be counted for the minimum period of 2 years stipulated for submission of Thesis but shall be counted in the maximum period of 5 years permissible for submission of the Thesis.

20.7 Submission and evaluation of the Synopsis and Thesis

a. Pre-Synopsis Seminar
Every research scholar before submission of his/ her Thesis must give pre-Synopsis Seminar at the Institution. The procedure for the pre-Synopsis Seminar is as follows:

- Submission of 5 copies of the pre-Synopsis Report (not more than 40 pages). The Report should include the focus and the summary of the Thesis. Highlighting his/ her own contribution, details of the methodology, results, analysis, conclusions, limitations and scope for future research. It is to be submitted through the Guide(s).

- For seeking the approval, the candidate shall present pre-Synopsis Seminar before the Committee consisting of Director, Guide(s) and two Faculty experts in the relevant area of research. If required, an outside expert having expertise in the area of research shall be included in the Committee

- The Committee shall judge the work with regard to its acceptability and suggest modification or elaboration of the work, if necessary, after incorporating the suggested changes/ modifications to the satisfaction of the Committee, an abridged version of the same in about 15-70 pages shall be submitted as Synopsis for the purpose of sending it to prospective examiners.

b. Submission of the Synopsis

Five copies of the Synopsis with necessary modification incorporated shall be submitted within a period of one month from the date of the pre-Synopsis Seminar to the Institution with a Certificate by candidate and the Guide(s) stating:

- That there is a prima facie case for consideration of the Thesis;

- That the work does not include any work which has at any time previously been submitted for an award of Fellow in Management or other equivalent Degree.

c. Selection of Examiners
On receipt of Synopsis, the Director shall draw up a list of 6 possible examiners of the Thesis in consultation with the Research Advisory Committee and Guide(s). The examiners shall be from outside Institution, one from India and one from abroad having good academic and research standing in the field. Two examiners shall be selected by the Director from the list.

d. Submission of Thesis
The Thesis should be submitted in six typewritten/ printed copies and a soft copy with necessary Certificates and clearance within a period of 6 months from the date of submission of the Synopsis. An examination fee of ₹25000/- which includes honorarium of US $250/- for foreign examiner and ₹5000/- Indian Examiner must be paid along with the Thesis submission.

e. Recommendations of the Examiners

- A critical review and evaluation of the quality and extent of work of the candidate as embodied in the Thesis.

- A definite recommendation as to whether the Thesis is of a sufficient standard and suitable for the award of Fellow in Management: and

- If the examiner is not in a position to make definite recommendation for the award of the "Fellow in Management". He/ She should indicate.
  The required modification/ revision involving rewriting of Chapters but not involving further research work OR Complete rewriting of the Thesis with additional research work reinterpretation of Data.

f. Acceptance/ Rejection of Thesis
The Thesis shall be accepted if all the examiners make positive recommendations. If recommendations for rejection or inconclusive recommendations are made by any one of the examiner, Director shall refer the Thesis to another examiner or examiners(s) from the panel. If such a panel of examiner(s) rejects the Thesis, it shall stand rejected.

g. Re-submission of the Thesis
A Thesis which needs modification/ revision shall be resubmitted after revision within a period of one year. Rejection of the Thesis after re-submission shall normally disqualify the candidate of further consideration for the award of the Fellow in Management.

h. Viva-Voce
On acceptance of the Thesis, the Director shall appoint a panel of examiners to conduct a viva-voce examination and open defense at which the candidate shall be required to defend his/ her Thesis. The panel of examiners shall consist of:

- The Chairman, Dean (Academic or Research) or his/ her nominee not below the rank of Professor of the Institution nominated by the Director

- The Guide(s)

- Indian External Examiner who examined the Thesis and accepted it.

The panel of Examiners shall submit their Report to the Director of the Institution.

If a Thesis has been accepted but the candidate fails to defend it successfully at the Vice-voce examination, he/ she should reappear for the viva-voce examination within six months.

20.8 Award of Fellow in Management

On successful completion of the viva-voce and on the recommendations of the Institution's Governing Board, the Institution shall award "Fellow in Management" to the Research scholar. The title of the Thesis shall be mentioned in the Certificate of award.

20.9 General Regulations

- Candidate must furnish a periodical Report of progress of the Course work and research work for consideration of Institution, Research Advisory Committee and the Guide(s). Unsatisfactory progress in research shall render the candidate terminated from the Programme.

- The candidate shall pay all the prescribed fee as and when they fall due.

- The Courses prescribed but not successfully completed by the candidate shall be reconsidered by the Director. Research Advisory Committee shall suggest alternative Course(s) depending upon the relevance of the Course(s) to the research work of candidate.

- The research scholar shall face automatic disqualification and termination from the Programme, if he/ she is found to be admitted to any other equivalent Degree level Programme.

- The AICTE reserves the right to amend, modify or change Regulations as may be necessary, from time to time. All such changes shall be binding on the research scholar in the Institution.

AFFIDAVIT[1]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR FORGOTTEN PASSWORD

I/ We,<name>, Chairman/ Secretary,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>, son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to the following in connection with my/ our request to AICTE for New password to our Institution <name and address of Institution>,

1. I/ We will abide by all terms and conditions as laid down in the Approval Process Handbook 2018-19.
2. That I/ We have forgotten/ misplaced the pass word for our <user ID>.
3. That I/ We< name>, Chairman, <name of the Trust/ Society/ Company>,/ Secretary, <name of the Trust/ Society/ Company >authorised to submit the present request and there is no misrepresentation.
4. That I/ We< name>, Chairman, <name of the Trust/ Society/ Company>,/ Secretary, <name of the Trust/ Society/ Company > have made an online payment of ₹5000/- vide Transaction ID….. date….
5. That the new login credentials are to be sent to <Name of the Person>, <Address>,<Landline No>, <Mobile No>, <email id>
6. That the facts stated in this affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person executing the undertaking along with his/ her Official Position)
with (SEAL)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[2]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR PROGRESSIVE/ COMPLETE CLOSURE OF THE INSTITUTION

I/ We,<name>, Chairman/ Secretary,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>,son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for the Progressive/ Complete Closure of our Institution <name and address of Institution>,

1. That our Trust <name of the Trust/ Society/ Company> vide resolution……. Resolved for closing the Institution and has applied for Closure of <name and address of Institution> in the Web-Portal and had paid the requisite Fee as per AICTE norms
2. That liabilities, if any, arising out of Closure of <name and address of Institution> shall be solely that of <name of the Trust/ Society/ Company>
3. That <name of the Trust/ Society/ Company> undertakes that no further admission of students shall be made in the current and forthcoming years
4. That <name of the Trust/ Society/ Company> undertakes to provide all the facilities to the existing students till they pass out
5. That have submitted/ uploaded all the additional documents/ information regarding resolution/ NOC's/ Certificates in the AICTE Web-Portal in respect of our application (as applicable) and the same is true and complete.
6. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.
7. That the FDR was neither mortgaged nor encashed.

Details of RPGF/ Joint FDR/ FD

Details of the RPGF/ Joint FDR/ FD	Name and Address of the Bank	Date of Issue	Amount (₹)	FDR No.	Date of Maturity
Details of RPGF/ Joint FDR/ FD made with AICTE/ State Government/ UT/ University/ Board for establishment of the Institution.					

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[3]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR ESTABLISHMENT OF NEW INSTITUTION WHILE SUBMITTING THE SECURITY DEPOSIT

I/ We,<name>, Chairman/ Secretary,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>,son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for establishment of Institution<name and address of proposed Institution>,

1. That in accordance with the norms, procedures and conditions prescribed by the AICTE, an amount of ₹ ……was deposited by the <name of the Trust/ Society/ Company> in AICTE's account, for a period of 10 years.
2. That the interest accrued on the deposit shall be retained by AICTE and used for improving the quality of Technical Education.
3. That the AICTE in its discretion shall extend the term of the deposit for a further period and/ or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and/ or non-performance by the Institution and/ or Closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
4. That all remaining requirements as mentioned under the Regulations and the Approval Process Handbook 2018-19, as applicable by <name and address of proposed Institution>shall be complied within one month from the date of issuance of the approval letter.
5. That the Land measuring ……. Acre, on which <name of the proposed Institution>is located was not mortgaged for any purpose to any Institution on the date of filing the application and that status is continuing till date and shall continue till the date of issuance of the letter of approval.
6. In the event of non-compliance by the <name of the Trust/ Society/ Company>and/ or<name of the proposed Institution>with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society/ Institution).
7. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person executing the undertaking along with his/ her Official Position) with (SEAL)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from. Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[4]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR APPLICATIONS SUBMITTED UNDER CHAPTER I AND II

I I/ We, <name>, Chairman/ Secretary,<name of the Trust/ Society/ Company>,son of ……..., aged……..…… years and, resident of ……..,
<name>, Secretary, <name of the Trust/ Society/ Company>,son of ……..., aged……..…… years and, resident of ……..,
<name>, Principal/ Director, <name of the Trust/ Society/ Company>,son of..……..., aged..……....… years and, resident of ……..……,

in connection with our application dated …… made to AICTE for, (retain items in the list below as applicable)

1. Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Under Graduate Degree/ Post Graduate Degree/ Post Graduate Diploma Level
2. Change of Site/ Location
3. Conversion of Women's Institution into Co-Ed Institution and vice-versa
4. Conversion of Diploma Level into Degree Level Institutions and vice-versa
5. Extension of approval/ Continuation of approval after a break in the preceding year(s)/ Restoration to existing Technical Institution or Technical Campus
6. To Start Diploma in Degree Pharmacy Institutions and vice-versa
7. Conversion of Management Institutions running PGDM Course into MBA Course
8. Conversion of Second Shift Course(s) into First Shift Course(s)
9. Introduction of Part Time Course(s)
10. Introduction/ Continuation of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries
11. Introduction/ Continuation of seats for sons/ daughters of NRIs
12. Addition of Integrated/ Dual Degree Course
13. Fellowship Programme in Management
14. Change in name of Course(s)/ Closure of Course(s)/ Programme(s)/ Reduction in Intake
15. Change of Affiliating University/ Board

Do here by solemnly affirm, state and declare as under:

1. That the information given by <name(s)>in the application made to AICTE is true and complete. Nothing is false and no material has been concealed.
2. That the Institution has uploaded the Occupancy/ Completion Certificate/ Building License/ Form D issued by the Competent Authority and the Structural Stability Certificate by the Competent Authority.
3. That the Institution has uploaded valid Fire Safety Certificate issued by the Competent Authority.
4. That Principal of the Institution is regular and qualified as per AICTE norms.
5. That the Faculty: Student ratio is maintained as per AICTE norms and the Faculty data uploaded is true and complete.
6. That the declaration, information and documents submitted/ uploaded as per Appendix 16/ 17 of Approval Process Handbook 2018-19 with regard to Land, Built-up area (Instructional area, Administrative area and Amenities area) and other Infrastructure therein where the letter of approval/ Extension of Approval is sought for < name of the Institution>is true, complete and nothing is false.
7. That the Land is contiguous, there is no dispute pertaining to the said Land and is free from all encumbrances.
8. That if any of the information is found to be false, incomplete, misleading and/ or that the<name(s)>fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the Council shall also be free to take any action including Withdrawal of Approval and/ or any other action as deemed fit against the <name(s)>and others

as the case may be and/ or the individuals associated with the Society/ Trust/ A Company established under Section 8 of Companies Act, 2013, and/ or the Institution.

9. That the Land/Built-up area details given below in the Table are true and complete.

<Reproduce only appropriate section(s) related to application in the table below>

Sl. No.	Document No.	Date of Registration	Plot No.	Address (Village) District	Area in Acre
				Total area in Acre	

Room No.	Room type (mention Classroom/ Laboratory/ Toilet, etc.)	Carpet area (in m^2)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

10. That I have submitted/ uploaded all the additional documents/ information regarding resolution/ NOC's/ Certificates/ details of Building completion (partial/full) in the AICTE Web-Portal in respect of our application (as applicable) and the same is true and complete.
11. That I have uploaded the details of faculties, Administrative and support Staff and also have uploaded the latest salary sheet with details such as pay scale, gross pay, PF deduction and TDS, the same is true and complete.
12. That I have uploaded all the student data of the previous year and the same is true and complete.
13. That the declaration, information and documents pertaining to the availability of 50% additional Faculty and adhering to the timing for Second Shift (if applicable) is true and complete. Nothing is false and no material has been concealed.
14. That liabilities if any, arising out of Conversion of Women's Institution into Co-Ed Institution and vice-versa/ Conversion of Diploma Level into Degree Level Institution shall solely be that of <name of Trust/ Society/ Company/ Technical Institution>
15. That liabilities if any, arising out of Change of Site/ Location shall solely be that of < name of Trust/ Society/ Company/ Technical Institution>
16. That liabilities if any, arising out of Change in name of Course(s)/ Closure of Course(s)/ Programme(s)/ Reduction in Intake/ Change of Affiliating University/ Board shall solely be that of < name of Trust/ Society/ Company/ Technical Institution>
17. That admission to NRI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries/ Collaboration and Fellowship Programme shall be strictly within the limit and shall be done on Merit basis and liability if any, arising out of the same shall solely be that of <name of Trust/ Society/ Company/ Technical Institution>
18. That, I/ We, herby undertake to constitute the following Committees as per Appendix 6 of Approval Process Handbook 2018-19 before commencement of the Academic Session 2018-19 in respect of <application number><name and address of Institution> :

- Establishment of Anti Ragging Committee **(As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)**
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. **(As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega112012, dated 25.05.2012)**
- Establishment of **Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016**

- Establishment of Committee for SC/ ST **(As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989)**

19. That, the Institution undertakes to submit that all the employments in the Institution shall be as per the norms of the existing Labour Law and the payments shall be as per the provisions of the Minimum Wages Act of State/ Central Government.

(Name, Designation and Address of the Executants)
(SEAL)
DEPONENT(s)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from. Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[5]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR COLLABORATION AND TWINNING PROGRAMME BETWEEN FOREIGN UNIVERSITY/INSTITUTION AND AICTE APPROVED INSTITUTION IN INDIA

I/ We,<name>, son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> for Collaboration and Twinning Programme between Foreign University/Institution <name and address of Institution> and AICTE Approved Institution in India <name and address of Institution>

1. That the Degree/ Diploma and post Diploma awarded to the students in India shall be recognized in the Parent Country and shall be treated equivalent to the corresponding Degrees/ Diploma and post Diploma awarded by the University/ Institution in <Country of origin of University/ Foreign Institution>.
2. That the Institution for which application for approval is being made shall offer Programme(s) and Course(s) approved by the Council.
3. That the Institution for which application for approval is being made shall admit students as per Intake approved by the Council.
4. That the Institution for which application for approval is being made shall charge fee as approved by the Council.
5. That the Foreign University/ Institution shall declare the detailed guidelines for admission, entry level qualifications, fee of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their Parent Country, vis-à-vis India.
6. That the students admitted under the Twinning Programme will spend at least one Semester for two years Programme and two Semesters for four years Programme in the Foreign University/ Institution in its Parent Country.
7. That admission to Collaboration and Twinning Programme shall be strictly within the limit and shall be done on Merit basis and liability if any, arising out of the same shall solely be that of <name of Trust/ Society/ Company/ Technical Institution>
8. That MoU is executed as required which shall provide for those students who fail to get VISA to be accommodated in the local Affiliating University/ Institution to continue his/ her education.
9. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person
Executing the undertaking along with his/ her Official Position) with (SEAL)

DEPONENT(s)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[6]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR ADDITIONAL COURSE/ INCREASE IN INTAKE/ INSTITUTIONS RUNNING PHARM.D. COURSE

I/ We,<name>, Chairman/ Secretary,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>, son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for the additional Course/ increase in intake/ Pharm.D. Course of our Institution <name and address of Institution>,

1. That our Trust <name of the Trust/ Society/ Company> vide resolution……. Resolved to apply for additional Course/ increase in intake/ Pharm.D. Course in our Institution <name and address of Institution> in the Web-Portal and had paid the requisite Fee as per AICTE norms.
2. That we have created all the additional facilities such as Infrastructure, hostel (wherever applicable) Faculty etc. for meeting the additional Course/ increase in Intake/ Pharm.D. Course.
3. That liabilities, if any, arising out of additional Course/ increase in Intake/ Pharm.D. Course of <name and address of Institution> shall be solely that of <name of the Trust/ Society/ Company>
4. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

(Name, Designation and Address of the Executants)
(SEAL)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[7]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY

I/ We,<name>, Chairman,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>, son of ……..., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for change in the name of Trust/ Society/ Company of our Institution <name and address of Institution>,

1. I/ We will abide by all terms and conditions as laid down in the Approval Process Handbook 2018-19.
2. That there is no commercial or business angle for change of <name of old Trust/ Society/ Company> to < name of new Trust/ Society/ Company>.
3. That in the event of non-compliance by the <name of the Trust/ Society/ Company> and/ or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the Trust/ Society/ Company/ Institution.
4. That there are no legal issues pending with both old and new Trust/ Society/ Company.
5. That there are no financial liabilities in the old Trust/ Society/ Company name.
6. That the Land and Building are in the name of new Trust/ Society/ Company.
7. That liabilities, if any, arising out of change of name of Trust/ Society/ Company shall be solely that of new <name of the Trust/ Society/ Company>
8. That the facts stated in this affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person executing the undertaking along with his/ her Official Position) with (SEAL)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(SEAL)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[8]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER/ E-STAMP PAPER OF ₹100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR RELEASE OF FDR

I/ We, <Name, Chairman of the Trust/ Society or Secretary <Name of Trust/ Society/ Company Son of ……Aged……Resident of …… Do hereby state on affirmation that Institution viz…….. had created Cumulative Fixed Deposit Receipt No. ……Dated for ₹…….. for the maturity period of 8 or 10 year from …… to…… in joint name of Secretary, <name of Trust and the Regional Officer,……., AICTE,….. maturity of said FDR deposited towards …… Programme was due on <date >
I, hereby state on affirmation that

1. No cognizable action is pending against the Institution.
2. All the conditions of LoI and LoA have been fulfilled by the Institution.
3. The Institution is functioning at its approved permanent site.
4. The Institution is not operating in a temporary site.
5. The Institution has not been put under no admission category.
6. No enquiry is pending against the Institution.
7. No adverse action is being contemplated against the Institution.
8. No fee refund case is pending in the Institution.
9. No ragging case has occurred in the Institution.
10. No Complaint is pending under investigation relating to misappropriation/ defalcation/ embezzlement of money by the Institution/ Trust/ Society/ Company.
11. The said FDR was not mortgaged/ renewed.

Further, in case if any violation is found, the amount of FDR will be resubmitted to the AICTE by the Trust.

Name of the authorized person executing the undertaking along with his/ her Official Position with
(SEAL)

VERIFICATION

I, the above name deponent do hereby verify that the facts stated in the above affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <Name of the Place> on this the <date

(Name Designation and Address of the Executants)
(Seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2018 at my Office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

CERTIFICATE[1]

CERTIFICATE OF AN ADVOCATE
(TO BE PRODUCED IN THE LETTERHEAD OF ADVOCATE)

The copies of <Trust/ Society/ Company> registration documents, Land documents, Land use Certificate, Land Conversion Certificate in respect of application submitted by <name and address of the Applicant> who is an Applicant for establishment of new Technical Institution offering Technical Education Programme(s) were provided to me by <name and address of the Applicant>for verification regarding their authenticity and appropriateness.

A. Trust/ Society/ Company Registration Documents:

Registration Certificate No.	
Date of Registration	
Registered at	
Registered under act	

1. I have verified the above-mentioned Trust/ Society/ Company registration documents from the Office of <Competent Authority>.
2. The above-mentioned Trust/ Society/ Company registration documents are/ are not registered at the Office of <Competent Authority>.
3. The above-mentioned Trust/ Society/ Company Registration Documents are/ are not authentic.

B. Land Documents:

Sl. No.	Document No.	Survey No.	Registration No. and Date	Land Area in Acre
			Total Area (in Acre)	

I hereby certify that:

1. I have verified the above-mentioned Land documents from the Sub Registrar Office <place>
2. The above-mentioned Land documents are registered at Sub Registrar Office <place>
3. The above-mentioned Land documents are authentic.
4. The above-mentioned Land documents are in the name of Applicant.
5. The title of the Land pertaining to the above-mentioned Land documents is clear.
6. The Applicant is in lawful possession of the Land pertaining to the above-mentioned Land documents.

C. Land Use Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The Competent Authority has issued the Land Use Certificate respect of Land under reference for the proposed Institution mentioned above is ……..
2. It has been approved by the Competent Authority.
3. I verified the above-mentioned land use Certificate from the Office of<Competent Authority>.
4. The above-mentioned Land use Certificate is authentic.
5. It has been issued for the full extent of Land.

D. Land Conversion Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The Competent Authority has issued the Land Conversion Certificate respect of Land under reference for the proposed Institution mentioned above is ……..
2. It has been approved by the Competent Authority.
3. I verified the above-mentioned Land Conversion Certificate from the Office of <Competent Authority>.
4. The above-mentioned Land Conversion Certificate is authentic.
5. It has been issued for the full extent of Land.

E. Land Classification Certificate:

Letter No.	
Letter dated	
Issued by	
Land Classification	

I hereby certify that:

1. The Competent Authority has issued the Land Classification Certificate respect of Land under reference for the proposed Institution mentioned above is ……..
2. It has been approved by the Competent Authority.
3. I verified the above-mentioned Land Classification Certificate from the Office of <Competent Authority>.
4. The above-mentioned Land Classification Certificate is authentic.
5. It has been issued for the full extent of Land.

Signature of the Advocate

Name of the Advocate ……

Registration No. ……

Date ……..……

Seal/ Stamp of the advocate

Practicing at ……..

Place: ……..

CERTIFICATE[2]

CERTIFICATE OF AN ARCHITECT REGISTERED WITH COUNCIL OF ARCHITECTURE
(TO BE PRODUCED IN THE LETTERHEAD OF ARCHITECT)

The copies of approved site Plan and Building Plans in respect of application submitted by <name and address of the Applicant> who is an Applicant for establishment of new Technical Institution<name of the Institutions> at <address> were provided to me by <name and address of the Applicant>for verification regarding their authenticity and appropriateness.

Details of Site Plan and Building Plans

Plans approved by	
Approval Number	
Date of Approval	

I hereby certify that:
1. The Competent Authority has approved the site Plan and Building Plans of an educational Institution at the proposed site mentioned above is ……..
2. I have verified the above-mentioned site Plan and Building Plans from the Office of <Competent Authority>.
3. The above-mentioned site Plan and Building Plans have been approved by the Competent Authority.
4. The above-mentioned site Plan and Building Plans are authentic.
5. Construction of Building admeasuring with the following details has been completed in all respects as per the approved Building Plan.

Sl. No.	Room No	Room type (mention Classroom/ Laboratory/ Toilet, etc.)	Carpet area (in m^2)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

Details of the Occupancy/ Completion Certificate/ Building License/ Form D

Certificate approved by	
Approval Number	
Date of Approval	

Structural Stability Certificate

Certificate approved by	
Approval Number	
Date of Approval	

I hereby certify that:
1. The Competent Authority has approved the Occupancy/ Completion Certificate/ Building License/ Form D/ Structural Stability Certificate mentioned above is ……..
2. I have verified the above-mentioned Certificates from the Office of <Competent Authority>.
3. The above-mentioned Certificates have been approved by the Competent Authority.
4. The above-mentioned Certificates are authentic.

Signature of the Architect		**Seal**	
Name of the Architect Registration No	…… …… ……		
Date :	…… ……	Place :	…… ……

CERTIFICATE[3]

CERTIFICATE OF THE BANK MANAGER WHERE THE APPLICANT HAS A BANK ACCOUNT
(TO BE PRODUCED IN THE LETTERHEAD OF BANK DULY SIGNED BY THE BANK MANAGER)

The copies of documents pertaining to the funds position i.e. the bank statement and/ or Fixed Deposit Receipts in respect of application submitted by <Name and address of the Applicant> who is an Applicant for establishment of new Technical Institution<Name of the Institution> at <address>) were provided to me by <name and address of the Applicant>for verification regarding their authenticity and appropriateness.

A. **Bank Statement**

Name of the Account Holder	
Account Number	
Name and Address of the Bank	

It is certified that,

i. I verified the above-mentioned bank account from the records of <name and address of bank>.
ii. The above-mentioned bank account is in the name of ……...
iii. The above-mentioned bank account is/ is not authentic.
iv. The balance in the above-mentioned bank account as on today, i.e. <dd/ mm/ yyyy>is ₹ ……..

B. **Fixed Deposits**

Sl. No.	FDR Number	Date of Deposit	Date of Maturity	Amount	Name and Address of Bank
			Total Amount		

It is certified that,

1. I have verified the above-mentioned FDRs from our Branch/ Bank.
2. The above-mentioned FDRs are/ are not in the name of the Applicant under reference mentioned above.
3. The above-mentioned FDRs are/ are not authentic.
4. There are no loans or mortgage of FDRs

Signature of the BANK MANAGER	**Seal**
Name of the BANK MANAGER	…… ……
Date	…… Place: …… …… ……

FORMAT[1]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE OF SITE/ LOCATION OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old)to<name of the Institution>at<address>, (New)

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <State Government/ UT>…….. has no objection for Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

FORMAT[2]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE OF SITE/ LOCATION OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….... vide item no. ……. have resolved to Change in name of Site/ Location of the Institution from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[3]

RESOLUTION FOR CHANGE OF SITE/ LOCATION OF THE INSTITUTION

That the Trust/ Society vide its Executive meeting held on ……..at ……. vide item no. ……. have resolved, for Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address> (New)<Name of the Trust/ Society>shall allocate required funds for procurement of …… Acre of Land, construct required Built-up area and ready to Shift the Institution. On account of approval of Change of Site/ Location of the Institution from<name of the Institution>at<address>, (Old)to <name of the Institution>at<address>, (New) <name of the Trust/ Society>shall also allocate required funds for meeting liabilities on account of such

(Signature and name of Chairman/ Secretary of the Parent Organization),

(Designation), (Name of the Organization)

FORMAT[4]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CLOSURE OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….... vide item no. ……. have resolved for Closure of the Institution

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <State Government/ UT>…….. has no objection for Closure of the Institution

1. <name of the Institution>at<address>,
2. <Course1 (Intake…),..Course2 (Intake…) at<name of the Institution> at <address>

Liabilities if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

FORMAT[5]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CLOSURE OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….... vide item no. ……. have resolved for Closure of the Institution <name of the Institution>at<address>,
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Closure of the Institution.

1. <name of the Institution> at <address>,
2. <Course1 (Intake…),..Course2 (Intake…),..> at <name of the Institution> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Mention Programme(s) and Course(s) where Closure of the Institution/ Programme is applied for :

Programme	Shift	Level	Course	year of Establishment	d-4 a		d-3 b		d-2 c		d-1 d		Current Academic Year e		Total No. of students studying in the Institution as on date
					"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	

Registrar/ Director
<Affiliating University/ Board >

FORMAT[6]

RESOLUTION FOR CLOSURE OF THE INSTITUTION

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that <name of the Institution>shall apply for Closure of the<name of the Institution> and <Name of the Trust/ Society>shall allocate required funds for meeting liabilities on account of such Closure of the<name of the Institution>at<address>.

(Signature and name of Chairman/ Secretary of the Parent Organization),

(Designation), (Name of the Organization)

FORMAT[7]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CONVERSION OF WOMEN'S INSTITUTION INTO CO-ED INSTITUTION AND VICE-VERSA

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Women's Institution into Co-Ed Institution/ Co-Ed Institution to Women's Institution*

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <State Government/ UT >…….. has no objection for Conversion of Women's Institution into Co-Ed Institution/ Co-Ed Institution to Women's Institution*<name of the Institution> at <address>,

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

*Strike off whichever is not applicable

FORMAT[8]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CONVERSION OF WOMEN'S INSTITUTION INTO CO-ED INSTITUTION AND VICE-VERSA

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for Conversion of Women's Institution into Co-Ed Institution/ Co-Ed Institution to Women's Institution*.
<name of the Institution>at<address>,
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Conversion of Women's Institution into Co-Ed Institution/ Co-Ed Institution to Women's Institution*.

The status of admission for last three Academic Years from the Academic Year of application (D)

Sl. No.	Academic Year	Admission status		
		"Approved Intake"	Actual admission	Percentage
1.	D – 1			
2.	D – 2			
3.	D – 3			

Liabilities if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

*Strike off whichever is not applicable

FORMAT[9]

RESOLUTION FOR CONVERSION OF WOMEN'S INSTITUTION INTO CO-ED INSTITUTION AND VICE-VERSA

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for the Conversion of existing Women's Institution into Co-Ed Institution/ Co-Ed Institution to Women's Institution*<name of the Institution>at<address>, to Co-Ed Institution in the name of<proposed <name of the Institution.

<Name of the Trust/ Society>shall allocate required funds for creation of additional carpet and Built-up area and requisite facilities as applicable in respect of Conversion.

(Signature and name of Chairman/ Secretary of the Parent Organization),

(Designation), (Name of the Organization)

*Strike off whichever is not applicable

FORMAT[10]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CONVERSION OF DIPLOMA LEVEL INTO DEGREE LEVEL AND VICE-VERSA/ TO START DIPLOMA IN DEGREE PHARMACY INSTITUTIONS AND VICE-VERSA/ CONVERSION OF SECOND SHIFT COURSE(S) INTO FIRST SHIFT COURSE(S)/ INTRODUCTION OF PART TIME COURSE(S)

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Introduction of Part Time Course(s)*

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <State Government/ UT >…….. has no objection for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Introduction of Part Time Course(s) *<name of the Institution> at <address>,

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

*Strike off whichever is not applicable

FORMAT[11]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CONVERSION OF DIPLOMA LEVEL INTO DEGREE LEVEL AND VICE-VERSA/ TO START DIPLOMA IN DEGREE PHARMACY INSTITUTIONS AND VICE-VERSA/ CONVERSION OF SECOND SHIFT COURSE(S) INTO FIRST SHIFT COURSE(S)/ INTRODUCTION OF PART TIME COURSE(S)

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Introduction of Part Time Course(s)*.

<name of the Institution>at<address>,
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Introduction of Part Time Course(s)*.

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

*Strike off whichever is not applicable

FORMAT[12]

RESOLUTION FOR CONVERSION OF DIPLOMA LEVEL INTO DEGREE LEVEL AND VICE-VERSA/ TO START DIPLOMA IN DEGREE PHARMACY INSTITUTIONS AND VICE-VERSA/ CONVERSION OF SECOND SHIFT COURSE(S) INTO FIRST SHIFT COURSE(S)/ CONVERSION OF MANAGEMENT INSTITUTIONS RUNNING PGDM COURSE INTO MBA COURSE/ INTRODUCTION OF PART TIME COURSE(S)

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for the Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution/ To start Diploma in Degree Pharmacy Institutions and vice-versa/ Conversion of Second Shift Course(s) into First Shift Course(s)/ Conversion of Management Institutions running PGDM Course into MBA Course/ Introduction of Part Time Course(s)*< in the name of<proposed name of the Institution>at<address><name of the Institution.

<Name of the Trust/ Society>shall allocate required funds for creation of requisite facilities as applicable.

(Signature and name of Chairman/ Secretary of the Parent Organization),

(Designation), (Name of the Organization)

*Strike off whichever is not applicable

FORMAT[13]

RESOLUTION FOR ESTABLISHMENT OF NEW TECHNICAL INSTITUTION

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Trust/ Society>shall apply to AICTE for approval to start<name of the Institution>to offer Technical Education in<Programme>and shall allocate,
Land at <complete address with survey numbers, plot numbers> measuring …… Acre, earmarked for the proposed <name of the Technical Institution> at <full address>
required funds for creation of carpet and Built-up area in <name of the Institution>at<address>,as required for proposed Technical Institution namely, <name of the Institution>,and shall allocate required funds for procurement of Equipment, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of the Parent Organization),
(Designation), (Name of the Organization)

FORMAT[14]

RESOLUTION FOR INCREASE IN INTAKE/ ADDITIONAL COURSE(S)/ INTEGRATED/ DUAL DEGREE COURSE/ FELLOWSHIP PROGRAMME IN MANAGEMENT

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that,<name of the Trust/ Society>shall allocate required funds for creation of additional carpet and Built-up area in <name of the Institution>at<address>,as required for <additional Programme>/ <additional Course>/ <additional Intake in … Course(s)>/ <Integrated/ Dual Degree Course>in <name of the Institution>,and shall appoint required number of Faculty and allocate required funds for procurement of Equipment, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of the Parent Organization),
(Designation), (Name of the Organization)

FORMAT[15]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY FOR INTEGRATED/ DUAL DEGREE COURSE

The <name of the Trust/ Society> vide its executive meeting held on ……..at …….... vide item no. ……. have resolved to apply for Integrated/ Dual Degree Course <name of the Course> in their <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for starting the Integrated/ Dual Degree Course <name of the Course> at <name of the Institution> at <address>. Also it is confirmed that the said Integrated/ Dual Degree Course is available in the approved nomenclature of the University.

Liabilities if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and regulations as applicable.

Registrar/ Director
<Affiliating University/ Board >

FORMAT[16]

RESOLUTION FOR INTRODUCTION OF SUPERNUMERARY SEATS FOR OCI/ PIO/ FOREIGN NATIONALS/ CHILDREN OF INDIAN WORKERS IN GULF COUNTRIES

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Trust/ Society> shall apply to AICTE for Introduction of OCI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries in the following < Programme(s)/ Course(s)> and resolved to allocate required funds for creation of suitable hostel/ residential accommodation for the Foreign national students/ persons of Indian origin and children of Indian workers in Gulf Countries at <address> and shall also allocate required funds for procurement of furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of the Parent Organization),
(Designation), (Name of the Organization)

FORMAT[17]

RESOLUTION FOR INTRODUCTION OF SEATS FOR SONS/ DAUGHTERS OF NON RESIDENT INDIAN(S)

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Trust/ Society> shall apply to AICTE for Introduction of NRIs in the following < Programme(s)/ Course(s)> and resolved to allocate required funds for procurement of required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of the Parent Organization),
(Designation), (Name of the Organization)

FORMAT[18]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT
FOR CHANGE IN NAME OF THE COURSE(S)/ CLOSURE OF COURSE(S)/ PROGRAMME(S)

The <name of the Trust/ Society>vide its Executive meeting held on ……at ……. vide item no. ……. have resolved for Change in name of the Course(s)/ Closure of Course(s)/ Programme(s)

<name of the Institution>at<address>,
<Course1 (Intake…),..Course2 (Intake…),..>at<name of the Institution>at<address>
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <State Government/ UT>…….. has no objection for Change in name of the Course(s)/ Closure of Course(s)/ Programme(s)

1. <name of the Institution>at<address>,
2. <Course1 (Intake…),..Course2 (Intake…),..>at<name of the Institution>at<address>

1. Re-arrangement of current students/ students who were admitted in these Course(s) in the previous years and who are trailing due to failures, etc. are mentioned in the following Table.

Course requested for Closure	Number of current students	Number of students admitted in these Course(s) in the previous years and who are trailing due to failures	Details about re-arrangements of students

2. Current Staff strength, re-arrangements and dues, if any, shall be settled as per existing norms and Regulations on that behalf.

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

FORMAT[19]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE IN NAME OF THE COURSE(S)/ CLOSURE OF COURSE(S)/ PROGRAMME(S)

The <name of the Trust/ Society>vide its Executive meeting held on ……..at ……. vide item no. ……. have resolved to Change in name of the Course(s)/ Closure of Course(s)/ Programme(s)

<name of the Institution>at<address>,
<Course1 (Intake…),..Course2 (Intake…),..>at<name of the Institution>at<address>
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change in name of the Course(s)/ Closure of Course (s)/ Programme

1. <name of the Institution> at <address>,
2. <Course1 (Intake…),..Course2 (Intake…),..> at <name of the Institution> at <address>

1. Re-arrangement of current students/ students who were admitted in these Courses in the previous years and who are trailing due to failures, etc. are mentioned in the following table.

Course requested for Closure	Number of current students	Number of students admitted in these Course(s) in the previous years and who are trailing due to failures	Details about re-arrangements of students

2. Current Staff strength, re-arrangements and dues, if any, shall be settled as per existing norms and Regulations on that behalf.

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[20]

RESOLUTION FOR CHANGE IN NAME OF THE COURSE(S)/ CLOSURE OF COURSE(S)/ PROGRAMME(S)/ REDUCTION IN INTAKE

<retain paragraphs as applicable>
That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that,
<name of the Trust/ Society>shall allocate required funds for meeting liabilities on account of such Closures in the<name of the Institution>at<address>, as required for <Change in name of the Course(s)>/ <Closure of Programme> and/ or <Closure of Course>/ <Reduction in Intake> in <name of the Institution>.
<name of the Institution>shall apply for,

1. Change in name of the Course(s) in <Course1>>, <Course2>..
2. Reduction in Intake in <Course1>, from <current Intake> to <reduced Intake>, <Course2>, from <current Intake> to <reduced Intake>
3. Closure of Programme<Programme1>,<Programme2>..
4. Closure of Course(s)<Course1>, <Course2>..

(Signature and name of Chairman/ Secretary of the Parent Organization),
(Designation), (Name of the Organization)

FORMAT[21]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE IN NAME OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved to Change in name of the Institution from <name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <State Government/ UT>…….. has no objection for Change in name of the Institution from <name of the Institution>at<address>to<name of the Institution>at<address>

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

Note : The Applicants shall not name the Technical Institution in such a way that the abbreviated form of the name of the Technical Institution becomes IIM or IIT or IISc or NIT or AICTE or UGC or MHRD or GoI. The Applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the Technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[22]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE IN NAME OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on ……..at …….. vide item no. ……. have resolved to Change in name of the Institution from<name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change in name of the Institution from<name of the Institution>at<address>to<name of the Institution>at<address>

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

Note: The Applicants shall not name the Technical Institution in such a way that the abbreviated form of the name of the Technical Institution becomes IIM or IIT or IISc or NIT or AICTE or UGC or MHRD or GoI. The Applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the Technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[23]

RESOLUTION FOR CHANGE IN NAME OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on ……..at …….... vide item no. ……. have resolved to Change Name of the Institution from<Name of the Institution>(Old)at<address>to<Name of the Institution>(New)

(Signature and name of Chairman/ Secretary of the Parent Organization)

(Designation), (Name of the Organization)

FORMAT[24]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE IN NAME OF THE AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on ……..at …….. vide item no. ……. have resolved to Change in name of the Affiliating University/ Board from <name of the present University> at <address> to <name of the New University> at <address>

Vide application ref. No…… Date: ……..made by the Society/ Trust Name……Address as at……., This is to confirm that the <<State Government/ UT>…….. has no objection for Change in name of the Affiliating University/ Board from <name of the present University> at <address> to <name of the new University> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable.

Authorized Signatory
<State Government/ UT>

FORMAT[25]

NO OBJECTION CERTIFICATE FROM THE AFFILIATING UNIVERSITY/ BOARD WHERE THE INSTITUTION IS AFFILIATED FOR CHANGE IN NAME OF THE AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on ……..at …….... vide item no. ……. have resolved to Change in name of the Affiliating University/ Board from <name of the present University/ Board> at <address> to <name of the New University/ Board> at <address>

Vide application ref. No…… Date: ……..made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change in name of the Affiliating University/ Board from <name of the present University/ Board> at <address> to <name of the new University> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[26]

NO OBJECTION CERTIFICATE FROM THE AFFILIATING UNIVERSITY/ BOARD WHERE THE INSTITUTION SEEKS AFFILIATION FOR CHANGE IN NAME OF THE AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on ……..at …….... vide item no. ……. have resolved to Change in name of the Affiliating University/ Board from <name of the present University/ Board> at <address> to <name of the New University/ Board> at <address>

Vide application ref. No…… Date: ……made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for affiliating < name of the Institution> from <name of the present University/ Board> at <address> .

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[27]

RESOLUTION FOR CHANGE IN NAME OF THE AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Trust/ Society> shall apply to AICTE for Change in name of the Affiliating University/ Board from<present University/ Board > to <the new University/ Board> and allocate required funds for meeting the liabilities on account of such changes, also it is resolved that, < name of the Trust/ Society/ Company > shall apply for NOC to the State Government/ UT and to both the Universities.

(Signature and name of Chairman/ Secretary of the Parent Organization),
(Designation), (Name of the Organization)

FORMAT[28]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on ……..at …….... vide item no. ……. have resolved to Change the name of the Trust/ Society/ Company from <name of the present Trust/ Society/ Company > at <address> to <name of the New Trust/ Society/ Company > at <address>

Vide application ref. No…… Date: ……made by the Trust/ Society/ Company Name……Address as at……..., This is to confirm that the < State Government/ UT>…….. has no objection for Change of Trust/ Society/ Company from <name of the present Trust/ Society/ Company > at <address> to <name of the new Trust/ Society/ Company > at <address>

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Trust/ Society/ Company and shall be settled as per the rules and Regulations as applicable.

Authorized Signatory
<State Government/ UT>

FORMAT[29]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on ……..at …….... vide item no. ……. have resolved to Change the name of the Trust from <name of the present Trust> at <address> to <name of the New Trust> at <address>

Vide application ref. No…… Date: ……..made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change of Trust from <name of the present Trust> at <address> to <name of the new Trust> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the Applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[30]

RESOLUTION FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on ……..at …….... vide item no. ……. have resolved to Change Name of the Trust/ Society/ Company from<Name of the Trust/ Society/ Company>(Old)at<address>to<Name of the Trust/ Society/ Company>(New)

(Signature and name of Chairman/ Secretary of the Parent Organization)

(Designation), (Name of the Organization)

FORMAT[31]

MOU TO BE SIGNED BETWEEN INSTITUTION AND SKILL KNOWLEDGE PROVIDERS/ TRAINERS

<Name of the Institution> - <Name of the SKP>
AGREEMENT
Under the National Skill Qualification Framework (NSQF)
of The All India Council for Technical Education

by and between
_____
_____
_____
_____
_____
and
_____
_____
_____
_____
_____
Date: _____

AGREEMENT

This Agreement is entered into and executed on this _____ day of _____, 20___at New Delhi.

BY AND BETWEEN

< Name of Trust/Society > running <Name of Institution> represented by its Chairman_____ which expression shall, where the context so admits, be deemed to include its successors, executors and administrators of the ONE PART

AND

<Name of SKP> (hereinafter referred to as the "_____") a Company registered under the Company Act,1956, through it's <Name & Designation of Signing Authority> having it's registered/approved Office at _____ (which expression, unless it be repugnant to the context or meaning thereof, shall be deemed to mean and include their executors, administrators and assigns), party of the SECOND PART.

WHEREAS, the All India Council for Technical Education has initiated a scheme to provide competency based skills under the National Vocational Educational Framework (Herein after to be referred as NSQF);

WHEREAS in terms of the said scheme launched by All India Council for Technical Education, the AICTE has extended invitation to various Institutions/ Organisations to join as Vocational Educational Institutions to provide education component and Skill Knowledge Providers to provide Competency Based Skills.

WHEREAS under the scheme a Skill Knowledge Provider is required to perform the role and function of providing hands on skill training in a specific sector i.e. in the Automobiles Sector, Skill Knowledge Provider shall be the service centre of authorized automobile manufacturers located preferably all over the Country or in the IT Sector, the Skill Knowledge Provider shall be the training sector of authorized IT Company located preferably all over the Country. The Skill Knowledge Provider could also be one who is established for imparting hands on skills or training in a respective sector;

WHEREAS the First Party is to participate as an Institution to register students under the National Skill Qualification Framework (NSQF);

WHEREAS the Second Party has expressed its keen interest and desire to be a key Partner in the execution of the National Vocational Educational Qualification Framework in terms of the objectives of the scheme and policy as highlighted and specified in the said framework and particularly in view of the desire and interest of <NAME OF SKP> to join and Partner with <Name of Institution> in providing competency based skills through its centres which shall act as Skill Knowledge Provider for the purposes of the scheme;

WHEREAS Both parties have held discussions and agreed for collaboration for conducting Vocational Education Programme(s) under the education scheme of the NSQF, whereby <Name of Institution> will impart and award credits for the "Academic' content" of the Curriculum and <Name of SKP>will provide skill training through its training centres called <Name of SKP> - SKP's and will impart and award credits for such 'Skill oriented training' content of the Curriculum to the registered students.

WHEREAS The Second Party has registered itself with the All India Council for Technical Education (AICTE)/ Concerned Authority and obtained approval thereof to participate as <Name of SKP> under the National Skill Qualification Framework (NSQF);

THEREFORE, both the parties hereby agree to conduct Vocational Educational Programme initiated by AICTE under National Vocational Educational Qualification Framework, on the following terms and conditions:

1. The <Name of SKP> agrees that centres approved and recognized by <Name of SKP> (herein after to be referred as "<Name of SKP> -SKP"), shall act and perform the role of Skill Knowledge Provider to provide hands on skill training in specific sector such as <Name of Sector Specific Skill>.

2. The <Name of SKP> agrees and undertakes that its <Name of SKP> shall register with AICTE for conduct of training modules under the Vocational Educational Programme and shall perform following functions:
    a. Announce the schedule of module for calendar year.
    b. Register students for the modules.
    c. Conduct the modular training.
    d. Conduct examination/evaluate the student, award the grade indicating level of skill acquired.
    e. The <Name of SKP> - SKP shall Register students for evaluation the Skill Modules, who have acquired skills on their own.

3. The Second Party agrees that the following responsibilities shall be undertaken by the <Name of Institution> Academic Training centres:
    a. The <Name of Institution> -Academic centres shall plan the Vocational Education Programme(s) to be offered in the Academic Year concerned and inform the <Name of SKP> – SKP's about the same at least two months prior to the date of commencement of the Programme(s).
    b. The <Name of Institution> Academic Centre shall announce and inform through it's prospectus and information on it's Web site, the Vocational Education Programme(s) it plans to offer in the academic year concerned for the information of the prospective students and invite applications for admission from interested candidates at least two months prior to the date of commencement of the Programme(s).
    c. The <Name of Institution> Academic Centre shall follow the admission norms of AICTE and the State Govt. concerned. The admission shall be made strictly on merits. The <Name of Institution> – Academic Centre will then upload the names and details of the selected students on the AICTE Web-Portal.
    d. The <Name of Institution> Academic Centre will have the right to collect fees from the students, as prescribed by the AICTE for each sector, towards:
        1.Registration, 2.Course/ Skill conduct and 3.Evaluation of the Academic/ Skill portion of each Level of the Programme. A portion of the fees as agreed upon by the <Name of Institution> Academic Centre and the <Name of SKP> – SKP's shall be turned over to the <Name of SKP> - SKP's.
    e. The <Name of Institution> Academic Centre will send to the <Name of SKP> - SKP the Level-wise and Sector-wise lists of students registered for Vocational Education Program(s) in the Sectors.
    f. The <Name of Institution> Academic Centre will conduct appropriate Classes for the Academic content of the Curriculum of the Vocational Education Programme(s) so as to complete the Academic portion within prescribed time.
    g. The <Name of Institution> Academic Centre will conduct final examinations and evaluate the students for the Academic portion of the Programme(s) as per the rules and regulations of the Technical Board or University as the case may be.
    h. After receiving a 'Statement of Credits for the Vocational/ Skill portion of the students from the <Name of SKP> - SKP, the <Name of Institution> Academic Centre will send the combined Academic and Vocational/ Skill portion credits of the students to the Technical Board or University as the case may be.
    i. Wherever such provisions are made by the Technical Board or the University, as the case may be, the <Name of Institution> Academic Centre will award a 'Level Certificate' to the student who has successfully completed both the Academic and the Vocational/ Skill portions of the particular Level.
    j. The <Name of Institution> Academic Centre shall maintain a record of the registered students and Certificates issued and upload the same on the AICTE Web-Portal.
    k. The <Name of Institution> Academic Centre shall submit details of students registered, evaluation conducted and results to the Technical Board or the University, as the case may be, and also upload the same on the AICTE Web-Portal.

4. General:
Fees to be charged to students:
    a. The Level-wise fees to be charged by the <Name of Institution> – Academic Centre will be informed to the student by the <Name of Institution> Academic Centre as well as the <Name of SKP> - SKP before his/her registration for the Programme;

b. The <Name of Institution> Academic Centre will collect from the student and retain with itself the 'Academic Portion Fees' and the <Name of SKP> - SKP will be given the 'Vocational/Skill Portion Fees' by the <Name of SKP> – Academic Centre;
c. The <Name of Institution> Academic Centre will collect the total fees for the Programme from the students and will transfer the 'Vocational/Skill Portion Fees' against the number of students to be sent for training at least one month before the onset of training. Any delay in transferring the fees will entail interest @ ~~~~calculated on the basis of delay of number of days. After receiving the fees <Name of SKP> - SKP will issue Registration cards to the students at least 7 days before the onset of training.

5. No Confidentiality:
There shall not be any confidentiality of any information disclosed to by both parties to each other, either in operationalizing this agreement or for the purposes of implementing this agreement. The information sought under Right to Information Act or otherwise by any student, shall be promptly made available.

6. Effective Date:
This agreement is effective from the date signed by both the parties will be valid for a period of three years until determined, suspended or terminated earlier.

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority, have executed this mutually binding Memorandum of Understanding as of the date first written above.

For Institution: For <Name of SKP>

Signed: _____ Signed: _____
Name: Name:
Title: Title:
Date: _____ Date: _____

Witnessed by:
1) Signature: _____
Name:
Date:
2) Signature: _____
Name:
Date:

Annexure 1

DISTRICTS UNDER SUB-MISSION SCHEME

Sl. No.	Districts
	ANDHRA PRADESH
1	Ranga Reddy
	ARUNCHAL PRDESH
2	Anjaw
3	Changlang
4	East Kameng
5	East Siang
6	Kurung Kumey
7	Lohit
8	Lower Dibang Valley
9	Lower Subansiri
10	Tirap
11	West Kameng
	ASSAM
12	Barpeta
13	Baska
14	Chirrang
15	Darrang
16	Dhemaji
17	Dhubri
18	Goalpara
19	Golaghat
20	Hailakandi
21	Kamrup Rural
22	Karbi Anglong
23	Karimganj
24	Lakhimpur
25	Marigaon
26	Nagaon
27	Nalbari
28	North Cachar Hills
29	Sibsagar
30	Sonitpur
31	Tinsukia
32	Udalgiri
	BIHAR
33	Araria
34	Arwal
35	Aurangabad
36	Banka
37	Begusarai
38	Bhagalpur
39	Bhojpur
40	Buxar
41	Darbhanga
42	Gaya
43	Gopalgaj
44	Jamui
45	Jehanabad
46	Kaimur (Bhabua)
47	Katihar
48	Khagaria
49	Kishanganj
50	Lakhisaraj
51	Madhepura
52	Madhubani

Sl. No.	Districts
53	Munger
54	Nalanda
55	Nawada
56	Pashchim Champaran
57	Purab Champaran
58	Rohtas
59	Samastipur
60	Saran
61	Sheikhpura
62	Sheohar
63	Sitamarhi
64	Siwan
65	Supaul
66	Vaishali
	CHHATISGARH
67	Bastar
68	Bijapur
69	Bilaspur
70	Dantewada
71	Janjgir – Champa
72	Jashpur
73	Kanker
74	Koriya
75	Narayanur
76	Raipur
77	Surguja
	DAMAN and DIU
78	Diu
	GUJARAT
79	Junagadh
80	Kheda
81	Narmada
82	Navsari
83	Tapi
	HARYANA
84	Fatehabad
85	Kaithal
86	Kurukshetra
87	Panchkula
88	Panipat
89	Rewari
90	Yamuna Nagar
	HIMACHAL PRADESH
91	Bilaspur
92	Kinnaur
93	Kullu
94	Lahul and Spiti
95	Sirmour
	JAMMU AND KASHMIR
96	Anantnag
97	Badgam
98	Bandipora
99	Baramula
100	Doda
101	Ganderbal
102	Kathua

Sl. No.	Districts
103	Kishtawar
104	Kulgam
105	Kupwara
106	Pulwama
107	Punch
108	Rajauri
109	Ramban
110	Reasi
111	Samba
112	Shopian
113	Udhampur
JHARKHAND	
114	Chatra
115	Deoghar
116	Dumka
117	Garhwa
118	Giridih
119	Godda
120	Gumla
121	Hazaribagh
122	Jamtara
123	Khunti
124	Lohardang
125	Pakaur
126	Palamau
127	Pashchimi Singhbhum
128	Ramgarh
129	Sahibgani
130	Simdega
LAKSHADWEEP	
131	Lakshadeep
MADHYA PRADESH	
132	Alirajpur
133	Anoopur
134	Barwani
135	Bhind
136	Datia
137	Dewas
138	Dindori
139	Hoshangabad
140	Katni
141	Mandsaur
142	Panna
143	Raisen
144	Rajgarh
145	Rewa
146	Sehore
147	Shajapur
148	Sheopur
149	Shivpuri
150	Sidhi
151	Tikamgarh
152	Umaria
MAHARASHTRA	
153	Akola
154	Hingoli
MANIPUR	
155	Bishnupur
156	Chandel
157	Churachandpur
158	Imphal East

Sl. No.	Districts
159	Senapati (Excl. 3 sub-divisions)
160	Tamenglon
161	Thoubal
162	Ukhrul
MEGHALAYA	
163	East Garo Hills
164	Ri Bhoi
165	South Garo Hills
166	West Khasi Hills
MIZORAM	
167	Champhai
168	Kolasib
169	Lawngtlai
170	Mamit
171	Saiha
172	Serchhip
NAGALAND	
173	Dimapur
174	Mon
175	Peren
176	Phek
177	Tuensang
178	Wokha
ORISSA	
179	Angul
180	Balasore
181	Baragarh
182	Baudh
183	Bhadrak
184	Bolangir
185	Debagarh
186	Gajapati
187	Jagatsinghapur
188	Jajapur
189	Kalahandi
190	Kendrapara
191	Khandmal
192	Koraput
193	Malkangiri
194	Mayurbhanj
195	Nabarangapur
196	Nayagarh
197	Nuapada
198	Puri
199	Sambalur
200	Sonapur
PUNJAB	
201	Barnala
202	Faridkot
203	Fatehgarh Sahib
204	Kapurthala
205	Mansa
206	Muktasar
207	Nawanshehr
RAJASTHAN	
208	Banswara
209	Baran
210	Bhilwara
211	Bundi
212	Dausa
213	Dholpur

Sl. No.	Districts
214	Dungarpur
215	Hanumangarh
216	Jaiselmer
217	Jalor
218	Jhunjhunu
219	Karauli
220	Nagaur
221	Pratapgarh
222	Tonk
SIKKIM	
223	North District
224	West District
TAMIL NADU	
225	Dharmapuri
226	Karur
227	Perambalur
228	Theni
229	Thiruvanannamalai
230	Thiruvarur
231	Villupuram
TRIPURA	
232	Dhalai
233	North Tripura
234	South Tripura
UTTAR PRADESH	
235	Agra
236	Ambedkar Nagar
237	Auraiya
238	Azamgarh
239	Bahraich
240	Balia
241	Balrampur
242	Barabanki
243	Basti
244	Bijnor
245	Budaun
246	Chitrakoot
247	Deoria
248	Etah
249	Fatehpur

Sl. No.	Districts
250	Firozabad
251	Ghazipur
252	Gonda
253	Hamirpur
254	Hardoi
255	Jyotiba Phule Nagar
256	Kannauj
257	Kanpur Dehat
258	Kaushambi
259	Kheri
260	Kushinagar
261	Mahrajganj
262	Mainpuri
263	Mirzapur
264	Moradabad
265	Pilibhit
266	Pratapgarh
267	Rampur
268	Sant Kabir Nagar
269	Sant Ravidas Nagar (Bhadohi)
270	Shabjahanpur
271	Shrawasti
272	Siddharthnagar
273	Sonbhadra
274	Unnao
275	Varanasi
UTTRAKHAND	
276	Pithoragarh
WEST BENGAL	
277	Bankura
278	Birbhum
279	Dakshin Dinajpur
280	Jalpaiguri
281	Maldah
282	Medinipur
283	Nadia
284	North Twenty Four Parganas
285	Puruliya
286	South Twenty Four Parganas
287	Uttar Dinajpur

EDUCATIONALLY BACKWARD DISTRICTS

Sl. No.	Districts
ANDAMAN AND NICOBAR ISLANDS	
1	Andamans
2	Nicobars
ANDHRA PRADESH	
3	Adilabad
4	Anantapur
5	East Godavari
6	Kurnool
7	Mahbubnagar
8	Medak
9	Nizamabad
10	Prakasam
11	Srikakulam
12	Vizianagaram
13	West Godavari

Sl. No.	Districts
ARUNACHAL PRADESH	
14	Changlang
15	Dibang Valley
16	EastKameng
17	Lohit
18	Lower Subansiri
19	Tawang
20	Tirap
21	UpperSiang
22	UpperSubansiri
23	West Siang
24	WestKameng
ASSAM	
25	Bongaigaon
26	Cachar

Sl. No.	Districts
27	Darrang
28	Dhubri
29	Goalpara
30	Hailakandi
31	KarbiAnglong
32	Karimganj
33	Marigaon
34	Nagaon
35	Sonitpur
36	Tinsukia
	BIHAR
37	Araria
38	Aurangabad
39	Banka
40	Begusarai
41	Darbhanga
42	Gopalganj
43	Jamui
44	Kaimur(Bhabua)
45	Katihar
46	Khagaria
47	Kishanganj
48	Lakhisarai
49	Madhepura
50	Madhubani
51	Nawada
52	Pashchim Champaran
53	Purba Champaran
54	Purnia
55	Saharsa
56	Samastipur
57	Sheohar
58	Sitamarhi
59	Siwan
60	Supaul
61	Vaishali
	CHATTISGARH
62	Bastar
63	Bilaspur
64	Dantewada
65	Dhamtari
66	Durg
67	Janjgir - Champa
68	Jashpur
69	Kanker
70	Kawardha (Kabirnagar)
71	Koriya
72	Mahasamund
73	Raigarh
74	Raipur
75	Rajnandgaon
76	Surguja
	DADAR AND NAGAR HAVELI
77	Dadar and Nagar Havelli
	DAMAN AND DIU
78	Daman
79	Diu
	GUJARAT
80	Amreli
81	Banas Kantha
82	Bharuch

Sl. No.	Districts
83	Bhavnagar
84	Dohad
85	Jamnagar
86	Junagadh
87	Kachchh
88	Kheda
89	Mahesana
90	Narmada
91	PanchMahals
92	Patan
93	Porbandar
94	Rajkot
95	Sabar Kantha
96	Surat
97	Surendranagar
98	TheDangs
99	Valsad
	HARYANA
100	Fatehabad
101	Gurgaon
102	Jind
103	Kaithal
104	Karnal
105	Panipat
106	Sirsa
	HIMACHAL PRADESH
107	Chamba
108	Kinnaur
109	Lahul andSpiti
110	Sirmaur
	JAMMU AND KASHMIR
111	Anantnag
112	Badgam
113	Baramula
114	Doda
115	Kargil
116	Kathua
117	Kupwara
118	Leh (Ladakh)
119	Punch
120	Rajauri
121	Udhampur
	JHARKHAND
122	Chatra
123	Deoghar
124	Dumka
125	Garhwa
126	Giridih
127	Godda
128	Gumla
129	Kodarma
130	Pakaur
131	Palamu
132	Pashchimi Singhbhum
133	Sahibganj
	KARNATAKA
134	Bagalkot
135	BangaloreRural
136	Belgaum
137	Bellary
138	Bijapur

Sl. No.	Districts
139	Chamarajanagar
140	Chikmagalur
141	Chitradurga
142	Dakshina Kannada
143	Gadag
144	Hassan
145	Haveri
146	Kodagu
147	Kolar
148	Koppal
149	Mandya
150	Raichur
151	Tumkur
152	Udupi
153	UttaraKannada
KERALA	
154	Kasaragod
155	Malappuram
156	Palakkad
157	Wayanad
LAKSHADWEEP	
158	Lakshadweep
MADHYA PRADESH	
159	Balaghat
160	Barwani
161	Betul
162	Bhind
163	Chhatarpur
164	Chhindwara
165	Damoh
166	Datia
167	Dewas
168	Dhar
169	Dindori
170	East Nimar
171	Guna
172	Harda
173	Jhabua
174	Katni
175	Mandla
176	Mandsaur
177	Morena
178	Narsimhapur
179	Neemuch
180	Panna
181	Raisen
182	Rajgarh
183	Ratlam
184	Sagar
185	Satna
186	Sehore
187	Seoni
188	Shahdol
189	Shajapur
190	Sheopur
191	Shivpuri
192	Sidhi
193	Tikamgarh
194	Ujjain
195	Umaria
196	Vidisha

Sl. No.	Districts
197	WestNimar
MAHARASHTRA	
198	Buldana
199	Gadchiroli
200	Hingoli
201	Jalna
202	Raigarh
203	Ratnagiri
204	Sindhudurg
MEGHALAYA	
205	East Garo Hills
206	Jaintia Hills
207	Ri Bhoi
208	South Garo Hills
209	WestKhasiHills
MIZORAM	
210	Champhai
211	Kolasib
212	Lawngtlai
213	Lunglei
214	Mamit
215	Saiha
216	Serchhip
NAGALAND	
217	Mon
ORISSA	
218	Anugul
219	Balangir
220	Bargarh
221	Baudh
222	Debagarh
223	Dhenkanal
224	Gajapati
225	Ganjam
226	Kalahandi
227	Kandhamal
228	Kendujhar
229	Koraput
230	Malkangiri
231	Nabarangapur
232	Nayagarh
233	Nuapada
234	Rayagada
235	Sonapur
PONDICHERRY	
236	Yanam
PUNJAB	
237	Amritsar
238	Bathinda
239	Faridkot
240	FatehgarhSahib
241	Firozpur
242	Gurdaspur
243	Kapurthala
244	Mansa
245	Moga
246	Muktsar
247	Nawanshahr
248	Patiala
249	Sangrur
RAJASTHAN	

Sl. No.	Districts
250	Ajmer
251	Alwar
252	Banswara
253	Baran
254	Barmer
255	Bharatpur
256	Bhilwara
257	Bikaner
258	Bundi
259	Chittaurgarh
260	Churu
261	Dausa
262	Dhaulpur
263	Dungarpur
264	Ganganagar
265	Hanumangarh
266	Jaisalmer
267	Jalor
268	Jhalawar
269	Jhunjhunun
270	Jodhpur
271	Karauli
272	Nagaur
273	Pali
274	Rajsamand
275	Sawai Madhopur
276	Sikar
277	Sirohi
278	Tonk
279	Udaipur
SIKKIM	
280	East Sikkim
281	North Sikkim
282	South Sikkim
283	WestSikkim
TAMIL NADU	
284	Ariyalur
285	Coimbatore
286	Cuddalore
287	Dharmapuri
288	Dindigul
289	Erode
290	Kancheepuram
291	Kanniyakumari
292	Karur
293	Madurai
294	Nagapattinam
295	Perambalur
296	Pudukkottai
297	Ramanathapuram
298	Salem
299	Sivaganga
300	Thanjavur
301	Theni
302	TheNilgiris
303	Thiruvallur
304	Thiruvarur
305	Thoothukkudi
306	Tirunelveli
307	Tiruvannamalai
308	Vellore

Sl. No.	Districts
309	Viluppuram
310	Virudhunagar
TRIPURA	
311	Dhalai
312	North Tripura
313	SouthTripura
314	West Tripura
UTTAR PRADESH	
315	Bahraich
316	Balrampur
317	Banda
318	Barabanki
319	Bareilly
320	Basti
321	Bijnor
322	Budaun
323	Bulandshahr
324	Chitrakoot
325	Etah
326	Farrukhabad
327	Fatehpur
328	Gonda
329	Hamirpur
330	Hardoi
331	Hathras
332	Jyotiba Phule Nagar
333	Kannauj
334	Kanpur Dehat
335	Kaushambi
336	Kheri
337	Kushinagar
338	Lalitpur
339	Maharajganj
340	Mahoba
341	Mathura
342	Moradabad
343	Muzaffarnagar
344	Pilibhit
345	Rae Bareli
346	Rampur
347	Saharanpur
348	SantKabir Nagar
349	Shahjahanpur
350	Shrawasti
351	Siddharthnagar
352	Sitapur
353	Sonbhadra
354	Sultanpur
355	Unnao
UTTARANCHAL	
356	Bageshwar
357	Champawat
WEST BENGAL	
358	Bankura
359	Barddhaman
360	Birbhum
361	Dakshin Dinajpur
362	Darjiling
363	Haora
364	Hugli
365	Jalpaiguri

Sl. No.	Districts
366	KochBihar
367	Maldah
368	Medinipur
369	Murshidabad
370	Nadia

Sl. No.	Districts
371	NorthTwenty Four Parganas
372	Puruliya
373	South Twenty FourParganas
374	UttarDinajpur

Annexure 2

STATE WISE COMPETENT AUTHORITIES TO ISSUE CERTIFICATES WITH RESPECT TO LAND/ BUILDING

State	Landuse Certificate	Land Conversion Certificate	Khasra Plan/ Master Plan	Classification of Land (Urban/ Rural)	Site Plan	Building Plan	Land unit	Conversion to m^2
Eastern Region								
Andaman and Nicobar	Chief Engineer, APWD for notified Area	SDM, Dy. Commissioners Office		Chief Engineer, APWD for notified Area		Rural - Panchayat Urban - Andaman Public Works Dept. for Govt. Inst/ Port Blair Municipal Council for Private Inst.	Hectare	1 Hectare = 10000 m^2
Arunachal Pradesh	Dy. Commissioner, Govt. of Arunachal Pradesh	Dept. of Land Management, Govt. of Arunachal Pradesh	Dy. Commissioner, Govt. of Arunachal Pradesh		Prepared by various Engineering Depts and approved by the Directorate of Higher and Technical Education		Acre	1 Acre = 4046.86 m^2
Assam	Revenue Circle Office, Govt. of Assam		PWD (Building)	Revenue Circle Office, Govt. of Assam	PWD (Building)		Bigha	1338 m^2
Jharkhand	**Rural** - Panchayat/ circle Officer; **Urban** -Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	Decimal and Acre 100 Decimal = 1 Acre	1 Acre = 4046.86 m^2
Manipur	Dept. of Settlement and Land Records, Govt. of Manipur		Planning and Development Authority, Govt. of Manipur	District Commissioner	Engineering Department, Govt. of Manipur	**Rural** - Block Development Officer **Urban** - Municipality	100 Decimal = 1 Acre	1 Pari = 10117.14 m^2
Meghalaya	Local Revenue/ Education Authority	No information provided by DTE, Govt. of Meghalaya	PWD/ Urban Development Authority	Urban Development Authority	PWD Building Division		Acre, Hectare	1 Hectare = 10000 m^2 1 Acre = 4046.86 m^2

Mizoram	**Rural -** DC of respective District; **Urban -** Aizawl Municipal Council (AMC)							
Nagaland	Local Revenue Authority	No information provided by DTE, Govt. of Nagaland	Local Revenue Authority		Executive Engineer, PWD Housing (EDN)	Architect, PWD/ Housing (EDN)	Acre, Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Orissa	Revenue and Disaster Management Department, Govt. of Odisha				**Rural** - Block Development Officer **Urban** - Housing and Urban Development Department/ Town Planning/ Development Authority		Acre	1 Acre = 4046.86 m^2
Sikkim	Joint Director, HRDD of respective District	NA	District Collectorate of respective District		Divisional Engineer of the HRDD of respective District	Divisional Engineer Building and Housing/ Urban Development Dept.	Hectare	1 Hectare = 10000 m^2
Tripura	Local Revenue Authority	NA	Local Revenue Authority	Local Revenue Authority	Executive Engineer, PWD	Architect, PWD/ THCB	Acre, Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
West Bengal	**Rural** - BL and LRO **Urban -** ADM(LandLR)	**Rural -** BL and LRO **Urban -** ADM(LandLR)	**Rural -** Gram Panchayet/ Panchayet Samiti with approval of Zilla Parishad/ DM and Executive Officer, Zilla Parishad **Urban -** Corporation/ Municipality/ Development Authority	**Rural** - BL and LRO **Urban** - ADM(LandLR)	**Rural -** Gram Panchayet/ Panchayet Samiti with approval of Zilla Parishad/ DM and Executive Officer, Zilla Parishad **Urban -** Corporation/ Municipality/ Development Authority		Acre	1 Acre = 4046.86 m^2
Western Region								
Daman and Diu	**Rural**-Mamlatdar	Collectorate	Associate Town Planner, Daman	**Rural** - Mamlatdar	Enquiry Officer City Survey, Daman	**Rural** -Panchayat	100 m^2=1 GUNTHA	
	Urban - Enquiry Officer City Survey, Daman			**Urban** - Enquiry Officer City Survey, Daman		**Urban** - Daman Municipal Council		
Goa	Collector/ Dy. Collector	Collector	District Town and Country Planning	District Town and Country Planning	Dy Collector	District Town and Country Planning	Acre	1 Acre = 4046 m^2
Maharashtra	Tahsildar	Tahsildar	Tahsildar	District Town and Country Planning	Tahsildar	District Town and Country Planning	Hectare	1 Hectare = 10000 m^2
Northern Region								
Bihar	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Master Plan/ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority	Development Authority/ Revenue Authority	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2

Uttaranchal	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Master Plan/ Development Authority/ State Revenue Authority	Development Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Uttar Pradesh	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Master Plan/ Development Authority/ State Revenue Authority	Development Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Southern Region								
Pondicherry	Revenue Divisional Officer/ Tahilsdar	Revenue Divisional Officer/ Tahsildar	Village Administrative Officer	Tahsildar	Dept. of Town and Country Planning	Dept. of Town and Country Planning	Hectare	
Tamil Nadu	Revenue Divisional Officer/ Tahilsdar	Revenue Divisional Officer/ Tahsildar	Village Administrative Officer	Tahsildar	Dept. of Town and Country Planning	Dept. of Town and Country Planning	Hectare	
Northwestern Region								
Chandigarh	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Haryana	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Himachal Pradesh	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
J&K	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
New Delhi	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila,Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2

Punjab	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Rajasthan	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Southwestern Region								
Karnataka	Tahsildar	Dist Commissioner	Tahsildar	District Town Planning Officer	Tahsildar	District Town Planning Officer	Cent/ Acre/ Hectare	1 Cent = 40.45 m^2; 1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Kerala	Tahsildar	District Collector	Head, Local Body	Town Planning Officer/ Local Body	Head, Local Body	Head, Local Body/ Town Planning	Cent/ Acre/ Hectare	1 Cent = 40.45 m^2; 1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Central Region								
Chhattisgarh	**Urban and Rural** - Town and Country Planning	**Urban and Rural** - Sub Divisional Magistrate/ Diversion Office	**Urban** - Tahsilder; **Rural** - Patwari	**Urbanand Rural** - Town and Country Planning	**Urban**- Municipal Corporation; **Rural** - Town and Country Planning	**Urban** - Municipal Corporation; **Rural**- Gram Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Gujrat	**Urban** - Urban Development Authority/ Municipal Corporation; **Rural**- Town Planner and Valuation Department	**Urban and Rural** - Collector	**Urban** - Mamaltar/ Talati; **Rural** - Mamaltar/ Talati cum Mantri/ District Development Officer	**Urban** - Urban Development Authority; **Rural** - Mamaltar/ Talati	**Urban** - Town Planner; **Rural**- Taluka Development Officer	**Urban** - Urban Development Authority/ Town Planner; **Rural** - Town Planner/ Taluka Development Officer	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Madhya Pradesh	**Urban and Rural** - Town and Country Planning	**Urban and Rural** - Sub Divisional Magistrate/ Tehsildar	**Urban** - Tahsildar; **Rural** - Patwari/ Tahsildar	**Urban** - Collector/ Nagar Nigam/ Nagarpalika; **Rural** – Gram panchayat	**Urban and Rural** - Town and Country Planning	**Urban**-Municipal Corporation; **Rural** - Gram Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
South Central Region								

Andhra Pradesh	DTCP RDO (MRO) Remarks :Wherever sanctioned General Town Planning scheme (Master Plan) and Area covered by GRP Schemes proposals. in other areas.	RDO Remarks : Conversion of Agricultural Land to other Land.(Not applicable to Government Land)	DTCP Municipal Council Remarks : wherever sanctioned General Town Planning scheme (Master Plan) and Area covered by GTP Schemes proposals. Other areas.	DTCP Remarks: as per censuses	1. Local Executive Authority (Council and Executive Officer) 2) DTCP 3) HMDA/ Urban local bodies Remarks : Municipal/ Gram panchayat/ Local Executive authority. Where sanctioned GTP Schemes Respective Commissioner/ Chairman of Local bodies	1. Commissioner in GHMC area 2. Vice Chairman in UDA 3. DTCP Remarks : Andhra area Town Planning Act issued on 7th Sept 1920 is applicable for both the states of Andhra and Telangana	Acres	1 Acre = 4046.86 m^2
Telangana	DTCP RDO (MRO) Remarks : Wherever sanctioned General Town Planning scheme (Master Plan) and Area covered by GRP Schemes proposals. in other areas.	RDO Remarks : Conversion of Agricultural Land to other Land.(Not applicable to Government Land)	DTCP Municipal Council Remarks : wherever sanctioned General Town Planning scheme (Master Plan) and Area covered by GTP Schemes proposals. Other areas.	DTCP Remarks: as per censuses	1. Local Executive Authority (Council and Executive Officer) 2) DTCP 3) HMDA/ Urban local bodies Remarks : Municipal/ Gram panchayat/ Local Executive authority. Where sanctioned GTP Schemes Respective Commissioner/ Chairman of Local bodies	1. Commissioner in GHMC area 2. Vice Chairman in UDA 3. DTCP Remarks : Andhra area Town Planning Act issued on 7th Sept 1920 is applicable for both the states of Andhra and Telangana	Acres	1 Acre = 4046.86 m^2
DTCP Directorate of Town and Country Planning Officer; RDO Revenue Divisional Officer; MRO Mandal Revenue Officer								
HMDA Hyderabad Metropolitan Development Authority; UDA Urban Development Authority; GHMC Greater Hyderabad Municipal Corporation								
NOTE: In case of Zila Panchayat, copy of the Govt. Order (GO) must be produced by the Applicant before the Committee								

Note: The above list of Competent Authorities is compiled in Approval Process Handbook 2018-19 to the best of the information available/obtained from the State authorities. If there is any change in the Competent Authority, an authorization letter from the Principal Secretary of the concerned State shall have be produced for the same.

Annexure 3

STATE WISE COMPETENT AUTHORITIES TO ISSUE OCCUPANCY CERTIFICATE

	State	Competent Authorities to issue Occupancy Certificate
Eastern Region		
1	Andaman and Nicobar	Andaman Public Works Department
2	Arunachal Pradesh	The Deputy Commissioner of the respective Districts
3	Assam	The Chief Executive Officer Guwhati Metropolitan Development Authority (GMDA), Bangagarh Guwahati 5 or The Chief Executive Officer, Guwahati Municipal Corporation (GMC) Bhagagarh, Guwahati 5
4	Jharkhand	Urban : Municipal Corporation under whose jurisdiction the Building is situated Rural : Panchayat
5	Manipur	1. District Settlement Officer Department of Settlement and Land Records Government of Manipur, Lamphelpat, Imphal 795001 2. Sub Divisional Officer Department of Settlement and Land Records Government of Manipur, Lamphelpat, Imphal 795001 3. District Collector Department of Settlement and Land Records Government of Manipur, Lamphelpat, Imphal 795001
6	Meghalaya	Meghalaya Urban Development Authority
7	Mizoram	Aizawl Municipal Council
8	Nagaland	Urban Development Department Nagaland, Kohima
9	Orissa	The Development Authorities/ Regional Improvement Trust/ Special Planning Authorities
10	Sikkim	Urban Development and Housing Department, Sikkim
11	Tripura	Agartala Municipal Council
12	West Bengal	Municipality: Executive Officer or Executive Engineer Panchayat Area: Pradhan of the concerned Gram Panchayat
Western Region		
13	Daman and Diu	Municipal corporation of Daman and Diu and Municipal Corporation of Dadra and Nagar Haveli
14	Goa	In village area: Panchayat Office; In Municipal area: Municipal Office
15	Maharashtra	Metro: All Municipal Corporation Urban and Rural: Nagar Prishad Jilha Parishad
Northern Region		
16	Bihar	The Sr. Architect (Chief Architect I/ C), Building Construction Department, Government of Bihar for Government owned Institutions.

		Gram Panchayat/ Nagar Panchayat/ Municipal Council/ Municipal Corporation/ Regional Development Authority for Buildings proposed for private Institutions.
17	Uttarakhand	Principal/Director of Institution, if Certificates for construction authority and fire safety authority are issued by the Competent Authorities.
18	Uttar Pradesh	Chief Executive Officer/ Executive Officer or nominated Officer by District Development Authority Chief Executive Officer/ Executive Officer or nominated Officer by District Municipal Corporation,4'.lagar Palika Parishad/ Jila Panchayat Nagar Panchayat
Southern Region		
19	Pondicherry	Town and Country Planning Department – Pondicherry, Karaikal, Yanam and Mahe
20	Tamil Nadu	Member Secretary, CMDA for Chennai and Directorate of Town and Country Planning for areas other than Chennai
North Western Region		
21	Chandigarh	Chief Administrator, Commissioner, Department of Town & Country Planning
22	Haryana	The Director General, Technical Education Department, Govt. of Haryana, Panchkula, Haryana
23	Himachal Pradesh	The Director, Directorate of Technical Education, Govt. of Himachal Pradesh, Sundernagar, District Mandi, Himachal Pradesh Executive Officer in Municipal Committees or Nagar Panchayat and Member Secretary in Special Area Development Authority and in Urban Areas like Municipal Corporation Architect Planner on behalf Commissioner, Municipal Corporation
24	J&K	In Srinagar, Building Operations Controlling Authority, Srinagar Municipal Corporation and in some areas Srinagar Development Authority In Jammu city Building Operations Controlling Authority, Jammu Municipal Corporation and Jammu Development Authority
25	New Delhi	Joint Director (Planning), DTTE
26	Punjab	In rural area Tehsildar of the concerned area and in urban area Municipal Corporation/ Municipal Committee/Development Authority (if Land purchased from Development Authority) of the concerned area
27	Rajasthan	Tehsildar of Tehsil in which area the concerned village fall and in Urban area Executive Officer of local body in whose area the property fall
South Western Region		
28	Karnataka	Metro/ Urban/ Rural area will be the Corporation Office (BBMP)/ Town Municipal Office/ Village Panchayat Office/ Revenue Authority
29	Kerala	Secretary of the Concerned Local Body
Central Region		
30	Chhattisgarh	Town and Country Planning, Municipal Corporation
31	Gujrat	Nagar Palika, Town Planner, Nagar Panchayat, Commissioner of Municipal Corporation, Collector
32	Madhya Pradesh	Nagar Palika, Town Planner, Nagar Panchayat, Commissioner of Municipal Corporation, Collector, Village Panchayat
South Central Region		
33	Andhra Pradesh	Commissioner, Vijayawada (UA), Greater Visakhapatnam, Guntur (UA) Nellore (UA) and Director, Directorate of Town and Country Planning is Competent Authority for other areas

34	Telangana	Commissioner for Hyderabad, Warangal (UA) and Director, Directorate of Town and Country Planning for areas other than Hyderabad

Note: The above list of Competent Authorities is compiled in Approval Process Handbook 2018-19 to the best of the information available/obtained from the State authorities. If there is any change in the Competent Authority, an authorization letter from the Principal Secretary of the concerned State shall have be produced for the same.

Annexure 4

MAJOR DISCIPLINES, THEIR CORRESPONDING COURSES AND RELEVANT/ APPROPRIATE BRANCH OF UNDER GRADUATE DEGREE IN ENGINEERING AND TECHNOLOGY

Major Disciplines	Corresponding Course(s)	Under Graduate Courses permissible for merging
Aeronautical Engineering	Aeronautical Engineering	Aero Space Engineering
		Aeronautical Engineering
		Aircraft Maintenance Engineering
Agriculture Engineering	Agriculture Engineering	Agricultural Engineering
		Agricultural Technology
		Agriculture Engineering
Architecture and Planning	Architecture	Architectural Assistantship
		Architectural Engineering
		Architecture and Interior Decoration
		Architecture Assistantship
		Architecture
		Architecture (Interior Design)
		Building Engineering and Construction Management
		Interior Design
	Planning	Environmental Planning
		Infrastructure Planning
		Planning
		Urban and Regional Planning
		Urban Design
		Urban Planning
		Urban Regeneration
		Urban Transport Planning and Management
Biotechnology	Biotechnology	Biotechnology
		Biotechnology and Biochemical Engineering
		Industrial Biotechnology
Ceramic Engineering	Ceramic Engineering	Cement and Ceramic Technology
		Ceramic Engineering and Technology
		Ceramic Technology
		Ceramics Engineering
Civil Engineering	Civil Engineering	Building and Construction Technology
		Civil and Rural Engineering
		Civil Engineering
		Civil Engineering and Planning
		Civil Engineering (Construction Technology)
		Civil and Infrastructure Engineering
		Civil Technology
		Construction Engineering
		Construction Engineering and Management
		Construction Technology
		Construction Technology and Management
		Geo Informatics

	Environment Engineering	Civil and Environmental Engineering
		Civil Engineering (Environmental Engineering)
		Civil Engineering Environment and Pollution Control
		Environment Engineering
		Environmental Engineering
		Environmental Science and Engineering
		Environmental Science and Technology
		Civil Engineering (Environmental Engineering)
		Civil Engineering (Public Health Engineering)
		Environmental Planning
	Water Resources	Civil and Water Management Engineering
Computer Science and Engineering	Computer Science and Engineering	3-D Animation and Graphics
		Advanced Computer Application
		Computer and Communication Engineering
		Computer Engineering
		Computer Engineering and Application
		Computer Networking
		Computer Science and Engineering
		Computer Science
		Computer Science and Technology
		Computer Science and Information Technology
		Computer Science and Systems Engineering
		Computer Technology
		Computing in Computing
		Computing in Multimedia
		Computing in Software
		Electrical and Computer Engineering
		Electronics and Computer Science
		Electronics and Computer Engineering
		Mathematics and Computing
		Software Engineering
	Information Technology	Information and Communication Technology
		Information Engineering
		Information Science and Engineering
		Information Science and Technology
		Information Technology
		Information Technology and Engineering
Chemical Engineering	Chemical Engineering	Chemical and Electro Chemical Engineering
		Biochemical Engineering
		Chemical Engineering
		Chemical Engineering (Plastic and Polymer)
		Chemical Technology
		Dye Stuff Technology
		Surface Coating Technology
	Oil and Paint Technology	Oil and Paint Technology
		Oil Technology

		Oils, Oleo Chemicals and Surfactants Technology
		Paint Technology
	Petrochemical Engineering	Petrochem and Petroleum Refinery Engineering
		Petrochemical Engineering
		Petrochemical Technology
		Petroleum Engineering
		Petroleum Technology
	Plastic and Polymer Technology	Plastic and Polymer Engineering
		Plastics Engineering
		Plastics Technology
		Polymer Engineering
		Polymer Engineering and Technology
		Polymer Science and Chemical Technology
		Polymer Science and Technology
		Polymer Technology
Dairy Engineering	Dairy Engineering	Dairy Engineering
		Diary Technology
Electrical Engineering	Electrical Engineering	Electrical and Computer Engineering
		Electrical and Electronics (Power System)
		Electrical and Electronics Engineering
		Electrical and Electronics Engineering
		Electrical and Instrumentation Engineering
		Electrical and Mechanical Engineering
		Electrical and Power Engineering
		Electrical Engineering
		Electrical Engineering (Electronics and Power)
		Electrical Engineering Industrial Control
		Electrical Instrumentation and Control Engineering
		Electrical, Electronics and Power
		Electronics and Computer Science
		Electronics and Electrical Engineering
		Electronics and Power Engineering
Energy Engineering	Energy Engineering	Energy and Environmental Management
		Energy Engineering
Electronics	Electronics Engineering	Digital Techniques for Design and Planning
		Electrical and Electronics Engineering
		Electrical and Electronics Engineering
		Electrical, Electronics and Power
		Electronic Engineering
		Electronic Science and Engineering
		Electronics
		Electronics and Computer Science
		Electronics and Computer Engineering
		Electronics and Control Systems
		Electronics and Electrical Engineering
		Electronics and Power Engineering

		Electronics Design Technology
		Electronics Engineering
		Electronics System Engineering
		Electronics Technology
		Optics and Optoelectronics
		Power Electronics
		Power Electronics Engineering
		Radio Physics and Electronics
	Electronics and Communication Engineering	Advanced Communication and Information System
		Advanced Electronics and Communication Engineering
		Applied Electronics and Communications
		Communication Engineering
		Electronics and Communication Engineering
		Electronics and Communication Engineering (Industry Integrated)
		Electronics and Telecommunication Engineering
		Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
		Electronics and Communication Engineering (Microwaves)
		Electronics and Communication Engineering
		Electronics Communication and Instrumentation Engineering
		Electronics and Telematics Engineering
		Telecommunication Engineering
	Instrumentation Engineering	Applied Electronics and Instrumentation Engineering
		Automation and Robotics
		Automation Engineering
		Biomedical Instrumentation
		Electrical Engineering Industrial Control
		Electrical Instrumentation and Control Engineering
		Electronic Instrumentation and Control Engineering
		Electronics and Instrumentation Engineering
		Applied Electronics and Instrumentation Engineering
		Electronics and Instrumentation Engineering
		Electronics Instrumentation and Control Engineering
		Power Electronics and Instrumentation Engineering
		Electronics and Control Systems
		Electronics Communication and Instrumentation Engineering
		Electronics Instrumentation and Control Engineering
		Instrument Technology
		Instrumentation
		Instrumentation and Control Engineering
		Instrumentation and Electronics
		Instrumentation Engineering
		Instrumentation Technology
		Power Electronics and Instrumentation Engineering
		Robotics and Automation
	Mechatronics Engineering	Mechatronics
		Mechatronics Engineering

		Mechatronics Engineering
	Medical Electronics	Medical Electronics Engineering
		Medical Electronics
		Medical Lab Technology
		Electronics and Biomedical Engineering
Mechanical Engineering	Mechanical Engineering	Electrical and Mechanical Engineering
		Mechanical Engineering (Industry Integrated)
		Mechanical Engineering
		Mechanical Engineering (Repair and Maintenance)
		Power Engineering
	Production Engineering	Industrial and Production Engineering
		Machine Engineering
		Manufacturing Engineering
		Manufacturing Engineering and Automation
		Manufacturing Engineering and Technology
		Manufacturing Process and Automation Engineering
		Manufacturing Science and Engineering
		Manufacturing Technology
		Mechanical Engineering (Production)
		Precision Manufacturing
		Production and Industrial Engineering
		Production Engineering
		Tool Engineering
	Automobile Engineering	Automobile Engineering
		Automobile Maintenance Engineering
		Automotive Technology
		Mechanical Engineering (Automobile)
		Mechanical Engineering Automobile
	Industrial Engineering	Industrial and Production Engineering
		Industrial Engineering
		Industrial Engineering and Management
	Mechatronics Engineering	Mechanical and Automation Engineering
		Mechatronics
		Mechatronics Engineering
Fire and Safety Engineering	Fire and Safety Engineering	Fire Technology and Safety
		Safety and Fire Engineering
Food Engineering	Food Engineering	Food Engineering and Technology
		Food Processing and Preservation
		Food Processing Technology
		Food Technology
		Food Technology and Management
Leather Technology	Leather Technology	Foot Wear Technology
		Leather Technology
Marine Engineering	Marine Engineering	Naval Architecture and Ship Building Engineering
		Shipbuilding Engineering
		Marine Engineering

		Marine Technology
Metallurgy Engineering	Metallurgy Engineering	Material Science and Technology
		Metallurgical and Materials Engineering
		Metallurgical Engineering
		Metallurgy
		Metallurgy and Material Technology
Military Engineering	Military Engineering	Military Engineering
Mining Engineering	Mining Engineering	Mine Engineering
		Mining Engineering
Nano Technology	Nano Technology	Nano Science and Technology
		Nano Technology
		Nano Technology and Robotics
Nuclear Science and Technology	Nuclear Science and Technology	Nuclear Science and Technology
Packaging Technology	Packaging Technology	Packaging Technology
		Printing and Packing Technology
Pharmaceutical Engineering	Pharmaceutical Engineering	Pharmaceuticals and Fine Chemical Technology
		Pharmaceuticals Chemistry and Technology
Printing Engineering	Printing Engineering	Printing and Packing Technology
		Printing Technology
Textile Engineering	Textile Engineering	Fibres and Textiles Processing Technology
		Jute and Fibre Technology
		Man Made Fibre Technology
		Man-Made Textile Technology
		Silk Technology
		Textile Engineering
		Textile Plant Engineering
		Textile Processing
		Textile Technology
	Fashion Technology	Fashion Technology
		Apparel and Production Management
		Fashion and Apparel Technology
		Fashion and Apparel Engineering
	Textile Chemistry	Textile Chemistry

MAJOR DISCIPLINES, THEIR CORRESPONDING COURSES AND RELEVANT/ APPROPRIATE BRANCH OF DIPLOMA IN ENGINEERING AND TECHNOLOGY

Major Discipline	Corresponding Courses (If Any)	Diploma Courses permissible for merging
Aeronautical Engineering		Aero Space Engineering
		Aeronautical Engineering
		Aircraft Maintenance Engineering (Avionics)
		Aircraft Maintenance Engineering
Agriculture Engineering		Agricultural Engineering
		Agricultural Technology

Architecture		Architectural Assistantship
		Interior Decoration
		Interior Design
Biotechnology		Biotechnology
Ceramic Engineering		Ceramic Engineering and Technology
		Ceramic Technology
		Ceramics Engineering
		Glass and Ceramics Engineering
Chemical Engineering	Chemical Engineering	Chemical Engineering
		Chemical Engineering (Fertilizer)
		Chemical Engineering (Oil Technology)
		Chemical Engineering (Part Time)
		Chemical Engineering (Petro Chemical)
		Chemical Engineering (Plastic and Polymer)
		Chemical Engineering (Sugar Technology)
		Chemical Engineering
		Chemical Technology
		Chemical Technology (Paint Technology)
		Chemical Technology (Rubber and Plastic Technology)
		Chemical Technology Fertilizer
		Chemical Technology (Rubber/ Plastic)
		Surface Coating Technology
		Technical Chemistry
	Oil and Paint Technology	Paint Technology
		Chemical Engineering (Oil Technology)
		Chemical Technology (Paint Technology)
	Petrochemical Engineering	Petrochemical Engineering
		Petrochemical Refinery
		Petrochemical Technology
		Petroleum Engineering
		Petroleum Technology
		Chemical Engineering (Petro Chemical)
	Plastic and Polymer Technology	Plastic and Mould Technology
		Plastic and Polymer Engineering
		Plastic Engineering
		Plastic Mould Technology
		Plastic Technology
		Plastics Processing and Testing
		Polymer Engineering and Technology
		Polymer Technology
		Plastic Process and Testing
		Chemical Engineering (Plastic and Polymer)
Civil Engineering	Civil Engineering	Civil and Rural Engineering

		Civil (SFS Mode)
		Civil Draftsman
		Civil Engineering
		Civil Engineering and Planning
		Civil Engineering (Building Services Engineering)
		Civil Engineering (Construction Technology)
		Civil Engineering (Construction)
		Civil Engineering (Rural Engineering)
		Civil Technology
		Construction Engineering
		Construction Technology
		Construction Technology and Management
		Geoinformatics and Surveying Technology
		Geographic Information System and Global Positioning System
		Quantity Surveying and Construction Management
		Survey Engineering
		Transportation Engineering
	Environment Engineering	Civil and Environmental Engineering
		Civil (Public Health and Environment) Engineering
		Civil Engineering (Environment and Pollution Control)
		Civil Engineering (Environmental Engineering)
		Civil Engineering (Public Health Engineering)
		Civil Environmental Engineering
		Civil Environmental Engineering
		Environmental Engineering
	Water Resources	Water Resource Management
		Civil Engineering (Water Resource and Management)
		Water Technology and Health Science
Computer Science and Engineering	Computer Science	Advanced Computer Application
		Campus Wide Network Design and Maintenance
		Computer Hardware and Networking
		Computer Applications
		Computer Engineering
		Computer Engineering and Application
		Computer Hardware and Maintenance
		Computer Hardware and Networking
		Computer Networking
		Computer Science and Engineering
		Computer Science
		Computer Science and Technology
		Computer Science and Systems Engineering
		Computer Software Technology
		Computer Technology
		Computer Technology and Applications
		Cyber Forensics and Information Security
		Computer Applications
		Network Engineering

		Web Designing
		Web Technologies
		Electronics and Computer Engineering
	Information Technology	Computer Science and Information Technology
		Information and Communication Technology
		Information Engineering
		Information Science
		Information Science and Engineering
		Information Science and Technology
		Information Security Management
		Information Technology
		Information Technology and Engineering
		Information Technology Enabled Services and Management
		Advanced Communication and Information System
		I.T. (Courseware Engineering)
		Computer and Information Science
Dairy Engineering		Dairy Engineering
Electrical Engineering		Electrical and Electronics (Power System)
		Electrical and Electronics Engineering
		Electrical and Instrumentation Engineering
		Electrical and Mechanical Engineering
		Electrical and Power Engineering
		Electrical Energy Systems
		Electrical Engineering (Instrumentation and Control)
		Electrical Engineering
		Electrical Engineering (Electronics and Power)
		Electrical Engineering (Industrial Control)
		Electrical Machines
		Electrical Power Systems
		Power Systems Engineering
		Electronics and Electrical Engineering
Electronics and Communication Engineering	Electronics	Applied Electronics
		Digital Electronics
		Digital Electronics and Microprocessor
		Digital Systems
		Electrical and Electronics (Power System)
		Electrical and Electronics Engineering
		Electrical and Electronics Engineering
		Electrical Engineering (Electronics and Power)
		Electronic Engineering
		Electronic Science and Engineering
		Electronics
		Electronics and Avionics
		Electronics and Production
		Electronics and Video Engineering
		Electronics and Computer Engineering

		Electronics and Electrical Engineering
		Electronics Engineering
		Electronics Engineering (Industry Integrated)
		Electronics Engineering (Micro Electronics)
		Electronics Engineering (Modern Consumer Electronics)
		Electronics Engineering (Specialization in Consumer Electronics)
		Electronics Engineering With Microprocessor
		Electronics Production and Maintenance
		Electronics Technology
		Embedded Systems
		Industrial Electronics
		Micro Electronics
		Power Electronics
	Electronics and Communication Engineering	Digital Electronics and Communication Engineering
		Electronics (Fiber Optics)
		Opto-Electronics Engineering
		Electronics and Communication Engineering
		Electronics and Communication Engineering (Industry Integrated)
		Electronics and Communication Technology
		Advanced Communication and Information System
		Advanced Electronics and Communication Engineering
		Electronics and Telecommunication Engineering
		Electronics and Telecommunication Engineering (Technology electronic Radio)
		Digital Communications
		Electronics and Communication Engineering (Microwaves)
		Electronics and Telecommunication Engineering (Radio and System)
		Electronics Communication and Instrumentation Engineering
		Telecommunication Engineering
		Telecommunication Technology
		TV and Sound Engineering
		Information and Communication Technology
	Instrumentation	Applied Electronics and Instrumentation Engineering
		Automation and Robotics
		Automation Engineering
		Control and Instrumentation
		Biomedical Instrumentation
		Electrical and Instrumentation Engineering
		Electrical Engineering (Instrumentation and Control)
		Electronic Instrumentation and Control Engineering
		Electronics and Instrumentation Engineering
		Electronics (Robotics)
		Electronics Communication and Instrumentation Engineering
		Electronics Robotics

		Industrial Electronics
		Instrument Technology
		Instrumentation
		Instrumentation and Control Engineering
		Instrumentation (E&C)
		Instrumentation Engineering
		Instrumentation Technology
	Medical Electronics	Bio Electronics
		Medical Electronics Engineering
		Medical Electronics
		Biomedical Instrumentation
Fire and Safety Engineering		Fire Technology and Safety
Food Engineering		Food Processing and Preservation
		Food Processing Technology
		Food Technology
Leather Technology		Footwear Technology
		Leather and Fashion Technology
		Leather Goods and Footwear Tech
		Leather Technology
		Leather Technology (Footwear)
		Leather Technology Footwear Computer Aided Shoe Design
		Leather Technology Tanning
		Saddlery Technology and Export Management
Marine Engineering		Marine Engineering and Systems
		Marine Engineering
		Marine Engineering and Systems (Artificer Training)
		Marine Engineering and Systems
Mechanical Engineering	Automobile Engineering	Automobile Engineering
		Automobile Engineering (Automobile Fitter)
		Automotive Engineering
		Mechanical Engineering (Automobile)
		Mechanical Engineering Auto Mobile
		Energy Systems Engineering
		Heat Power Engineering
		Maintenance Engineering
		Mechanical Engineering (Industry Integrated)
		Mechanical Engineering
		Mechanical Engineering (Maintenance)
		Mechanical Engineering (Refrigeration and Air Conditioning)
		Mechanical Engineering Power Plant Engineering
		Mechanical Engineering Tube Well Engineering
		Mechanical Engineering (Repair and Maintenance)

		Navy Entry Artificer/ Diploma in Mechanical and Electrical
		Refrigeration and Air Conditioning
	Production Engineering	CAD CAM
		Design and Drafting
		Fabrication Technology
		Fabrication Technology and Erection Engineering
		Foundry Technology
		Industrial and Production Engineering
		Industrial Engineering and Management
		Machine Engineering
		Machine Tools and Maintenance Engineering
		Machine Tools Technology
		Manufacturing Engineering
		Manufacturing Technology
		Material Management
		Mechanical (Computer Aided Design, Manufacture and Engineering)
		Mechanical CAD/ CAM
		Mechanical Engineering (Automobile)
		Mechanical Engineering (Tool and Die)
		Mechanical Engineering Automobile
		Mechanical Engineering Production
		Mechanical Engineering Specialization in CAD
		Mechanical Engineering Tool Engineering
		Mechanical Engineering (CAD/ CAM)
		Mechanical Engineering (Foundry)(SW)
		Mechanical Engineering (Machine Tool Maintenance and Repairs)
		Mechanical Welding and Sheet Metal Engineering
		Precision Manufacturing
		Production and Industrial Engineering
		Production Engineering
		Production Technology
		Tool and Die Making
		Tool and Die Engineering
		Tool and Die Under Mechanical Engineering
		Tool Die and Mould Making
	Mechatronics	Mechatronics
		Robotics and Mechatronics
Metallurgy Engineering		Metallurgical Engineering
		Metallurgy
		Metallurgy and Material Technology
Military Engineering		Artificer Training (Electronics)
		Artificer Training (Electrical)
		Artificer Training (Mechanical)

		Armament Engineering (Gun Fitter)
		Weapons Engineering
		Navy Entry Artificer/ Diploma in Mechanical and Electrical
Mining Engineering		Mine Engineering
		Mine Surveying
		Mining and Mine Surveying
		Shipbuilding Engineering
		Drilling Engineering
		Drilling Technology
Packaging Technology		Packaging Technology
		Printing and Packing Technology
Pharmaceutical Engineering		Pharmaceutical Chemistry and Technology
Printing Engineering		Printing and Packing Technology
		Printing Technology
Pulp Technology		Pulp Technology
		Wood and Paper Technology
Textile Engineering		Apparel Design and Fabric
		Apparel Design and Fabrication Technology
		Apparel Design and Fashion Technology
		Apparel Manufacture and Design
		Apparel Technology
		Computer Aided Costume Design and Dress Making
		Costumer Design and Dress Making
		Handloom and Textile Technology
		Textile Technology (Man Made Fibre Technology)
		Dress Designing and Garment Manufacturing
		Fashion and Clothing Technology
		Fashion and Design
		Fashion and Apparel Design
		Fashion Designing
		Fashion Designing and Garment Technology
		Fashion Technology
		Garment Technology
		Garment and Fashion Technology
		Garment Design and Fashion Technology
		Garment Fabrication
		Garment Manufacturing Technology
		Handloom and Textile Technology
		Knitting and Garment Technology
		Knitting Technology
		Textile Chemistry
		Textile Design
		Textile Designing
		Textile Designing Printing
		Textile Engineering

		Textile Manufactures
		Textile Manufacturing and Technology
		Textile Marketing and Management
		Textile Processing
		Textile Processing Technology
		Textile Technology
		Textile Technology (Textile Design and Weaving)
		Textile Technology (Manmade Fibre)
		CDDM (Costume Design and Dress Making)
Biomedical Engineering		Biomedical Engineering
		ECG Technology
		Health Care Technology
		Instruments and Medical Equipment
		Medical Laboratory Technology
		Ophthalmic Technology
		Technician X-Ray Technology
Multimedia Technology		3-D Animation and Graphics
		Animation and Multimedia Technology
		Multimedia Technology
Office Management/ Commercial Practice		Accounts and Audit
		Administration Services
		Computer Application and Business Management
		Finance Account and Auditing
		Modern Office Management
		Modern Office Management and Secretarial Practice
		Modern Office Practice
		Commercial and Computer Practice
		Commercial Practice
		Commercial Practice (KAN and ENG)
Rubber		Rubber Technology
		Chemical Technology (Rubber and Plastic Technology)
		Chemical Technology (Rubber/ Plastic)
Cosmetology		Beauty and Hair Dressing
		Beauty Culture and Cosmetology
		Cosmetology and Health
Cinematography		Applied Videography
		Audiography and Sound Engineering
		Cinematography
		Direction Screen Play Writing and TV Production
		Film and Video Editing
		Film Editing and TV Production
		Film Technology and TV Production (Cinematography)
		Film Technology and TV Production (Film Processing)
		Film Technology and TV Production (Sound Recording and Sound Engineering)

		Film Technology (Animation and Visual Effects
		Photography
		Sound Recording Engineering
Hotel Management		Hotel Management and Catering Technology
Journalism and Mass Communication		Mass Communication
Cement Technology		Cement Technology
Engineering Education		Engineering Education
Fisheries Technology		Fisheries Technology
Home science		Home Science
Jewellery Design and Manufacture Technology		Jewellery Design and Manufacture Technology
Library and Information Science		Library and Information Science
Sugar Technology		Sugar Technology
Travel and Tourism		Travel and Tourism
Wood Technology		Wood Technology

Annexure 5

CLOSEST AVAILABLE NOMENCLATURE OF UNDER GRADUATE DEGREES FOR THE DIPLOMA IN ENGINEERING AND TECHNOLOGY

Existing Nomenclature of Diploma	Closest Nomenclature of Under Graduate Degree
Aero Space Engineering	Aeronautical Engineering
Aeronautical Engineering	
Aircraft Maintenance Engineering (Avionics)	
Aircraft Maintenance Engineering	
Agricultural Engineering	Agriculture Engineering
Agricultural Technology	
Architectural Assistantship	Architecture Engineering
Interior Decoration	
Interior Design	
Automobile Engineering	Automobile Engineering
Automobile Engineering (Automobile Fitter)	
Automotive Engineering	
Mechanical Engineering (Automobile)	
Mechanical Engineering Automobile	
Biomedical Engineering	Biomedical Engineering
Biomedical Instrumentation	
Biotechnology	Biotechnology
Ceramic Engineering and Technology	Ceramic Engineering
Ceramic Technology	
Ceramics Engineering	
Glass and Ceramics Engineering	
Chemical Engineering	Chemical Engineering
Chemical Engineering (Fertilizer)	
Chemical Engineering (Oil Technology)	
Chemical Engineering (Petro Chemical)	
Chemical Engineering (Plastic and Polymer)	
Chemical Engineering (Sugar Technology)	
Chemical Technology	
Chemical Technology (Paint Technology)	
Chemical Technology (Rubber and Plastic Technology)	
Chemical Technology Fertilizer	
Chemical Technology (Rubber/ Plastic)	
Surface Coating Technology	
Technical Chemistry	
Civil and Environmental Engineering	Civil Engineering
Civil and Rural Engineering	
Civil (Public Health and Environment) Engineering	
Civil Draftsman	

Civil Engineering	
Civil Engineering and Planning	
Civil Engineering (Building Services Engineering)	
Civil Engineering (Construction Technology)	
Civil Engineering (Environment and Pollution Control)	
Civil Engineering (Environmental Engineering)	
Civil Engineering (Public Health Engineering)	
Civil Engineering (Rural Engineering)	
Civil Engineering (Water Resource and Management)	
Civil Environmental Engineering	
Civil Technology	
Civil Engineering (Construction)	
Civil (SFS Mode)	
Construction Engineering	
Construction Technology	
Construction Technology and Management	
Geoinformatics and Surveying Technology	
Quantity Surveying and Construction Management	
Survey Engineering	
Water Resource Management	
Geographic Information System and Global Positioning System	
Transportation Engineering	
Water Technology and Health Science	
Advanced Computer Application	Computer Science and Engineering
Campus Wide Network Design and Maintenance	
Computer Hardware and Networking	
Computer and Information Science	
Computer Applications	
Computer Engineering	
Computer Engineering and Application	
Computer Hardware and Maintenance	
Computer Hardware and Networking	
Computer Networking	
Computer Science and Engineering	
Computer Science	
Computer Science and Technology	
Computer Science and Information Technology	
Computer Science and Systems Engineering	
Computer Software Technology	
Computer Technology	
Computer Technology and Applications	
Cyber Forensics and Information Security	
I.T. (Courseware Engineering)	
Information and Communication Technology	

Information Engineering	
Information Science	
Information Science and Engineering	
Information Science and Technology	
Information Security Management	
Information Technology	
Information Technology and Engineering	
Information Technology Enabled Services and Management	
Network Engineering	
Web Designing	
Web Technologies	
Advanced Communication and Information System	
Electronics and Computer Engineering	
Dairy Engineering	Dairy Engineering
Electrical and Electronics (Power System)	Electrical Engineering
Electrical and Electronics Engineering	
Electrical and Instrumentation Engineering	
Electrical and Mechanical Engineering	
Electrical and Power Engineering	
Electrical Energy Systems	
Electrical Engineering (Instrumentation and Control)	
Electrical Engineering	
Electrical Engineering (Electronics and Power)	
Electrical Engineering (Industrial Control)	
Electrical Machines	
Electrical Power Systems	
Power Systems Engineering	
Electronics and Electrical Engineering	
Advanced Communication and Information System	Electronics and Communication Engineering
Advanced Electronics and Communication Engineering	
Applied Electronics	
Applied Electronics and Instrumentation Engineering	
Bio Electronics	
Digital Communications	
Digital Electronics	
Digital Electronics and Microprocessor	
Digital Electronics and Communication Engineering	
Digital Systems	
Electronic Engineering	
Electronic Instrumentation and Control Engineering	
Electronic Science and Engineering	
Electronics	
Electronics and Avionics	
Electronics and Communication Engineering	

Electronics and Communication Engineering (Industry Integrated)	
Electronics and Communication Technology	
Electronics and Instrumentation Engineering	
Electronics and Production	
Electronics and Telecommunication Engineering	
Electronics and Telecommunication Engineering (Technologyelectronic Radio)	
Electronics and Video Engineering	
Electronics (Fiber Optics)	
Electronics (Robotics)	
Electronics and Communication Engineering (Microwaves)	
Electronics and Computer Engineering	
Electronics and Electrical Engineering	
Electronics and Telecommunication Engineering (Radio and System)	
Electronics Communication and Instrumentation Engineering	
Electronics Engineering	
Electronics Engineering (Industry Integrated)	
Electronics Engineering (Micro Electronics)	
Electronics Engineering (Specialization in Consumer Electronics)	
Electronics Engineering (Modern Consumer Electronics)	
Electronics Engineering With Microprocessor	
Electronics Instrumentation and Control Engineering	
Electronics Production and Maintenance	
Electronics Robotics	
Electronics Technology	
Embedded Systems	
Industrial Electronics	
Micro Electronics	
Opto-Electronics Engineering	
Power Electronics	
Telecommunication Engineering	
Telecommunication Technology	
TV and Sound Engineering	
Information and Communication Technology	
Electrical and Electronics (Power System)	
Electrical and Electronics Engineering	
Electrical Engineering (Electronics and Power)	
Environmental Engineering	Environmental Engineering
Civil Engineering (Environment and Pollution Control)	
Civil Engineering (Environmental Engineering)	
Civil Environmental Engineering	
Fire Technology and Safety	Fire and Safety Engineering
Food Processing and Preservation	Food Engineering

Food Processing Technology	
Food Technology	
Automation and Robotics	Instrumentation Engineering
Control and Instrumentation	
Instrument Technology	
Instrumentation	
Instrumentation and Control Engineering	
Instrumentation (E&C)	
Instrumentation Engineering	
Instrumentation Technology	
Instruments and Medical Equipment	
Applied Electronics and Instrumentation Engineering	
Electronic Instrumentation and Control Engineering	
Electronics and Instrumentation Engineering	
Electronics Robotics	
Electrical and Instrumentation Engineering	
Electrical Engineering (Instrumentation and Control)	
ECG Technology	
Automation Engineering	
Electronics Communication and Instrumentation Engineering	
Footwear Technology	Leather Technology
Leather and Fashion Technology	
Leather Goods and Footwear Tech	
Leather Technology	
Leather Technology (Footwear)	
Leather Technology Footwear Computer Aided Shoe Design	
Leather Technology Tanning	
Saddlery Technology and Export Management	
Marine Engineering and Systems	Marine Engineering
Marine Engineering	
Marine Engineering and Systems (Artificer Training)	
Marine Engineering and Systems	
CAD CAM	Mechanical Engineering
Design and Drafting	
Foundry Technology	
Heat Power Engineering	
Machine Engineering	
Mechanical (Computer Aided Design, Manufacture and Engineering)	
Mechanical CAD/CAM	
Mechanical Engineering(Industry Integrated)	
Mechanical Engineering	
Mechanical Engineering (Auto)	
Mechanical Engineering (Maintenance)	

Mechanical Engineering (Refrigeration and Air Conditioning)	
Mechanical Engineering (Tool and Die)	
Mechanical Engineering Automobile	
Mechanical Engineering Power Plant Engineering	
Mechanical Engineering Production	
Mechanical Engineering Specialization in CAD	
Mechanical Engineering Tool Engineering	
Mechanical Engineering Tube Well Engineering	
Mechanical Engineering (CAD/CAM)	
Mechanical Engineering (Foundry)	
Mechanical Engineering (Machine Tool Maintenance and Repairs)	
Mechanical Engineering (Repair and Maintenance)	
Mechanical Welding and Sheet Metal Engineering	
Navy Entry Artificer/ Diploma in Mechanical and Electrical	
Refrigeration and Air Conditioning	
Industrial Engineering and Management	
Maintenance Engineering	
Material Management	
Energy Systems Engineering	
Mechatronics	Mechatronics
Robotics and Mechatronics	
Metallurgical Engineering	Metallurgical Engineering
Metallurgy	
Metallurgy and Material Technology	
Artificer Training (Electronics)	Military Engineering
Artificer Training (Electrical)	
Artificer Training (Mechanical)	
Armament Engineering (Gun Fitter)	
Weapons Engineering	
Navy Entry Artificer/ Diploma in Mechanical and Electrical	
Mine Engineering	Mining Engineering
Mine Surveying	
Mining and Mine Surveying	
Shipbuilding Engineering	
Drilling Engineering	
Drilling Technology	
Paint Technology	Oil and Paint Technology
Chemical Engineering (Oil Technology)	
Chemical Technology (Paint Technology)	
Packaging Technology	Packaging Technology
Printing and Packing Technology	
Petrochemical Engineering	Petrochemical Engineering
Petrochemical Refinery	

Petrochemical Technology	
Petroleum Engineering	
Petroleum Technology	
Chemical Engineering (Petro Chemical)	
Pharmaceutical Chemistry and Technology	Pharmaceutical Engineering
Plastic and Mould Technology	Plastic and Polymer Technology
Plastic and Polymer Engineering	
Plastic Engineering	
Plastic Mould Technology	
Plastic Technology	
Plastics Processing and Testing	
Polymer Engineering and Technology	
Polymer Technology	
Plastic Process and Testing	
Chemical Engineering (Plastic and Polymer)	
Printing and Packing Technology	Printing Technology
Printing Technology	
Industrial and Production Engineering	Production Engineering
Machine Tools and Maintenance Engineering	
Machine Tools Technology	
Manufacturing Engineering	
Manufacturing Technology	
Precision Manufacturing	
Production and Industrial Engineering	
Production Engineering	
Production Technology	
Tool and Die Making	
Tool and Die Engineering	
Tool and Die Under Mechanical Engineering	
Tool Die and Mould Making	
Fabrication Technology	
Fabrication Technology and Erection Engineering	
CAD CAM	
Design and Drafting	
Foundry Technology	
Mechanical (Computer Aided Design, Manufacture and Engineering)	
Mechanical CAD/CAM	
Mechanical Engineering (Tool and Die)	
Mechanical Engineering Production	
Mechanical Engineering Tool Engineering	
Mechanical Engineering (CAD/CAM)	
Mechanical Engineering (Foundry)	
Mechanical Engineering (Machine Tool Maintenance and Repairs)	

Mechanical Welding and Sheet Metal Engineering	
Pulp Technology	Pulp Technology
Wood and Paper Technology	
Apparel Design and Fabric	Textile Technology
Apparel Design and Fabrication Technology	
Apparel Design and Fashion Technology	
Apparel Manufacture and Design	
Apparel Technology	
Computer Aided Costume Design and Dress Making	
Costumer Design and Dress Making	
Handloom and Textile Technology	
Textile Technology (Man Made Fibre Technology)	
Dress Designing and Garment Manufacturing	
Fashion and Clothing Technology	
Fashion and Design	
Fashion and Apparel Design	
Fashion Designing	
Fashion Designing and Garment Technology	
Fashion Technology	
Garment Technology	
Garment and Fashion Technology	
Garment Design and Fashion Technology	
Garment Fabrication	
Garment Manufacturing Technology	
Handloom and Textile Technology	
Knitting and Garment Technology	
Knitting Technology	
Textile Chemistry	
Textile Design	
Textile Designing	
Textile Designing Printing	
Textile Engineering	
Textile Manufactures	
Textile Manufacturing and Technology	
Textile Marketing and Management	
Textile Processing	
Textile Processing Technology	
Textile Technology	
Textile Technology (Textile Design and Weaving)	
Textile Technology (Manmade Fibre)	
CDDM (Costume Design and Dress Making)	
Rubber Technology	Rubber Technology
Chemical Technology (Rubber and Plastic Technology)	
Chemical Technology (Rubber/ Plastic)	

Hotel Management and Catering Technology	Hotel Management and Catering Technology
Biomedical Instrumentation	Medical Electronics
Medical Electronics Engineering	
Medical Electronics	
Medical Laboratory Technology	
Instruments and Medical Equipment	
Cement Technology	*
Engineering Education	*
Fisheries Technology	*
Home Science	*
Jewellery Design and Manufacture Technology	*
Library and Information Science	*
Sugar Technology	*
Travel and Tourism	*
Wood Technology	*
Beauty and Hair Dressing	*
Beauty Culture and Cosmetology	*
Cosmetology and Health	*
Applied Videography	*
Audiography and Sound Engineering	*
Cinematography	*
Direction Screen Play Writing and TV Production	*
Film and Video Editing	*
Film Editing and TV Production	*
Film Technology and TV Production (Cinematography)	*
Film Technology and TV Production (Film Processing)	*
Film Technology and TV Production (Sound Recording and Sound Engineering)	*
Film Technology(Animation and Visual Effects	*
Photography	*
Sound Recording Engineering	*
Mass Communication	*
Accounts and Audit	*
Administration Services	*
Computer Application and Business Management	*
Finance Account and Auditing	*
Modern Office Management	*
Modern Office Management and Secretarial Practice	*
Modern Office Practice	*
Commercial and Computer Practise	*
Commercial Practice	*
Commercial Practice (KAN and ENG)	*
ECG Technology	*

Health Care Technology	*
Ophthalmic Technology	*
Technician X-Ray Technology	*
3-D Animation and Graphics	*
Animation and Multimedia Technology	*
Multimedia Technology	*

Note: The Institutions running * Diploma Course(s) have to continue at the same level or may opt for the Closure of the Course.

Annexure 6

CLOSEST AVAILABLE NOMENCLATURE OF DIPLOMA FOR THE UNDER GRADUATE DEGREE IN ENGINEERING AND TECHNOLOGY

Existing Nomenclature of Under Graduate Degree	Closest Nomenclature of Diploma
Aero Space Engineering	Aeronautical Engineering
Aeronautical Engineering	
Aircraft Maintenance Engineering	
Agricultural Engineering	Agricultural Engineering
Agricultural Technology	
Agriculture Engineering	
Architectural Assistantship	Architectural Assistantship
Architecture and Interior Decoration	
Architecture Assistantship	
Automobile Engineering	Automobile Engineering
Automobile Maintenance Engineering	
Automotive Technology	
Mechanical Engineering Automobile	
Biomedical Engineering	Biomedical Engineering
Biomedical Instrumentation	
Electronics and Biomedical Engineering	
Biotechnology	Biotechnology
Biotechnology and Biochemical Engineering	
Industrial Biotechnology	
Ceramic Engineering and Technology	Ceramics Engineering
Ceramic Technology	
Ceramics Engineering	
Chemical and Electro Chemical Engineering	Chemical Engineering
Biochemical Engineering	
Chemical Engineering	
Chemical Engineering (Plastic and Polymer)	
Chemical Technology	
Dye Stuff Technology	
Surface Coating Technology	Surface Coating Technology
Oil and Paint Technology	
Oil Technology	Chemical Engineering (Oil Technology)
Oils, Oleochemicals and Surfactants Technology	
Paint Technology	
Building and Construction Technology	Civil Engineering (Construction Technology)
Construction Engineering	
Construction Technology	
Construction Technology and Management	
Civil Engineering (Construction Technology)	
Civil and Infrastructure Engineering	
Civil and Environmental Engineering	Civil and Environmental Engineering
Environment Engineering	
Environmental Engineering	
Environmental Science and Engineering	
Environmental Science and Technology	
Civil Engineering (Environmental Engineering)	
Civil Engineering (Public Health Engineering)	

Civil and Rural Engineering	Civil Engineering
Civil Technology	
Civil and Water Management Engineering	
Civil Engineering	
Civil Engineering and Planning	
Construction Engineering and Management	
Geo Informatics	Geoinformatics and Surveying Technology
3-D Animation and Graphics	3-D Animation and Graphics
Advanced Computer Application	
Computer and Communication Engineering	Computer Engineering
Computer Engineering	
Computer Engineering and Application	
Computer Networking	
Computer Science and Engineering	
Computer Science	
Computer Science and Technology	
Computer Science and Information Technology	
Computer Science and Systems Engineering	
Computer Technology	
Computing in Computing	
Computing in Multimedia	
Computing in Software	
Information and Communication Technology	Information Technology and Engineering
Information Engineering	
Information Science and Engineering	
Information Science and Technology	
Information Technology	
Information Technology and Engineering	
Software Engineering	
Dairy Engineering	Dairy Engineering
Diary Technology	
Electrical and Computer Engineering	Electrical Engineering
Electrical and Electronics (Power System)	Electrical and Electronics Engineering
Electrical and Electronics Engineering	
Electrical and Instrumentation Engineering	
Electrical Engineering	
Electronics and Electrical Engineering	
Electrical Engineering (Electronics and Power)	
Electrical Instrumentation and Control Engineering	
Electrical, Electronics and Power	
Electrical and Mechanical Engineering	Electrical and Power Engineering
Electrical and Power Engineering	
Electrical Engineering Industrial Control	
Advanced Communication and Information System	Advanced Electronics and Communication Engineering
Advanced Electronics and Communication Engineering	
Applied Electronics and Instrumentation Engineering	
Applied Electronics and Communications	
Communication Engineering	
Digital Techniques for Design and Planning	Digital Electronics
Electronic Engineering	

Electronic Science and Engineering	Electronics and Communication Engineering
Electronics	
Electronics and Communication Engineering	
Electronics and Communication Engineering (Industry Integrated)	
Electronics and Instrumentation Engineering	Electronics and Telecommunication Engineering
Electronics and Telecommunication Engineering	
Electronics and Telecommunication Engineering (Technologynician Electronic Radio)	
Electronics Communication and Instrumentation Engineering	
Radio Physics and Electronics	
Applied Electronics and Instrumentation Engineering	
Telecommunication Engineering	
Electronics and Biomedical Engineering	
Electronics and Communication Engineering (Microwaves)	
Electronics and Communication Engineering	
Electronics and Computer Science	
Electronics and Control Systems	Electronics and Electrical Engineering
Electronics and Electrical Engineering	
Electronics and Power Engineering	
Electronics and Telematics Engineering	
Electronics Design Technology	
Electronics Engineering	
Electronics Instrumentation and Control Engineering	
Electronics System Engineering	
Electronics Technology	
Optics and Optoelectronics	Opto-Electronics Engineering
Power Electronics	Power Electronics
Power Electronics and Instrumentation Engineering	
Power Electronics Engineering	
Fire Technology and Safety	Fire Technology and Safety
Safety and Fire Engineering	
Food Engineering and Technology	Food Technology
Food Processing and Preservation	
Food Processing Technology	
Food Technology	
Food Technology and Management	
Automation and Robotics	Automation Engineering
Automation Engineering	
Instrument Technology	Instrumentation Engineering
Instrumentation	
Instrumentation and Control Engineering	
Instrumentation and Electronics	
Instrumentation Engineering	
Instrumentation Technology	
Robotics and Automation	Automation and Robotics
Medical Electronics Engineering	Medical Electronics Engineering
Medical Electronics	
Medical Lab Technology	
Foot Wear Technology	Footwear Technology
Leather Technology	Leather Technology
Naval Architecture and Ship Building Engineering	Shipbuilding Engineering

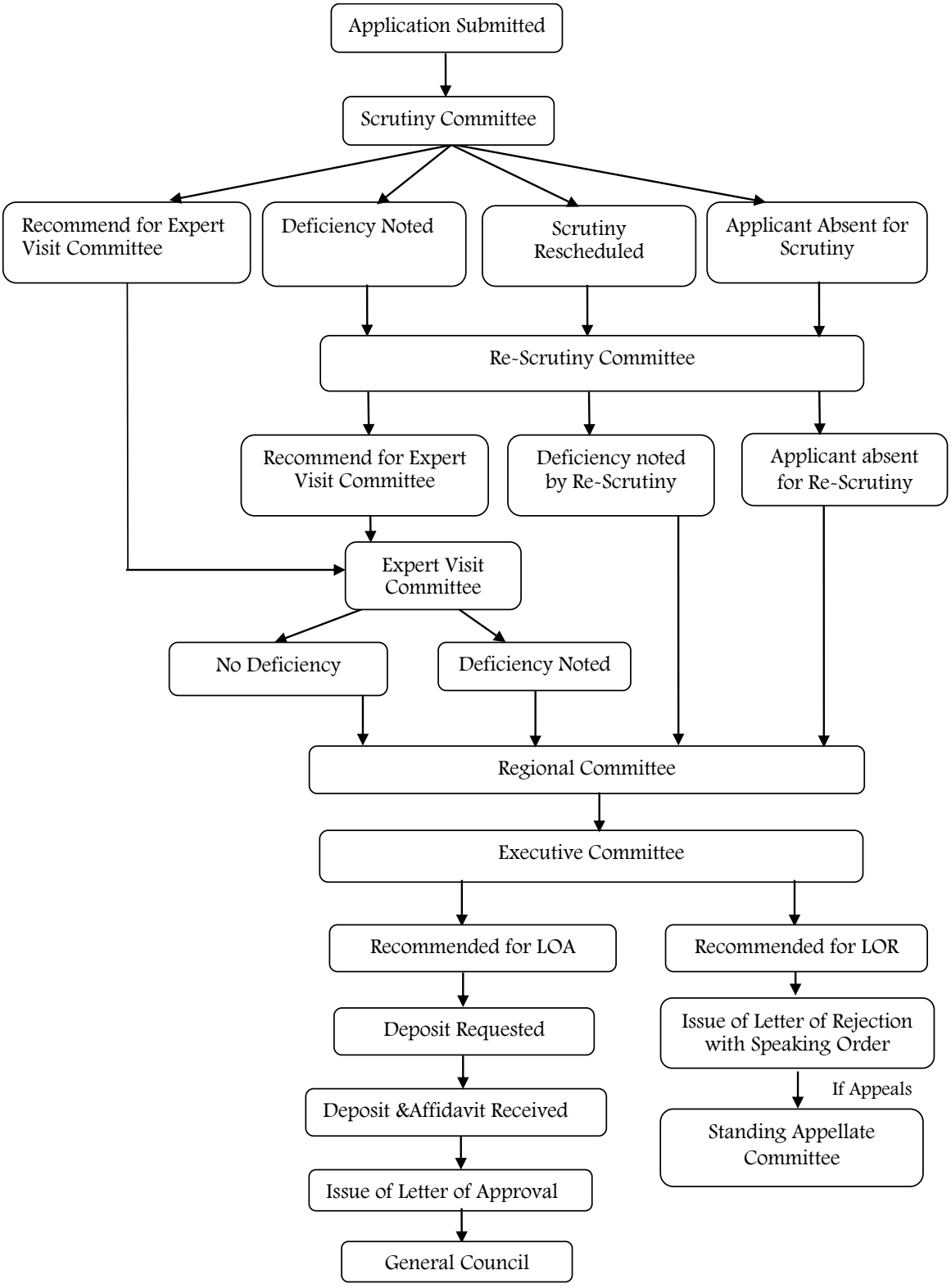
Shipbuilding Engineering	
Marine Engineering	Marine Engineering
Marine Technology	
Industrial and Production Engineering	Industrial and Production Engineering
Industrial Engineering	
Industrial Engineering and Management	
Mechanical Engineering (Production)	
Production and Industrial Engineering	
Production Engineering	
Manufacturing Engineering	Manufacturing Engineering
Manufacturing Engineering and Automation	
Manufacturing Engineering and Technology	
Manufacturing Process and Automation Engineering	
Manufacturing Science and Engineering	
Manufacturing Technology	
Mechanical and Automation Engineering	Mechanical Engineering
Mechanical Engineering (Industry Integrated)	
Mechanical Engineering	
Power Engineering	
Mechanical Engineering (Automobile)	Mechanical Engineering (Automobile)
Mechanical Engineering Automobile	
Mechanical Engineering (Repair and Maintenance)	
Precision Manufacturing	Mechatronics
Mechatronics	
Mechatronics Engineering	
Tool Engineering	Tool and Die Engineering
Material Science and Technology	Metallurgical Engineering
Metallurgical and Materials Engineering	
Metallurgical Engineering	
Metallurgy	
Metallurgy and Material Technology	
Mine Engineering	Mining Engineering
Mining Engineering	
Packaging Technology	Printing and Packing Technology
Printing and Packing Technology	
Printing Technology	
Petrochem and Petroleum Refinery Engineering	Petroleum Engineering
Petrochemical Engineering	
Petrochemical Technology	
Petroleum Engineering	
Petroleum Technology	
Pharmaceuticals and Fine Chemical Technology	Pharmaceutical Chemistry and Technology
Pharmaceuticals Chemistry and Technology	
Plastic and Polymer Engineering	Plastic and Polymer Engineering
Plastics Engineering	
Plastics Technology	
Polymer Engineering	
Polymer Engineering and Technology	
Polymer Science and Chemical Technology	
Polymer Science and Technology	
Polymer Technology	
Pulp Technology	Pulp Technology

Apparel and Production Management	Apparel Manufacture and Design
Fashion and Apparel Technology	Fashion and Apparel Design
Fashion and Apparel Engineering	
Fashion Technology	
Fibres and Textiles Processing Technology	Textile Processing Technology
Jute and Fibre Technology	
Man Made Fibre Technology	
Man-Made Textile Technology	
Silk Technology	Textile Engineering
Textile Chemistry	
Textile Engineering	
Textile Plant Engineering	
Textile Processing	
Textile Technology	
Rubber Technology	Rubber Technology
Cement and Ceramic Technology	Cement Technology
Nano Science and Technology	*
Nano Technology	*
Nano Technology and Robotics	*
Planning	*
Energy and Environmental Management	*
Energy Engineering	*
Airline Management	*

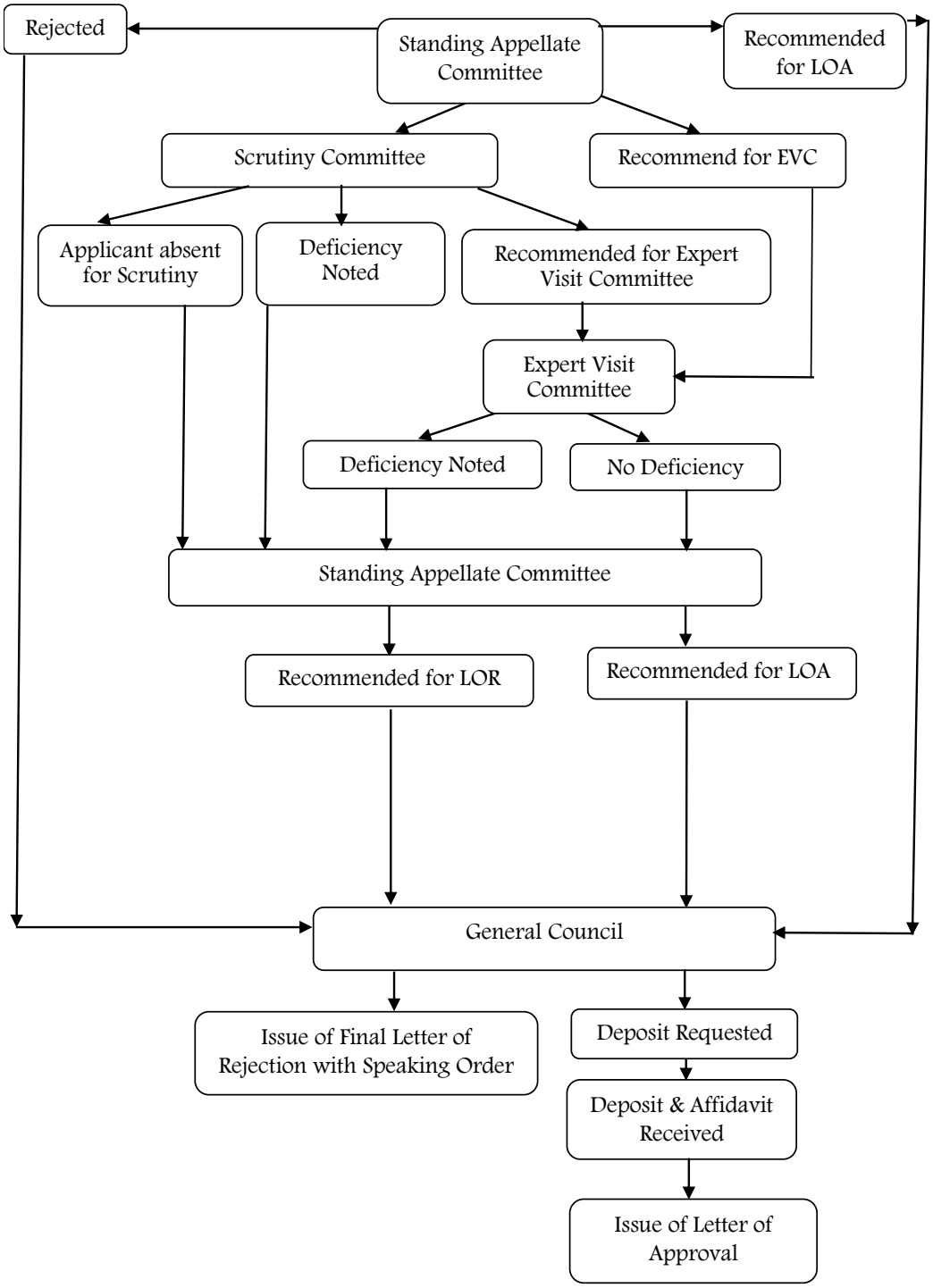
Note: The Institutions running * Degree Course(s) have to continue at the same level or may opt for the Closure of the Course.

Annexure 7

PROCESS FLOW CHART FOR ESTABLISHMENT OF NEW TECHNICAL INSTITUTION



Contd.


Rejected
Standing Appellate Committee
Recommended for LOA
Scrutiny Committee
Recommend for EVC
Applicant absent for Scrutiny
Deficiency Noted
Recommended for Expert Visit Committee
Expert Visit Committee
Deficiency Noted
No Deficiency
Standing Appellate Committee
Recommended for LOR
Recommended for LOA
General Council
Issue of Final Letter of Rejection with Speaking Order
Deposit Requested
Deposit & Affidavit Received
Issue of Letter of Approval

Annexure 8

RECOMMENDED MAXIMUM TUITION AND DEVELOPMENT FEE PER ANNUM FOR FULL TIME PROGRAMMES BY THE NATIONAL FEE COMMITTEE

	Type X cities	Type Y cities	Type Z cities
Undergraduate Degree Programmes			
4 Year Engineering Degree	1,58,300	1,50,500	1,44,900
5 Year Architectural Degree	2,25,300	2,13,500	2,05,050
4 Year Town Planning Degree	2,25,600	2,13,750	2,05,350
5 Year Applied Arts and Crafts Degree	2,25,600	2,13,750	2,05,350
4 Year Pharmaceutical Degree	1,55,125	1,47,250	1,41,650
4 Year Hotel Management and Catering Technology Degree	1,55,125	1,47,250	1,41,650
Post Graduate Degree Programmes			
2 Year Engineering Degree	2,51,350	2,39,950	2,31,350
2 Year Architectural Degree	2,69,700	2,56,100	2,45,875
2 Year Town Planning Degree	2,69,700	2,56,100	2,45,875
2 Year Applied Arts and Crafts Degree	2,69,700	2,56,100	2,45,875
2 Year Pharmaceutical Degree (M.Pharm.)	2,27,500	2,16,100	2,07,500
2 Year Hotel Management and Catering Technology Degree	2,27,500	2,16,100	2,07,500
3 Year MCA	1,71,150	1,63,250	1,57,650
2 Year MBA	1,71,300	1,63,400	1,57,800
Diploma Programmes			
3/ 4 Year Diploma Engineering	97,350	92,375	89,100
3/ 4 Year Diploma Architecture	97,900	92,925	89,650
3/ 4 Year Diploma Town Planning	97,900	92,925	89,650
3/ 4 Year Diploma Applied Arts and Crafts	99,500	94,500	91,200
3/ 4 Year Diploma Hotel Management and Catering Technology	98,000	93,000	89,700
3/ 4 Year Diploma Pharmacy	97,975	93,000	89,700
Post Diploma Programmes			
1.5-2 Year Diploma Engineering	97,800	92,850	89,550
1.5-2 Year Diploma Architecture	98,650	93,650	90,350
1.5-2 Year Diploma Pharmacy	98,650	93,650	90,350
1.5-2 Year Diploma Applied Arts and Crafts	100,250	95,300	92,000
1.5-2 Year Diploma Hotel Management and Catering Technology	98,750	93,775	90,475

Type X/ Y/ Z cities as per VI Central Pay Commission Classification of Cities

Annexure 9

LAND REQUIREMENT AS PER APPROVAL PROCESS HANDBOOK NORMS DURING THE PREVIOUS YEARS

DEGREE LEVEL INSTITUTIONS

Year	Engineering and Technology			Architecture/ Planning/ Hotel Management and Catering Technology			Applied Arts and Crafts			Pharmacy			Management			MCA		
	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural
1985-90	3 x plinth area for Buildings + playground + allowance for future development																	
1995		20	20															
1997	2	4	10															
1999-2003	5	10	25	2	5	10	0.5	2.5	5	0.5	2.5	5	0.5	1.25	2.5	0.5	1.5	2.5
2004-2005	5	10	10	2	5	5	0.5	2.5	2.5	0.5	2.5	2.5	0.5	1.25	1.25	0.5	1.25	1.25

Year	Engineering and Technology			Architecture/ Planning/ Hotel Management and Catering Technology			Applied Arts and Crafts			Pharmacy			Management			MCA		
	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban
2006-09	3	5	10	1	1.5	2.5	0.70	1	2	0.75	1.25	2	0.5	0.5	1	0.5	0.75	1.5
2010-11	2.5	4	10	1	1.5	2.5	0.75	1	2	0.75	1.25	2	0.5	0.5	1	0.5	0.75	1.5
2011-15	2.5		10	1		2.5	0.75		2	0.75		2	0.5		1	0.5		1.5
2016-17	1.5	2.5	7.5	1	1	2.5	0.75	0.75	2	0.75	0.75	2	0.5	0.5	1	0.5	0.5	1.5

DIPLOMA LEVEL INSTITUTIONS

Year	Engineering and Technology			Architecture/ Planning			Applied Arts and Crafts			Pharmacy			Hotel Management and Catering Technology (Deg. + Dip)			Hotel Management and Catering Technology		
	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural
1985-90	3 x plinth area for Buildings + playground + allowance for future development																	
1997	2	4	8															
1999-2003	5	10	20	0.5	1.5	3	0.5	1.5	2.5	-	-	-	0.5	2.5	5	0.5	1.5	3
2004-06	5	10	10	2	5	5	0.5	2.5	2.5	0.5	2.5	2.5	0.5	2.5	2.5	0.5	1.5	1.5

Year	Engineering and Technology			Architecture/ Planning/ Hotel Management and Catering Technology			Applied Arts and Crafts			Pharmacy			Hotel Management and Catering Technology (Degree + Diploma)			Hotel Management and Catering Technology		
	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban	Mega/ Metro	Urban	Non-urban

2007-10	1.5	2.5	5	1.5	2.5	5	1.5	2.5	5	1.5	2.5	5	-	-	-	1.5	2.5	5
2011-15	1.5		5	1		2.5	0.75		2	0.75		2	-	-	-	1		2.5
2016-17	1.5	1.5	4	1.0	1	2.5	0.75	0.75	2	0.75	0.75	2	-	-	-	1	1	2.5

STAND ALONE POST GRADUATE INSTITUTIONS

Year	Engineering and Technology			Arch/ Planning/ Hotel Management and Catering Technology			Applied Arts and Crafts			Pharmacy			Management			MCA		
	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others
2011-15	2.5		10	1		2.5	0.75		2	0.75		2	0.5		1	0.5		1.5
2016-17	-	-	-	-	-	-	-	-	-	-		-	-		-	-		-

Note: The above Table consolidates the extent of Land for the previous years, for other conditions/details, respective Approval Process Handbook shall be verified.
Unit for Land is in Acres for all the years, except for 1997, it is Hectare

Annexure 10

FIRE AND LIFE SAFETY MEASURES FOR INSTITUTIONS

General requirements that every Institution shall have to ensure safe environment for the students and Staff of any professional education Institution (Table 1). A checklist of provisions to be made in case of above mentioned events for ready reference of the Institutions (Annexure 11 of Approval Process Handbook 2018-19). The essential and desirable provisions/ general guidelines to take care in case of possible hazardous situations are as follows:

- Fire
- Electrical hazard
- Unsafe Drinking water/ food
- Laboratory accidents
- Workshop accidents
- Emergency situations in case of physically challenged
- Structural failure of Building
- Accidents during sports/ social events
- Stampede
- Construction activity hazards
- Transport vehicle accident
- Lift accidents
- Earthquake
- Cyclone
- Flood
- Landslide

Table 1 Essential general requirements for any Institution

1	Have you identified possible hazardous situations considering nature of your Institution and location of the Institution?	Yes/ No
2	Have you classified these risks into intolerable, undesirable and negligible?	Yes/ No
3	Have you prepared a risk response Plan for each of the situation?	Yes/ No
4	Are the stakeholders been made aware about the risk response Plans?	Yes/ No
5	Are you conducting any training Programmes or mock drills of such eventualities?	Yes/ No
6	Is safety audit done periodically?	Yes/ No
7	Do you have established procedures required to handle such emergency situations?	Yes/ No
8	Do the procedures clearly define duties and responsibilities of various authorities and agencies?	Yes/ No
9	Have you appointed a single person (Safety Officer) who is responsible to make all arrangements to eliminate and/ or to avoid such events?	Yes/ No
10	Is each of the student/ Staff person using the Institution facility has undergone a test to verify whether he/ she has understood the procedures?	Yes/ No

Annexure 11

ESSENTIAL AND DESIRABLE REQUIREMENTS/ GENERAL GUIDELINES IN CASE OF VARIOUS EVENTS

➢ FIRE
Essential requirements:
• All the Buildings, after completion and before occupation, shall be inspected for fire and life safety measures by the Local Fire Service Authorities and a Certificate to that effect shall be obtained. In the absence of such a Certificate, following requirements shall be met. • Fire buckets filled with sand shall be hanged in the protected stands near Workshop, Laboratory, DG room, transformer and sub-station. • Fire point should be established in front of each Building with 2 fire water buckets, 2 sand buckets and 4 fire extinguishers one of each type. • Minimum 2 numbers of extinguisher of any type should be installed at every prominent location.
• Every exit, exit access or exit discharge shall be continuously maintained free of all obstructions or impediments to full use in case of fire or other emergency.
• Retro reflective Signage shall be provided for escape routes at suitable height.
• Evacuation drill shall be conducted for each Building quarterly.
• To avoid stampede and to manage any emergency properly, the Institution should have a Standing Fire Order – Document containing established procedures required to handle fire and emergency situations in which duties and responsibilities of various Authorities and Agencies are included (Sample copy enclosed).
Desirable requirements:
• The CCTV camera shall be provided to cover all the important areas of the campus including firefighting system like extinguishers, hose reels, risers, automatic detection and alarm system, sprinkler system, manual call points etc.
• Assembly point shall be provided in a safe place with no fencing around it.
➢ ELECTRICAL HAZARD
Essential requirements:
• Proper earthing and bonding of electrical wiring shall be ensured.
• All major Equipment shall be earthed separately.
• Earth leakage circuit breaker (ELCB) shall be provided as required.
• No overhead High tension electric line shall pass across the premises.
• Sub stations or transformers, if any, shall be segregated. Carbon di-oxide, dry chemical powder (DCP) and Mechanical foam fire extinguishers, san buckets shall be provided.
Desirable requirements:
• All overhead electric lines shall be at a height not less than 5.4 m from the ground.
• Electrical resistant mats should be placed in front of every electric panel.
• Only trained and licensed electricians should be allowed to do work related to electric supply.
• Vertical clearance of any bare electric line passing near a Building shall be minimum 2.43 m from the highest point in the Building and the horizontal clearance shall be minimum 1.2 m from the closest part.
• A clear space of not less than 1 m in width shall be provided in front of the switchboard.
• If there are any attachments or bare connections at the back of the switchboard, the space (if any) behind the switchboard shall be either less than 20 cm or more than 75 cm in width, measured from the farthest outstanding part of any attachment or conductor.
• Lightning arrester shall be provided for all the Buildings.
➢ UNSAFE DRINKING WATER/ FOOD
Essential requirements:
• Clean all reservoirs on periodic basis.
• Test quality of water every three months.
Desirable requirements:

• Test quality of samples of food prepared on campus in an independent Laboratory preferably once in six months.
➢ LABORATORY ACCIDENT
Essential requirements:
• Warning symbols shall be provided inside and outside the Laboratories.
• List of chemicals used in the Laboratory shall be displayed outside.
• Instructions regarding the procedure to be followed in case of an emergency occurring in the Building shall be displayed inside and outside the Laboratory in the form of Do's and Don'ts.
• First aid kit shall be maintained, wherever necessary
• Emergency contact numbers shall be displayed inside for contacting in case of any emergency which should include Safety Officer, fire control room, medical Assistance, Security assistance, Head of the concerned Department, maintenance services.
• Personal protective Equipment, as necessary, shall be provided for each one entering the Laboratory.
Desirable requirements:
• Provision for fume hood should be made.
• Glove box for Experiments shall be provided.
• Good housekeeping practice shall be followed.
• Knowledge to operate the fire extinguisher provided inside and outside the Laboratory.
• Flooring of the Laboratory shall be non-skid and non-static.
• Proper ventilation facilities shall be provided to prevent accumulation of dust and fumes.
• Only small quantity for experimental purpose shall be kept in Laboratory and the quantity shall be noted every day.
• Material safety data sheet for relevant chemicals shall be provided.
• Disposal of chemical waste shall be done properly on daily basis.
➢ WORKSHOP ACCIDENT
Essential requirements:
• Personal protective Equipment shall be available for each one entering the Workshop.
• Instructions for Workshop safety must be displayed inside and outside the Workshop.
• First aid kit shall be maintained.
• Safety precaution for operation for each machine should be affixed with it.
• Standard Operating Procedure for all the Equipment and system must be prepared and properly displayed near the respective machine.
• All the electrically operated machinery should be properly earthed and bonded.
• Emergency contact numbers shall be displayed for contacting in case of any emergency which should include Safety Officer, fire control room, medical assistance, Security assistance, Head of the concerned Department, maintenance services.
• Instructions regarding the procedure to be followed in case of an emergency occurring in the Building outside the Workshop during the running of Workshop shall be displayed inside and outside the Workshop in the form of Do's and Don'ts.
Desirable requirements:
• While installing or keeping machines and tool, racks aisles and gangways should be provided.
• There should be Schedule for standard test for machines and tools.
• Workshop floor should be made by non-skid and non-static floor tiles.
• Place for disposal of materials should be properly marked.
• Housekeeping shall be done as per proper Schedule.
• Various fuels used in Workshop shall be stored in minimum quantity according to requirement.
• Proper ventilation facilities shall be provided to prevent dust accumulation.
➢ EMERGENCY SITUATION - PHYSICALLY CHALLENGED
Essential requirements:

• Ramp shall be provided for the disabled for easy access to and evacuation from the Building.
• Sufficient wheel chairs and stretchers shall be available for use in emergency.
Desirable requirements:
• Information regarding the number of physically challenged people in the campus should be available with the Safety Officer.
• The time and the number of physically challenged persons among the visitors shall be recorded at security gate.
➢ STRUCTURAL FAILURE OF BUILDING
General Guidelines:
• Emergency evacuation procedure with evacuation Plan shall be kept ready.
• Provisions shall be made to cut off water, electricity and LPG connections safely from outside the Building.
• Structural audit of Buildings shall be done periodically.
➢ ACCIDENTS DURING SPORTS/ SOCIAL EVENTS
General Guidelines:
• A qualified medical practitioner should be present or available on call.
• Trained Para-medical Staff and first-aid kit shall be available.
• Structural strength of temporary galleries and other temporary structures shall be ensured.
• In permanent structures, no exit shall be locked permanently, for any reason.
• Training in first aid shall be given to all volunteers.
• Proper signage for exits and safe assembly points.
• Information regarding Exit, Escape routes, entry, parking, seating arrangements etc. shall be made available to all entrants in graphical form.
• Well-equipped vehicle or ambulance shall be available for emergencies.
• Barricading, if provided, shall not obstruct safe escape routes.
• Temporary galleries/ pandals and other temporary structures shall conform relevant Indian Standards and Codes for practice
• Provision for a dispensary should be made.
• Sufficient power back up for illumination shall be provided.
• The pressure points, near the diversion or change in pathway, shall always be attended by trained guards or volunteers to avoid stampede.
• Crowd Management system shall be established for continuous monitoring of status of crowd, behavior and movement.
• Public address system and other communication system shall be maintained at the crowd management centre.
• Early opening and delayed closing shall help to prevent stampede.
➢ STAMPEDE
Guidelines to be followed
• Proper signage for traffic control route shall be displayed.
• Public Address system shall be implemented to communicate and to direct.
• Power back up for extra illumination of exit routes shall be available.
• It is necessary to do planning and practicing mannerly and orderly evacuation and maintaining records.
• Student volunteers need to be trained for proper evacuation
• Ensure that no more than 4 persons/ m^2shall assemble in all assembly areas.
• Temporary barriers shall be provided to use in emergency to restrict and to control traffic.
➢ CONSTRUCTION ACTIVITY HAZARDS
General Guidelines:
• Safety helmets are worn.

• Barricade entire construction work area from other educational area.
• Where guarding to working area is impractical, use of safety nets and harnesses must be done.
• Erect warning signs during striking operations.
• Erect safety signs and barriers to keep unauthorized persons away from work area.
• Inspection chambers in the ground and openings in the slab are either covered over and a warning sign erected or protected by some guard rails.
• Scaffolds and other working platforms should be equipped with guard rail and toe board.
• Remove periodically all unnecessary obstructions, which may create a hazard.
• Waste materials being disposed off from heights should always be lowered safely and never thrown or dropped from working area.
• No person should be allowed access under slab formwork during pouring.
• Never allow partially struck formwork to be left unattended.
• Wear appropriate protective clothing.
• Keep the electric leads, compressed air lines and pump lines as short as possible to prevent risk of tripping injuries.
• Inspect periodically all scaffolds, working platforms, screens and other lifting and handling devices and maintain a record of inspection.
• No person under the age of 18 years should be allowed to operate any item of powered plant.
• Take care of personal hygiene.
➢ TRANSPORT VEHICLE ACCIDENTS
General Guidelines:
• Fire Extinguisher shall be provided in all vehicles.
• Driver and attender shall be trained in first aid firefighting and first aid and the records of refresher training shall be maintained.
• Geographic positioning system (GPS) shall be provided for all vehicles for Institution transport.
• Emergency exits must be properly maintained in the vehicle.
• All emergency numbers shall be displayed in the vehicle, inside and outside.
• Name of the Institution and contact number shall be written legibly on all four sides of the vehicle.
• Driver cabin should be separate.
• Fitness Certificate test records and records of repair and maintenance of the vehicle shall be maintained.
• Details of battery, tyre, issue of lubricants, fuel etc. shall be properly maintained.
➢ LIFT ACCIDENTS
General Guidelines:
• Signage should indicate precautions to be taken for lift operations.
• A phone unit and an alarm bell should be provided inside the lift cabin.
• Emergency contact numbers need to be displayed inside and outside of the lift cabin.
• Emergency lighting should be available.
• Sufficient number of lifts shall be provided to avoid overcrowding.
• Passenger and service lifts should be separately provided.
• Fitness Certificate from the concerned Authority should be available and displayed.
➢ EARTH QUAKE
General Guidelines:
• Construction of Building shall be as per relevant Indian Standards and Codes of practice.
• Already constructed structures, if already not designed to satisfy earthquake resistance, shall be strengthened as per relevant Indian Standards and Codes of practice.
• Proper evacuation Plan based on the Standing Fire Order shall be maintained and it should cover all the possible emergencies.

• Evacuation drill/ Exit drill shall be conducted quarterly and such records shall be maintained (Different groups, members, date of conduct, observations).
• Training should be given to all members of the evacuation teams to perform their duties and records shall be maintained.
• The most suitable and safest place shall be selected as safe assembly point for each Building.
• Large or heavy items, if any, shall be placed closest to the ground.
• Hang large items such as framed pictures, large mirrors etc. away from sitting place, bed and protected escape routes.
• Brace overhead light fittings properly.
• An inventory for the details of heavy duty Equipment and necessary tools with the details and contact numbers of owner and operator shall be maintained for ready reference.
• Avoid glass paneling for Buildings. However, if provided, shall be protected with metal screens.
➢ CYCLONE
General Guidelines:
• Keep in contact with the concerned authorities before the cyclone season each time for warning and precautionary measures.
• List of emergency phone numbers shall be displayed.
• Training should be given to all members of the response teams to perform their duties and records shall be maintained
• Provision shall be made to secure strongly all doors, windows and other openings, if any, in closed position.
• Emergency kits containing portable battery radios, torch lights, spare batteries, water container, dry fruits, match boxes, fuel lamps, portable stove, cooking utensil, etc. shall be maintained in cyclone prone areas.
• Low frequency communication devices shall be in place.
• Avoid glass paneling for Buildings. However, if provided, shall be protected with metal screens.
• Construction of Buildings shall be strong enough to resist collapse during wind.
• Long and continuous structures shall be avoided so as to reduce the effect of wind.
• Deep rooted plants which can resist wind can be planted around but outside the boundary wall to reduce the wind velocity.
• No tall plants shall be there in the compound, especially near any Building.
➢ FLOOD:
General Guidelines:
• Provision for the storage of drinking water at the rate of 4.5 liters/ 1 Day/ person for the total occupants for a minimum of 3 days during impending flood shall be made.
• Provision for storage of nonperishable easy to prepare food for 3 days supply during impending flood shall be made.
• Flash light for signal (Red cross store) shall be arranged.
• Portable battery Radios (if possible NOAA - National Oceanic and Atmospheric Administration type) shall be arranged.
• Flood rescue Equipment like lifebuoy, life jacket, portable boats with oar and out board engine, rope shall be stored and ready for use.
• Occupational Health center shall be maintained.
• Para medical Team shall be available and trained.
• Provision should be made on top floors of the Buildings for shelter in case of flood.
• Insect repellants and sunscreen shall be stored.
➢ LAND SLIDE
General Guidelines:
• Construct Retaining walls wherever necessary to prevent erosion.
• Train permanent Staff to identify the symptoms of landslide.

- Avoid Buildings in steep slope or along natural erosion valleys.

STANDING FIRE ORDER

(To be displayed at all the floors at suitable visible places with all emergency contact numbers)

Responsible authorities

1. The person who detects the Fire
2. Safety Officer
3. Maintenance Section

The person who detects the fire:

- Immediately inform the Safety Officer and Head of the section/ Division

Responsibilities of safety Officer:

On receipt of information:

- He/ She shall immediately proceed to the scene of incident and assess the situation.
- If considered necessary, he/ she shall raise fire alarm for his/ her zone and notify the incident to Fire Department and the listed emergency services. Officer shall have to confirm this action latter.
- If necessary, he/ she shall direct the Maintenance section to salvage the records and materials from the area.
- If considered necessary, he/ she shall evacuate his/ her zone and/ or neighboring zones.
- At the earliest opportunity, he/ she shall inform the incident to the Departmental Head.

Duties of Maintenance Section Members:

On receipt of call for emergency in their own zone, all the members of Maintenance section;

- Shall immediately proceed to the place of incident and Report to their Duty Officer.
- Shall strictly follow the instructions of Safety Officer and work under him/ her as per his/ her directions.
- Shall, as per the instructions from Duty Officer/ Fire Officer, switch off electrical supply to the affected area.
- Shall see that electric supply is restored only on instructions from the Duty Officer/ Fire Officer.
- Close the air condition system at the affected area.
- Shall ensure that booster pump located in the Building is Switched On.
- Shall ensure that all the Hydrants in and around the Building are charged with sufficient pressure.

Duties of other Staff from the affected zone/ zones:

On hearing the Emergency Alarm, all the other members of Staff:

- Are requested no to be panic, but to remain calm and follow instructions of the Safety Officer in an orderly and disciplined manner.
- If directed to evacuate, shall ensure that all the electric lights at their work place are switched off and that all the windows and doors of their area are properly closed before leaving the place.
- During evacuation, shall proceed in an orderly manner to the ground floor by the nearest available staircase/ emergency exit.
- Shall not use the lifts.
- Shall see that, persons assigned with specific duties in an emergency are not disturbed or obstructed in their work.
- If requested by Safety Officer, shall help in removing the records and materials not affected by the fire.

If you discover a Fire:

- Do not panic.
- Break the glass of nearest fire alarm/ manual call point.
- Call Fire Services on 101/ Local Fire service Telephone No.
- Inform Security/ Safety Officer
- Inform Officer in-charge.

- Call for assistance.
- Attack the fire with the fire extinguishers provided.
- Protect material, which is not involved in Fire.

If you hear the evacuation signals:

- Stop machines.
- Shut off gas and electric power, but not lighting.
- Close doors and windows.
- Leave the Building immediately by the nearest exit.
- Do not run.
- Do not go to cloakroom.
- Do not stop to collect personal belongings.
- Report to assembly point.

For your own safety you should know:

- The position of the nearest fire alarm point.
- The position of the nearest fire extinguisher and operation method.
- The nearest exit route.
- Your assembly point.
- Road should be kept clear for the movement of Fire Service Vehicles.
- The overhead electric cables, service pipes and telephone wires are sufficiently high for vehicles to pass.

Annexure 12

GUIDELINES FOR ESTABLISHMENT OF GRIEVANCE REDRESSAL MECHANISM

The Ministry of Human Resource Development (MHRD), Government of India has emphasized that there is a need of structured mechanism for online registration as well as disposal of the Grievances of students/Faculty/stakeholders in every Institution approved by AICTE.

In view of the above, all the Institutions are requested to urgently put in place an online mechanism, if not presently existing, for registering and disposing of Grievances. Once this mechanism is established, the following outcomes are desired to be fulfilled:

i. Each AICTE approved Technical Institution should be able to receive and dispose of the Grievances **online**.

ii. Each of these Institutions should have a notice board/flex board fixed near the Office of its Head, indicating the details of online Grievance Redressal Mechanism i.e. URL of the online Grievance Redressal Portal, names, contact nos. and e-mail IDs of members of the Grievance Committee, to ensure publicity/awareness of the establishment of Grievance Redress Mechanism/Students Grievances Portal. This would help speedy Redressal of the Grievances and obviate/reduce the urge to lodge the Grievance on pg.portal of DARPG.

iii. An **online monthly Status Report** regarding the number of Grievances received, disposed off and pending as on the last day of the previous month should be informed to AICTE.

iv. Non-registration of Grievances on the Web Site of the Institution resulting in more number of Grievances being registered on the pg.portal of Central Government which would be an indication that the Grievance Redress Mechanism of the respective Institution/Organisation is not working properly to the satisfaction of the petitioners.

v. The performance of the Grievance Redress Mechanism at the point of arising of the Grievance, i.e. Institution may be taken into account by the Accreditation Agencies.

vi. The Council shall take into account the performance of the Grievance Redress Mechanism at the point of origin of the Grievance, i.e. Institution, at the time of renewal of their permission/approval every year.

All the Institutions are requested to take necessary steps to implement the above.

Annexure 13

GUIDELINES FOR APPOINTMENT OF ADJUNCT FACULTY/ RESOURCE PERSONS FROM INDUSTRY IN AICTE APPROVED TECHNICAL INSTITUTIONS

1 INTRODUCTION: The AICTE Approval Process Handbook 2018-19 in Appendix 7 "Norms for Faculty requirements and Cadre Ratio for Technical Institution" has specified that a minimum of 80% should be Regular/ Full Time Faculty and the remaining shall be Adjunct Faculty/ Resource persons from Industry.

2 OBJECTIVE: The key objective of these guidelines is to develop a useful and viable collaboration between the educational Institutions and Industry. The guidelines seek to enhance quality of education and skills by involvement of academicians, scholars, practitioners, policymakers in teaching, training, research, and related services on a regular basis and to attract distinguished individuals who have excelled in their field of specialization.

3 DEFINITION: Adjunct Faculty is hired by an Institution to teach but is not full member of the Faculty. Adjunct Faculty is a Part Time or contingent instructor. There are academicians, professionals whose primary employment activity is outside the Institution and who are not interested in seeking fulltime appointment with the Institution, but can contribute to teaching in the Technical Institutions/ academic Programmes. The Adjunct Faculty should be an eminent Professional/ Scientist/ Engineer having recognition at national/ international level and having outstanding published work.

4 QUALIFICATIONS AND EXPERIENCE: An Adjunct Faculty/ Resource person should be a Faculty retired from Technical Institution or a person of eminence, with or without a Post Graduate or Ph.D. qualifications having 10 to 15 years of experience from Industry/ Organization. There shall be no upper age limit for Adjunct Faculty/ Resource Person as long as he/she add value to the education and academic activities of the Institution. He/ She shall satisfy the following norms:

- Teaching and research Organizations of State/ Central government Institutions/ Universities
- Central and State Public Sector Undertakings (PSUs)
- Reputed Industries
- Civil servants (IAS/ IPS/ Officials from Central and Provincial Services) and Professionals and Officials from professional Councils
- NRIs and PIOs working with reputed overseas academic, research and industrial Organizations or having a demonstrated interest in Indian issues.

5 LIMITATION: Following are the restrictions for engaging the Adjunct Faculty.

In an Academic Year, an Adjunct Faculty can work in 4 Institutions (maximum). The weightage of the Adjunct Faculty in each Institution shall be in proportion to the number of Institutions he/ she is working in. For example, if an Adjunct Faculty is working in 4 Institutions simultaneously, his/ her weightage in each Institution shall be 25% and if in three Institutions simultaneously, then 33% and so on.

At the time of engagement as Adjunct Faculty in any of the Institution, the resource person has to submit a declaration on the number of Institutions he/ she has been appointed as Adjunct Faculty in the current Academic Year.

Any resource person receiving grant under "Adjunct Faculty Scheme" from AICTE cannot work as Adjunct Faculty in other Institutions.

6 STRENGTH OF ADJUNCT FACULTY: The strength shall not exceed 20% of the sanctioned strength of Faculty at any time. Adjunct as well as resource person from Industry shall not be taken into account while calculating Cadre ratio (the cadre ratio should be calculated for the 80% Faculty only)

7 FUNCTIONS: Functions of Adjunct Faculty/ Resource person from Industry are:

Teaching Technical Course(s): Adjunct Faculty shall be expected to teach Course(s) directly related to his/ her specific expertise and professional experience or the areas of his/ her specialization. He/ She shall also contribute to the Institution's activities like counselling of students, developing new Course(s) and pedagogical improvements.

Participation in service-related activities: Adjunct Faculty is also expected to actively participate in service-related activities, such as sitting on Departmental Committees, serving as advisors to Faculty and/ or undergraduate and post graduate students, helping students network and active collaboration with the Industry/ Employer providing internship and job opportunities.

8 TA/ DA AND HONORARIUM: The Adjunct Faculty shall work at the host Institution for a minimum of 02 days per visit. TA/ DA, Honorarium and other facilities provided to Adjunct Faculty, as per UGC guidelines, shall be:

Travel cost, as per entitlement, from place of stay to Institution and back, maximum 6 times per Academic Year. No accommodation would be permissible, however, free lodging and boarding in the guesthouse.

An honorarium of ₹1000/- only (Rupees One Thousand Only) per lecture up to a maximum of ₹4000/- (Rupees Four Thousand only) per day of service, subject to a maximum ceiling of ₹80000/- (Rupees Eighty Thousand only) per month.

Other facilities such as Office Room, Secretarial Services, depending on their involvement in academic activities, can be considered.

9 APPOINTMENT: Their appointment shall be done by a Competent Authority, based on the recommendations of a Committee. The period of their empanelment shall vary between six months to three years.

10 MONITORING: The performance of every Adjunct Faculty shall be monitored at the end of assignment based on the "Performance Report" submitted to the host Institution for continuation/ renewal of tenure.

All India Council for Technical Education
Approval Process Handbook
(2017 – 2018)

All India Council for Technical Education
Approval Process Handbook
(2017 – 2018)

This Handbook is a Legal Document as per All India Council for Technical Education Act, 1987 (52 of 1987) and Section (4.11) of Gazette Policy Regulation No. F.No: AB/ AICTE/ REG/ 2016 of AICTE dated November 30, 2016 Notified on November 30, 2016 in the Gazette of India, Extraordinary, Part-III, Section-4.

FOREWORD

The aim of higher education in India is to provide access, equity, and quality education at affordable cost to all aspiring citizens with transparency and accountability so as to ensure sustainable economic development of the nation. It is achieved through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body and as a statutory body through an Act of Parliament in 1987 with its mission of developing and promoting quality technical education in the country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the technical education system and research and development activities in a concerted effort aimed at nation-building.

Technical education at all levels is witnessing a distinct change in terms of improvement of the existing colleges in tune with the quality assurance norms set by the regulating and accreditation agencies. The Council believes in providing a proper impetus for the Institutions to generate competent Engineers, Pharmacists, Managers, Architects and Scientists and encourages them to think beyond the curriculum while imparting training for the advancement of knowledge.

The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The emphasis this year has been to simplify the procedures and greater ease in the approval process through informal and formal interactions with all stakeholders. The role of AICTE, as a true facilitator of quality technical education is evident from the changes made in the Approval Process Handbook along with revised Gazette Policy Regulation No. F.No: AB/AICTE/REG/2016 of AICTE dated November 30, 2016. This is expected to create an academic ambience in the Technical Institutions for nurturing and supporting quality so that technical education in India will be one of the best in the world. Supporting Institutions for Autonomy, Accreditation of Programmes, Ranking of Institutions, schemes such as Margdarshan, Adjunct Faculty, Trainee Teacher and Unnat Bharat Abhiyan, launching of Student Startup Policy 2016, Smart India Hackathon 2017, a MOOCs platform SWAYAM are a few of the important initiatives embarked upon by AICTE.

The introduction of National Digital Depository for storing all students' educational Certificates, all fee collections and scholarship disbursals through cashless digital means are major changes initiated by the Government of India and implemented by AICTE.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes involved under the aegis of the AICTE. The emphasis on e-governance to ensure transparency, accountability, implementing a tech-savvy approach to enable faster processing and clearly defining the infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a technical education system which is on par with the best Institutions in the world.

Swami Vivekananda said "*Education is the manifestation of the perfection already in man". In* keeping with this objective, apart from regulatory role, AICTE shall continue to strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope all the stakeholders of technical education shall also put in their best and make team India proud.

सा विद्या या विमुक्तये (That is knowledge which liberates)
योगः कमसु कौशलम् (Excellence in action is yoga)

Anil Sahasrabudhe
Chairman, AICTE

INDEX		
Chapter	**Contents**	**Page No.**
	Foreword	2
	Definitions	9
	Background and Statutory Provision under AICTE Act regarding Planning, Promotion and Regulation of Technical Education	12
I	Grant of Approval through a single application for the following: • Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma Level • Change of Site/ Location • Closure of Institution • Conversion of Women's Institution into Co-Ed Institution and vice-versa • Conversion of Diploma Level into Degree Level and vice-versa	20
II	Grant of Approval through single application for the following: • Extension of approval to the existing Institutions/ Continuation of approval after a break in the preceding academic year/ Restoration • Increase in Intake/ Addition of Course(s) in the Regular/ First Shift in existing Institutions • Addition of Integrated/ Dual Degree Course in the Regular/ First Shift in existing Institutions • Fellowship Programme in Management in existing Institutions • Introduction/ Continuation of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries • Introduction/ Continuation of seats for sons/ daughters of NRIs • Change in name of the Course/ Reduction in Intake/ Closure of Programme and/ or Course • Change in name of the Institution • Change in name of the Trust/ Society/ Company • Change of Affiliating University/ Board	35
III	Unapproved Institutions	51
IV	Penal Action in case of Violations of Regulations/ Approval Process Handbook 2017-18	52
V	Collaboration and Twinning Programme between Indian and Foreign University/ Institution in the field of Technical Education, Research and Training	56
VI	Norms and Requirements	60

Appendix		
Sl. No.	**Particulars**	**Page No.**
1	Norms for Duration and Entry Level Qualifications and Statutory Reservations for the Technical Programmes	64
2	Approved Nomenclature of Courses	70
3	Norms for Intake and Number of Courses/ Divisions in the Technical Institution	85
4	Norms for Land requirement and Built-up area for Technical Institution	87
5	Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipment for Technical Institution	104
6	Norms for Essential and Desirable requirements for Technical Institution	107
7	Norms for Faculty requirements and Recommended Cadre Ratio for Technical Institution	110
8	Faculty Cadre and Qualifications	112
9	Norms for PGDM Programme	113
10	Suggested Subscription of e-Journals	115
11	Format for Detailed Project Report (DPR) for establishment of a new Technical Institution	118
12	Prevention and Prohibition of Ragging	125
13	Structure of Various Committees	127
14	Regional Offices of AICTE	133
15	Grievance Redressal	135
16	Documents to be submitted for • Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma Level • Change of Site/ Location • Closure of Institution • Conversion of Women's Institution into Co-Ed Institution and vice-versa • Conversion of Diploma Level into Degree Level and vice-versa	136
17	Documents to be uploaded/submitted for • Extension of approval to the existing Institutions/ Continuation of approval after a break in the preceding academic year/ Restoration • Increase in Intake/ Addition of Course(s)in the Regular/ First Shift in existing Institutions • Addition of Integrated/ Dual Degree Course in the Regular/ First Shift in existing Institutions • Fellowship Programme in Management in existing Institutions • Collaboration and Twinning Programmes • Introduction/ Continuation of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries • Introduction/ Continuation of seats for sons/ daughters of NRIs • Change in name of the Course/ Reduction in Intake/ Closure of Programme and/ or Course • Change in name of the Institution • Change in name of the Trust/ Society/ Company • Change of Affiliating University/ Board	143
18	Recommended Composition of Board of Governors for AICTE Approved Institutions	148
19	Academic Calendar	149
20	Fellowship Programme in Management : Conduct and Admission Procedure	151

	Affidavit	
1	Format of the Affidavit to be submitted by the Applicant on a Non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner for forgotten password	157
2	Format of the Affidavit to be submitted by the Applicant on a Non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner for Progressive/ Complete Closure of Institution	158
3	Format of the Affidavit to be submitted by the applicant on a Non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with Security Deposit	160
4	Format of the Affidavit to be submitted by the Applicant on a Non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner	162
5	Format of the Affidavit to be submitted by the Applicant on a Non-Judicial Stamp Paper of ₹100/ - Duly sworn before a First Class Judicial Magistrate or Notary or An Oath Commissioner for Collaboration and Twinning Programme between Foreign University/ Institution and AICTE Approved Institution in India	165
6	Format of the Affidavit to be submitted by the Applicant on a Non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner for Additional Course/ Increase in Intake	167
7	Format of the Affidavit to be submitted by the Applicant on a Non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner for Change in name of the Trust/ Society/ Company	168
8	Format of the Affidavit to be submitted by the Applicant on a Non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner for Release of FDR	169
	Certificate	
1	Certificate of an Advocate	170
2	Certificate of an Architect registered with Council of Architecture	173
3	Certificate of the Bank Manager where the applicant has a Bank Account	175
	Formats	
1	No Objection Certificate from State Government/ UT for Change of Site/ Location of the Institution	176
2	No Objection Certificate from Affiliating University/ Board for Change of Site/ Location of the Institution	177
3	Resolution for Change of Site of the Institution	178
4	No Objection Certificate from State Government/ UT for Closure of the Institution	179
5	No Objection Certificate from Affiliating University/ Board for Closure of the Institution	180
6	Resolution for Closure of the Institution	181
7	No Objection Certificate from State Government/ UT for Conversion of Women's Institution to Co-Ed Institution and vice-versa	182
8	No Objection Certificate from Affiliating University/ Board for Conversion of Women's Institution to Co-Ed Institution and vice-versa	183
9	Resolution for Conversion of Women's Institution into Co-Ed Institution and vice-versa	184
10	No Objection Certificate from State Government/ UT for Conversion of Diploma Level into Degree Level and vice-versa	185
11	No Objection Certificate from Affiliating University/ Board for Conversion of Diploma Level into Degree Level and vice-versa	186
12	Resolution for Conversion of Diploma Level into Degree Level and vice-versa	187
13	Resolution for Establishment of New Technical Institution	188

14	Resolution for Increase in Intake/ Addition of Course(s) / Addition of Integrated/ Dual Degree Courses/ Fellowship Programme in Management	189
15	No Objection Certificate from Affiliating University for Integrated/ Dual Degree Courses	190
16	Resolution for introduction of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries	191
17	Resolution for introduction of seats for sons/ daughters of NRIs	192
18	No Objection Certificate from State Government/ UT for Change in name of Course(s)/ Closure of Course(s)/ Programme(s)	193
19	No Objection Certificate from Affiliating University/ Board for Change in name of Course(s)/ Closure of Course(s)/ Programme(s)	194
20	Resolution for Change in name of Course(s)/ Closure of Course(s)/ Programme(s)/ Reduction in Intake	195
21	No Objection Certificate from State Government/ UT for Change in name of the Institution	196
22	No Objection Certificate from Affiliating University/ Board for Change in name of the Institution	197
23	Resolution for Change in name of the Institution	198
24	No Objection Certificate from State Government/ UT for Change in name of the Trust/ Society/ Company of the Institution	199
25	No Objection Certificate from Affiliating University/ Board for Change in name of the Trust/ Society/ Company of the Institution	200
26	Resolution for Change in name of the Trust/ Society/ Company of the Institution	201
27	No Objection Certificate from State Government/ UT for Change in name of the Affiliating University/ Board of the Institution	202
28	No Objection Certificate from Affiliating University/ Board where the Institution is affiliated for Change in name of the Affiliating University/ Board of the Institution	203
29	No Objection Certificate from Affiliating University/ Board where the Institution seeks affiliation for Change in name of the Affiliating University/ Board of the Institution	204
30	Resolution for Change in name of the Affiliating University/ Board of the Institution	205
Annexure		
1	Districts under Sub-Mission Scheme and Educationally Backward Districts	206
2	State wise Competent Authorities for issuing the Certificates with respect to Land/ Building	215
3	State wise Competent Authorities to issue Occupancy Certificate	222
4	Major Disciplines, their Corresponding Courses and Relevant/ Appropriate branch of Diploma in Engineering/ Technology	225
4A	Closest Available Nomenclature of UG Degrees for the Diploma in Engineering	242
4B	Closest Available Nomenclature of Diploma for the UG Degree in Engineering	253
5	Process Flow Chart for Establishment of New Technical Institutions	259
6	Recommended Maximum Tuition and Development Fee for Full time Programmes by the National Fee Committee	261
7	Land Requirement As Per Approval Process Handbook Norms During the Previous years	262
8	Fire and Life Safety Measures for Institutions	264
9	Essential and desirable Requirements/ General Guidelines in case of various Events	265
10	Guidelines for appointment of Adjunct Faculty/ Resource persons from industry in AICTE approved Technical Institutions	272

Abbreviations	
ACA	Access and Circulation Area
AICTE	All India Council for Technical Education
AIU	Association of Indian Universities
APH	Approval Process Handbook
ATM	Automated Teller Machine
BCA	Bachelor of Computer Application
B.E.	Bachelor of Engineering
B.HMCT.	Bachelor of Hotel Management and Catering Technology
B.Pharm.	Bachelor of Pharmacy
B.Sc.	Bachelor of Science
B.Tech.	Bachelor of Technology
BoG	Board of Governors
BOT	Built Operate and Transfer
CCTV	Close Circuit Television
CD	Compact Disk
COA	Council of Architecture
CPWD	Central Public Works Department
DELNET	Developing Library Network
DDA	Delhi Development Authority
DPR	Detailed Project Report
EC	Executive Committee of AICTE
EDUSAT	Education Satellite
EoA	Extension of Approval
ERP	Enterprise Resource Planning
EVC	Expert Visit Committee
FAX	Facsimile transmission
FDR	Fixed Deposit Receipt
FSI	Floor Space Index
FT	Full Time
GATE	Graduate Aptitude Test in Engineering
GoI	Government of India
GRC	Grievance Redressal Cell
HMCT	Hotel Management and Catering Technology
ICCR	Indian Council for Cultural Relation
IIM	Indian Institution of Management
IISc	Indian Institution of Science
IIT	Indian Institution of Technology
INDEST	Indian National Digital Library in Engineering Sciences and Technology
LCD	Liquid Crystal Display
LoA	Letter of Approval
LoR	Letter of Rejection
LWE	Left Wing Extremism
m^2	square meter
MBA	Master in Business Administration
Mbps	Megabits per second
MCA	Master in Computer Application
M.E.	Master in Engineering
MHRD	Ministry of Human Resource and Development, Government of India
MMS	Master in Management Studies
MoA	Memorandum of Association

MODROBS	Modernization and Removal of Obsolescence Scheme by the Council
MOOCs	Massive Online Open Courses
M.Sc.	Master in Science
M.Tech.	Master in Technology
NAD	National Academic Depository
NATA	National Aptitude Test in Architecture
NBA	National Board of Accreditation
NBC	National Building Code
NBCC	National Buildings Construction Corporation
NCR	National Capital Region, India
NEQIP	North East Quality Improvement Programme
NIT	National Institution of Technology
NIRF	National Institutional Ranking Framework
NOC	No Objection Certificate
NRI	Non Resident Indian
OCI	Overseas Citizen of India
PC	Personal Computer
PF	Provident Fund
PG	Post Graduate
PGCM	Post Graduate Certificate in Management
PGDBM	Post Graduate Diploma in Business Management
Ph.D.	Doctor of Philosophy
PIO	Persons of Indian Origin
PPP	Public Private Partnership
PT	Part Time
PwD	Persons with Disability
RBI	Reserve Bank of India
R&D	Research and Development
RC	Regional Committee
RF	Radio Frequency
RO	Regional Office
RPGF	Refundable Performance Guaranty Fund
RPS	Research Promotion Schemes by the Council
SAC	Standing Appellate Committee
SCSC	Standing Complaint Scrutiny Committee
SHC	Standing Hearing Committee
TDS	Tax Deduction at Source
TELNET	Terminal Emulation Programme for TCP/ IP Networks
UG	Under Graduate
UGC	University Grants Commission
UT	Union Territory
Wi-Fi	Wireless Fidelity
WS	WorkShop

Definitions	
1	"Academic Year" means Academic Year of the concerned Affiliating University/ Board and/ or Technical Institution.
2	"Act" means the All India Council for Technical Education Act, 1987 (52 of 1987).
3	"Adjunct Faculty" means resource persons as per guidelines given in Annexure 10 in the Approval Process Handbook
4	"Advocate" means an Advocate registered with the Bar Council of India
5	"AICTE Web-Portal" means web site hosted by the Council at URL *www.aicte-india.org*
6	"APH" means Approval Process Handbook published by the AICTE every year prescribing norms and standards for processing the applications submitted for grant of various approvals.
7	"Applicant" means an applicant who makes an application to the Council for seeking any kind of approval under these Regulations.
8	"Approved Institution" means the Technical Institution approved by the Council.
9	"Architect" means an Architect registered with the Council of Architecture established under the Architects Act, 1972.
10	"Autonomous Institution", means an Institution, to which autonomy is granted by UGC and is designated to be so by the Statutes of Affiliating University/ Board.
11	"Bandwidth Contention" means the contention ratio, ratio of the potential maximum demand to the actual bandwidth.
12	"Break in EoA" means break in the approval of the Institution during the previous year(s).
13	"Build Operate Transfer"(BOT)"means a project financing, wherein a private entity receives a concession from the public sector to finance, design, construct, and operate a facility stated in the concession contract.
14	"Chairman" means Chairman of the AICTE as described under sub-section 4(a) of Section 3 of the Act.
15	"Co-Ed Institution" means the Institution admitting male, female and transgender students.
16	"Commission" means University Grants Commission established under Section 4 of the University Grants Commission Act, 1956
17	"Company" means a Company established/ registered under Section 8 of the Companies Act, 2013
18	"Competent Authority for Admission" means an organization that has, the legally delegated authority, capacity, or power to do admission to Technical Institutions in the State/ UT concerned.
19	"Compliance Report" means the Report submitted by Technical Institution complying with requirements as set in Appendix 12, Prevention and prohibition of ragging, in the Format prescribed by AICTE from time to time
20	"Constituent Institution" means an Institution/ Department/ College/ School as a part of the University
21	"Council" means All India Council for Technical Education established under Section 3 of the Act
22	"Course" means one of the branch of learning in Programme such as Civil Engineering, Mechanical Engineering etc.
23	"Deemed University" means an Institution declared as Deemed to be University under Section 3 of the University Grants Commission Act, 1956
24	"Division" means A batch of maximum of Sixty (60) seats in Under Graduate Programme and Diploma in Engineering/ Technology/ Hotel Management and Catering Technology/ Applied Arts and Crafts, Post Graduate Programme in PGDM/ MBA/ MCA excluding supernumerary seats, if any; A batch of maximum of Forty (40) seats in Under Graduate and Diploma in Architecture/ Town Planning Programme excluding supernumerary seats, if any; A batch of maximum of Fifty (50) Seats in Under Graduate and Diploma in Pharmacy Programme excluding supernumerary seats, if any; A batch of maximum of Thirty (30) seats in Post Graduate Programme in Engineering/ Technology/ Hotel Management and Catering Technology/ Applied Arts and Crafts/ Architecture/ Town Planning; A batch of maximum of Fifteen (15) seats in Post Graduate Programme in Pharmacy;

	A batch of maximum of Sixty (60) seats in Integrated Degree in Engineering and Technology, Integrated Degree in MCA and Integrated/ Dual Degree in MBA; and A maximum of Ten (10) seats per year in fellowship Programme in management.
25	"EoA" means Extension of Approval granted by AICTE for conduct of technical Programmes by an Institution.
26	"EVC" means Expert Visit Committee constituted by the Regional Officer as per the composition given in Approval Process Handbook to verify physically the infrastructural facilities of the applicant Institution.
27	"Executive Committee" means the Committee constituted by the Council under Section 12 of the AICTE Act.
28	"Faculty" means faculty members of the Institutions appointed as per AICTE Regulations for full-time teaching and other academic activities.
29	"First Shift" means educational activities conducted in First spell of time (from 8 am to 4 pm) wherever two-Shift working exists.
30	"Foreign National" means the citizen of countries other than India who are not of Indian origin as defined under OCI/ PIO.
31	"Government Aided Institution" means Technical Institution that meets 50% or more of its recurring expenditure out of the grant received from the Government or Government organizations.
32	"Government Institution" means Technical Institution established and/ or maintained by the Government
33	"Head of the Institution" means the Vice-Chancellor in case of a University or a Deemed to be University, the Principal or the Director or such other designation as the executive head of the Institution of the Technical Institution referred.
34	"Lateral Entry" means admission of students into second year of Diploma/ Degree/ MCA Programmes as per Appendix 1 of Approval Process Handbook.
35	"Level" means Diploma, Post Diploma, Degree, Post Graduate Degree and Post Graduate Diploma Programmes.
36	"Minority Educational Institution" means a college or an educational Institution established and administered by a minority or minorities and recognized by Competent Authority as Minority College/ Institution.
37	"NBA" means National Board of Accreditation, an autonomous body set up by AICTE, registered under Societies Registration Act, 1860.
38	"Non-Resident Indian (NRI)" means an Indian citizen who is ordinarily residing outside India and holds an Indian Passport.
39	"Overseas Citizen of India (OCI)" means a Foreign national, who was eligible to become citizen of India on 26.01.1950 or was a citizen of India on or at any time after 26.01.1950 or belonged to a territory that became part of India after 15.08.1947. Minor children of such person are also eligible for OCI. However, if the applicant had ever been a citizen of Pakistan or Bangladesh, he/ she will not be eligible for OCI.
40	"Part Time Programme" means educational activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever Regular/ First Shift working exists and are meant only for working professionals or professionals with at least two years of work experience.
41	"Person of Indian Origin (PIO)" means a Foreign citizen (except a national of Pakistan, Afghanistan, Bangladesh, China, Iran, Bhutan, Sri Lanka and Nepal) who at any time held an Indian passport Or who or either of their parents/ grandparents/ great grandparents were born and permanent resident in India as defined in Government of India Act, 1935 and other territories that became part of India thereafter provided neither was at any time a citizen of any of the aforesaid countries; or who is a spouse of a citizen of India or a PIO.
42	"Prescribed" means as prescribed under Approval Process Handbook and Regulations.
43	"Programme" means the field of Technical Education, i.e. Engineering and Technology, MCA, Architecture, Town Planning, Management (MBA/ PGDM), Pharmacy, Hotel Management and Catering Technology, Applied Arts and Crafts and such other Programmes and areas as notified by the Act.

44	"Public Private Partnership (PPP)" means a partnership based on a contract or concession agreement, between a Government or Statutory entity on the one side and a private sector enterprise on the other side.
45	"Regional Committee" means a Committee established for each region under Section 14 of the Act.
46	"SAC" means Standing Appellate Committee constituted by the Chairman as per the composition given in Approval Process Handbook for considering the Appeals of Technical Institutions.
47	"SCSC" means Standing Complaint Scrutiny Committee constituted by the Chairman as per the composition given in Approval Process Handbook for Scrutiny of complaints received against the Technical Institutions.
48	"Second Shift" means educational activities conducted in 2nd spell of time (from 1 pm to 9 pm) wherever two-Shift working exists.
49	"Self-Financing Institution" means an Institution started by a Trust/ Society/ Company and does not receive grant/ fund from Central and/ or State Government and/ or Union Territory Administration for meeting its recurring expenditure.
50	"SHC" means Standing Hearing Committee constituted by the Chairman as per the composition given in Approval Process Handbook to review the EVC Reports and replies received for Show Cause Notices and forward its recommendations to EC for approval.
51	"Single Shift/ Regular Shift" means where, educational activities of the Technical Institution are conducted between 9 am and 5 pm.
52	"Society" means a Society registered under Societies Registration Act, 1860.
53	"State Level Fee Committee" means a Committee notified by the concerned State Government/ UT Administration for Regulation of fee to be charged by the Technical Institutions.
54	"Technical Campus" means a campus which offers more than one technical Programmes approved by the Council.
55	"Technical Institution" means an Institution set up by Government, Government Aided and Self-Financing/ Trust/ Society/ Company for conducting Courses/ Programmes in the field of technical education, training and research in Engineering, Technology, MCA, Architecture, Town Planning, Management, Pharmacy, Hotel Management and Catering Technology, Applied Arts and Crafts and such other Programmes and areas as are notified by the Act.
56	"Trust" means a Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts through the Chairman/ President/ Secretary of the Trust
57	"University Department" means a department established and maintained by the University.
58	"University" means a University defined under Clause (f) of Section 2 of the University Grants Commission Act, 1956.
59	Any other word and expression used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the same meaning respectively assigned to them in the said Act.

1 Background and Statutory Provision under AICTE Act Regarding Planning, Promotion and Regulation of Technical Education

1.1 Background

The beginning of formal Technical Education in India can be dated back to the mid-19th century. The major Policy initiatives in the pre-independence period included appointment of the Indian Universities Commission in 1902, issue of the Indian Education Policy resolution in 1904 and the Governor General's Policy statement of 1913 stressing the importance of Technical Education, the establishment of IISc in Bangalore, Institution for Sugar, Textile and Leather Technology in Kanpur, N.C.E. in Bengal and Industrial Schools in several provinces. Significant developments include:

- Constitution of the Technical Education Committee of the Central Advisory Board of Education (CABE) of 1943;
- Preparation of the Sergeant Report of 1944; and
- Formation of the All India Council for Technical Education (AICTE) in 1945 by the Government of India.

The AICTE was set up in November 1945 based on the recommendations of CABE to stimulate, coordinate and control the provisions of educational facilities and industrial development of the post war period. At that time, mandate of AICTE basically covered only Programmes in Engineering and Technology.

The growth of industries in the country, just after independence, also demanded the need for qualified professionals in other fields, such as Business Management, Architecture, Hotel Management, Pharmacy etc. Although the diverse elements of Management such as Commerce, Economics, Finance, Psychology and Industrial Sociology were being taught for a long time, the need for Management Education in a formal way was felt in India only in the fifties. The Government of India decided in 1954 to set up a Board of Management Studies under AICTE to formulate standards and promote Management Education. Other major initiatives taken in Management Education include: setting up of the Administrative Staff College of India at Hyderabad in the late fifties, National Productivity Council and Indian Institution of Management in the early sixties. Architecture was covered under the Architects Act, 1972. Subsequently, for better coordination of the Professional Courses, Architecture Education was also placed under the purview of AICTE.

Hotel Management Education had a modest beginning with short Programmes in Nutrition and Food Science, which started in the late fifties. The National Council of Hotel Management and Catering Technology were set up in 1982, to which all the Institutions of Hotel Management run by the Government are affiliated.

Education in other professional fields such as, Pharmacy, Applied Arts and Crafts has also undergone similar developments during the post-independence period. Programmes for Technical Education, during the first three Five year Plans, were devoted to expansion of Technical Education to meet the growing demand for technical personnel at Diploma, Degree and Post-Graduate Levels. From the fourth Five year Plan onwards, the emphasis was shifted to the improvement of quality and standards of Technical Education. This was done through implementation of the Quality Improvement Programme consisting of three major components that provided for M.E./ M.Tech. and Ph.D. Programmes, Establishment of Curriculum Design and Development Cells, and Short Term Training Programmes.

Meanwhile, expansion of Institutions and Intake remained at a low level in the Government, Private-aided and University sectors. The Policy Shift during eighties towards involvement of Private and Voluntary Organizations in the setting up of Technical and Management Institutions on self-financing basis ushered in an era of unprecedented expansion of the Technical Education System, a trend which has continued during successive Five year Plans.

It was in this context that AICTE was given statutory powers by the AICTE Act of Parliament in 1987, with a view to ensure the proper planning and coordinated development of Technical Education System throughout

the Country. Technical Education in this context includes fields of Engineering and Technology, Architecture, Planning, Management, Pharmacy and Applied Arts and Crafts.

1.2 Growth of Technical Education

The growth of Technical Education in the Country before independence was very slow. The number of Engineering Colleges and Polytechnics (including Pharmacy and Architecture Institutions) in 1947 was 44 and 43 with an Intake capacity of 3200 and 3400 respectively.

Due to efforts and initiatives taken during successive Five year Plans and particularly due to Policy changes in the eighties to allow participation of Private and Voluntary Organizations in the setting up of Technical Institutions on self-financing basis, the growth of Technical Education has been phenomenal.

Approved Institutions with Intake for 2014-15

Region	State	Approved Programmes			Approved Intake			Total Approved Institutions	Total Approved Intake
		Diploma	PG	UG	Diploma	PG	UG		
Central	Chhattisgarh	70	50	61	12820	6037	29206	**117**	**48063**
	Gujarat	147	250	196	74610	34303	75504	**429**	**184417**
	Madhya Pradesh	173	371	317	34864	48147	115838	**538**	**198849**
Central Total		**390**	**671**	**574**	**122294**	**88487**	**220548**	**1084**	**431329**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	7	0	0	1340	0	0	**7**	**1340**
	Assam	13	21	21	2215	1992	5475	**43**	**9682**
	Jharkhand	34	17	18	9400	3509	7590	**59**	**20499**
	Manipur	1	1	1	100	40	115	**2**	**255**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	2	2	1	180	62	30	**3**	**272**
	Nagaland	1	1	1	60	60	240	**3**	**360**
	Odisha	138	147	115	44840	17266	49619	**295**	**111725**
	Sikkim	2	2	2	405	249	906	**4**	**1560**
	Tripura	5	0	3	850	0	630	**8**	**1480**
	West Bengal	121	116	103	32690	13788	40768	**247**	**87246**
Eastern Total		**328**	**309**	**267**	**92730**	**37116**	**105943**	**678**	**235789**
North-West	Chandigarh	5	8	5	1025	804	1041	**12**	**2870**
	Delhi	21	55	24	5865	14288	9981	**82**	**30134**
	Haryana	230	239	192	79473	30502	72644	**456**	**182619**
	Himachal Pradesh	42	35	34	11938	3258	10900	**79**	**26096**
	Jammu and Kashmir	30	15	8	6095	1402	2980	**47**	**10477**
	Punjab	189	196	151	68683	23023	53122	**382**	**144828**
	Rajasthan	253	179	177	65035	19020	70800	**460**	**154855**
North-West Total		**770**	**727**	**591**	**238114**	**92297**	**221468**	**1518**	**551879**
Northern	Bihar	39	35	27	12005	2827	8960	**84**	**23792**
	Uttar Pradesh	446	670	422	133146	96334	166596	**1067**	**396076**
	Uttarakhand	92	83	52	19053	9323	14874	**163**	**43250**
Northern Total		**577**	**788**	**501**	**164204**	**108484**	**190430**	**1314**	**463118**
South-Central	Andhra Pradesh	322	657	462	87616	104657	198120	**856**	**390393**
	Telangana	251	711	472	62940	143526	209530	**820**	**415996**
South-Central Total		**573**	**1368**	**934**	**150556**	**248183**	**407650**	**1676**	**806389**
South-West	Karnataka	357	375	270	102301	50683	111062	**754**	**264046**
	Kerala	71	220	205	21804	23366	66656	**354**	**111826**
South-West Total		**428**	**595**	**475**	**124105**	**74049**	**177718**	**1108**	**375872**
Southern	Puducherry	10	17	20	2850	1888	9150	**32**	**13888**
	Tamil Nadu	492	763	572	211893	90137	294484	**1356**	**596514**
Southern Total		**502**	**780**	**592**	**214743**	**92025**	**303634**	**1388**	**610402**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	1	0	0	360	0	0	**1**	**360**
	Goa	9	5	8	2955	570	1430	**17**	**4955**
	Maharashtra	696	759	549	197013	100506	180350	**1540**	**477869**
Western Total		**707**	**766**	**558**	**200658**	**101262**	**181840**	**1561**	**483760**
Grand Total		**4275**	**6004**	**4492**	**1307404**	**841903**	**1809231**	**10327**	**3958538**

Approved Institutions with Intake for 2015-16

Region	State	Approved Programmes			Approved Intake			Total Approved Institutions	Total Approved Intake
		Diploma	PG	UG	Diploma	PG	UG		
Central	Chhattisgarh	68	45	62	11502	4776	23706	**118**	**39984**
	Gujarat	145	245	203	72670	32745	76704	**429**	**182119**
	Madhya Pradesh	179	369	306	36676	47465	110446	**538**	**194587**
Central Total		**392**	**659**	**571**	**120848**	**84986**	**210856**	**1085**	**416690**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	2	0	0	440	0	0	**2**	**440**
	Assam	13	21	21	2215	1992	5475	**43**	**9682**
	Jharkhand	33	14	18	9160	3089	7545	**57**	**19794**
	Manipur	1	1	1	100	40	115	**2**	**255**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	2	2	1	180	62	30	**3**	**272**
	Nagaland	2	1	1	120	60	240	**4**	**420**
	Odisha	150	142	115	47015	17011	48959	**304**	**112985**
	Sikkim	2	2	2	405	249	906	**4**	**1560**
	Tripura	5	3	3	850	180	630	**11**	**1660**
	West Bengal	132	112	106	34962	13422	41038	**256**	**89422**
Eastern Total		**346**	**300**	**270**	**96097**	**36255**	**105508**	**693**	**237860**
North-West	Chandigarh	5	9	6	1025	1025	1546	**13**	**3596**
	Delhi	21	53	25	5865	13403	10080	**82**	**29348**
	Haryana	230	238	190	72488	30196	70394	**452**	**173078**
	Himachal Pradesh	39	33	37	10858	3078	10660	**78**	**24596**
	Jammu and Kashmir	32	18	9	6395	1696	3405	**52**	**11496**
	Punjab	190	190	148	67767	21954	50980	**379**	**140701**
	Rajasthan	251	166	172	63815	17055	65993	**447**	**146863**
North-West Total		**768**	**707**	**587**	**228213**	**88407**	**213058**	**1503**	**529678**
Northern	Bihar	47	37	28	14090	3067	9080	**96**	**26237**
	Uttar Pradesh	461	668	423	135942	95239	163616	**1088**	**394797**
	Uttarakhand	93	75	53	19233	7983	14754	**161**	**41970**
Northern Total		**601**	**780**	**504**	**169265**	**106289**	**187450**	**1345**	**463004**
South-Central	Andhra Pradesh	332	645	456	88696	102587	194460	**855**	**385743**
	Telangana	247	676	447	61980	128457	180583	**791**	**371020**
South-Central Total		**579**	**1321**	**903**	**150676**	**231044**	**375043**	**1646**	**756763**
South-West	Karnataka	359	368	268	101849	49411	109434	**749**	**260694**
	Kerala	73	223	208	22020	23064	65963	**364**	**111047**
South-West Total		**432**	**591**	**476**	**123869**	**72475**	**175397**	**1113**	**371741**
Southern	Puducherry	9	17	20	2830	1942	9030	**31**	**13802**
	Tamil Nadu	508	726	574	215043	85471	288717	**1347**	**589231**
Southern Total		**517**	**743**	**594**	**217873**	**87413**	**297747**	**1378**	**603033**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	2	0	0	540	0	0	**2**	**540**
	Goa	9	5	8	2955	588	1430	**17**	**4973**
	Maharashtra	707	742	558	192998	95686	178472	**1542**	**467156**
Western Total		**719**	**749**	**567**	**196823**	**96460**	**179962**	**1564**	**473245**
Grand Total		**4354**	**5850**	**4472**	**1303664**	**803329**	**1745021**	**10327**	**3852014**

Approved Institutions with Intake for 2016-17

Region	State/ UT	Approved Programmes			Approved Intake			Total Approved Institutions	Total Approved Intake
		Diploma	UG	PG	Diploma	UG	PG		
Central	Chhattisgarh	72	60	45	12386	23982	4898	**119**	**41266**
	Gujarat	144	204	232	70834	75316	30288	**420**	**176438**
	Madhya Pradesh	193	302	366	39094	105345	46722	**551**	**191161**
Central Total		**409**	**566**	**643**	**122314**	**204643**	**81908**	**1090**	**408865**
Eastern	Andaman and Nicobar Islands	1	3	1	270	190	60	**4**	**520**
	Arunachal Pradesh	7	0	1	980	0	18	**8**	**998**
	Assam	15	21	23	2335	5435	1863	**47**	**9633**
	Jharkhand	38	18	14	10180	7245	3104	**62**	**20529**
	Manipur	3	1	1	370	115	40	**4**	**525**
	Meghalaya	3	1	2	380	420	150	**6**	**950**
	Mizoram	3	1	3	240	30	122	**4**	**392**
	Nagaland	4	1	1	300	240	60	**6**	**600**
	Odisha	154	113	136	47265	47618	16102	**302**	**110985**
	Sikkim	3	2	2	465	840	249	**5**	**1554**
	Tripura	6	3	3	1030	630	180	**12**	**1840**
	West Bengal	156	105	107	39260	39282	11885	**277**	**90427**
Eastern Total		**393**	**269**	**294**	**103075**	**102045**	**33833**	**737**	**238953**
North-West	Chandigarh	5	5	8	990	1041	758	**12**	**2789**
	Delhi	20	23	51	5360	9270	13132	**77**	**27762**
	Haryana	207	186	221	62753	62046	27804	**427**	**152603**
	Himachal Pradesh	35	35	28	8998	8978	2104	**72**	**20080**
	Jammu and Kashmir	31	9	18	6035	3345	1696	**51**	**11076**
	Punjab	195	144	183	67055	47253	20468	**376**	**134776**
	Rajasthan	233	161	152	58431	60223	15606	**417**	**134260**
North-West Total		**726**	**563**	**661**	**209622**	**192156**	**81568**	**1432**	**483346**
Northern	Bihar	61	34	40	17390	10340	3367	**119**	**31097**
	Uttar Pradesh	512	417	648	144863	156033	91099	**1130**	**391995**
	Uttarakhand	113	51	76	20873	13691	7821	**183**	**42385**
Northern Total		**686**	**502**	**764**	**183126**	**180064**	**102287**	**1432**	**465477**
South-Central	Andhra Pradesh	327	446	632	87037	185176	95873	**841**	**368086**
	Telangana	237	421	624	59950	156103	111368	**753**	**327421**
South-Central Total		**564**	**867**	**1256**	**146987**	**341279**	**207241**	**1594**	**695507**
South-West	Karnataka	360	267	365	101373	107380	47843	**749**	**256596**
	Kerala	78	214	224	23241	66318	22502	**375**	**112061**
South-West Total		**438**	**481**	**589**	**124614**	**173698**	**70345**	**1124**	**368657**
Southern	Puducherry	9	20	17	2402	9000	1937	**31**	**13339**
	Tamil Nadu	513	570	713	213065	283025	81685	**1344**	**577775**
Southern Total		**522**	**590**	**730**	**215467**	**292025**	**83622**	**1375**	**591114**
Western	Dadra and Nagar Haveli	1	1	2	330	60	186	**3**	**576**
	Daman and Diu	2	0	0	540	0	0	**2**	**540**
	Goa	9	8	5	2955	1430	615	**17**	**5000**
	Maharashtra	719	561	722	184813	168837	88110	**1550**	**441760**
Western Total		**731**	**570**	**729**	**188638**	**170327**	**88911**	**1572**	**447876**
Grand Total		**4469**	**4408**	**5666**	**1293843**	**1656237**	**749715**	**10356**	**3699795**

Variation of Intake in AICTE approved Institutions (UG/ PG/ Diploma/ Post Diploma)

year	Diploma/ Post Diploma	Engineering and Technology	Management	MCA	Pharmacy	Architecture	Hotel Management and Catering
2007-08	417923	653290	121867	70513	52334	4543	5275
2008-09	610903	841018	149555	73995	64211	4543	5794
2009-10	850481	1071896	179561	78293	68537	4133	6387
2010-11	1083365	1314594	277811	87216	98746	4991	7393
2011-12	1117545	1485894	352571	92216	102746	5491	7693
2012-13	1212612	1761976	385008	100700	121652	5996	8401
2013-14	1177918	1804353	364816	119713	137257	9550	6622
2014-15	1307344	1901501	365352	109925	143244	10890	6442
2015-16	1310414	1844642	350161	103048	139622	10986	6430
2016-17	1293843	1752296	329273	94159	130926	9936	6109

1.3 The AICTE Act, 1987

The AICTE Act, 1987 was passed by the Parliament, to provide for the establishment of the All India Council for Technical Education (AICTE) with a view to ensure proper planning and coordinated development of the Technical Education System throughout the Country, qualitative improvement of such education in relation to planned quantitative growth and the Regulation and proper maintenance of norms and standards in the Technical Education System and for matters connected therewith.

1.4 Important Provisions of the AICTE Act, 1987 on Approval Process

10(g) Evolve suitable performance appraisal system for Technical Institutions and Universities imparting Technical Education, incorporating norms and mechanisms for enforcing accountability.

10(i) Lay down norms and standards for Course curriculum, physical and instructional facilities, staff patterns, staff qualifications, quality instructions, assessment and examination.

10(k) Grant approval for starting new Technical Institutions and for introduction of new Courses or Programmes in consultation with the Agencies concerned.

10(n) Take all necessary steps to prevent commercialization of Technical Education.

10(p) Inspect or cause to inspect any Technical Institution.

11(1) For the purposes of ascertaining the financial needs of Technical Institution or a University or its standards of teaching, examination and research, the Council may cause an inspection of any department or departments of such Technical Institution or University to be made in such manner as may be prescribed and by such person or persons as it may direct.

11(2) The Council shall communicate to the Technical Institution or University the date on which any inspection under sub-section (1) is to be made and the Technical Institution or University shall be entitled to be associated with the inspection in such manner as may be prescribed.

11(3) The Council shall communicate to the Technical Institution or the University, its views in regard to the results of any such inspection and may after ascertaining the opinion of that Technical Institution or University the action to be taken as a result of such inspection.

11(4) All communications to a Technical Institution or University under this Section shall be made to the executive authority thereof and the executive authority of the Technical Institution or University shall Report to the Council the action, if any, which is proposed to be taken for the purposes of implementing any such recommendations as is referred to in sub-section (3).

1.5 AICTE Profile

1.5.1 Vision

To be a World Class Organization leading Technological and Socioeconomic development of the Country by enhancing the global competitiveness of Technical manpower, by ensuring high quality Technical education to all sections of the Society.

1.5.2 Mission

- A true facilitator and objective regulator.
- Transparent governance and accountability in approach towards Society.
- Planned and coordinated development of Technical Education in the country by ensuring World Class standards of Institutions through accreditation.
- Facilitating World Class Technical Education through:

i. Emphasis on developing high quality Institutions, academic excellence and innovative research and development Programmes;
ii. Networking of Institutions for optimum resource utilization;
iii. Dissemination of knowledge;
iv. Technology forecasting and global manpower planning;
v. Promotion of Industry-Institution interaction for developing new products, services, and patents;
vi. Inculcating Entrepreneurship;
vii. Encouraging indigenous technology;
viii. Focusing on non-formal education;
ix. Providing affordable education to all.
x. Making Indian Technical Education globally acceptable.
xi. A vision of a forward-looking organization that has an efficient, flexible and empowered manpower, sensitive to stakeholder's expectations.

1.5.3 Objectives

- Promotion of quality in Technical Education
- Planning and coordinated development of Technical Education system
- Providing Regulations for maintenance of norms and standards

1.5.4 Responsibilities

- Promotion of quality in Technical Education
- Policy directions
- Review of norms and standards
- Assessment of manpower requirement
- Liaison with Central Government, State Governments, Universities and other Statutory Bodies
- Others as provided in the Act

1.5.5 Major Functions and Schemes

- Approval of Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma Level Programmes in Technical Institutions
- Approval of variation/ increase in Intake, additional Courses/ Programmes in Technical Institutions
- Quality Assurance through NBA accreditation

- Participation in the process of granting Deemed University status by MHRD
- Approval for Foreign Collaboration/ Twinning Programmes
- Industry-Institution Partnership Cell
- Development of Model Curricula through All India Boards of Studies
- Share and Mentor Institutions (Margdarshan)
- AICTE-Adjunct Faculty
- Trainee Teacher Scheme
- Unnat Bharat Abhiyan
- Scholarship Scheme for Girl Child (SSGC) – PRAGATI
- Scholarship Scheme for Divyang – SAKSHAM
- Research Promotion Scheme (RPS)
- Entrepreneurship Development Cell (EDC)
- Modernisation and Removal of Obsolescence (MODROBS)
- Seminar Grant
- Travel Grant
- Faculty Development Programme (FDP)
- Research Park
- AICTE-INAE-DVP (Distinguished Visiting Professor)
- AICTE-INAE-TG (Travel Grant for students)
- AICTE-INAE-TRF (Teaching Research Fellowship)
- Project Centre for Technical Education
- Skill and Personality development Programme centre for SC/ ST Students
- e-Learning Centre for Technical Education
- Industry Institution Partnership Cell (IIPC)
- PG scholarships for GATE/GPAT Qualified PG students
- e-Shodh Sindhu
- Quality Improvement Programme
- Innovation Promotion Scheme (IPS)
- Hostel for SC/ ST Students
- Community Colleges under NSQF

Chapter I

Grant of Approval through a single application for the following:

- **Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate Degree and Post Graduate Diploma Level**
- **Change of Site/ Location**
- **Closure of Institution**
- **Conversion of Women's Institution into Co-Ed Institution and vice-versa**
- **Conversion of Diploma Level into Degree Level and vice-versa**

1 Introduction

1.1 A new Technical Institution shall be established by providing infrastructure and other requirements as per the Approval Process Handbook.

1.2 New Technical Institution offering technical Course(s)/ Programme(s) shall not be established and/ or started without prior approval of the Council.

1.3 Technical Institution shall satisfy the land norms given in Appendix 4 of Approval Process Handbook.

1.4 Admission Authority/ Body/ Institution shall not permit admission of students to a Technical Programme which is not approved by the Council.

1.5 **Applicants are advised to apply only if the building for the first year is complete as per the Infrastructure requirements in all respects at the time of submitting the application on the AICTE Web-Portal *www.aicte-india.org***

1.6 The Institutions approved by the Council of Architecture in the previous academic years, seeking approval for the first time from AICTE shall submit an application as a new Technical Institution.

1.7 The applications received shall be processed as per the procedures, norms and standards prescribed in the Approval Process Handbook. The Institution should also adhere to the existing Central, State and Local laws.

2 Time Schedule for processing of applications

AICTE shall notify through a Public Notice in the leading newspapers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time. **The time schedule mentioned in the Public Notice shall be final and binding.** To process any request from the Institution regarding approval, online application is mandatory.

The last date of submission of application shall mean submission of application on Portal and generation of pay in slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the Public Notice published in the leading newspapers and through the AICTE Web-Portal.

Enclosures to be submitted at various stages in the approval process shall be as per Appendix 16.

3 Seeking approval of the Council

3.1 Application for

a Setting up new Technical Institution offering one Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate Degree and Post Graduate Diploma Level

b Change of Site/ Location of the Institution

c Closure of the Institution

d Conversion of Women's Institution into Co-Ed Institution and vice-versa

e Conversion of Diploma Level into Degree Level and vice-versa

3.2 Requirements and Eligibility

a A Society registered under the Societies Registration Act, 1860 through the Chairman/ President or Secretary of Society or

b A Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts through the Chairman/ President or Secretary of the Trust or

c A Company established under Section 8 of Companies Act, 2013 or

d Central or State Government/ UT Administration or by a Society or a Trust registered by them.

e Apart from the above bodies as mentioned in a, b, c and d any other body formed under Public Private Partnership (PPP) or under Build Operate Transfer (BOT) mode through an Officer authorized by Central/ State Government/ UT.

3.3 In terms of policy initiatives of MHRD, Government of India for promotion of Technical Education in un-served/ underserved Districts across the country for opening of Polytechnics by the respective State Government/ UT under the Scheme of "Sub-Mission on Polytechnics", the list of Districts identified under this scheme is given in Annexure 1. The scheme shall be applicable to the Districts in Annexure where no Polytechnics are already available. If any of the mentioned Districts are carved out administratively, then those carved out Districts shall also be considered under the Sub-Mission Scheme.

Policy initiatives of MHRD to establish Engineering College/ Technical Institution by the respective State Government/ UT in "Educationally Backward Districts/ Left Wing Extremism (LWE) affected" as notified by the Central Government from time to time (or) in a district where there is no such Institution. The list of Districts identified as Higher Educationally Backward Districts is given in Annexure 1. If any of the mentioned Districts are carved out administratively, then those carved out Districts shall also be considered under the Educationally Backward/ LWE Scheme.

3.4 The concerned State Government seeking approval of AICTE for these Institutions under the above mentioned schemes is required to apply individually online on the AICTE Web-Portal. Applications shall be processed by way of obtaining an undertaking from the Chief Secretary of the respective State Government that the land has been transferred in the name of the proposed Institutions, sufficient funds have been allotted to start the construction of the permanent campus and that these proposed Institution(s) are being established in the respective State under the above mentioned Schemes initiated by the MHRD. The Institutions shall function in a temporary campus and will move to their permanent campus within 2 years from the date of Letter of Approval (LoA). However, AICTE shall send EVC to Institution to assess the status of readiness of the State Government for operationalization of these Institutions in terms of arrangements such as hiring/ existing temporary accommodation, minimum infrastructure required including Laboratory, equipment, staff/ faculty for such proposals.

3.5 **The applicants (except for closure of Institution) fulfilling the following conditions on or before the last date prescribed for receipt of application by the Council shall be eligible to apply.**

a The Promoter Society/ Trust/ Company shall have the land as required and has its lawful possession with clear title in the name of the Promoter Society/ Trust/ Company on or before the date of submission of application.

Further to that it shall be open for the Promoter Society/ Trust/ Company of the proposed Institution to mortgage the land with the prior intimation to AICTE after the issue of Letter of Approval (LoA), only for raising the resources for the purpose of development of the Technical Institution situated on that land.

Applications for the cases listed in Clauses 3.1 (a) and (e) are not eligible to apply for NRI/ OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries and Twinning/ Fellowship Programmes. However, the Institutions shall be eligible for the same after one batch of students pass out.

b Land/ built-up area requirement for Technical Institution shall be as mentioned in Appendix 4.

Plot(s) of land under consideration shall be contiguous and shall have no obstacles such as river, canals, rail tracks, highways, high tension lines or any such entity hampering continuity of land. In case, if obstacles come later, connectivity shall be ensured and proper Safety Certificate should be produced from Competent Authority.

Land use Certificate shall be obtained from the Competent Authority as designated by concerned State Government/ UT.

Land conversion Certificate shall be obtained from the Competent Authority as designated by concerned State Government/ UT.

Land classification Certificate shall be obtained from the Competent Authority as designated by concerned State Government/ UT.

State wise Competent Authorities for issuing the Certificates pertaining to Land/ Building are given in Annexure 2.

Certificate of Occupancy/ Completion (as applicable) from the Competent Authority (as per standard format prescribed by the issuing Authority). State wise Competent Authorities for issuing the Occupancy/ Completion Certificate are given in Annexure 3.

c Building for the first year should be completed in all respects as per the Infrastructure requirements. Building plan for the entire duration of the Programme(s) of the Institution shall be prepared by an Architect registered with Council of Architecture/ licensed surveyor and approved by the Competent Authority as designated by concerned State Government/ UT.

d Instructional area requirements as stated in the Appendix 4 shall be applicable for a Technical Institution.

e Administrative area requirements as stated in Appendix 4 shall be applicable for a Technical Institution.

f Amenities area requirements as stated in Appendix 4 shall be applicable for a Technical Institution.

g Access and Circulation Area (ACA) shall be 25% of built-up area.

h Central Library with Reading Room: Programme wise area requirement shall be as per Appendix 4.

i Computer Centre: Programme wise area requirement shall be as per Appendix 4.

3.6 The fund position of the applicant (Self-financing Institutions, Private Universities) in the form of FDRs and/ or Bank accounts in Nationalized Bank or Scheduled Commercial Banks recognized by Reserve Bank of India shall be as under on the date of Scrutiny.

	Programme proposed (Degree, Post Graduate Degree, Diploma and Post Diploma)	**Total minimum funds required as proof of operational expenses at the time of Scrutiny in the name of Society/ Trust (₹ in Lakh)**
i	Engineering and Technology	100
ii	Pharmacy	50
iii	Hotel Management and Catering Technology	50
iv	Architecture and Town Planning	
	a. Architecture b. Town Planning	50 50
v	Applied Arts and Crafts	50
vi	MCA	50
vii	Management	50

3.7 The applicants shall not use name of the Technical Institution in such a way that the abbreviated form of the name of the Technical Institution becomes **IIM/ IIT/ IISc/ NIT/ IISER/ IIIT/ IIEST/ AICTE/ UGC/ MHRD/ GoI**. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the Technical Institution is established by Government of India or its name is approved by the Government of India.

3.8 Name of the "Technical Institution/ Trust/ Society/ Company" for which approval is accorded by the Council shall not be changed without the approval of the Council. The Council shall permit the Change in name as per laid down procedures as given in this handbook

3.9 A maximum of five Courses as per Appendix 2 shall be approved for a New Institution at the level of a Diploma (Polytechnic) or a Degree Institution (UG/ PG), a combination of Diploma, UG and PG shall not be approved, in case of Engineering and Technology.

3.10 The head of the "Technical Institution" shall be named as "Principal/ Director" having qualifications satisfying existing norms as defined for Principal in a Programme of the Technical Institution.

3.11 Requirement of Computers, Software, Internet and Printers shall be as given in Appendix 5.

3.12 Requirement of Laboratory equipment and Experiments shall be as given in Appendix 5 (as per the curriculum of respective Affiliating University/ Board).

3.13 Requirement of books and Library facilities for each Programme shall be as given in Appendix 5.

3.14 Requirement of e-Journals shall be as given in Appendix 10.

3.15 Essential and desired requirements shall be as given in Appendix 6.

3.16 In case of non-Technical Institutions seeking approval for conducting MCA/ MBA and University Departments/ Constituent Colleges seeking approval for conducting MCA/ MBA/ M.Pharma./ M.Tech. Programmes apart from their existing Courses, separate building and Principal are not required. However, in such cases all other norms (as per Approval Process Handbook 2017-18) such as separate Head of the Department, faculty, infrastructure, built-up area, etc. should be fulfilled.

4 Submission of Application

4.1 User ID and Password

An unique USER ID will be allotted to each new applicant for setting up a new Institution on payment of ₹5000/ - (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org*

Institutions applying for Change of Site/ Location/ Closure of Institution/ Conversion of Women's Institution into Co-Ed Institution and vice-versa/ Conversion of Diploma Level into Degree Level and vice-versa shall apply from their current Login only.

If any existing Institution has not obtained a USER ID/ Password previously, a new unique USER ID shall be allotted to applicants on payment of ₹5000/ - (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org*

If any existing Institution has forgotten the Password, the Institution shall apply to RO with an Affidavit[1] for "forgotten Password" along with the proof of payment made. RO shall verify and upload in the Web-Portal for allotment of Password to the applicants for further processing.

Using the USER ID, the application in the prescribed Format shall have to be filled and submitted on the AICTE Web-Portal *www.aicte-india.org*. Using this USER ID, the applicant will be able to track the status of the application at various stages of processing.

4.2 Details of Processing Fee

a For Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate Degree and Post Graduate Diploma :

	Type of Institution applied for	**Processing Fee ₹ in Lakh**
i	Minority Institution	5.0
ii	Institution set up in J&K, North Eastern States other than Government/ Government aided/ Central University/ State University	5.0
iii	Institution set up exclusively for women other than Government/ Government aided/ Central University/ State University	5.0
iv	All other Institutions	7.0
v	ALL the Institutions including (i) to (iv) above whose application was rejected and issued Final LoR in the preceding one year i.e. 2016-17	3.0
vi	Institutions approved by Council of Architecture in the previous Academic Years and seeking approval for the first time from AICTE	3.0
vii	Government/ Government aided/ Central University/ State University	Nil

b For Change of Site/ Location, Closure of Institution, Conversion of Women's Institution to Co-Ed Institution and vice-versa, and Conversion of Diploma Level into Degree Level and vice-versa.

	Type of Institution	**Change in Site/ Location (₹ in Lakh)**	**Closure of Institution (₹ in Lakh)**	**Conversion of Women's Institution to Co-Ed Institution and vice-versa (₹ in Lakh)**	**Conversion of Diploma Level into Degree Level and vice-versa (₹ in Lakh)**
i	Minority Institution	2.0	0.25	2.0	5.0
ii	Institution set up in J&K, North Eastern States other than Government/ Government aided/ Central University/ State University	2.0	0.25	2.0	5.0
iii	Institution set up exclusively for women other than Government/ Government aided/ Central University/ State University	2.0	0.25	2.0	5.0
iv	All other Institutions except Government/ Government aided/ Central University/ State University	3.0	0.50	3.0	7.0
v	Government/ Government aided/ Central University/ State University	Nil	Nil	Nil	Nil

c In extraordinary circumstances, if additional Scrutiny/ EVC has to be conducted, the applicant has to remit ₹2.0 Lakh through online.

d The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking within the deadline failing which, the application shall not be considered.

Applications shall be accepted subject to realization of the Payment. Only those applications submitted within the last date including payment shall be considered for processing.

4.3 All applicants shall ensure that the data entered/ edited are correct. Facility to edit the data is available until the submission of the data by pressing the "submit" tab.

The Portal permits the generation of Deficiency Report.

After pressing the "submit" tab, the data shall not be allowed for any further correction, till the processing of application is completed. Applicants shall exercise utmost caution before pressing the "submit" tab.

Submission of an application on Web-Portal on or before the last date as mentioned in the schedule is mandatory.

4.4 An Affidavit[4] sworn before First Class Judicial Magistrate or Notary or an Oath Commissioner on ₹100/ - Non-judicial stamp paper is to be submitted. In case of false information, AICTE shall invoke the provisions, both civil and/ or criminal as per the Regulations in place.

A printout of the complete online application as submitted on the AICTE Web-Portal, along with the proof of payment, Deficiency Report generated and documents mentioned as per Appendix 16 duly

attested by the Secretary of the Trust shall be submitted on the date of Scrutiny at the Regional Office, along with a stamped receipt from an authorized signatory of Affiliating University/ Board and Concerned State Government/ UT as proof of submission of these documents, failing which the Scrutiny shall not be conducted.

Applications complete in all respects and in order shall only be processed.

4.5 Views of State Government and Affiliating University/ Board

a The State Government/ UT and the Affiliating University/ Board shall forward to the concerned Regional Office of the Council, their views on the application received by them, within a period of **21 days** from the date of receipt of the application of an Institution, with valid reasons or otherwise along with the perspective plan of the Concerned State and in any case, not later than the last date of submission of application as per the prescribed schedule of AICTE.

b The views of the State Government/ UT and the Affiliating University/ Board shall be taken into account by the Regional Committee while taking the decision whether the application is to be processed further or not. If the application is not processed further, the processing fee after a deduction of ₹50000/ - (Rupees Fifty thousand only) shall be refunded to the applicant.

In the absence of receipt of views from the State Government/ UT and/ or the Affiliating University/ Board on the application of an Institution, the Council shall proceed for further processing.

5 Change of Site/ Location

a Conditions for Approval of Change of Site

The additional documents to be submitted for Change of site/ Location shall be as per Appendix 16.

The change in Site/ Location shall be allowed within the jurisdiction of the Affiliating University/ Board.

b Procedure for Approval of Change of Site

The AICTE approved existing Institution seeking for change of Site/ Location shall apply on Portal along with the Extension of Approval as per norms.

1 The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built-up area as per norms required to conduct all existing Courses at new Site/ Location. Expert Visit Committee shall verify the completeness of infrastructure.

2 The equipment, library and other movable property in the existing Institution shall be shifted to new site/ location, only after approval by the Council for change of site/ location.

3 After shifting of the equipment, library and other movable property from the existing Institution to new site/ location another Expert Visit Committee shall be conducted again to verify the facilities at new Site/ Location.

4 The change of site/ location shall be effected only on receipt of final approval in respect of new location and approval for activities at previous location shall cease.

5 On approval of new location, all activities of the Institution shall necessarily be carried out at newly approved location only.

6 Any violation in this respect shall lead to Withdrawal of Approval and Institution shall not be allowed to continue its activities in either locations.

7 Request for approval for partial shifting of the Courses/ Programme in the Institution shall not be considered.

6 Closure of Institution

a Conditions for Approval of Closure of Institution

1 The Institution shall apply for Complete Closure or Progressive Closure.
2 The additional documents to be submitted for Closure of Institution shall be as per Appendix 16.
3 In case of Complete Closure, the Institution shall be closed completely in one instance.
4 In case of Progressive Closure, closure at the first year level shall be allowed in the current Academic Year. However, the subsequent years of working shall lapse at the end of each Academic Year progressively.
5 Final closure order in case of Progressive Closure shall be issued after completion of the Programme(s) and submission of Affidavit[2].
6 Once Complete Closure or Progressive Closure is approved, the Institution shall have to apply only afresh for starting new Technical Programme. Such request shall be considered as application for establishment of new Institution and shall be processed as per Chapter I of Approval Process Handbook, after final closure order is issued by the Council in case of Progressive Closure (except for Institutions applying under Clause 3.1 (e) of Approval Process Handbook).
7 Complete Closure or Progressive Closure is subject to no pending court case filed against the Institution by AICTE, and no Charge sheet filed against the Institution.

b Procedure for Approval of Closure of Institution

The AICTE approved Institution seeking closure of Institution shall apply on Portal for the closure of the Institution as per the norms.

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO.
- Scrutiny Committee Report shall be placed before Regional Committee for further processing.

The closure of the Institution shall be effected only on receipt of approval by the Council.

7 Conversion of Women's Institution into Co-Ed Institution and vice-versa

a Conditions for Approval of Conversion of Women's Institution into Co-Ed Institution and vice-versa.

The admission of students in the Institution for three consecutive years should be less than 60%.

The additional documents to be submitted for Conversion of Women's Institution into Co-Ed Institution and vice-versa shall be as per Appendix 16.

b Procedure for Approval of Conversion of Women's Institution to Co-Ed Institution and vice-versa

The AICTE approved Institution seeking approval for Conversion of Women's Institution to Co-Ed Institution and vice-versa shall apply on Portal along with the Extension of Approval as per the norms.

The application shall be processed as per the procedure of approval for New Institution.

It shall be necessary to provide built-up area as per norms required to conduct all existing Courses.

The conversion from Women's to Co-Ed Institution and vice-versa shall be effected only after grant of approval by the Council.

8 Conversion of Diploma Level into Degree Level and vice-versa

a Conditions for Approval of Conversion of Diploma Level into Degree Level and vice-versa.

The Standalone Institution in existence for a minimum period of 5 years.

The additional documents to be submitted for Conversion of Diploma Level into Degree Level and vice-versa shall be as per Appendix 16.

Merging of Courses is not permitted.

Conversion of Level shall be permitted ONLY for Regular/ First Shift Courses.

Conversion shall be permitted for all the Courses in the said Level and partial conversion of few Courses in the said Level is not permissible. In case, closest available nomenclature is not existing in Annexure 4A or 4B, then such Courses shall have to be applied for closure.

b Procedure for Approval of Conversion of Diploma Level into Degree Level and vice-versa

The Institution shall have to apply for Progressive/ Complete Closure of Regular/ First Shift and Second Shift/ Part Time (if existing) including PG Courses, if any, for the existing Courses and Level(s).

The AICTE approved Institution seeking approval for Diploma Level into Degree Level and vice-versa shall apply for the Courses corresponding to the existing one as per Annexure 4A or 4B (as applicable) on Portal as per the norms. In case, closest available nomenclature is not existing in Annexure 4A or 4B, then such Courses shall be not be permitted for Conversion.

The Institution may also seek change in the name of the Institution.

The application shall be processed as per the procedure of approval for New Institution.

It shall be necessary to provide Instructional area and Faculty as per norms required to conduct all Courses.

The conversion from Diploma Level into Degree Level and vice-versa shall be effected only after grant of approval by the Council.

Note: Land relaxation and refund of additional Security Deposit shall not be allowed for Institutions applying for conversion of Degree Level into Diploma Level. In case of applications seeking vice-versa, the current APH norms shall have to be fulfilled.

8.1 Institutions offering Diploma in Pharmacy shall be permitted to start Degree in Pharmacy and vice-versa in the same Institution, provided the requirement of the land and built-up area of each Programmes are met. The application shall be processed as per the norms for new Institution.

9 Procedure for approval of New Institutions

Formation of Scrutiny and Re-Scrutiny Committee

9.1 The applications shall be evaluated by a Scrutiny Committee constituted by the Regional Officer by selecting members through automated selection process provided on the AICTE Web-Portal. However, under extraordinary circumstances the Committee shall also be constituted manually with the prior approval of the Chairman.

9.2 Concerned Regional Officer or an Officer of the Council shall assist the Committee and place relevant records and documents before the Committee and make necessary arrangements for conduct of the meetings, however, he/ she shall not be part of the Committee.

9.3 Applicants shall present their application and **ALL** original documents along with self-attested copies as per Appendix 16 of Approval Process Handbook, before the Scrutiny Committee. Applicants shall adhere to Scrutiny schedule and not to remain absent at the time of Scrutiny.

9.4 Evaluation of the application by Scrutiny Committee

The Scrutiny Committee shall verify the authenticity of the documents submitted by the applicant as mentioned in the Appendix 16 and shall countersign all the documents that are accepted. All pages of the application along with documents submitted by the applicant shall be countersigned by all the members of the Scrutiny Committee.

9.5 Based on the recommendations of the Scrutiny Committee, the deficiencies, if any, shall be communicated to the applicant Society/ Trust/ Company through Web-Portal.

9.6 Applicants who are communicated deficiencies or remain absent at the time of Scrutiny shall be eligible for Re-Scrutiny. The date and time for Re-Scrutiny shall be informed by the concerned Regional Office.

9.7 The Re-Scrutiny Committee shall verify only the deficiencies pointed out by the Scrutiny Committee as per the norms and standards and shall countersign all the documents that are accepted.

9.8 The Regional Officer shall ensure and certify that all the fields of the Scrutiny Report are filled completely.

9.9 Applications which are found to be in order in all respects by the Scrutiny Committee or Re-Scrutiny Committee, shall be processed further for an Expert Visit Committee.

9.10 The attested copies of original documents shall be retained by the Regional Office.

9.11 All applicants whose applications are recommended for Expert Visit Committee by the Scrutiny Committee, or Re-Scrutiny Committee, shall be communicated the date of Expert Visit Committee through Web-Portal.

10 Formation of the Expert Visit Committee (EVC)

10.1 Evaluation of application by Expert Visit Committee (EVC)
The Expert Visit Committee shall verify physically the infrastructural facilities of the applicant Institution. The Expert Visit Committee shall be constituted by the Regional Officer by selection of members through automated selection process provided on the AICTE Web-Portal. However, if any member of Expert Visit Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the

Chairman, Regional Committee shall opt to choose another expert from approved panel of the experts manually. Under extraordinary circumstances, the EVC shall also be constituted manually by the Regional Officer with prior approval of the Chairman.

10.2 Role and responsibility of the Expert Visit Committee: An Expert Visit Committee shall visit the proposed premises of the Institution to verify the following:

- Readiness with respect to Appendix 4, i.e. instructional, administrative and amenities area requirements for the first year for Technical Institution as per the building plan duly accepted and counter signed by the Scrutiny Committee members
- Readiness with respect to Appendix 5, i.e. Computer, Software, Internet, Printers, Laboratory Equipment, Books, Journals and Library facilities for Technical Institution
- Readiness with respect to Appendix 6 i.e. Essential and desired requirements for Technical Institution
- Progress related to appointment of Principal/ Director and faculty with respect to the norms, standards and conditions prescribed by the Council

10.3 Concerned Regional Officer or an Officer of the Council shall assist the Committee and make necessary arrangements for conduct of the Expert Visit Committee, however, he/ she shall not be a part of the Committee.

10.4 Expert Visit Committee shall have access to the Report of the Scrutiny Committee and Re-Scrutiny Committee.

10.5 Expert Visit Committee shall verify actual availability of equipment as per the syllabus of the Affiliating University/ Board, computers, software, internet, printers, book titles, book volumes, subscription of National and International e-Journals and Stock Registers. Mere presentation of Purchase Orders/ Payment records for subscription etc. without actual availability shall not be considered.

10.6 Expert Visit Committee shall also verify documents in original as in Appendix 16 with respect to actual infrastructure visited.

10.7 The applicant shall arrange for Video recording at his/ her own expense with date and time of the entire proceedings of the Expert Visit Committee, which shall form part of the Expert Visit Committee Report.

The applicant shall also arrange Internet ready Laptop/ desktop, scanner and printer to the Expert Visit Committee.

10.8 The Expert Visit Committee shall submit the following to the RO:

- Its visit Report in the prescribed format.
- Attested Copies of all documents (as applicable) as mentioned in Appendix 16.
- Video recording of Expert Visit Committee during visit.
- Attendance sheet duly signed/ digitally authenticated by the Expert Visit Committee members and representatives of applicant Trust/ Society/ Company present during the visit

10.9 The Regional Officer shall ensure and certify that all the fields of the Expert Visit Committee Report are filled completely.

10.10 The scanning and uploading of the Scrutiny/ Re-Scrutiny Committee Report and Expert Visit Committee Report shall be done by the concerned Regional Office of the Council.

11 Evaluation of application

11.1 The Reports of Scrutiny Committee, Re-Scrutiny Committee and Expert Visit Committee shall be made available to the Regional Committee. The Regional Committee shall consider these Reports along with views of concerned State Government/ UT and Affiliating University/ Board, if any, and recommend the application for further processing. The Regional Officer shall ensure and certify that all the fields of Regional Committee Report are filled completely.

11.2 Regional Officer concerned, while forwarding the recommendations of the Regional Committee for further processing of issuance of LoA or otherwise to AICTE Head Quarter for placing before the Executive Committee, shall verify that the processes prescribed under these Regulations and Approval Process Handbook are followed by the Scrutiny/ Re-Scrutiny Committee, EVC and the Regional Committee.

11.3 The Bureau concerned at AICTE Head Quarter shall also verify that the processes and parameters prescribed under these Regulations and Approval Process Handbook are followed. The concerned Officer in Approval Bureau shall ensure and certify that all the fields of all the Reports are filled completely.

12 Grant of Approval

12.1 The Executive Committee after considering the recommendations of the Regional Committee and views of the Approval Bureau, shall take decision for grant of approval or otherwise. The decisions taken by the Executive Committee are ratified by the Council.

12.2 Applicants, whose applications are recommended for grant of approval by the Executive Committee, shall be informed for submission of Security Deposit along with an Affidavit[3].

12.3 The decision of the EC/ Council shall be uploaded in the Web-Portal in the form of a Letter of Approval (LoA) or Letter of Rejection (LoR) with the specific reasons for rejection of the application.

12.4 An Institution/ applicant, if aggrieved by the decision of EC, shall have the right to **appeal once** to the Council, about the compliance of the deficiencies, **within 10 days from the date of uploading of LoR.** Such Institution is permitted to appear before a Standing Appellate Committee on the date and time scheduled by AICTE. The final decision of the Council shall be uploaded on or before 30th April of Calendar Year.

12.5 Applicants as in Clause 12.2 of Approval Process Handbook shall deposit the prescribed amount in AICTE's bank account as applicable to the category of the Institutions indicated below:

Security Deposit applicable for Institutions under different Programmes ₹ in Lakh						
Programme	**Under Graduate**		**Post Graduate Degree and Post Graduate Diploma**		**Diploma and Post Diploma**	
	Minority/ Women's/ J&K/ North Eastern States	**Others**	**Minority/ Women's/ J&K/ North Eastern States**	**Others**	**Minority/ Women's/ J&K/ North Eastern States**	**Others**
Engineering and Technology	28.00	35.00	28.00	35.00	12.00	15.00
Pharmacy	12.00	15.00	12.00	15.00	12.00	15.00
Architecture and Town Planning						
a. Architecture **b. Town Planning**	12.00 12.00	15.00 15.00	12.00 12.00	15.00 15.00	12.00 12.00	15.00 15.00

Applied Arts and Crafts	12.00	15.00	12.00	15.00	12.00	15.00
Management	-	-	12.00	15.00	12.00	15.00
HMCT	12.00	15.00	12.00	15.00	12.00	15.00
MCA	-	-	12.00	15.00	-	-

12.6 The amount deposited by the Institution shall remain with the Council for 10 years. The interest accrued on this deposited amount shall be credited to the Council and shall be utilized by AICTE for Quality improvement Programme for faculty and giving Scholarships to students.

12.7 Applicants, whose applications are recommended for Conversion of Women's to Co-Ed or Conversion of Diploma Level into Degree Level, Security Deposit for the remaining amount as per the requirements of Approval Process Handbook for the remaining period of 10/ 8 years, as applicable shall be created. No deposit is required where NOC was already issued to the Institution for the release of the earlier FDR.

12.8 The Principal amount shall be returned to the Society/ Trust/ Company on expiry of the term. However, the term of the deposited amount could be extended for a further period as shall be decided on case to case basis and/ or forfeited in case of any violation of norms, conditions, and requirements and/ or non-performance by the Institution and/ or complaints against the Institution.

12.9 **Validity of the Letter of Approval, if issued, shall be for two Academic Years from the date of issue of Letter of Approval, only for obtaining affiliation with the respective University/ Board and fulfilling State Government/ UT requirements for admission in the current session**. Even, if the Institution fails to admit the students in the current Academic Year due to non-affiliation by the University/ Board or non-fulfillment of State Government/ UT requirements, the Institution shall apply online on AICTE Web-Portal for Extension of Approval for the **next academic session**. An EVC may be conducted any time before the first batch of students have passed out, to verify the fulfillment of the norms as per Approval Process Handbook.

12.10 **The Council shall not grant Conditional Approval to any Institution.**

12.11 Applications made by the existing Institutions for Conversion of Women's to Co-education and vice-versa, Conversion of Diploma level into Degree level and vice-versa and change of Site/ Location and rejected by Council shall be processed for Extension of Approval as per Chapter II of Approval Process Handbook. The allotment of additional/ new Course shall be governed as per Chapter II.

For Closure of Institution/ Course(s), the applicant shall submit the relevant NOCs on or before 31st December, 2017. In all other cases, NOCs should be submitted along with the application.

Applications of existing Institutions who have applied for closure of Institution, and if such application is not approved by the Council due to certain deficiency; the Institution shall be given EoA with ZERO Intake for that year. However, Institution shall not be eligible for any refund of processing fee. Such Institutions shall submit all relevant documents after all the students have passed out (or) redistributed to nearby AICTE approved Institutions with the approval from the Council and seek official closure of the Institution.

If Complete/Progressive Closure is not approved, the Institution shall have to apply only afresh in the next Academic Year.

13 Appointment of Principal/ Director and teaching staff in newly approved Institution/ Programme

New Institutions granted Letter of Approval shall comply with appointment of teaching staff and Principal/ Director as the case may be, as per Policy regarding minimum qualifications pay scales etc., as prescribed in the Approval Process Handbook.

Institutions shall appoint teaching staff/ Principal/ Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned Affiliating University/ Board, State Governments and Honourable Court directions, if any, and as applicable in the case of selection procedures and selection Committees.

The information about these appointments of staff in the prescribed Format shall also be uploaded on the Web-Portal of AICTE.

In no circumstances, unless the appointment of all teaching and other staff is in place, the Institutions shall commence the Programme.

14 Appeal Procedure

Procedure for submission of appeal and evaluation by the Standing Appellate Committee for applications rejected by the Executive Committee

14.1 The Appeal of the Institution shall be considered by the Standing Appellate Committee and for the purpose of consideration of the Appeal, the Standing Appellate Committee shall devise its own procedure. The appeal schedule shall be notified on the Web-Portal.

14.2 Applicants are advised to adhere to the given Standing Appellate Committee schedule and not to remain absent.

If the applicant remains absent for Appeal, then under no circumstances, their applications/ proposal shall be taken up by the Standing Appellate Committee and such Institutions, if they so desire, shall apply afresh during the next Academic Year.

Such Institutions remaining absent for any reason whatsoever shall not be entitled for any further appeal.

14.3 An Officer of the Council concerned shall assist the respective Committee and place relevant records and documents before the Committee and make necessary arrangements for conduct of the meetings; however, he/ she shall not be part of the Committee.

A representative of the Institution shall be invited to place the point of view of the Institution before the Standing Appellate Committee for consideration.

14.4 The concerned Officer in Approval Bureau shall ensure and certify that all the fields of all the Reports are filled completely and are in order. The Report of the Standing Appellate Committee shall be uploaded on the Web-Portal by Officers of concerned Region at AICTE HQ and the same shall be placed before the Council whose decision shall be final.

14.5 If the SAC recommends for Scrutiny/ EVC, the same shall be conducted as per Clauses 9 and 10 respectively of Chapter I of Approval Process Handbook.

14.6 The Report of the Scrutiny and/ or Expert Visit Committee (recommended as per Clause 14.5) as applicable, shall be placed along with the observations of the Approval Bureau, before the Standing Appellate Committee on the date and time scheduled by AICTE. A representative of the Institution shall be invited to place the point of view of the Institution before the Standing Appellate Committee only in case of first EVC of the Institution and if EVC happened only after Standing Appellate Committee

recommendations since in all other cases a chance would have already been given to the Institution to present their views before Standing Appellate Committee regarding deficiencies noted by EVC.

The concerned Officer in Approval Bureau shall ensure and certify that all the fields of all the Reports are filled completely and are in order. The recommendations of the Standing Appellate Committee shall be uploaded on the Web-Portal by Officers of concerned Region at AICTE HQ and shall be placed before the Council whose decision shall be final.

Applicants, whose applications are recommended for grant of approval by the Council, shall be informed for submission of Security Deposit along with an Affidavit[3].

14.7 A final Letter of Approval/ Letter of Rejection shall be issued to the Institution through Web-Portal on or before 30th April of Calendar Year, with the reasons for rejection of the application.

14.8 LoA shall not be granted after 30th April, 2017 in view of the order dated 13.12.2012 passed by the Hon'ble Supreme Court of India in CA no.9048/ 2012.

14.9 Process flowchart for establishment of a new Institution is given in Annexure 5.

Chapter II

Grant of Approval through single application for the following:

- **Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding academic year/ Restoration**
- **Increase in Intake/ Additional Course(s) in Regular/ First Shift in existing Institutions**
- **Addition of Integrated/ Dual Degree Course in the Regular/ First Shift in existing Institutions**
- **Fellowship Programme in Management in existing Institutions**
- **Introduction/ Continuation of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries**
- **Introduction/ Continuation of seats for sons/ daughters of NRIs**
- **Change in name of the Course/ Reduction in Intake/ Closure of Programme and/ or Course**
- **Change in name of the Institution**
- **Change in name of the Trust/ Society/ Company**
- **Change of Affiliating University/ Board**

1 Introduction

1.1 Institution offering technical education shall not continue technical Courses or Programmes beyond the specified period of approval given by the Council.

1.2 Each Institution offering Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate Degree and Post Graduate Diploma Level shall submit an application to the Council, every year for Extension of Approval of Courses offered by the Institution. However,

a In case of Institutions having at least 50% of **eligible Courses** accredited by NBA, and if the valid accreditation period is beyond 10th April 2018 and those Institutions who have applied and obtained NBA accreditation from 1st July of the corresponding academic year, the period of approval for such Institutions shall be for a period of a minimum of **THREE** years for the existing Courses or the Academic Year up to which the NBA accreditation is valid, whichever is more.
(OR)
In case of Institutions having UGC Autonomous status (Academic/ Administrative/ Financial Autonomous) as conferred by the affiliating University, and if the live Autonomy period is valid beyond 10th April 2018, the period of approval for such Institutions shall be for a period of **THREE** years for the existing Courses or the Academic Year up to which the Autonomy is valid, whichever is more.

b For the above said Institutions, Processing Fee for Extension of Approval (EoA) ONLY is waived.

c Such Institutions are however, required to submit the updated Institutional information including faculty and students on the AICTE Web-Portal as per the Schedule notified by AICTE for downloading Extension of Approval letter every year.

d The Council shall monitor for fulfillment of all norms by the Institution and in the event of non-fulfillment, the Council shall initiate penal action as per Regulations and the extended approval shall be withdrawn. In such eventuality, the Institution needs to apply afresh and remit the Processing Fee in the subsequent years.

1.3 The applications received shall be processed as per the procedures, norms, standards and schedule prescribed in the Approval Process Handbook as notified by the Council. The Institution should also adhere to the existing Central, State and Local laws.

1.4 Merging of Institutions having individual Permanent IDs into a single Permanent ID is not permissible.

2 Time Schedule for Processing of Applications

AICTE shall notify through a Public Notice in the leading newspapers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time. The time schedule mentioned in the Public Notice shall be final and binding. To process any request from the Institution regarding approval, online application is mandatory.

The last date of submission of application shall mean submission of application on Portal and generation of pay in slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the Public Notice published in the leading newspapers and through the AICTE Web-Portal.

Enclosures to be submitted at various stages in the approval process are as per Appendix 17.

3 Submission of application

3.1 The Existing Institutions shall use the USER ID's allotted to them previously.

However, if the Institution has not obtained a USER ID/ Password previously, an unique USER ID shall be allotted to applicant Institutions on payment of ₹5000/ - (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org*

If any existing Institution has forgotten the Password, the Institution shall apply to RO with an Affidavit[1] for "forgotten Password" along with the proof of payment made. RO shall verify and upload in the Web-Portal for allotment of Password to the applicants for further processing.

For the purpose of applying for Grant of Extension of Approval to existing Technical Institution, the Institution shall submit an application for Extension of Approval online on the AICTE Web-Portal *www.aicte-india.org*

3.2 Seek approval of the Council for

a Extension of approval/ Continuation of approval after a break in the preceding academic year/ Restoration to existing Technical Institution or Technical Campus.

b Increase in Intake/ Additional Course(s) in existing Courses in the Regular/ First Shift in existing Institutions having valid NBA accredited Courses

c Addition of Integrated/ Dual Degree Course in the Regular/ First Shift in existing Institutions having valid NBA accredited Courses

d Fellowship Programme in Management in existing Institutions having valid NBA accreditation for Management Programme

e Introduction/ Continuation of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries

f Introduction/ Continuation of seats for sons/ daughters of NRIs

g Change in name of Course/ Reduction in Intake/ Closure of Programme and/ or Course

h Change in name of the Institution

i Change in name of the Trust/ Society/ Company

j Change of Affiliating University/ Board

3.3 An unique identification number is allotted to each application for further reference. Using this number, the applicant shall be able to track the status of the application at various stages of processing through the AICTE Web-Portal.

3.4 An applicant using login ID and password, shall enter/ edit data as required.

3.5 Processing Fee in ₹ Lakh for various applications of (Degree, Post Graduate Degree, Post Graduate Diploma, Diploma and Post Diploma Institutions)

Type of Institution	Extension of approval			Increase in Intake/ additional Course	Introduction or Continuation of NRI seats	Introduction or Continuation of OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries seats	Introduction of Fellowship Programme in Management	Continuation of Fellowship Programme in Management	Reduction in Intake/ Closure of Course/ Programme	Change in name of Institution/ Affiliating University/ Board*	Change in name of the Trust/ Society/ Company	Integrated/ Dual Degree Courses
	Extension of approval	Break in EoA/ Restoration	Amount of Late Fee									
Minority Institution	0.75	3.0	2.0	0.75	0.75	3.0	10.0	5.0	0.25	0.75	3.0	0.75
Institution set up in J&K, North Eastern States	0.75	3.0	2.0	0.75	0.75	3.0	10.0	5.0	0.25	0.75	3.0	0.75
Institution set up exclusively for women	0.75	3.0	2.0	0.75	0.75	3.0	10.0	5.0	0.25	0.75	3.0	0.75
All other Institutions	1.0	3.0	2.0	1.0	1.0	5.0	15.0	7.5	0.50	1.0	3.0	1.0
Government/ Government aided/ Central University/ State University	Nil	Nil	0.10	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

**No fees shall be charged, if State Government changes the jurisdiction of the Affiliating University*

Note:

- *For closure of PGDM Course, NOC from Affiliating University/ Board is not applicable. However EVC shall be conducted and the applicant has to pay ₹2.0 Lakh for the same.*
- *Processing fee shall not be refunded in case of Closure of Institution/ Course, once the application is processed and issued rejection due to non-submission of NOCs from State Government/ Affiliated University/ Trust in the format prescribed by AICTE.*

- *No NOCs from University/ State Government shall be required for reduction in Intake to Non-Zero Intake and closure of second Shift Courses.*
- *In extraordinary circumstances, if additional Scrutiny/ EVC has to be conducted, the applicant has to remit ₹2.0 Lakh through online.*

3.6 Payment

a Above fee is applicable irrespective of number of divisions/ Courses applied for Increase/ Closure.

b The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking within the deadline failing which, the application shall not be considered.

c Only those applications submitted within the cutoff date shall be considered for processing, subject to realization of the Payment.

3.7 All applicants shall ensure that the data entered/ edited are correct. Facility to edit the data is available until the submission of the data by pressing the "submit" tab.

3.8 The Portal permits the generation of Deficiency Report.

3.9 **After pressing the "submit" tab, the data shall not be allowed for any further correction, till the processing of application is completed.** Applicants shall exercise utmost caution before pressing the "submit" tab.

3.10 Submission of an application on Web-Portal on or before the last date as mentioned in the schedule is mandatory.

3.11 An Affidavit[4] sworn before First Class Judicial Magistrate or Notary or an Oath Commissioner on ₹100/ - Non-judicial stamp paper is to be submitted. In case of false information, the AICTE shall invoke the provisions, both civil and/ or criminal as per the Regulations in place.

3.12 A printout of the complete online application as submitted on the AICTE Web-Portal, along with the proof of payment, Deficiency Report generated, additional documents (if applicable) and Affidavit[4] shall be submitted on the date as scheduled by the Regional Office.

3.13 Applications complete in all respects and in order shall only be processed.

4 Procedure for processing of applications for EoA/ Break in EoA/ Restoration

a Grant of Extension of Approval is based on self-disclosure of required facilities and infrastructure availability as submitted online on AICTE Web-Portal. If there is "Zero Deficiency", then the system shall allot the Intake applied for, as per the Approval Process Handbook.

b Institutions have to upload Occupancy/ Completion Certificate/ Building License/ Form D issued by the Competent Authority. In any case, the Structural Stability Certificate from the registered Structural Engineer shall have to be uploaded. After the expiry of a period of thirty years from the issue of Completion Certificate and every ten years thereafter Structural Stability Certificate from the registered Structural Engineer for the purpose of certifying that the building is fit for human habitation has to be submitted along with the application.

For Government buildings, the Government Building Act, 1899 is applicable.

c Institutions applying for Break in EoA/ Restoration shall not be eligible for increase in Intake/ introduction of new Course(s)/ Introduction of NRI/ OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries seats/ Introduction of Twinning/ Fellowship Programme and processed for EoA with EVC.

d Institutions which had not applied for EoA in the preceding Academic Years shall be considered as "Break in EoA" and processed for EoA with EVC.

e **Institutions having Courses where the admission is less than 30% of "Approved Intake" for the last 5 years consistently and if it continues for the current Academic Year, such Courses shall be closed next year with the approval of the Council.**

f EoA shall not be granted after 30th April 2017 in view of the order dated 13.12.2012 passed by the Hon'ble Supreme Court of India in CA no.9048/ 2012.

5 Procedure for processing of applications for increase in Intake/ Additional Course(s)

5.1 The approved Technical Institution shall expand its activities by Addition of new/ additional Courses/ divisions, in the 1st Shift provided they have valid NBA accreditation in place for following reasons.

- Increased demand of technically skilled personnel
- Increased utilization of infrastructure available at the Technical Institutions
- Facilitate cost effective education to masses through increased utilization of infrastructure available at the Technical Institutions
- Enabling Faculty to pursue PG Education
- Ensure quality of technical education being imparted

5.2 Eligibility Criteria

a The Institution shall have "Zero Deficiency" as per the Deficiency Report generated through Web-Portal.

b The Institution shall have valid NBA accreditation for the existing Course(s) as deemed necessary.

c Institutions shall be eligible for new Courses/ expansion of existing Courses, equal to the number of valid NBA accredited Courses, limited to a maximum **FOUR** divisions within the definition of Division/ Programme/ level, subject to the following conditions,

- A maximum of two Divisions shall be allowed to be added in the existing valid NBA accredited Diploma/ UG/ PG Course(s), subject to the condition that total number of divisions after expansion per Course shall not exceed THREE Divisions
- New Diploma/ UG Courses with only ONE Division shall be allowed at respective level including Technical Campus
- New PG Courses with only ONE Division shall be allowed in specializations where corresponding or relevant UG Courses exist.

Note: in all the above cases "Zero Deficiency" on Portal is a must for expansion.

Illustration for Expansion in Institutions having NBA Accredited Courses:
An Institution XYZ offers 11 Courses (3 Diploma + 5 UG + 3 PG) out of which 2 Courses at Diploma, 3 Courses at UG and 1 Course at PG level have valid NBA accreditation as on 10th April 2017. Such Institutions are eligible for addition (expansion) of divisions and starting new Courses as given below:

Name of the Institution: XYZ

Courses offered	Courses with valid NBA accreditation	Eligible for Expansion/ New Course as below (Maximum 04 in Number) in the First Shift
Diploma 1	Diploma 1	**Addition of Divisions** Addition of Divisions (not more than 2 in each Course) in existing valid accredited Courses at Diploma + UG + PG Level (Diploma-1, Diploma-3, UG-1, UG-3, UG-5 and PG-2) not exceeding total of 04 Divisions. Or **Addition of Divisions in existing accredited Courses + starting new Courses** Addition of divisions (not more than 2 in each Course) in existing valid accredited Courses (Diploma-1, Diploma-3, UG-1, UG-3, UG-5 and PG-2) + New Course(s) with only one Division in each Course at Diploma/ UG/ PG Level (Diploma-4, Diploma-5…etc./ UG6, UG7…etc./ PG4, PG5 … etc.) but not exceeding total of 4 Divisions. Or **Starting New Courses** Introduction of New Courses with only ONE Division in each Course at Diploma (Diploma-4, Diploma-5…etc.), UG (UG6, UG7 etc...) and PG (PG4, PG5 ……), not exceeding total of 04 Divisions. *Note: Institution shall not be eligible for expansion in non-accredited Courses such as Diploma-2, UG2, UG4, PG1 and PG3.*
Diploma 2	-	
Diploma 3	Diploma 3	
UG1	UG1	
UG2	-	
UG3	UG3	
UG4	-	
UG5	UG5	
PG1	-	
PG 2	PG2	
PG 3	-	

d The recently started Institutions which are not eligible for applying for NBA accreditation shall be allowed to increase in their Intake/ expansion, subject to the following ceiling:

According to National Board of Accreditation (NBA), a minimum of two batches shall pass out for a Course to be eligible for accreditation, for an Institution.

In view of the above, increase in Intake/ expansion in Institutions started recently offering UG/ Diploma Courses, which are in existence for less than SEVEN YEARS from the date of inception shall be considered without mandatory accreditation condition as per the following Table, subject to "Zero Deficiency" on the Portal.

Increase in Intake/ Expansion in Institutions without NBA accreditation

Programme	Level	Maximum No. of divisions allowed	Maximum Intake allowed
Engineering and Technology	Diploma	5	300
	UG	5	300
Pharmacy	Diploma	1	50
	UG	2	100
Architecture and Town Planning			
a. Architecture	Diploma	2	80
	UG	2	80
b. Town Planning	UG	2	80
Applied Art and Craft	Diploma	3	180
	UG	3	180
HMCT	Diploma	3	180
	UG	3	180

e Institution/ Trust/ Society/ Company or a member belonging to these, if charge-sheeted, EoA to such Institution shall not be withheld on the basis of charge-sheet filed by the CBI. AICTE shall consider the grant of EoA on its merit after looking into material collected by CBI in the investigation and shall conduct Scrutiny of documents, EVC and SAC as required.

f No increase in Intake shall be given to Institutions where FIR/ CBI/ CVC/ any other investigation agency/ Anti Ragging/ Punitive actions are initiated by AICTE for any violation in the norms and standards where enquiries are pending. Such Applications of Institutions shall be processed through a Standing Hearing Committee and the Report shall be placed before the Executive Committee for further processing of issuance of approval or rejection.

In case of rejection, the applicants shall have the right to appeal and such applications shall be placed before the Standing Appellate Committee for further processing.

5.3 Merging of certain Regular Courses in **Engineering and Technology** in UG Degree and Diploma Courses is permitted as per the guidelines given in Annexure 4, so that the Intake after merging shall be equal to the sum total of the individual Courses and divisions, subject to the condition that total number of divisions after merging per Course shall not exceed THREE Divisions, provided the faculty student ratio be maintained. Merging is considered for all divisions of a Course while partial merging of few divisions is not permissible.

5.4 Institutions having an "Approved Intake" less than a Division size in any of the Regular/ First Shift Courses as prescribed by the Council may apply for Intake of full Division size themselves and shall maintain faculty student ratio accordingly, without NBA accreditation/ NOC from Affiliating University/ Board/ State Government/ UT; subject to "Zero Deficiency" in the Portal. However, this is not applicable in case of Institutions under penal action.

6 Procedure

6.1 Procedure for Introduction of Course/ Division shall be considered in accordance with Intake and Number of Courses/ Divisions in the Technical Institution given in Clause 5 of Chapter II, of Approval Process Handbook and on fulfillment of the following requirements

- **Institutions with any accredited Course shall be permitted to utilize the benefit of accreditation only once for increase in Intake/ additional Courses etc.**
- **If an Institution is having more than FOUR accredited Courses, the accredited Courses above FOUR shall be utilized for increase in Intake/ additional Courses in the subsequent years subject to the validity of accreditation.**
- Institution getting approval for new Courses in a particular Academic Year shall also be considered for grant of NRI/ OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries subject to fulfilment of norms of Approval Process Handbook.
- Institutions with less than Seven years shall apply for closure of Course(s) and apply for increase in Intake/ new Course within the maximum permissible Intake as per Approval Process Handbook.
- Scrutiny Committee shall verify the additional documents to be submitted for increase in Intake/ additional Courses for EoA.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.

Institutions shall be permitted to merge similar Courses (as per Annexure 4) as per Clause 5.3. For example, if an Institution has Computer Science Engineering and Software Engineering, both the Courses shall be merged either to Computer Science Engineering or Software Engineering.

6.2 The consolidated list of all Institutions with the "Approved Intake" shall be placed by the Approval Bureau before the Executive Committee for approval or otherwise. The same shall be notified on the Web-Portal. Further the Institution shall print the Extension of approval letter along with "Approved Intake" through the Institution login.

6.3 An appeal shall be allowed for submitting NBA/ UGC Autonomy Certificate if it was not issued by the NBA/ UGC at the time of Scrutiny Committee.

7 Approval for Integrated Degree in Engineering and Technology in existing Institutions having valid NBA accredited Courses in Engineering and Technology

7.1 In respect of Integrated Programmes, UGC norms shall be applicable. As per Section 4 of PART III of UGC Gazette Notification, 2014 and amended time to time.

7.2 Five year Integrated Degree in Engineering and Technology leading to Master of Technology (M. Tech.), nomenclature shall be as per Major Disciplines of Engineering/ Technology given in Annexure 4.

7.3 Requirements and Eligibility

AICTE approved Institutions where Courses in Engineering and Technology Programmes are already in existence shall be eligible to apply for approval of Five year Integrated Degree in Engineering and Technology. It is mandatory for existing one Course in Engineering and Technology to be accredited by NBA to start any Integrated Degree in Engineering and Technology.

a Approval shall be considered only to those Institutions where there is "Zero Deficiency".

b Approval for only one Division of 60 students shall be approved for Institutions applying for Five year Integrated Degree in Engineering and Technology where University affiliated Courses in Engineering and Technology Programme are already in existence.

c No OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries/ NRI seats shall be allotted for these Courses.

d Collaboration and Twinning Programme shall not be permitted for these Courses.

e Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook.

f Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

7.4 Procedure for processing applications

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.

7.5 Student's eligibility for admission and procedure for admission

a University affiliation for these Courses shall be necessary before effecting admission.

b Eligibility shall be as per Appendix 1of the Approval Process Handbook.

c State/ UT admission authority shall effect the admission for this Course.

8 Approval for Integrated/ Dual Degree in Management in existing Institutions having valid NBA accredited Management Courses

8.1 In respect of Integrated/ Dual Degree Programmes, UGC norms shall be applicable. As per Section 4 of PART III of UGC Gazette Notification, 2014 and amended time to time.

8.2 Five year Integrated/ Dual Degree in Management leading to Master of Business Administration (MBA)

8.3 Requirements and Eligibility

AICTE approved Institutions where Courses in Management Programme are already in existence shall be eligible to apply for approval of Five year Integrated/ Dual Degree in Management. It is mandatory for existing Management Course to be accredited by NBA to start any Integrated/ Dual Degree in Management.

a Approval shall be considered only to those Institutions where there is "Zero Deficiency".

b Approval for only one Division of 60 students shall be approved for Institutions applying for Five year Integrated/ Dual Degree in Management where University affiliated Courses in Management Programme are already in existence.

c No OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries/ NRI seats shall be allotted for these Courses.

d Collaboration and Twinning Programme shall not be permitted for these Courses.

e Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook

f Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

8.4 Procedure for processing applications

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.

8.5 Student's eligibility for admission and procedure for admission

a University affiliation for these Courses shall be necessary before effecting admission.

b The admission for this Course shall be effected on the basis of separate merit lists of students passed in various streams at 12 Std.as,

Science stream	20 seats
Commerce stream	20 seats
Arts Stream	20 seats

In case of non-availability of students from one stream, remaining seats in that stream shall be allotted to students from other two streams on equal basis. In case of non-availability of students from two streams, remaining seats in those streams shall be allotted to students from third stream.

c State/ UT admission authority shall effect the admission for this Course.

9 Approval of Integrated Degree in MCA in existing Institutions having valid NBA accredited MCA Courses

9.1 In respect of Integrated Programmes, UGC norms shall be applicable. As per Section 4 of PART III of UGC Gazette Notification, 2014 and amended time to time.

9.2 Five year Integrated Degree in Computer Applications leading to Master in Computer Application (MCA).

9.3 Requirements and Eligibility

AICTE approved Institutions where University affiliated Courses in MCA are already in existence, shall be eligible to apply for approval of Five year Integrated Degree in MCA. It is mandatory for existing MCA Course to be accredited by NBA to start any Integrated Degree in MCA.

a Approval shall be considered only to those Institutions where there is "Zero Deficiency".

b Approval for only one Division of 60 students shall be approved for Institutions applying for Five year Integrated Degree in MCA where University affiliated Courses in MCA Programme are already in existence.

c No OCI/ PIO/ FN/ Children of Indian Workers in the Gulf Countries/ NRI seats shall be allotted for these Courses.

d Collaboration and Twinning Programme shall not be permitted for these Courses.

e Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook.

f Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

9.4 Procedure for processing applications

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.

9.5 Student's eligibility for admission and procedure for admission

a University affiliation for these Courses shall be necessary before effecting admission.

b Eligibility as per Appendix 1of the Approval Process Handbook.

c State/ UT admission authority shall effect procedure related to admission.

10 Approval of Integrated Degree in Hotel Management and Catering Technology (HMCT) in existing Institutions having valid NBA accredited HMCT Courses

10.1 Integrated Degree

a Five and half year Integrated Degree in Hotel Management and Catering Technology leading to Master degree in Hotel Management (MHMCT in the respective discipline).

b Master of Management in Hotel Management and Catering Technology (MHMCT), shall be awarded on completion of the following:

- Bachelor degree in HMCT
- Credits in Management subjects in 3rd Semester to 8th Semester for HMCT
- Credits at 9th Semester and 10th Semester for HMCT
- Six months internship in 11th Semester for HMCT

10.2 Requirements and Eligibility

AICTE approved Institutions where at least one batch has graduated, shall be eligible to apply for approval of five and half year Integrated Course in Hotel Management and Catering Technology (HMCT). Approval shall be considered only for the existing Programme(s).

a Approval shall be considered only to those Institutions where there is "Zero Deficiency".

b Approval for only 60 students within "Approved Intake" for Institutions applying for Five and half year Integrated Degree in Hotel Management and Catering Technology (HMCT).

However, this Intake shall not be additional Intake. The approval shall be for selecting 60 students amongst the students already admitted in the Institution to form a batch for this Course.

c Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

10.3 Procedure for processing applications

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.

10.4 Student's eligibility for admission and procedure for admission

a University affiliation for these Courses shall be necessary before effecting admission.

b Five and half year Integrated Course in Hotel Management and Catering Technology (HMCT)

Entry level qualifications shall be same as prescribed for admission to Bachelor degrees in Hotel Management and Catering Technology (HMCT) as specified in Appendix 1 of Approval Process Handbook.

Selection of the students for this Course shall be done at the start of 2nd year of Bachelor's degree. Students selected for this Course shall take additional Course in Management along with the 3rd semester of the Regular Course

c State/ UT admission authority shall monitor procedure related to this selection.

11 Procedure for approval of Fellowship Programme in Management

a The approval shall be granted for the complete duration of the Fellowship Programme in Management

b The minimum duration of the Course shall be 2 years, but shall not exceed beyond 5 years. However, in exceptional circumstances beyond 5 years, the student shall have to re-register and has to complete within the extended period of 2 years.

11.1 Requirements and Eligibility

a AICTE approved Institutions where Courses in Management Programme (MBA/ PGDM/ MMS) are already in existence, shall be eligible to apply for approval of Fellowship Programme in Management. It is mandatory for existing Management Course (as applicable) to be accredited by NBA to start Fellowship Programme in Management.

b The Institution should have a valid accreditation by NBA.

c Since inception, the Institution should have been free from serious complaints regarding CBI investigation, ragging, non-payment of dues to Council etc.

d The Institution should have required number of full time faculty members as per the AICTE norms for running MBA/ MMS/ PGDM Programme.

e The Institutions should have at least 50% and 25% of the full time faculty members with Ph.D. from AIU recognized University/ reputed University from abroad or fellows from IIM, if the Institutions apply for 10 seats and 5 seats respectively. These faculty members should have at least two papers published in reputed referred indexed cited International/ National Journals.

f The Institution should have subscribed Journals in Business Management area of OB/ HR, Finance and Accounts, Marketing, Operations, IT Systems, Economics, etc.

g Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

11.2 Procedure for processing the applications

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.
- The eligible Institution shall be allotted a maximum of 10 seats for Fellowship Programme in Management. However, the Institution may apply for 5 seats also.
- If the Institution is aggrieved by the decision of the EC, the Institution shall have the right to appeal as per the procedure in Chapter I of Approval Process Handbook.

11.3 Student's eligibility for admission, procedure for admission and conduct of Programme as per detail given in Appendix 20.

12 Supernumerary quota for Foreign Nationals/ Overseas Citizen of India/ Persons of Indian Origin (OCI/ PIO)/ Children of Indian Workers in Gulf Countries

For seeking approval for introduction of Supernumerary quota for Foreign Nationals/ Persons of Indian Origin (OCI/ PIO)/ Children of Indian Workers in Gulf Countries, the concerned Institutions shall apply on the Portal.

12.1 Requirements and Eligibility

Institutions having infrastructural facilities based on AICTE norms and fulfilling following criteria shall be eligible to apply for approval for admitting students in this scheme.

The Institutions shall provide suitable hostel/ residential accommodation to the Foreign Students/ Overseas Citizen of India/ Persons of Indian Origin (OCI/ PIOs) and Children of Indian workers in Gulf Countries.

The Institution shall have "Zero Deficiency" as per the Report generated.

The Institution was not enforced any punitive action previously by AICTE.

12.2 Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

12.3 Grant of Approval for Foreign Nationals/ Overseas Citizen of India/ Persons of Indian Origin (OCI/ PIO)/ Children of Indian Workers in Gulf Countries

a Fifteen percent (15%) over and above the "Approved Intake" per Course in all the AICTE approved Institutions and University Departments, approved by the Council, offering technical Courses shall be allowed on supernumerary basis for admitting students from amongst Foreign Nationals/ Overseas Citizen of India/ Persons of Indian Origin (OCI/ PIOs)/ Children of Indian Workers in the Gulf Countries. One third (1/ 3) of these 15% seats shall be reserved for the Children of Indian Workers in the Gulf Countries.

Any vacant seat in a given Course, out of 1/ 3rd seats reserved for Children of Indian Workers in the Gulf Countries shall be reverted to the quota of 2/ 3rd meant for OCI/ PIO/ Foreign Nationals and vice-versa. Beside this, any vacant seat in the "Approved Intake" after the last round of the admission of the concerned State Government, may be filled with NRI/Foreign Nationals/ Overseas Citizen of India/ Persons of Indian Origin (OCI/ PIOs)/ Children of Indian Workers in the Gulf Countries subject to approval from AICTE for the above quota and fulfillment of requisite infrastructure as per the Approval Process Handbook.

Provided that this is subject to the availability of adequate Infrastructural facilities in the applicant Institution, **the same shall be verified by EVC**, based on Norms of Approval Process Handbook. These supernumerary seats shall be exclusively meant for these categories of students in the Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma Courses with a condition that under no circumstances a seat remaining unfilled shall be allowed to anyone other than a Foreign National/ OCI/ PIO. Foreign Nationals/ Overseas Citizen of India/ Persons of Indian Origin (OCI/ PIOs)/ Children of Indian Workers in the Gulf Countries admitted in AICTE approved Institutions through Indian Council for Cultural Relation (ICCR or as Government of India nominee) shall be included within this ceiling.

b The Institution shall submit an application for continuation of approval for supernumerary seats for admitting Foreign National/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries, as a part of application of Extension of Approval, every year, giving details of faculty and other facilities.

c If any punitive action is enforced on an Institution, NRI/ OCI/ PIO/ Children of Indian Workers in the Gulf Countries seats shall be withdrawn.

d Institutions admitting Foreign nationals should ensure registration of Foreign students with concerned Foreigners Regional Registration Officer (FRRO).

12.4 Fee and Admission

a The concerned State Government/ UT shall notify the tuition and other fee for candidates to be admitted under Foreign Nationals/ OCI/ PIO category. Fee prescribed for NRI quota seats shall not be applicable to these admission. The children of Indian workers in the Gulf Countries shall be treated at par with resident citizens if admitted on seats reserved for them i.e. One Third (1/ 3) of 15% supernumerary quota.

b Admission to these seats shall be done on merit basis among applicants of these categories.

13 Admission for Sons and Daughters of Non Resident Indian(s)

13.1 Requirements and Eligibility

a For seeking grant of approval for admitting Sons and Daughters of Non Resident Indian(s), Institutions shall apply on the Portal.

b Five percent (5%) of seats within "Approved Intake" shall be allowed for admission under NRI category.

c The Institution shall have "Zero Deficiency" as per the Report generated.

13.2 Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

13.3 Procedure

a Grant of Approval for admission under NRI is based on self-disclosure of required facilities and infrastructure availability as submitted online on AICTE Web-Portal.

b In the event of non-availability of students in NRI category, the seats shall be given to general candidates as per general merit. However, general fee shall be applicable to these candidates thus admitted against vacant NRI seats.

13.4 Fee and Admission

a Competent Authority for admission shall be the same as for regular admission and shall fetch list of Technical Institutions who have sought approval from the Council.

b The Competent Authority for admission shall display availability of NRI seats, branch wise, in various Institutions, for information of candidates during all stages of admission so that the students can freely exercise their informed choice. The Institutions shall publish in their brochure and web site the number of NRI seats available in Course/ division.

c Competent Authority for admission shall prepare merit list of applicants by inviting applications from eligible NRI students and effect admission strictly on merit basis.

d A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary. Students admitted under this scheme shall not be allowed to change Institution/ Course under any circumstances.

e The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders.

f The concerned State Government/ UT shall notify the tuition and other fee for candidates to be admitted under NRI category.

13.5 Institutions shall follow the academic calendar as per Appendix 19.

14 Change in name of Course/ Reduction in Intake/ Closure of Programme and/ or Course

14.1 Requirements and Eligibility

a Institutions seeking approval for Change in name of Course/ Reduction in Intake/ closure of Programme and/ or Course shall apply on the Portal.

b Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

c Institutions may apply for reduction in Intake in any of the Regular/ First Shift Course within a Division by themselves in the Portal and maintain faculty student ratio accordingly without NOC from Affiliating University/ Board/ State Government; the restoration to the original "Approved Intake" of full Division is permissible without NBA.

Illustration for Reduction/ Restoration in Intake

No. of Divisions	Approved Intake	Permissible Reduction in Intake	Permissible Intake for Restoration
1	60	30	60
2	120	90	120
2	120	60	60
3	180	150	180
3	180	120	120

14.2 Procedure

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.

15 Change in name of the Institution or Trust/ Society/ Company or Affiliating University/ Board

15.1 Conditions for Approval

a The Institution shall be AICTE approved existing Institution/ Technical campus.

b AICTE approved existing Institution seeking Change in name of the Institution or Trust/ Society/ Company or Affiliating University/ Board shall apply on Portal.

c Applicants shall submit relevant documents as per Appendix 17 to Regional office (RO) along with the application.

15.2 Procedure

- Composition of Scrutiny Committee for Change of Trust/ Society/ Company shall be as per Chapter I.

- Scrutiny Committee shall verify the correctness of the documents.
- Scrutiny Committee Reports shall be uploaded on the Web-Portal by RO and forwarded for further processing.
- If the Institution is aggrieved by the decision of the EC, the Institution shall have the right to appeal as per the procedure in Chapter I of Approval Process Handbook.

15.3 **The Council reserves its right to reject the application for change in name of the Trust/ Society/ Company if it finds the reasons given are not justified or commercial or business angle is suspected, or to defeat the provisions of any law.**

16 Expert Visit Committee

a Expert Visit Committee wherever applicable shall verify actual availability of equipment, computers, software, internet, printers, book titles, book volumes and subscription of National and International Journals etc. as per Approval Process Handbook 2017-18. Further, EVC members should interact with students and faculty members, in the absence of Institution authorities. EVC shall also verify the facts relating to complaints, if forwarded by RO and give specific remarks in the Report.

b Additional experts may be co-opted in any of the Committee for processing the applications, complaints, etc. as per the requirement.

c If an EVC was conducted or Show Cause notice was issued, the same shall be placed before the Standing Hearing Committee (SHC). A representative of the Institution shall be invited to place the point of view of the Institution before the Standing Hearing Committee. The recommendations of SHC shall be placed before the EC for approval. The decision of the EC shall be communicated to the Institution by a detailed Speaking Order. If the Institution is aggrieved by the decision of the EC, the Institution shall have the right to **appeal once** as per the procedure of appeal in Chapter I.

d Feedback from faculty members and students available in the AICTE Web-Portal about the Institution shall be given due importance. Institutions at random would be subject to surprise inspection for the fulfillment of the norms of Approval Process Handbook.

17 The applications are processed as per the procedure given in Approval Process Handbook 2017-18 and the Executive Committee/ Council shall grant EoA as applicable for Technical Institutions to continue for conducting technical education and such other Programmes and areas. The decisions taken by the Executive Committee are ratified by the Council.

18 Student's eligibility for admission shall be as per Appendix 1 of Approval Process Handbook.

Chapter III

Unapproved Institutions

1 **No Institution shall offer Technical Programme or Course without approval of the Council**

Provided that any Institution offering Technical Programme without approval of the Council, shall be termed as unapproved if:

a It is started without prior approval by the Council

b It is declared as "Unapproved" by the Council

2 **The Council shall maintain a list of unapproved Institutions based on the information received and shall also inform the general public about the same from time to time**

Provided that any Technical Institution, which has already started without following AICTE approval procedure, wishes to submit an application/ proposal shall be considered as new Technical Institution. For such purpose, it shall apply as per the provisions of Chapter I.

Its legal date of starting shall be from the date of issue of the Letter of Approval.

Students, who are admitted prior to approval by the Council, shall not have any right for re-admission and shall have to fulfill all the requirements for admission as prescribed by the competent admission authority.

3 The Institutions conducting Courses/ Programmes in technical education, in temporary location or at location not approved by the Council, shall be liable for action for closure and other appropriate action as per Regulations against defaulting Trusts/ Societies/ Companies/ associated Individuals as the case may be.

4 The Council shall inform respective State Government/ UT to initiate appropriate penal, civil and/ or criminal action against such defaulting Institutions/ Trusts/ Societies/ Companies/ Associated Individuals as the case may be.

5 In case, if such Institutions make a representation then hearing shall be given to these Institutions and decision shall be taken as per the provisions in the Approval Process Handbook.

Chapter IV

Penal Action in case of Violation of Regulations/ Approval Process Handbook 2017-18

1 Criteria

1.1 An Institution running any Programme/ Course in Technical Education in violation of Regulations/ Approval Process Handbook (APH) 2017-18, shall be liable to appropriate initiation of Penal action including fine, no admission, reduction in "Approved Intake", Withdrawal of Approval and/ or criminal action by the Council against defaulting Trust/ Society/ Company/ Associated Individuals and/ or the Institution, as the case may be.

1.2 If any Technical Institution contravenes any of the provisions of relevant Regulations, the Council after making appropriate inquiry through Standing Hearing Committee (SHC) and after providing an opportunity of being heard through the Standing Appellate Committee (SAC) shall withdraw the approval granted. In case of Withdrawal of Approval to the Institution, the Technical Institution/ Society/ Trust/ Company shall apply afresh for approval after completion of two Academic Years for setting up a new Institution as per the procedure defined in Approval Process Handbook.

Further that, the students admitted to the Institution whose approval has been withdrawn for the current Academic Year, shall be redistributed to other AICTE approved Institutions in the jurisdiction of the Affiliating University/ Board by the Competent Authority of the respective State Government/ UT. AICTE approval given to the Courses in the previous Academic Year(s), if any, to such Institution against which the admitted students shall be treated as AICTE approved Courses only.

1.3 If any of the information mentioned in the Affidavit is proved as false, penal action shall be initiated on the deponent.

2 Non-submission/ Submission of incomplete/ Submission of false information on application for Extension of Approval

Non-submission/ submission of incomplete/ submission of false information, while applying for Extension of Approval shall invite appropriate penal action against the Institution. The Institution shall be liable to the following punitive actions from any one or more of the following by the Council.

- Suspension of approval for supernumerary seats for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Courses for one Academic Year
- Withdrawal of approval for Programme/ Course
- Withdrawal of approval of the Institution

3 Non-fulfillment of requirement of qualified Principal/ Director

Institutions not having qualified Principal/ Director for a period, **more than 12 months** shall be liable to any one or more of the following punitive actions by the Council till the regular Principal/ Director is appointed.

- Reduction in "Approved Intake"
- No admission for one Academic Year

4 Non-fulfillment in faculty student ratio, not adhering to Pay Scales and/ or qualifications prescribed for teaching staff

Institutions not adhering to Pay scales, or qualifications prescribed for teaching staff for **more than 12 months** and not maintaining prescribed faculty student ratio, shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any for one Academic Year
- Reduction in "Approved Intake"
- No admission in respective Courses for one Academic Year
- Withdrawal of approval in the respective Course
- Withdrawal of approval of the Institution

The Council may also initiate penal action for not disbursing the salary of the faculty and staff members regularly.

5 Non-fulfillment in Computer, Software, Internet, Printers, Laboratory Equipment, Books, Journals, Library facilities requirements

Institutions not maintaining prescribed requirements of Computer, Software, Internet, Printers, Laboratory Equipment and Books, Journals, Library facilities shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Courses for one Academic Year
- Withdrawal of approval for Programme/ Course
- Withdrawal of approval of the Institution

6 Non-fulfillment in additional Essential requirements for Technical Institution

Institutions not maintaining prescribed requirements shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any for one Academic Year
- Reduction in "Approved Intake"
- No admission status in one/ more Courses for one Academic Year

7 Non-fulfillment of Location/ Built-up Area/ Land at the time of year of establishment or current year

Institutions working in temporary location or at location not approved by the Council and Institutions not fulfilling prescribed built-up area requirements shall be liable to any one or more of the following punitive actions by the Council.

- Suspension of approval for supernumerary seats, if any for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Courses for one Academic Year
- Withdrawal of approval for Programme/ Course
- Withdrawal of approval of the Institution

8 Non-adhering to the timing/ faculty requirements for the second Shift

The second Shift shall have to be run as per the declared timings from 1 pm to 9 pm with 50% additional faculty, which would be subject to surprise inspection leading to closure of Course in case timings are not being followed and with insufficient faculty.

9 Excess admission

Excess admission over the "Approved Intake" shall not be allowed under any circumstances. In case any excess admission is reported to/ noted by the Council, appropriate penal action shall be initiated against the Institution. The Institution shall be liable to any one or more of the following punitive actions by the Council.

- Penalty for excess admission amounting to five times the total fee collected per student shall be levied against each excess admission
- Suspension of approval for supernumerary seats for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Courses for one Academic Year
- Withdrawal of approval for Programme/ Course
- Withdrawal of approval of the Institution

10 Charging excess fee than the fee prescribed by the concerned State/ Fee Regulatory Committee

No Technical Institution shall be entitled to receive from the students fee for the subsequent years and any other fee (Payment/ Amount) whatever name it may be called in addition to the fee fixed by the State/ Fee Regulatory Committee. If any Institution does not follow the said guidelines, the Institution shall be liable to punitive actions from any one or more of the following by the Council:

- Penalty for charging excess fee than the fee prescribed by the concerned State/ Fee Regulatory Committee levied against each case shall be twice the total fee collected per student and excess fee collected shall be refunded to the student.
- Suspension of approval for supernumerary seats for one Academic Year
- Reduction in "Approved Intake"
- No admission status in one/ more Courses for one Academic Year
- Withdrawal of approval for Programme/ Course.
- Withdrawal of approval of the Institution

11 Refund cases

In the event of a student withdrawing before the starting of the Course, the entire fee collected from the student, after a deduction of the processing fee of not more than ₹1000/ - (Rupees One thousand only) shall be refunded by the Institution. It would not be permissible for Institutions to retain the School/ Institution Leaving Certificates in original. Should a student leave after joining the Course and if the vacated seat is consequently filled by another student by the last date of admission, the Institution must refund the fee collected after a deduction of the processing fee of not more than ₹1000/ - (Rupees One thousand only) and proportionate deductions of monthly fee and proportionate hostel rent, where applicable. In case the vacated seat is not filled, the Institution should refund the security deposit and return the original documents. Institution should not demand fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days.

Institutions not following guidelines issued by the Council regarding refund of fee on cancellation of admission or delaying refunds shall be liable to any one or more of the following punitive actions by the Council.

- Fine for non-compliance of refund of fee levied against each case shall be twice the total fee collected per student
- Suspension of approval for supernumerary seats, if any for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/ more Courses for one Academic Year
- Withdrawal of approval for Programme/ Course

12 Penalty amount shall be paid online to the Council as per the instructions.

13 Complaint Cases

In case of receipt of any complaint(s) about an Institution, the same shall be processed by Grievance Redressal Cell (GRC) of AICTE.

The complaint shall be placed before a Standing Complaint Scrutiny Committee (SCSC) for further necessary action. If necessary, the complainant may be called to appear before SCSC at his/ her own cost. Based on the recommendation of SCSC, a warning or Show Cause Notice may be issued to the Institution or EVC may be conducted.

If an EVC was conducted or Show Cause notice was issued based on complaints, the same shall be placed before the Standing Hearing Committee (SHC). A representative of the Institution shall be called to place their point of view before the Standing Hearing Committee. If necessary, the complainant may be called to appear before SHC at his/ her own cost. The recommendations of SHC shall be placed before the EC for approval. The decision of the EC shall be communicated to the Institution by a detailed Speaking Order. If the Institution is aggrieved by the decision of the EC, the Institution shall have the right to appeal as per the procedure in Chapter I.

As per CVC guidelines, Anonymous/ Pseudonymous complaints shall not be processed.

14 Procedure for restoration against punitive action except in case of Withdrawal of Approval

14.1 Applicant shall make an application for restoration on the Web-Portal along with the application for Extension of Approval of the next Academic Year.

14.2 The restoration is subject to Expert Visit Committee verifying all the requirements as per the Approval Process Handbook.

14.3 Expert Visit Committee Report shall be placed before Standing Hearing Committee.

14.4 Recommendations of the Standing Hearing Committee shall be placed before Executive Committee for necessary Approval/ Ratification.

14.5 If the Institution is aggrieved by the decision of the EC, the Institution shall have the right to appeal as per the procedure in Chapter I of Approval Process Handbook.

14.6 The Council shall give an opportunity for presenting its case before SAC. The recommendations of the SAC shall be considered by the Council.

14.7 In case of restoration, EoA with restored Intake shall be uploaded in the AICTE Web-Portal, or otherwise Speaking Order shall be issued to the Institution.

15 Under extraordinary circumstances, if restoration/ Punitive action (except fine) is approved by the Council beyond 30th April 2017, the same shall be implemented for the next Academic Year only.

Chapter V

Collaboration and Twinning Programme between Indian and Foreign University/ Institution in the field of Technical Education, Research and Training

1 Objectives

- To facilitate collaboration and Twinning Programme between Indian and Foreign Universities/ Institutions in the field of Technical education, Research and Training
- To safeguard the interest of student community in India and ensure uniform maintenance of Norms and Standards as prescribed by various Statutory Bodies.
- To ensure accountability for all such educational activities by Foreign Universities/ Institutions in India.
- To safeguard against entry of non-accredited Institutions in the Country of origin to impart technical education in India.
- To safeguard the nation's interest and take punitive measures, wherever necessary, against the erring Institutions.

2 Eligibility

- Foreign Universities/ Institutions interested in imparting Technical Education in collaboration or through a Twinning Programme in India leading to award of Diploma/ Post Diploma/ Degrees including Post Graduate/ Doctoral Programmes.
- An Indian University Department or Institution which is already in existence and is duly approved by the Council, interested in imparting technical education leading to award of Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma/ Doctoral Programmes of a Foreign University/ Institution through collaborative/ Twinning arrangements, provided there is "Zero Deficiency".
- An Indian University Department or Institution should have a valid NBA accreditation for one year beyond 10th April, 2017 in the Programme/ Course for which Twinning is sought.
- Any other educational activity carried out in India, in any manner by the Foreign Universities/ Institutions.

3 Conditions for Approval

3.1 No Foreign Universities/ Institutions shall establish/ operate its educational activity in India leading to award of Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma/ Doctoral level Programmes without specific approval of the Council.

3.2 Accreditation by the authorized agency in parent Country shall be the pre-requisite condition for any Foreign University or Institution to start its operation for imparting technical education in India.

3.3 The educational Programmes to be conducted in India by Foreign Universities or Institutions leading to award of Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level, shall have the same nomenclature as it exists in their parent Country. There shall not be any distinction in the academic curriculum, mode of delivery, pattern of examination, etc. and such Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diplomas must be fully recognized in their parent Country.

3.4 Any Course or Programme which jeopardizes the National interest shall not be allowed to be offered in India.

3.5 The Council shall prescribe any other condition for registration, expedient to do so in the overall interest of the technical education system in the Country.

4 Collaboration and Twinning Programmes

4.1 The students admitted under the Twinning Programme should spend at least one semester for two years Programme and two semesters for four years of the Course work of the Programme in the Foreign University/ Institution in its parent Country

4.2 Criteria

a The students failing to secure VISA should be enrolled in a similar Programme being conducted by the Indian partner Institution, affiliated to a University recognized by the UGC or Board of Technical Education in the respective States, as applicable. The Intake of such students shall be over and above the "Approved Intake" of the Programme being conducted by the Indian Partner Institution.

b The Foreign University/ Institution and the Indian partner Institution shall enter in to a bipartite agreement/ MoU for this purpose.

c The Indian Institution and the concerned Affiliating University/ Board of Technical Education in the respective States, shall also enter into a bipartite agreement/ MoU for this purpose.

d The Indian partner Institution shall be affiliated to the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institution is located as applicable.

e For Courses where University approval is not mandatory, the Foreign University/ Institution and the Indian partner Institution shall enter in to a bipartite agreement/ MoU for this purpose.

f For Courses where Board of Technical Education approval is not mandatory, the Foreign University/ Institution and the Indian partner Institution shall enter in to a bipartite agreement/ MoU for this purpose.

g Institutions admitting Foreign nationals should ensure registration of Foreign students with concerned Foreigners Regional Registration Officer (FRRO).

4.3 The Degree shall be awarded by the Foreign University or Institution and in its parent Country.

5 Processing Fee

The processing fee shall be paid through the AICTE payment gateway on the Portal *www.aicte-india.org*, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment.

Processing Fee for different type of Institutions for introduction and continuation of Twinning Programmes is as follows:

Sl. No.	Type of Institution	Introduction ₹Lakh	Continuation ₹Lakh
i	Minority Institution	10.00	5.00
ii	Institution set up in North Eastern States other than Government/ Government aided/ Central/ State University	10.00	5.00

iii	Institution set up exclusively for women other than Government/ Government aided/ Central/ State University	10.00	5.00
iv	All other Institutions except Government/ Government aided/ Central/ State University	15.00	7.50
v	Government/ Government aided/ Central/ State University	Nil	Nil

6 Procedure for Approval: Introduction of a Collaboration and Twinning Programme with an AICTE approved Indian Institution

6.1 AICTE approved Existing Institution applying for Collaboration and Twinning Programme shall apply on the Web-Portal and shall be processed as per Clause 9 of Chapter I of the Approval Process Handbook in Regular/ First Shift only.

6.2 Lateral entry and Supernumerary seats shall not be allowed in Foreign Collaboration and Twinning Programme.

6.3 Institution shall provide all required documents in original as per Appendix 17 as the case may be, at the time of the Scrutiny/ Re-Scrutiny/ Expert Visit Committee for verification. The Institution shall submit attested copies of all the original documents to the Expert Visit Committee.

6.4 Following additional documents shall be necessary while seeking approval for Foreign collaboration and Twinning Programmes.

a No Objection Certificate (NOC) from concerned embassy in India with mention of genuineness of Technical Institution of the respective country.

b MoU as per Clause 4.2 (b) and (c) as above.

c Affidavit[5] to be submitted by the applicant on a non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner

6.5 Applications shall be processed by the Scrutiny, Re-Scrutiny (if necessary) followed by EVC as per the procedure mentioned in Clauses 9 and 10 of Chapter I of the Approval Process Handbook.

7 Punitive Measures and Conditions for Withdrawal

7.1 If a Foreign University/ Institution fails to comply with any of the conditions as contained in the above Clauses, and/ or consistently refrains from taking corrective action contrary to the advice of the Council, the Council shall after giving reasonable opportunity of being heard through SAC, shall withdraw the approval of the Twinning Programme granted to such University/ Institution to offer their Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma in India and forbid such Foreign University/ Institution to either open Centres or enter into any collaborative arrangement with any University/ Institution in India.

7.2 The Council shall also inform the concerned agencies including Ministry of External Affairs, Ministry of Home Affairs, RBI of such decisions and advise these agencies to take any or all of the following measures

a Refusal/ withdrawal for grant of visa to employees/ teachers of the said Foreign University/ Institution.

b Stop repatriation of funds from India to home Country.

c Informing the public about the withdrawal of approval of the Twinning Programme with Foreign University/ Institution and the consequence thereof.

7.3 In case, it comes to the notice of the Council, that a Foreign University is running Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma/ Doctoral level Programme in technical education in India directly or in collaboration with an Indian partner without obtaining approval, the Council shall initiate immediate action under the Indian Penal Code for Criminal breach of Trust, misconduct, fraud and cheating.

7.4 Once the approval of the Twinning Programme is withdrawn, the Council shall make attempt in co-ordination with concerned State Government to re-allocate the students enrolled in such Programmes to other approved Institutions of the Council.

The Institution in such cases, shall have to return the entire fee collected from such students to the Institutions in which such students are accommodated.

Such Foreign Institutions shall not be allowed to collaborate with any other Centre/ Institution or enter into a collaborative arrangement in India for at least next 3 years.

8 The Institution shall submit an **Annual Report** giving details of the number of students admitted, Programmes conducted, total fee collected, amount transferred to parent Country, investment made, number of students awarded Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma and any such information that the Council shall ask for.

9 The Council shall cause an **inspection**, whenever necessary, with or without prior notice, to assess the infrastructural and other facilities available and/ or to verify the compliance of conditions, norms, standards etc. prescribed by the Council from time to time.

Chapter VI

Norms and Requirements

1 The **Duration and Entry Level Qualifications** for the Technical Programme such as Under Graduate Degree Programme, Post Graduate Degree Programme, Diploma Programmes, Post Diploma Programmes and Post Graduate Diploma Programmes shall be as provided in the Appendix 1.

2 The **list of approved nomenclature of Courses** at Under Graduate Degree Programme, Post Graduate Degree Programme, Diploma Programmes, Post Diploma Programmes and Post Graduate Diploma Programmes in Engineering and Technology/ Management/ Pharmacy/ Architecture/ Planning/ Hotel Management and Catering Technology and Applied Arts and Crafts is provided in the Appendix 2.

Provided that if any Institution wishes to propose any new Course, prior concurrence, as the case may be, by the Council for the same shall be necessary.

For such concurrence, the Institution with due endorsement by the Registrar/ Director of Affiliating University/ Board/ Technical Institution shall submit detailed syllabus content and its nomenclature to the Council.

3 The Technical Institutions shall follow **Norms for Intake and Number of Courses/ Divisions** in the Technical Institution/ Campus at Under Graduate Degree Programme, Post Graduate Degree Programme, Diploma Programmes, Post Diploma Programmes and Post Graduate Diploma Programmes level as provided in the Appendix 3.

4 The Technical Institutions shall follow **Norms for Land and Built-up requirements** as provided in the Appendix 4.

5 The Technical Institutions shall follow **Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipment** as provided in the Appendix 5.

6 The Technical Institutions shall follow **Norms for essential and desired requirements** as provided in the Appendix 6.

7 The Technical Institutions shall follow **Norms for Faculty requirements and recommended Cadre ratio** at Under Graduate and Post Graduate level as provided in the Appendix 7.

8 **Faculty Cadre and Qualifications** as given in Appendix 8 shall be ordinarily maintained.

9 12^{th} or 10^{th} + (2 years ITI) shall be **eligible for admission to Second year Diploma Courses** up to a maximum of 20% "Approved Intake" (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of 1^{st} year as per the Approval Process Handbook.

Diploma holders and B.Sc. Degree holders shall be **eligible for admission to Second year Engineering Course** up to a maximum of 20% of "Approved Intake" (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of 1^{st} year as per the Approval Process Handbook.

Students who have completed Diploma Course in Pharmacy shall be **eligible for admission to second year Pharmacy Course** up to a maximum of 10% of "Approved Intake" (20% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of 1^{st} year as per the Approval Process Handbook.

Students who have completed Bachelor's Degree of minimum 3 years duration in BCA, B.Sc. (IT/ Computer Science) with Mathematics as a Course at 10+2 level or at Graduate level shall be **eligible for admission to second year MCA Course** up to a maximum of 20% of "Approved Intake" (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of 1st year as per the Approval Process Handbook.

10 Students who have completed Diploma and Post Diploma Course in Architectural Assistantship/ Planning shall be **eligible for admission to the first year** Architecture Degree.

The concerned State Admission Authority shall decide modalities for these admission.

11 Students who have completed Diploma and Post Diploma Course in Pharmacy shall be **eligible for admission to the first year** Pharmacy Degree.

The concerned State/ UT Admission Authority shall decide modalities for these admission.

12 **Norms for PGDM Programmes** are as per Appendix 9.

13 **Suggested Subscription of e-Journals** as per Appendix 10.

14 Format for **Detailed Project Report** (DPR) for establishment of a new Technical Institution is at Appendix 11.

15 **Prevention and Prohibition of Ragging** - Appendix 12.

16 **Structure of Various Committees** - Appendix 13.

17 **Regional Offices of AICTE** - Appendix 14.

18 **Grievance Redressal** - Appendix 15.

19 **Documents to be submitted** for applications under Chapter I - Appendix 16.

20 **Documents to be uploaded/ submitted** for applications under Chapter II - Appendix 17.

21 **Recommended Composition of Board of Governors** - Appendix 18.

22 **Academic Calendar** - Appendix 19.

23 **Fellowship Programme in Management** - Conduct and Admission Procedure - Appendix 20.

24 The Institutions may conduct skill development Courses of any other Regulatory Body by using existing facilities, or by creating additional facilities as per the provisions laid down in the norms and standards of the respective Regulatory Bodies without affecting the quality of education prescribed by both Regulatory Bodies after taking NOC from the Council.

25 **Tuition Fee Waiver scheme (TFW)**

25.1 Criteria

a Scheme shall be applicable to all approved Technical Institutions offering Bachelor Programmes, Diploma and Post Diploma Programmes and lateral entry provisions of these Programmes.

b Seats up to a maximum 5% of "Approved Intake" per Course shall be available for these admission. These seats shall be supernumerary in nature and shall be available to such Courses in an Institution where a minimum of 30% of "Approved Intake" in the respective Courses are filled up.

c The Competent Authority for admission shall be the same as for regular admission.

d The scheme shall be mandatory for all Institutions approved by the Council.

25.2 Eligibility

a Sons and daughters of parents whose annual income is less than ₹6.00 Lakh from all sources shall only be eligible for seats under this scheme

b The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fee shall have to be paid by the beneficiary.

25.3 Admission Procedure

a Under this Scheme, up to 5% of "Approved Intake" per Course shall be available for these admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Courses in an Institution, where a minimum of 30% of "Approved Intake" are filled up.

b The Competent Authority to effect these admission is the State Government or its designated authority.

c In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

d State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list so generated.

e The Institutions shall publish in their brochure and web site the details of this scheme.

f Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance.

g A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change Institution/ Course under any circumstances.

h The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders

26 Supernumerary seats are granted by the Council, for the Institutions falling under Centrally Supported Scheme of "Upgrading existing polytechnics to integrate Persons with Disability (PwD)" in the mainstream of Technical and Vocational education.

27 In National Defense/ Security areas, the maximum Divisions or Intake over and above specified in Appendix 3 of Approval Process Handbook shall be considered as the case may be, subject to the fulfillment of other norms of Approval Process Handbook.

28 Recommendations of National Fee Committee for the maximum tuition and development fee for Regular/ First Shift Programmes as given in Annexure 6 has been accepted by the Council and shall have to be followed.

29 Those Institutions applied for NBA having EoA with full "Approved Intake" for consecutive six years and granted reduction in Intake in that current Academic Year shall request AICTE, if all the deficiencies are complied with. Such requests shall be processed as per the norms of Approval Process Handbook and on fulfillment, NBA will be intimated suitably.

30 Release of FDR

30.1 Procedure

a Trust shall upload/ submit the following documents in the AICTE Web-Portal for release of the FDR.

- Application/ request letter of the Institution for FDR release
- Affidavit[8] with details of the Institution and Trust Name, FDR details (as per the standard format)
- Copy of FDR to be released, in corpus fund made by RPGF, copy (ies) of the Demand Draft (if any) submitted to AICTE for creation of RPGF

b Regional office after verification shall forward the same to the Approval Bureau, Grievance Redressal Cell (GRC) and Vigilance Cell of AICTE to give their clearance for release of the FDR.

c Upon clearance from all the above, NOC shall be issued to the Institution by the RO.

30.2 Renewal of FDR after maturity is not permitted. However, in case of auto renewal, the remarks of the concerned Bank should be obtained for seeking release of the FDR.

30.3 If an Institution has any financial embezzlement with Government Bodies/ Banks, then FDRs shall not be released till the NOC from such body is received.

30.4 In case Institution/ Trust/ Society/ Company violates the FDR related norms, the Council shall initiate appropriate penal action.

30.5 For the Institutions approved by AICTE and later converted into Private/ Deemed University by appropriate State/ Central Act, the release of FDRs/ Security Deposit, shall be subjected to no pending complaints or disciplinary proceedings against such institutions in addition to the submission of above documents.

30.6 For the Institutions approved for Progressive Closure, FDR shall be released upon the request from the Trust.

Appendix 1

1.0 Norms for Duration, Entry Level Qualifications and Statutory Reservations for the Technical Programmes

1.1 Under Graduate Degree Programmes (Full Time)

Sl. No.	Programme	Duration	Eligibility
i	Engineering and Technology	4 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
ii	Engineering and Technology (Lateral entry to second year)	4 years (3 years for Lateral entry)	a Passed Diploma examination from an AICTE approved Institution; with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering/ Technology. b Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserved category) and passed XII standard with mathematics as a subject. c Provided that the students belonging to B.Sc. Stream, shall clear the subjects Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Programme along with the second year subjects. d Provided that the students belonging to B.Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
iii	Pharmacy	4 years	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/ Biotechnology/ Biology. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
iv	Architecture	5 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. Or 10+3 Diploma Examination with Mathematics as compulsory subject having obtained at least 50% marks (45% in case of candidate belonging to reserved category) marks in Aggregate. and Qualifying NATA (Or) Any other Aptitude Test conducted by

			Competent Authority of the State Government.
v	Hotel Management and Catering Technology (HMCT)	4 years	Should have passed 10+2 examination. Obtained at least 45%marks (40% in case of candidate belonging to reserved category) at the qualifying Examination.
vi	Applied Arts and Crafts	4 years	Should have passed 10+2 examination. Obtained at least 45%marks (40% in case of candidate belonging to reserved category) at the qualifying Examination.
vii	All Programmes other than Engineering and Technology	Lateral entry to second year	Passed Diploma examination in a Programme from an AICTE approved Institution, with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate Programme.
viii	All Programmes	Entry to First year	Passed Diploma examination from an AICTE approved Institution; with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering/ Technology, subject to vacancies in the first year in case the vacancies at lateral entry are exhausted.
ix	Planning	4 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Engineering Drawing/ Computer Science/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) marks in the above subjects taken together.
Note: *The candidates as in 1.1, except 1.1- (ii), 1.1- (vii), shall, however, be required to qualify at the Entrance Test conducted by the Competent Authority.*			

1.2 Post Graduate Degree and Post Graduate Diploma Programmes (Full Time)

Sl. No.	Programme	Duration	Eligibility
i	Management (PGDM, MBA and similar)	2 years	Recognized Bachelor's Degree of minimum 3 years duration. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
ii	Management (PGCM)	More than 1 year but less than 2 years	Recognized Bachelor's Degree of minimum 3 years duration.
iii	Management (Executive PGDM)	15 Months or 18 Months	Any recognized Bachelors degree of minimum 3 years duration and a minimum of 5 years relevant managerial/ supervisory experience. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.

iv	MCA	3 years	Recognized Bachelor's Degree of minimum 3 years duration with Mathematics at 10+2 level or at Graduate Level. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
v	M.E./ M. Tech.	2 years	Bachelor's degree or equivalent in the relevant field. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
vi	M. Pharm.	2 years	Bachelor in Pharmacy. Obtained at least 55% marks (50% in case of candidate belonging to reserved category) at the qualifying Examination.
vii	M. Arch.	2 years	Bachelor of Architecture. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
viii	Master of Hotel Management and Catering Technology	2 years	Bachelor of Hotel Management and Catering Technology or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
ix	Applied Arts and Crafts	2 years	Bachelor of Fine Arts or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
x	MCA (Lateral entry to 2nd year)	3 years (2 years for Lateral entry)	Recognized Bachelor's Degree of minimum 3 years duration in BCA, B.Sc. (IT/ Computer Science) with Mathematics as a Course at 10+2 level or at Graduation Level. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
xi	Planning	2 years	Bachelor of Planning/ Architecture/ Civil Engineering or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
Note: There is no Post Graduate Diploma Programme for Pharmacy and Architecture.			
Candidates as mentioned in Section 1.2 above shall be required to qualify the Entrance Test conducted by the Competent Authority. For admission to MBA and similar Courses, candidates shall be required to qualify in CMAT conducted by AICTE or other recognized tests.			

1.3 Diploma Programmes (Full Time)

	Programme	Duration	Eligibility
i	Engineering and Technology	3 or 4 years	Passed 10thStd/ SSC examination. Obtained at least 35% marks at the qualifying examination.
ii	Pharmacy	2 years	Passed 12th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/ Biology (Botany and Zoology)
iii	Architectural Assistantship	3 years	Passed 10thStd./ SSC examination. Obtained at least 35% marks at the qualifying examination.
iv	Hotel Management and Catering Technology	3 years or 4 years after 10thStd. where same exists	Passed 12thStd. Obtained at least 35% marks at the qualifying examination. Or Passed 10thStd./ SSC examination. Obtained at least 35% marks at the qualifying examination.
v	Applied Arts and Crafts	3 or 4 years	Passed 10thStd./ SSC examination. Obtained at least 35% marks at the qualifying examination.
vi	All Programmes except Pharmacy (Lateral entry to 2nd year Diploma)	3 years (2 years for Lateral entry)	12th Science or 12th Science with Vocational or 12th Science with Technical Or 10th + (2 years ITI) with appropriate specialization. 12th Science (with Mathematics as one of the Subject) or 12th Science with Vocational (Or) 12th Science with Technical or 10th + (2 years ITI) with appropriate specialization in that order shall be eligible for admission to second year Diploma Courses of appropriate Programme up to a maximum of 20% "Approved Intake" (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu) which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of 1st year as per the Approval Process Handbook.
vii	Planning	3 or 4 years	Passed 10thStd./ SSC examination. Obtained at least 35% marks at the qualifying examination.

1.4 Post Diploma Programmes (Full Time)

	Programme	Duration	Eligibility
i	Engineering and Technology	18 Months or 2 years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

ii	Hotel Management and Catering Technology	18 Months or 2 years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
iii	Applied Arts and Crafts	18 Months or 2 years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

1.5 Under Graduate Degree Programmes (Part Time*)

	Programme	Duration	Eligibility
i	Engineering and Technology, Hotel Management and Catering Technology, Applied Arts and Crafts, Planning	As per the University norms	Diploma in relevant discipline/ field/ Programme. Minimum of Two years full time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

* Part time for existing Institution

1.6 Post Graduate Degree and Post Graduate Diploma Programmes (Part Time*)

	Programme	Duration	Eligibility
i	Management (PGDM, MBA and similar), Management (PGCM), Management (Executive PGDM), MCA, M.E./ M. Tech., Hotel Management and Catering Technology, Applied Arts and Crafts, Planning	As per the University norms	Degree in relevant discipline/ field/ Programme. Minimum of Two years full time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.
ii	M. Arch. (Executive)	3 years	Bachelor of Architecture. Obtained at least 50%marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.

* Part time for existing Institution

Note: There is no Post Graduate Diploma for Pharmacy and Architecture

1.7 Diploma Programmes (Part Time*)

	Programme	Duration	Eligibility
i	Engineering and Technology, Hotel Management and Catering Technology,	As per the Board of Technical Education/ University	Passed 10thStd./ SSC examination and 2 year ITI after 10th Std. Or Passed 10thStd./ SSC examination and

	Applied Arts and Crafts, Planning		Minimum of Two years full time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

* Part time for existing Institution

Note: There is no Diploma Programme in Part-time for Pharmacy and Architecture.

1.8 Post Diploma Programmes (Part Time*)

	Programme	Duration	Eligibility
i	Engineering and Technology, Hotel Management and Catering Technology, Applied Arts and Crafts, Planning	As per the Board of Technical Education/ University	Diploma in relevant discipline/ field/ Programme. Minimum of Two years full time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

* Part time for existing Institution

1.9 Integrated Courses (Full Time)

	Programme	Duration	Eligibility
i	Engineering and Technology	5 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
ii	Hotel Management and Catering Technology (MHMCT)	5 and ½ years	As per Appendix 1 for respective discipline except Architecture and Applied Arts and Crafts Programmes.
iii	MBA	5 years	Passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
iv	MCA	5 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry/ Biotechnology/ Biology/ Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

1.10 Reservation Policy of the Central Government/ Respective State Government/ UT as the case shall be applicable to all the above Programmes (1.1 to 1.9)

Appendix 2

2.0 Approved Nomenclature of Courses

2.1 Programme: Engineering and Technology Level: Diploma

Sl. No.	Name of The Course
1	3-D Animation and Graphics
2	Accounts and Audit
3	Administration Services
4	Advanced Communication and Information System
5	Advanced Computer Application
6	Advanced Diploma in Marine Engineering and Systems
7	Advanced Electronics and Communication Engineering
8	Aero Space Engineering
9	Aeronautical Engineering
10	Agricultural Engineering
11	Agricultural Technology
12	Aircraft Maintenance Engineering (Avionics)
13	Aircraft Maintenance Engineering
14	Animation and Multimedia Technology
15	Apparel Design and Fabric
16	Apparel Design and Fabrication Technology
17	Apparel Design and Fashion Technology
18	Apparel Manufacture and Design
19	Apparel Technology
20	Applied Electronics
21	Applied Electronics and Instrumentation Engineering
22	Applied Videography
23	Armament Engineering (Gun Fitter)
24	Artificer Training (Electrical)
25	Artificer Training (Electronics)
26	Artificer Training (Mech.)
27	Audiography and Sound Engineering
28	Automation and Robotics
29	Automation Engineering
30	Automobile Engineering
31	Automobile Engineering (Automobile Fitter)
32	Automotive Engineering
33	Beauty and Hair Dressing
34	Beauty Culture and Cosmetology
35	Bio Electronics
36	Biomedical Engineering
37	Biomedical Instrumentation
38	Biotechnology
39	Cad Cam
40	Campus Wide Network Design and Maintenance
41	CDDM
42	Cement Technology
43	Ceramic Engineering and Technology
44	Ceramic Technology
45	Ceramics Engineering
46	Chemical Engineering
47	Chemical Engineering (Fertilizer)
48	Chemical Engineering (Oil Technology)
49	Chemical Engineering (Part Time)
50	Chemical Engineering (Petro Chemical)
51	Chemical Engineering (Plastic and Polymer)
52	Chemical Engineering (Sugar Technology)
53	Chemical Engineering (SW)
54	Chemical Technology
55	Chemical Technology (Paint Technology)
56	Chemical Technology (Rubber and Plastic Technology)
57	Chemical Technology Fertilizer
58	Chemical Technology(Rubber/ Plastic)
59	Cinematography
60	Civil and Environmental Engineering
61	Civil and Rural Engineering
62	Civil (Public Health and Environment) Engineering
63	Civil Draftsman
64	Civil Engineering
65	Civil Engineering and Planning
66	Civil Engineering (Building Services Engineering)
67	Civil Engineering (Construction Technology)
68	Civil Engineering (Environment and Pollution Control)
69	Civil Engineering (Environmental Engineering)
70	Civil Engineering (Public Health Engineering)
71	Civil Engineering (Rural Engineering)
72	Civil Engineering (Sandwich Pattern)
73	Civil Engineering (Water Resource and Management)
74	Civil Environmental Engineering
75	Civil Technology
76	Civil Engineering (Construction)
77	Civil (SFS Mode)
78	Commercial and Computer Practice
79	Commercial Practice
80	Commercial Practice (KAN and Engineering)
81	Computer hardware and Networking
82	Computer Aided Costume Design and Dress Making
83	Computer and Information Science
84	Computer Application and Business Management
85	Computer Applications
86	Computer Engineering
87	Computer Engineering and Application
88	Computer Hardware and Maintenance
89	Computer Hardware and Networking
90	Computer Networking
91	Computer Science and Engineering
92	Computer Science
93	Computer Science and Technology
94	Computer Science and Information Technology
95	Computer Science and Systems Engineering
96	Computer Software Technology
97	Computer Technology
98	Computer Technology and Applications
99	Construction Engineering
100	Construction Technology
101	Construction Technology and Management
102	Control and Instrumentation
103	Cosmetology and Health
104	Costumer Design and Dress Making
105	Cyber Forensics and Information Security
106	Dairy Engineering
107	Design and Drafting
108	Digital Communications
109	Digital Electronics
110	Digital Electronics and Microprocessor
111	Digital Electronics and Communication Engineering
112	Digital Systems
113	Architectural Assistantship
114	Computer Applications
115	Handloom and Textile Technology
116	Mechanical Engineering
117	Textile Technology (Man Made Fiber Technology)
118	Medical Lab Technology
119	Direction Screen Play Writing and TV Production
120	Dress Designing and Garment Manufacturing
121	Drilling Engineering
122	Drilling Technology
123	ECG Technology

124	Electrical and Electronics (Power System)
125	Electrical and Electronics Engineering
126	Electrical and Electronics Engineering (Sandwich Course)
127	Electrical and Instrumentation Engineering
128	Electrical and Mechanical Engineering
129	Electrical and Power Engineering
130	Electrical Energy Systems
131	Electrical Engineering (Instrumentation and Control)
132	Electrical Engineering
133	Electrical Engineering (Electronics and Power)
134	Electrical Engineering (Industrial Control)
135	Electrical Machines
136	Electrical Power Systems
137	Electronic Engineering
138	Electronic Instrumentation and Control Engineering
139	Electronic Science and Engineering
140	Electronics
141	Electronics and Avionics
142	Electronics and Communication Engineering
143	Electronics and Communication Engineering (Industry Integrated)
144	Electronics and Communication Technology
145	Electronics and Instrumentation Engineering
146	Electronics and Production
147	Electronics and Telecommunication Engineering
148	Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
149	Electronics and Video Engineering
150	Electronics (Fiber Optics)
151	Electronics (Robotics)
152	Electronics and Communication Engineering (Microwaves)
153	Electronics and Communication Engineering (Sandwich)
154	Electronics and Computer Engineering
155	Electronics and Electrical Engineering
156	Electronics and Telecommunication Engineering (Radio and System)
157	Electronics Communication and Instrumentation Engineering
158	Electronics Engineering
159	Electronics Engineering (Industry Integrated)
160	Electronics Engineering (Micro Electronics)
161	Electronics Engineering (Specialization in Consumer Electronics)
162	Electronics Engineering (Modern Consumer Electronics)
163	Electronics Engineering With Microprocessor
164	Electronics Instrumentation and Control Engineering
165	Electronics Production and Maintenance
166	Electronics Robotics (SW)
167	Electronics Technology
168	Embedded Systems
169	Energy Systems Engineering
170	Engineering Education
171	Environmental Engineering
172	Fabrication Technology
173	Fabrication Technology and Erection Engineering (Sandwich Pattern)
174	Fashion and Clothing Technology
175	Fashion and Design
176	Fashion and Apparel Design
177	Fashion Designing
178	Fashion Designing and Garment Technology
179	Fashion Technology
180	Film and Video Editing
181	Film Editing and TV Production
182	Film Technology and TV Production (Cinematography)
183	Film Technology and TV Production (Film Processing)
184	Film Technology and TV Production (Sound Rec. and Sound Engineering)
185	Film Technology(Animation and Visual Effects
186	Finance Account and Auditing
187	Fire Technology and Safety
188	Fisheries Technology
189	Food Processing and Preservation
190	Food Processing Technology
191	Food Technology
192	Footwear Technology
193	Foundry Technology
194	Garment Technology
195	Garment and Fashion Technology
196	Garment Design and Fashion Technology
197	Garment Fabrication
198	Garment Manufacturing Technology
199	Geoinformatics and Surveying Technology
200	Geographic Information System (G.I.S.) and Global Positioning System
201	Glass and Ceramics Engineering
202	Handloom and Textile Technology
203	Health Care Technology
204	Heat Power Engineering
205	Home Science
206	Hotel Management and Catering Technology
207	I.T. (Courseware Engineering)
208	Industrial and Production Engineering
209	Industrial Electronics
210	Industrial Electronics(Sandwich Pattern)
211	Industrial Engineering and Management
212	Information and Communication Technology
213	Information Engineering
214	Information Science
215	Information Science and Engineering
216	Information Science and Technology
217	Information Security Management
218	Information Technology
219	Information Technology and Engineering
220	Information Technology Enabled Services and Management
221	Instrument Technology
222	Instrumentation
223	Instrumentation and Control Engineering
224	Instrumentation (EANDC)
225	Instrumentation Engineering
226	Instrumentation Technology
227	Instruments and Medical Equipment
228	Interior Decoration
229	Interior Design
230	Jewellery Design and Manufacture Technology
231	Knitting and Garment Technology
232	Knitting Technology
233	Leather and Fashion Technology
234	Leather Goods and Footwear Tech
235	Leather Technology
236	Leather Technology (Footwear)
237	Leather Technology Footwear Computer Aided Shoe Design
238	Leather Technology Tanning
239	Library and Information Science
240	Machine Engineering
241	Machine Tools and Maintenance Engineering
242	Machine Tools Technology
243	Maintenance Engineering
244	Manufacturing Engineering
245	Manufacturing Technology
246	Marine Engineering
247	Marine Engineering and Systems(Artificer Training)
248	Marine Engineering and Systems
249	Mass Communication
250	Material Management

251	Mechanical (Computer Aided Design Manufacture and Engineering)
252	Mechanical Cad/ Cam
253	Mechanical Engineering(Industry Integrated)
254	Mechanical Engineering (Sandwich Pattern)
255	Mechanical Engineering
256	Mechanical Engineering (Auto)
257	Mechanical Engineering (Maintenance)
258	Mechanical Engineering (Refrigeration and Air Conditioning)
259	Mechanical Engineering (Tool and Die)
260	Mechanical Engineering Auto Mobile
261	Mechanical Engineering Power Plant Engineering
262	Mechanical Engineering Production
263	Mechanical Engineering Specialization in Cad
264	Mechanical Engineering Tool Engineering
265	Mechanical Engineering Tube Well Engineering
266	Mechanical Engineering(Cad/ Cam)
267	Mechanical Engineering (Foundry) (SW)
268	Mechanical Engineering(Machine Tool Maintenance and Repairs) (SW)
269	Mechanical Engineering(Repair and Maintenance)
270	Mechanical Welding and Sheet Metal Engineering
271	Mechatronics
272	Mechatronics-Sandwich
273	Medical Electronics Engineering
274	Medical Electronics
275	Medical Laboratory Technology
276	Metallurgical Engineering
277	Metallurgy
278	Metallurgy and Material Technology
279	Micro Electronics
280	Mine Engineering
281	Mine Surveying
282	Mining and Mine Surveying
283	MLT
284	Modern Office Management
285	Modern Office Management and Secretarial Practice
286	Modern Office Practice
287	Multimedia Technology
288	Navy Entry Artificer/ Mechanical and Electrical
289	Network Engineering
290	Office Management and Computer Application
291	Ophthalmic Technology
292	Opto-Electronics Engineering
293	Packaging Technology
294	Paint Technology
295	Petrochemical Engineering
296	Petrochemical Refinery
297	Petrochemical Technology
298	Petroleum Engineering
299	Petroleum Technology
300	Pharmaceutical Chemistry and Technology
301	Photography
302	Plastic and Mould Technology
303	Plastic and Polymer Engineering
304	Plastic Engineering
305	Plastic Mould Technology (DPMT)
306	Plastic Mould Technology (DPMT/PDPMT)
307	Plastic Technology
308	Plastic Technology (DPT/ PDPT)
309	Plastics Processing and Testing
310	Polymer Engineering and Technology
311	Polymer Technology
312	Post Graduate Diploma in Computer Application
313	Plastic Process and Testing
314	Power Electronics
315	Power Systems Engineering
316	Precision Manufacturing
317	Printing and Packing Technology
318	Printing Technology
319	Production and Industrial Engineering
320	Production Engineering
321	Production Engineering (Sandwich)
322	Production Technology
323	Pulp Technology
324	Quantity Surveying and Construction Management
325	Refrigeration and Air Conditioning
326	Robotics and Mechatronics
327	Rubber Technology
328	Saddlery Technology and Export Management
329	Shipbuilding Engineering
330	Sound Recording Engineering
331	Sugar Technology
332	Surface Coating Technology
333	Survey Engineering
334	Technical Chemistry
335	Technician X-Ray Technology
336	Telecommunication Engineering
337	Telecommunication Technology
338	Textile Chemistry
339	Textile Design
340	Textile Designing
341	Textile Designing Printing
342	Textile Engineering
343	Textile Manufactures
344	Textile Manufacturing and Technology
345	Textile Marketing and MGT
346	Textile Processing
347	Textile Processing Technology
348	Textile Technology
349	Textile Technology (Sandwich)
350	Textile Technology(Textile Design and Weaving)
351	Textile Technology(Manmade Fibre)
352	Tool and Die Making
353	Tool and Die Engineering
354	Tool and Die Under Mechanical Engineering
355	Tool Die and Mould Making
356	Transportation Engineering
357	Travel and Tourism
358	TV and Sound Engineering
359	Water Resource Management
360	Water Technology and Health Science
361	Weapons Engineering
362	Web Designing
363	Web Technologies
364	Wood and Paper Technology
365	Wood Technology

2.2 Programme: Engineering and Technology Level: Post Diploma

Sl. No.	Name of The Course
1	Advanced Die and Mould Making
2	Advanced Diploma in Computer Applications
3	Advanced Electrical Power System
4	Advanced Electronics and Communication Engineering
5	Advanced Mechatronics and Industrial Automation
6	Advanced Refrigeration and Air Conditioning (SW) (SF)
7	Automobile Engineering
8	Biotechnology Tissue Culture
9	CAD CAM
10	CAD/ CAM
11	Civil Engineering

12	Computer Hardware and Networking
13	Computer Aided Design and Manufacture
14	Computer Aided Design Manufacture and Engineering
15	Computer Applications
16	Computer Applications in Industrial Drives
17	Computer Hardware and Networking
18	Computer Hardware Maintenance and Networking
19	Computer Networks
20	Electrical Engineering
21	Electronics and Telecommunications Engineering
22	Embedded Systems
23	Fire Technology and Safety
24	Geographic Information System (G.I.S.) and Global Positioning System
25	Industrial Safety
26	Industrial Safety and Engineering
27	Information Technology
28	Knitting and Garment Technology
29	Mechanical Engineering
30	Medical Electronics
31	Petrochemical Engineering
32	Plant Engineering
33	Plastic Mould Design
34	Plastic Mould Technology (DPMT / PDMT)
35	Plastic Technology (DPT/ PDPT)
36	Plastics Mould Design
37	Plastics Processing and Testing
38	Post Graduate Diploma in Computer Application
39	Post Plastic Mould Design
40	Post Plastic Process and Testing
41	Power Plant Engineering and Energy Management
42	Production Engineering System Technology
43	Refrigeration and Air Conditioning
44	Rubber Technology
45	Software Systems
46	Software Testing
47	Textile Processing
48	Thermal Power Engineering
49	Tool and Die Engineering
50	Tool Design
51	Town Planning and Architecture
52	VLSI Design
53	Web Designing
54	Electronics Communication and Instrumentation Engineering

2.3 Programme: Engineering and Technology Level: Under Graduate

Sl. No.	Name of The Course
1	3-D Animation and Graphics
2	Advanced Communication and Information System
3	Advanced Computer Application
4	Advanced Electronics and Communication Engineering
5	Aero Space Engineering
6	Aeronautical Engineering
7	Agricultural Engineering
8	Agricultural Technology
9	Agriculture Engineering
10	Aircraft Maintenance Engineering
11	Airline Management
12	Apparel and Production Management
13	Applied Electronics and Instrumentation Engineering
14	Applied Electronics and Communications
15	Architectural Assistantship
16	Architecture and Interior Decoration
17	Architecture Assistantship
18	Automation and Robotics
19	Automation Engineering
20	Automobile Engineering
21	Automobile Maintenance Engineering
22	Automotive Technology
23	Biochemical Engineering
24	Biomedical Engineering
25	Biomedical Instrumentation
26	Biotechnology
27	Biotechnology and Biochemical Engineering
28	Building and Construction Technology
29	Cement and Ceramic Technology
30	Ceramic Engineering and Technology
31	Ceramic Technology
32	Ceramics Engineering
33	Chemical and Electro Chemical Engineering
34	Chemical Engineering
35	Chemical Engineering (Plastic and Polymer)
36	Chemical Technology
37	Civil and Environmental Engineering
38	Civil and Rural Engineering
39	Civil and Water Management Engineering
40	Civil Engineering
41	Civil Engineering and Planning
42	Civil Engineering (Construction Technology)
43	Civil Engineering (Environmental Engineering)
44	Civil and Infrastructure Engineering
45	Civil Engineering (Public Health Engineering)
46	Civil Engineering Environment and Pollution Control
47	Civil Technology
48	Communication Engineering
49	Computer and Communication Engineering
50	Computer Engineering
51	Computer Engineering and Application
52	Computer Networking
53	Computer Science and Engineering
54	Computer Science
55	Computer Science and Technology
56	Computer Science and Information Technology
57	Computer Science and Systems Engineering
58	Computer Technology
59	Computing in Computing
60	Computing in Multimedia
61	Computing in Software
62	Construction Engineering
63	Construction Engineering and Management
64	Construction Technology
65	Construction Technology and Management
66	Dairy Engineering
67	Diary Technology
68	Digital Techniques for Design and Planning
69	Dyestuff Technology
70	Electrical and Computer Engineering
71	Electrical and Electronics (Power System)
72	Electrical and Electronics Engineering
73	Electrical and Electronics Engineering (Sandwich)
74	Electrical and Instrumentation Engineering
75	Electrical and Mechanical Engineering
76	Electrical and Power Engineering
77	Electrical Engineering
78	Electrical Engineering (Electronics and Power)
79	Electrical Engineering Industrial Control
80	Electrical Instrumentation and Control Engineering
81	Electrical, Electronics and Power
82	Electronic Engineering
83	Electronic Instrumentation and Control Engineering

84	Electronic Science and Engineering
85	Electronics
86	Electronics and Communication Engineering
87	Electronics and Communication Engineering (Industry Integrated)
88	Electronics and Computer Science
89	Electronics and Instrumentation Engineering
90	Electronics and Telecommunication Engineering
91	Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
92	Electronics and Biomedical Engineering
93	Electronics and Communication Engineering (Microwaves)
94	Electronics and Communication Engineering (Sandwich)
95	Electronics and Computer Engineering
96	Electronics and Control Systems
97	Electronics and Electrical Engineering
98	Electronics and Power Engineering
99	Electronics and Telematics Engineering
100	Electronics Communication and Instrumentation Engineering
101	Electronics Design Technology
102	Electronics Engineering
103	Electronics Instrumentation and Control Engineering
104	Electronics System Engineering
105	Electronics Technology
106	Energy and Environmental Management
107	Energy Engineering
108	Engineering Education
109	Environment Engineering
110	Environmental Engineering
111	Environmental Science and Engineering
112	Environmental Science and Technology
113	Facilities and Services Planning
114	Fashion and Apparel Technology
115	Fashion and Apparel Engineering
116	Fashion Technology
117	Fibers and Textiles Processing Technology
118	Fire Technology and Safety
119	Food Engineering and Technology
120	Food Processing and Preservation
121	Food Processing Technology
122	Food Technology
123	Food Technology and Management
124	Footwear Technology
125	Geo Informatics
126	Industrial and Production Engineering
127	Industrial Biotechnology
128	Industrial Engineering
129	Industrial Engineering and Management
130	Information and Communication Technology
131	Information Engineering
132	Information Science and Engineering
133	Information Science and Technology
134	Information Technology
135	Information Technology and Engineering
136	Instrument Technology
137	Instrumentation
138	Instrumentation and Control Engineering
139	Instrumentation and Electronics
140	Instrumentation Engineering
141	Instrumentation Technology
142	Jute and Fibre Technology
143	Leather Technology
144	Machine Engineering
145	Man Made Fibre Technology
146	Man-Made Textile Technology
147	Manufacturing Engineering
148	Manufacturing Engineering and Automation
149	Manufacturing Engineering and Technology
150	Manufacturing Process and Automation Engineering
151	Manufacturing Science and Engineering
152	Manufacturing Technology
153	Marine Engineering
154	Marine Technology
155	Master in Engineering and Management
156	Material Science and Technology
157	Mechanical and Automation Engineering
158	Mechanical Engineering (Industry Integrated)
159	Mechanical Engineering (Sandwich Pattern)
160	Mechanical Engineering
161	Mechanical Engineering (Automobile)
162	Mechanical Engineering (Production)
163	Mechanical Engineering Automobile
164	Mechanical Engineering(Repair and Maintenance)
165	Mechatronics
166	Mechatronics Engineering
167	Mechatronics Engineering (Sandwich)
168	Medical Electronics Engineering
169	Medical Electronics
170	Medical Lab Technology
171	Metallurgical and Materials Engineering
172	Metallurgical Engineering
173	Metallurgy
174	Metallurgy and Material Technology
175	Military Engineering
176	Mine Engineering
177	Mining Engineering
178	Nano Science and Technology
179	Nano Technology
180	Nano Technology and Robotics
181	Naval Architecture and Ship Building Engineering
182	Nuclear Science and Technology
183	Oil and Paint Technology
184	Oil Technology
185	Oils, Oleochemicals and Surfactants Technology
186	Optics and Optoelectronics
187	Packaging Technology
188	Paint Technology
189	Petrochem and Petroleum Refinery Engineering
190	Petrochemical Engineering
191	Petrochemical Technology
192	Petroleum Engineering
193	Petroleum Technology
194	Pharmaceuticals and Fine Chemical Technology
195	Pharmaceuticals Chemistry and Technology
196	Planning
197	Plastic and Polymer Engineering
198	Plastics Engineering
199	Plastics Technology
200	Polymer Engineering
201	Polymer Engineering and Technology
202	Polymer Science and Chemical Technology
203	Polymer Science and Technology
204	Polymer Technology
205	Power Electronics
206	Power Electronics and Instrumentation Engineering
207	Power Electronics Engineering
208	Power Engineering
209	Precision Manufacturing
210	Printing and Packing Technology
211	Printing Technology
212	Production and Industrial Engineering
213	Production Engineering
214	Production Engineering (Sandwich)
215	Project Management
216	Pulp Technology
217	Radio Physics and Electronics
218	Robotics and Automation

219	Rubber Technology
220	Safety and Fire Engineering
221	Shipbuilding Engineering
222	Silk Technology
223	Software Engineering
224	Surface Coating Technology
225	Telecommunication Engineering
226	Textile Chemistry
227	Textile Engineering
228	Textile Plant Engineering
229	Textile Processing
230	Textile Technology
231	Tool Engineering
232	Mathematics and Computing

2.4 Programme: Engineering and Technology Level: Post Graduate

Sl. No.	Name of The Course
1	Advanced Communication and Information System
2	Advanced Computer Aided Design
3	Advanced Design and Manufacturing
4	Advanced Electrical Power System
5	Advanced Electronics
6	Advanced Electronics and Communication Engineering
7	Advanced Manufacturing and Mechanical Systems Design
8	Advanced Manufacturing Systems
9	Advanced Manufacturing Technology
10	Advanced Materials Technology
11	Advanced Production Systems
12	Aero Dynamic Engineering
13	Aero Space Engineering
14	Aeronautical Engineering
15	Agricultural Engineering
16	Air Armament
17	Apparel Technology
18	Applied Electronics
19	Applied Electronics and Communication System
20	Applied Electronics and Communications
21	Applied Electronics and Instrumentation Engineering
22	Applied Instrumentation
23	Armament Engineering (Gun Fitter)
24	Artificial Intelligence
25	Atmospheric Science
26	Automated Manufacturing Systems
27	Automation
28	Automation and Control Power Systems
29	Automation and Robotics
30	Automobile Engineering
31	Automobile Technology
32	Automotive Electronics
33	Automotive Engineering
34	Automotive Systems
35	Automotive Technology
36	Avionics
37	Bio Electronics
38	Bio Metrics and Cyber Security
39	Biochemical Engineering
40	Biochemical Engineering and Biotechnology
41	Bioinformatics
42	Biomedical Electronics
43	Biomedical Engineering
44	Biomedical Instrumentation
45	Biomedical Signal Processing and Instrumentation
46	Biometrics and Cyber Security
47	Bioprocess Engineering
48	Bioprocess Technology
49	Biotechnology
50	Biotechnology and Biochemical Engineering
51	Building Construction Technology
52	CAD/ CAM
53	CAD/ CAM Engineering
54	CAD/ CAM/ CAE
55	Ceramic Engineering and Technology
56	Ceramics Engineering
57	Chemical Engineering
58	Chemical Processing in Textiles
59	Chemical Reaction Engineering
60	Chemical Science and Technology
61	Chemical Technology
62	Chemical Technology(Rubber/ Plastic)
63	Civil and Rural Engineering
64	Civil (Public Health and Environment) Engineering
65	Civil Engineering
66	Civil Engineering (Construction Technology)
67	Civil Engineering (Environmental and Pollution Control)
68	Civil Engineering (Environmental Engineering)
69	Civil Engineering (Transportation Engineering)
70	Civil Engineering (Water Management)
71	Civil Environmental Engineering
72	Combat Vehicles (Mechanical Engineering)
73	Communication and Signal Process
74	Communication and Information Systems
75	Communication and Networking
76	Communication Engineering
77	Communication Engineering and Signal Processing
78	Communication Networks
79	Communication Systems
80	Communication Technology and Management
81	Computational Analysis in Mechanical Science
82	Computational Mechanics
83	Computational Mechanics (Mechanical Engineering)
84	Computer Aided Analysis and Design
85	Computer Aided Design
86	Computer Aided Design and Manufacture
87	Computer Aided Design Manufacture and Automation
88	Computer Aided Design Manufacture and Engineering
89	Computer Aided Design of Structures
90	Computer Aided Process Design
91	Computer Aided Structural Analysis and Design
92	Computer Aided Structural Engineering
93	Computer and Communication
94	Computer and Communication Engineering
95	Computer and Information Science
96	Computer Applications
97	Computer Applications in Industrial Drives
98	Computer Cognition and Technology
99	Computer Engineering
100	Computer Engineering and Application
101	Computer Engineering and Networking
102	Computer Hardware and Networking
103	Computer Integrated Manufacturing
104	Computer Network Engineering
105	Computer Networking
106	Computer Networking and Engineering
107	Computer Networks
108	Computer Networks and Information Security
109	Computer Networks and Internet Security
110	Computer Science and Engineering
111	Computer Science
112	Computer Science and Engineering (Networks)
113	Computer Science and Technology
114	Computer Science and Engineering (Cyber Security)
115	Computer Science and Information Security

116	Computer Science and Information System
117	Computer Science and Information Technology
118	Computer Science and Systems Engineering
119	Computer Systems and Technology
120	Computer Technology
121	Computer Technology and Applications
122	Computer Vision and Image Processing
123	Computing in Computing
124	Construction Technology
125	Construction and Project Management
126	Construction Engineering
127	Construction Engineering and Management
128	Construction Management
129	Construction Planning and Management
130	Construction Project Management
131	Construction Technology
132	Construction Technology and Management
133	Control and Instrument
134	Control and Instrumentation
135	Control Engineering
136	Control System Engineering
137	Control Systems
138	Cryogenic Engineering
139	Cyber Forensics
140	Cyber Forensics and Information Security
141	Cyber Security
142	Data Sciences
143	Design and Production
144	Design and Thermal Engineering
145	Design Engineering
146	Design for Manufacturing
147	Design of Mechanical Equipment
148	Design of Mechanical Systems
149	Digital Communication
150	Digital Communication Engineering
151	Digital Communications and Networking
152	Digital Electronics
153	Digital Electronics and Communication
154	Digital Electronics and Communication Engineering
155	Digital Electronics and Communication Systems
156	Digital Electronics and Engineering
157	Digital Image Processing
158	Digital Instrumentation
159	Digital Signal Processing
160	Digital Systems
161	Digital Systems and Communications Engineering
162	Digital Systems and Computer Electronics
163	Digital Techniques and Instrumentation
164	Distributed and Mobile Computing
165	Distributed Systems
166	Drugs and Pharmaceuticals
167	Dyestuff Technology
168	Earthquake Engineering
169	E-Learning Technologies
170	Electric Power System
171	Electrical and Computer Engineering
172	Electrical and Electronics (Power System)
173	Electrical and Electronics Engineering
174	Electrical and Mechanical Engineering
175	Electrical and Power Engineering
176	Electrical Devices and Power Systems
177	Electrical Drives and Control
178	Electrical Energy Systems
179	Electrical Engineering (Instrumentation and Control)
180	Electrical Engineering
181	Electrical Engineering (Electronics and Power)
182	Electrical Instrumentation and Control Engineering
183	Electrical Machines
184	Electrical Machines and Drives
185	Electrical Power and Energy Systems
186	Electrical Power Engineering
187	Electrical Power System
188	Electronic Circuits and System Design
189	Electronic Instrumentation and Control Engineering
190	Electronics
191	Electronics and Communication Engineering (Industry Integrated)
192	Electronics and Communication(VLSI Design)
193	Electronics and Instrumentation Engineering
194	Electronics and Tele-Communication Engineering
195	Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
196	Electronics and Communications Engineering
197	Electronics and Control Systems
198	Electronics and Information Systems
199	Electronics and Instrumentation Engineering
200	Electronics and Telecommunication Engineering (Radio and System)
201	Electronics Communication and Instrumentation Engineering
202	Electronics Design and Technology
203	Electronics Engineering
204	Electronics Product Design and Technology
205	Electronics Systems and Communication
206	Electronics Technology
207	Electronics Tele Communication
208	Embedded and Real Time Systems
209	Embedded System and Computing
210	Embedded System and VLSI
211	Embedded System and VLSI Design
212	Embedded Systems
213	Embedded Systems Technologies
214	Energetic Materials and Polymers
215	Energy and Environmental Management
216	Energy Engineering
217	Energy Management
218	Energy Science and Technology
219	Energy Systems
220	Energy Systems Analysis and Design
221	Energy Systems and Management
222	Energy Systems Engineering
223	Energy Technology
224	Energy Technology and Management
225	Engineering Design
226	Engineering Education
227	Engineering Statistics
228	Environment and Water Resource Engineering
229	Environmental Biotechnology
230	Environmental Engineering
231	Environmental Engineering and Management
232	Environmental Management
233	Environmental Science and Engineering
234	Environmental Science and Technology
235	E-Security
236	Farm Machinery
237	Fashion and Apparel Engineering
238	Fashion Technology
239	Financial Engineering
240	Food Biotechnology
241	Food Engineering and Technology
242	Food Plant Operations Management
243	Food Process Engineering and Management
244	Food Processing
245	Food Processing Technology
246	Food Safety and Quality Management
247	Food Supply Chain Management
248	Food Technology
249	Food Technology and Management
250	Foundation Engineering
251	Fracture Mechanics

252	Fuel and Combustion
253	Future Studies and Planning
254	Gas Turbine Technology
255	Geoinformatics
256	Geoinformatics and Surveying Technology
257	Geomachines and Structures
258	Geomechanics and Structures
259	Geotechnical and Geo Environmental Energy
260	Geotechnical Earthquake Engineering
261	Geotechnical Engineering
262	Geotechnology
263	Green Technology
264	Guidance and Navigation Control
265	Guided Missiles
266	Health Science and Water Engineering
267	Heat and Power
268	Heat Power and Thermal Engineering
269	Heat Power Engineering
270	Heat Ventilation and Air Conditioning
271	High Voltage and Power Systems Engineering
272	High Voltage Engineering
273	Highway Engineering
274	Highway Technology
275	Hill Area Development Engineering
276	Hydraulics and Flood Control
277	Hydraulics Engineering
278	I.T. (Courseware Engineering)
279	Illumination Engineering
280	Illumination Technology and Design
281	Image Processing
282	Industrial and Production Engineering
283	Industrial Automation and RF Engineering
284	Industrial Automation and Robotics
285	Industrial Biotechnology
286	Industrial Catalysis
287	Industrial Design
288	Industrial Drives and Control
289	Industrial Electronics
290	Industrial Engineering
291	Industrial Engineering and Management
292	Industrial Instrumentation and Control
293	Industrial Mathematics
294	Industrial Metallurgy
295	Industrial Pollution Control
296	Industrial Power Control and Drives
297	Industrial Production and Management Engineering
298	Industrial Refrigeration and Cryogenics
299	Industrial Safety
300	Industrial Safety and Engineering
301	Industrial Structures
302	Industrial Systems Engineering
303	Information and Communication Technology
304	Information Engineering
305	Information Science and Technology
306	Information Security
307	Information Security Management
308	Information Systems
309	Information Technology
310	Information Technology and Engineering
311	Information Technology(Artificial Intelligence and Robotics)
312	Information Technology(Information and Cyber Warfare)
313	Infrastructure Engineering
314	Infrastructure Engineering and Management
315	Infrastructure Engineering and Technology
316	Infrastructure Management
317	Instrumentation
318	Instrumentation and Control
319	Instrumentation and Control Engineering
320	Instrumentation and Electronics
321	Instrumentation and Control
322	Instrumentation Engineering
323	Integrated Circuits Technology
324	Integrated Power Systems
325	Intelligent Systems
326	Internal Combustion and Automobiles
327	Internal Combustion Engines and Turbo Machinery
328	Internal Combustion Engineering
329	Irrigation and Drainage Engineering
330	Irrigation Engineering
331	Laser and Electro Optics
332	Laser Technology
333	Lean Manufacturing Engineering
334	Leather Technology
335	Machine Design
336	Machine Design and Robotics
337	Maintenance Engineering
338	Man-Made Textile Technology
339	Manufacturing and Automation
340	Manufacturing Engineering
341	Manufacturing Engineering and Automation
342	Manufacturing Engineering and Management
343	Manufacturing Engineering and Technology
344	Manufacturing Process
345	Manufacturing Process and Automation Engineering
346	Manufacturing Science and Engineering
347	Manufacturing Systems and Management
348	Manufacturing Systems Engineering
349	Manufacturing Technology
350	Manufacturing Technology and Automation
351	Marine Engineering
352	Marine Technology
353	Master of Engineering and Management
354	Master of Science in Software Engineering
355	Master of Engineering and Management
356	Master of Technology Management
357	Material Engineering
358	Material Science and Technology
359	Material Engineering (Nanotechnology)
360	Mechanical (Computer Aided Design, Manufacture and Engineering)
361	Mechanical and Automation Engineering
362	Mechanical Engineering (Manufacturing Technology)
363	Mechanical Engineering
364	Mechanical Engineering (Industry Integrated)
365	Mechanical Engineering (Thermal Engineering)
366	Mechanical Engineering Automobile
367	Mechanical Engineering Design
368	Mechanical Engineering Specialization in Cad
369	Mechanical Engineering(Production)
370	Mechanical Engineering (Cad/ Cam)
371	Mechanical Engineering (Energy System and Management)
372	Mechanical Engineering-Product Design and Development
373	Mechanical- Product Life Cycle Management
374	Mechanical System Design
375	Mechanical Welding and Sheet Metal Engineering
376	Mechanical (Computer Integrated Manufacturing)
377	Mechanical-Manufacturing Engineering
378	Mechatronics
379	Medical Electronics
380	Metallurgical and Materials Engineering
381	Metallurgical Engineering
382	Metallurgy
383	Metallurgy and Material Technology
384	Micro and Nano Electronics
385	Micro Electronics
386	Micro Electronics and VLSI Design

387	Micro Electronics and Control Systems
388	Micro Electronics Engineering
389	Microwave and Optical Communication
390	Microwave and Communication Engineering
391	Microwave and Millimeter Engineering
392	Microwave and Radar Engineering
393	Microwave and TV Engineering
394	Microwave Engineering
395	Microwaves
396	Mineral Exploration
397	Mining Engineering
398	Mobile Communication and Network Technology
399	Mobile Technology
400	Modeling and Simulation
401	Modern Communication Engineering
402	Molecular Medicine
403	Multimedia and Software Engineering
404	Multimedia Technology
405	Nano Biotechnology
406	Nano Science and Technology
407	Nano Technology
408	Network Engineering
409	Network Infrastructure Management
410	Network Security and Management
411	Networking
412	Networking and Internet Engineering
413	Neural Networks
414	New Material Process and Technology
415	Nuclear Engineering
416	Nuclear Science and Technology
417	Oil Technology
418	Oils, Oleochemicals and Surfactants Technology
419	Optical Engineering
420	Optics and Optoelectronics
421	Opto Electronics and Communication Systems
422	Optoelectronics and Communication
423	Optoelectronics and Laser Technology
424	Opto-Electronics Engineering
425	Optoelectronics –Optical Communication
426	Packaging Technology
427	Paint Technology
428	Parallel Distributed Systems
429	Perfumery and Flavour Technology
430	Pervasive Computing Technology
431	Petrochem and Petroleum Refinery Engineering
432	Petrochemical Engineering
433	Petrochemical Technology
434	Petroleum Engineering
435	Petroleum Refining and Petrochemicals
436	Petroleum Technology
437	Pharmaceuticals and Fine Chemical Technology
438	Pharmaceuticals Chemistry and Technology
439	Physical Metallurgy
440	Plant Design
441	Plastic Engineering
442	Plastic Technology
443	Plastics Processing and Testing
444	Polymer Engineering
445	Polymer Nanotechnology
446	Polymer Science and Engineering
447	Polymer Science and Technology
448	Polymer Technology
449	Power and Energy Engineering
450	Power and Industrial Drives
451	Power Control and Drives
452	Power Electronics
453	Power Electronics and Control
454	Power Electronics and Drives
455	Power Electronics and Drives in Electrical Engineering
456	Power Electronics and Electrical Drives
457	Power Electronics and Machine Drives
458	Power Electronics and Power Systems
459	Power Electronics and Systems
460	Power Electronics Engineering
461	Power Engineering
462	Power Engineering and Energy Systems
463	Power Plant Engineering and Energy Management
464	Power System and Control
465	Power System and Control Automation
466	Power System With Emphasis H. V. Engineering
467	Power Systems
468	Power Systems and Automation
469	Power Systems and Power Electronics
470	Power Systems Control and Automation Engineering
471	Power Systems Engineering
472	Pre Stressed Concrete
473	Printing Engineering and Graphics Communication
474	Printing Graphics
475	Printing Technology
476	Process and Food Engineering
477	Process Control
478	Process Control Instrumentation
479	Process Dynamics and Control
480	Process Instrumentation
481	Process Metallurgy
482	Product Design
483	Product Design and Commerce
484	Product Design and Development
485	Product Design and Manufacturing
486	Production and Industrial Engineering
487	Production Engineering
488	Production Engineering and Engineering Design
489	Production Engineering System Technology
490	Production Management
491	Production Technology
492	Production Technology and Management
493	Project Management
494	Propulsion Engineering
495	Quality Engineering and Management
496	Radar and Communication
497	Radio Frequency and Microwave Engineering
498	Radio Physics and Electronics
499	Real Time Systems
500	Refrigeration and Air Conditioning
501	Reliability Engineering
502	Remote Sensing
503	Remote Sensing and Wireless Sensor Networks
504	Remote Sensing and GIS
505	Renewable Energy
506	Robotics and Automation
507	Robotics and Mechatronics
508	Rocket Propulsion
509	Rubber Technology
510	Scientific Computing
511	Seismic Design and Earthquake Engineering
512	Sensor Technology
513	Signal Processing
514	Signal Processing and Communications
515	Signal Processing and Embedded Systems
516	Software Engineering
517	Software Systems
518	Soil and Water Conservation Engineering
519	Soil Mechanics
520	Soil Mechanics and Foundation Engineering
521	Solar Power Systems
522	Spatial Information Technology
523	Sports Technology
524	Structural and Foundation Engineering
525	Structural Design
526	Structural Dynamics and Earthquake Engineering

527	Structural Engineering
528	Structural Engineering and Construction
529	Structural Engineering and Construction Management
530	Surface Coating Technology
531	System and Network Security
532	System Management
533	System Software
534	Systems and Signal Processing
535	Technical Textile
536	Telecommunication Engineering
537	Telematics
538	Textile Chemistry
539	Textile Engineering
540	Textile Processing
541	Textile Processing Technology
542	Textile Technology
627	Textile Technology (Technical Textiles)
543	Textile Technology (Design and MFG)
544	Thermal and Fluid Engineering
545	Thermal Engineering
546	Thermal Power Engineering
547	Thermal Science
548	Thermal Science Engineering
549	Thermal Sciences and Energy Systems
550	Thermal Systems and Design
551	Tool Design
552	Tool Engineering
553	Town and Country Planning
554	Traffic and Transporting Engineering
555	Translational Engineering
556	Transportation Engineering
557	Transportation Engineering and Management
558	Transportation System Engineering
559	Tribology and Maintenance
560	Turbo Machinery
561	Virtual Prototyping and Digital Manufacturing
562	VLSI
563	VLSI and Embedded Systems
564	VLSI and Embedded Systems Design
565	VLSI and Microelectronics
566	VLSI Design
567	VLSI Design and Embedded Systems
568	VLSI Design and Signal Processing
569	VLSI Design and Testing
570	VLSI System Design
571	VLSI Systems
572	Waste Water Management, Health and Safety Engineering
573	Water and Environmental Technology
574	Water Resource Engineering
575	Water Resource Management
576	Water Resources and Hydraulic Engineering
577	Water Resources and Environmental Engineering
578	Water Resources and Hydro Informatics
579	Weapons Engineering
580	Web Technologies
581	Wired and Wireless Communication
582	Wireless and Mobile Communications
583	Wireless Communication and Computing
584	Wireless Communication Technology
585	Wireless Communications
586	Wireless Networks and Applications
587	Wireless Technology

2.5 Programme: Engineering and Technology Level: Post Graduate Diploma

Sl. No.	Name of The Course
1	Biotechnology
2	Cement Technology
3	Computer Applications
4	Computer Engineering and Application
5	Computer Hardware and Networking
6	Food, Drug and Cosmetics
7	Industrial Engineering
8	Manufacturing Engineering and Management
9	Nano Technology
10	Networking
11	Packaging Technology
12	Plastics Processing and Testing
13	Plastics Processing and Testing
14	Computer Application
15	Project Management
16	Sugar Technology
17	Web Designing

2.6 Programme: Applied Arts and Crafts Level: Diploma

Sl. No.	Name of The Course
1	Apparel Design and Fabrication Technology
2	Apparel Design and Fashion Technology
3	Applied Arts
4	Art for Drawing Teacher
5	Beauty and Hair Dressing
6	Beauty Culture
7	Beauty Culture and Cosmetology
8	Commercial Art
9	Commercial Practice (English)
10	Commercial Practice (Kannada and Eng.)
11	Commercial Practice (Kannada)
12	Cosmetology
13	Costume Design and Dress Making
14	Costume Design and Garment Technology
15	Costume Design and Dress Making
16	Craft Technology
17	Fashion and Apparel Design
18	Fashion Design and Garment Technology
19	Fashion Designing
20	Fashion Technology
21	Fine Arts
22	Garment Technology
23	Home Science
24	Interior Decoration
25	Textile Design
26	Textile Designing
27	Travel and Tourism

2.7 Programme: Applied Arts and Crafts Level: Post Diploma

Sl. No.	Name of The Course
1	Advertisement and Public Relation
2	Customer Service Management
3	Fashion Technology

4	Fine Arts
5	Textile Designing

2.8 Programme: Applied Arts and Crafts Level: Under Graduate

Sl. No.	Name of The Course
1	Applied Arts
2	Applied Arts and Crafts (Fashion and Apparel Design)
3	Commercial Art
4	Fashion and Apparel Design
5	Fine Arts
6	Industrial Design in Ceramic
7	Industrial Design in Textile
8	Painting
9	Print Making
10	Sculpture
11	Textile Design
12	Visual Communication Design

2.9 Programme: Applied Arts and Crafts Level: Post Graduate

Sl. No.	Name of The Course
1	Advertisement and Public Relation
2	Applied Arts
3	Ceramic Design
4	Customer Service Management
5	Fashion Technology
6	Fine Arts
7	Painting
8	Sculpture
9	Textile Design
10	Visual Communication Design

2.10 Programme: Architecture Level: Diploma

Sl. No.	Name of The Course
1	Architectural Assistantship (Interior Design)
2	Architecture
3	Architecture and Interior Decoration
4	Architectural Engineering
5	Architecture (Interior Design)
6	Architecture and Interior Design
7	Architecture Assistantship (Sandwich)
8	Interior Decoration and Design
9	Interior Design

2.11 Programme: Architecture Level: Under Graduate

Sl. No.	Name of The Course
1	Architectural Engineering
2	Architecture
3	Architecture (Interior Design)
4	Building Engineering and Construction Management
5	B.Arch.(Interior Design)
6	Interior Design
7	Planning
8	Urban and Regional Planning

2.12 Programme: Architecture Level: Post Graduate

Sl. No.	Name of The Course
1	Architectural Engineering
2	Architecture
3	Architecture (Housing)
4	Architecture (Landscape)
5	Architecture Pedagogy
6	B. Arch. (General)
7	Building Services
8	Construction and Project Management
9	Ekistics
10	Environmental Planning
11	Housing
12	Industrial Area Planning and Management
13	Infrastructure Planning
14	Interior Design
15	Landscape Design
16	Medical Architecture
17	Planning
18	Recreation Architecture
19	Settlement Conservation
20	Theory and Design
21	Planning
22	Urban and Regional Planning
23	Urban Design
24	Urban Planning
25	Urban Regeneration
26	Urban Transport Planning and Management

2.13 Programme: Hotel Management and Catering Technology Level: Diploma

Sl. No.	Name of The Course
1	Food Technology
2	Hotel Management
3	Hotel Management and Catering Technology
4	Travel and Tourism
5	Hospitality and Tourism Administration

2.14 Programme: Hotel Management and Catering Technology Level: Under Graduate

Sl. No.	Name of The Course
1	Hospitality and Tourism Administration
2	Hotel Management
3	Hotel Management and Catering Technology
4	B.A. (Hons.) in Culinary Arts
5	B.A. (Hons.) in Hotel Management

2.15 Programme: Hotel Management and Catering Technology Level: Post Graduate

Sl. No.	Name of The Course
1	Food and Beverage Management
2	Hospitality and Tourism Administration
3	Master in Hotel Management and Catering Technology (MHMCT)
4	Hotel Management

2.16 Programme: Management Level: Diploma

Sl. No.	Name of The Course
1	Modern Office Management
2	Modern Office Management
3	Modern Office Management and Secretarial Practices
4	Modern Office Practice
5	Post Graduate Diploma in Management
6	Stenography and Secretariat Practice

2.17 Programme: Management Level: Post Diploma

Sl. No.	Name of The Course
1	Marketing and Sales Management
2	Post Graduate Diploma in Management

2.18 Programme: Management Level: Post Graduate

Sl. No.	Name of The Course
1	Advertising and Public Relation
2	Advertising Communication
3	B.A. (Hons.) Business Studies
4	Business Administration
5	Business Management
6	Business Studies
7	Communication and Media Technology
8	Entrepreneurship
9	Executive Fellow Programme in Management
10	Fellowship Programme in Management
11	Finance
12	Human Resource Management
13	International Business
14	Management (Logistics and Supply Chain Management)
15	Marketing and Finance
16	Marketing Management
17	Mass Communication
18	Master in Business Administration(Agribusiness Management/ Entrepreneurship)
19	Master in Business Administration (General Management)
20	Master in Hospital Administration
21	Master in Marketing Management
22	Master in Public Health
23	Master in Administrative Management
24	Master in Business Administration
25	Master in Business Administration (Business Economics)
26	Master in Business Administration (Environment)
27	Master in Business Administration (Executive)
28	Master in Business Administration (Finance Management)
29	Master in Business Administration (Finance Marketing and Human Resource Management)
30	Master in Business Administration (Finance Marketing)
31	Master in Business Administration (Finance)
32	Master in Business Administration (Financial Administration)
33	Master in Business Administration (General Management)
34	Master in Business Administration (Human Resource Development)
35	Master in Business Administration (Human Resource Management)
36	Master in Business Administration (Information Management)
37	Master in Business Administration (Information Technology)
38	Master in Business Administration (International Business)
39	Master in Business Administration (Marketing and Finance)
40	Master in Business Administration (Marketing Management)
41	Master in Business Administration (Marketing)
42	Master in Business Administration (Personnel Administration)
43	Master in Business Administration (SEM)
44	Master in Business Administration (Textiles)
45	Master in Business Administration (Tourism Management)
46	Master in Business Management
47	Master in Financial and Personnel Management
48	Master in Financial Management
49	Master in Financial Marketing
50	Master in Human Resource Development and Management
51	Master in Human Resource Management
52	Master in Industrial Management
53	Master in Industrial Relations and Personnel Management
54	Master in Information Management
55	Master in Management
56	Master in Management Studies
57	Master in Marketing Management
58	Master in Personnel Management
59	Master of Applied Management
60	MCM (Master in Computer Management)
61	Media Management
62	Modern Office Management and Secretarial Practices
63	Post Graduate Diploma in Management

64	Post Graduate Diploma in Management (Logistics and Supply Chain Management)
65	Post Graduate Diploma in Management (Agriculture Business)
66	Post Graduate Diploma in Management (Banking and Financial Services)
67	Post Graduate Diploma in Management (Banking and Insurance Service)
68	Post Graduate Diploma in Management (Business Economics)
69	Post Graduate Diploma in Management (Business Management)
70	Post Graduate Diploma in Management (Communications)
71	Post Graduate Diploma in Management (Executive Fellowship)
72	Post Graduate Diploma in Management (Executive Marketing)
73	Post Graduate Diploma in Management (Executive)
74	Post Graduate Diploma in Management (Finance)
75	Post Graduate Diploma in Management (Financial Services)
76	Post Graduate Diploma in Management (General)
77	Post Graduate Diploma in Management (Healthcare and Hospital Management)
78	Post Graduate Diploma in Management (Hospital and Health Management)
79	Post Graduate Diploma in Management (Hospital Management)
80	Post Graduate Diploma in Management (Human Resources)
81	Post Graduate Diploma in Management (International Business)
82	Post Graduate Diploma in Management (Marketing and Finance)
83	Post Graduate Diploma in Management (Marketing)
84	Post Graduate Diploma in Management (Pharmaceutical Management)
85	Post Graduate Diploma in Management (Retail Management)
86	Post Graduate Diploma in Management (Rural Management)
87	Post Graduate Diploma in Management (Telecom Management)
88	Post Graduate Diploma in Management (Tourism Management)
89	Post Graduate Diploma in Retail Management
90	Retail Management
91	Rural Planning and Management

2.19 Programme: Management Level: Post Graduate Certificate

Sl. No.	Name of The Course
1	Entrepreneurship
2	Finance
3	Home Textiles
4	Master in Business Administration
5	Post Graduate Certificate in Management
6	Post Graduate Certificate in Management (Retail Management)
7	Post Graduate Diploma in Management
8	Post Graduate Diploma in Management (Executive)
9	Post Graduate Diploma in Management (Healthcare and Hospital Management)
10	Transport and Logistics Management

2.20 Programme: Management Level: Post Graduate Diploma

Sl. No.	Name of The Course
1	Accountancy With Computerized Account and Taxation
2	Advance Diploma in Dietetics
3	Advance Diploma in Travel and Tourism
4	Apparels
5	Aviation Management
6	Business Administration
7	Business Management
8	Commercial and Computer Practice
9	Communication and Media Technology
10	Management
11	Modern Office Management
12	Dual Country Program
13	Entrepreneurship
14	Fellowship Programme in Management
15	Finance
16	Finance and Marketing
17	Global Management
18	Government Accounting and Internal Audit
19	Human Resource and International Business
20	Industrial Management
21	Industrial Safety and Environmental Management
22	Information Technology and Marketing
23	Information Technology and Management
24	Infrastructure Management
25	International Business and Information Technology
26	International Business
27	Marketing and Sales Management
28	Marketing Management
29	Marketing and Information Technology
30	Marketing and International Business
31	Mass Communication
32	Master in Business Administration (Executive)
33	Master in Business Administration (Marketing)
34	Master in Financial and Personnel Management
35	Master in Management Studies
36	Master in Personnel Management
37	MCM (Master in Computer Management)
38	Media Management
39	Modern Office Management
40	Modern Office Management and Secretarial Practices
41	Modern Office Practice
42	Modern Office Practice (English)
43	Modern Office Practice (Hindi)
44	Personal Management and Human Resource Management
45	Jute Technology and Management
46	Business Entrepreneurship
47	Development Studies
48	Post Graduate Certificate in Management
49	Post Graduate Certificate in Management (Retail Management)
50	Foreign Trade
51	Post Graduate Diploma in Management
52	Post Graduate Diploma in Management (Logistics and Supply Chain Management)
53	Post Graduate Diploma in Management (Agriculture Business and Management)
54	Post Graduate Diploma in Management (Agriculture Business)

55	Post Graduate Diploma in Management (Banking and Financial Services)
56	Post Graduate Diploma in Management (Banking and Insurance Service)
57	Post Graduate Diploma in Management (Banking Insurance and Financial Service)
58	Post Graduate Diploma in Management (Banking Insurance Finance and Allied Services)
59	Post Graduate Diploma in Management (Biotechnology)
60	Post Graduate Diploma in Management (Business Administration)
61	Post Graduate Diploma in Management (Business Design and Innovation)
62	Post Graduate Diploma in Management (Business Design)
63	Post Graduate Diploma in Management (Business Management)
64	Post Graduate Diploma in Management (Communications)
65	Post Graduate Diploma in Management (E-Business)
66	Post Graduate Diploma in Management (Energy Management)
67	Post Graduate Diploma in Management (Executive Fellowship)
68	Post Graduate Diploma in Management (Executive Marketing)
69	Post Graduate Diploma in Management (Executive)
70	Post Graduate Diploma in Management (Family Managed Business)
71	Post Graduate Diploma in Management (Fashion Retail Management)
72	Post Graduate Diploma in Management (Finance Control)
73	Post Graduate Diploma in Management (Finance Management)
74	Post Graduate Diploma in Management (Finance Marketing)
75	Post Graduate Diploma in Management (Finance)
77	Post Graduate Diploma in Management (Financial Services)
78	Post Graduate Diploma in Management (General)
79	Post Graduate Diploma in Management (Global Business)
80	Post Graduate Diploma in Management (Healthcare and Hospital Management)
81	Post Graduate Diploma in Management (Healthcare)
82	Post Graduate Diploma in Management (Hospital and Health Management)
83	Post Graduate Diploma in Management (Hospital Management)
84	Post Graduate Diploma in Management (Human Resource Management)
85	Post Graduate Diploma in Management (Human Resources)
86	Post Graduate Diploma in Management (Information Technology Management)
87	Post Graduate Diploma in Management (Information Technology)
88	Post Graduate Diploma in Management (Infrastructure Management)
89	Post Graduate Diploma in Management (Insurance Business Management)
90	Post Graduate Diploma in Management (Insurance and Risk Management)
91	Post Graduate Diploma in Management (International Business)
92	Post Graduate Diploma in Management (International Management)
93	Post Graduate Diploma in Management (Marketing and Finance)
94	Post Graduate Diploma in Management (Marketing Management)
95	Post Graduate Diploma in Management (Marketing)
96	Post Graduate Diploma in Management (National Management Programme)
97	Post Graduate Diploma in Management (Pharma and Healthcare Management)
98	Post Graduate Diploma in Management (Pharmaceutical Management)
99	Post Graduate Diploma in Management (PM and HRD)
100	Post Graduate Diploma in Management (Public Policy and Management)
101	Post Graduate Diploma in Management (Retail Management)
102	Post Graduate Diploma in Management (Retail Marketing)
103	Post Graduate Diploma in Management (Rural Management)
104	Post Graduate Diploma in Management (Service Management)
105	Post Graduate Diploma in Management (Services)
106	Post Graduate Diploma in Management (Sustainable Development Practices)
107	Post Graduate Diploma in Management (Telecom and Marketing)
108	Post Graduate Diploma in Management (Telecom Management)
109	Post Graduate Diploma in Management (Telecom)
110	Post Graduate Diploma in Management (Tourism and Cargo)
111	Post Graduate Diploma in Management (Tourism and Leisure)
112	Post Graduate Diploma in Management (Tourism and Travel)
113	Post Graduate Diploma in Management (Tourism Management)
114	Post Graduate Diploma in Management (Transportation and Logistics)
115	Post Graduate Diploma in Management (Advertising Communication)
116	Post Graduate Diploma in Management Research and Business Analytics
117	Post Graduate Diploma in Management (Fin-Mkt)
118	Post Graduate Diploma in Retail Management
119	Post Graduate Diploma in Tourism Management
120	Project Management
121	Public Financial Management
122	Retail and Fast Moving Consumer Goods
123	Retail Management
124	Rural Planning and Management
125	Services and It Enabled Services
126	Telecom and Information Technology
127	Textiles

2.21 Programme: Management Level: Fellowship

Sl. No.	Name of The Course
1	Business Management
2	Executive Fellow Programme in Management
3	Fellowship Programme in Management
4	Human Resource Management

2.22 Programme: MCA Level: Post Graduate

Sl. No.	Name of The Course
1	Computer Applications
2	Master of Computer Applications

2.23 Programme: Pharmacy Level: Diploma

Sl. No.	Name of The Course
1	Pharmacy

2.24 Programme: Pharmacy Level: Under Graduate

Sl. No.	Name of The Course
1	Pharma Technology
2	Pharmaceutical Chemistry
3	Pharmaceutical Science
4	Pharmaceutical Technology
5	Pharmacy

2.25 Programme: Pharmacy Level: Post Graduate

Sl. No.	Name of The Course
1	Biopharmaceutics
2	Bulk Drug Technology
3	Clinical and Hospital Pharmacy
4	Clinical Pharmacy
5	Drug Discovery and Drug Development
6	Drug Regulatory Affairs
7	Hospital and Clinical Pharmacy
8	Industrial Pharmacy
11	Medical Chemistry
12	Medical Pharmaceutical Chemistry
13	New Drug Delivery System
14	Pharma Technology
15	Pharmaceutical Administration
16	Pharmaceutical Analysis
17	Pharmaceutical Analysis and Quality Assurance
18	Pharmaceutical Analysis and Quality Control
19	Pharmaceutical Assurance
20	Pharmaceutical Biotechnology
21	Pharmaceutical Chemistry
22	Pharmaceutical Management
23	Pharmaceutical Management and Regulatory Affairs
24	Pharmaceutical Marketing
25	Pharmaceutical Marketing Management
26	Pharmaceutical Quality Assurance
27	Pharmaceutical Science
28	Pharmaceutical Technology
29	Pharmaceutics
30	Pharmaceutics (Drug Regulatory Affairs)
31	Pharmaceutics Chemistry
32	Pharmacognosy
33	Pharmacognosy and Phytochemistry
34	Pharmacognosy Herbal Drugs
35	Pharmacology
36	Pharmacology and Toxicology
37	Pharmacy
38	Pharmacy (Clinical Research)
39	Pharmacy (Herbal Drug Technology)
40	Pharmacy (Quality Assurance Techniques)
41	Pharmacy (Quality Assurance)
42	Pharmacy Management
43	Pharmacy Practice
44	Pharmacy Practice and Clinical Pharmacy
45	Phytopharmacy and Phytomedicine
46	Quality Assurance
47	Quality Assurance and Pharm Regulatory Affairs
48	Quality Assurance Techniques
49	Regulatory Affairs

Appendix 3

3.0 Norms for Intake and Number of Courses/ Divisions in the Technical Institutions

3.1 Diploma/ Post Diploma Level

Sl. No.	Programme	Intake per Division	Maximum number of Diploma/ Post Diploma Courses and or divisions allowed in the new Institution (Single Shift working only)	
			Division(s)	Intake
i	Engineering and Technology	60	5	300
ii	Pharmacy	50	1	50
iii	Architecture and Town Planning			
	a. Architecture b. Town Planning	40 40	2 2	80 80
iv	Applied Arts and Crafts	60	3	180
v	HMCT	60	3	180

3.2 Under Graduate Level

Sl. No.	Programme	Intake per Division	Maximum number of UG Courses and/ or divisions allowed in the new Institution (Single Shift working)	
			Division(s)	Intake
i	Engineering and Technology	60	5	300
ii	Pharmacy	50	2	100
iii	Architecture and Town Planning			
	a. Architecture b. Town Planning	40 40	2 2	80 80
iv	Applied Arts and Crafts	60	3	180
v	HMCT	60	3	180

3.3 Post Graduate Degree and Post Graduate Diploma Level

Sl. No.	Programme	Intake per Division without Collaboration and Twinning Programme	PG divisions (Specialization) without Collaboration and Twinning Programme	Total without Collaboration and Twinning Programme	Intake per Division with Collaboration and Twinning Programme
i	MCA	60	3	180	60
ii	Management	60	3	180	60
iii	Engineering and Technology	30*	1	30	30

iv	Pharmacy	15**	1	15	15
v	Architecture and Town Planning				
	a. Architecture b. Town Planning	20 20	3 3	60 60	20 20
vi	Applied Arts and Crafts	30	3	90	30
vii	HMCT	30	3	90	30

* Minimum of 18 seats in steps of 6 up to maximum 30

** Minimum of 6 seats in steps of 3 up to a maximum of 15

3.4 Private Limited or Public Limited Company/ Industry Establishing Diploma/ Under Graduate/ Post Graduate Institution

Sl. No.	Programme	Intake per Division	Maximum number of UG/ Diploma Courses and/ or divisions allowed in the new Institution (Single Shift working)			
			UG	Intake	Diploma/ PGDM	Intake
i	Engineering and Technology	60	5	300	5	300
ii	Management	60	-	-	3	180
iii	Architecture and Town Planning					
	a. Architecture b. Town Planning	40 40	2 2	80 80	2 -	80 -
iv	Pharmacy	50 (UG) 50 (Diploma)	1	50	1	50
v	Applied Arts and Crafts	60	3	180	3	180
vi	HMCT	60	3	180	3	180

a New Technical Institution in Engineering and Technology, Pharmacy, Architecture, Planning, and HMCT established by a Private Limited or Public Limited Company/ Industry having turnover of at least ₹100 Crore per year for previous 3 years shall be eligible for application and granted approval for Intake as above following due procedure as per Approval Process Handbook.

b The Institution set up by such a Private Limited or Public Limited Company/ Industry shall be governed by the rules as in Chapter I.

c Private Limited or Public Limited Company/ Industry Establishing Diploma or Under Graduate or Post Graduate Institution shall choose any Course from the approved list of any size as Intake not exceeding maximum as above and in any combination in the same Programme.

d The infrastructure/ norms/ faculty/ facilities requirement in this case shall proportionately increase as per Intake.

Appendix 4

4.0 Norms for Land requirement and Built-up Area for Technical Institution

4.1 Land Requirements for Technical Institutions

Programme	Land Area requirement in Acres								
	UG Programmes			Diploma/ Post Diploma			Standalone Post Graduate Programmes (MBA/ MCA/ Post Graduate Diploma)		
	Mega and Metro *	Urban	Rural	Mega and Metro *	Urban	Rural	Mega and Metro *	Urban	Rural
Engineering and Technology	1.5 $	2.5 #	7.5	1.5 $	1.5	4.0	-	-	-
Pharmacy	0.75	0.75	2.0	0.75	0.75	2.0	-	-	-
Architecture and Town Planning									
a. Architecture b. Town Planning	1.0 1.0	1.0 1.0	2.5 2.5	1.0 1.0	1.0 1.0	2.5 2.5	- -	- -	- -
Applied Arts and Crafts	0.5	0.5	1.5	0.5	0.5	1.5	-	-	-
HMCT	1.0	1.0	2.5	1.0	1.0	2.5	-	-	-
MCA	-	-	-	-	-	-	0.5	0.5	1.0
Management	-	-	-	-	-	-	0.5	0.5	1.0

***… Mega and Metro Cities: Greater Mumbai (UA), Delhi (UA) and Kolkata (UA), Chennai (UA) Bangalore (UA), Hyderabad (UA), Ahmedabad (UA), Pune (UA), Surat (UA) as per the Census of India 2011.**

Competent Authority has to certify that the place is located in Mega and Metro, Urban and Rural areas.

$ The land area required in the Mega and Metro cities shall be calculated on the basis of the requirements as per AICTE norms for carpet area and the Municipal Corporation byelaws, subject to a minimum of 1.5 acres. However, the total built-up area is to be calculated for the entire duration of the Course with mandatory prior sanctions and approvals from Competent Authority for the entire proposal.

 # Land area required in Urban shall be 2.5 acres which can be in a maximum of TWO plots. The academic, instructional, administrative and amenities area shall be in one plot not less than 1.5 acres. The distance between the plots shall not exceed 2.0 km. The remaining land shall only

be utilized for sporting infrastructure/ Hostel/ Staff accommodation and related educational activities of the Institution.

Considering hilly nature of land in North Eastern States and the hilly regions of States like Himachal Pradesh, Uttarakhand and Jammu and Kashmir, land shall be made available in 3 pieces which are not away from each other by more than 2 Km

Note:

a. Starting other educational Courses/ Institutions (Technical/ Non-Technical) in the surplus land arising out of prevailing/ reduced norms of land requirement is permissible. Further such surplus land can be used as per the land use Certificate given to the Trust/ Society/ Company by the concerned authority subject to such Courses/ institutions having their own facilities to conduct such Programmes without sharing the essential facilities, such as class room, laboratory etc. with the already approved Technical Institution. However, Common amenities such as Canteen, Auditorium, Playground, Parking, etc. may be shared provided it caters to all the students of all the Programmes.

b. Diploma and Degree Pharmacy Programmes shall be permitted to run in the same Institution, provided the requirement of the land and built-up area of each Programmes are met.

c. For an Institution established prior to 1994, the land requirement should be fulfilled as per the norms existed thereon for the Programmes/ Courses/ divisions applied. In case of any deviation from those norms, the institution has to adhere to the existing norms at the time of seeking Extension of Approval.

d. For an Institution established after 1994, the land requirement should be fulfilled as per the AICTE norms existing at the time of establishment of the Institution for the Programmes/ Courses/ divisions applied thereon. In case of any deviation from those norms, the institution has to adhere to the existing norms at the time of seeking Extension of Approval.

e. If the Institution (c or d) had been given approval for more Programmes/ Courses/ divisions later, the land requirements as per the corresponding AICTE norms should be fulfilled. Annexure 7 gives Land Requirements as per AICTE norms during the previous years.

4.2 Minimum Built-up Area Requirements

Although the Institution shall be applying for the first year, the proposal for the Building(s) and the plans are required to be submitted as under:

a Institution is required to submit the approved and sanctioned Building Plans from the Competent Authority considering the Total built-up area as required to run the Programme and the Divisions/ Departments for the entire duration of the Course.

b Institution is required to submit an Occupancy/ Completion Certificate (as applicable) from the Competent Authority clearly stating that the Building(s) is/ are fully developed and ready in all respects for the intended use considering the Total Area as required to run the Programme and the Divisions/ Departments for the First year of the Course. Partial Occupancy Certificate for conducting First year classes is mandatory.

c The Institution area is divided in, Instructional area (INA, carpet area in m^2), Administrative area (ADA, carpet area in m^2), Amenities area (AMA, carpet area in m^2).

d Access and Circulation Area (ACA) around 25% of built-up Area.

e Total Built-up area in m^2 is equal to (INA+ADA+AMA) + (ACA).

f For PG Programmes, administrative area of UG Programmes may be shared.

g Research Laboratory shall be provided with an area of 120 m^2 for each Institution offering PG Programmes.

4.2.1 Instructional Area (Carpet Area) in m^2

A. Engineering/ Technology (Degree Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D) PG Class rooms (H)	Laboratory Excluding additional WS/ Labs for category "X" Courses)	Work Shop (for all Courses)	Additional WS/ Labs for Category "X"Courses	Computer Centre	Drawing Hall	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	200	150	132	400	132
Number of rooms required for new Institution	A= 0.75* ND	4	C=A	D=C/ 4	2/ Course	1	-	1	1	1	1
Total Number of rooms (UG)	A= 0.75* ND	4	C=Ax4	D=C/ 4	8 / Course[#]	1	2/ Course (Maximum 4)	1	1	1	1/ Two Course
Total Number of rooms (PG)	F	2	-	H=1/ Specialisation	1/ Specialisation						1/ Course

1 Category X of Courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied Courses of each.

2 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively to achieve total number as stated.

3 Additional Library (Reading room) area of 50 m^2/ per 60 student (UG+PG) Intake beyond 420.

4 UG laboratories if shared for PG Courses shall be upgraded to meet requirements of PG curriculum.

5 Progressive requirement, 2nd year onwards shall be calculated as 2+2+2 labs/ Course.

6 Additional 4 Labs/ Course when number of divisions are more than 2/ Course.

7 Round off fraction in calculation to the next integer.

8 For PG Programmes, Seminar Hall of respective UG Programme may be shared.

9 Laboratories for the 1st year includes Physics and Chemistry Laboratory each of 66 m^2 are required.

B. Engineering and Technology (Diploma and Post Diploma Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D)	Laboratory Excluding–additional WS/ Laboratories for category "X" Courses)	Work Shop (for all Courses)	Additional WS/ Laboratories for Category "X"	Computer Centre	Drawing Hall	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	200	100	132	300	132
Number of rooms required for new Institution	A=0.75* ND	Y	C=A	D=C/ 4	2/ Course	1	-	1	1	1	-
Total Number of rooms	A=0.75* ND	Y	C=Ax Y	D=C/ 4	5/ Course[#]	1	2/ Course (Maximum 4)	1	1	1	1

1 Category X of Courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied Courses of each.

2 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively to achieve total number as stated.

3 Additional Library (Reading room) area of 50 m^2/ 60 student (UG+PG) Intake beyond 420.

4 Progressive requirement, 2nd year onwards shall be calculated as 2+1 Laboratories/ Course.

5 Round off fraction in calculation to the next integer.

6 Laboratories for the 1st year includes Physics and Chemistry Laboratory each of 66 m^2 are required.

C. Pharmacy (Degree Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D) PG Class rooms (H)	Laboratory (includes Machine room and Instrumentation room)	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	75	75	150	132
Number of rooms required for new Institution	A=0.75* ND	4	C=A	D=C/ 4	4	1	1	1
Total Number of rooms (UG)	A=0.75* ND	4	C=Ax 4	D=C/ 4	10	1	1	1
Total Number of rooms (PG)	F	2	-	H=1/ Special ization	1/ Specialization			

1 Laboratories include Machine room and Instrumentation room

2 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively (2+2+2) to achieve total number as stated.

3 UG Laboratories if shared for PG Courses shall be upgraded to meet requirements of PG curriculum.

4 Round off fraction in calculation to the next integer.

5 ONLY PG Specialization requiring and using Laboratory animals should have separate animal house.

D. Pharmacy (Diploma/ Post Diploma Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D)	Laboratory (includes Machine room and Instrumentation room)	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	75	75	150	132
Number of rooms required for new Institution	A=0.75*ND	Y	C=A	D=C/ 4	4	1	1	-
Total Number of rooms	A=0.75*ND	Y	C=AxY	D=C/ 4	7	1	1	1

1 Laboratories include Machine room and Instrumentation room

2 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively 3 to achieve total number as stated.

E. Architecture (Degree Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	PG Class rooms (H)	PG Studio	Model making and Carpentry Workshop	UG Studio/ Material Museum	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	132	132	75	150	132
Number of rooms required for new Institution	A=0.75 *ND	5	C=A	-	-	1	1	1	1	1
Total Number of rooms (UG)	A=0.75 *ND	5	C=A x5	-	-	1	5	1	1	1
Total Number of rooms (PG)	F	2	-	1/ Specialisation	1/ Specialisation					

1 Classrooms (1+1+1+1), Laboratories (1+1+1) and Studio (1+1+1+1) required for subsequent years shall be added progressively to achieve total number as stated. UG Laboratories, if shared for PG Courses, shall be upgraded to meet requirements of PG curriculum.

2 Round off fraction in calculation to the next integer.

3 Construction yard (Open Space) of minimum 200 m^2 is required.

F. Planning (Degree Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	PG Class rooms (H)	PG Studio	Model making and Carpentry Workshop	UG Studio/ Material Museum	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	132	132	75	150	132
Number of rooms required for new Institution	A=0.75 *ND	4	C=A	-	-	1	1	1	1	1
Total Number of rooms (UG)	A=0.75 *ND	4	C=A x5	-	-	1	5	1	1	1
Total Number of rooms (PG)	F	2	-	1/ Specialisation	1/ Specialisation					

1 Classrooms (1+1+1), Laboratories (1+1) and Studio (1+1+1) required for subsequent years shall be added progressively to achieve total number as stated. UG Laboratories, if shared for PG Courses, shall be upgraded to meet requirements of PG curriculum.

2 Round off fraction in calculation to the next integer.

3 Construction yard (Open Space) of minimum 200 m^2 is required.

G. Architecture/ Planning (Diploma/ Post Diploma Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D)	Laboratory including Computer Laboratory	Model making and Carpentry Workshop	Studio/ Material Museum	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A=0.75*ND	Y	C=A	D=A/ 4	1	1	1	1	1	-
Total Number of rooms	A=0.75*ND	Y	C=AxY	D=C/ 4	5	1	5	1	1	1

1 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively (1+1+1+1) to achieve total number as stated. UG Laboratories, if shared for PG Courses, shall be upgraded to meet requirements of PG curriculum.

2 Round off fraction in calculation to the next integer.

H. Applied Arts and Crafts (Degree Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D) PG Class rooms (H)	Laboratory including Photography and Computer Laboratory	Work shop	Studio/ Display Room	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A=0.75 *ND	4	C=A	D=A/ 4	1	1	1	1	1	1
Total Number of rooms (UG)	A=0.75 *ND	4	C=A x5	D=C/ 4	3	1	1	1	1	1
Total Number of rooms (PG)	F	G	-	H=1/ Specialization	1/ Specialisation					

1 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively (1+1+1) to achieve total number as stated. UG Laboratories, if shared for PG Courses, shall be upgraded to meet requirements of PG curriculum.

2 Round off fraction in calculation to the next integer.

I. Applied Arts and Crafts (Diploma/ Post Diploma Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D)	Laboratory including Photography and Computer Laboratory	Work shop	Studio/ Display Room	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A=0.75*N D	Y	C=A	D=A/ 4	1	1	1	1	1	-
Total Number of rooms	A=0.75*N D	Y	C=AxY	D=C/ 4	3	1	1	1	1	1

1 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively (1+1+1) to achieve total number as stated. UG Laboratories, if shared for PG Courses, shall be upgraded to meet requirements of PG curriculum.

2 Round off fraction in calculation to the next integer

J. Hotel Management and Catering Technology (Degree Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D) PG Class rooms (H)	Laboratory/ Guest Room	Kitchen	Restaurant	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A=0.75* ND	4	C=A	D=C/ 4	3	1	1	1	1	1
Total Number of rooms (UG)	A=0.75* ND	4	C=A x4	D=C/ 4	10	2	2	1	1	1
Total Number of rooms (PG)	F	G	-	H=1/ Specialization	1/ Specialisation	1/ Specialisation				

1 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively (3+2+2) to achieve total number as stated. UG Laboratories, if shared for PG Courses, shall be upgraded to meet requirements of PG curriculum

2 Round off fraction in calculation to the next integer.

K. Hotel Management and Catering Technology (Diploma/ Post Diploma Institution)

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D)	Laboratory/ Guest Room	Kitchen	Restaurant	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A=0.75* ND	Y	C=A	D=C/ 4	3	1	1	1	1	-
Total Number of rooms	A=0.75* ND	Y	C=A xY	D=C/ 4	6	1	1	1	1	1

1 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively (3+3) to achieve total number as stated. UG Laboratories, if shared for PG Courses, shall be upgraded to meet requirements of PG curriculum

2 Round off fraction in calculation to the next integer.

L. Management

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D)	Computer Centre	Library and Reading Room	Seminar Halls (E)
Carpet Area in m^2 per room			66	33	150	100	132
Number of rooms required for new Institution	A=0.75*ND	Y	C=A	D=C/ 4	1	1	1
Total Number of rooms	A=0.75*ND	Y	C=AxY	D=C/ 4	1	1	E=C/ 4

1 Classrooms and Tutorial rooms required for subsequent years shall be added progressively to achieve total number as stated.

2 Round off fraction in calculation to the next integer.

M. MCA

	Number of Divisions (ND)	Duration of Course in years	Class Rooms (C)	Tutorial Rooms (D)	Computer Laboratories	Computer Centre	Library and Reading Room	Seminar Halls (E)
Carpet Area in m^2 per room			66	33	66	150	100	132
Number of rooms required for new Institution	A=0.75*ND	3	C=A	D=C/ 4	2	1	1	1
Total Number of rooms	A=0.75*ND	3	C=Ax3	D=C/ 4	4	1	1	E=C/ 4

1 Classrooms, Tutorial rooms and Laboratories required for subsequent years shall be added progressively (1+1) to achieve total number as stated.

2 Round off fraction in calculation to the next integer.

4.2.2 Administrative Area (Carpet Area) in m^2

	Principal/ Director Office	Board Room	Office all inclusive	Department Offices	Cabins for Head of Departments	Faculty Rooms	Central Stores	Maintenance	Housekeeping	Pantry for staff/Faculty Common Room	Examinations Control Office	Training and Placement Office
Carpet Area in m^2 per room	20	20	150* 300$	20	10	5	30	10	10	10	30	50
Number of rooms required for New Technical Institution	1	1	1	-	-	First year Student Intake/ 15	1	1	1	1	1	-
Total Number of rooms	1	1	1	1/ Dept	1/ Dept	One per teaching faculty (as per norms) in the Institution	1	1	1	1	1	1

1 $Technical Campus having more than one Programme

2 * Technical Institution having one Programme

4.2.3 Amenities Area (Carpet Area) in m^2

	Toilets (Ladies and Gents)	Boys Common Room	Girls Common Room	Cafeteria	Stationery Store and Paper supply	First Aid cum Sick room	Principal 's quarter	Guest House	Sports Club/ Gymnasium	Auditorium/ Amphi Theater	Boys Hostel	Girls Hostel
Carpet Area in m^2 per room for Technical Campus having more than one Programme	350*	100	100	150	10	10	150	30	200	400	Adequate	Adequate
Carpet Area in m^2 per room for Technical Campus having one Programme	150$	75	75	150	10	10	150	30	100	250		
Number of rooms required for New Technical Institution	Adequate	1	1	1	1	1	-	-	-	-	-	-
Total Number of rooms	Adequate	1	1	1	1	1	Desired	Desired	Desired	Desired	Desired	Desired

1 *Estimated total area for Technical Campus having more than one Programme

2 $Estimated total area for Technical Campus having one Programme

4.2.4 Circulation Area in m^2

Access and Circulation area (ACA) of 25% of sum of Instructional, Administrative and Amenities area is desired covering common walk ways, staircases, entrance lobby.

Appendix 5

5.0 Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipment for Technical Institution

5.1 Computers, Software, Internet and Printers

		Number of PCs/ Laptops to students ratio (Min 20 PCs)	Legal System Software@	Legal Application Software	LAN and Internet	Mail Server and Client	Printers including Color Printer (% of total number of PCs/ Laptops)
Engineering/ Technology	Dip	1:6	03	20	All	Desired	5%
	UG	1:6					
	PG	1:4					
Pharmacy	Dip	1:8	01	10	All	Desired	5%
	UG	1:8					
	PG	1:6					
Architecture and Town Planning							
a. Architecture	Dip	1:6	01	10	All	Desired	5%*
	UG	1:6					
	PG	1:4					
b. Town Planning	Dip	1:6	01	10	All	Desired	5%*
	UG	1:6					
	PG	1:4					
Applied Arts and Crafts	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
	PG	1:4					
HMCT	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
Management	PG	1:6	01	10	All	Desired	5%
MCA	PG	1:4	03	20	All	Desired	5%

*At least one printer to be A1 sized Color Printer/ Plotter

Internet speed required for the Institution

Approved Intake	Internet speed
up to 300	16 Mbps
301 – 600	32 Mbps
601 – 900	48 Mbps
901 – 1500	64 Mbps
> 1500	100 Mbps

At least 2Mbps internet speed/ per student shall be made available for viewing e-content from NPTEL/ SWAYAM etc.

At least 4Mbps Wi-Fi connectivity at 4 or 5 hotspots shall be made available.

a Utilization of Open Source Software shall be encouraged

b Secured Wi-Fi facility is highly recommended

c Purchase of most recent hardware is desired.

d Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio.

e @Adequate number of software licenses is required

f Central Xeroxing facility for students is preferred

g PC shall also include laptop in the inventory of the Institution

h Every department shall have separate computer Laboratory with at least 20 computers. A centralized computer Laboratory with at least 100 computers.

5.2 Laboratory Equipment and Experiments

The Laboratories shall have equipment as appropriate for experiments as stated/ suitable for the requirements of the Affiliating University/ Board's curriculum. It is desired that number of experimental set-up be so arranged that maximum four students shall work on one set.

5.3 Books, Journals and Library facilities

Programme	Total number of Divisions	Titles	Volumes	National Journals	International Journals	E Journals	Reading Room seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		Number					% of total students	% of total students
Engineering and Technology(UG)	B	100#	500xB#	6xB#	Desirable	As per Appendix 10	15 % (Max 150)	1 % (Max 10)
		50 per* Course	250 per*Course					
Pharmacy(UG)	B	100#	500xB#	6xB#				
		50*	500xB*					
Architecture (UG)/ Planning (UG)	B	100#	400xB#	6xB#				
		50*	400xB*					
Applied Arts and Crafts(UG)	B	100#	500xB#	6xB#				
		50*	500xB*					
HMCT	B	100#	500xB#	6xB#				
		50*	500xB*					
MBA/ PGDM/ MCA (PG)	B	100#	500xB#	12xB#			25 % (Max 100)	
		50*	500xB*					

Engineering and Technology/ Pharmacy/ Architecture/ Planning/ Applied Arts and Crafts (PG)	B	50#	200#	5xB#				
		As$ Required	100$					
Diploma in Engineering/ Tech/ Pharmacy/ Architecture/ Planning Applied Arts and Crafts, HMCT	B	Half the number as required for UG Course in the same Program me	Half the number as required for UG Course in the same Programme	Half the number as required for UG Course in the same Program me	-	-	15 % (Max 150)	1 % (Max 10)

B=Number of divisions at 1st year (Shift 1+2) + Number of 2nd year direct divisions (Shift 1+2)

1#	Book titles and volumes required at the time of starting new Institution.
2	Total numbers of titles and volumes shall be increased in continuation till 15 years, which shall be the minimum stock of books. However, Institutions shall have to add annual increment of books as specified in Approval Process Handbook 2017-18.
3*	Annual increment.
4$	Component for additional Division/ Course.
5	It is desirable to procure the hard copy of International Journals. However subscription to National Journals as per Appendix 10 is essential. E-journals are recommended.
6	Journals and Books shall also include subjects of Science and Humanities.
7	Digital Library facility with multimedia facility is essential.
8	Reprographic facility in the library is essential.
9	Document scanning facility in the library is essential.
10	Library books/ non books classification as per standard classification methods is essential.
11	Availability of NPTEL facility at the library is essential.
12	Computerized indexing with bar coded/ RF tagged book handling is desired.
13	33% of total number of titles and volumes each can be in the form of e-books with intranet access.
14	Institution should be a member of National Digital Library.

Appendix 6

6.0 Norms for Essential and Desirable requirements for Technical Institution

1	Standalone Language Laboratory The Language Laboratory is used for language tutorials. These are attended by students who voluntarily opt for Remedial English classes. Lessons and exercises are recorded on a weekly basis so that the students are exposed to a variety of listening and speaking drills. This especially benefits students who are deficient in English and also aims at confidence-building for interviews and competitive examinations. The Language Laboratory sessions also include word games, quizzes, extemporary speaking, debates, skills etc. This Laboratory shall have 25 Computers for every 1000 students.	Essential
2	Potable Water supply and outlets for drinking water at strategic locations	Essential
3	Electric Supply	Essential
4	Sewage Disposal System	Essential
5	Telephone	Essential
6	Vehicle Parking	Essential
7	Institution web site with Mandatory Disclosure	Essential
8	Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed in the web site of the Institution	Essential
9	Digital payment for all financial transactions as per MHRD directives	Essential
10	Compliance of the National Academic Depository (NAD) as per MHRD directives	Essential
11	Provision to watch MOOCS courses through Swayam	Essential
12	Implementation of Unnat Bharat Abhiyan	Essential
13	Display board within the premises as well as in the web site of the of Institution indicating the feedback facility of students and faculty available in the AICTE Web-Portal	Essential
14	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately. Refer Design Manual for a Barrier Free Environment available in AICTE Web-Portal www.aicte-india.org Institution should provide appropriate facilities to take care of the physically challenged students and elderly persons. Every building should have at least one entrance accessible to the handicapped and shall be indicated by proper signage. This entrance shall be approached through a ramp together with the stepped entry. Refer guidelines and space standards for Barrier Free Built Environment for disabled and elderly persons by CPWD, Ministry of Urban Development, Government of India. Condition A: for Building up to 3 or 4 floors (for buildings of height <15 m) • Lift can be provided but not essential. • Ramp shall be finished with non-slip material to enter the building. Minimum width or ramp shall be 1800 mm. with maximum gradient 1:12, one way length of ramp shall not exceed 9.0 m having double handrail at a height of 800 and 900 mm on both sides extending 300 mm. beyond top and bottom of the ramp. Minimum gap from the adjacent wall to the hand rail shall be 50 mm.	Essential

	• All teaching-learning facilities for physically challenged people shall be provided in the ground floor itself. • Unisex toilets with all facilities specified by the National Building Code to be provided only in the ground floor of regular buildings. Condition B: If the building is a multi-storeyed building i.e. more than 4 floors • Lift must be provided with all provisions as per the National Building Code. • Unisex toilets with all facilities specified by the National Building Code are to be provided in every floor. • Special reserved car parking facilities are to be provided.	
15	Safety provisions including fire and other calamities (Refer Annexures 8 and 9)	Essential
16	Implementing Food Safety and Standards Act, 2006 in the Institution	Essential
17	General Insurance provided for assets against fire, burglary and other calamities	Essential
18	Road suitable for use by Motor vehicle- Motorized Road	Essential
19	General Notice Board and Departmental Notice Boards	Essential
20	First aid, Medical and Counselling Facilities	Essential
21	Appointment of Student Counsellor	Essential
22	Group Insurance to be provided for the employees	Essential
23	Insurance for students	Essential
24	Institution-Industry Cell	Essential
25	Applied for membership of National Digital Library	Essential
26	Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)	Essential*
27	Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega112012, dated 25.05.2012)	Essential*
28	Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June, 2016.	Essential*
29	Establishment of Committee for SC/ ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989)	Essential*

*** Appointment of Committees should be made before commencement of the session, however, an Affidavit to that effect need to be submitted by the new Institution at the time of inspection by EVC (Affidavit[4])**

1	Implementation of the schemes announced by MHRD	Desirable
2	Offering of Skill development Courses approved by the Council	Desirable
3	Participation in the National Institutional Ranking Framework (NIRF)	Desirable
4	Fabrication facility Laboratory (FABLAB)/ Tinkering Laboratory/ Innovation Laboratory	Desirable
5	Backup Electric Supply	Desirable

6	Rain Water Harvesting and installation of grid connected solar rooftops/ Power Systems	Desirable
7	Waste management and environment improvement measures to ensure a sustainable Green Campus	Desirable
8	Public announcement system at strategic locations for general announcements/ paging and announcements in emergency.	Desirable
9	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	Desirable
10	Transport	Desirable
11	Post, Banking Facility/ ATM	Desirable
12	CCTV Security System	Desirable
13	LCD (or similar) projectors in classrooms	Desirable
14	Staff Quarters	Desirable
15	Display of Courses and "Approved Intake" in the Institution at the entrance of the Institution. Courses taken through duly recognized MOOCs shall be used as Supplementary Courses.	Desirable
16	Placement Cell	Desirable
17	Implementation of Startup Policy	Desirable
18	Intellectual Property Right Cell	Desirable

Appendix 7

7.0 Norms for Faculty requirements and Recommended Cadre Ratio for Technical Institution

7.1 Diploma/ Post Diploma Programme

	Faculty : Student based on Approved Intake*	Principal/ Director	Head of the Department	Lecturer	Total
		A	B	C	D = A+B+C
Engineering and Technology/ Pharmacy/ Architecture/ Planning/ Applied Arts and Crafts, HMCT	1:20	1	1per Department	(S/ 20) – (A+B)	S/20
* Of which, a minimum of 80 % should be Regular/ full time faculty and the remaining shall be Adjunct Faculty/ Resource persons from industry as per Annexure 10.					
7.1 a	S = Sum of number of students as per "Approved Intake" at all years				

7.2 Under Graduate Programme

	Faculty : Student based on Approved Intake*	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering and Technology	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Pharmacy	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{1}$
Architecture and Town Planning						
a. Architecture	1:16	1	$\frac{S}{16xR}-1$	$(\frac{S}{16xR}\times 2)$	$(\frac{S}{16xR}\times 6)$	$\frac{S}{16}$
b. Town Planning	1:16	1	$\frac{S}{16xR}-1$	$(\frac{S}{16xR}\times 2)$	$(\frac{S}{16xR}\times 6)$	$\frac{S}{16}$
Applied Arts and Crafts	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$

HMCT	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
* Of which, a minimum of 80 % should be Regular/ full time faculty and the remaining shall be Adjunct Faculty/ Resource persons from industry as per Annexure 10.						
S = Sum of number of students as per "Approved Intake" for all years, R = (1+2+6)						

7.3 Post Graduate Programme

	Faculty : Student based on Approved Intake$	Principal/ Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
*Engineering and Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
*Pharmacy	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*Architecture and Town Planning						
a. Architecture	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
b. Town Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*Applied Arts and Crafts	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*HMCT	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MBA/ PGDM	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{1}$
#MCA	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$

S = Sum of number of students as per "Approved Intake" for all years
*R = (1+1+1), #R = (1+2+6)

$ Of which, a minimum of 80 % should be Regular/ full time faculty and the remaining shall be adjunct faculty/ resource persons from industry as per Annexure 10.

For every PG Programme, there should be at least one Professor with Ph.D. qualification

Recommended Cadre Ratio shall be 1:2:6 or better.

Appendix 8

8.0 Faculty Cadre and Qualifications

Faculty Cadre and Qualifications shall be as per:
All India Council for Technical Education, Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree) Regulations, 2010 and subsequent amendments/ new Regulations issued by AICTE from time to time.

All India Council for Technical Education Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Diploma) Regulations, 2010 and subsequent amendments/ new Regulations issued by AICTE from time to time.

Appendix 9

9.0 Norms for PGDM Programme

a All Post Graduate Diploma in Management (PGDM) Programmes shall be of duration not less than 20 months up to 24 months.

b All Post Graduate Certificate in Management (PGCM) Programmes shall be of duration more than 1 year, and less than 2 years.

c Executive PGDM Programme shall be of duration of 15/ 18 Months.

d Admission to all PGDM Courses and PGCM Courses shall be done through common entrance tests CAT/ MAT/ XAT/ ATMA/ GMAT/ CMAT and common entrance examinations (if any) conducted by the respective State Governments for all Institutions other than Minority Institutions.

e Weightages for Common entrance tests, Group discussion, Interview, Work experience and academic performance as suggested below shall be used for preparing merit list.

Sl. No.	Components	Weightage
1	Score in common entrance tests	50%
2	Group discussion	10-15%
3	Interview	15%
4	Work experience	5%
5	Academic performance in X Std., XII Std., Degree/ Post Graduate Degree, Sports/ Extra-Curricular activities, Academic diversity and gender diversity	15-20%

f The Institution shall inform the State Government and AICTE and clearly display on the Institution web site the eligibility criteria, selection procedure and the merit list of the students who have applied for the Programme. The selection of students shall be strictly on the basis of merit.

g The Admission to PGDM, PGDM (Executive) and PGCM shall not start before 1st April of the Academic Year. Institution may maintain a waiting list and admit candidates against the cancelled seats up to 15th August, 2017.

h In case of applications submitted by admitted students for withdrawal and refund of fee, PGDM Institutions shall allow it till 30th June every year, as per Refund policy in Clause 11 of Chapter IV of Approval Process Handbook.

i PGDM Institutions should comply with the National Academic Depositary (NAD) as per MHRD directives.

j Model Curriculum/ Syllabus for PGDM, PGDM (Executive) and PGCM shall be issued by the Council as a guideline and Institutions may adopt the same with suitable changes.

k Admission to PGDM Programmes shall be conducted by the respective Institution by transparently announcing the schedule as well as the tests through which admissions will be made.

l Rules for matters relating to examinations/ arbitration on matters of examinations shall be decided by the All India Board of Management, AICTE.

m The academic session shall normally be from July 1st to June 30th of the succeeding year.

Notwithstanding the above, the Institutions shall observe the following as per the interim order dated 17th March, 2011 read with order dated 26th July, 2011 and 10th July, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition I No.89 of 2011and the interim order dated 1st March, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition I No.92 of 2011, wherever applicable.

Appendix 10

10.0 Suggested Subscription of e-Journals

A. Subscription of e-journal packages for all engineering Institutions conducting UG/ PG Courses

Sl. No.	Publisher	Subject Areas
1	IEEE	Computer Engineering + Computer Science + Electrical and Electronics Engineering + Telecommunications and related disciplines
2	Springer Wiley-Blackwell	Electrical and Electronics and Computer Science Engineering Or Computer Science + Data System+ Telecommunication and related Discipline
3	ASME Springer Wiley-Blackwell	Mechanical Engineering Or Mechanical Engineering Or Mechanical, Electrical and Electronics Engineering
4	ASCE Wiley-Blackwell	Civil Engineering Or Civil Engineering
5	McGraw Hill	General Engineering and Reference
6	ELSEVIER	Engineering + Computer Science (Electrical + Electronics + Mechanical + Civil and Structural + Aerospace + Biomedical + Industrial and Manufacturing + Ocean Engineering + Computational Mechanics and Safety Risk, Reliability and Quality + Computer Network and Communications, Artificial Intelligence, Computer Science, Computational Theory and Mathematics, Computer Graphics and Computer – Aided Design, Information Systems, Control and System Engineering and Software
7	IETE (Institution of Electronics and Telecommunication Engineers)	General Engineering and Reference
8	ASTM DIGITAL LIBRARY (DL) ONLINE VERSION	Online dictionary of Engineering Science and Technology Electrical and Electronics Engineering Mechanical Engineering, Civil, Metallurgical, Petroleum, Instrumentation
9	J-GATE	J-GATE Engineering and Technology (JET) and any other similar service providers
10	DELNET	General Engineering and Reference
11	ISO	ISO JTC 1 Information Technology, Electronics and Telecommunications
12	IEI (Institution of Engineers India)	General Engineering and Reference

13	IET (Institution of Engineering and Technology)	General Engineering and Reference
14	**National Digital Library**	General Engineering and Reference

Note: As per the Courses offered by the Institutions relevant e-journals may be subscribed.

B. Subscription of e-journals for all Institutions conducting Programme in Management

Sl. No.	Publisher	Subject Areas
1	J-Gate	Management sciences
2	DELNET	General Engineering and Reference
3	IET	General Engineering and Reference
4	Gale Cengage Learning	Business and Company resource Centre + Gale business insight global
	RMIT Emerald	Informit business collection Or Emerald Management first database
5	EBSCO	Management
6	ProQuest	Management
7	**National Digital Library**	Management

Note: As per the Courses offered by the Institutions relevant e-journals may be subscribed.

C. Subscription of e-journals for all Pharmacy Institutions conducting Under Graduate/ Post Graduate Programme

Sl. No.	Publisher	Subject Areas
1	BENTHAM	Pharmacy
2	ELSEVIER	Pharmacy
3	**National Digital Library**	Pharmacy

D. Subscription of e-journals for all Architecture Institutions conducting Under Graduate/ Post Graduate Programme

Sl. No.	Publisher	Subject Areas
1	EBSCO	Architecture
2	Gale Cengage Learning	Architecture
3	**National Digital Library**	Architecture

E. Subscription of e-journals for all hotel management Institutions conducting Under Graduate/ Post Graduate Programme

Sl. No.	Publisher	Subject Areas
1	EBSCO	Hotel Management
2	Gale Cengage Learning	Hotel Management
3	**National Digital Library**	Hotel Management

Note: As per the Courses offered by the Institutions relevant e-journals may be subscribed.

Appendix 11

11.0 Format for Detailed Project Report (DPR) for establishment of a New Technical Institution

11.1 Preamble

This Chapter is expected to cover the genesis of the proposal with respect to the background of the technical education and industry scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the Promoters for preparation of the DPR

a Introduction

b Background of the Consultants

c Technical Education and Industry Scenario

11.2 The Promoting Body

This Chapter is expected to cover the status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz. Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision.

a Introduction to its Genesis including its Registration Status

b Details of its Promoters including their Background

c Activities of the Promoting Body including a listing of major educational promotion activities undertaken by it in the past

d Mission of the Promoting Body

e Vision of the Promoting Body

11.3 Objectives and Scope of the Proposed Institution

This Chapter is expected to cover the goal of the proposed Institution, Scope and Justification of its establishment in the light of the prevailing technical education and industry scenario in the State, availability of students for admission, particularly the number of students passing the qualifying examination viz., +2 Science in First Class and the number of seats already available in the particular Course (B.E./ B. Pharm./ B. Arch./ BHMCT/ MBA/ MCA etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available

a Objectives of the Institution

b General and Technical Education Scenario of the State

c Status at Entry Level

d Status of Technical Level manpower

e Industrial Scenario of the State

f Scope of the College vis-à-vis the Industrial Scenario and Educational Facilities already available in the State

11.4 Academic Programmes

This Chapter is expected to cover the basic Academic Philosophy of the Institution and to list the identified Programmes, targets, and various facilities

a Basic Academic Philosophy of the Institution

b Types of Programmes

c Identified Programmes

d Phase-wise Introduction of Programmes and Intake

e Target Date for Start of Academic Programmes

f Central Computing facility

g Central library

h Central Workshop

i Central Instrumentation Facility

j Affiliating Body

k Scholarships

11.5 In case of **PGDM Programmes**, comprehensive details in respect of admission procedure, Programme structure, curriculum outline and contents, evaluation system etc. should necessarily be submitted. PGDM Programmes shall be regulated as per Appendix 9

11.6 Salient Features of Academic Divisions

This Chapter is expected to give phase-wise details of the Academic Programmes/ Divisions that the Proposed Institution desires to set up in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division

a Classification of Academic Divisions i.e. Departments, Centres, Schools, Central Academic Facilities

b Details of each Academic Department/ Centre, such as:

- Academic Objectives
- Areas of Focus
- Academic Programme
- Faculty Requirement and Phase-wise Recruitment
- Requirement of Laboratories, Space and Equipment (cost)
- Requirement of other Space like Class Rooms, Faculty Rooms, Departmental Office

11.7 Quality and Human Resource Development

This Chapter is expected to cover the Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty and Staff, Strategies to attract and retain bright faculty and methodologies towards quality management and fostering of academic excellence

a Academic Values

b Recruitment, Strategies for Attracting and Retention of Faculty Personnel for Excellence, Promotional Avenues, Career Ladder

c Policies for Teaching and Non-teaching Staff Development

d Permanent and Contract Services for Teaching, Non-teaching and other support Personnel

e Total Quality Management

f Overall Teaching and Non-teaching Staff Requirements

11.8 Linkages in Technical Education

This Chapter is expected to elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the Institutions to Society at large

a Introduction

b Linkages with Industry

c Linkages with the Community

d Linkages with other Technical Institutions in the region

e Linkages with Institutions of excellence such as the IITs and IISc, Bangalore Linkages Abroad

f Linkages with R&D Laboratories

11.9 Governance, Academic and Administrative Management

This Chapter is expected to cover the basic Philosophy of Governance and Administrative Management including the structure of its Board of Governors (BOG), the organizational chart for operational management along with responsibilities vested at various levels of

Administrative hierarchy. It is expected that a well thought out method of Institutional Governance and Administration shall be the key to its growth and success

a Philosophy of Governance

b Board of Governors

c Organizational Structure and Chart for day-to-day Operations and Management

d Role and Responsibilities of Key Senior Positions

e Methods/ Style of Administration/ Management

11.10 Conceptual Master Plan for Main Campus Development

This Chapter is expected to cover the details of the Master Plan for Campus Development starting from the selection of site to the proposed land use pattern and the Phase-wise construction of various facilities/ utilities to the level of landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master plan keeping in view various aspects of convenience, safety and utility of the facilities

a The Site

b Proposed Land Use Pattern

c Design Concept

d Buildings and Facilities in the Campus

e External Services

f Construction Systems and Materials

g Landscape Proposal

11.11 Requirement of Staff, Space, Equipment and their Cost

This Chapter is expected to make a consolidated estimate of Phase-wise requirements of the staff, building, equipment and their cost, along with strategies for the mobilization of funds required

a Introduction

b Faculty Requirements

c Non-teaching Staff Requirements

d Building Requirements: Area and Costs

e Estimated Cost of Equipment

f Phase-wise Financial Requirements

g Strategies for Financial Mobilization

11.12 Action Plan for Implementation

This Chapter is expected to cover the Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation Strategy including financial out-lay

a Activity Chart

b Constraints

c Financial Outlay

d Strategy for Implementation

11.13 Executive Summary of the Detailed Project Report

This Chapter is expected to present a Summary of the DPR as per the following Format for ready reference

a Details about the Promoting Body

b Name and Address of the Promoting Body

c Date of Registration/ Establishment of the Promoting Body

d Nature of the Promoting Body

e Activities of the Promoting Body since inception

f Constitution of the Promoting Body

11.14 Faculty Data

Name	Academic Qualifications	Nature of Association with the Promoting Body	Experience in Academic Institutions (in years)		
	Technical	Non-Technical	Promotional	Management	Organizational

11.15 Proposed Institution

a Details about the Proposed Institution

b Development Plan for the Proposed Institution

c Vision of the Promoting Body

d Mission of the Promoting Body

11.16

a Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment and for next 10 years at intervals of five years.

b Give a bar chart indicating the recruitment of faculty (separately for Lecturer, Assistant Professor, Associate Professor, Professor) for the proposed project at the time of establishment and for next 10 years at intervals of five years.

c Give a bar chart indicating creation of built-up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment and for next 10 years at intervals of five years.

d Give a bar chart indicating investment on equipment and machinery for the proposed project at the time of establishment and for next 10 years at intervals of five years.

11.17 Total Project cost (at the time of establishment and next five years)

year	Courses/ Intake Proposed (I)	Built-up area/ Investment to be made (m^2/ ₹) (II)	Investment on Furniture and Accessories (₹ in Lakh) (III)	Investment on Equipment/ Machinery (₹ in Lakh) (IV)	Projected expenditure on Salary of Staff per annum (₹ in Lakh) (V)	Investment on Library (₹ in Lakh) (VI)	Total Project Cost (I to VI) and Preoperative Exp.) (₹ in Lakh)

11.18 Details for mobilization/ source of funds (capital and recurring) (At the time of establishment and next five years) (₹ in Lakh)

From Applicant	Donations	Grants from Government	Fee	Loan	Others

11.19 Recruitment of faculty (At the time of establishment and next five years)

Recruitment					
Year	Professor	Associate Professor	Asst. Professor	Lecturer	Total

11.20 Recruitment of non-teaching staff (at the time of establishment and next five years)

Year	Recruitment		Total
	Technical	Administrative	

11.21 Proposed structure of the governing body

Sl. No.	Trust/ Society/ Company Representative	Academic Background		Industry Rep.	Others
		Technical	Non-Technical		

11.22 Industry Linkages (at the time of establishment, and next five years)

DECLARATION

I/ We, on behalf of "....."hereby confirm that this Detailed Project Report has been prepared for its proposed Technical Institution under the name and style of "……".It is hereby confirmed that all the information furnished above is true to the best of my/ our knowledge and belief and if any information is found to be false, the proposal shall be rejected.

(Authorized Signatory of the applicant)

Place:

Name

Date:

Designation

Seal

Appendix 12

12.0 Prevention and Prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified Regulations for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009 available on AICTE Web-Portal *http:/ www.aicte-india.org/ anti.htm>download.* All AICTE approved Technical Institutions have to comply the provision made in the above Regulations. Any violation of above AICTE Regulations for prevention and prohibition of ragging, shall call for punitive action against erring Institutions as per provisions made in the above said Regulations.

The Institutions shall have to step up anti-ragging mechanism by way of adequate publicity through various mediums:

- Constitution of Anti-ragging Committee and Anti Ragging Squad;
- Setting up of Anti Ragging Cell;
- Installing CCTV cameras at vital points;
- Anti-ragging Workshops;
- Updating all websites with Nodal Officers complete details, alarm bells etc.;
- Regular interaction and counselling with the students;
- Identification of trouble-triggers;
- Mention of anti-ragging warning in the Institution's prospectus and information booklets/ brochures shall be ensured; and
- Surprise inspection of hostels, students accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled for behaviour/ incident shall be undertaken.

Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline No. 1800-180-5522 (24x7 Toll Free) or e-mail: helpline@antiragging.in.

The Institution approved by AICTE may be requested to hold workshops and seminars on eradication of ragging in higher educational institutions. They may be requested to display Anti Ragging posters at all prominent places such as Admission Centre, Departments, Library, Canteen, Hostel, Common facilities etc. The size of posters should be 8x6 feet.

The Institution may be requested to submit online compliance of anti-ragging Regulations on curbing the menace of ragging in the Technical Institutions, 2009 at www.antiragging.in.

Institutions may be requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

Further, the attention of all the Institutions may also be invited to the 3rd amendment in UGC Regulations dated 29th June, 2016 expanding the definition of ragging by including the following:

"(j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including

transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background".

Appendix 13

13.0 Structure of Various Committees

13.1 The General Council: Notified under AICTE Act, 1987

Composition	Quorum
S.O.1165(E).- in exercise of powers conferred by sub-section (1) and (4) of Section 3 of the All India Council for Technical Education Act, 1987 (52 of 1987), the General Council comprises of 51 members of which following 33 members have been nominated by MHRD. Chairman, AICTE is the Chairman of the Council Vice Chairman, AICTE is the Vice-Chairman of the Council Secretary, Department of Higher Education, MHRD, New Delhi Additional Secretary, Technical Education, Department of Higher Education, MHRD, New Delhi Prof. S.C. Saxena, The Chairman, Northern Regional Committee, AICTE Dr. R. Rudramoorthy, The Chairman, Southern Regional Committee, AICTE Dr. N.M. Kondap, The Chairman, Western Regional Committee, AICTE Prof. Sabyasachi Sen Gupta, The Chairman, Eastern Regional Committee, AICTE Prof. B. B. Ahuja, Chairman, All India Board of Vocational Education, AICTE Prof. Sathans, Chairman, All India Board of Technician Education, AICTE Prof. M. R. Ravi, Chairman, All India Board of Under Graduate Studies in Engineering and Technology, AICTE Prof. V. S. Sapkal, Chairman, All India Board of Post Graduate Education and Research in Engineering and Technology, AICTE Prof. Janat Shah, Chairman, All India Board of Management Studies, AICTE Joint Secretary & Financial Advisor (MHRD), New Delhi Secretary, Department of Science &Technology, New Delhi	1/ 3 members

Secretary (Education/Technical Education), Mizoram Secretary (Education/Technical Education), Nagaland Secretary (Education/Technical Education), Odisha Secretary (Education/Technical Education), Puducherry Secretary (Education/Technical Education), Punjab Secretary (Education/Technical Education), Rajasthan Secretary (Education/Technical Education), Sikkim Secretary (Education/Technical Education), Tamilnadu President, Association of Indian Universities, New Delhi Executive Secretary, Indian Society for Technical Education, New Delhi President, Pharmacy Council of India, New Delhi Vice President, Council of Architecture, New Delhi Director General, National Productivity Council, New Delhi The Chairman, University Grants Commission, New Delhi The Director, Institution of Applied Manpower Research, New Delhi The Director General, Indian Council of Agricultural Research, New Delhi The Director General, Council of Scientific and Industrial Research, New Delhi Member Secretary, AICTE - Member Secretary	

13.2 The Executive Committee: Notified under AICTE Act, 1987

Composition	Quorum
The Chairman, AICTE The Vice-Chairman, AICTE	1/ 3 members

Secretary to the GoI in Ministry of the Central Government dealing with Education (Ex-Officio) Two Chairmen of the Regional Committees Three Chairmen of the Board of Studies A member of the Council representing the Ministry of Finance of the Central Government. (Ex-Officio) (Four out of eight members of the Council representing the States and Union Territories on rotation) Four Members with expertise and distinction in areas relevant to Technical Education to be nominated by the Chairman of the Council The Chairman, UGC (Ex-Officio) The Director, IAMR (Ex-Officio) The Director, ICAR (Ex-Officio) Member Secretary, AICTE - Member Secretary	

13.3 Standing Appellate Committee

Composition	Quorum
A retired High Court Judge or an Educationist/ academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT/ NIT/ IIM or Government Institution of National importance as Chairman	Chairman
One expert member not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Government Universities or Institutions of National Importance.	One Member
An Officer not below the rank of Deputy Director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE	One Member
An Officer in the Approval Bureau, AICTE, not below the rank of Assistant Director shall assist/ appraise the Committee for smooth conduct of the meetings, however he/ she shall not be a part of the Committee.	

13.4 Standing Hearing Committee

Composition	Quorum

A retired High Court Judge or an Educationist/ academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT/ NIT/ IIM or Government Institution of National importance as Chairman	Chairman
One expert member not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Government Universities or Institutions of National Importance.	One Member
An Officer not below the rank of Deputy Director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE	One Member
An Officer in the Approval Bureau, AICTE, not below the rank of Assistant Director shall assist/ appraise the Committee for smooth conduct of the meetings, however he/ she shall not be a part of the Committee.	

13.5 Regional Committee

Composition	Quorum
Chairman to be nominated by the Chairman, AICTE	1/ 3 members
Four Members to be nominated from amongst the Directors/ Principals of recognized Technical Institutions, i.e. IIT, NIT, TTTI, Engineering Colleges, Diploma Institutions in the region	
Four eminent persons in the field of industry, labour, commerce and Professional representatives from Pharmacy Council of India, Council of Architecture, Confederation of Indian Industries and Professional Societies to be nominated by the Chairman, AICTE	
One member representing the Board of Apprenticeship Training to the nominated by the Board	
Three members from amongst Chairman, State Board of Technical Education, Chairman, State Industrial Liaison Board, Secretary in charge of the Department of Technical Education of each State and UT comprised in the region or Director, Technical Education (*Ex-Officio*) by rotation in alphabetical order of the State, UT in the region.	
One Vice Chancellor or his/ her nominee not below the level of Dean/ Principal) of the University/ Deemed University dealing with Technical Education by rotation in alphabetical order of the State, UT in the region.	
One Officer of Bureau of Technical Education, not below the rank of Deputy Secretary, Department of Education, GoI (*Ex-Officio*)	
One Advisor of the Bureau, Regional Committees, AICTE (*Ex-Officio*)	
Regional Officer of the Regional Office (*Ex-Officio*) – Member Secretary	

13.6 Scrutiny Committee under Chapter I

Composition	Quorum
Professor/ Associate Professor of IIT/ IIM/ Government/ Government Aided Institutions. An advocate registered with Bar Council An architect registered with Council of Architecture	One Professor/ Associate Professor An advocate registered with Bar Council An Officer not below the rank of Deputy Director of the revenue department of the concerned State Government to be nominated by the concerned State Government/ UT or an Architect registered with Council of Architecture.

13.7 Scrutiny Committee under Chapter II

Composition	Quorum
Two Professors/ Associate Professors of IIT/ IIM/ Government/ Government Aided Institutions.	Two Professors/ Associate Professors

13.8 Expert Visit Committee (EVC)

Composition	Quorum
An academician not below the level of Professor in a field of technical education as Chairman to be selected from the panel of Experts approved by the Executive Committee, AICTE. One Expert member, not below the level of Associate Professor to be selected from the panel of Experts approved by the Executive Committee, AICTE. An Officer not below the rank of Deputy Director of the revenue department of the concerned State Government to be nominated by the concerned State Government/ UT or an Architect registered with Council of Architecture or CPWD, National Buildings Construction Corporation (NBCC), DRDO, CSIR or Professor/ Associate Professor of Civil Engineering (Structural) or Professor/ Associate Professor of Town Planning to be constituted by Regional Officer by the selection of member using automated selection process provided on Web-Portal or an expert who is well versed with land and revenue matters to be nominated by the Chairman, Regional Committee.	Two Academicians and one Officer not below the rank of Deputy Director of the revenue department of the concerned State Government to be nominated by the concerned State Government/ UT or an Architect registered with Council of Architecture or CPWD, National Buildings Construction Corporation (NBCC), DRDO, CSIR or Professor/ Associate Professor of Civil Engineering (Structural) or Professor/ Associate Professor of Town Planning to be constituted by Regional Officer by the selection of member using automated selection process provided on Web-Portal or an expert who is well versed with land and revenue matters to be nominated by the Chairman, Regional Committee.

An expert member not below the level of Associate Professor to be nominated by the concerned State Government/ UT An expert member not below the level of Associate Professor to be nominated by the concerned Affiliating University/ Board	

13.9 Standing Complaint Scrutiny Committee (SCSC)

Composition	Quorum
A Retired High Court Judge Two expert members not below the level of Associate Professor in the fields of Technical Education. An Architect Registered with Council of Architecture or Professor of Civil Engineering. DTE/ Registrar (Serving or Retired of Technical Institution/ University)	Chairman Any Two Members

Appendix 14

14.0 Regional Offices of AICTE

Region	Regional Offices	STD	Telephone and FAX	Jurisdiction
Central	Airport Bypass Road, Gandhi Nagar, Bhopal- 462036 E-mail : cro@aicte-india.org	0755	2744314 2744315 2744316 (Fax)	Madhya Pradesh, Gujarat and Chhattisgarh
Eastern	Govt. College of Engineering and Leather Technology Campus LB Block, Sector III, Salt Lake City, Kolkata 700 106 E-mail: ero@aicte-india.org	033	23357459 23357312 23353089 23358808 23356690 23359546 (F)	Andaman and Nicobar, Sikkim, Orissa, Jharkhand, Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh, West Bengal
Northern	Govt. Polytechnic Campus, Adjoining Directorate of Technical Education Office, Vikas Nagar, Zoo Road, Kanpur-208002 E-mail: nro@aicte-india.org	0512	2585014 2585018 2581263 2585012(F)	Bihar, Uttar Pradesh, Uttarakhand
North-West	NWRO, Plot No.1, 5th Floor, DTE Punjab Building, Sector 36 A, Chandigarh-160 036 E-mail: nwro@aicte-india.org	0172	2613326 2661201 2660179(F)	Chandigarh, Haryana, Jammu and Kashmir, Delhi, Punjab, Rajasthan, Himachal Pradesh
Southern	Shastri Bhawan 26, Haddows Road, Nungambakkam, Chennai – 600 006 E-mail: sro@aicte-india.org	044	28275650 28279998 28232754 28255863(F)	Tamil Nadu, Puducherry
South Central	First Floor, JNFAU Campus Mahaveer Marg, Masab Tank Hyderabad 500 028 E-mail: scro@aicte-india.org	044	23340113 23341036 23345071 23340113 (F)	Andhra Pradesh, Telengana
South-West	P.K. Block, Palace Road, Bangalore – 560 009 E-mail: swro@aicte-india.org	080	22205919 22205979 22208407 22253232(F)	Karnataka, Lakshadweep, Kerala
Western	Industrial Assurance Building 2nd Floor, Nariman Road Mumbai – 400 020 E-mail: wro@aicte-india.org	022	22821093 22855412 22851551(F)	Goa, Maharashtra, Daman and Diu, Dadra and Nagar Haveli
Guwahati Camp Office	Eastern Region Camp Office, Assam Engineering College Campus, Jalukbari Guwahati - 781013, Assam E-mail: coguwahati@aicte-india.org	0361	2570104	Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh

Thiruvananthapuram Camp Office	AICTE South Western Region Camp Office, CET Campus, Thiruvananthapuram, Kerala 695 016 E-mail: cothiruvananthapuram@aicte-india.org	0471	2592323 2594343 2596363 2597099	Kerala and Lakshadweep
Vadodara Camp Office	Camp Office Vadodara Central Regional Camp Office A-1,2 Quarters, Chameli Baug Campus of M.S. University of Baroda, Vadodara- 390002 E-mail: covadodara@aicte-india.org	0265	2750648 2750614	Gujarat

For any grievances or queries related to Approval Process, mail to: helpdeskab@aicte-india.org

Appendix 15

15.0 Grievance Redressal

In order to ensure transparency by Technical Institutions imparting technical education, in admission and with Paramount Objectives of preventing unfair practices and to provide a mechanism to students for redressal of their grievances, AICTE has notified Regulations for establishment of mechanism for Grievance Redressal Committee and OMBUDSMAN for all the AICTE approved Technical Institutions vide No. 37-3/ Legal/ 2012 dated 25.05.2012. In case of non-compliance of above Regulations shall call for punitive action against any willfully contravenes or repeatedly fails to comply with the provision of above Regulations.

Appendix 16

16.0 Documents to be submitted for

- **Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate Degree/ Post Graduate Diploma Level**
- **Change of Site/ Location**
- **Closure of Institution**
- **Conversion of Women's Institution into Co-Ed Institution and Vice-Versa**
- **Conversion of Diploma Level into Degree Level and Vice-Versa**

16.1 New Institution

Applicant shall present following supporting documents **in original** along with one copy, duly self-attested and other necessary information to the Scrutiny Committee. As per Affidavit[4] supporting documents other than Affidavits shall be made and duly authenticated by the authorized signatory of applicant or by the head of the Institution.

Documents to be submitted at the time of Scrutiny Committee

1 Building plan of the Institution should have been prepared by an Architect registered with Council of Architecture/ Licensed Surveyor and approved by the Competent Authority as designated by concerned State Government/ UT. The Institution should bring two copies of building plan.

2 An Affidavit[4] as prescribed on the Web-Portal, on a Non-Judicial Stamp Paper of ₹100/ -, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.

3 Resolution by the applicant organization in a Format[13] as prescribed on the Web-Portal.

4 Certificate of Occupancy/ Completion (as applicable) from the Competent Authority (as per standard format prescribed by the issuing Authority)

5 Certificate[1] issued by an Advocate in a Format prescribed on the Web-Portal.

6 Certificate[2] issued by an Architect regarding approved building plans.

7 Certificate[3] issued by bank manager regarding financial status of applicant.

8 A print of the complete application as uploaded to the AICTE Web-Portal, printed thereon.

9 A receipt with official seal from the authorized signatory of the State Government as proof of submission of these documents.

10 A receipt with official seal from the authorized signatory of the affiliating University as proof of submission of these documents **exempted for Institution applying for PGDM**.

11 Detailed Project Report (DPR) attached as a.pdf file.

12 Registration document of the Trust/ Society/ Company/ PPP/ BOT indicating its members, objectives and Memorandum of Association and Rules, duly attested/ certified by the concerned Authority.

13 Details of recommended Board of Governors of the Institution constituted as per Appendix 18.

14 In the case of a Company established under Section 8 of Companies Act, 2013, the MoA and Rules must contain a provision that the objective of the Company is not profit making and any surplus earning shall be used exclusively for the purpose of development of Technical Institution.

15 In case of an application made with a proposal of PPP/ BOT, applicant shall submit a certified copy/ duly attested by a Gazette Officer of the agreement/ contract regarding PPP/ BOT. The applicant shall also submit a Certificate or endorsement from the concerned District Magistrate or the SDM, regarding such a proposal pertaining to PPP/ BOT in the said area with the applicant Trust/ Society/ Company.

16 Resolution by the applicant organization, pertaining to start a Technical Institution or add new Programme (in Pharmacy) and allocation of land/ building/ funds to proposed activities in the Format[6] prescribed on the Web-Portal.

17 Documents showing ownership of land in the name of the applicant in the form of Registered Sale Deed/ Irrevocable Gift Deed (Registered)/ Irrevocable Registered Government Lease (for a period of minimum 30 years with at least 25 years of live lease at the time of submission of application) by the concerned authority of Government or any other documents issued by the concerned Competent Authority establishing the ownership and possession of the land in the name of the applicant. In case, the land documents are in vernacular language, notarized English translation of the documents shall be produced.

18 Land Use Certificate permitting the land to be used for educational purpose, from the Competent Authority along with Topo sketch/ Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.

19 Land Conversion Certificate permitting the land to be used for educational purpose to establish a college, from the Competent Authority along with Topo sketch/ Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.

20 Khasra plan (Master plan) issued by the Competent Authority, earmarking the entire proposed land to show that the land is contiguous.

21 Wherever applicable, FSI/ FAR Certificate shall have been obtained from the Competent Authority as designated by concerned Municipal Corporation or the local authority that approves Building Plans, or the State Government/ UT.

22 Proof of working capital (funds) as stated in Clause 3.6, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained by the applicant organization in a Nationalized Bank or Scheduled Commercial Bank recognized by Reserve Bank of India, along with a Certificate issued by the Branch Manager of the Bank.

23 Audited statement of accounts of the applicant organization for last three years, as may be applicable.

24 Site Plan, Building Plan of proposed Technical Campus prepared by a an Architect registered with Council for Architecture (COA)/ Licensed Surveyor and duly approved by the Competent Plan Sanctioning Authority of the concerned State/ UT administration.

25 Floor plans, sections and elevations of all proposed/ existing buildings exclusively intended for use for the proposed campus at the permanent site with a table clearly mentioning all rooms, with carpet area of each in m^2, as specified in Instructional, Administrative and Amenities requirements certified by the Architect registered with the Council of Architecture. Safety and hygiene precautions ensured during partial occupation, if any, certified by the Architect registered with the Council of Architecture.

26 Phase-wise plan of construction to achieve total carpet and built-up area as required for conduct of all applied/ existing Courses from the first to final year. This shall be certified by Architect registered with the Council of Architecture.

27 Syllabus copy of Affiliating University/ Board related to the Courses applied for.

28 Certificate regarding Minority Status, if applicable at the time of application. Any claim thereafter shall not be entertained.

29 Certificate of the Competent Authority indicating whether the land for the proposed new Institution/ Technical Campus falls in the rural area or otherwise.

30 Undertaking from the applicant to the effect that no high tension line is passing through the campus including hostel. in case high tension line passes through the campus/ hostel a Certificate from the Competent Authority (Electricity Board) that it shall not affect the safety of building/ students/ faculty/ staff etc. is required.

16.2 Documents to be submitted at the time of Expert Visit Committee

Applicant shall present following supporting documents **in original** along with one copy, duly attested by a Gazette Officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Expert Visit Committee.

1 Copy of the advertisement in at least one National Daily, for recruitment of Principal/ Director and faculty members.

2 Stock Register of dead stock items including Laboratory equipment, computers, system and application software, printers, office equipment and other dead stock items.

3 Proof of provision of Internet bandwidth in Mbps and contention ratio.

4 List giving titles of books and volumes of each purchased for Library.

5 Copy of Invoice/ Cash Memo for equipment and Library Books.

6 Details of subscription of e-Journals as per Appendix 10.

7 List and details of hard Copy of National Journals subscribed.

8 List and details of hard Copy of International Journals subscribed.

9 Sanction of electrical load by electric supply provider Company.

10 A Certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.

11 Details and proof of telephone connections available at the proposed Technical Campus.

12 Details and proof about medical facility and counselling arrangements.

13 Details of reprographic facility available for students.

14 Details of all other educational Institutions run by the same Society or management or by any other management to which the Chairman of the applicant Society is a member.

15 Video recording with date and time of the entire proceedings of the Expert Visit Committee Visit, which shall form part of the Expert Visit Committee Report. This shall include the video of the visit with date and time of shooting, a walk through video with date and time of shooting of all infrastructural facilities created indicating the complete physical infrastructure/ facilities, highlighting Front and Back side of the entire Institution building(s) Internal portion of the classrooms, tutorial rooms, Laboratories, workshop, drawing hall, computer Centre, library, reading room, seminar hall and all other rooms, as mentioned in Programme-wise Instructional area requirements, Internal portion of the principal's room, Board room, main office, departmental offices, faculty cabins/ seating arrangement and all other rooms as mentioned in Administrative area requirements, Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements, circulation area details highlighting entrance lobby, passages, escalators, staircases and other common areas.

16.3 Documents to be uploaded after the issuance of LoA

1 New Institutions granted Letter of Approval and the existing Institutions granted approval for introduction of new Course(s) division(s) Programme(s) and change in Intake capacity, shall comply with appointment of teaching staff and Principal/ Director as the case may be, as per Policy regarding minimum qualifications pay scales, norms etc. as prescribed in the Approval Process Handbook.

2 Institutions other than minority Institutions shall appoint Principal/ Director/ Teaching Staff strictly in accordance with the norms prescribed by the Council and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned State Government/ UT particularly in case of selection procedures and selection Committees.

3 The information about these appointments of staff in the prescribed Format shall be uploaded in the portal.

4 In no circumstances unless the appointment of all teaching and other staff is in place, the Institutions shall start the approved Technical Courses.

5 Faculty and non-teaching staff data shall be entered as per the prescribed Format.

16.4 Additional documents required for seeking approval for Change of Site/ Location

1 No Objection Certificate from Concerned State Government in the Format[1].

2 No Objection Certificate from Affiliating University/ Board in the Format[2].

3 Resolution in the Format[3] by Governing Board Members approving change in Site/ Location, duly signed by the Chairman/ President of the Society/ Trust.

16.5 Additional documents to be submitted for Progressive Closure/ Complete Closure of Institution

1 No Objection Certificate from Concerned State Government/ UT in the given Format[4].

2 No Objection Certificate from Affiliating University/ Board in the Format[5] with clear mention about provisions/ alternative arrangements made to take care of education of existing students studying in the Institution in the Format as prescribed on the Web-Portal.

3 Resolution by the applicant Institution, pertaining to application for closure of Institution in the Format[6] as prescribed.

4 Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non-teaching staff and Teaching Staff: Student ratio.

5 Details of the RPGF/ Joint FDR/ FD made with AICTE/ State Government/ University for establishment of the Institution.

6 Status of Students already studying in the Institution.

7 Status of Faculty and Staff in the Institution and liabilities thereon.

8 Affidavit[2] to be submitted by the applicant on a non-Judicial Stamp paper of ₹100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant has no liability with respect to faculty members, staff, students etc.

9 Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institution.

16.6 Additional documents to be submitted for the Conversion of Women's Institution into Co-Ed Institution

1 A Certificate stating that admission for three consecutive years are less than 60% issued by Competent Admission Authority.

2 A Certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University/ Director of the Board.

3 No Objection Certificate (NOC) from State Government in the Format[7].

4 No Objection Certificate (NOC) from Affiliating University/ Board in the Format[8].

5 Resolution of the Trust/ Society/ Company/ Board of Governors in the Format[9] for the conversion from Women's Institution to Co-Ed Institution.

6 Land related documents to be submitted as per the norms.

16.7 Additional documents to be submitted for the Conversion of Co-Ed Institution to Women's Institution

1 No Objection Certificate (NOC) from State Government in the Format[7].

2 No Objection Certificate (NOC) from Affiliating University/ Board in the Format[8].

3 Resolution of the Trust/ Society/ Company/ Board of Governors in the Format[9] for the conversion from Co-Ed Institution to Women's Institution.

Note: No land relaxation and refund of additional FDR/ Security Deposit allowed in case of conversion from Co-Ed Institution to Women's Institution.

16.8 Additional documents to be submitted for the Conversion of Diploma Level into Degree Level and vice-versa

1 No Objection Certificate (NOC) from the State Government/ UT in the Format[10].

2 No Objection Certificate (NOC) from the Affiliating University and Board in the Format[11].

3 Resolution of the Trust/ Society/ Company/ Board of Governors for the Conversion from Diploma Level into Degree Level and vice-versa in the Format[12].

4 Land related documents to be submitted as per the norms.

16.9 Additional documents required while seeking approval for establishment of the Institution set up by such a Private Limited or Public Limited Company/ Industry

1 Certificate of Registration of companies

2 Memorandum of Association and Article of Association

3 Certificate of incorporation

4 Situation of the registered office of the Company

5 Particulars of the Directors, Managers or Secretaries

6	PAN number
7	TAN number
8	Companies general rules and forms
9	NOC from Directors or Promoters
10	Audited statement for last 3 years clearly indicating turnover through operations

Appendix 17

17.0 Documents to be uploaded/ submitted for

- **Extension of approval to the existing Institutions/ Continuation of approval after a break in the preceding academic year/ Restoration**
- **Increase in Intake/ Addition of Course(s) in existing Courses in the Regular/ First Shift**
- **Addition of Integrated/ Dual degree Course in the First Shift in existing Institutions**
- **Fellowship Programme in Management in existing Institutions**
- **Collaboration and Twinning Programmes**
- **Introduction/ Continuation of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries**
- **Introduction/ Continuation of seats for sons/ daughters of NRIs**
- **Change in name/ Reduction in Intake/ Closure of Programme and/ or Course**
- **Change in name of the Institution**
- **Change in name of the Trust/ Society/ Company**
- **Change of Affiliating University/ Board**

17.1 Documents to be uploaded for issuance of EoA of Existing Institutions/ Continuation of approval after a break in the preceding academic year/ Restoration

The applicant Institution applying for Extension of approval (EoA) shall upload the scanned copies of the List of documents as given below on AICTE Web-Portal.

Supporting documents including the Affidavits shall be duly authenticated by the Chairman/ President/ Secretary of the Trust/ Society/ Company in case of Self-Financing Institutions or by the Authorized person in case of the Government/ Government aided Institution

1 A print of the complete application and the Deficiency Report, as available on the AICTE Web-Portal, printed there on, shall be submitted to Affiliating University/ Board and Concerned State Government/ UT, along with all enclosures as below, duly self-attested.

2 Stamped receipt from an authorized signatory of the State Government as proof of submission of these documents.

3 Stamped receipt from an authorized signatory of the Affiliating University/ Board as proof of submission of these documents.

4 As per Clause 4 of Chapter II of Approval Process Handbook, Occupancy/ Completion Certificate/ Building License/ Form D/ Structural Stability Certificate issued by the Competent Authority.

5 Satellite map, using suitable website, showing geographical location of land with latitude and longitude mentioned on it.

6 Copy of pay receipt print made on the Portal through corporate internet banking if any, in respect of Extension of Approval, Variation in Intake etc. for the Academic Year 2017-18.

7 Show Cause Notice issued by AICTE, if any, during the last two years.

8 Details of court cases filed against AICTE and order of the Court, if any.

9 An Affidavit[4], on a Non-Judicial Stamp Paper of ₹100/ -, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.

10 Copy of valid NBA accreditation letters.

11 For Adjunct Faculty – One page CV highlighting his/ her industrial experience, Willingness letter to handle the Course(s) including his/ her commitments in other Institutions, copy of appointment order and acceptance of appointment from him/ her

12 Certificate by the Head of The Institution to the effect that all Faculty and all non-teaching staff data and all student data of all years and all Courses, has been entered as per the prescribed Format on the Web-Portal.

17.2 Additional documents to be submitted for approval of Increase in Intake/ Addition of Course(s) in Existing Programmes/ Addition of Integrated/ Dual Degree Courses/ Fellowship Programme in Management

Additional documents shall be necessary while seeking approval for increase in Intake in existing Programme

1 Resolution by the applicant Institution, pertaining to starting additional Courses/ divisions in existing Programme and allocation of land/ building/ funds to proposed activities in the Format[14] prescribed on the Web-Portal.

2 An Affidavit[6] on a Non-Judicial Stamp Paper of ₹100/ -, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.

3 Valid NBA Accreditation Certificate for Institutions in existence for more than SEVEN YEARS from the date of inception.

4 No Objection Certificate from Affiliating University for Integrated/ Dual Degree Courses in the Format[15].

17.3 Documents to be uploaded for approval of Collaboration and Twinning Programmes

1 The Foreign University/ Institution shall furnish an authorized signatory letter declaring therein that the Degree/ Diploma and Post Diploma awarded to the students in India shall be recognized in the parent Country and shall be treated equivalent to the corresponding Degrees/ Diploma and Post Diploma awarded by the University/ Institution at home.

2 Letter of the Trustee on the fee to be charged and the Intake in each Course to be offered by a Foreign University/ Institution or the Technical Institution approved by the Council having collaboration with Foreign University/ Institution, leading to a Degree or Diploma and Post

Diploma shall be as prescribed by the Council, giving due hearing to the concerned Foreign University/ Institution or the Technical Institution approved by the Council having collaboration with Foreign University/ Institution

3 A letter of the Trustee and the Foreign University/ Institution declaring the detailed guidelines for admission, entry level qualifications, fee of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.

4 A Letter of the Trustee wherein details of the semesters that are conducted in India and those that are conducted in the Foreign country are given. (The students admitted to the Programme should spend at least one semester of the Course work of the Programme in the Foreign University/ Institution in its parent Country)

5 MoU between the Foreign University/ Institution and the Indian partner Institution and the concerned Affiliating University/ Board of Technical Education in the respective States clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar Programme and that the University would register them for the purpose.

6 Letter of affiliation of the Indian partner Institution with the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institution is located as applicable.

7 For Courses where University approval is not mandatory, MoU between the Foreign University/ Institution and the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar Programme and that the University would register them for the purpose.

8 For Courses where Board of Technical Education in the respective State, approval is not mandatory, MoU between the Foreign University/ Institution and the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar Programme and that the Board would register them for the purpose.

9 A letter from the participating Foreign University that the Degree would be awarded by the Foreign University/ Institution only in its parent Country

10 No Objection Certificate (NOC) from concerned embassy in India with mention of genuineness of Foreign educational partnering Institution in the country of origin.

11 The Certificate of accreditation obtained by the Foreign University/ Institution in their parent country issued by a certified accreditation authority in that country.

12 Valid NBA Certificate in respect of the Courses to be offered under Twinning Programme.

17.4 Additional documents to be submitted for approval of Introduction of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian Workers in the Gulf Countries in Existing Institutions

1 Resolution by the applicant Institution, pertaining to application for introduction of supernumerary seats for OCI/ PIO in the Format[16] as prescribed on the Web-Portal.

2 Details regarding hostel rector and hostel administration.

17.5 Additional documents to be submitted for approval for seats for sons/ daughters of NRIs

1 Resolution by the applicant Institution, pertaining to application for introduction of seats for sons/ daughters of NRIs in the Format[17] as prescribed on the Web-Portal.

17.6 Additional documents to be submitted for Change in name of Course/ Reduction in Intake/ Closure of Programmes and/ or Courses in Existing Institutions

1 No Objection Certificate from Concerned State Government/ UT in the given Format[18].

2 No Objection Certificate from Affiliating University/ Board with clear mention about provisions/ alternative arrangements made to take care of education of existing students studying in the Institution in the Format[19] as prescribed on the Web-Portal.

3 Resolution by the applicant Institution, pertaining to application for reduction in Intake or closure of Course/ Programme in the Format[20] as prescribed on the Web-Portal.

4 NOC shall not be required for closing of the second Shift or reduction in Intake of a Course/ Programme by reduction in number of divisions.

17.7 Additional documents to be submitted for approval for change in the Name of the Institution

1 No Objection Certificate from Concerned State Government/ UT in the Format[21].

2 No Objection Certificate from Affiliating University/ Board in the Format[22].

3 Resolution by Governing Board Members approving change in name, duly signed by the Chairman/ President/ Secretary of the Trust/ Society/ Company in the Format[23].

17.8 Additional documents submitted for approval for Change in name of the Trust/ Society/ Company (*subject to the law for the time being in force)*

1 Approval from Charity Commissioner/ Registrar of Societies/ Registrar of Companies.

2 No Objection Certificate from Concerned State Government/ UT in the Format[24].

3 No Objection Certificate from Affiliating University/ Board in the Format[25].

4 Resolution by Governing Board Members mentioning the reasons for the change in name and approving change in name, duly signed by the Chairman/ President/ Secretary of the Trust/ Society/ Company in the Format[26].

5 A notarized Affidavit[7] of the Chairman/ Secretary/ Authorized signatory of the Trust/ Society/ Company stating that there is no commercial or business angle for such change.

6 Registration document of the Trust/ Society/ Company indicating its members, objectives and Memorandum of Association and Rules, duly attested/ certified by the concerned Authority.

7 Details of recommended Board of Governors of the Institution constituted as per Appendix 18.

8 In case of a Company established under Section 8 of Companies Act, 2013, the MoA and Rules must contain a provision that the objective of the Company is not profit making and any surplus Earning shall be used exclusively for the purpose of development of Technical Institution.

9 Land Documents showing ownership in the name of the new Trust/ Society/ Company.

10 Proof of working capital (funds) as stated in Clause 3.6, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained in the name of the new Trust/ Society/ Company in a Nationalized Bank or Scheduled Commercial Bank recognized by Reserve Bank of India, along with a Certificate issued by the Branch Manager of the Bank.

11 Approval from the Charity Commissioner/ Registrar of Societies/ Registrar of Companies regarding any change in the name(s) of the Trustee(s)/ Member(s).

17.9 Additional documents to be submitted for approval for change of Affiliating University/ Board

1 No Objection Certificate from the Concerned State Government/ UT in the Format[27].

2 No Objection Certificate (NOC) from the University/ Board where the Institution is affiliated in the Format[28].

3 No Objection Certificate (NOC) from the University/ Board where the Institution seeks affiliation in the Format[29].

4 Resolution in the Format[30] of the Trust/ Society/ Company seeking approval for change of Affiliating University/ Board.

Appendix 18

18.0 Recommended Composition of Board of Governors for AICTE approved Institutions

a The Governing Body shall have at least eleven members including the Chairman and the Member Secretary. The Registered Trust/ Society/ Company shall nominate six members including the Chairman and the Member-Secretary, and the remaining five members shall be nominated as indicated below.

b Chairman to be nominated by the Registered Trust/ Society/ Company. The Chairman of the Governing Body shall preferably be a technical person either entrepreneur of an industrialist or an educationist of repute who is interested in development of technical education and has demonstrated an interest in promotion of quality education.

c Two to five Members to be nominated by the Registered Trust/ Society/ Company.

d Nominee of the All India Council for Technical Education-Regional Officer (Ex-Officio).

e An Industrialist/ technologist/ educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council.

f Nominee of the Affiliating Body/ University/ State Board off Technical Education (Not applicable for PGDM Institutions).

g Nominee of the State Government – Director of Technical Education (Ex-officio).

h An Industrialist/ technologist/ educationist from the Region nominated by the State Government.

i Principal/ Director of the concerned Technical Institution (as nominee of the Trust/ Society/ Company) - Member Secretary.

j Two Faculty members to be nominated from amongst the Regular staff, one at the level of Professor and one at the level of Assistant Professor.

k The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body shall, however, not exceed 21.

Appendix 19

19.0 Academic Calendar

19.1 Counselling/ admission

a Last date to grant approval to Technical Institution shall be 30th April of the year in which the Academic Year is to commence. Notwithstanding anything contained in any Rules, Regulations, Norms and Standards, Policies, Instructions, Orders, Notifications, Guidelines and the Approval Process Handbook issued or notified by the AICTE, the AICTE shall not grant approval to Technical Institution after 30th April of the year in which the academic session is to commence as any approval beyond 30th April shall adversely affect the total teaching duration to which a student is entitled to and shall also adversely affect the academic activities which shall be prejudicial to the academic interest of student.

b The respective DTE/ State Government/ Affiliating University/ Board shall download the list of approved Institutions along with "Approved Intake" from Web-Portal through their login. No separate communication shall be sent in this regard. The affiliating body such as University/ Board shall not grant affiliation to a Technical Institution approved by AICTE after 15th May of the relevant year in which the academic session is to commence.

c The Competent Authority for admission shall ensure that the 1st round of counselling/ admission for allotment of seats is duly completed on or before 30th June of the year in which the academic session is to commence.

Provided that the 2nd round of counselling/ admission for allotment of seats shall be completed on or before 10th July of the year in which the academic session is to commence.

Further that the last round of counselling/ admission for allotment of seats shall be completed on or before 20th July of the year in which the academic session is to commence.

d Notwithstanding anything contained in these Regulations, all Technical Institutions conducting PG Diploma Courses shall not initiate admission process before 31st March of the admission year.

19.2 The academic session and the teaching process shall commence on 1st August of the year in which the academic session is to commence and the concerned University/ Boards shall ensure the total number of teaching days, practical and contact hours with students in a given academic session are strictly in accordance with the following schedule:

Programme	UG		PG		Diploma	
	Total Number of Teaching days = 90, out of which Number of Contact days for teaching/ practical = 75 and conducting exams and preparation days = 15	Contact hours/ semester	Number of Teaching days/ semester	Contact hours/ semester	Number of Teaching days/ semester	Contact hours/ semester

Engineering/ Pharmacy/ Architecture/ HMCT/ Arts and Crafts	75	525	75	525	75	525
MBA/ PGDM			75	525		
MCA			75	525		

For 1st year of the Programme:

Semester/ Event	**Odd Semester**	**Even Semester**
Commencement of classes	1st August	1st January
End of classes	30th November	30th April

2nd year and on words of the Programme:

Semester/ Event	**Odd Semester**	**Even Semester**
Commencement of classes	15thJuly	15thDecember
End of classes	15thNovember	15thApril

The total number of teaching days, practical and contact hours shall not include the number of days utilized for the admission/ counselling process, process of examination and examination itself and declaration of results.

Appendix 20

20.0 Fellowship Programme in Management: Conduct and Admission Procedure

20.1 AICTE's Fellowship Programme Prospectus

Admission eligibility of students

Master's Degree or equivalent in Engineering/ Technology/ Management/ Economics/ Social Science/ Biological Science/ Pure Science/ Commerce/ Humanities with FIRST CLASS shall be considered for admission to Fellowship Programme.

Those appearing for their final examination in the respective discipline can also apply. Such students if selected shall be provisionally admitted provided they complete all requirements obtaining their master's degree before 30th September of the year of admission. The admission of these candidates shall remain provisional until they produce the mark sheet proving that they satisfy the eligibility criteria. The dead line for submitting the final year mark sheet is 31st December.

20.2 Admission procedure

Admission to the Fellowship Programme shall normally be made once a year, coinciding with that of AICTE approved Post Graduate Diploma in Management or equivalent Degree/ Diploma. Accordingly, the advertisement shall be made along with such PG Degree/ Diploma.

a Application Procedure
The application shall be made in the prescribed form available with the Institution. Attested copies of all the necessary Certificates and testimonials are to be attached with the applications. The candidate must submit a synopsis of about 5000 words on the area of research interest (tentative research proposal) along with his/ her application.

b Selection Criteria
Selection for the Fellow Programme in the Institutions approved by AICTE for the Fellow Programme shall be on the basis of the following criteria:

- Academic qualifications and work experience
- Tentative research proposal and its presentation before the Selection Committee
- Personal interview

The decision of the Institution Selection Committee regarding admission shall be final. Communication shall be sent only to the selected candidates. The Institution shall not entertain any queries or correspondence in respect of those not selected.

Approved Institution to conduct Fellowship Programme in Management can admit only maximum of 5 candidates in each Academic Year after ensuring availability of Guide as per the AICTE Norms/ Standards.

20.3 Research guidance

a Selection of Guide(s). Each candidate shall have one/ two Guide(s) under whose supervision the research work in relation to the Programme shall be carried out. The Guide(s) shall be

nominated by the Director of the Institution. All Guides shall be internal. in exceptional cases where external guidance shall be required, recognized Guides from reputed Institutions shall be allowed as co-guides with the permission of AICTE. Research Guides shall be allotted to the selected candidates at the time of admission. The research Programme and areas of research shall be finalized by respective Guides after discussion with the candidates and should be forwarded to the Director for concurrence.

Faculty with Ph.D. and with at least 2 publications in reputed cited international journals is eligible to Guide the Fellow Programme candidates. Each such Faculty shall be assigned a maximum of 2 candidates in each admission year.

b Absence of Guide during the Programme

In Case of temporary absence of a Guide for a period of more than one year a new Guide shall be nominated for the Fellow Candidates. In case of a Guide who has guided for more than a year, he/ she shall be allowed to resume the guidance after his/ her return from temporary absence.

If the period of absence is less than 2 years, the pervious Guide shall act as Co-Guide on his/ her return. If the period of absence is more than 2 years he/ she shall ceased to be a Guide for the Fellow candidate.

c Change of Guide

Change of a Guide shall be permitted in exceptional circumstances on the recommendation of the Director.

d Number of Research Fellows per Guide

At any given time, the number of Research Fellows working with a Guide shall not exceed five.

e Research Advisory Committee

The Director shall nominate a Research Advisory Committee for each Fellow based on the recommendation of the Guide(s).

20.4 Course study/ credit requirements

In partial fulfillment of the requirement of the Fellow Programme, a minimum number of Course credits are required to be earned as prescribed below

a Credit Requirement

	Code No.	Course Title	Credits
Module 1	FP01	Research Methodology	3
	FP02	Managerial Statistics	3
	FP03	General Management	3
	FP04	System Approach to Management	3
Module 2	FP05	3 Stream specific Course of 3 credits each	9
	FP06	Credit seminar (General)	3
Module 3	FP07	Credit seminar (Specific)	3
	FP08	Review paper based on the literature on the thesis related topic	3

Total Credits		30

b Details of Courses and Seminar
The stream specific Courses and seminars shall be decided as approved by the Director on the recommendation by the candidate's Guide(s) and the Research Advisory Committee.

c Duration for earning Credit
All the credits specified in para 4.1 should be earned within a maximum of two years from the date of admission to the Programme. Extension after the two years shall be approved by the Director for a period of one year with a review of progress every six months. Final approval shall be given by the Director of the Institution.

d Credit Course Requirement
A research scholar should undergo 4 Courses of total 12 credits in the first module and during second module he/ she should undergo three stream-specific Courses of 9 credits and give three credit seminar on general management topic in the third module, the candidate should give three credits seminar and write a review paper on the literature related to his/ her research topic for publication purpose of 3 credits. Thus a candidate should earn 12 credits in the first and second module and 6 credits in the third module together adding up to 30 credits in all.

e Grading System of Credit Courses/ Seminar
The minimum of CGPA of 6.5 on 10 point scale or 60% is required for passing Course/ seminar. A candidate getting less than 60% shall be given one more opportunity to repeat the Course/ seminar. If he/ she still does not pass in the Course/ seminar, he/ she shall be terminated from the Fellow Programme.

20.5 Registration Seminar and Progress Seminar

Each research scholar needs to register his/ her research proposal. The registration procedure is given below.

a Pre-registration seminar
Each research scholar should give a pre-registration seminar before a Committee constituted by Director. The Committee shall include the Guide(s), experts drawn from Institution's faculty members and Director. The seminar shall be given after completion of the three modules. The Research Scholar should submit 5 copies of the pre-registration Report (in about 15-20 pages) 15 days before the date of the seminar. The Report should include proposed title of the thesis, area and framework of the proposed research objectives, scope of the study, hypothesis if any, and methodology to be followed. This stage is considered to be very important for screening the candidate for further progress in the Programme. In case the research scholar fails to successfully defend his/ her thesis proposal, he/ she shall be allowed to resubmit the modified research proposal as suggested by the above mentioned Committee. He/ she needs to give a fresh seminar based on the modified research proposal and in case he or she fails to defend it in the second time, the research scholar shall be terminated from the Programme.

b Application for registration
A candidate must apply for formal registration within one month after successful completion of the pre-registration seminar. The application for registration to be made in a prescribed form and should be accompanied by the following:

- Title and summary of the thesis proposal approved by the Guide(s)

- Registration fee of ₹2,500/ -

c Effective Date of Registration
The registration shall be effective from the date of application for the registration.

20.6 Duration of the Programme

a Time Limit
A Candidate shall submit his/ her thesis only after a minimum period of two years after registration. However, the maximum period allowed for the submission of the thesis is five years from the date of admission to the Programme.

If a candidate fails to submit the thesis within the prescribed upper time limit due to reasons beyond his/ her control, he/ she shall apply to Director for an extension. If the Institution is satisfied with the candidate's justification, the Director shall permit him/ her to re-register to the Programme subject to the payment of re-registration fee. This re-registration shall, however, be effective only for a period of two years beyond which no extension shall be permitted.

b Break or Unauthorized absence from the Programme
Any break or unauthorized absence from the Programme before registration shall lead to the cancellation of admission. Any authorized break or leave of absence shall not be counted for the minimum period of 2 years stipulated for submission of thesis but shall be counted in the maximum period of 5 years permissible for submission of the thesis.

20.7 Submission and evaluation of the synopsis and thesis

a Pre-synopsis seminar
Every research scholar before submission of his/ her thesis must give pre-synopsis seminar at the Institution. The procedure for the pre-synopsis seminar is as follows:

- Submission of 5 copies of the pre-synopsis Report (not more than 40 pages). The Report should include the focus and the summary of the thesis. Highlighting his/ her own contribution, details of the methodology, results, analysis, conclusions, limitations and scope for future research. It is to be submitted through the Guide(s).
- For seeking the approval, the candidate shall present pre-synopsis seminar before the Committee consisting of Director, Guide(s) and two faculty experts in the relevant area of research. If required, an outside expert having expertise in the area of research shall be included in the Committee

The Committee shall judge the work with regard to its acceptability and suggest modification or elaboration of the work, if necessary, after incorporating the suggested changes/ modifications to the satisfaction of the Committee, an abridged version of the same in about 15-70 pages shall be submitted as synopsis for the purpose of sending it to prospective examiners.+

b Submission of the synopsis
Five copies of the Synopsis with necessary modification incorporated shall be submitted within a period of one month from the date of the pre-synopsis seminar to the Institution with a Certificate by candidate and the Guide(s) stating:

- That there is a prima facie case for consideration of the thesis; and
- That the work does not include any work which has at any time previously been submitted for an award of fellow in management or other equivalent degree.

c Selection of Examiners

On receipt of synopsis, the Director shall draw up a list of 6 possible examiners of the thesis in consultation with the Research Advisory Committee and Guide(s). The examiners shall be from outside Institution, one from India and one from abroad having good academic and research standing in the field. Two examiners shall be selected by the Director from the list.

d Submission of Thesis

The thesis should be submitted in six typewritten/ printed copies and a soft copy with necessary Certificates and clearance within a period of 6 months from the date of submission of the synopsis. An examination fee of ₹25,000/ - which includes honorarium of US $250/ - for Foreign examiner and ₹5000/ - Indian Examiner must be paid along with the Thesis submission.

e Recommendations of the Examiners

- A critical review and evaluation of the quality and extent of work of the candidate as embodied in the thesis.
- A definite recommendation as to whether the thesis is of a sufficient standard and suitable for the award of Fellow in Management: and
- If the examiner is not in a position to make definite recommendation for the award of the "Fellow in Management". He/ She should indicate.
  a. The required modification/ revision involving rewriting of Chapters but not involving further research work.
     Or
  b. Complete rewriting of the thesis with additional research work reinterpretation of Data.

f Acceptance/ Rejection of Thesis

The thesis shall be accepted if all the examiners make positive recommendations. If recommendations for rejection or inconclusive recommendations are made by any one of the examiner, Director shall refer the thesis to another examiner or examiners(s) from the panel. If such a panel of examiner(s) rejects the thesis, it shall stand rejected.

g Re-submission of the Thesis

A thesis which needs modification/ revision shall be resubmitted after revision within a period of one year. Rejection of the thesis after re-submission shall normally disqualify the candidate of further consideration for the award of the Fellow in Management.

h Viva-Voce

On acceptance of the thesis, the Director shall appoint a panel of examiners to conduct a viva-voce examination and open defense at which the candidate shall be required to defend his/ her thesis. The panel of examiners shall consist of:

- The Chairman, Dean (Academic or Research) or his/ her nominee not below the rank of Professor of the Institution nominated by the Director
- The Guide(s)
- Indian External Examiner who examined the thesis and accepted it.

The panel of Examiners shall submit their Report to the Director of the Institution.

If a thesis has been accepted but the candidate fails to defend it successfully at the Vice-voce examination, he/ she should reappear for the viva-voce examination within six months.

20.8 Award of "Fellow in Management"

On successful completion of the viva-voce and on the recommendations of the Institution's Governing Board, the Institution shall award "Fellow in Management" to the Research scholar. The title of the thesis shall be mentioned in the Certificate of award.

20.9 General Regulations

- Candidate must furnish a periodical Report of progress of the Course work and research work for consideration of Institution, Research Advisory Committee and the Guide(s). Unsatisfactory progress in research shall render the candidate terminated from the Programme.
- The candidate shall pay all the prescribed fee as and when they fall due.
- The Courses prescribed but not successfully completed by the candidate shall be reconsidered by the Director. Research Advisory Committee shall suggest alternative Course(s) depending upon the relevance of the Course(s) to the research work of candidate.
- The research scholar shall face automatic disqualification and termination from the Programme, if he/ she is found to be admitted to any other equivalent Degree level Programme.
- The AICTE reserves the right to amend, modify or change Regulations as may be necessary, from time to time. All such changes shall be binding on the research scholar in the Institution.

AFFIDAVIT[1]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR FORGOTTEN PASSWORD

I/ We,<name>, Chairman,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>, son of ……..., aged……, resident of ……., do hereby solemnly affirm, state and undertake to the following in connection with my/ our request to AICTE for New password to our Institution <name and address of Institution>,

1. I/ We will abide by all terms and conditions as laid down in the Approval Process Handbook.
2. That I/ We have Forgotten/ Misplaced the pass word for our <user ID>.
3. That I/ We< name>, Chairman, <name of the Trust/ Society/ Company>,/ Secretary, <name of the Trust/ Society/ Company >authorised to submit the present request and there is no any misrepresentation.
4. That I/ We< name>, Chairman, <name of the Trust/ Society/ Company>,/ Secretary, <name of the Trust/ Society/ Company > have made an online payment of ₹5000/ - vide Transaction ID….. date….
5. That the new login credentials are to be sent to <Name of the Person>, <Address>,<Landline No>, <Mobile No>, <email id>
6. That the facts stated in this affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person executing the undertaking along with his/ her official position) with (SEAL)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

AFFIDAVIT[2]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR PROGRESSIVE/ COMPLETE CLOSURE OF INSTITUTION

I/ We,<name>, Chairman/ President,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>,son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for the Progressive/ Complete Closure of our Institution <name and address of Institution>,

1. That our Trust <name of the Trust/ Society/ Company> vide resolution……. Resolved for closing the Institution and has applied for Closure of <name and address of Institution> in the Web-Portal and had paid the requisite Fee as per AICTE norms
2. That liabilities, if any, arising out of Closure of <name and address of Institution> shall be solely that of <name of the Trust/ Society/ Company>
3. That <name of the Trust/ Society/ Company> undertakes that no further admission of students will be made in the current and forthcoming years
4. That <name of the Trust/ Society/ Company> undertakes to provide all the facilities to the existing students till they pass out
5. That have submitted/ uploaded all the additional documents/ information regarding resolution/ NOC's/ Certificates in the Portal in respect of our application (as applicable) and the same is true and complete.
6. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.
7. That the FDR was not mortgaged.

Details of RPGF/ Joint FDR/ FD

Details of the RPGF/ Joint FDR/ FD	Name and Address of the Bank	Date of Issue	Amount (₹)	FDR No.	Date of Maturity
Details of RPGF/ Joint FDR/ FD made with AICTE/ State Government/ University for establishment of the Institution.					

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2017 at my office.

(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[3]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER ALONG WITH SECURITY DEPOSIT

I/ We,<name>, Chairman/ President,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>,son of …….., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for establishment of Institution<name and address of proposed Institution>,

1. That in accordance with the norms, procedures and conditions prescribed by the AICTE, an amount of ₹ ……was deposited by the <name of the Trust/ Society/ Company> in AICTE's account, for a period of 10 years.
2. That the interest accrued on the deposit shall be retained by AICTE and used for improving the quality of technical education.
3. That the AICTE in its discretion shall extend the term of the deposit for a further period and/ or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and/ or non-performance by the Institution and/ or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
4. That all remaining requirements as mentioned under the Regulations and the Approval Process Handbook 2017-18, applicable <name and address of proposed Institution>will be complied within one month from the date of issuance of the approval letter.
5. That the land measuring ……. acres, on which <name of the proposed Institution>is located was not mortgaged for any purpose to any Institution on the date of filing the application and that status is continuing till date and will continue till the date of issuance of the letter of approval.
6. In the event of non-compliance by the <name of the Trust/ Society/ Company>and/ or<name of the proposed Institution>with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal will solely be that of the (Society/ Institution/ College).
7. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person executing the undertaking along with his/ her official position) with (SEAL)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2017 at my office.

(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[4]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER

I I/ We, <name>, Chairman/ President,<name of the Trust/ Society/ Company>,son of ……..., aged…… years and, resident of ……,
<name>, Secretary, <name of the Trust/ Society/ Company>,son of ……..., aged…… years and, resident of ……,
<name>, Principal/ Director, <name of the Trust/ Society/ Company>,son of..……..., aged..……...… years and, resident of …….……,

in connection with our application dated …… made to AICTE for, *(retain items in the list below as applicable)*

1. Setting up new Technical Institution offering Technical Programme at Diploma/ Post Diploma/ Degree/ Post Graduate diploma Level
2. Change of Site/ Location
3. Conversion of Women's Institution into Co-Ed Institution and vice-versa
4. Conversion of Diploma Level into Degree Level Institutions and vice-versa
5. Extension of approval to existing Technical Institution or Technical Campus
6. Introduction/ Continuation of supernumerary seats for OCI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries
7. Introduction/ Continuation of seats for sons/ daughters of NRIs
8. Addition of Integrated/ Dual Degree Course in the First Shift in existing Institutions having valid NBA accredited Courses.
9. Fellowship Programme in Management in existing Institutions having valid NBA accredited Courses for Management Programme.

Do here by solemnly affirm state and declare as under:

1. That the information given by <name(s)>in the application made to AICTE is true and complete. Nothing is false and no material has been concealed.
2. That the Institution has uploaded the Occupancy/ Completion Certificate/ Building License/ Form D issued by the Competent Authority and the Structural Stability Certificate.
3. That Principal of the Institution is regular and qualified as per AICTE norms.
4. That the faculty student ratio is maintained as per AICTE norms and the faculty data uploaded is true and complete.
5. That the declaration, information and documents submitted/ uploaded as per Appendix 16/ 17 of Approval Process Handbook 2017-2018 with regard to land, built up area (instructional area, administrative area and amenities area) and other infrastructure therein where the letter of approval/ Extension of Approval is sought for < name of the Institution>is true, complete and nothing is false.
6. That the land is contiguous, there is no dispute pertaining to the said land and is free from all encumbrances.
7. That if any of the information is found to be false, incomplete, misleading and/ or that the<name(s)>fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, I/ we shall be liable to be prosecuted by the Council.

8. That if any of the information is found to be false, incomplete, misleading and/ or that the<name(s)>fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the Council shall also be free to take any action including Withdrawal of Approval and/ or any other action as deemed fit against the <name(s)>and others as the case may be and/ or the individuals associated with the Society/ Trust/ A Company established under Section 8 of Companies Act, 2013, and/ or the Institution.
9. That the land/built-up area details given below in the Table is true and complete.

<Reproduce only appropriate section(s) related to application in the table below>

Sl. No.	Document No.	Date of Registration	Plot No.	Address (Village) District	Area in acres
				Total area in acres	

Room No.	Room type (mention Class room/ Laboratory/ Toilet, etc.)	Carpet area (in m^2)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

10. That I have submitted/ uploaded all the additional documents/ information regarding resolution/ NOC's/ Certificates/ details of building completion (partial/full) in the Portal in respect of our application (as applicable) and the same is true and complete.
11. That I have uploaded the details of faculties, administrative and support staff and also have uploaded the latest salary sheet with details such as pay scale, gross pay, PF deduction and TDS, the same is true and complete.
12. That have uploaded all the student data of the previous year and the same is true and complete.
13. That the declaration, information and documents pertain to the available 50% additional faculty and adhering timing for second Shift (if applicable) is true and complete. Nothing is false and no material has been concealed.
14. That liabilities if any arising out of Conversion of Women's Institution into Co-Ed Institution and vice-versa/ Conversion of Diploma Level into Degree Level Institution shall solely be that of <name of trust/ society/ company/ technical Institution>
15. That liabilities if any arising out of change of Site/ Location shall solely be that of < name of Trust/ Society/ Company/ Technical Institution>
16. That admission to NRI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries/ collaboration and Fellowship Programme shall be strictly within the limit and shall be done on Merit basis and liability if any arising out of the same shall solely be that of <name of Trust/ Society/ Company/ Technical Institution>
17. That, I/ We, herby undertake to constitute the following Committees as per Approval Process Handbook 2017-18 Appendix 6 before commencement of the Academic Session 2017-18 in respect of <application number><name and address of Institution> :

- Establishment of Anti Ragging Committee **(As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)**

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. (**As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega112012, dated 25.05.2012)**
- Establishment of **Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016**
- Establishment of Committee for SC/ ST **(As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989)**

18. That, the Institution undertakes to submit that all the employments in the Institution shall be as per the norms of the existing Labour Law and the payments shall be as per the provisions of the Minimum Wages Act of State/ Central Government.

(Name, Designation and Address of the Executants)
(seal)
DEPONENT(s)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my knowledge. No part of the same is false and no material has been concealed there from. Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2017 at my office.

(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[5]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR COLLABORATION AND TWINNING PROGRAMME BETWEEN FOREIGN UNIVERSITY/INSTITUTION AND AICTE APPROVED INSTITUTION IN INDIA

I/ We,<name>, son of …….., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> Collaboration and Twinning Programme between Foreign University/Institution <name and address of Institution> and AICTE Approved Institution in India <name and address of Institution>

1. That the degree/ diploma and post diploma awarded to the students in India shall be recognized in the parent country and shall be treated equivalent to the corresponding degrees/ diploma and post diploma awarded by the University/ Institution in <Country of origin of University/ Foreign Institution>.
2. That the Institution for which application for approval is being made shall offer Programme and Courses approved by the Council.
3. That the Institution for which application for approval is being made shall admit students as per Intake approved by the Council.
4. That the Institution for which application for approval is being made shall charge fee as approved by the Council.
5. That the Foreign University/ Institution shall declare the detailed guidelines for admission, entry level qualifications, fee of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
6. That the students admitted under the Twinning Programme will spend at least one semester for two years Programme and two semesters for four years of the Course work of the Programme in the Foreign University/ Institution in its parent Country.
7. That admission to Collaboration and Twinning Programme shall be strictly within the limit and shall be done on Merit basis and liability if any arising out of the same shall solely be that of <name of Trust/ Society/ Company/ Technical Institution>
8. That MoU is executed as required which shall provide for those students who fail to get VISA to be accommodated in the local affiliating University/ Institution to continue his/ her education.
9. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person
Executing the undertaking along with his/ her official position) with (SEAL)

DEPONENT(s)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)

(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2017 at my office.

(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[6]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR ADDITIONAL COURSE/ INCREASE IN INTAKE

I/ We,<name>, Chairman/ President,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>, son of …….., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for the additional Course/ increase in intake of our Institution <name and address of Institution>,

1. That our Trust <name of the Trust/ Society/ Company> vide resolution……. Resolved to apply for additional Course/ increase in intake in our Institution <name and address of Institution> in the Web-Portal and had paid the requisite Fee as per AICTE norms
2. That we have created all the additional facilities such as infrastructure, hostel (wherever applicable) faculty etc. for meeting the additional Course/ increase in Intake
3. That liabilities, if any, arising out of additional Course/ increase in Intake of <name and address of Institution> shall be solely that of <name of the Trust/ Society/ Company>
4. That the facts stated in this Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

(Name, Designation and Address of the Executants)
(seal)

VERIFICATION

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2017 at my office.

(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[7]

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY

I/ We,<name>, Chairman,<name of the Trust/ Society/ Company>,/ Secretary,<name of the Trust/ Society/ Company>, son of …….., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my/ our application <application number> to AICTE for change in the name of Trust/ Society/ Company of our Institution <name and address of Institution>,

1. I/ We will abide by all terms and conditions as laid down in the Approval Process Handbook.
2. That there is no commercial or business angle for change of <name of old Trust/ Society/ Company> to < name of new trust/ society/ company> and also no legal cases pending against the old and new Trust/ Society/ Company.
3. That in the event of non-compliance by the <name of the Trust/ Society/ Company> and/ or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the Trust/ Society/ Company / Institution.
4. That there are no legal issues pending with both old and new Trust/ Society/ Company.
5. That there are no financial liabilities in the old Trust/ Society/ Company name.
6. That the land and building are in the name of new Trust/ Society/ Company.
7. That liabilities, if any, arising out of change of name of Trust/ Society/ Company shall be solely that of new <name of the Trust/ Society/ Company>
8. That the facts stated in this affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Name of the authorized person executing the undertaking along with his/ her official position) with (SEAL)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2017 at my office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

AFFIDAVIT[8]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/ - DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER FOR RELEASE OF FDR

I/ We, <Name, Chairman of the Trust/ Society or Secretary <Name of Trust/ Society/ Company Son of ……..Aged……Resident of …… Do hereby state on affirmation that institution viz…….. had created Cumulative Fixed Deposit Receipt No. ……Dated for Rs…….. for the maturity period of 8 or 10 year from …… to…… in joint name of Secretary, <name of Trust and the Regional Officer,…….., AICTE,….. maturity of said FDR deposited towards …… Programme was due on <date >

I, hereby state on affirmation that

1. No cognizable action is pending against the Institution.
2. All the conditions of LoI and LoA have been fulfilled by the Institution.
3. The Institution is functioning at its approved permanent site.
4. The Institution is not operating in a temporary site.
5. The Institution has not been put under no admission category.
6. No enquiry is pending against the Institution.
7. No adverse action is being contemplated against the Institution.
8. No fee refund case is pending in the Institution.
9. No ragging case has occurred in the Institution.
10. No complaint is pending under investigation relating to misappropriation/ defalcation/ embezzlement of money by the Institution/ Trust/ Society/ Company.
11. The said FDR was not mortgaged and not renewed.

Further, in case if any violation is found, the amount of FDR will be resubmitted to the AICTE by the Trust.

Name of the authorized person executing the undertaking along with his/ her Official Position with (SEAL)

VERIFICATION

I, the above name deponent do hereby verify that the facts started in the above affidavit are true to my knowledge. No, part of the same is false and no material has been concealed there from.

Verified at <Name of the Place> on this the <date

(Name Designation and Address of the Executants)
(Seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this- day of – month, 2017 at my office.
(Judicial first Class Magistrate/ Notary Public/ Oath Commissioner)

CERTIFICATE[1]

CERTIFICATE OF AN ADVOCATE

(TO BE PRODUCED IN THE LETTERHEAD OF ADVOCATE)

The copies of <Trust/ Society/ Company> registration documents, land documents, land use Certificate, land conversion Certificate in respect of application submitted by <name and address of the applicant> who is an applicant for establishment of new Technical Institution offering technical education Programmes were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

A. Trust/ Society/ Company Registration Documents:

Registration Certificate No.	
Date of Registration	
Registered at	
Registered under act	

1. I have verified the above-mentioned Trust/ Society/ Company registration documents from the office of <Competent Authority>.
2. The above-mentioned Trust/ Society/ Company registration documents are/ are not registered at the office of <Competent Authority>.
3. The above-mentioned Trust/ Society/ Company Registration Documents are/ are not authentic.

B. Land Documents:

Sl. No.	Document No.	Survey No.	Registration No. and Date	Land Area in acres
			Total Area (in acres)	

I hereby certify that:

1. I have verified the above-mentioned land documents from the Sub Registrar Office <place>
2. The above-mentioned land documents are/ are not registered at Sub Registrar Office <place>
3. The above-mentioned land documents are/ are not authentic.
4. The above-mentioned land documents are/ are not in the name of applicant.
5. The title of the land pertaining to the above-mentioned land documents is/ is not clear.
6. The applicant is/ is not in lawful possession of the land pertaining to the above-mentioned land documents.

C. Land Use Certificate:

Letter No.	
Letter dated	
Issued by	

Extent of Land	

I hereby certify that:

1. The Competent Authority to issue the Land Use Certificate respect of Land under reference and for the proposed Institution mentioned above is ……..
2. It has/ has not been approved by the Competent Authority.
3. I verified the above-mentioned land use Certificate from the Office of<Competent Authority>.
4. The above-mentioned land use Certificate is/ is not authentic.
5. It has been/ not been issued for the full extent of Land.

D. Land Conversion Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The Competent Authority to issue the Land Conversion Certificate respect of Land, under reference and for the proposed Institution mentioned above is ……..
2. It has/ has not been approved by the Competent Authority.
3. I verified the above-mentioned land conversion Certificate from the Office of <Competent Authority>.
4. The above-mentioned land conversion Certificate is/ is not authentic.
5. It has been/ not been issued for the full extent of Land.

E. Land Classification Certificate:

Letter No.	
Letter dated	
Issued by	
Land Classification	

I hereby certify that:

1. The Competent Authority to issue the Land Classification Certificate respect of Land, under reference and for the proposed Institution mentioned above is ……..
2. It has/ has not been approved by the Competent Authority.
3. I verified the above-mentioned Land Classification Certificate from the Office of <Competent Authority>.
4. The above-mentioned Land Classification Certificate is/ is not authentic.
5. It has been/ not been issued for the full extent of Land.

Signature of the Advocate Seal/ Stamp of the advocate

Name of the Advocate	……	Practicing at	……..
Registration No.	……		
Date	……..……	Place:	……..

CERTIFICATE[2]

CERTIFICATE OF AN ARCHITECT REGISTERED WITH COUNCIL OF ARCHITECTURE

(TO BE PRODUCED IN THE LETTERHEAD OF ARCHITECT)

The copies of approved site plan and building plans in respect of application submitted by <name and address of the applicant> who is an applicant for establishment of new Technical Institution<name of the Institutions> at <address> were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

Details of Site Plan and Building Plans

Plans approved by	
Approval Number	
Date of Approval	

I hereby certify that:

1. The Competent Authority for approving the site plan and building plans of an educational Institution at the proposed site mentioned above is ……..
2. I have verified the above-mentioned site plan and building plans from the office of <Competent Authority>.
3. The above-mentioned site plan and building plans have/ have not been approved by the Competent Authority.
4. The above-mentioned site plan and building plans are/ are not authentic.
5. Construction of building admeasuring with the following details has been completed in all respects as per the approved building plan.

Sl. No.	Room No	Room type (mention Class room/ Laboratory/ Toilet, etc.)	Carpet area (in m^2)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

Details of the Occupancy/ Completion Certificate/ Building License/ Form D

Certificate approved by	
Approval Number	
Date of Approval	

Structural Stability Certificate

Certificate approved by	
Approval Number	
Date of Approval	

I hereby certify that:

1. The Competent Authority for approving the Occupancy/ Completion Certificate/ Building License/ Form D/ Structural Stability Certificate mentioned above is ……..
2. I have verified the above-mentioned Certificates from the office of <Competent Authority>.
3. The above-mentioned Certificates have/ have not been approved by the Competent Authority.
4. The above-mentioned Certificates are/ are not authentic.

Signature of the Architect		**Seal**	
Name of the Architect Registration No	…… …… …… ……		
Date :	…… ……	Place :	…… ……

CERTIFICATE[3]

CERTIFICATE OF THE BANK MANAGER WHERE THE APPLICANT HAS A BANK ACCOUNT

(TO BE PRODUCED IN THE LETTERHEAD OF BANK DULY SIGNED BY THE BANK MANAGER)

The copies of documents pertaining to the funds position i.e. the bank statement and/ or Fixed Deposit Receipts in respect of application submitted by <Name and address of the applicant> who is an applicant for establishment of new Technical Institution<Name of the Institution> at <address>) were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

A. **Bank Statement**

Name of the Account Holder	
Account Number	
Name and Address of the Bank	

It is certified that,

i. I verified the above-mentioned bank account from <name and address of bank>.
ii. The above-mentioned bank account is in the name of ……...
iii. The above-mentioned bank account is/ is not authentic.
iv. The balance in the above-mentioned bank account as on today, i.e. <dd/ mm/ yyyy>is ₹ ……..

B. **Fixed Deposits**

Sl. No.	FDR Number	Date of Deposit	Date of Maturity	Amount	Name and Address of Bank
			Total Amount		

It is certified that,

1. I have verified the above-mentioned FDRs from our Branch/ Bank.
2. The above-mentioned FDRs are/ are not in the name of the applicant under reference mentioned above.
3. The above-mentioned FDRs are/ are not authentic.
4. There are no loans or mortgage of FDRs

Signature of the BANK MANAGER	**Seal**
Name of the BANK MANAGER	…… ……
Date	…… Place: …… …… ……

FORMAT[1]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE OF SITE/ LOCATION OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old)to<name of the Institution>at<address>, (New)

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <State Government>…….. has no objection for Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

FORMAT[2]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE OF SITE/ LOCATION OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….. vide item no. ……. have resolved to Change in name of Site/ Location of the Institution from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at…….., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[3]

RESOLUTION FOR CHANGE OF SITE/ LOCATION OF THE INSTITUTION

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no.

……. have resolved, for Change of Site/ Location of the Institution from <name of the Institution>at<address>, (Old)to<name of the Institution>at<address>, (New)<Name of the Trust/ Society>shall allocate required funds for procurement of …… acres of land, constructed required built-up area and ready to Shift the Institution on account of approval of Change of Site/ Location of the Institution from<name of the Institution>at<address>, (Old)to <name of the Institution>at<address>, (New) <name of the Trust/ Society>shall also allocate required funds for meeting liabilities on account of such

(Signature and name of Chairman/ Secretary of parent organization),

(Designation), (Name of the organization)

FORMAT[4]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CLOSURE OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….. vide item no. ……. have resolved for closure of Institution

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at…….., This is to confirm that the <State Government/ UT>…….. has no objection for Closure of the Institution

1. <name of the Institution>at<address>,
2. <Course1 (Intake…),..Course2 (Intake…) at<name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

FORMAT[5]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CLOSURE OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….. vide item no. ……. have resolved for Closure of the Institution <name of the Institution>at<address>,
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at…….., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Closure of the Institution.

1. <name of the Institution> at <address>,
2. <Course1 (Intake…),..Course2 (Intake…),..> at <name of the Institution> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Mention Programmes and Courses where Closure of Institution/ Programme is applied for :

Programme	Shift	Level	Course	year of Establishment	d-4 a		d-3 b		d-2 c		d-1 d		Current Academic Year e		Total No. of students studying in the Institution as on date
					"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	"Approved Intake"	Actual Admission	

Registrar/ Director
<Affiliating University/ Board >

FORMAT[6]

RESOLUTION FOR CLOSURE OF THE INSTITUTION

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Institution>shall apply for closure of the<name of the Institution <Name of the Trust/ Society>shall allocate required funds for meeting liabilities on account of such closure of the<name of the Institution>at<address>.

(Signature and name of Chairman/ Secretary of parent organization),

(Designation), (Name of the organization)

FORMAT[7]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CONVERSION OF WOMEN'S INSTITUTION TO CO-ED INSTITUTION AND VICE-VERSA

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Women's Institution to Co-Ed Institution/ Co-Ed Institution to Women's Institution*

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <State Government/ UT >…….. has no objection for Conversion of Women's Institution to Co-Ed Institution/ Co-Ed Institution to Women's Institution*<name of the Institution> at <address>,

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

*Strike off whichever is not applicable

FORMAT[8]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CONVERSION OF WOMEN'S INSTITUTION TO CO-ED INSTITUTION AND VICE-VERSA

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for Conversion of Women's Institution to Co-Ed Institution/ Co-Ed Institution to Women's Institution*.
<name of the Institution>at<address>,
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Conversion of Women's Institution to Co-Ed Institution/ Co-Ed Institution to Women's Institution*.

The status of admission for last three Academic Years from the Academic Year of application (D)

Sl. No.	Academic Year	Admission status		
		"Approved Intake"	Actual admission	Percentage
1.	D – 1			
2.	D – 2			
3.	D – 3			

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

*Strike off whichever is not applicable

FORMAT[9]

RESOLUTION FOR CONVERSION OF WOMEN'S INSTITUTION TO CO-ED INSTITUTION AND VICE-VERSA

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for the Conversion of existing Women's Institution to Co-Ed Institution/ Co-Ed Institution to Women's Institution*<name of the Institution>at<address>, to Co-Ed Institution in the name of<proposed <name of the Institution.

<Name of the Trust/ Society>shall allocate required funds for creation of additional carpet and built-up area and requisite facilities as applicable in respect of conversion.

(Signature and name of Chairman/ Secretary of parent organization),

(Designation), (Name of the organization)

*Strike off whichever is not applicable

FORMAT[10]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CONVERSION OF DIPLOMA LEVEL INTO DEGREE LEVEL AND VICE-VERSA

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution*

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <State Government/ UT >…….. has no objection for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution*<name of the Institution> at <address>,

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

*Strike off whichever is not applicable

FORMAT[11]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CONVERSION OF DIPLOMA LEVEL INTO DEGREE LEVEL AND VICE-VERSA

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution*.

<name of the Institution>at<address>,
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution*.

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

*Strike off whichever is not applicable

FORMAT[12]

RESOLUTION FOR CONVERSION OF DIPLOMA LEVEL INTO DEGREE LEVEL AND VICE-VERSA

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for the Conversion of Diploma Level into Degree Level/ Degree Institution to Diploma Institution*< in the name of<proposed name of the Institution>at<address><name of the Institution.

<Name of the Trust/ Society>shall allocate required funds for creation of requisite facilities as applicable.

(Signature and name of Chairman/ Secretary of parent organization),

(Designation), (Name of the organization)

*Strike off whichever is not applicable

FORMAT[13]

RESOLUTION FOR ESTABLISHMENT OF NEW TECHNICAL INSTITUTION

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that,<name of the Trust/ Society>shall apply to AICTE for approval to start<name of the Institution>to offer technical education in<Programme>and shall allocate,
land at <complete address with survey numbers, plot numbers> measuring …… acres, earmarked for the proposed <name of the Technical Institution> at <full address>
required funds for creation of carpet and built-up area in <name of the Institution>at<address>,as required for proposed Technical Institution namely, <name of the Institution>,and shall allocate required funds for procurement of equipment, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[14]

RESOLUTION FOR INCREASE IN INTAKE/ ADDITION OF COURSE(S) / ADDITION OF INTEGRATED/ DUAL DEGREE COURSES/ FELLOWSHIP PROGRAMME IN MANAGEMENT

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that,<name of the Trust/ Society>shall allocate required funds for creation of additional carpet and built-up area in <name of the Institution>at<address>,as required for <additional Programme>/ <additional Course>/ <additional Intake in … Course(s)>/ <Integrated Courses>in <name of the Institution>,and shall allocate required funds for procurement of equipment, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[15]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY FOR INTEGRATED/ DUAL DEGREE COURSES

The <name of the trust / society> vide its executive meeting held on …….at ……... vide item no. ……. have resolved to apply for Integrated course <name of the course> in their <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <Affiliating University / Board >…….. has no objection for starting the integrated course <name of the course> at <name of the Institution> at <address>. Also it is confirmed that the said Integrated Course is available in the approved nomenclature of the university

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[16]

RESOLUTION FOR INTRODUCTION OF SUPERNUMERARY SEATS FOR OCI/ PIO/ FOREIGN NATIONALS/ CHILDREN OF INDIAN WORKERS IN GULF COUNTRIES

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Trust/ Society> shall apply to AICTE for introduction of OCI/ PIO/ Foreign Nationals/ Children of Indian workers in Gulf Countries in the following < Programme/ Courses> and resolved to allocate required funds for creation of suitable hostel/ residential accommodation for the Foreign national students/ persons of Indian origin and children of Indian workers in gulf countries at <address> and shall also allocate required funds for procurement of furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[17]

RESOLUTION FOR INTRODUCTION OF SEATS FOR SONS/ DAUGHTERS OF NRI

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Trust/ Society> shall apply to AICTE for introduction of NRI in the following < Programme/ Courses> and resolved to allocate required funds for procurement of required entities for smooth functioning of the same.

(Signature and name of Chairman/ Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[18]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE IN NAME OF THE COURSE(S)/ CLOSURE OF COURSE(S)/ PROGRAMME(S)

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved for closure of Course(s)/ Programme(s)/ Reduction in Intake <name of the Institution>at<address>,
<Course1 (Intake…),..Course2 (Intake…),..>at<name of the Institution>at<address>
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <State Government/ UT>…….. has no objection for Closure of Course(s)/ Programme(s)/ reduction in Intake

1. <name of the Institution>at<address>,
2. <Course1 (Intake…),..Course2 (Intake…),..>at<name of the Institution>at<address>

1. Re-arrangement of current students/ students who were admitted in these Courses in the previous years and who are trailing due to failures, etc. in the following Table.

Course requested for closure	Number of current students	Number of students admitted in these Courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

2. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and Regulations on that behalf.

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

FORMAT[19]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE IN NAME OF THE COURSE(S)/ CLOSURE OF COURSE(S)/ PROGRAMME(S)

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved to Closure of Course(s)/ Programme(s)/ reduction in Intake/ Introduction of Integrated Course …..
<name of the Institution>at<address>,
<Course1 (Intake…),..Course2 (Intake…),..>at<name of the Institution>at<address>
Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <Affiliating University/ Board >…….. has no objection for closure of Course (s)/ Programme/ Reduction in Intake

1. <name of the Institution> at <address>,
2. <Course1 (Intake…),..Course2 (Intake…),..> at <name of the Institution> at <address>

1. Re-arrangement of current students/ students who were admitted in these Courses in the previous years and who are trailing due to failures, etc. in the following table.

Course requested for closure	Number of current students	Number of students admitted in these Courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

- Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and Regulations on that behalf.

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[20]

RESOLUTION FOR CHANGE IN NAME OF THE COURSE(S)/ CLOSURE OF COURSE(S)/ PROGRAMME(S)/ REDUCTION IN INTAKE

<retain paragraphs as applicable>
That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that,
<name of the Trust/ Society>shall allocate required funds for meeting liabilities on account of such closures in the<name of the Institution>at<address>,as required for <closure of Programme> and/ or <closure of Course>/ <reduction in Intake> in <name of the Institution>.
<name of the Institution>shall apply for,

1. Reduction in Intake in <Course1>, from <current Intake> to <reduced Intake>, <Course2>, from <current Intake> to <reduced Intake>
2. Closure of Programme<Programme1>,<Programme2>..
3. Closure of Course(s)<Course1>, <Course2>..

(Signature and name of Chairman/ Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[21]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE IN NAME OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at ……. vide item no. ……. have resolved to Change in name of the Institution from <name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <State Government>…….. has no objection for Change in name of the Institution from <name of the Institution>at<address>to<name of the Institution>at<address>

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Authorized Signatory
<State Government/ UT>

Note : The applicants shall not name the Technical Institution in such a way that the abbreviated form of the name of the Technical Institution becomes IIM or IIT or IISc or NIT or AICTE or UGC or MHRD or GoI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the Technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[22]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE IN NAME OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….... vide item no. ……. have resolved to Change in name of the Institution from<name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change in name of the Institution from<name of the Institution>at<address>to<name of the Institution>at<address>

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

Note: The applicants shall not name the Technical Institution in such a way that the abbreviated form of the name of the Technical Institution becomes IIM or IIT or IISc or NIT or AICTE or UGC or MHRD or GoI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the Technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[23]

RESOLUTION FOR CHANGE IN NAME OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….. vide item no. ……. have resolved to Change Name of the Institution from<Name of the Institution>(Old)at<address>to<Name of the Institution>(New)

(Signature and name of Chairman/ Secretary of parent organization)

(Designation), (Name of the organization)

FORMAT[24]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on …….at ……... vide item no. ……. have resolved to Change the name of the Trust/ Society/ Company from <name of the present Trust/ Society/ Company > at <address> to <name of the New Trust/ Society/ Company > at <address>

Vide application ref. No…… Date: …….made by the Trust/ Society/ Company Name……Address as at…….., This is to confirm that the < State Government/ UT>…….. has no objection for Change of Trust/ Society/ Company from <name of the present Trust/ Society/ Company > at <address> to <name of the new Trust/ Society/ Company > at <address>

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Trust/ Society/ Company and shall be settled as per the rules and Regulations as applicable.

Authorized Signatory
<State Government/ UT>

FORMAT[25]

NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY/ BOARD FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on …….at …….. vide item no. ……. have resolved to Change the name of the Trust from <name of the present Trust> at <address> to <name of the New Trust> at <address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change of Trust from <name of the present Trust> at <address> to <name of the new Trust> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[26]

RESOLUTION FOR CHANGE IN NAME OF THE TRUST/ SOCIETY/ COMPANY OF THE INSTITUTION

The <name of the Trust/ Society>vide its Executive meeting held on …….at …….. vide item no. ……. have resolved to Change Name of the **Trust/ Society/ Company** from<Name of the **Trust/ Society/ Company**>(Old)at<address>to<Name of the **Trust/ Society/ Company**>(New)

(Signature and name of Chairman/ Secretary of parent organization)

(Designation), (Name of the organization)

FORMAT[27]

NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT/ UT FOR CHANGE OF AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on …….at ……... vide item no. ……. have resolved to Change the Affiliating University/ Board from <name of the present University> at <address> to <name of the New University> at <address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <<State Government/ UT>…….. has no objection for Change of Affiliating University/ Board from <name of the present University> at <address> to <name of the new University> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable.

Authorized Signatory
<State Government/ UT>

FORMAT[28]

NO OBJECTION CERTIFICATE FROM THE AFFILIATING UNIVERSITY/ BOARD WHERE THE INSTITUTION IS AFFILIATED FOR CHANGE IN NAME OF THE AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on …….at ……... vide item no. ……. have resolved to Change the Affiliating University/ Board from <name of the present University/ Board> at <address> to <name of the New University/ Board> at <address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for Change of Affiliating University/ Board from <name of the present University/ Board> at <address> to <name of the new University> at <address>

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[29]

NO OBJECTION CERTIFICATE FROM THE AFFILIATING UNIVERSITY/ BOARD WHERE THE INSTITUTION SEEKS AFFILIATION FOR CHANGE IN NAME OF THE AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

The <name of the Trust/ Society> vide its Executive meeting held on …….at ……... vide item no. ……. have resolved to Change the Affiliating University/ Board from <name of the present University/ Board> at <address> to <name of the New University/ Board> at <address>

Vide application ref. No…… Date: …….made by the Society/ Trust Name……Address as at……..., This is to confirm that the <Affiliating University/ Board >…….. has no objection for affiliating < name of the Institution> from <name of the present University/ Board> at <address> .

Liabilities, if any, on this count shall be the sole responsibility of the applicant of the Society/ Trust and shall be settled as per the rules and Regulations as applicable

Registrar/ Director
<Affiliating University/ Board >

FORMAT[30]

RESOLUTION FOR CHANGE IN NAME OF THE AFFILIATING UNIVERSITY/ BOARD OF THE INSTITUTION

That the Trust/ Society vide its Executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the Trust/ Society> shall apply to AICTE for change of Affiliating University/ Board from<present University/ Board > to <the new university/ Board> and allocate required funds for meeting the liabilities on account of such changes, also it is resolved that, < name of the Trust/ Society/ Company > shall apply for NOC to the state government and to both the universities.

(Signature and name of Chairman/ Secretary of parent organization),
(Designation), (Name of the organization)

Annexure 1

DISTRICTS UNDER SUB-MISSION SCHEME

S. No.	DISTRICTS
J&K	
1	Kupwara
2	Baramula
3	Badgam
4	Pulwama
5	Anantnag
6	Doda
7	Udhampur
8	Punch
9	Rajauri
10	Kathua
11	Bandipora
12	Ganderbal
13	Kulgam
14	Shopian
15	Ramban
16	Kishtawar
17	Reasi
18	Samba
HIMACHAL PRADESH	
19	Lahul and Spiti
20	Kullu
21	Bilaspur
22	Kinnaur
23	Sirmour
UTTAR PRADESH	
24	Kannauj
25	Auraiya
26	Kaushambi
27	Shrawasti
28	Balrampur
29	Siddharthnagar
30	Sant Kabir Nagar
31	Mahrajganj
32	Kushinagar
33	Sant Ravidas Nagar (Bhadohi)
34	Kanpur Dehat
35	Etah
36	Sonbhadra
37	Jyotiba Phule Nagar
38	Hamirpur
39	Chitrakoot
40	Bijnor
41	Moradabad
42	Rampur
43	Agra
44	Firozabad

S. No.	DISTRICTS
45	Mainpuri
46	Budaun
47	Pilibhit
48	Shabjahanpur
49	Kheri
50	Hardoi
51	Unnao
52	Fatehpur
53	Pratapgarh
54	Barabanki
55	Ambedkar Nagar
56	Bahraich
57	Basti
58	Deoria
59	Ghazipur
60	Varanasi
61	Mirzapur
62	Gonda
63	Azamgarh
64	Balia
BIHAR	
65	Pashchim Champaran
66	Purab Champaran
67	Sheohar
68	Sitamarhi
69	Madhubani
70	Supaul
71	Araria
72	Katihar
73	Madhepura
74	Siwan
75	Vaishali
76	Samastipur
77	Khagaria
78	Banka
79	Munger
80	Lakhisaraj
81	Sheikhpura
82	Nalanda
83	Bhojpur
84	Buxar
85	Kaimur (Bhabua)
86	Rohtas
87	Jehanabad
88	Aurangabad
89	Nawada
90	Jamui

S. No.	DISTRICTS
91	Arwal
92	Kishanganj
93	Darbhanga
94	Gopalgaj
95	Saran
96	Begusarai
97	Bhagalpur
98	Gaya
SIKKIM	
99	North District
100	West District
ARUNCHAL PRDESH	
101	West Kameng
102	East Kameng
103	Lower Subansiri
104	East Siang
105	Lohit
106	Changlang
107	Tirap
108	Kurung Kumey
109	Anjaw
110	Lower Dibang Valley
NAGALAND	
111	Mon
112	Tuensang
113	Wokha
114	Dimapur
115	Phek
116	Peren
MIZORAM	
117	Mamit
118	Kolasib
119	Champhai
120	Serchhip
121	Lawngtlai
122	Saiha
MANIPUR	
123	Senapati (Excl. 3 sub-divisions)
124	Tamenglon
125	Churachandpur
126	Bishnupur
127	Thoubal
128	Imphal East
129	Ukhrul
130	Chandel
TRIPURA	
131	South Tripura
132	Dhalai
133	North Tripura
MEGHALAYA	
134	East Garo Hills
135	South Garo Hills

S. No.	DISTRICTS
136	West Khasi Hills
137	Ri Bhoi
ASSAM	
138	Dhubri
139	Goalpara
140	Barpeta
141	Nalbari
142	Darrang
143	Marigaon
144	Sonitpur
145	Lakhimpur
146	Dhemaji
147	Tinsukia
148	Sibsagar
149	North Cachar Hills
150	Karimganj
151	Hailakandi
152	Udalgiri
153	Chirrang
154	Baska
155	Kamrup Rural
156	Nagaon
157	Golaghat
158	Karbi Anglong
WEST BENGAL	
159	Dakshin Dinajpur
160	Jalpaiguri
161	Uttar Dinajpur
162	Maldah
163	Birbhum
164	Nadia
165	North Twenty Four Parganas
166	Bankura
167	Puruliya
168	Medinipur
169	South Twenty Four Parganas
JHARKHAND	
170	Garhwa
171	Hazaribagh
172	Giridih
173	Deoghar
174	Godda
175	Sahibgani
176	Pakaur
177	Lohardang
178	Gumla
179	Pashchimi Singhbhum
180	Chatra
181	Palamau
182	Jamtara
183	Khunti
184	Ramgarh

S. No.	DISTRICTS
185	Simdega
186	Dumka
ORISSA	
187	Sambalur
188	Debagarh
189	Kendrapara
190	Jagatsinghapur
191	Jajapur
192	Nayagarh
193	Puri
194	Gajapati
195	Baudh
196	Sonapur
197	Nuapada
198	Kalahandi
199	Nabarangapur
200	Malkangiri
201	Angul
202	Mayurbhanj
203	Bolangir
204	Baragarh
205	Koraput
206	Bhadrak
207	Balasore
208	Khandmal
CHHATISGARH	
209	Koriya
210	Jashpur
211	Kanker
212	Dantewada
213	Narayanur
214	Bijapur
215	Surguja
216	Janjgir – Champa
217	Bilaspur
218	Raipur
219	Bastar
MADHYA PRADESH	
220	Sheopur
221	Datia
222	Shivpuri
223	Rewa
224	Umaria
225	Mandsaur
226	Shajapur
227	Dewas
228	Raisen
229	Katni
230	Dindori
231	Anoopur
232	Alirajpur
233	Sidhi

S. No.	DISTRICTS
234	Bhind
235	Tikamgarh
236	Panna
237	Barwani
238	Rajgarh
239	Sehore
240	Hoshangabad
GUJARAT	
241	Narmada
242	Tapi
243	Junagadh
244	Kheda
245	Navsari
DAMAN and DIU	
246	Diu
HARYANA	
247	Yamuna Nagar
248	Kurukshetra
249	Fatehabad
250	Panchkula
251	Kaithal
252	Panipat
253	Rewari
PUNJAB	
254	Kapurthala
255	Nawanshehr
256	Barnala
257	Fatehgarh Sahib
258	Mansa
259	Faridkot
260	Muktasar
RAJASTHAN	
261	Pratapgarh
262	Nagaur
263	Jalor
264	Baran
265	Bhilwara
266	Bundi
267	Dausa
268	Dholpur
269	Dungarpur
270	Hanumangarh
271	Jaiselmer
272	Jhunjhunu
273	Karauli
274	Tonk
275	Banswara
TAMIL NADU	
276	Theni
277	Thiruvarur
278	Villupuram
279	Thiruvanannamalai

S. No.	DISTRICTS
280	Dharmapuri
281	Karur
282	Perambalur
ANDHRA PRADESH	
283	Ranga Reddy
LAKSHADWEEP	
284	Lakshadeep
UTTRAKHAND	
285	Pithoragarh
MAHARASHTRA	
286	Akola
287	Hingoli

EDUCATIONALLY BACKWARD DISTRICTS

S. No.	Districts
Andaman and Nicobar Islands	
1	Nicobars
2	Andamans
Andhra Pradesh	
3	Adilabad
4	Nizamabad
5	Anantapur
6	Kurnool
7	Mahbubnagar
8	Srikakulam
9	Medak
10	West Godavari
11	Prakasam
12	East Godavari
13	Vizianagaram
Arunachal Pradesh	
14	Tawang
15	UpperSiang
16	EastKameng
17	UpperSubansiri
18	Dibang Valley
19	Lohit
20	Changlang
21	West Siang
22	Tirap
23	WestKameng
24	Lower Subansiri
Assam	
25	Sonitpur
26	Darrang
27	Bongaigaon
28	Marigaon
29	Dhubri
30	Karimganj
31	Cachar
32	Tinsukia
33	Nagaon
34	Goalpara
35	KarbiAnglong
36	Hailakandi
Bihar	
37	Sheohar
38	Supaul
39	Jamui
40	Banka

S. No.	Districts
41	Lakhisarai
42	Kishanganj
43	Sitamarhi
44	Pashchim Champaran
45	Araria
46	Katihar
47	Purba Champaran
48	Gopalganj
49	Khagaria
50	Aurangabad
51	Nawada
52	Begusarai
53	Siwan
54	Purnia
55	Kaimur(Bhabua)
56	Madhepura
57	Samastipur
58	Darbhanga
59	Saharsa
60	Madhubani
61	Vaishali
Chattisgarh	
62	Koriya
63	Kawardha (Kabirnagar)
64	Bastar
65	Mahasamund
66	Dantewada
67	Kanker
68	Janjgir - Champa
69	Jashpur
70	Dhamtari
71	Raigarh
72	Bilaspur
73	Durg
74	Raipur
75	Surguja
76	Rajnandgaon
Dadar and Nagar Haveli	
77	Dadar and Nagar Havelli
Daman and Diu	
78	Daman
79	Diu
Gujarat	
80	Dohad
81	Kachchh

S. No.	Districts
82	Narmada
83	Banas Kantha
84	Patan
85	Porbandar
86	PanchMahals
87	Amreli
88	Surendranagar
89	Surat
90	Jamnagar
91	Bhavnagar
92	Kheda
93	Sabar Kantha
94	Bharuch
95	Junagadh
96	Rajkot
97	Mahesana
98	TheDangs
99	Valsad
Haryana	
100	Jind
101	Fatehabad
102	Sirsa
103	Karnal
104	Panipat
105	Kaithal
106	Gurgaon
Himachal Pradesh	
107	Chamba
108	Kinnaur
109	Sirmaur
110	Lahul andSpiti
Jammu and Kashmir	
111	Anantnag
112	Kupwara
113	Doda
114	Badgam
115	Leh(Ladakh)
116	Kargil
117	Punch
118	Udhampur
119	Rajauri
120	Baramula
121	Kathua
Jharkhand	
122	Garhwa
123	Chatra
124	Pakaur

S. No.	Districts
125	Palamu
126	Pashchimi Singhbhum
127	Gumla
128	Giridih
129	Godda
130	Deoghar
131	Dumka
132	Kodarma
133	Sahibganj
Karnataka	
134	Chamarajanagar
135	Koppal
136	Haveri
137	Mandya
138	Bellary
139	Kolar
140	BangaloreRural
141	Chikmagalur
142	Hassan
143	Udupi
144	Bagalkot
145	Raichur
146	Belgaum
147	UttaraKannada
148	Kodagu
149	Bijapur
150	Tumkur
151	Chitradurga
152	Gadag
153	Dakshina Kannada
Kerala	
154	Palakkad
155	Malappuram
156	Wayanad
157	Kasaragod
Lakshadweep	
158	Lakshadweep
Madhya Pradesh	
159	Sheopur
160	Dindori
161	Barwani
162	Jhabua
163	Dhar
164	Shajapur
165	Rajgarh
166	Shivpuri
167	Seoni

S. No.	Districts
168	Guna
169	Neemuch
170	Dewas
171	Mandla
172	Balaghat
173	Damoh
174	Sidhi
175	Narsimhapur
176	East Nimar
177	Katni
178	Mandsaur
179	Morena
180	Ratlam
181	Chhatarpur
182	Chhindwara
183	Sagar
184	Datia
185	Panna
186	Raisen
187	Sehore
188	Satna
189	Bhind
190	Shahdol
191	Harda
192	Betul
193	Tikamgarh
194	WestNimar
195	Vidisha
196	Ujjain
197	Umaria
Maharashtra	
198	Hingoli
199	Raigarh
200	Ratnagiri
201	Jalna
202	Sindhudurg
203	Buldana
204	Gadchiroli
Meghalaya	
205	South Garo Hills
206	Ri Bhoi
207	WestKhasiHills
208	East Garo Hills
209	Jaintia Hills
Mizoram	
210	Champhai
211	Lawngtlai

S. No.	Districts
212	Kolasib
213	Mamit
214	Serchhip
215	Lunglei
216	Saiha
Nagaland	
217	Mon
Orissa	
218	Malkangiri
219	Baudh
220	Kandhamal
221	Nuapada
222	Nabarangapur
223	Gajapati
224	Koraput
225	Bargarh
226	Debagarh
227	Kalahandi
228	Balangir
229	Anugul
230	Rayagada
231	Kendujhar
232	Ganjam
233	Nayagarh
234	Dhenkanal
235	Sonapur
Pondicherry	
236	Yanam
Punjab	
237	Mansa
238	Nawanshahr
239	Firozpur
240	Amritsar
241	Sangrur
242	Gurdaspur
243	Muktsar
244	Moga
245	Faridkot
246	Bathinda
247	FatehgarhSahib
248	Patiala
249	Kapurthala
Rajasthan	
250	Karauli
251	Barmer
252	Hanumangarh
253	Baran

S. No.	Districts
254	Jalor
255	Nagaur
256	Bundi
257	Rajsamand
258	Jhalawar
259	Jaisalmer
260	Pali
261	Dhaulpur
262	Chittaurgarh
263	Dungarpur
264	Bhilwara
265	Dausa
266	Jodhpur
267	Banswara
268	Alwar
269	Bharatpur
270	Churu
271	Bikaner
272	Sawai Madhopur
273	Ganganagar
274	Ajmer
275	Jhunjhunun
276	Tonk
277	Sirohi
278	Sikar
279	Udaipur
Sikkim	
280	North Sikkim
281	WestSikkim
282	South Sikkim
283	East Sikkim
Tamil Nadu	
284	Virudhunagar
285	Ariyalur
286	Tirunelveli
287	Viluppuram
288	Cuddalore
289	Nagapattinam
290	Dharmapuri
291	Thiruvarur
292	Pudukkottai
293	Karur
294	Vellore
295	Ramanathapuram
296	TheNilgiris
297	Dindigul
298	Salem

S. No.	Districts
299	Erode
300	Theni
301	Kanniyakumari
302	Thiruvallur
303	Perambalur
304	Sivaganga
305	Thanjavur
306	Madurai
307	Kancheepuram
308	Coimbatore
309	Thoothukkudi
310	Tiruvannamalai
Tripura	
311	Dhalai
312	North Tripura
313	West Tripura
314	SouthTripura
Uttar Pradesh	
315	Balrampur
316	Rampur
317	Shrawasti
318	Chitrakoot
319	Mahoba
320	Sonbhadra
321	Kushinagar
322	Hathras
323	Bahraich
324	Kaushambi
325	Kheri
326	Maharajganj
327	Etah
328	Lalitpur
329	Barabanki
330	Unnao
331	Bijnor
332	Shahjahanpur
333	Budaun
334	SantKabir Nagar
335	Bulandshahr
336	Kannauj
337	Pilibhit
338	Sitapur
339	Siddharthnagar
340	Rae Bareli
341	Fatehpur
342	Hardoi
343	Gonda

S. No.	Districts
344	Bareilly
345	Moradabad
346	Saharanpur
347	Farrukhabad
348	Muzaffarnagar
349	Sultanpur
350	Jyotiba Phule Nagar
351	Hamirpur
352	Banda
353	Basti
354	Kanpur Dehat
355	Mathura
Uttaranchal	
356	Bageshwar
357	Champawat
West Bengal	
358	UttarDinajpur

S. No.	Districts
359	Maldah
360	South Twenty FourParganas
361	Murshidabad
362	Medinipur
363	Nadia
364	Dakshin Dinajpur
365	Jalpaiguri
366	NorthTwenty Four Parganas
367	KochBihar
368	Haora
369	Bankura
370	Hugli
371	Puruliya
372	Barddhaman
373	Birbhum
374	Darjiling

Annexure 2

STATE WISE COMPETENT AUTHORITIES FOR ISSUING THE CERTIFICATES WITH RESPECT TO LAND/ BUILDING

State	Landuse Certificate	Land Conversion Certificate	Khasra Plan/ Master Plan	Classification of Land (Urban/ Rural)	Site Plan	Building Plan	Land unit	Conversion to m^2
Eastern Region								
Andaman and Nicobar	Chief Engineer, APWD for notified Area	SDM, Dy. Commissioners Office		Chief Engineer, APWD for notified Area		Rural - Panchayat Urban - Andaman Public Works Dept. for Govt. Inst/ Port Blair Municipal Council for Private Inst.	Hectare	1 Hectare = 10000 m^2
Arunachal Pradesh	Dy. Commissioner, Govt. of Arunachal Pradesh	Dept. of Land Management, Govt. of Arunachal Pradesh	Dy. Commissioner, Govt. of Arunachal Pradesh		Prepared by various Engineering Depts and approved by the Directorate of Higher and Technical Education		Acre	1 Acre = 4046.86 m^2
Assam	Revenue Circle Office, Govt. of Assam		PWD (Building)	Revenue Circle Office, Govt. of Assam	PWD (Building)		Bigha	1338 m^2
Jharkhand	**Rural** - Panchayat/ circle Officer; **Urban** -Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	**Rural** - Panchayat/ circle Officer; **Urban** - Local bodies i.e Nagar Panchayat, Nagar Parisad, Nagar Palika, Nagar Nigam/ Regional Development Authorities (as per their jurisdiction and government notification issued time to time)	Decimal and Acre 100 Decimal = 1 Acre	1 Acre = 4046.86 m^2

Manipur	Dept. of Settlement and Land Records, Govt. of Manipur		Planning and Development Authority, Govt. of Manipur	District Commissioner	Engineering Department, Govt. of Manipur	**Rural -** Block Development Officer **Urban -** Municipality	100 Decimal = 1 Acre	1 Pari = 10117.14 m^2
Meghalaya	Local Revenue/ Education Authority	No information provided by DTE, Govt. of Meghalaya	PWD/ Urban Development Authority	Urban Development Authority	PWD Building Division		Acre, Hectare	1 Hectare = 10000 m^2 1 Acre = 4046.86 m^2
Mizoram	**Rural -** DC of respective District; **Urban -** Aizawl Municipal Council (AMC)							
Nagaland	Local Revenue Authority	No information provided by DTE, Govt. of Nagaland	Local Revenue Authority		Executive Engineer, PWD Housing (EDN)	Architect, PWD/ Housing (EDN)	Acre, Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Orissa	Revenue and Disaster Management Department, Govt. of Odisha				**Rural -** Block Development Officer **Urban -** Housing and Urban Development Department/ Town Planning/ Development Authority		Acre	1 Acre = 4046.86 m^2
Sikkim	Joint Director, HRDD of respective district	NA	District Collectorate of respective district		Divisional Engineer of the HRDD of respective district	Divisional Engineer building and Housing/ Urban Development Dept.	Hectare	1 Hectare = 10000 m^2
Tripura	Local Revenue Authority	NA	Local Revenue Authority	Local Revenue Authority	Executive Engineer, PWD	Architect, PWD/ THCB	Acre, Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
West Bengal	**Rural -** BL and LRO **Urban -** ADM(LandLR)	**Rural -** BL and LRO **Urban -** ADM(LandLR)	**Rural -** Gram Panchayet/ Panchayet Samiti with approval of Zilla Parishad/ DM and Executive Officer, Zilla Parishad **Urban -** Corporation/ Municipality/ Development Authority	**Rural -** BL and LRO **Urban -** ADM(LandLR)	**Rural -** Gram Panchayet/ Panchayet Samiti with approval of Zilla Parishad/ DM and Executive Officer, Zilla Parishad **Urban -** Corporation/ Municipality/ Development Authority		Acre	1 Acre = 4046.86 m^2
Western Region								
Daman and Diu	**Rural-**Mamlatdar	Collectorate	Associate Town Planner, Daman	**Rural -** Mamlatdar	Enquiry Officer City Survey, Daman	**Rural -**Panchayat	100 m^2=1 GUNTHA	

	Urban - Enquiry Officer City Survey, Daman			**Urban** - Enquiry Officer City Survey, Daman		**Urban** - Daman Municipal Council		
Goa	Collector/ Dy. Collector	Collector	District Town and Country Planning	District Town and Country Planning	Dy Collector	District Town and Country Planning	Acre	1 Acre = 4046 m^2
Maharashtra	Tahsildar	Tahsildar	Tahsildar	District Town and Country Planning	Tahsildar	District Town and Country Planning	Hectare	1 Hectare = 10000 m^2
Northern Region								
Bihar	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Master Plan/ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority	Development Authority/ Revenue Authority	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Uttaranchal	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Master Plan/ Development Authority/ State Revenue Authority	Development Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Uttar Pradesh	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Master Plan/ Development Authority/ State Revenue Authority	Development Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Southern Region								
Pondicherry	Revenue Divisional Officer/ Tahilsdar	Revenue Divisional Officer/ Tahsildar	Village administrative Officer	Tahsildar	Dept. of Town and Country Planning	Dept. of Town and Country Planning	Hectare	
Tamil Nadu	Revenue Divisional Officer/ Tahilsdar	Revenue Divisional Officer/ Tahsildar	Village administrative Officer	Tahsildar	Dept. of Town and Country Planning	Dept. of Town and Country Planning	Hectare	
Northwestern Region								

Chandigarh	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Haryana	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Himachal Pradesh	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
J&K	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
New Delhi	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila,Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Punjab	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2

Rajasthan	Town and Country Planning Dept./ Development Authority/ Municipal Authority	Revenue Authority/ Development Authority/ Municipal Authority	Town and Country Planning Dept./ Development Authority/ Revenue Authority	Town and Country Planning Dept./ Development Authority/ State Revenue Authority	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Development Authority/ Revenue Authority/ Municipal Authority/ Zila Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Southwestern Region								
Karnataka	Tahsildar	Dist Commissioner	Tahsildar	District Town Planning Officer	Tahsildar	District Town Planning Officer	Cent/ Acre/ Hectare	1 Cent = 40.45 m^2; 1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Kerala	Tahsildar	District Collector	Head, Local Body	Town Planning Officer/ Local Body	Head, Local Body	Head, Local Body/ Town Planning	Cent/ Acre/ Hectare	1 Cent = 40.45 m^2; 1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Central Region								
Chhattisgarh	**Urban and Rural** - Town and Country Planning	**Urban and Rural -** Sub Divisional Magistrate/ Diversion Office	**Urban** - Tahsilder; **Rural -** Patwari	**Urbanand Rural -** Town and Country Planning	**Urban-** Municipal Corporation; **Rural** - Town and Country Planning	**Urban** - Municipal Corporation; **Rural-** Gram Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Gujrat	**Urban** - Urban Development Authority/ Municipal Corporation; **Rural-** Town Planner and Valuation Department	**Urban and Rural -** Collector	**Urban -** Mamaltar/ Talati; **Rural -** Mamaltar/ Talati cum Mantri/ District Development Officer	**Urban** - Urban Development Authority; **Rural -** Mamaltar/ Talati	**Urban -** Town Planner; **Rural-** Taluka Development Officer	**Urban** - Urban Development Authority/ Town Planner; **Rural** - Town Planner/ Taluka Development Officer	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
Madhya Pradesh	**Urban and Rural** - Town and Country Planning	**Urban and Rural -** Sub Divisional Magistrate/ Tehsildar	**Urban** - Tahsildar; **Rural -** Patwari/ Tahsildar	**Urban** - Collector/ Nagar Nigam/ Nagarpalika; **Rural** – Gram panchayat	**Urban and Rural** - Town and Country Planning	**Urban**-Municipal Corporation; **Rural** - Gram Panchayat	Acre/ Hectare	1 Hectare = 10000 m^2; 1 Acre = 4046.86 m^2
South Central Region								

Andhra Pradesh	DTCP RDO (MRO) Remarks :Wherever sanctioned General Town Planning scheme (Master Plan) and Area covered by GRP Schemes proposals. in other areas.	RDO Remarks : Conversion of Agricultural land to other land.(Not applicable to Government Land)	DTCP Municipal Council Remarks : wherever sanctioned General Town planning scheme (Master Plan) and Area covered by GTP Schemes proposals. Other areas.	DTCP Remarks: as per censuses	1. Local Executive Authority (Council and Executive Officer) 2) DTCP 3) HMDA/ Urban local bodies Remarks : Municipal/ Gram panchayat/ Local Executive authority. Where sanctioned GTP Schemes Respective Commissioner/ Chairman of Local bodies	1. Commissioner in GHMC area 2. Vice Chairman in UDA 3. Local Body/ Executive Authority of Gram panchat Remarks : Municipal Commissioner for GHMC area wherever urban development Authority Gram panchat (in Gram panchat not applicable to Government building. Subject to the conditions laid down Andhra pradesh (Andhra area town planning Act issued on 7th Sept 1920 is applicable for both the states of Andhra and Telangana) annexure enclosed	Acres	1 Acre = 4046.86 m^2

Telangana	DTCP RDO (MRO) Remarks : Wherever sanctioned General Town Planning scheme (Master Plan) and Area covered by GRP Schemes proposals. in other areas.	RDO Remarks : Conversion of Agricultural land to other land.(Not applicable to Government Land)	DTCP Municipal Council Remarks : wherever sanctioned General Town planning scheme (Master Plan) and Area covered by GTP Schemes proposals. Other areas.	DTCP Remarks: as per censuses	1. Local Executive Authority (Council and Executive Officer) 2) DTCP 3) HMDA/ Urban local bodies Remarks : Municipal/ Gram panchayat/ Local Executive authority. Where sanctioned GTP Schemes Respective Commissioner/ Chairman of Local bodies	1. Commissioner in GHMC area 2. Vice Chairman in UDA 3. Local Body/ Executive Authority of Gram panchat Remarks : Municipal Commissioner for GHMC area wherever urban development Authority Gram panchat (in Gram panchat not applicable to Government building. Subject to the conditions laid down Andhra Pradesh (Andhra area town planning Act issued on 7th Sept 1920 is applicable for both the states of Andhra and Telangana) annexure enclosed	Acres	1 Acre = 4046.86 m^2

DTCP District Town and Country Planning Officer; RDO Revenue Divisional Officer; MRO Mandal Revenue Officer

HMDA Hyderabad Metropolitan Development Authority; UDA Urban Development Authority; GHMC Greater Hyderabad Municipal Corporation

NOTE: In case of Zila Panchayat, copy of the Govt. Order (GO) must be produced by the applicant before the Committee

Note: The above list of Competent Authorities is compiled in Approval Process Handbook to the best of the information available/obtained from the State authorities. If there is any change in the Competent Authority, an authorization letter from the Principal Secretary of the concerned State shall have be produced for the same.

Annexure 3

STATE WISE COMPETENT AUTHORITIES TO ISSUE OCCUPANCY CERTIFICATE

	State	Competent Authorities to issue Occupancy Certificate
Eastern Region		
1	Andaman and Nicobar	Andaman Public Works Department
2	Arunachal Pradesh	The Deputy Commissioner of the respective districts
3	Assam	The Chief Executive Officer Guwhati Metropolitan Development Authority (GMDA), Bangagarh Guwahati 5 or The Chief Executive Officer, Guwahati Municipal Corporation (GMC) Bhagagarh, Guwahati 5
4	Jharkhand	Urban : Municipal Corporation under whose jurisdiction the building is situated Rural : Panchayat
5	Manipur	1. District Settlement Officer Department of Settlement and Land Records Government of Manipur, Lamphelpat, Imphal 795001 2. Sub Divisional Officer Department of Settlement and Land Records Government of Manipur, Lamphelpat, Imphal 795001 3. District Collector Department of Settlement and Land Records Government of Manipur, Lamphelpat, Imphal 795001
6	Meghalaya	Meghalaya Urban Development Authority
7	Mizoram	Aizawl Municipal Council
8	Nagaland	Urban Development Department Nagaland, Kohima
9	Orissa	The Development Authorities/ Regional Improvement Trust/ Special Planning Authorities
10	Sikkim	Urban Development and Housing Department, Sikkim
11	Tripura	Agartala Municipal Council
12	West Bengal	Municipality: Executive Officer or Executive Engineer Panchayat Area: Pradhan of the concerned Gram Panchayat
Western Region		
13	Daman and Diu	Municipal corporation of Daman and Diu and Municipal Corporation of Dadra and Nagar Haveli
14	Goa	In village area: Panchayat office; In Municipal area: Municipal office
15	Maharashtra	Metro: All Municipal Corporation Urban and Rural: Nagar Prishad Jilha Parishad
Northern Region		

16	Bihar	The Sr. Architect (Chief Architect I/ C), Building Construction Department, Government of Bihar for Government owned institutions. Gram Panchayat/ Nagar Panchayat/ Municipal Council/ Municipal Corporation/ Regional Development Authority for buildings proposed for private Institutions.
17	Uttarakhand	Principal/Director of Institution, if Certificates for construction authority and fire safety authority are issued by the Competent Authorities.
18	Uttar Pradesh	Chief Executive Officer/ Executive Officer or nominated officer by District Development Authority Chief Executive Officer/ Executive Officer or nominated officer by District Municipal Corporation,4'.lagar Palika Parishad/ Jila Panchayat Nagar Panchayat
Southern Region		
19	Pondicherry	Town and Country Planning Department – Pondicherry, Karaikal, Yanam and Mahe
20	Tamil Nadu	Member Secretary, CMDA for Chennai and Directorate of Town and Country Planning for areas other than Chennai
Northwestern Region		
21	Chandigarh	Chief Administrator, Commissioner, Department of Town & Country Planning
22	Haryana	The Director General, Technical Education Department, Govt. of Haryana, Panchkula, Haryana In rural area Tehsildar of the concerned area and in urban area- Municipal Corporation/Municipal Committee/HUDA
23	Himachal Pradesh	The Director, Directorate of Technical Education, Govt. of Himachal Pradesh, Sundernagar, District Mandi, Himachal Pradesh Executive Officer in Municipal Committees or Nagar Panchayat and Member Secretary in Special Area Development Authority and in Urban Areas like Municipal Corporation Architect Planner on behalf Commissioner, Municipal Corporation
24	J&K	In Srinagar, Building Operations Controlling Authority, Srinagar Municipal Corporation and in some areas Srinagar Development Authority In Jammu city Building Operations Controlling Authority, Jammu Municipal Corporation and Jammu Development Authority
25	New Delhi	Delhi Development Authority
26	Punjab	In rural area Tehsildar of the concerned area and in urban area Municipal Corporation/ Municipal Committee/Development Authority (if land purchased from Development Authority) of the concerned area
27	Rajasthan	Tehsildar of Tehsil in which area the concerned village fall and in Urban area Executive officer of local body in whose area the property fall
Southwestern Region		
28	Karnataka	Metro/ Urban/ Rural area will be the Corporation office (BBMP)/ Town Municipal Office/ Village Panchayat Office/ Revenue Authority

29	Kerala	Secretary of the Concerned Local Body
Central Region		
30	Chhattisgarh	Town and Country Planning or Municipal Corporation
31	Gujrat	Nagar Palika, Town Planner, Nagar Panchayat, Commissioner of Municipal Corporation, Collector
32	Madhya Pradesh	Nagar Palika, Town Planner, Nagar Panchayat, Commissioner of Municipal Corporation, Collector
SouthCentral Region		
33	Andhra Pradesh	Commissioner, Vijayawada (UA), Greater Visakhapatnam, Guntur (UA) Nellore (UA) and Director, Directorate of Town and Country Planning is Competent Authority for other areas
34	Telangana	Commissioner for Hyderabad, Warangal (UA) and Director, Directorate of Town and Country Planning for areas other than Hyderabad

Note: The above list of Competent Authorities is compiled in Approval Process Handbook to the best of the information available/obtained from the State authorities. If there is any change in the Competent Authority, an authorization letter from the Principal Secretary of the concerned State shall have be produced for the same.

Annexure 4

MAJOR DISCIPLINES, THEIR CORRESPONDING COURSES AND RELEVANT/ APPROPRIATE BRANCH OF UG DEGREE IN ENGINEERING/ TECHNOLOGY

Major Disciplines	Corresponding Course(s)	UG Courses permissible for merging
Aeronautical Engineering	Aeronautical Engineering	Aero Space Engineering
		Aeronautical Engineering
		Aircraft Maintenance Engineering
Agriculture Engineering	Agriculture Engineering	Agricultural Engineering
		Agricultural Technology
		Agriculture Engineering
Architecture and Planning	Architecture	Architectural Assistantship
		Architectural Engineering
		Architecture and Interior Decoration
		Architecture Assistantship
		Architecture
		Architecture (Interior Design)
		B.Arch. (Building Engineering and Construction Management)
		B.Arch.(Interior Design)
		Interior Design
	Planning	Environmental Planning
		Infrastructure Planning
		Planning
		Urban and Regional Planning
		Urban Design
		Urban Planning
		Urban Regeneration
		Urban Transport Planning and Management
Biotechnology	Biotechnology	Biotechnology
		Biotechnology and Biochemical Engineering
		Industrial Biotechnology
Ceramic Engineering	Ceramic Engineering	Cement and Ceramic Technology
		Ceramic Engineering and Technology
		Ceramic Technology
		Ceramics Engineering
Civil Engineering	Civil Engineering	Building and Construction Technology
		Civil and Rural Engineering
		Civil Engineering
		Civil Engineering and Planning
		Civil Engineering (Construction Technology)
		Civil and Infrastructure Engineering
		Civil Technology

		Construction Engineering
		Construction Engineering and Management
		Construction Technology
		Construction Technology and Management
		Geo Informatics
	Environment Engineering	Civil and Environmental Engineering
		Civil Engineering (Environmental Engineering)
		Civil Engineering Environment and Pollution Control
		Environment Engineering
		Environmental Engineering
		Environmental Science and Engineering
		Environmental Science and Technology
		Civil Engineering (Environmental Engineering)
		Civil Engineering (Public Health Engineering)
		Environmental Planning
	Water Resources	Civil and Water Management Engineering
Computer Science and Engineering	Computer Science and Engineering	3-D Animation and Graphics
		Advanced Computer Application
		Computer and Communication Engineering
		Computer Engineering
		Computer Engineering and Application
		Computer Networking
		Computer Science and Engineering
		Computer Science
		Computer Science and Technology
		Computer Science and Information Technology
		Computer Science and Systems Engineering
		Computer Technology
		Computing in Computing
		Computing in Multimedia
		Computing in Software
		Electrical and Computer Engineering
		Electronics and Computer Science
		Electronics and Computer Engineering
		Mathematics and Computing
		Software Engineering
	Information Technology	Information and Communication Technology
		Information Engineering
		Information Science and Engineering
		Information Science and Technology
		Information Technology
		Information Technology and Engineering
		Chemical and Electro Chemical Engineering

Chemical Engineering	Chemical Engineering	Biochemical Engineering
		Chemical Engineering
		Chemical Engineering (Plastic and Polymer)
		Chemical Technology
		Dye Stuff Technology
		Surface Coating Technology
	Oil and Paint Technology	Oil and Paint Technology
		Oil Technology
		Oils, Oleo Chemicals and Surfactants Technology
		Paint Technology
	Petrochemical Engineering	Petrochem and Petroleum Refinery Engineering
		Petrochemical Engineering
		Petrochemical Technology
		Petroleum Engineering
		Petroleum Technology
	Plastic and Polymer Technology	Plastic and Polymer Engineering
		Plastics Engineering
		Plastics Technology
		Polymer Engineering
		Polymer Engineering and Technology
		Polymer Science and Chemical Technology
		Polymer Science and Technology
		Polymer Technology
Dairy Engineering	Dairy Engineering	Dairy Engineering
		Diary Technology
Electrical Engineering	Electrical Engineering	Electrical and Computer Engineering
		Electrical and Electronics (Power System)
		Electrical and Electronics Engineering
		Electrical and Electronics Engineering (Sandwich)
		Electrical and Instrumentation Engineering
		Electrical and Mechanical Engineering
		Electrical and Power Engineering
		Electrical Engineering
		Electrical Engineering (Electronics and Power)
		Electrical Engineering Industrial Control
		Electrical Instrumentation and Control Engineering
		Electrical, Electronics and Power
		Electronics and Computer Science
		Electronics and Electrical Engineering
		Electronics and Power Engineering
Energy Engineering	Energy Engineering	Energy and Environmental Management
		Energy Engineering
Electronics		Digital Techniques for Design and Planning

	Electronics Engineering	Electrical and Electronics Engineering
		Electrical and Electronics Engineering (Sandwich)
		Electrical, Electronics and Power
		Electronic Engineering
		Electronic Science and Engineering
		Electronics
		Electronics and Computer Science
		Electronics and Computer Engineering
		Electronics and Control Systems
		Electronics and Electrical Engineering
		Electronics and Power Engineering
		Electronics Design Technology
		Electronics Engineering
		Electronics System Engineering
		Electronics Technology
		Optics and Optoelectronics
		Power Electronics
		Power Electronics Engineering
		Radio Physics and Electronics
	Electronics and Communication Engineering	Advanced Communication and Information System
		Advanced Electronics and Communication Engineering
		Applied Electronics and Communications
		Communication Engineering
		Electronics and Communication Engineering
		Electronics and Communication Engineering (Industry Integrated)
		Electronics and Telecommunication Engineering
		Electronics and Telecommunication Engineering (Technologynician Electronic Radio)
		Electronics and Communication Engineering (Microwaves)
		Electronics and Communication Engineering (Sandwich)
		Electronics Communication and Instrumentation Engineering
		Electronics and Telematics Engineering
		Telecommunication Engineering
	Instrumentation Engineering	Applied Electronics and Instrumentation Engineering
		Automation and Robotics
		Automation Engineering
		Biomedical Instrumentation
		Electrical Engineering Industrial Control
		Electrical Instrumentation and Control Engineering
		Electronic Instrumentation and Control Engineering
		Electronics and Instrumentation Engineering
		Applied Electronics and Instrumentation Engineering
		Electronics and Instrumentation Engineering

		Electronics Instrumentation and Control Engineering
		Power Electronics and Instrumentation Engineering
		Electronics and Control Systems
		Electronics Communication and Instrumentation Engineering
		Electronics Instrumentation and Control Engineering
		Instrument Technology
		Instrumentation
		Instrumentation and Control Engineering
		Instrumentation and Electronics
		Instrumentation Engineering
		Instrumentation Technology
		Power Electronics and Instrumentation Engineering
		Robotics and Automation
	Mechatronics Engineering	Mechatronics
		Mechatronics Engineering
		Mechatronics Engineering (Sandwich)
	Medical Electronics	Medical Electronics Engineering
		Medical Electronics
		Medical Lab Technology
		Electronics and Biomedical Engineering
Mechanical Engineering	Mechanical Engineering	Electrical and Mechanical Engineering
		Mechanical Engineering (Industry Integrated)
		Mechanical Engineering (Sandwich Pattern)
		Mechanical Engineering
		Mechanical Engineering(Repair and Maintenance)
		Power Engineering
	Production Engineering	Industrial and Production Engineering
		Machine Engineering
		Manufacturing Engineering
		Manufacturing Engineering and Automation
		Manufacturing Engineering and Technology
		Manufacturing Process and Automation Engineering
		Manufacturing Science and Engineering
		Manufacturing Technology
		Mechanical Engineering (Prod)
		Precision Manufacturing
		Production and Industrial Engineering
		Production Engineering
		Production Engineering (Sandwich)
		Tool Engineering
	Automobile Engineering	Automobile Engineering
		Automobile Maintenance Engineering
		Automotive Technology

		Mechanical Engineering (Auto)
		Mechanical Engineering Automobile
	Industrial Engineering	Industrial and Production Engineering
		Industrial Engineering
		Industrial Engineering and Management
	Mechatronics Engineering	Mechanical and Automation Engineering
		Mechatronics
		Mechatronics Engineering
		Mechatronics Engineering(Sandwich)
Fire and Safety Engineering	Fire and Safety Engineering	Fire Technology and Safety
		Safety and Fire Engineering
Food Engineering	Food Engineering	Food Engineering and Technology
		Food Processing and Preservation
		Food Processing Technology
		Food Technology
		Food Technology and Management
Leather Technology	Leather Technology	Foot Wear Technology
		Leather Technology
Marine Engineering	Marine Engineering	Naval Architecture and Ship Building Engineering
		Shipbuilding Engineering
		Marine Engineering
		Marine Technology
Metallurgy Engineering	Metallurgy Engineering	Material Science and Technology
		Metallurgical and Materials Engineering
		Metallurgical Engineering
		Metallurgy
		Metallurgy and Material Technology
Military Engineering	Military Engineering	Military Engineering
Mining Engineering	Mining Engineering	Mine Engineering
		Mining Engineering
Nano Technology	Nano Technology	Nano Science and Technology
		Nano Technology
		Nano Technology and Robotics
Nuclear Science and Technology	Nuclear Science and Technology	Nuclear Science and Technology
Packaging Technology	Packaging Technology	Packaging Technology
		Printing and Packing Technology
Pharmaceutical Engineering	Pharmaceutical Engineering	Pharmaceuticals and Fine Chemical Technology
		Pharmaceuticals Chemistry and Technology
Printing Engineering	Printing Engineering	Printing and Packing Technology
		Printing Technology
Textile Engineering	Textile Engineering	Fibres and Textiles Processing Technology
		Jute and Fibre Technology

		Man Made Fibre Technology
		Man-Made Textile Technology
		Silk Technology
		Textile Engineering
		Textile Plant Engineering
		Textile Processing
		Textile Technology
	Fashion Technology	Fashion Technology
		Apparel and Production Management
		Fashion and Apparel Technology
		Fashion and Apparel Engineering
	Textile Chemistry	Textile Chemistry

MAJOR DISCIPLINES, THEIR CORRESPONDING COURSES AND RELEVANT/ APPROPRIATE BRANCH OF DIPLOMA IN ENGINEERING/ TECHNOLOGY

Major Discipline	Corresponding Courses (If Any)	Diploma Courses permissible for merging
Aeronautical Engineering		Aero Space Engineering
		Aeronautical Engineering
		Aircraft Maintenance Engineering (Avionics)
		Aircraft Maintenance Engineering
Agriculture Engineering		Agricultural Engineering
		Agricultural Technology
Architecture		Diploma in Architectural Assistantship
		Interior Decoration
		Interior Design
Biotechnology		Biotechnology
Ceramic Engineering		Ceramic Engineering and Technology
		Ceramic Technology
		Ceramics Engineering
		Glass and Ceramics Engineering
Chemical Engineering	Chemical Engineering	Chemical Engineering
		Chemical Engineering (Fertilizer)
		Chemical Engineering (Oil Technology)
		Chemical Engineering (Part Time)
		Chemical Engineering (Petro Chemical)
		Chemical Engineering (Plastic and Polymer)
		Chemical Engineering (Sugar Technology)
		Chemical Engineering (SW)
		Chemical Technology

		Chemical Technology (Paint Technology)
		Chemical Technology (Rubber and Plastic Technology)
		Chemical Technology Fertilizer
		Chemical Technology(Rubber/ Plastic)
		Surface Coating Technology
		Technical Chemistry
	Oil and Paint Technology	Paint Technology
		Chemical Engineering (Oil Technology)
		Chemical Technology (Paint Technology)
	Petrochemical Engineering	Petrochemical Engineering
		Petrochemical Refinery
		Petrochemical Technology
		Petroleum Engineering
		Petroleum Technology
		Chemical Engineering (Petro Chemical)
	Plastic and Polymer Technology	Plastic and Mould Technology
		Plastic and Polymer Engineering
		Plastic Engineering
		Plastic Mould Technology (DPMT)
		Plastic Mould Technology (DPMT/ PDPMT)
		Plastic Technology
		Plastic Technology (DPT/ PDPT)
		Plastics Processing and Testing
		Polymer Engineering and Technology
		Polymer Technology
		Plastic Process and Testing
		Chemical Engineering (Plastic and Polymer)
Civil Engineering	Civil Engineering	Civil and Rural Engineering
		Civil (SFS Mode)
		Civil Draftsman
		Civil Engineering
		Civil Engineering and Planning
		Civil Engineering (Building Services Engineering)
		Civil Engineering (Construction Technology)
		Civil Engineering (Construction)
		Civil Engineering (Rural Engineering)
		Civil Engineering (Sandwich Pattern)
		Civil Technology
		Construction Engineering
		Construction Technology
		Construction Technology and Management

		Geoinformatics and Surveying Technology
		Geographic Information System (G.I.S.) and Global Positioning System
		Quantity Surveying and Construction Management
		Survey Engineering
		Transportation Engineering
	Environment Engineering	Civil and Environmental Engineering
		Civil (Public Health and Environment) Engineering
		Civil Engineering (Environment and Pollution Control)
		Civil Engineering (Environmental Engineering)
		Civil Engineering (Public Health Engineering)
		Civil Environmental Engineering
		Civil Environmental Engineering
		Environmental Engineering
	Water Resources	Water Resource Management
		Civil Engineering (Water Resource and Management)
		Water Technology and Health Science
Computer Science and Engineering	Computer Science	Advanced Computer Application
		Campus Wide Network Design and Maintenance
		Computer Hardware and Networking
		Computer Applications
		Computer Engineering
		Computer Engineering and Application
		Computer Hardware and Maintenance
		Computer Hardware and Networking
		Computer Networking
		Computer Science and Engineering
		Computer Science
		Computer Science and Technology
		Computer Science and Systems Engineering
		Computer Software Technology
		Computer Technology
		Computer Technology and Applications
		Cyber Forensics and Information Security
		Diploma in Computer Applications
		Network Engineering
		Web Designing
		Web Technologies
		Electronics and Computer Engineering
	Information Technology	Computer Science and Information Technology
		Information and Communication Technology
		Information Engineering
		Information Science
		Information Science and Engineering

		Information Science and Technology
		Information Security Management
		Information Technology
		Information Technology and Engineering
		Information Technology Enabled Services and Management
		Advanced Communication and Information System
		I.T. (Courseware Engineering)
		Computer and Information Science
Dairy Engineering		Dairy Engineering
Electrical Engineering		Electrical and Electronics (Power System)
		Electrical and Electronics Engineering
		Electrical and Electronics Engineering (Sandwich Course)
		Electrical and Instrumentation Engineering
		Electrical and Mechanical Engineering
		Electrical and Power Engineering
		Electrical Energy Systems
		Electrical Engineering (Instrumentation and Control)
		Electrical Engineering
		Electrical Engineering (Electronics and Power)
		Electrical Engineering (Industrial Control)
		Electrical Machines
		Electrical Power Systems
		Power Systems Engineering
		Electronics and Electrical Engineering
Electronics and Communication Engineering	Electronics	Applied Electronics
		Digital Electronics
		Digital Electronics and Microprocessor
		Digital Systems
		Electrical and Electronics (Power System)
		Electrical and Electronics Engineering
		Electrical and Electronics Engineering (Sandwich Course)
		Electrical Engineering (Electronics and Power)
		Electronic Engineering
		Electronic Science and Engineering
		Electronics
		Electronics and Avionics
		Electronics and Production
		Electronics and Video Engineering
		Electronics and Computer Engineering
		Electronics and Electrical Engineering
		Electronics Engineering
		Electronics Engineering (Industry Integrated)

		Electronics Engineering (Micro Electronics)
		Electronics Engineering (Modern Consumer Electronics)
		Electronics Engineering (Specialization in Consumer Electronics)
		Electronics Engineering With Microprocessor
		Electronics Production and Maintenance
		Electronics Technology
		Embedded Systems
		Industrial Electronics(Sandwich Pattern)
		Micro Electronics
		Power Electronics
	Electronics and Communication Engineering	Digital Electronics and Communication Engineering
		Electronics (Fiber Optics)
		Opto-Electronics Engineering
		Electronics and Communication Engineering
		Electronics and Communication Engineering (Industry Integrated)
		Electronics and Communication Technology
		Advanced Communication and Information System
		Advanced Electronics and Communication Engineering
		Electronics and Telecommunication Engineering
		Electronics and Telecommunication Engineering (Technology electronic Radio)
		Digital Communications
		Electronics and Communication Engineering (Microwaves)
		Electronics and Communication Engineering (Sandwich)
		Electronics and Telecommunication Engineering (Radio and System)
		Electronics Communication and Instrumentation Engineering
		Telecommunication Engineering
		Telecommunication Technology
		TV and Sound Engineering
		Information and Communication Technology
	Instrumentation	Applied Electronics and Instrumentation Engineering
		Automation and Robotics
		Automation Engineering
		Control and Instrumentation
		Biomedical Instrumentation
		Electrical and Instrumentation Engineering
		Electrical Engineering (Instrumentation and Control)
		Electronic Instrumentation and Control Engineering
		Electronic Instrumentation and Control Engineering
		Electronics and Instrumentation Engineering

		Electronics and Instrumentation Engineering
		Electronics (Robotics)
		Electronics Communication and Instrumentation Engineering
		Electronics Instrumentation and Control Engineering
		Electronics Robotics (SW)
		Electronics Robotics (SW)
		Industrial Electronics
		Instrument Technology
		Instrumentation
		Instrumentation and Control Engineering
		Instrumentation (E&C)
		Instrumentation Engineering
		Instrumentation Technology
	Medical Electronics	Bio Electronics
		Medical Electronics Engineering
		Medical Electronics
		Biomedical Instrumentation
Fire and Safety Engineering		Fire Technology and Safety
Food Engineering		Food Processing and Preservation
		Food Processing Technology
		Food Technology
Leather Technology		Footwear Technology
		Leather and Fashion Technology
		Leather Goods and Footwear Tech
		Leather Technology
		Leather Technology (Footwear)
		Leather Technology Footwear Computer Aided Shoe Design
		Leather Technology Tanning
		Saddlery Technology and Export Management
Marine Engineering		Advanced Diploma in Marine Engineering and Systems
		Marine Engineering
		Marine Engineering and Systems(Artificer Training)
		Marine Engineering and Systems
Mechanical Engineering	Automobile Engineering	Automobile Engineering
		Automobile Engineering (Automobile Fitter)
		Automotive Engineering
		Mechanical Engineering (Auto)
		Mechanical Engineering Auto Mobile
	Mechanical Engineering	Diploma in Mechanical Engineering
		Energy Systems Engineering

		Heat Power Engineering
		Maintenance Engineering
		Mechanical Engineering (Industry Integrated)
		Mechanical Engineering (Sandwich Pattern)
		Mechanical Engineering
		Mechanical Engineering (Maintenance)
		Mechanical Engineering (Refrigeration and Air Conditioning)
		Mechanical Engineering Power Plant Engineering
		Mechanical Engineering Tube Well Engineering
		Mechanical Engineering(Repair and Maintenance)
		Navy Entry Artificer/ Diploma in Mechanical and Electrical
		Refrigeration and Air Conditioning
	Production Engineering	CAD CAM
		Design and Drafting
		Fabrication Technology
		Fabrication Technology and Erection Engineering (Sandwich Pattern)
		Foundry Technology
		Industrial and Production Engineering
		Industrial Engineering and Management
		Machine Engineering
		Machine Tools and Maintenance Engineering
		Machine Tools Technology
		Manufacturing Engineering
		Manufacturing Technology
		Material Management
		Mechanical (Computer Aided Design, Manufacture and Engineering)
		Mechanical CAD/ CAM
		Mechanical Engineering (Auto)
		Mechanical Engineering (Tool and Die)
		Mechanical Engineering Auto Mobile
		Mechanical Engineering Production
		Mechanical Engineering Specialization in CAD
		Mechanical Engineering Tool Engineering
		Mechanical Engineering (CAD/ CAM)
		Mechanical Engineering (Foundry)(SW)
		Mechanical Engineering(Machine Tool Maintenance and Repairs) (SW)
		Mechanical Welding and Sheet Metal Engineering

		Precision Manufacturing
		Production and Industrial Engineering
		Production Engineering
		Production Engineering (Sandwich)
		Production Technology
		Tool and Die Making
		Tool and Die Engineering
		Tool and Die Under Mechanical Engineering
		Tool Die and Mould Making
	Mechatronics	Mechatronics
		Mechatronics-Sandwich
		Robotics and Mechatronics
Metallurgy Engineering		Metallurgical Engineering
		Metallurgy
		Metallurgy and Material Technology
Military Engineering		Artificer Training (Electronics)
		Artificer Training (Electrical)
		Artificer Training (Mechanical)
		Armament Engineering (Gun Fitter)
		Weapons Engineering
		Navy Entry Artificer/ Diploma in Mechanical and Electrical
Mining Engineering		Mine Engineering
		Mine Surveying
		Mining and Mine Surveying
		Shipbuilding Engineering
		Drilling Engineering
		Drilling Technology
Packaging Technology		Packaging Technology
		Printing and Packing Technology
Pharmaceutical Engineering		Pharmaceutical Chemistry and Technology
Printing Engineering		Printing and Packing Technology
		Printing Technology
Pulp Technology		Pulp Technology
		Wood and Paper Technology
Textile Engineering		Apparel Design and Fabric
		Apparel Design and Fabrication Technology
		Apparel Design and Fashion Technology
		Apparel Manufacture and Design
		Apparel Technology
		Computer Aided Costume Design and Dress Making

		Costumer Design and Dress Making
		Diploma in Handloom and Textile Technology
		Diploma in Textile Technology (Man Made Fibre Technology)
		Dress Designing and Garment Manufacturing
		Fashion and Clothing Technology
		Fashion and Design
		Fashion and Apparel Design
		Fashion Designing
		Fashion Designing and Garment Technology
		Fashion Technology
		Garment Technology
		Garment and Fashion Technology
		Garment Design and Fashion Technology
		Garment Fabrication
		Garment Manufacturing Technology
		Handloom and Textile Technology
		Knitting and Garment Technology
		Knitting Technology
		Textile Chemistry
		Textile Design
		Textile Designing
		Textile Designing Printing
		Textile Engineering
		Textile Manufactures
		Textile Manufacturing and Technology
		Textile Marketing and Management
		Textile Processing
		Textile Processing Technology
		Textile Technology
		Textile Technology (Sandwich)
		Textile Technology(Textile Design and Weaving)
		Textile Technology(Manmade Fibre)
		CDDM (Costume Design and Dress Making)
Biomedical Engineering		Biomedical Engineering
		Diploma Medical Lab Technology
		ECG Technology
		Health Care Technology
		Instruments and Medical Equipment
		Medical Laboratory Technology
		MLT (Medical Laboratory Technology)
		Ophthalmic Technology
		Technician X-Ray Technology

Multimedia Technology		3-D Animation and Graphics
		Animation and Multimedia Technology
		Multimedia Technology
Office Management/ Commercial Practice		Accounts and Audit
		Administration Services
		Computer Application and Business Management
		Finance Account and Auditing
		Modern Office Management
		Modern Office Management and Secretarial Practice
		Modern Office Practice
		Commercial and Computer Practice
		Commercial Practice
		Commercial Practice (KAN and ENG)
Rubber		Rubber Technology
		Chemical Technology (Rubber and Plastic Technology)
		Chemical Technology (Rubber/ Plastic)
Cosmetology		Beauty and Hair Dressing
		Beauty Culture and Cosmetology
		Cosmetology and Health
Cinematography		Applied Videography
		Audiography and Sound Engineering
		Cinematography
		Direction Screen Play Writing and TV Production
		Film and Video Editing
		Film Editing and TV Production
		Film Technology and TV Production (Cinematography)
		Film Technology and TV Production (Film Processing)
		Film Technology and TV Production (Sound Rec. and Sound Engineering)
		Film Technology(Animation and Visual Effects
		Photography
		Sound Recording Engineering
Hotel Management		Hotel Management and Catering Technology
Journalism and Mass Communication		Mass Communication
Cement Technology		Cement Technology
Engineering Education		Engineering Education

Fisheries Technology		Fisheries Technology
Home science		Home Science
Jewellery Design and Manufacture Technology		Jewellery Design and Manufacture Technology
Library and Information Science		Library and Information Science
Sugar Technology		Sugar Technology
Travel and Tourism		Travel and Tourism
Wood Technology		Wood Technology

Annexure 4A

CLOSEST AVAILABLE NOMENCLATURE OF UG DEGREES FOR THE DIPLOMA IN ENGINEERING

Existing Nomenclature of Diploma	Closest Nomenclature of UG Degree
Aero Space Engineering	Aeronautical Engineering
Aeronautical Engineering	
Aircraft Maintenance Engineering (Avionics)	
Aircraft Maintenance Engineering	
Agricultural Engineering	Agriculture Engineering
Agricultural Technology	
Diploma in Architectural Assistantship	Architecture Engineering
Interior Decoration	
Interior Design	
Automobile Engineering	Automobile Engineering
Automobile Engineering (Automobile Fitter)	
Automotive Engineering	
Mechanical Engineering (Auto)	
Mechanical Engineering Automobile	
Biomedical Engineering	Biomedical Engineering
Biomedical Instrumentation	
Biotechnology	Biotechnology
Ceramic Engineering and Technology	Ceramic Engineering
Ceramic Technology	
Ceramics Engineering	
Glass and Ceramics Engineering	
Chemical Engineering	Chemical Engineering
Chemical Engineering (Fertilizer)	
Chemical Engineering (Oil Technology)	
Chemical Engineering (Part Time)	
Chemical Engineering (Petro Chemical)	
Chemical Engineering (Plastic and Polymer)	
Chemical Engineering (Sugar Technology)	
Chemical Engineering (SW)	
Chemical Technology	
Chemical Technology (Paint Technology)	
Chemical Technology (Rubber and Plastic Technology)	
Chemical Technology Fertilizer	
Chemical Technology (Rubber / Plastic)	
Surface Coating Technology	

Technical Chemistry	
Civil and Environmental Engineering	Civil Engineering
Civil and Rural Engineering	
Civil (Public Health and Environment) Engineering	
Civil Draftsman	
Civil Engineering	
Civil Engineering and Planning	
Civil Engineering (Building Services Engineering)	
Civil Engineering (Construction Technology)	
Civil Engineering (Environment and Pollution Control)	
Civil Engineering (Environmental Engineering)	
Civil Engineering (Public Health Engineering)	
Civil Engineering (Rural Engineering)	
Civil Engineering (Sandwich Pattern)	
Civil Engineering (Water Resource and Management)	
Civil Environmental Engineering	
Civil Technology	
Civil Engineering (Construction)	
Civil (SFS Mode)	
Construction Engineering	
Construction Technology	
Construction Technology and Management	
Geoinformatics and Surveying Technology	
Quantity Surveying and Construction Management	
Survey Engineering	
Water Resource Management	
Geographic Information System (G.I.S.) and Global Positioning System	
Transportation Engineering	
Water Technology and Health Science	
Advanced Computer Application	Computer Science and Engineering
Campus Wide Network Design and Maintenance	
Computer Hardware and Networking	
Computer and Information Science	
Computer Applications	
Computer Engineering	
Computer Engineering and Application	
Computer Hardware and Maintenance	
Computer Hardware and Networking	
Computer Networking	
Computer Science and Engineering	

Computer Science	
Computer Science and Technology	
Computer Science and Information Technology	
Computer Science and Systems Engineering	
Computer Software Technology	
Computer Technology	
Computer Technology and Applications	
Cyber Forensics and Information Security	
Diploma in Computer Applications	
I.T. (Courseware Engineering)	
Information and Communication Technology	
Information Engineering	
Information Science	
Information Science and Engineering	
Information Science and Technology	
Information Security Management	
Information Technology	
Information Technology and Engineering	
Information Technology Enabled Services and Management	
Network Engineering	
Post Graduate Diploma in Computer Application	
Web Designing	
Web Technologies	
Advanced Communication and Information System	
Electronics and Computer Engineering	
Dairy Engineering	Dairy Engineering
Electrical and Electronics (Power System)	Electrical Engineering
Electrical and Electronics Engineering	
Electrical and Electronics Engineering (Sandwich Course)	
Electrical and Instrumentation Engineering	
Electrical and Mechanical Engineering	
Electrical and Power Engineering	
Electrical Energy Systems	
Electrical Engineering (Instrumentation and Control)	
Electrical Engineering	
Electrical Engineering (Electronics and Power)	
Electrical Engineering (Industrial Control)	
Electrical Machines	
Electrical Power Systems	
Power Systems Engineering	
Electronics and Electrical Engineering	

Advanced Communication and Information System	Electronics and Communication Engineering
Advanced Electronics and Communication Engineering	
Applied Electronics	
Applied Electronics and Instrumentation Engineering	
Bio Electronics	
Digital Communications	
Digital Electronics	
Digital Electronics and Microprocessor	
Digital Electronics and Communication Engineering	
Digital Systems	
Electronic Engineering	
Electronic Instrumentation and Control Engineering	
Electronic Science and Engineering	
Electronics	
Electronics and Avionics	
Electronics and Communication Engineering	
Electronics and Communication Engineering(Industry Integrated)	
Electronics and Communication Technology	
Electronics and Instrumentation Engineering	
Electronics and Production	
Electronics and Telecommunication Engineering	
Electronics and Telecommunication Engineering (Technologyelectronic Radio)	
Electronics and Video Engineering	
Electronics (Fiber Optics)	
Electronics (Robotics)	
Electronics and Communication Engineering (Microwaves)	
Electronics and Communication Engineering (Sandwich)	
Electronics and Computer Engineering	
Electronics and Electrical Engineering	
Electronics and Telecommunication Engineering (Radio and System)	
Electronics Communication and Instrumentation Engineering	
Electronics Engineering	
Electronics Engineering (Industry Integrated)	
Electronics Engineering (Micro Electronics)	
Electronics Engineering (Specialization in Consumer Electronics)	
Electronics Engineering (Modern Consumer Electronics)	
Electronics Engineering With Microprocessor	
Electronics Instrumentation and Control Engineering	
Electronics Production and Maintenance	

Electronics Robotics (SW)	
Electronics Technology	
Embedded Systems	
Industrial Electronics	
Industrial Electronics (Sandwich Pattern)	
Micro Electronics	
Opto-Electronics Engineering	
Power Electronics	
Telecommunication Engineering	
Telecommunication Technology	
TV and Sound Engineering	
Information and Communication Technology	
Electrical and Electronics (Power System)	
Electrical and Electronics Engineering	
Electrical and Electronics Engineering (Sandwich Course)	
Electrical Engineering (Electronics and Power)	
Environmental Engineering	Environmental Engineering
Civil Engineering (Environment and Pollution Control)	
Civil Engineering (Environmental Engineering)	
Civil Environmental Engineering	
Fire Technology and Safety	Fire and Safety Engineering
Food Processing and Preservation	Food Engineering
Food Processing Technology	
Food Technology	
Automation and Robotics	Instrumentation Engineering
Control and Instrumentation	
Instrument Technology	
Instrumentation	
Instrumentation and Control Engineering	
Instrumentation (E&C)	
Instrumentation Engineering	
Instrumentation Technology	
Instruments and Medical Equipment	
Applied Electronics and Instrumentation Engineering	
Electronic Instrumentation and Control Engineering	
Electronics and Instrumentation Engineering	
Electronics Robotics (SW)	
Electrical and Instrumentation Engineering	
Electrical Engineering (Instrumentation and Control)	
ECG Technology	
Automation Engineering	

Electronics Communication and Instrumentation Engineering	
Footwear Technology	Leather Technology
Leather and Fashion Technology	
Leather Goods and Footwear Tech	
Leather Technology	
Leather Technology (Footwear)	
Leather Technology Footwear Computer Aided Shoe Design	
Leather Technology Tanning	
Saddlery Technology and Export Management	
Advanced Diploma in Marine Engineering and Systems	Marine Engineering
Marine Engineering	
Marine Engineering and Systems (Artificer Training)	
Marine Engineering and Systems	
CAD CAM	Mechanical Engineering
Design and Drafting	
Diploma in Mechanical Engineering	
Foundry Technology	
Heat Power Engineering	
Machine Engineering	
Mechanical (Computer Aided Design, Manufacture and Engineering)	
Mechanical CAD/CAM	
Mechanical Engineering(Industry Integrated)	
Mechanical Engineering(Sandwich Pattern)	
Mechanical Engineering	
Mechanical Engineering (Auto)	
Mechanical Engineering (Maintenance)	
Mechanical Engineering (Refrigeration and Air Conditioning)	
Mechanical Engineering (Tool and Die)	
Mechanical Engineering Auto Mobile	
Mechanical Engineering Power Plant Engineering	
Mechanical Engineering Production	
Mechanical Engineering Specialization in Cad	
Mechanical Engineering Tool Engineering	
Mechanical Engineering Tube Well Engineering	
Mechanical Engineering (CAD/CAM)	
Mechanical Engineering(Foundry) (SW)	
Mechanical Engineering(Machine Tool Maintenance and Repairs (SW)	
Mechanical Engineering (Repair and Maintenance)	
Mechanical Welding and Sheet Metal Engineering	

Navy Entry Artificer/ Diploma in Mechanical and Electrical	
Refrigeration and Air Conditioning	
Industrial Engineering and Management	
Maintenance Engineering	
Material Management	
Energy Systems Engineering	
Mechatronics	Mechatronics
Mechatronics-Sandwich	
Robotics and Mechatronics	
Metallurgical Engineering	Metallurgical Engineering
Metallurgy	
Metallurgy and Material Technology	
Artificer Training (Electronics)	Military Engineering
Artificer Training (Electrical)	
Artificer Training (Mechanical)	
Armament Engineering (Gun Fitter)	
Weapons Engineering	
Navy Entry Artificer/ Diploma in Mechanical and Electrical	
Mine Engineering	Mining Engineering
Mine Surveying	
Mining and Mine Surveying	
Shipbuilding Engineering	
Drilling Engineering	
Drilling Technology	
Paint Technology	Oil and Paint Technology
Chemical Engineering (Oil Technology)	
Chemical Technology (Paint Technology)	
Packaging Technology	Packaging Technology
Printing and Packing Technology	
Petrochemical Engineering	Petrochemical Engineering
Petrochemical Refinery	
Petrochemical Technology	
Petroleum Engineering	
Petroleum Technology	
Chemical Engineering (Petro Chemical)	
Pharmaceutical Chemistry and Technology	Pharmaceutical Engineering
Plastic and Mould Technology	Plastic and Polymer Technology
Plastic and Polymer Engineering	
Plastic Engineering	
Plastic Mould Technology (DPMT)	

Plastic Mould Technology (DPMT/PDPMT)	
Plastic Technology	
Plastic Technology (DPT/PDPT)	
Plastics Processing and Testing	
Polymer Engineering and Technology	
Polymer Technology	
Plastic Process and Testing	
Chemical Engineering (Plastic and Polymer)	
Printing and Packing Technology	Printing Technology
Printing Technology	
Industrial and Production Engineering	Production Engineering
Machine Tools and Maintenance Engineering	
Machine Tools Technology	
Manufacturing Engineering	
Manufacturing Technology	
Precision Manufacturing	
Production and Industrial Engineering	
Production Engineering	
Production Engineering (Sandwich)	
Production Technology	
Tool and Die Making	
Tool and Die Engineering	
Tool and Die Under Mechanical Engineering	
Tool Die and Mould Making	
Fabrication Technology	
Fabrication Technology and Erection Engineering (Sandwich Pattern)	
CAD CAM	
Design and Drafting	
Foundry Technology	
Mechanical (Computer Aided Design, Manufacture and Engineering)	
Mechanical CAD/CAM	
Mechanical Engineering (Tool and Die)	
Mechanical Engineering Production	
Mechanical Engineering Tool Engineering	
Mechanical Engineering (CAD/CAM)	
Mechanical Engineering (Foundry) (SW)	
Mechanical Engineering(Machine Tool Maintenance and Repairs) (SW)	
Mechanical Welding and Sheet Metal Engineering	
Pulp Technology	Pulp Technology

Wood and Paper Technology	
Apparel Design and Fabric	Textile Technology
Apparel Design and Fabrication Technology	
Apparel Design and Fashion Technology	
Apparel Manufacture and Design	
Apparel Technology	
Computer Aided Costume Design and Dress Making	
Costumer Design and Dress Making	
Diploma in Handloom and Textile Technology	
Diploma in Textile Technology (Man Made Fibre Technology)	
Dress Designing and Garment Manufacturing	
Fashion and Clothing Technology	
Fashion and Design	
Fashion and Apparel Design	
Fashion Designing	
Fashion Designing and Garment Technology	
Fashion Technology	
Garment Technology	
Garment and Fashion Technology	
Garment Design and Fashion Technology	
Garment Fabrication	
Garment Manufacturing Technology	
Handloom and Textile Technology	
Knitting and Garment Technology	
Knitting Technology	
Textile Chemistry	
Textile Design	
Textile Designing	
Textile Designing Printing	
Textile Engineering	
Textile Manufactures	
Textile Manufacturing and Technology	
Textile Marketing and Management	
Textile Processing	
Textile Processing Technology	
Textile Technology	
Textile Technology (Sandwich)	
Textile Technology (Textile Design and Weaving)	
Textile Technology (Manmade Fibre)	
CDDM (Costume Design and Dress Making)	
Rubber Technology	Rubber Technology

Chemical Technology (Rubber and Plastic Technology)	
Chemical Technology (Rubber / Plastic)	
Hotel Management and Catering Technology	Hotel Management and Catering Technology
Biomedical Instrumentation	Medical Electronics
Diploma Medical Lab Technology	
Medical Electronics Engineering	
Medical Electronics	
Medical Laboratory Technology	
MLT (Medical Laboratory Technology)	
Instruments and Medical Equipment	
Cement Technology	*
Engineering Education	*
Fisheries Technology	*
Home Science	*
Jewellery Design and Manufacture Technology	*
Library and Information Science	*
Sugar Technology	*
Travel and Tourism	*
Wood Technology	*
Beauty and Hair Dressing	*
Beauty Culture and Cosmetology	*
Cosmetology and Health	*
Applied Videography	*
Audiography and Sound Engineering	*
Cinematography	*
Direction Screen Play Writing and TV Production	*
Film and Video Editing	*
Film Editing and TV Production	*
Film Technology and TV Production (Cinematography)	*
Film Technology and TV Production (Film Processing)	*
Film Technology and TV Production (Sound Rec. and Sound Engineering)	*
Film Technology(Animation and Visual Effects	*
Photography	*
Sound Recording Engineering	*
Mass Communication	*
Accounts and Audit	*
Administration Services	*
Computer Application and Business Management	*
Finance Account and Auditing	*

Modern Office Management	*
Modern Office Management and Secretarial Practice	*
Modern Office Practice	*
Commercial and Computer Practise	*
Commercial Practice	*
Commercial Practice (KAN and ENG)	*
ECG Technology	*
Health Care Technology	*
Ophthalmic Technology	*
Technician X-Ray Technology	*
3-D Animation and Graphics	*
Animation and Multimedia Technology	*
Multimedia Technology	*

Note: The Institutions running * Diploma Courses have to continue at the same level or may opt for the closure of the Course.

Annexure 4B

CLOSEST AVAILABLE NOMENCLATURE OF DIPLOMA FOR THE UG DEGREE IN ENGINEERING

Existing Nomenclature of UG Degree	Closest Nomenclature of Diploma
Aero Space Engineering	Aeronautical Engineering
Aeronautical Engineering	
Aircraft Maintenance Engineering	
Agricultural Engineering	Agricultural Engineering
Agricultural Technology	
Agriculture Engineering	
Architectural Assistantship	Architectural Assistantship
Architecture and Interior Decoration	
Architecture Assistantship	
Automobile Engineering	Automobile Engineering
Automobile Maintenance Engineering	
Automotive Technology	
Mechanical Engineering Automobile	
Biomedical Engineering	Biomedical Engineering
Biomedical Instrumentation	
Electronics and Biomedical Engineering	
Biotechnology	Biotechnology
Biotechnology and Biochemical Engineering	
Industrial Biotechnology	
Ceramic Engineering and Technology	Ceramics Engineering
Ceramic Technology	
Ceramics Engineering	
Chemical and Electro Chemical Engineering	Chemical Engineering
Biochemical Engineering	
Chemical Engineering	
Chemical Engineering (Plastic and Polymer)	
Chemical Technology	
Dye Stuff Technology	
Surface Coating Technology	Surface Coating Technology
Oil and Paint Technology	
Oil Technology	Chemical Engineering (Oil Technology)
Oils, Oleochemicals and Surfactants Technology	
Paint Technology	
Building and Construction Technology	Civil Engineering (Construction Technology)
Construction Engineering	
Construction Technology	
Construction Technology and Management	
Civil Engineering (Construction Technology)	
Civil and Infrastructure Engineering	
Civil and Environmental Engineering	Civil and Environmental Engineering
Environment Engineering	

Environmental Engineering	
Environmental Science and Engineering	
Environmental Science and Technology	
Civil Engineering (Environmental Engineering)	
Civil Engineering (Public Health Engineering)	
Civil and Rural Engineering	Civil Engineering
Civil Technology	
Civil and Water Management Engineering	
Civil Engineering	
Civil Engineering and Planning	
Construction Engineering and Management	
Geo Informatics	Geoinformatics and Surveying Technology
3-D Animation and Graphics	3-D Animation and Graphics
Advanced Computer Application	
Computer and Communication Engineering	Computer Engineering
Computer Engineering	
Computer Engineering and Application	
Computer Networking	
Computer Science and Engineering	
Computer Science	
Computer Science and Technology	
Computer Science and Information Technology	
Computer Science and Systems Engineering	
Computer Technology	
Computing in Computing	
Computing in Multimedia	
Computing in Software	
Information and Communication Technology	Information Technology and Engineering
Information Engineering	
Information Science and Engineering	
Information Science and Technology	
Information Technology	
Information Technology and Engineering	
Software Engineering	
Dairy Engineering	Dairy Engineering
Diary Technology	
Electrical and Computer Engineering	Electrical Engineering
Electrical and Electronics (Power System)	Electrical and Electronics Engineering
Electrical and Electronics Engineering	
Electrical and Electronics Engineering (Sandwich)	
Electrical and Instrumentation Engineering	
Electrical Engineering	
Electronics and Electrical Engineering	
Electrical Engineering (Electronics and Power)	
Electrical Instrumentation and Control Engineering	
Electrical, Electronics and Power	

Electrical and Mechanical Engineering	Electrical and Power Engineering
Electrical and Power Engineering	
Electrical Engineering Industrial Control	
Advanced Communication and Information System	Advanced Electronics and Communication Engineering
Advanced Electronics and Communication Engineering	
Applied Electronics and Instrumentation Engineering	
Applied Electronics and Communications	
Communication Engineering	
Digital Techniques for Design and Planning	Digital Electronics
Electronic Engineering	Electronics and Communication Engineering
Electronic Science and Engineering	
Electronics	
Electronics and Communication Engineering	
Electronics and Communication Engineering (Industry Integrated)	
Electronics and Instrumentation Engineering	Electronics and Telecommunication Engineering
Electronics and Telecommunication Engineering	
Electronics and Telecommunication Engineering (Technologynician Electronic Radio)	
Electronics Communication and Instrumentation Engineering	
Radio Physics and Electronics	
Applied Electronics and Instrumentation Engineering	
Telecommunication Engineering	
Electronics and Biomedical Engineering	
Electronics and Communication Engineering (Microwaves)	
Electronics and Communication Engineering (Sandwich)	
Electronics and Computer Science	
Electronics and Control Systems	Electronics and Electrical Engineering
Electronics and Electrical Engineering	
Electronics and Power Engineering	
Electronics and Telematics Engineering	
Electronics Design Technology	
Electronics Engineering	
Electronics Instrumentation and Control Engineering	
Electronics System Engineering	
Electronics Technology	
Optics and Optoelectronics	Opto-Electronics Engineering
Power Electronics	Power Electronics
Power Electronics and Instrumentation Engineering	
Power Electronics Engineering	
Fire Technology and Safety	Fire Technology and Safety
Safety and Fire Engineering	
Food Engineering and Technology	Food Technology
Food Processing and Preservation	
Food Processing Technology	
Food Technology	
Food Technology and Management	

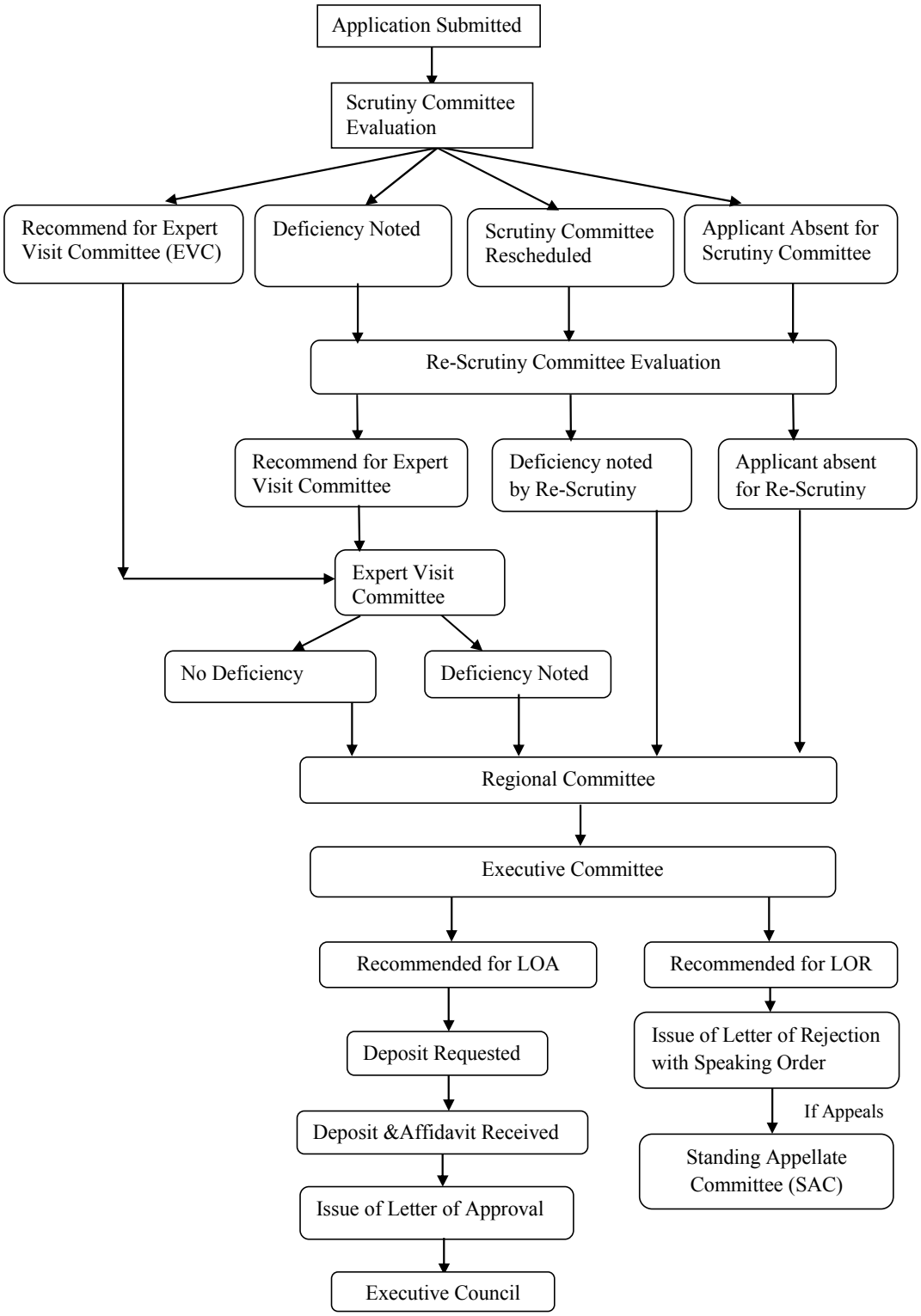
Automation and Robotics	Automation Engineering
Automation Engineering	
Instrument Technology	Instrumentation Engineering
Instrumentation	
Instrumentation and Control Engineering	
Instrumentation and Electronics	
Instrumentation Engineering	
Instrumentation Technology	
Robotics and Automation	Automation and Robotics
Medical Electronics Engineering	Medical Electronics Engineering
Medical Electronics	
Medical Lab Technology	
Foot Wear Technology	Footwear Technology
Leather Technology	Leather Technology
Naval Architecture and Ship Building Engineering	Shipbuilding Engineering
Shipbuilding Engineering	
Marine Engineering	Marine Engineering
Marine Technology	
Industrial and Production Engineering	Industrial and Production Engineering
Industrial Engineering	
Industrial Engineering and Management	
Mechanical Engineering (Production)	
Production and Industrial Engineering	
Production Engineering	
Production Engineering (Sandwich)	
Manufacturing Engineering	Manufacturing Engineering
Manufacturing Engineering and Automation	
Manufacturing Engineering and Technology	
Manufacturing Process and Automation Engineering	
Manufacturing Science and Engineering	
Manufacturing Technology	
Mechanical and Automation Engineering	Mechanical Engineering
Mechanical Engineering (Industry Integrated)	
Mechanical Engineering (Sandwich Pattern)	
Power Engineering	
Mechanical Engineering	
Mechanical Engineering (Automobile)	Mechanical Engineering (Automobile)
Mechanical Engineering Automobile	
Mechanical Engineering (Repair and Maintenance)	
Precision Manufacturing	Mechatronics
Mechatronics	
Mechatronics Engineering	
Mechatronics Engineering (Sandwich)	
Tool Engineering	Tool and Die Engineering
Material Science and Technology	Metallurgical Engineering
Metallurgical and Materials Engineering	
Metallurgical Engineering	
Metallurgy	

Metallurgy and Material Technology	
Mine Engineering	Mining Engineering
Mining Engineering	
Packaging Technology	Printing and Packing Technology
Printing and Packing Technology	
Printing Technology	
Petrochem and Petroleum Refinery Engineering	Petroleum Engineering
Petrochemical Engineering	
Petrochemical Technology	
Petroleum Engineering	
Petroleum Technology	
Pharmaceuticals and Fine Chemical Technology	Pharmaceutical Chemistry and Technology
Pharmaceuticals Chemistry and Technology	
Plastic and Polymer Engineering	Plastic and Polymer Engineering
Plastics Engineering	
Plastics Technology	
Polymer Engineering	
Polymer Engineering and Technology	
Polymer Science and Chemical Technology	
Polymer Science and Technology	
Polymer Technology	
Pulp Technology	Pulp Technology
Apparel and Production Management	Apparel Manufacture and Design
Fashion and Apparel Technology	Fashion and Apparel Design
Fashion and Apparel Engineering	
Fashion Technology	
Fibres and Textiles Processing Technology	Textile Processing Technology
Jute and Fibre Technology	
Man Made Fibre Technology	
Man-Made Textile Technology	
Silk Technology	Textile Engineering
Textile Chemistry	
Textile Engineering	
Textile Plant Engineering	
Textile Processing	
Textile Technology	
Rubber Technology	Rubber Technology
Cement and Ceramic Technology	Cement Technology
Nano Science and Technology	*
Nano Technology	*
Nano Technology and Robotics	*
Planning	*
Energy and Environmental Management	*
Energy Engineering	*
Airline Management	*

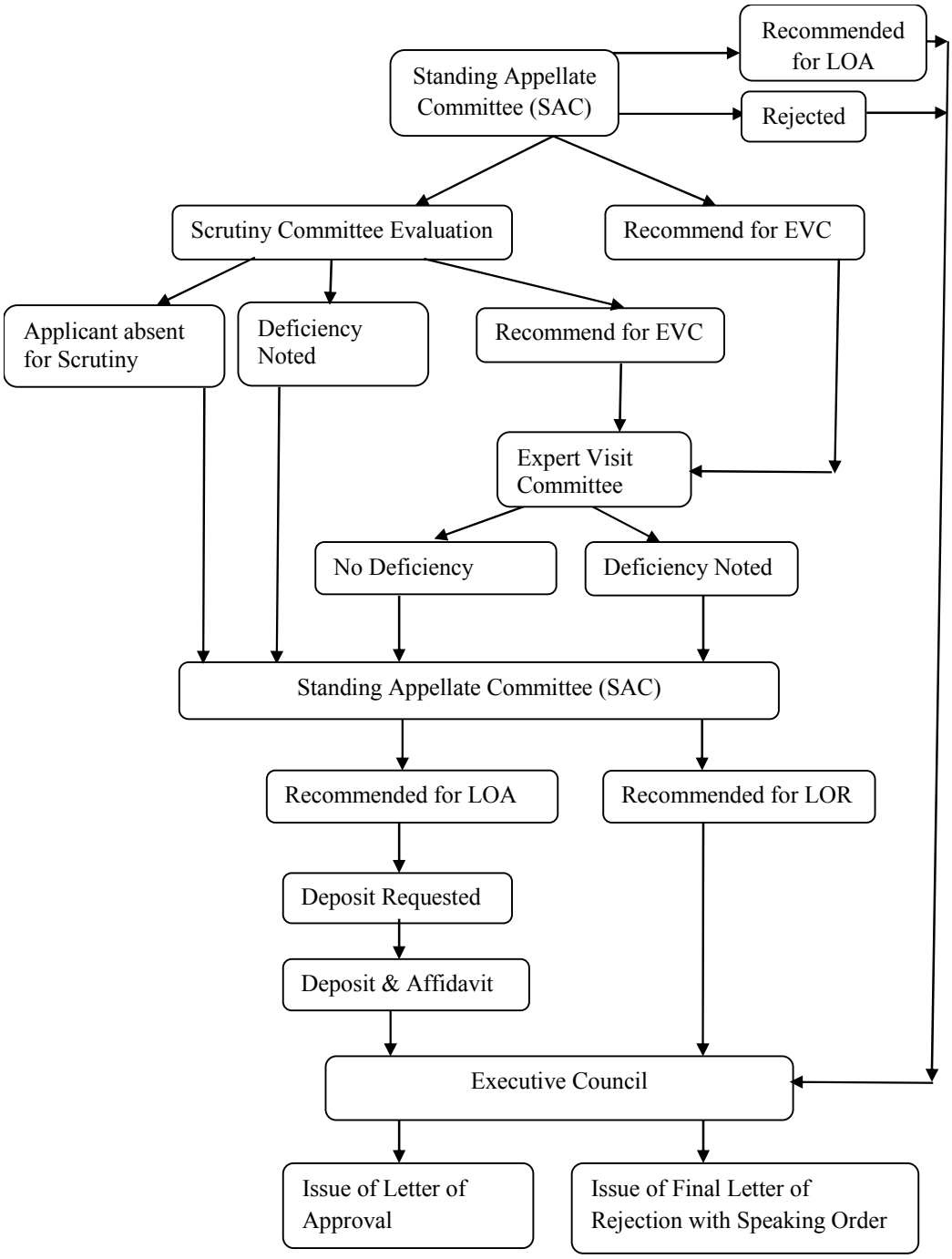
Note: The Institutions running * Degree Courses have to continue at the same level or may opt for the closure of the Course.

Annexure 5

PROCESS FLOW CHART FOR ESTABLISHMENT OF NEW TECHNICAL INSTITUTIONS



Contd…


Recommended for LOA
Standing Appellate Committee (SAC)
Rejected
Scrutiny Committee Evaluation
Recommend for EVC
Applicant absent for Scrutiny
Deficiency Noted
Recommend for EVC
Expert Visit Committee
No Deficiency
Deficiency Noted
Standing Appellate Committee (SAC)
Recommended for LOA
Recommended for LOR
Deposit Requested
Deposit & Affidavit
Executive Council
Issue of Letter of Approval
Issue of Final Letter of Rejection with Speaking Order

Annexure 6

RECOMMENDED MAXIMUM TUITION AND DEVELOPMENT FEE PER ANNUM FOR FULL TIME PROGRAMMES BY THE NATIONAL FEE COMMITTEE

	Type X cities	Type Y cities	Type Z cities
Undergraduate Degree Programs			
4 Year Engineering Degree (B.E./ B.Tech.)	1,58,300	1,50,500	1,44,900
5Year Architectural Degree (B.Arch.)	2,25,300	2,13,500	2,05,050
4 Year Town Planning Degree	2,25,600	2,13,750	2,05,350
5Year Applied Arts and Crafts Degree	2,25,600	2,13,750	2,05,350
4 Year Pharmaceutical Degree (B. Pharma.)	1,55,125	1,47,250	1,41,650
4 Year Degree in HMCT	1,55,125	1,47,250	1,41,650
Post Graduate Degree Programs			
2 Year Engineering Degree (M.E./ M.Tech.)	2,51,350	2,39,950	2,31,350
2 Year Architectural Degree (M.Arch.)	2,69,700	2,56,100	2,45,875
2 Year Town Planning Degree	2,69,700	2,56,100	2,45,875
2 Year Applied Arts and Crafts Degree	2,69,700	2,56,100	2,45,875
2 Year Pharmaceutical Degree (M.Pharm.)	2,27,500	2,16,100	2,07,500
2 Year Degree in HMCT	2,27,500	2,16,100	2,07,500
3 Year MCA	1,71,150	1,63,250	1,57,650
2 Year MBA	1,71,300	1,63,400	1,57,800
Diploma Programs			
3/ 4 Year Diploma Engineering	97,350	92,375	89,100
3/ 4 Year Diploma Architecture	97,900	92,925	89,650
3/ 4 Year Diploma Town Planning	97,900	92,925	89,650
3/ 4 Year Diploma Applied Arts and Crafts	99,500	94,500	91,200
3/ 4 Year Diploma HMCT	98,000	93,000	89,700
3/ 4 Year Diploma Pharmacy	97,975	93,000	89,700
Post Diploma Programs			
1.5-2 Year Diploma Engineering	97,800	92,850	89,550
1.5-2 Year Diploma Architecture	98,650	93,650	90,350
1.5-2 Year Diploma Pharmacy	98,650	93,650	90,350
1.5-2 Year Diploma Applied Arts and Crafts	100,250	95,300	92,000
1.5-2 Year Diploma HMCT	98,750	93,775	90,475

Type X/ Y/ Z cities as per VI Central Pay Commission Classification of Cities

Annexure 7

LAND REQUIREMENT AS PER APPROVAL PROCESS HANDBOOK NORMS DURING THE PREVIOUS YEARS

DEGREE LEVEL INSTITUTIONS

Year	Engineering and Technology			Arch/ Planning/ HMCT			Applied Arts and Crafts			Pharmacy			Management			MCA		
	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural
1985-90	3 x plinth area for bldgs. + playground + allowance for future development **																	
1995		20	20															
1997	2	4	10															
1999-2003	5	10	25	2	5	10	0.5	2.5	5	0.5	2.5	5	0.5	1.25	2.5	0.5	1.5	2.5
2004-2005	5	10	10	2	5	5	0.5	2.5	2.5	0.5	2.5	2.5	0.5	1.25	1.25	0.5	1.25	1.25

Year	Engineering and Tech.			Arch/ Planning/ HMCT			Applied Arts and Crafts			Pharmacy			Management			MCA		
	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban
2006-09	3	5	10	1	1.5	2.5	0.70	1	2	0.75	1.25	2	0.5	0.5	1	0.5	0.75	1.5
2010-11	2.5	4	10	1	1.5	2.5	0.75	1	2	0.75	1.25	2	0.5	0.5	1	0.5	0.75	1.5
2011-15	2.5		10	1		2.5	0.75		2	0.75		2	0.5		1	0.5		1.5
2016-17	1.5	2.5	7.5	1	1	2.5	0.75	0.75	2	0.75	0.75	2	0.5	0.5	1	0.5	0.5	1.5

DIPLOMA LEVEL INSTITUTIONS

Year	Engineering and Technology			Arch/ Planning			Applied Arts and Crafts			Pharmacy			HMCT (Deg. + Dip)			HMCT		
	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural	Metro/ Corporation	Dist. HQ	Rural
1985-90	3 x plinth area for bldgs. + playground + allowance for future development																	
1997	2	4	8															
1999-2003	5	10	20	0.5	1.5	3	0.5	1.5	2.5	-	-	-	0.5	2.5	5	0.5	1.5	3
2004-06	5	10	10	2	5	5	0.5	2.5	2.5	0.5	2.5	2.5	0.5	2.5	2.5	0.5	1.5	1.5

Year	Engineering and Technology			Arch/ Planning/ HMCT			Applied Arts and Crafts			Pharmacy			HMCT (Deg. + Dip)			HMCT		
	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban	Mega/ Metro	urban	Non-urban
2007-10	1.5	2.5	5	1.5	2.5	5	1.5	2.5	5	1.5	2.5	5	-	-	-	1.5	2.5	5
2011-15	1.5		5	1		2.5	0.75		2	0.75		2	-	-	-	1		2.5
2016-17	1.5	1.5	4	1.0	1	2.5	0.75	0.75	2	0.75	0.75	2	-	-	-	1	1	2.5

STAND ALONE PG INSTITUTIONS

Year	Engineering and Technology			Arch/ Planning/ HMCT			Applied Arts and Crafts			Pharmacy			Management			MCA		
	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others	Mega	Metro/ State capital	Others
2011-15	2.5		10	1		2.5	0.75		2	0.75		2	0.5		1	0.5		1.5
2016-17	-	-	-	-	-	-	-	-	-	-		-	-		-	-		-

Note: The above Table consolidates the extent of land for the previous years, for other conditions/details, Concerned APH shall be verified.
Unit for land is in Acres for all the years, except for 1997, it is hectares

Annexure 8

FIRE AND LIFE SAFETY MEASURES FOR INSTITUTIONS

General requirements that every Institution shall have to ensure safe environment for the students and staff of any professional education Institution (Table 1). A checklist of provisions to be made in case of above mentioned events for ready reference of the Institutions (Annexure 9). The essential and desirable provisions/ general guidelines to take care in case of possible hazardous situations are as follows:

- Fire
- Electrical hazard
- Unsafe Drinking water/ food
- Laboratory accidents
- Workshop accidents
- Emergency situations in case of physically challenged
- Structural failure of building
- Accidents during sports/ social events
- Stampede
- Construction activity hazards
- Transport vehicle accident
- Lift accidents
- Earthquake
- Cyclone
- Flood
- Landslide

Table 1 Essential general requirements for any Institution

1	Have you identified possible hazardous situations considering nature of your Institution and location of the Institution?	Yes/ No
2	Have you classified these risks into intolerable, undesirable and negligible?	Yes/ No
3	Have you prepared a risk response plan for each of the situation?	Yes/ No
4	Are the stakeholders been made aware about the risk response plans?	Yes/ No
5	Are you conducting any training Programmes or mock drills of such eventualities?	Yes/ No
6	Is safety audit done periodically?	Yes/ No
7	Do you have established procedures required to handle such emergency situations?	Yes/ No
8	Do the procedures clearly define duties and responsibilities of various authorities and agencies?	Yes/ No
9	Have you appointed a single person (Safety Officer) who is responsible to make all arrangements to eliminate and/ or to avoid such events?	Yes/ No
10	Is each of the student/ staff person using the Institution facility has undergone a test to verify whether he/ she has understood the procedures?	Yes/ No

Annexure 9

ESSENTIAL AND DESIRABLE REQUIREMENTS/ GENERAL GUIDELINES IN CASE OF VARIOUS EVENTS

➢ FIRE
Essential requirements:
• All the buildings, after completion and before occupation, shall be inspected for fire and life safety measures by the Local Fire Service Authorities and a Certificate to that effect shall be obtained. In the absence of such a Certificate, following requirements shall be met. • Fire buckets filled with sand shall be hanged in the protected stands near workshop, Laboratory, DG room, transformer and sub-station. • Fire point should be established in front of each building with 2 fire water buckets, 2 sand buckets and 4 fire extinguishers one of each type. • Minimum 2 numbers of extinguisher of any type should be installed at every prominent location.
• Every exit, exit access or exit discharge shall be continuously maintained free of all obstructions or impediments to full use in case of fire or other emergency.
• Retro reflective Signage shall be provided for escape routes at suitable height.
• Evacuation drill shall be conducted for each building quarterly.
• To avoid stampede and to manage any emergency properly, the Institution should have a Standing Fire Order – Document containing established procedures required to handle fire and emergency situations in which duties and responsibilities of various Authorities and Agencies are included (Sample copy enclosed).
Desirable requirements:
• The CCTV camera shall be provided to cover all the important areas of the campus including firefighting system like extinguishers, hose reels, risers, automatic detection and alarm system, sprinkler system, manual call points etc.
• Assembly point shall be provided in a safe place with no fencing around it.
➢ ELECTRICAL HAZARD
Essential requirements:
• Proper earthing and bonding of electrical wiring shall be ensured.
• All major equipment shall be earthed separately.
• Earth leakage circuit breaker (ELCB) shall be provided as required.
• No overhead High tension electric line shall pass across the premises.
• Sub stations or transformers, if any, shall be segregated. Carbon di-oxide, dry chemical powder (DCP) and Mechanical foam fire extinguishers, san buckets shall be provided.
Desirable requirements:
• All overhead electric lines shall be at a height not less than 5.4 m from the ground.
• Electrical resistant mats should be placed in front of every electric panel.
• Only trained and licensed electricians should be allowed to do work related to electric supply.
• Vertical clearance of any bare electric line passing near a building shall be minimum 2.43 m from the highest point in the building and the horizontal clearance shall be minimum 1.2 m from the closest part.
• A clear space of not less than 1 m in width shall be provided in front of the switchboard.
• If there are any attachments or bare connections at the back of the switchboard, the space (if any) behind the switchboard shall be either less than 20 cm or more than 75 cm in width, measured from the farthest outstanding part of any attachment or conductor.
• Lightning arrester shall be provided for all the buildings.
➢ UNSAFE DRINKING WATER/ FOOD

Essential requirements:
• Clean all reservoirs on periodic basis.
• Test quality of water every three months.
Desirable requirements:
• Test quality of samples of food prepared on campus in an independent Laboratory preferably once in six months.
➢ LABORATORY ACCIDENT
Essential requirements:
• Warning symbols shall be provided inside and outside the Laboratories.
• List of chemicals used in the Laboratory shall be displayed outside.
• Instructions regarding the procedure to be followed in case of an emergency occurring in the building shall be displayed inside and outside the Laboratory in the form of Do's and Don'ts.
• First aid kit shall be maintained, wherever necessary
• Emergency contact numbers shall be displayed inside for contacting in case of any emergency which should include Safety Officer, fire control room, medical Assistance, Security assistance, Head of the concerned department, maintenance services.
• Personal protective equipment, as necessary, shall be provided for each one entering the Laboratory.
Desirable requirements:
• Provision for fume hood should be made.
• Glove box for Experiments shall be provided.
• Good housekeeping practice shall be followed.
• Knowledge to operate the fire extinguisher provided inside and outside the Laboratory.
• Flooring of the Laboratory shall be non-skid and non-static.
• Proper ventilation facilities shall be provided to prevent accumulation of dust and fumes.
• Only small quantity for experimental purpose shall be kept in Laboratory and the quantity shall be noted every day.
• Material safety data sheet for relevant chemicals shall be provided.
• Disposal of chemical waste shall be done properly on daily basis.
➢ WORKSHOP ACCIDENT
Essential requirements:
• Personal protective equipment shall be available for each one entering the workshop.
• Instructions for workshop safety must be displayed inside and outside the workshop.
• First aid kit shall be maintained.
• Safety precaution for operation for each machine should be affixed with it.
• Standard Operating Procedure (S.O.P.) for all the equipment and system must be prepared and properly displayed near the respective machine.
• All the electrically operated machinery should be properly earthed and bonded.
• Emergency contact numbers shall be displayed for contacting in case of any emergency which should include Safety Officer, fire control room, medical assistance, Security assistance, Head of the concerned department, maintenance services.
• Instructions regarding the procedure to be followed in case of an emergency occurring in the building outside the workshop during the running of workshop shall be displayed inside and outside the workshop in the form of Do's and Don'ts.
Desirable requirements:
• While installing or keeping machines and tool, racks aisles and gangways should be provided.
• There should be Schedule for standard test for machines and tools.
• Workshop floor should be made by non-skid and non-static floor tiles.

• Place for disposal of materials should be properly marked.
• Housekeeping shall be done as per proper Schedule.
• Various fuels used in workshop shall be stored in minimum quantity according to requirement.
• Proper ventilation facilities shall be provided to prevent dust accumulation.
➢ EMERGENCY SITUATION - PHYSICALLY CHALLENGED
Essential requirements:
• Ramp shall be provided for the disabled for easy access to and evacuation from the building.
• Sufficient wheel chairs and stretchers shall be available for use in emergency.
Desirable requirements:
• Information regarding the number of physically challenged people in the campus should be available with the Safety Officer.
• The time and the number of physically challenged persons among the visitors shall be recorded at security gate.
➢ STRUCTURAL FAILURE OF BUILDING
General Guidelines:
• Emergency evacuation procedure with evacuation plan shall be kept ready.
• Provisions shall be made to cut off water, electricity and LPG connections safely from outside the building.
• Structural audit of buildings shall be done periodically.
➢ ACCIDENTS DURING SPORTS/ SOCIAL EVENTS
General Guidelines:
• A qualified medical practitioner should be present or available on call.
• Trained Para-medical staff and first-aid kit shall be available.
• Structural strength of temporary galleries and other temporary structures shall be ensured.
• In permanent structures, no exit shall be locked permanently, for any reason.
• Training in first aid shall be given to all volunteers.
• Proper signage for exits and safe assembly points.
• Information regarding Exit, Escape routes, entry, parking, seating arrangements etc. shall be made available to all entrants in graphical form.
• Well-equipped vehicle or ambulance shall be available for emergencies.
• Barricading, if provided, shall not obstruct safe escape routes.
• Temporary galleries/ pandals and other temporary structures shall conform relevant Indian Standards and Codes for practice
• Provision for a dispensary should be made.
• Sufficient power back up for illumination shall be provided.
• The pressure points, near the diversion or change in pathway, shall always be attended by trained guards or volunteers to avoid stampede.
• Crowd management system shall be established for continuous monitoring of status of crowd, behavior and movement.
• Public address system and other communication system shall be maintained at the crowd management centre.
• Early opening and delayed closing shall help to prevent stampede.
➢ STAMPEDE
Guidelines to be followed
• Proper signage for traffic control route shall be displayed.
• Public Address system shall be implemented to communicate and to direct.
• Power back up for extra illumination of exit routes shall be available.

• It is necessary to do planning and practicing mannerly and orderly evacuation and maintaining records.
• Student volunteers need to be trained for proper evacuation
• Ensure that no more than 4 persons/ m^2shall assemble in all assembly areas.
• Temporary barriers shall be provided to use in emergency to restrict and to control traffic.
➢ CONSTRUCTION ACTIVITY HAZARDS
General Guidelines:
• Safety helmets are worn.
• Barricade entire construction work area from other educational area.
• Where guarding to working area is impractical, use of safety nets and harnesses must be done.
• Erect warning signs during striking operations.
• Erect safety signs and barriers to keep unauthorized persons away from work area.
• Inspection chambers in the ground and openings in the slab are either covered over and a warning sign erected or protected by some guard rails.
• Scaffolds and other working platforms should be equipped with guard rail and toe board.
• Remove periodically all unnecessary obstructions, which may create a hazard.
• Waste materials being disposed off from heights should always be lowered safely and never thrown or dropped from working area.
• No person should be allowed access under slab formwork during pouring.
• Never allow partially struck formwork to be left unattended.
• Wear appropriate protective clothing.
• Keep the electric leads, compressed air lines and pump lines as short as possible to prevent risk of tripping injuries.
• Inspect periodically all scaffolds, working platforms, screens and other lifting and handling devices and maintain a record of inspection.
• No person under the age of 18 years should be allowed to operate any item of powered plant.
• Take care of personal hygiene.
➢ TRANSPORT VEHICLE ACCIDENTS
General Guidelines:
• Fire Extinguisher shall be provided in all vehicles.
• Driver and attender shall be trained in first aid firefighting and first aid and the records of refresher training shall be maintained.
• Geographic positioning system (GPS) shall be provided for all vehicles for college transport.
• Emergency exits must be properly maintained in the vehicle.
• All emergency numbers shall be displayed in the vehicle, inside and outside.
• Name of the College and contact number shall be written legibly on all four sides of the vehicle.
• Driver cabin should be separate.
• Fitness Certificate test records and records of repair and maintenance of the vehicle shall be maintained.
• Details of battery, tyre, issue of lubricants, fuel etc. shall be properly maintained.
➢ LIFT ACCIDENTS
General Guidelines:
• Signage should indicate precautions to be taken for lift operations.
• A phone unit and an alarm bell should be provided inside the lift cabin.
• Emergency contact numbers need to be displayed inside and outside of the lift cabin.
• Emergency lighting should be available.
• Sufficient number of lifts shall be provided to avoid overcrowding.

• Passenger and service lifts should be separately provided.
• Fitness Certificate from the concerned Authority should be available and displayed.
➢ EARTH QUAKE
General Guidelines:
• Construction of building shall be as per relevant Indian Standards and Codes of practice.
• Already constructed structures, if already not designed to satisfy earthquake resistance, shall be strengthened as per relevant Indian Standards and Codes of practice.
• Proper evacuation plan based on the Standing Fire Order shall be maintained and it should cover all the possible emergencies.
• Evacuation drill/ Exit drill shall be conducted quarterly and such records shall be maintained (Different groups, members, date of conduct, observations).
• Training should be given to all members of the evacuation teams to perform their duties and records shall be maintained.
• The most suitable and safest place shall be selected as safe assembly point for each building.
• Large or heavy items, if any, shall be placed closest to the ground.
• Hang large items such as framed pictures, large mirrors etc. away from sitting place, bed and protected escape routes.
• Brace overhead light fittings properly.
• An inventory for the details of heavy duty equipment and necessary tools with the details and contact numbers of owner and operator shall be maintained for ready reference.
• Avoid glass paneling for buildings. However, if provided, shall be protected with metal screens.
➢ CYCLONE
General Guidelines:
• Keep in contact with the concerned authorities before the cyclone season each time for warning and precautionary measures.
• List of emergency phone numbers shall be displayed.
• Training should be given to all members of the response teams to perform their duties and records shall be maintained
• Provision shall be made to secure strongly all doors, windows and other openings, if any, in closed position.
• Emergency kits containing portable battery radios, torch lights, spare batteries, water container, dry fruits, match boxes, fuel lamps, portable stove, cooking utensil, etc. shall be maintained in cyclone prone areas.
• Low frequency communication devices shall be in place.
• Avoid glass paneling for buildings. However, if provided, shall be protected with metal screens.
• Construction of buildings shall be strong enough to resist collapse during wind.
• Long and continuous structures shall be avoided so as to reduce the effect of wind.
• Deep rooted plants which can resist wind can be planted around but outside the boundary wall to reduce the wind velocity.
• No tall plants shall be there in the compound, especially near any building.
➢ FLOOD:
General Guidelines:
• Provision for the storage of drinking water at the rate of 4.5 liters/ 1 Day/ person for the total occupants for a minimum of 3 days during impending flood shall be made.
• Provision for storage of nonperishable easy to prepare food for 3 days supply during impending flood shall be made.
• Flash light for signal (Red cross store) shall be arranged.

- Portable battery Radios (if possible NOAA - National Oceanic and Atmospheric Administration type) shall be arranged.
- Flood rescue equipment like lifebuoy, life jacket, portable boats with oar and out board engine, rope shall be stored and ready for use.
- Occupational Health center shall be maintained.
- Para medical Team shall be available and trained.
- Provision should be made on top floors of the buildings for shelter in case of flood.
- Insect repellants and sunscreen shall be stored.

➢ LAND SLIDE

General Guidelines:

- Construct Retaining walls wherever necessary to prevent erosion.
- Train permanent staff to identify the symptoms of landslide.
- Avoid buildings in steep slope or along natural erosion valleys.

STANDING FIRE ORDER

(To be displayed at all the floors at suitable visible places with all emergency contact numbers)

Responsible authorities

1. The person who detects the Fire
2. Safety Officer
3. Maintenance Section

The person who detects the fire:

- Immediately inform the Safety Officer and Head of the section/ division

Responsibilities of safety Officer:

On receipt of information:

- He/ She shall immediately proceed to the scene of incident and assess the situation.
- If considered necessary, he/ she shall raise fire alarm for his/ her zone and notify the incident to Fire department and the listed emergency services. Officer shall have to confirm this action latter.
- If necessary, he/ she shall direct the Maintenance section to salvage the records and materials from the area.
- If considered necessary, he/ she shall evacuate his/ her zone and/ or neighboring zones.
- At the earliest opportunity, he/ she shall inform the incident to the Departmental head.

Duties of Maintenance section Members:

On receipt of call for emergency in their own zone, all the members of Maintenance section;

- Shall immediately proceed to the place of incident and Report to their Duty Officer.
- Shall strictly follow the instructions of Safety Officer and work under him/ her as per his/ her directions.
- Shall, as per the instructions from Duty Officer/ Fire Officer, switch off electrical supply to the affected area.
- Shall see that electric supply is restored only on instructions from the Duty Officer/ Fire Officer.
- Close the air condition system at the affected area.
- Shall ensure that booster pump located in the building is Switched On.
- Shall ensure that all the Hydrants in and around the Building are charged with sufficient pressure.

Duties of other staff from the affected zone/ zones:

On hearing the Emergency Alarm, all the other members of staff:

- Are requested no to be panic, but to remain calm and follow instructions of the Safety Officer in an orderly and disciplined manner.
- If directed to evacuate, shall ensure that all the electric lights at their work place are switched off and that all the windows and doors of their area are properly closed before leaving the place.

- During evacuation, shall proceed in an orderly manner to the ground floor by the nearest available staircase/ emergency exit.
- Shall not use the lifts.
- Shall see that, persons assigned with specific duties in an emergency are not disturbed or obstructed in their work.
- If requested by Safety Officer, shall help in removing the records and materials not affected by the fire.

If you discover a Fire:

- Do not panic.
- Break the glass of nearest fire alarm/ manual call point.
- Call Fire Services on 101/ Local Fire service Telephone No.
- Inform Security/ Safety Officer
- Inform Officer in-charge.
- Call for assistance.
- Attack the fire with the fire extinguishers provided.
- Protect material, which is not involved in Fire.

If you hear the evacuation signals:

- Stop machines.
- Shut off gas and electric power, but not lighting.
- Close doors and windows.
- Leave the building immediately by the nearest exit.
- Do not run.
- Do not go to cloakroom.
- Do not stop to collect personal belongings.
- Report to assembly point.

For your own safety you should know:

- The position of the nearest fire alarm point.
- The position of the nearest fire extinguisher and operation method.
- The nearest exit route.
- Your assembly point.
- Road should be kept clear for the movement of Fire Service Vehicles.
- The overhead electric cables, service pipes and telephone wires are sufficiently high for vehicles to pass.

Annexure 10

GUIDELINES FOR APPOINTMENT OF ADJUNCT FACULTY/ RESOURCE PERSONS FROM INDUSTRY IN AICTE APPROVED TECHNICAL INSTITUTIONS

1 INTRODUCTION: The AICTE Approval Process Handbook 2017-18 in Appendix 7 "Norms for Faculty requirements and Cadre Ratio for Technical Institution" has specified that a minimum of 80% should be Regular/ full time faculty and the remaining shall be Adjunct Faculty/ Resource persons from industry.

2 OBJECTIVE: The key objective of these guidelines is to develop a useful and viable collaboration between the educational Institutions and industry. The guidelines seek to enhance quality of education and skills by involvement of academicians, scholars, practitioners, policymakers in teaching, training, research, and related services on a regular basis and to attract distinguished individuals who have excelled in their field of specialization.

3 DEFINITION: Adjunct Faculty is hired by a college to teach but is not full member of the faculty. Adjunct Faculty is a part-time or contingent instructor. There are academicians, professionals whose primary employment activity is outside the Institution and who are not interested in seeking fulltime appointment with the Institution, but can contribute to teaching in the Technical Institutions/ academic Programmes. The Adjunct Faculty should be an eminent Professional/ Scientist/ Engineer having recognition at national/ international level and having outstanding published work.

4 EXPERIENCE: Any candidate for Adjunct Faculty/ Resource person having 10 to 15 years of experience from industry/ organization shall satisfy the following norms:

a Teaching and research organizations of State/ Central government Institutions/ Universities
b Central and State Public Sector Undertakings (PSUs)
c Reputed Industries
d Civil servants (IAS/ IPS/ officials from Central and Provincial Services) and professionals and officials from professional Councils
e NRIs and PIOs working with reputed overseas academic, research and industrial organizations or having a demonstrated interest in Indian issues.

5 QUALIFICATIONS: Candidate for Adjunct Faculty/ Resource person from industry should have relevant professional qualifications.

6 LIMITATION: Following are the restrictions for engaging the Adjunct Faculty.

In an Academic Year, an Adjunct Faculty can work in 4 Institutions (maximum). The weightage of the Adjunct Faculty in each Institution shall be in proportion to the number of Institutions he/ she is working in. For example, if an Adjunct Faculty is working in 4 Institutions simultaneously, his/ her weightage in each Institution shall be 25% and if in three Institutions simultaneously, then 33% and so on.

At the time of engagement as Adjunct Faculty in any of the Institution, the resource person has to submit a declaration on the number of Institutions he/ she has been appointed as Adjunct Faculty in the current Academic Year.

Any resource person receiving grant under "Adjunct Faculty Scheme" from AICTE cannot work as Adjunct Faculty in other Institutions.

7 STRENGTH OF ADJUNCT FACULTY: The strength shall not exceed 20% of the sanctioned strength of faculty at any time. Adjunct as well as resource person from Industry shall not be taken into account while calculating Cadre ratio (the cadre ratio should be calculated for the 80% faculty only)

8 FUNCTIONS: Functions of Adjunct Faculty/ Resource person from Industry are:

Teaching Technical Courses: Adjunct Faculty shall be expected to teach Courses directly related to his/ her specific expertise and professional experience or the areas of his/ her specialization. He/ She shall also contribute to the Institution's activities like counselling of students, developing new Course(s) and pedagogical improvements.

Participation in service-related activities: Adjunct Faculty is also expected to actively participate in service-related activities, such as sitting on departmental Committees, serving as advisors to faculty and/ or undergraduate and post graduate students, helping students network and active collaboration with the industry/ employer providing internship and job opportunities.

9 TA/ DA AND HONORARIUM: The Adjunct Faculty shall work at the host Institution for a minimum of 02 days per visit. TA/ DA, Honorarium and other facilities provided to Adjunct Faculty, as per UGC guidelines, shall be:

Travel cost, as per entitlement, from place of stay to Institution and back, maximum 6 times per Academic Year. No accommodation would be permissible, however, free lodging and boarding in the guesthouse.

An honorarium of ₹ 1,000/ - only (Rupees One Thousand Only) per lecture up to a maximum of ₹ 4,000/ - (Rupees Four Thousand only) per day of service, subject to a maximum ceiling of ₹ 80,000/ - (Rupees Eighty Thousand only) per month.

Other facilities such as Office Room, Secretarial Services, depending on their involvement in academic activities, can be considered.

10 APPOINTMENT: Their appointment shall be done by a Competent Authority, based on the recommendations of a Committee. The period of their empanelment shall vary between six months to three years.

11 MONITORING: The performance of every Adjunct Faculty shall be monitored at the end of assignment based on the "Performance Report" submitted to the host Institution for continuation/ renewal of tenure.

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

APPROVAL PROCESS HANDBOOK 2016-2017

All India Council for Technical Education

Approval Process Handbook

(2016 – 2017)

This Hand Book is a Legal Document as per All India Council for Technical Education Act, 1987 (52 of 1987) and Section (4.3) of Gazette Policy Regulation No. F. No: 37-3/Legal/AICTE/2012 of AICTE dated September 27, 2012 Notified on September 27, 2012 in the Gazette of India, Extraordinary, Part-III, Section-4.

FOREWORD

The aim of any country's higher education system is higher growth rate with sustainable economic development. It is achieved through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body with its mission of developing and promoting quality technical education in the country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the technical education system and research and development activities in a concerted effort aimed at nation-building.

Technical education at all levels in the country is witnessing a consistent growth pattern marked by the setting up of new Institutions and the improvement of the existing ones in tune with the quality assurance norms set by the regulating and accreditation agencies. The Council believes in providing a proper impetus for the Institutions to generate competent Engineers, Pharmacists, Managers, Architects and Scientists and encourages them to think beyond the curriculum while imparting training for the advancement of knowledge.

The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The emphasis this year is to put in place simplified procedures and greater ease in the approval process. "***Access to Quality Technical Education for All***" will be the motto for the year 2016-17 creating an academic ambience in the Technical Institutes for nurturing and supporting quality so that technical education in India will be one of the best in the world. Supporting Institutes for accreditation of programs, ranking of Institutes, schemes such as Margdarshan, Adjunct Faculty, Trainee Teacher and Unnat Bharat Abhiyan are a few of the important initiatives embarked upon by AICTE.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes and Institutions under the aegis of the AICTE. The emphasis on e-governance to ensure transparency, accountability, implementing a tech-savvy approach to enable faster processing and clearly defining the infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a technical education system which is on par with the best Institutions in the world.

Swami Vivekananda said "*Education is the manifestation of the perfection already in man.*" In keeping with this objective, apart from regulatory role, AICTE would strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope this attempt of ours will prove endearing enough to all the stake holders.

Vidya Dhanam Sarva Dhanam Pradayam- Ancient Saying

Prof. Anil D. Sahasrabudhe
Chairman, AICTE

INDEX		
Chapter	**Contents**	**Page No.**
	Foreword	02
	Background and Statutory Provision under AICTE Act regarding Planning, Promotion and Regulation of Technical Education	08
	Definitions	16
I	Grant of Approval through a single application form for • Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree /Post Graduate Diploma/ Diploma / Post Diploma Level • Change of Site / Location • Closure of Institute • Conversion of Women's Institution into Co-Ed Institution and vice-versa	18
II	Grant of Approval through single application form for the following • Extension of approval to existing Technical Institution or Technical Campus • Increase in intake in existing courses in the first/regular shift (only for valid NBA accredited courses) • Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses • Reduction in intake • Closure of program and / or course • Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of Name of the Institute • Adding Integrated course in the first/regular shift in existing Institutions having valid accredited courses • Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs)	30
III	Un Approved Institutions	42
IV	Actions in case of Violations of Regulations	43
V	Collaboration and Twining Program between Indian and Foreign Universities / Institutions in the field of Technical Education, Research and Training	46
VI	Norms and Requirements	50

Appendix		
Sl.No.	**Particulars**	**Page No.**
1	Duration and Entry Level Qualifications for the Technical Programs	52
2	Approved Nomenclature of Courses	58
3	Norms for Intake and Number of Courses/Divisions in the Technical Institute	75
4	Norms for Land requirement and Built up area for Technical Institution	78
5	Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution	94
6	Norms for Essential and Desirable requirements for Technical Institute, Technical Campus	97
7	Norms for Faculty requirements and Cadre Ratio for Technical Institute/ Technical Campus	99
8	Faculty Cadre and Qualifications	101
9	Norms for PGDM Program	102
10	Subscription of e-Journals	103
11	Format for Detailed Project Report for establishment of a new Technical Institution	106
12	Prevention and Prohibition of Ragging	111
13	Structure of various Committees	112
14	Regional Offices of the Council	118
15	Grievance Redressal	119
16	Documents to be submitted for • Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree / Post Graduate Diploma / Diploma / Post Diploma Level • Change of Site / Location • Closure of Institute • Conversion of Women's Institution into Co-Ed Institution and vice-versa	120
17	Documents to be submitted for • Extension of approval to existing Technical Institution or Technical Campus • Increase in intake in existing course in the first shift (only for Institutes having valid NBA accredited courses) • Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses • Reduction in intake • Closure of program and / or course • Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Adding Integrated courses in the first/regular shift in existing Institutions having valid accredited courses • Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs)	125
18	Composition of Board of Governors for AICTE Approved Institutions	130
19	Cut off Dates and Academic Calendar	131
20	Fellowship Program in Management : Conduct and Admission Procedure	133

	Affidavit	
1	Format of the Affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs.100/- duly sworn before a First Class Judicial Magistrate or a Notary or an Oath Commissioner	138
2	Format of the Affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with Deposit of requisite amount	141
3	Format of the Affidavit to be submitted by the Collaborating Foreign University / Institution with a partnering AICTE approved Indian Institution	142
4	Format of the Affidavit to be submitted by the Applicants applying for closure of Institution, on a non Judicial Stamp paper of Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant has no liability with respect to faculty members, staff, students etc.	143
	Certificate	
1	Certificate of Advocate	144
2	Certificate of an Architect registered with Council of Architecture	146
3	Certificate of the Bank Manager where the applicant has a Bank Account	147
4	Certificate from Sub-Divisional Magistrate / Collector / Thasildar	148
	Formats	
1	Resolution for establishment of New Technical Institute	149
2	Additional Program / Additional Intake / Additional Course	150
3	Resolution for Closure of Courses / Programs / Reduction in Intake	151
4	NOC of State Government for Closure of Courses / Programs	152
5	NOC of Affiliating University / Board for Closure of Courses / Programs	153
6	NOC of State Government for conversion of Women's Institute to Co-Ed Institute	154
6(1)	NOC of State Government for conversion of Co-Ed Institute to Women's Institute	155
7	NOC of affiliating University / Board for conversion of Women's Institute to Co-Ed Institute	156
7(1)	NOC of affiliating University / Board for conversion of Co-Ed Institute to Women's Institute	157
8	NOC of State Government for Change of Name of the Institute	158
9	NOC of Affiliating University / Board for Change of Name of the Institute	159
10	NOC of State Government for Change of Site / Location of the Institute	160
11	NOC of Affiliating University / Board for Change of Site / Location of the Institute	161
12	NOC of State Government for Closure of Institute	162
13	NOC of Affiliating University / Board for Closure of Institute	163
	Annexure	
1	Fire and Life Safety Measures for Engineering Institutes	164

Abbreviations	
ACA	Access and Circulation Area
AICTE	All India Council for Technical Education
ATM	Automated Teller Machine
BCA	Bachelor of Computer Application
B.E.	Bachelor of Engineering
B.HMCT.	Bachelor of Hotel Management and Catering Technology
B.Pharm.	Bachelor of Pharmacy
B.Sc.	Bachelor of Science
B.Tech.	Bachelor of Technology
BOG	Board of Governors
BOT	Built Operate and Transfer
CCTV	Close Circuit Tele Vision
CD	Compact Disk
COA	Council of Architecture
DELNET	Library Network provided by DELNET.NIC.IN
DPR	Detailed Project Report
EC	Executive Committee of AICTE
EDUSAT	Education Satellite was launched by Indian Space Research Organization
EOA	Extension of Approval
ERP	Enterprise Resource Planning
EVC	Expert Visit Committee
FAX	Facsimile transmission
FDR	Fixed Deposit Receipt
FSI	Floor Space Index
FT	Full Time
GATE	Graduate Aptitude Test in Engineering
GoI	Government of India
HMCT	Hotel Management and Catering Technology
IIM	Indian Institute of Management
IISc	Indian Institute of Science
IIT	Indian Institute of Technology
INDEST	Indian National Digital Library in Engineering Sciences and Technology
LCD	Liquid Crystal Display
LOA	Letter of Approval
LOR	Letter of Rejection
m^2	Unit of area in square meter
M.Sc.	Masters in Science
M.Tech.	Masters in Technology
MBA	Masters in Business Administration
Mbps	Mega bits per second
MCA	Masters in Computer Application
ME	Masters in Engineering
MHRD	Ministry of Human Resource and Development, Government of India
MODROBS	Modernization and Removal of Obsolescence Scheme by the Council
MOOCs	Massive Online Open Courses
NATA	National Aptitude Test in Architecture
NBA	National Board of Accreditation
NBC	National Building Code
NCR	National Capital Region, India
NEQIP	North East Quality Improvement Program
NIT	National Institute of Technology

NOC	No Objection Certificate
NRI	Non Resident Indian
PC	Personal Computer
PF	Provident Fund
PG	Post Graduate course
PGCM	Post Graduate Certificate in Management
PGDBM	Post Graduate Diploma in Business Management
Ph.D.	Doctorate of Philosophy
PIO	Persons of Indian origin
PPP	Public Private Partnership
PT	Part Time
R&D	Research and Development
RC	Regional Committee
RF	Radio Frequency
RO	Regional Office
RPGF	Refundable Performance Guaranty Fund
RPS	Research Promotion Schemes by the Council
SAC	Standing Appellate Committee
SCC	Standing Complaint Committee
SCSC	Standing Complaint Scrutiny Committee
TDS	Tax Deduction at Source
TELNET	Terminal Emulation program for TCP/IP Networks
UG	Under Graduate course
UGC	University Grants Commission
UT	Union Territory
Wi-Fi	Wireless Fidelity
WS	Work Shop

1 Background and Statutory Provision under AICTE Act Regarding Planning, Promotion and Regulation of Technical Education

1.1 Background

The beginning of formal Technical Education in India can be dated back to the mid 19th century. The major Policy initiatives in the pre-independence period included appointment of the Indian Universities Commission in 1902, issue of the Indian Education Policy resolution in 1904 and the Governor General's Policy statement of 1913 stressing the importance of Technical Education, the establishment of IISc in Bangalore, Institution for Sugar, Textile and Leather Technology in Kanpur, N.C.E. in Bengal and Industrial Schools in several provinces. Significant developments include:

- Constitution of the Technical Education Committee of the Central Advisory Board of Education (CABE) of 1943;
- Preparation of the Sergeant Report of 1944; and
- Formation of the All India Council for Technical Education (AICTE) in 1945 by the Government of India.

The AICTE was set up in November 1945 based on the recommendations of CABE to stimulate, coordinate and control the provisions of educational facilities and industrial development of the post war period. At that time, mandate of AICTE basically covered only programs in Engineering and Technology.

The growth of industries in the country, just after independence, also demanded the need for qualified professionals in other fields, such as Business Management, Architecture, Hotel Management, Pharmacy etc. Although the diverse elements of Management such as Commerce, Economics, Finance, Psychology and Industrial Sociology were being taught for a long time, the need for Management Education in a formal way was felt in India only in the fifties. The Government of India decided in 1954 to set up a Board of Management Studies under AICTE to formulate standards and promote Management Education. Other major initiatives taken in Management Education include: setting up of the Administrative Staff College of India at Hyderabad in the late fifties, National Productivity Council and Indian Institute of Management in the early sixties. Architecture was covered under the Architects' Act, 1972. Subsequently, for better coordination of the Professional Courses, Architecture Education was also placed under the purview of AICTE.

Hotel Management Education had a modest beginning with short programs in Nutrition and Food Science, which started in the late fifties. The National Council of Hotel Management and Catering Technology were set up in 1982, to which all the Institutions of Hotel Management run by the Government are affiliated.

Education in other professional fields such as, Pharmacy, Applied Arts and Crafts has also undergone similar developments during the post-independence period. Programs for Technical Education, during the first three Five Year Plans, were devoted to expansion of Technical Education to meet the growing demand for technical personnel at Diploma, Degree and Post-Graduate Levels. From the fourth Five Year Plan onwards, the emphasis was shifted to the improvement of quality and standard of Technical Education. This was done through implementation of the Quality Improvement Program consisting of three major components that provided for M.E. / M.Tech. and Ph.D. Programs, Establishment of Curriculum Design and Development Cells, and Short Term Training Programs.

Meanwhile, expansion of Institutions and intake remained at a low level in the Government, Private-aided and University sectors. The Policy shift during eighties towards involvement of Private and Voluntary Organizations in the setting up of Technical and Management Institutions on self-financing basis ushered in an era of unprecedented expansion of the Technical Education System, a trend which has continued during successive Five Year Plans.

It was in this context that AICTE was given statutory powers by the AICTE Act of Parliament in 1987, with a view to ensure the proper planning and coordinated development of Technical Education System throughout the Country. Technical Education in this context includes fields of Engineering and Technology, Architecture, Planning, Management, Pharmacy and Applied Arts and Crafts.

1.2 Growth of Technical Education

The growth of Technical Education in the Country before independence was very slow. The number of Engineering Colleges and Polytechnics (including Pharmacy and Architecture Institutions) in 1947 was 44 and 43 with an intake capacity of 3200 and 3400 respectively.

Due to efforts and initiatives taken during successive Five Year Plans and particularly due to Policy changes in the eighties to allow participation of Private and Voluntary Organizations in the setting up of Technical Institutions on self-financing basis, the growth of Technical Education has been phenomenal.

Approved Institutes with Intake for 2013-14

		Approved Institutes			Sanctioned Intake			Total Approved Institutes	Total Sanctioned Intake
Region	**State**	**Diploma**	**PG**	**UG**	**Diploma**	**PG**	**UG**		
Central	Chhattisgarh	49	50	59	8130	5789	27736	**104**	**41655**
	Gujarat	134	256	186	68125	34230	67224	**417**	**169579**
	Madhya Pradesh	135	370	321	27676	46746	115982	**540**	**190404**
Central Total		**318**	**676**	**566**	**103931**	**86765**	**210942**	**1061**	**401638**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	2	1	1	470	36	150	**3**	**656**
	Assam	13	21	21	2175	2034	5115	**43**	**9324**
	Jharkhand	32	15	15	7840	3371	6120	**53**	**17331**
	Manipur	2	1	1	250	40	115	**3**	**405**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	3	2	1	240	90	30	**4**	**360**
	Nagaland	0	1	1	0	60	240	**2**	**300**
	Orissa	115	146	115	37230	18058	46367	**288**	**101655**
	Sikkim	2	2	2	405	249	786	**4**	**1440**
	Tripura	3	0	1	490	0	300	**4**	**790**
	West Bengal	97	118	99	26360	13484	37258	**237**	**77102**
Eastern Total		**273**	**309**	**259**	**76110**	**37572**	**97051**	**648**	**210733**
North-West	Chandigarh	5	8	5	903	804	1025	**12**	**2732**
	Delhi	20	56	26	5755	14325	9963	**83**	**30043**
	Haryana	222	254	196	75863	31013	72068	**471**	**178944**
	Himachal Pradesh	37	33	37	11518	2958	11560	**79**	**26036**
	Jammu and Kashmir	26	18	8	5255	1720	2725	**45**	**9700**
	Punjab	179	194	147	65417	22791	49644	**381**	**137852**
	Rajasthan	233	195	176	58965	22182	67605	**468**	**148752**
North-West Total		**722**	**758**	**595**	**223676**	**95793**	**214590**	**1539**	**534059**
Northern	Bihar	29	31	27	8815	2569	8780	**74**	**20164**
	Uttar Pradesh	384	682	440	112468	93636	167641	**1058**	**373745**
	Uttarakhand	90	89	56	17173	10487	16274	**170**	**43934**
Northern Total		**503**	**802**	**523**	**138456**	**106692**	**192695**	**1302**	**437843**
South-Central	Andhra Pradesh	287	646	461	75801	91290	186135	**859**	**353226**
	Telangana	198	727	484	47120	126668	198445	**839**	**372233**
South-Central Total		**485**	**1373**	**945**	**122921**	**217958**	**384580**	**1698**	**725459**
South-West	Karnataka	348	382	271	98771	49355	106448	**766**	**254574**
	Kerala	70	203	195	19850	20075	61612	**344**	**101537**
South-West Total		**418**	**585**	**466**	**118621**	**69430**	**168060**	**1110**	**356111**
Southern	Puducherry	10	16	17	2910	1786	7710	**29**	**12406**
	Tamil Nadu	486	781	565	204029	90979	283715	**1377**	**578723**
Southern Total		**496**	**797**	**582**	**206939**	**92765**	**291425**	**1406**	**591129**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	1	0	0	360	0	0	**1**	**360**
	Goa	9	5	8	2055	552	1430	**17**	**4037**
	Maharashtra	664	760	543	184819	101274	176693	**1520**	**462786**
Western Total		**675**	**767**	**552**	**187564**	**102012**	**178183**	**1541**	**467759**
Grand Total		**3890**	**6067**	**4488**	**1178218**	**808987**	**1737526**	**10305**	**3724731**

Approved Institutes with Intake for 2014-15

Region	State	Approved Institutes			Sanctioned Intake			Total Approved Institutes	Total Sanctioned Intake
		Diploma	PG	UG	Diploma	PG	UG		
Central	Chhattisgarh	70	50	61	12820	6037	29206	**117**	**48063**
	Gujarat	147	250	196	74610	34303	75504	**429**	**184417**
	Madhya Pradesh	173	371	317	34864	48147	115838	**538**	**198849**
Central Total		**390**	**671**	**574**	**122294**	**88487**	**220548**	**1084**	**431329**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	7	0	0	1340	0	0	**7**	**1340**
	Assam	13	21	21	2215	1992	5475	**43**	**9682**
	Jharkhand	34	17	18	9400	3509	7590	**59**	**20499**
	Manipur	1	1	1	100	40	115	**2**	**255**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	2	2	1	180	62	30	**3**	**272**
	Nagaland	1	1	1	60	60	240	**3**	**360**
	Odisha	138	147	115	44840	17266	49619	**295**	**111725**
	Sikkim	2	2	2	405	249	906	**4**	**1560**
	Tripura	5	0	3	850	0	630	**8**	**1480**
	West Bengal	121	116	103	32690	13788	40768	**247**	**87246**
Eastern Total		**328**	**309**	**267**	**92730**	**37116**	**105943**	**678**	**235789**
North-West	Chandigarh	5	8	5	1025	804	1041	**12**	**2870**
	Delhi	21	55	24	5865	14288	9981	**82**	**30134**
	Haryana	230	239	192	79473	30502	72644	**456**	**182619**
	Himachal Pradesh	42	35	34	11938	3258	10900	**79**	**26096**
	Jammu and Kashmir	30	15	8	6095	1402	2980	**47**	**10477**
	Punjab	189	196	151	68683	23023	53122	**382**	**144828**
	Rajasthan	253	179	177	65035	19020	70800	**460**	**154855**
North-West Total		**770**	**727**	**591**	**238114**	**92297**	**221468**	**1518**	**551879**
Northern	Bihar	39	35	27	12005	2827	8960	**84**	**23792**
	Uttar Pradesh	446	670	422	133146	96334	166596	**1067**	**396076**
	Uttarakhand	92	83	52	19053	9323	14874	**163**	**43250**
Northern Total		**577**	**788**	**501**	**164204**	**108484**	**190430**	**1314**	**463118**
South-Central	Andhra Pradesh	322	657	462	87616	104657	198120	**856**	**390393**
	Telangana	251	711	472	62940	143526	209530	**820**	**415996**
South-Central Total		**573**	**1368**	**934**	**150556**	**248183**	**407650**	**1676**	**806389**
South-West	Karnataka	357	375	270	102301	50683	111062	**754**	**264046**
	Kerala	71	220	205	21804	23366	66656	**354**	**111826**
South-West Total		**428**	**595**	**475**	**124105**	**74049**	**177718**	**1108**	**375872**
Southern	Puducherry	10	17	20	2850	1888	9150	**32**	**13888**
	Tamil Nadu	492	763	572	211893	90137	294484	**1356**	**596514**
Southern Total		**502**	**780**	**592**	**214743**	**92025**	**303634**	**1388**	**610402**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	1	0	0	360	0	0	**1**	**360**
	Goa	9	5	8	2955	570	1430	**17**	**4955**
	Maharashtra	696	759	549	197013	100506	180350	**1540**	**477869**
Western Total		**707**	**766**	**558**	**200658**	**101262**	**181840**	**1561**	**483760**
Grand Total		**4275**	**6004**	**4492**	**1307404**	**841903**	**1809231**	**10327**	**3958538**

Approved Institutes with Intake for 2015-16

Region	State	Approved Institutes			Sanctioned Intake			Total Approved Institutes	Total Sanctioned Intake
		Diploma	PG	UG	Diploma	PG	UG		
Central	Chhattisgarh	68	45	62	11502	4776	23706	**118**	**39984**
	Gujarat	145	245	203	72670	32745	76704	**429**	**182119**
	Madhya Pradesh	179	369	306	36676	47465	110446	**538**	**194587**
Central Total		**392**	**659**	**571**	**120848**	**84986**	**210856**	**1085**	**416690**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	2	0	0	440	0	0	**2**	**440**
	Assam	13	21	21	2215	1992	5475	**43**	**9682**
	Jharkhand	33	14	18	9160	3089	7545	**57**	**19794**
	Manipur	1	1	1	100	40	115	**2**	**255**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	2	2	1	180	62	30	**3**	**272**
	Nagaland	2	1	1	120	60	240	**4**	**420**
	Odisha	150	142	115	47015	17011	48959	**304**	**112985**
	Sikkim	2	2	2	405	249	906	**4**	**1560**
	Tripura	5	3	3	850	180	630	**11**	**1660**
	West Bengal	132	112	106	34962	13422	41038	**256**	**89422**
Eastern Total		**346**	**300**	**270**	**96097**	**36255**	**105508**	**693**	**237860**
North-West	Chandigarh	5	9	6	1025	1025	1546	**13**	**3596**
	Delhi	21	53	25	5865	13403	10080	**82**	**29348**
	Haryana	230	238	190	72488	30196	70394	**452**	**173078**
	Himachal Pradesh	39	33	37	10858	3078	10660	**78**	**24596**
	Jammu and Kashmir	32	18	9	6395	1696	3405	**52**	**11496**
	Punjab	190	190	148	67767	21954	50980	**379**	**140701**
	Rajasthan	251	166	172	63815	17055	65993	**447**	**146863**
North-West Total		**768**	**707**	**587**	**228213**	**88407**	**213058**	**1503**	**529678**
Northern	Bihar	47	37	28	14090	3067	9080	**96**	**26237**
	Uttar Pradesh	461	668	423	135942	95239	163616	**1088**	**394797**
	Uttarakhand	93	75	53	19233	7983	14754	**161**	**41970**
Northern Total		**601**	**780**	**504**	**169265**	**106289**	**187450**	**1345**	**463004**
South-Central	Andhra Pradesh	332	645	456	88696	102587	194460	**855**	**385743**
	Telangana	247	676	447	61980	128457	180583	**791**	**371020**
South-Central Total		**579**	**1321**	**903**	**150676**	**231044**	**375043**	**1646**	**756763**
South-West	Karnataka	359	368	268	101849	49411	109434	**749**	**260694**
	Kerala	73	223	208	22020	23064	65963	**364**	**111047**
South-West Total		**432**	**591**	**476**	**123869**	**72475**	**175397**	**1113**	**371741**
Southern	Puducherry	9	17	20	2830	1942	9030	**31**	**13802**
	Tamil Nadu	508	726	574	215043	85471	288717	**1347**	**589231**
Southern Total		**517**	**743**	**594**	**217873**	**87413**	**297747**	**1378**	**603033**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	2	0	0	540	0	0	**2**	**540**
	Goa	9	5	8	2955	588	1430	**17**	**4973**
	Maharashtra	707	742	558	192998	95686	178472	**1542**	**467156**
Western Total		**719**	**749**	**567**	**196823**	**96460**	**179962**	**1564**	**473245**
Grand Total		**4354**	**5850**	**4472**	**1303664**	**803329**	**1745021**	**10327**	**3852014**

Growth of intake in AICTE approved Institutions (UG/PG/Diploma/Post Diploma)

Year	Diploma/Post Diploma	Engineering and Technology	Management	MCA	Pharmacy	Architecture	Hotel Management and Catering
2007-08	417923	653290	121867	70513	52334	4543	5275
2008-09	610903	841018	149555	73995	64211	4543	5794
2009-10	850481	1071896	179561	78293	68537	4133	6387
2010-11	1083365	1314594	277811	87216	98746	4991	7393
2011-12	1117545	1485894	352571	92216	102746	5491	7693
2012-13	1212612	1761976	385008	100700	121652	5996	8401
2013-14	1177918	1804353	364816	119713	137257	9550	6622
2014-15	1307344	1901501	365352	109925	143244	10890	6442
2015-16	1310414	1844642	350161	103048	139622	10986	6430

1.3 The AICTE Act, 1987

The AICTE Act, 1987 was passed by the Parliament, to provide for the establishment of the All India Council for Technical Education (AICTE) with a view to ensure proper planning and coordinated development of the Technical Education System throughout the Country, qualitative improvement of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the Technical Education System and for matters connected therewith.

1.4 Important Provisions of the AICTE Act, 1987 on Approval Process

Clause	Provision of the Clause
10(g)	Evolve suitable performance appraisal system for Technical Institutions and Universities imparting Technical Education, incorporating norms and mechanisms for enforcing accountability.
10(i)	Lay down norms and standards for course curriculum, physical and instructional facilities, staff patterns, staff qualifications, quality instructions, assessment and examination.
10(k)	Grant approval for starting new Technical Institutions and for introduction of new Courses or Programs in consultation with the Agencies concerned.
10(n)	Take all necessary steps to prevent commercialization of Technical Education.
10(p)	Inspect or cause to inspect any Technical Institution.
11(1)	For the purposes of ascertaining the financial needs of Technical Institution or a University or its standards of teaching, examination and research, the Council may cause an inspection of any department or departments of such Technical Institution or University to be made in such manner as may be prescribed and by such person or persons as it may direct.
11(2)	The Council shall communicate to the Technical Institution or University the date on which any inspection under sub-section (1) is to be made and the Technical Institution or University shall be entitled to be associated with the inspection in such manner as may be prescribed.
11(3)	The Council shall communicate to the Technical Institution or the University, its views in regard to the results of any such inspection and may, after ascertaining the opinion of that Technical Institution or University the action to be taken as a result of such inspection.
11(4)	All communications to a Technical Institution or University under this section shall be made to the executive authority thereof and the executive authority of the Technical Institution or University shall report to the Council the action, if any, which is proposed to be taken for the purposes of implementing any such recommendation as is referred to in sub-section (3).

1.5 AICTE Profile

1.5.1 Vision

To be a World Class Organization leading Technological and Socioeconomic development of the Country by enhancing the global competitiveness of Technical manpower, by ensuring high quality Technical education to all sections of the society.

1.5.2 Mission

- A true facilitator and objective regulator.
- Transparent governance and accountability in approach towards society.
- Planned and coordinated development of Technical Education in the country by ensuring World Class standards of Institutions through accreditation.
- Facilitating World Class Technical Education through:

i. Emphasis on developing high quality Institutions, academic excellence and innovative research and development programs;
ii. Networking of Institutions for optimum resource utilization;
iii. Dissemination of knowledge;
iv. Technology forecasting and global manpower planning;
v. Promotion of Industry-Institution interaction for developing new products, services, and patents;
vi. Inculcating Entrepreneurship;
vii. Encouraging indigenous technology;
viii. Focusing on non-formal education;
ix. Providing affordable education to all.
x. Making Indian Technical Education globally acceptable.
xi. A vision of a forward-looking organization that has an efficient, flexible and empowered manpower, sensitive to stakeholder's expectations.

1.5.3 Objectives

- Promotion of quality in Technical Education
- Planning and coordinated development of Technical Education system
- Providing regulations for maintenance of norms and standards

1.5.4 Responsibilities

- Promotion of quality in Technical Education
- Policy directions
- Review of norms and standards
- Assessment of manpower requirement
- Liaison with Central Government, State Governments, Universities and other Statutory Bodies
- Others as provided in the Act

1.5.5 Major Functions and Schemes

- Approval of Diploma / Degree / Post Graduate Degree / Post Diploma / Post Graduate Diploma Level programs in Technical Institutions
- Approval of variation / increase in intake, additional Courses / Programs in Technical Institutions
- Quality Assurance through Accreditation
- Participation in the process of granting Deemed University status by MHRD
- Approval for Foreign Collaborations / Twinning Programs
- Promotion of Industry-Institution Interaction
- Development of Model Curricula through All India Boards of Studies
- Share and Mentor Institutions (Margdarshan)
- Adjunct Faculty
- Trainee Teacher Scheme
- Unnat Bharat Abhiyan
- Scholarship Scheme to Girl Child (SSGC) – PRAGATI
- Scholarship Scheme To Differently Abled – SAKSHAM
- Scheme for promotion of Education in North East Quality Education Program (NEQIP)
- Research Promotion Scheme (RPS)
- Entrepreneurship Development Cell (EDC)
- Modernisation and Removal Of Obsolescence (MODROBS)
- Seminar Grant
- Travel Grant
- Faculty Development Program (FDP)
- Research Park
- AICTE-INAE-DVP
- AICTE-INAE-TG
- AICTE-INAE-TRF
- Project Centre for Technical Education
- Skill and Personality development Program centre for SC/ST Students
- e-Learning Centre For Technical Education
- Industry Institute Partnership Cell (IIPC)
- PG scholarship
- INDEST
- Quality Improvement Program
- Innovation Promotion Scheme (IPS)
- Hostel for SC/ST Students
- Community Colleges under NSQF

Definitions		
	1	"1st shift" means activities conducted in 1st spell of time (from 8 am to 4 pm) wherever two shift working exists
	2	"Second shift" means activities conducted in 2nd spell of time (from 1pm to 9 pm) wherever two shift working exists
	3	"Architect" means an Architect registered with the Council of Architecture established under the Architect Act 1972
	4	"Autonomous Institution", means an Institution, to which autonomy is granted and is designated to be so by the Statutes of affiliating University / Board
	5	"Bandwidth Contention" means the contention ratio, ratio of the potential maximum demand to the actual bandwidth
	6	"Build Operate Transfer" (BOT)" means a project financing, wherein a private entity receives a concession from the public sector to finance, design, construct, and operate a facility stated in the concession contract
	7	"Co-Ed Institute" means the Institute admitting male and female students
	8	"Commission" means University Grants Commission established under section 4 of the University Grants Commission Act, 1956
	9	"Compliance Report" means the report submitted by Technical Institution complying with requirements as set in Appendix 12 *(Page No.111)*, Prevention and prohibition of ragging, in the Format prescribed by AICTE from time to time
	10	"Deemed University" means an Institution declared as Deemed to be University under section 3 of the University Grants Commission Act, 1956
	11	"Foreign Student" means, the student who possesses a foreign passport
	12	"Foreign National" means the citizen of countries other than India who are not of Indian origin as defined under PIO
	13	"Fresher" means a student who has been admitted to an Institution and who is undergoing his/her first year of study in such Institution
	14	"Government Aided Institution" means Technical Institution that meets 50% or more of its recurring expenditure out of the grant received from Government or Government organizations
	15	"Government Institution" means Technical Institution established and / or maintained by the Government
	16	"Minority Educational Institution" or "Minority Institution" means a college or Institution established or maintained by a person or group of persons belonging to a minority, recognized as such by the concerned State Government/UT Administration
	17	"NBA Web-Portal" means a web site at URL *www.nba-india.org*
	18	"NBA" means National Board of Accreditation set up by AICTE, under Society Registration Act 1860
	19	"Part Time Programs" means activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever First / general shift working exits and are meant only for working professionals or professionals with at least two years of work experience
	20	"Private-Self Financing Institution" means an Institution started by a Society/Trust/Company and does not receive grant/fund from Central and/or State Government and/or Union Territory Administration for meeting its recurring expenditure
	21	"pdf file" means document in Portable Document Format
	22	"Prescribed" means as prescribed under these Regulations
	23	"Public Private Partnership (PPP)" means a partnership based on a contract or concession agreement, between a Government or statutory entity on the one side and a private sector enterprise on the other side
	24	"Self" (affiliating university) means Institute / Department / School as a part of the university
	25	"Shift" means spell of time in which educational activities of the technical Institution are conducted

	26	"Single shift working" means where, educational activities of the technical Institution are generally conducted between 9 am to 5 pm
	27	"State Level Fee Committee" means a Committee notified by the concerned State Government / UT Administration for regulation of fee to be charged by the technical Institutions
	28	"Technical Campus" means a campus which offers education in one or more technical programs approved by the Council
	29	"Two shift working" means where, educational activities of the technical Institution are conducted in two spells of time i.e., 1st shift, generally, between 8 am to 4 pm and second shift, generally, between 1 pm to 9 pm
	30	"University Department" means a department established and maintained by the University
	31	"University" means a University defined under clause (f) of Section 2 of the University Grants Commission Act, 1956

Chapter I

Grant of Approval through a single application form for

- **Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree / Post Graduate Diploma / Diploma / Post Diploma Level**
- **Change of Site / Location**
- **Closure of Institute**
- **Conversion of Women's Institution into Co-Ed Institution and vice-versa**

1			**Introduction**
	1.1		A new Technical Institute can be established by providing infrastructure and other requirements as per this Approval Process Handbook.
	1.2		New Technical Institute offering technical education shall not be established and / or started without prior approval of the Council
	1.3		Management Program and / or MCA Program at Institutes shall be allowed to be built on an existing UG Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute provided minimum land / built up area required for UG Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute is met.
	1.4		Technical Institute in Urban area shall be approved when it is on at most two contiguous pieces of land, one of them being at least 1.5 acres for accommodating academic, administrative and essential amenities and the other one being separated by not more than 2 km, except for those in North Eastern states **and hilly regions of States such as Himachal Pradesh, Uttarakhand and Jammu and Kashmir** where it can spread into 3 pieces of land not far from each other by more than 2 Km.
	1.5		Admission Authority / Body / Institution shall not permit admissions of students to a Technical Program which is not approved by the Council
	1.6		**Applicants are advised to apply only if the Building for the purpose of application is complete as per the Infrastructure requirements without any deficiency at the time of filling the application form on the AICTE web-portal *www.aicte-india.org***
2			**Seeking approval of the Council for:**
	2.1	a	Setting up new Technical Institute offering one Technical Program at Degree, Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level
		b	Change of Site / Location
		c	Closure of Institute
		d	Conversion of Women's Institution into Co-Ed Institution and vice-versa
	2.2		**Requirements and Eligibility**
		a	A Society registered under the Registration of Societies Act 1860 through the Chairman/President or Secretary of society or
		b	A Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts through the Chairman/President or Secretary of the Trust or
		c	A company established under Section 25 of Companies Act 1956 or
		d	Central or State Government / UT Administration or by a Society or a Trust registered by them.
	2.3		The above bodies as mentioned in a, b, c may be a body formed under Public Private Partnership (PPP) or under BOT mode through an officer authorized by Central or State Government / UT Administration.
	2.4		**The applicants fulfilling the following conditions on or before the last date prescribed for receipt of application by the Council shall be eligible to apply.**

		a	The promoter society / trust / A company established under Section 25 of Companies Act 1956, a new Technical Institution shall have the land as required and prescribed in its lawful possession with clear title in the name of the promoter society / trust / A company established under Section 25 of Companies Act 1956, on or before the date of submission of application. Provided that it shall be open for the promoter Society / Trust / A company established under Section 25 of Companies Act 1956 of the proposed Institution to mortgage the land after the issue of Letter of Approval (LOA), only for raising the resources for the purpose of development of the Technical Institute situated on that land.		
		b	Land/ built up area requirement for Technical Institute shall be as mentioned in Appendix 4 *(Page No.78).* Plot(s) of land under consideration shall be having no obstacles such as river, canals, rail tracks, highways, or any such entity hampering continuity of land. Land use Certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT. Land conversion Certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT. Certificate from the Sub-Divisional Magistrate / Collector /Thasildar in the Format CERTIFICATE[4] *(Page No.148)* shall be obtained from the Competent Authority as designated by concerned State Government / UT Certificate of Occupancy/Completion (as applicable) from the Competent Authority (as per standard format prescribed by the issuing Authority)		
		c	Building plan of the Institution shall be prepared by an Architect registered with Council of Architecture/ licensed surveyor and approved by the Competent Authority as designated by concerned State Government / UT.		
		d	Administrative area requirements as stated in Appendix 4 *(Page No.78)* shall be applicable for a Technical Institute.		
		e	Amenities area requirements as stated in Appendix 4 *(Page No.78)* shall be applicable for a Technical Institute		
		f	Access and Circulation Area (ACA) shall be 25% of Built up Area.		
	2.4.1	i	Central Library with Reading Room: Program wise area requirement shall be as per Appendix 4 *(Page No.78).*		
		ii	Computer Centre: Program wise area requirement shall be as per Appendix 4 *(Page No.78).*		
	2.5		**The fund position of the applicant (Self financed Institutions, Private Universities) in the form of FDRs and / or Bank accounts in Nationalised Bank or Scheduled Commercial Banks recognised by Reserve Bank of India shall be as under on the date of Scrutiny.**		
				Program proposed (Degree, Post Graduate Degree, Diploma and Post Diploma)	**Total minimum funds required as proof of operational expenses at the time of Scrutiny in the name of Society / Trust (Rupees in Lakhs)**
			i	Engineering and Technology	100
			ii	Pharmacy	50
			iii	Hotel Management and Catering Technology	50

			iv	Architecture and Town Planning	
				a. Architecture b. Town Planning	50 50
			v	Applied Arts and Crafts	50
			vi	MCA	50
			vii	Management	50
	2.6		The applicants shall not use name of the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes **IIM/ IIT/ IISc/ NIT/ IISER/ IIIT/ IIEST/ AICTE/ UGC/ MHRD/ GOI**. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.		
	2.7		Name of the "Technical Institute" for which approval is accorded by the Council shall not be changed without the approval of the Council. The Council may permit the change of name as per laid down procedures as given in this handbook		
	2.8		New Technical Institute offering Engineering and Technology program shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted by new Institution is given in following table.		
			Total number of courses opted by New Technical Institute	**Number of courses to be selected from group 'C'**	**Courses listed in group 'C'**
			5	3 or more	• Applied Electronics and Instrumentation • Chemical Engineering / Technology • Civil Engineering / Technology, Construction Engineering / Technology • Computer Science, Computer Science and Engineering, Computer Science and Information Technology, Computer Technology • Electrical Engineering or Electrical and Electronics Engineering • Electronics and Communication Engineering • Information Technology • Instrumentation and Control Engineering • Mechanical Engineering • Production Engineering
			4	3 or more	
			3	2 or more	
			2	1 or more	
			1	1	
	2.9		Out of a maximum five courses that may be approved for a New Institution at the level of a Diploma (Polytechnic) or a Degree Institution (UG/PG), a combination of Diploma, UG and PG shall not be approved.		
	2.10		The head of the "Technical Institute" shall be named as "Principal/ Director" having qualifications satisfying existing norms as defined for Principal in a program of the Technical Institute.		
	2.11		Requirement of Computers, Software, Internet and Printers shall be as given in Appendix 5 *(Page No.94).*		
	2.12		Requirement of Laboratory equipments and Experiments shall be as given in Appendix 5 *(Page No.94).*		
	2.13		Requirement of books and Library facilities for each Program shall be as given in		

			Appendix 5 *(Page No.94).*
	2.14		Requirement of e-Journals shall be as given in Appendix 10 *(Page No.103).*
	2.15		Essential and desired requirements shall be as given in Appendix 6 *(Page No.97).*
3			**Submission of Application**
	3.1	a	A unique USER ID will be allotted to each new applicant for setting up a new Institution, for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* If any existing Institution has not obtained a USER ID / Password previously, a new unique USER ID shall be allotted to applicants for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* If any existing Institution has forgotten Password, the Institute shall apply for "forgot Password" the same shall be allotted to applicants for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* Using the USER ID, the application in the prescribed Format shall have to be uploaded on the AICTE Web-Portal *www.aicte-india.org*. By using this USER ID, the applicant will be able to track the status of the application at various stages of processing the application.
		b	The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment
	3.2		Details of Processing Fee
		a	For Setting up new Technical Institute offering Technical Program at Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level:

	Type of Institution applied for	**Processing Fees Rs. in Lakhs**
i	Minority Institution	5.0
ii	Institution set up exclusively for women	5.0
iii	Institution set up in North Eastern States	5.0
iv	All other Institutions	7.0
v	Government / Government aided / Central University / State University	Nil

b Change of Site / Location, Closure of Institute and conversion of Women only Institute to Co-Ed Institute and vice-versa

	Type of Institution	**Change in Site /Location (Rupees in Lakhs)**	**Closure of Institute (Rupees in Lakhs)**	**Conversion of Women only Institute to Co-Ed Institute and vice-versa (Rupees in Lakhs)**
i	Minority Institution	2.0	0.25	2.0
ii	Institution set up in North Eastern States other than Government / Government aided / Central University / State	2.0	0.25	2.0

				University			
			iii	Institution set up exclusively for women other than Government / Government aided / Central University / State University	2.0	0.25	2.0
			iv	All other Institutions except Government / Government aided / Central University / State University	3.0	0.50	3.0
			v	Government / Government aided / Central University / State University	Nil	Nil	Nil
	3.3		Views of State Government and affiliating University				
		a	The State Government / UT and the affiliating University / Board shall forward to the concerned Regional Office of the Council, their views on the applications received, with valid reasons or otherwise within a period of 15 days from the date of receipt of applications.				
		b	The views of the State Government / UT and the affiliating University / Board will be taken into account by the Regional Committee while taking the decision whether the application is to be processed further or not. In the absence of receipt of views from the State Government / UT and / or the affiliating University / Board, the Council will proceed for completion of approval process. A printout of the complete application as uploaded on the AICTE Web-Portal, along with the documents mentioned in the Appendix 16 *(Page No.120)*, shall be submitted, duly attested by the Secretary of the Trust on or before the date as mentioned in the schedule to the Regional Office along with a stamped receipt from an authorized signatory of Affiliating University / Board and Concerned State Government / UT as proof of submission of these documents.				
		c	The procedure for processing of application for establishment of new Institutions is detailed in Clause 4.				
	3.4		Change of Site / Location				
		a	Conditions of Approval for Change of Site				
			The Institute shall be AICTE approved existing Institute/ Technical campus. The change in Site / Location shall be allowed within a radius of 20 Km.				
		b	Procedure of Approval for change of Site				
			The AICTE approved existing Institute seeking change of Site / Location shall apply on portal for extension of approval as per regulations. Select option for change of Site / Location giving details as required. The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses at new Site / Location. Expert Visit Committee shall verify infrastructure, however equipment, library and other movable property shall be verified after shifting the same from existing location to new location. Only after approval by the Council for change of site / location, the equipment, library and other movable property in the existing Institute shall be shifted to new				

			site/location and the approval for activities on existing location shall cease. After shifting of the equipment, library and other movable property in the existing Institute to new site/location another Expert Visit Committee shall be conducted to verify the facilities at new Site / Location. The change of site / location shall be effected only on receipt of final approval in respect of new location. Request for approval for partial shifting of the Courses / Program in the Institution shall not be considered. On approval of new location, all activities of the Institute shall necessarily / compulsorily be carried out at newly approved location. Any violation in this respect may lead to withdrawal of approval and Institute shall not be allowed to continue its activities in either locations. Applicant shall need to submit all documents as required for approval of new Institution. Following additional documents shall be necessary while seeking approval for change of site / location of the existing Institute; • No Objection Certificate (NOC) from State Government • No Objection Certificate (NOC) from Affiliating University/Board • Resolution of the Society/Trust seeking approval for change of site/location of the existing Institute
	3.5		Closure of Institution
		a	Conditions for Approval for Closure of Institutions
			• The Institute may apply for complete closure or progressive closure. • In case of complete closure, the Institute shall be closed completely in one instance. • In case of progressive closure, closure at the first year level shall be allowed in the current academic year. However, the subsequent years of working shall lapse at the end of each academic year progressively. • Once complete closure or progressive closure is approved the Institution shall not start any program in the said premises. However the Institution may apply afresh for starting new program. Such request shall be considered as application for establishment of new Institution and shall be processed as per Chapter 1 of Approval Process Handbook. • Complete closure or partial closure is subject to no pending court case filed against the Institution by AICTE, and no Charge sheet filed against the Institute.
		b	Procedure for Approval for Closure of Institutions
			The AICTE approved Institute seeking closure of Institute shall apply on portal for the closure of the Institute as per the regulation. The Institute will be called for scrutiny to verify the following • Status of Students already studying in the Institute • Status of Faculty and Staff in the Institute • Affidavit[4] to be submitted by the applicant on a non Judicial Stamp paper of Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant has no liability with respect to faculty members, staff, students etc. • Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.

			• Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute • No Objection Certificate (NOC) from the State Government • No Objection Certificate (NOC) from the Affiliating University • Resolution of the Society/Trust seeking closure of the of the existing Institute • Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff. The closure of the Institute shall be effected only on receipt of approval of the Council for closure of Institute.
	3.6		Procedure for approval for Conversion of Women's only Institution to Co-Ed Institution and vice-versa.
		a	Eligibility
			The Institute shall be AICTE approved existing Institute / Technical campus.
		b	Conditions / Documents for Approval
		c	Following documents need to be submitted for approval for Conversion of Women's only Institution to Co-Ed Institution.
		i	A Certificate stating that admissions for three consecutive years are less than 60% issued by Competent Admission Authority.
		ii	A Certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University
		iii	Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution
		iv	No Objection Certificate (NOC) from the State Government
		v	No Objection Certificate (NOC) from the Affiliating University
		vi	Additional Money Deposit as per the requirements of Co - Ed Institute
		vii	Land related documents to be submitted as per the Regulations
		d	Following documents need to be submitted for approval for Conversion of Co-Ed Institution to Women's only Institute.
		i	Resolution of the Trust / Society / Board of Governors for the conversion from Co-Ed Institution to Women's only Institute.
		ii	No Objection Certificate (NOC) from the State Government.
		iii	No Objection Certificate (NOC) from the Affiliating University.
			Note: Land relaxation and refund of additional FDR/Money Deposit shall not be allowed
		e	Procedure for approval for conversion from Women only to Co-Ed Institution and vice-versa.
			Institute seeking conversion from Women only to Co-Ed Institution and vice-versa shall also apply on portal for extension of approval as per regulations The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses. The conversion from Women only to Co-Ed Institution **and vice-versa** shall be effected only after grant of approval in respect of conversion.
4			**Procedure for approval of New Institutions**
			Formation of Scrutiny and Re-scrutiny Committee
	4.1		The applications shall be evaluated by a Scrutiny Committee constituted by the Regional Officer by selecting members through automated selection process provided on the AICTE Web-Portal.
	4.2		Concerned Regional Officer or an Officer of the Council will assist the Committee and place relevant records and documents before the Committee and make necessary arrangements for conduct of the meetings, however, he/she will not be part of the Committee

	4.3		Applicants/ Institutions shall present their proposals before the scrutiny Committee. Applicants are advised to adhere to Scrutiny schedule and not to remain absent for Scrutiny. Applicants shall produce original documents along with attested copies at the time of Scrutiny.
	4.4		Evaluation of the application by Scrutiny Committee:- The Scrutiny Committee / Re-scrutiny Committee shall verify the authenticity of the documents submitted by the applicant as mentioned in the Appendix 16 *(Page No.120)*. All pages of the application along with annexures submitted by the applicant shall be countersigned by all the members of the Scrutiny/ Re-scrutiny Committee.
	4.5		Based on the recommendations of the Scrutiny Committee, the deficiencies, if any, shall be communicated to the applicant Society / Trust / a company established under Section 25 of Companies Act 1956, through web portal.
	4.6		Applicants who are communicated deficiencies or remain absent at the scrutiny shall be eligible for Re-scrutiny. The date and time for Re-scrutiny shall be informed by the concerned Regional Office.
	4.7		The Re-scrutiny Committee shall verify all the deficiencies pointed out by the Scrutiny Committee as per the norms and standards.
	4.8		The Regional officer shall ensure and certify that all the fields of all scrutiny reports are filled completely.
	4.9		Applications which are found to be in order in all respects by the Scrutiny Committee or Re-scrutiny Committee will be processed further for an Expert Visit Committee.
	4.10		The attested copies of original documents shall be retained by the Regional Office.
	4.11		All applicants recommended for Expert Visit Committee by the Scrutiny Committee, or Re-scrutiny Committee shall be communicated the date of Expert Visit Committee through Web Portal.
5			**Formation of the Expert Visit Committee (EVC)**
	5.1		Evaluation of application by Expert Visit Committee (EVC): The Expert Visit Committee shall verify physically the infrastructural facilities of the applicant Institute. The Expert Visit Committee shall be constituted by the Regional Officer by selection of members through automated selection process provided on the AICTE Web-Portal. However, if any member of Expert Visit Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the Chairman Regional Committee may opt to choose another expert from approved panel of the experts.
	5.2		Role and responsibility of the Expert Visit Committee: An Expert Visit Committee shall visit the proposed premises of the Institution to verify • Readiness with respect to Appendix 4 *(Page No.78)*, i.e. instructional, administrative and amenities area requirements for Technical Institution • Readiness with respect to Appendix 5 *(Page No.94)*, i.e. Computer, Software, Internet, Printers, Laboratory Equipment, Books, Journals and Library facilities for Technical Institution • Readiness with respect to Appendix 6 *(Page No.97)* i.e. Essential and desired requirements for Technical Institution • Progress related to appointment of Principal / Director and faculty with respect to the norms, standards and conditions prescribed by the Council
	5.3		Concerned Regional Officer or an Officer of the Council will assist the Committee and make necessary arrangements for conduct of the Expert Visit Committee, however, he/she will not be part of the Committee.
	5.4		Expert Visit Committee shall have access to the report of the Scrutiny Committee and Re-scrutiny Committee.

	5.5		Expert Visit Committee shall verify actual availability of equipment, computers, software, internet, printers, book titles, book volumes, subscription of National and International E-Journals. Mere presentation of Purchase Orders / Payment records for subscription etc. without actual availability shall not be considered.
	5.6		Expert Visit Committee shall also verify documents in original and Video as in Appendix 16 *(Page No.120)* with respect to actual infrastructure visited.
	5.7		The applicant will arrange for Video recording at his own expense with date and time of the entire proceedings of the Expert Visit Committee, which will form part of the Expert Visit Committee report. The applicant will also arrange Internet ready Laptop / desktop, scanner and printer to the Expert Visit Committee.
	5.8		The Expert Visit Committee shall submit to the RO: • Its visit report in the prescribed format. • Attested Copies of all documents (as applicable) in Clause 5.5. • Video recording of Expert Visit Committee during visit. • Attendance sheet duly signed / digitally authenticated by the Expert Visit Committee members and representatives of applicant Society/Trust present during the visit
	5.9		The Regional officer shall ensure and certify that all the fields of all Expert Visit Committee reports are filled completely.
	5.10		The scanning and uploading of the Scrutiny / Re-scrutiny Committee Report and Expert Visit Committee report shall be done by the concerned Regional office of the Council.
6			**Evaluation of application by Regional Committee**
	6.1		The reports of Scrutiny Committee, Re-scrutiny Committee and Expert Visit Committee shall be made available to the Regional Committee. The Regional Officer shall ensure and certify that all the fields of Regional Committee report are filled completely. The Regional Committee will consider these reports along with views of concerned State Government / UT and affiliating University / Board, if any, and recommend the application for further processing.
	6.2		Applicants, whose applications are recommended for further processing after the decision of the Executive Committee, shall be informed for submission of Money Deposit along with an Affidavit[2].
	6.3		Applicants as in Clause 6.2, shall deposit the prescribed amount in AICTE's bank account as applicable to the category of the Institutions indicated below:

Security Deposit applicable for Institutions under different Programs Rs. in Lakhs

Program	**Under Graduate**		**Post Graduate Degree and Post Graduate Diploma**		**Diploma and Post Diploma**	
	Minority / Women / North Eastern States	**Others**	**Minority / Women / North Eastern States**	**Others**	**Minority / Women / North Eastern States**	**Others**
Engineering and Technology	28.00	35.00	28.00	35.00	12.00	15.00
Pharmacy	12.00	15.00	12.00	15.00	12.00	15.00
Architecture and Town Planning						
a.Architecture b.Town Planning	12.00 12.00	15.00 15.00	12.00 12.00	15.00 15.00	12.00 12.00	15.00 15.00

Applied Arts and Crafts	12.00	15.00	12.00	15.00	12.00	15.00
Management	-	-	12.00	15.00	12.00	15.00
HMCT	12.00	15.00	12.00	15.00	12.00	15.00
MCA	-	-	12.00	15.00	-	-

	6.4		The amount deposited by the Institution shall remain with the Council for at least 10 years. The interest accrued on this deposited amount shall be credited to the Council and shall be utilized by AICTE for Quality improvement program for faculty and giving Scholarships to technical students.
	6.5		The Principal amount shall be returned to the Society / Trust / A company established under Section 25 of Companies Act 1956, on expiry of the term. However, the term of the deposited amount could be extended for a further period as may be decided on case to case basis and / or forfeited in case of any violation of norms, conditions, and requirements and / or non-performance by the Institution and / or complaints against the Institution.
	6.6		Regional Officer concerned, while forwarding the recommendations of the Regional Committee for further processing of issuance of LOA or otherwise to AICTE head quarters for placing before the Executive Committee, shall verify that the processes prescribed under these regulations and approval process handbook are followed by the Scrutiny / Re-scrutiny Committee, EVC and the Regional Committee.
	6.7		The Bureau concerned at AICTE head quarters shall also verify that the processes and parameters prescribed under these regulations and approval process hand book are followed. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely.
7			**Grant of approval**
	7.1		The recommendations of the Regional Committee for further processing of issuance of LOA or otherwise shall be placed before the Executive Committee of AICTE. Executive Committee after considering the recommendations of the Regional Committee, shall take a decision at its meeting on grant of approval or otherwise. Further based on the decision of the Executive Committee, Letter of Approval or Letter of Rejection shall be issued by the Member Secretary or an officer authorized by him. Validity of the letter of approval, if issued, shall be for two academic years from date of issue of letter of approval for obtaining affiliation with respective University and fulfilling State Government requirements for admissions in the current session. If the Institution fails to admit the students in the current academic session due to non affiliation by the University or non fulfillment of State Government requirements, the Institution shall apply on line on AICTE web portal for extension of approval in the next academic session.
	7.2		Applications made by the existing Institutes for women to co-education conversion and vice-versa, change of Site / Location and rejected by Council shall be processed for extension of approval as per Chapter II of Approval Process Handbook. The allotment of additional / new course will be Governed as per Chapter 2. Applications of existing Institutions who have applied for closure of Institution, and if such application is not approved by the Council due to certain deficiency; the Institution will be given EOA with ZERO SEATS for that year. However, Institute will not be eligible for any refund of processing fee. Such Institutions shall have to apply for closure again during the next year, with all relevant documents and seek official closure of the Institute.

8			**Appointment of Principal / Director and teaching staff in newly approved Institution / Program**
	8.1		New Institutions granted Letter of Approval shall comply with appointment of teaching staff and Principal/Director as the case may be, as per Policy regarding minimum qualifications pay scale etc, and other technical supporting staff and administrative staff as per the schedule prescribed in the approval process hand book. Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University, State Governments and Honourable Court directions if any and as applicable in the case of selection procedures and selection Committees. The information about these appointments of staff in the prescribed Format shall also be uploaded on the Web-Portal of AICTE. In no circumstances, unless the appointment of all teaching and other staff is in place, the Institutes shall commence the program.
9			**Appeal Procedure**
			Procedure for submission of appeal and evaluation by the Standing Appellate Committee for applications rejected at Executive Committee
	9.1		The Institution, if aggrieved by the decision of EC of AICTE taken on their application seeking approval of Technical Institution shall be given only one opportunity of appeal on the date and time scheduled by AICTE.
			The Appeal of the Institution will be considered by the Standing Appellate Committee and for the purpose of consideration of the Appeal, the Standing Appellate Committee may devise its own procedure. The appeal schedule shall be notified on the web Portal.
			The report of the Standing Appellate Committee shall be communicated by uploading on the web-portal by officers of concerned Region at AICTE HQ. The report of the Standing Appellate Committee shall be placed before the Council whose decision shall be final.
	9.2		Applicants are advised to adhere to given Standing Appellate Committee schedule and not to remain absent for Appeal. If the applicant remains absent for Appeal, then in no circumstances what so ever, their applications / proposal shall be taken up by the Standing Appellate Committee and such Institutions, if they so desire, may apply afresh during the next academic session. Such Institutions remaining absent for any reason whatsoever shall not be entitled for any further appeal.
	9.3		An officer of the Council shall place the records before the Standing Appellate Committee. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appellate Committee for consideration.
	9.4		The Standing Appellate Committee at its discretion may recommend to the Council or reject the appeal. It may also recommend Re-scrutiny or Expert Visit for verification of the claims made by the applicant Society or Trust or A company established under Section 25 of Companies Act 1956. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
	9.5		The Re-scrutiny and EVC will be done as per clause 4 and 5 respectively of Chapter I of approval process handbook.
	9.6		The report of the scrutiny or Re-scrutiny Committee or Expert Visit Committee as applicable shall be placed along with the observations of the Approval Bureau, before the

			Standing Appellate Committee for review on the date and time scheduled by AICTE. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appellate Committee for review only in case of first EVC of the Institution and the if EVC happened only after Standing Appellate Committee recommendation since in all other cases chance would have already been given to the Institute to present their views before Standing Appellate Committee regarding deficiencies noted by EVC. The report of the Standing Appellate Committee for review shall be placed before the Council whose decision shall be final. The report of the Standing Appellate Committee for review shall be communicated by uploading the report on the web-portal by officers of concerned Region at AICTE HQ. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
	9.7		The decision of the Council shall be communicated to the applicant in form of Letter of Approval or Letter of Rejection as the case may be.
			The final letter of rejection shall be issued by the Member Secretary or an officer authorised by him.
	9.8		In case of rejection of the proposal, it shall be open for the applicant to make a fresh application as stated in Chapter 1 of this handbook in the following year.
10			**Time Schedule for processing of applications**
			AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
11			Enclosures to be submitted at various stages in the approval process as per Appendix 16 *(Page No.120)*

Chapter II

Grant of Approval through Single Application Form for the following.

- **Extension of approval to existing Technical Institution or Technical Campus.**
- **Increase in intake in existing courses in the first/regular shift (only for valid NBA accredited courses)**
- **Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses**
- **Reduction in intake**
- **Closure of program and / or course**
- **Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals**
- **Introducing / continuing / discontinuing seats for sons / daughters of NRIs**
- **Change of name of the Institute**
- **Adding Integrated course in the first/regular shift in existing Institutions having valid accredited courses**
- **Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs).**

1			**Introduction**
	1.1		Technical Institution / Technical Campus offering technical education shall not continue technical courses or programs beyond the specified period of approval given by the Council.
	1.2		Each Institution offering Post Graduate and / or Under Graduate Technical Program at Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level shall submit an application to the Council, every year, for extension of approval of courses offered by the Institution. However, a. In case of Institutions having at least 50% of **eligible courses** accredited by NBA, and if the valid accreditation period is more than ONE YEAR (i.e. upto 10th April 2017), the period of approval for such Institutions shall be for a period of a minimum of **THREE** years or the academic year upto which the accreditation is valid, whichever is more. b. In case of Institutions having Autonomous status (Academic/Administrative/ Financial Autonomous) as conferred by the affiliating University, and if the live Autonomy is more than ONE YEAR (i.e. upto 10th April 2017), the period of approval for such Institutions shall be for a period of **THREE** years or the academic year upto which the Autonomy is valid, whichever is more. Institutions are however, required to submit updated Institutional information including faculty and students on the AICTE web portal for downloading Extension of Approval letter every year. Processing fee for EOA will be waived during this period. It may be further noted that though extension of approval is granted, the Council shall monitor for fulfillment of all norms by the Institute and in the event of non–fulfillment, the Council shall initiate penal action as per regulations, framed by the Council.
2			**Submission of application**
	2.1		The Existing Institutions shall use the USER ID's allotted to them previously.

			However, if the Institution has not obtained a USER ID / Password previously, a unique USER ID shall be allotted to applicant Institutions for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE web-portal *www.aicte-india.org* If any existing Institution has forgotten USER ID / Password the Institute shall apply for "forgot USER ID/ Password" the same shall be allotted to applicants for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE web-portal *www.aicte-india.org* For the purpose of applying for Grant of Extension of Approval to existing Technical Institution, the Institution shall submit an application for Extension of Approval on line on the AICTE web-portal *www.aicte-india.org* A print of the application uploaded on the AICTE Web-Portal, **(without any enclosures)** and Affidavit, along with the deficiency report generated through the Institute login, is to be submitted to the concerned Regional Office, All relevant enclosures (Appendix 17 in *Page No.125*) shall only be uploaded on the AICTE web portal and a Pen drive containing this information shall be given to Regional Office. The Regional Officer shall **flag on the web portal regarding submission of the application and Affidavit by the applicant.** Applications complete in all respect and in order shall only be processed.
	2.2		**Seek approval of the Council for**
		a	• Extension of approval to existing Technical Institution or Technical Campus.
		b	• Increase in intake in existing courses in the first/regular shift **(**only for valid NBA accredited courses)
		c	• Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses
		d	• Reduction in intake
		e	• Closure of program and / or course
		f	• Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals
		g	• Introducing / continuing / discontinuing seats for sons / daughters of NRIs
		h	• Change of name of the Institute
		i	• Adding Integrated course in the first/regular shift in existing Institutions having valid accredited courses
		j	• Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs).
	2.3		A unique identification number is allotted to each application for further reference. By using this number the applicant will be able to track the status of the application at various stages of processing the application through the AICTE Web-Portal. The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment
	2.4		An applicant shall, using login ID and password, enter/edit data as required.
	2.5		An applicant shall operate "deficiency applicant" tab and check the deficiencies if any.
	2.6		All applicants shall ensure that the data entered / edited are correct. Facility to edit the data till the correctness is ensured is available until the submission of the data by

<table>
<tr><td></td><td></td><td></td><td>pressing the “submit” tab.</td></tr>
<tr><td></td><td>2.7</td><td></td><td>After pressing the “submit” tab, the data is in non editable mode and shall not be allowed to be corrected any further.

Applicants shall exercise utmost caution before pressing the “submit” tab.</td></tr>
<tr><td>3</td><td></td><td></td><td>Institutions fulfilling norms and standards as mentioned will be entitled to allotment as follows:</td></tr>
<tr><td></td><td>3.1</td><td>a</td><td>Institutions shall be eligible for new courses /expansion of existing courses, equal to the number of valid NBA accredited courses, limited to maximum FOUR divisions within the definition of division / program / level as defined under Clause 2.11 (Grant of approval for Technical Institutions, Regulations 2012).

Provided that subject to the above limit,
a. A maximum of two divisions will be allowed to be added in the existing valid NBA accredited Diploma/UG/PG course(s), subject to the condition that total number of divisions after expansion shall not exceed THREE divisions.
b. New Diploma/UG courses with only ONE division will be allowed at respective level including Technical Campus
c. New PG courses with only ONE division will be allowed in specializations where corresponding or relevant UG courses exist.

Note: In all the above cases “No Deficiency” on portal is a must for expansion.

Illustration for Expansion in Institutions having NBA Accredited Courses:
An Institute XYZ offers 11 courses (3 Diploma + 5 UG + 3 PG) out of which 2 courses at Diploma, 3 courses at UG and 1 course at PG level have valid accreditation as on 10th April 2016. Such Institutes are eligible for addition (expansion) of divisions and starting new courses as given below:

Name of the Institute: XYZ
<table>
<tr><th>Courses offered</th><th>Courses with valid Accreditation</th><th>Eligible for Expansion / New course as below (Maximum 04 in Number) in the First shift</th></tr>
<tr><td>Diploma 1</td><td>Diploma 1</td><td rowspan="11">Addition of Divisions
Addition of Divisions (not more than 2 in each Course) in existing valid accredited courses at Diploma + UG + PG Level (Diploma-1, Diploma-3, UG-1,UG-3,UG-5 and PG-2) not exceeding total of 04 Divisions.
Or
Addition of Divisions in existing accredited courses + starting new courses.

Addition of divisions (not more than 2 in each Course) in existing valid accredited courses (Diploma-1, Diploma-3,UG-1,UG-3,UG-5 and PG-2) + New course(s) with only one division in each Course at Diploma / UG /PG Level (Diploma-4, Diploma-5…etc./ UG6, UG7…etc. / PG3, PG4 … etc) but not exceeding total of 4 Divisions.
Or

Starting New Courses
Introduction of New Courses with only ONE Division</td></tr>
<tr><td>Diploma 2</td><td>-</td></tr>
<tr><td>Diploma 3</td><td>Diploma 3</td></tr>
<tr><td>UG1</td><td>UG1</td></tr>
<tr><td>UG2</td><td>-</td></tr>
<tr><td>UG3</td><td>UG3</td></tr>
<tr><td>UG4</td><td>-</td></tr>
<tr><td>UG5</td><td>UG5</td></tr>
<tr><td>PG1</td><td>-</td></tr>
<tr><td>PG 2</td><td>PG2</td></tr>
<tr><td>PG 3</td><td>-</td></tr>
</table>
</td></tr>
</table>

					in each course at Diploma (Diploma-4, Diploma-5…etc), UG (UG6, UG7 etc...) and PG (PG4, PG5 ……), not exceeding total of 04 Divisions. *Note: Institute will not be eligible for expansion in non accredited courses such as Diploma-2, UG2, UG4, PG1 and PG3.*

The recently started Institutions which are not eligible for applying for NBA accreditation shall be allowed to increase in their intake /expansion, subject to the following ceiling :

According to National Board of Accreditation (NBA), a minimum of two batches shall pass out for a course to be eligible for accreditation, for an Institution.

In view of the above, increase in intake/expansion in Institutions started recently offering UG/Diploma Courses, which are in existence for less than SEVEN YEARS from the date of inception will be considered without mandatory accreditation condition as per the following Table, subject to "No Deficiency" on the portal.

Increase in Intake/Expansion in Institutions without accreditation

Program	Level	Maximum No. of divisions allowed	Maximum Intake allowed
Engg. and Tech.	Diploma	5	300
	UG	5	300
Pharmacy	Diploma	1	60
	UG	2	100
Architecture and Town Planning			
a. Architecture	Diploma	5	200
	UG	2	80
b. Town Planning	UG	5	200
Applied Art and Craft	Diploma	3	180
	UG	3	180
HMCT	Diploma	3	180
	UG	3	180

		b	Institution / Society / Trust / Section 25 company or a member belonging to these if charge-sheeted, EOA to such Institute shall not be withheld on the basis of charge-sheet filed by the CBI. AICTE shall consider the grant of EOA on its merit after looking into material collected by CBI in the investigation and may conduct scrutiny of documents, EVC and SAC as required.
		c	No increase in intake shall be given to Institutions where FIR / CBI / CVC / any other investigation agency / Anti Ragging / Punitive action are initiated by AICTE for any violation in the norms and standards where enquiries are pending. Such Applications of Institutions shall be processed through a Standing Complaints Committee and the report shall be placed before the Executive Committee for further processing of issuance of approval or rejection. In case of rejection, the applicants shall apply for appeal and such applications shall be

			placed before the Standing Appellate Committee for further processing.
	3.2		Grant of approvals is based on self disclosure of required facilities and infrastructure availability as submitted on line on AICTE Web Portal. However an Affidavit[1] sworn before First Class Judicial Magistrate or Notary or an Oath Commissioner stating that "the Institute has required facilities and infrastructure as per the provisions of this Approval Process Hand Book and in the absence of which the AICTE is liable to invoke the provisions, both civil and / or criminal as per the regulations in place" is to be submitted.

3.3 Processing Fees in Rs. Lakhs for various applications of (Degree, Post Graduate Degree, Post Graduate Diploma, Diploma and Post Diploma Institutions)

Type of Institution	Extension of approval		Increase in intake / additional course in 1st shift	Introduction or continuation of PIO/FN seats	Introduction of Fellowship program in Management	Introduction or continuation of NRI seats	Reduction in intake / Closure of course /program	Change of name of Institute	Integrated courses
	Extension of approval	Amount of Late Fee							
Minority Institution	0.75	2.0	0.75	2.0	10.0	2.0	0.25	0.75	0.75
Institution set up in North Eastern States	0.75	2.0	0.75	2.0	10.0	2.0	0.25	0.75	0.75
Institution set up exclusively for women	0.75	2.0	0.75	2.0	10.0	2.0	0.25	0.75	0.75
All other Institutions	1.0	2.0	1.0	3.0	15.0	3.0	0.50	1.0	1.0
Government / Government aided / Central University / State University (Govt.)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Note:

- *For closure of Institute/course(s), the applicant shall submit the relevant NOCs before December 31, 2016.*
- *Processing fees will not be refunded in case of closure of course, once the application is processed and issued rejection due to non-submission of NOCs from Government/Affiliated University/Trust in the format prescribed by AICTE.*
- *No NOCs from University / State Government will be required for reduction in intake to NON-ZERO value and closure of second shift courses.*

	3.4	a	Above fees is applicable irrespective of number of divisions / courses applied for Increase / Closure.
		b	The payment option available is only through Corporate Internet banking. Applications shall be accepted subject to realization of the Payment.
	3.5		Submission of an application for Extension of Approval on Web-Portal on or before the last date as mentioned in the schedule is mandatory.
	3.6		The following documents should be submitted to the concerned regional office.
		i	Affidavit[1] duly attested by a first class Judicial Magistrate or Notary or an Oath Commissioner on Rs.100/- Non-judicial stamp paper.
		ii	Proof of Payment details
		iii	Proof of submission of documents in form of copy of stamped receipts from State Government and the affiliating University
		iv	A pen drive containing scanned copy of complete application along with all documents attached as annexures and as submitted in the online application. **In no case hard copies of enclosures to application are to be submitted to the Regional Office.**
4			**The approved Technical Institution may expand its activities by adding new / additional courses / divisions, in the 1st shift provided they have valid NBA accreditation in place for following reasons.**

			• Increased demand of technically skilled personnel • Increased utilization of infrastructure available at the Technical Institutions • Facilitate cost effective education to masses through increased utilization of infrastructure available at the Technical Institutions • Enabling Faculty to pursue PG Education • Ensure quality of technical education being imparted
5	5.1		**Procedure for Introduction of course / division shall be considered in accordance with Intake and Number of Courses / Divisions in the Technical Institution given in Clause 3.1 of Chapter II, of this handbook and on fulfillment of the following requirements.** • The Institute shall have zero Deficiency as per the report generated through Web Portal. • **The Institute shall have valid NBA accreditation for the existing course(s) as deemed necessary.**
	5.2		The consolidated list of all Institutes with the sanctioned intake shall be placed by the Approval Bureau before the Executive Committee for approval or otherwise. The same shall be notified on the web portal. Further the Institute **shall** print the Extension of approval letter along with sanctioned intake through the Institute login.
	5.3		No appeal shall be allowed on this procedure since an applicant is allowed corrections multiple times, in the application form along with generation of online deficiency / status report before submission of the application.
6			**Separate division in 2nd year**
	6.1		**Separate division in 2nd year of Engineering and Technology courses for admitting Diploma and B.Sc. Degree holders shall be allowed provided they have valid NBA accreditation with following conditions,** • This division considered as a part of sub clause 3.1 (a) shall be allowed in the courses already available in the Engineering / Technology Institutions. • Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division. • Lateral entry supernumerary seats for as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. • Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 14 of Chapter II. • Admission procedure for these seats shall be decided by concerned State Government / UT authorities. • The Institute should have zero Deficiency as per the report generated through Web Portal
	6.2		**Separate division in 2nd year of MCA for admitting BCA, B Sc (IT, Computer Science) Degree holders shall be allowed, provided they have valid NBA accreditation with following conditions:** • This division considered as a part of sub clause 3.1 (a) shall be allowed in already existing MCA program. • Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division. • Lateral entry supernumerary seats as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. • Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 12 of Chapter II. • Admission procedure for these seats shall be decided by concerned State Government / UT authorities. The Institute should have zero deficiency as per the report generated through Web Portal

7			**Document verification in case of change of name, reduction in intake / closure of course**
	7.1	a	**Applicants shall submit the following to Regional office (RO) along with the application form for reduction in intake** • Resolution of the Society/Trust
		b	**Applicants shall submit the following to Regional office (RO) along with the application form for change of name / closure of courses** • No Objection Certificate (NOC) from the State Government/UT • No Objection Certificate (NOC) from the Affiliating University/Board • Resolution of the Society/Trust seeking approval for change of name / closure of courses • NOC will not be required for closing of the second shift or reduction in intake of a course/program by reduction in number of divisions
	7.2		**Procedure** • Scrutiny Committee shall verify the correctness of the documents. • If the documents are accepted, then RO shall enable the appropriate flag on the Web-Portal • No new program / course or increase in intake shall be allowed in lieu of closed program / course
8			**Procedure for Approval for Integrated Course in Management (only for Institutes having valid NBA accredited Management program)**
	8.1	a	Five year Integrated Degree Course in Management leading to, Master of Business Administration (MBA).
		b	The approval shall be granted for complete duration of MBA course.
	8.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where courses in Management program are already running shall be eligible to apply for approval of Five Year Integrated Degree Course in Management. It is mandatory for existing Management course to be accredited by NBA to start any Integrated course in Management.
	8.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only one Division of 60 students shall be sanctioned for Institutions applying for Five Year Integrated Degree Course in Management where University affiliated courses in Management program are already running and at least one batch has graduated prior to this application.
		c	No PIO / NRI seats shall be allotted for these courses.
		d	Collaboration and Twining program shall not be permitted for these courses.
		e	Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook
	8.4		**Student's eligibility for admission and procedure for admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five Year Integrated Degree Course in Management** The admissions for this course shall be effected on the basis of separate merit lists of students passed in various streams at std 12^{th} as, Science stream 20 seats Commerce stream 20 seats Arts Stream 20 seats In case of non availability of students from one stream, remaining seats in that stream may be allotted to students from other two streams on equal basis. In case of non availability of students from two streams, remaining seats in those streams may be allotted to students from third stream.

		c	State/UT admissions authority shall effect the admissions for this course.
9			**Procedure for approval of Integrated Course in MCA (only for Institutes having valid NBA accredited MCA program)**
	9.1	a	Five Year Integrated Degree Course in MCA leading to, Masters degree in Computer Application (MCA)
		b	The approval shall be granted for complete duration of Integrated MCA course.
	9.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where University affiliated courses in MCA are already running shall be eligible to apply for approval of Five Year Integrated Degree Course in MCA. It is mandatory for existing MCA course to be accredited by NBA to start any Integrated course in MCA.
	9.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only one Division of 60 students shall be sanctioned for Institutions applying for Five Year **Integrated** Degree Course in MCA where University affiliated courses in MCA program are already running.
		c	No PIO / NRI seats shall be allotted for these courses.
		d	Collaboration and Twining program shall not be permitted for these courses.
		e	Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook
	9.4		**Student's eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five Year Integrated Degree Course in MCA** As per Appendix 1 *(Page No.52)* of this Approval Process Handbook
		c	State/UT admissions authority shall effect procedure related to admission.
10			**Procedure for approval of Integrated Course in Hotel Management and Catering Technology (HMCT) (only for Institutes having valid NBA accredited HMCT program)**
	10.1	a	Five and half year Integrated course in Hotel Management and Catering Technology (MHMCT) leading to Masters degree in Management (in the respective discipline)
		b	Master of Management in Hotel Management and Catering Technology (MHMCT), shall be awarded on completion of the following: • Bachelor degree in HMCT • Credits in Management subjects in semester-3 to semester-8 for HMCT • Credits at semester-9 and semester-10 for HMCT • Six months internship in semester-11 for HMCT
	10.2		**Requirements and Eligibility**
			AICTE approved Institutions where at least one batch has graduated shall be eligible to apply for approval of five and half year Integrated course in Hotel Management and Catering Technology (HMCT). Approval shall be considered only for the existing program(s).
	10.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only 60 students within sanctioned intake for Institutions applying for Five and half year Integrated course in Hotel Management and Catering Technology (HMCT) where at least one batch has graduated prior to this application. However, this intake shall not be additional intake. The approval shall be for selecting 60 students amongst the students already admitted in the Institute to form a batch for this course.

	10.4		**Student's eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	Five and half year Integrated course in Hotel Management and Catering Technology (HMCT) Entry level qualifications shall be same as prescribed for admission to bachelor degree courses in Hotel Management and Catering Technology (HMCT) as specified in Approval Process Handbook. Selection of the students for this course shall be done at the start of 2nd year of Bachelor's degree. Students selected for this course shall take additional course in Management along with the 3rd semester of the regular course.
		c	State/UT admissions authority shall monitor procedure related to this selection.
11			**Procedure for approval of Fellowship Program in Management**
		a	The approval shall be granted for the complete duration of the Fellowship Program in Management
		b	The minimum duration of the course shall be 2 years, but shall not exceed beyond 5 years. However, in exceptional circumstances beyond 5 years the student has to re-register and has to complete within the extended period of 2 years.
	11.1		**Requirements and Eligibility**
		a	The Institute should be AICTE approved Institute and offering MBA / MMS / PGDM.
		b	The Institute should have a valid accreditation by NBA.
		c	Since inception, the Institute should have been free from serious complaints regarding CBI investigation, ragging, nonpayment of dues to Council etc.
		d	The Institution should have required number of full time faculty members as per the AICTE norms for running MBA / MMS / PGDM Program.
		e	The Institutions should have at least 25% of the full time faculty members with Ph.D. from AIU recognized university / reputed university from abroad or fellows from IIM. These faculty members should have at least two papers published in reputed referred indexed cited International / National Journals
		f	The Institution should have subscribed Journals in Business Management area of OB/HR, Finance & Accounts, Marketing, Operations, IT Systems, Economics, etc.
	11.2		**Procedure for processing the applications**
			• Scrutiny Committee shall verify the correctness of the documents as per the scrutiny report for Fellowship Program in Management • If the documents are accepted by the Scrutiny Committee, then RO shall enable the appropriate flag on the Web-Portal • The eligible Institute may be allotted maximum of 5 seats for Fellowship Program in Management
	11.3		**Student's eligibility for admission, procedure for admission and conduct of Program**
			As per detail given in Appendix 20 *(Page No.133).*
12			**Tuition Fee Waiver scheme (TFW)**
	12.1	a	Scheme shall be applicable to all approved Technical Institutions offering Bachelor programs, Diploma and Post Diploma programs and lateral entry provisions of these programs.
		b	Seats up to maximum 5 percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30 % of sanctioned seats in the respective courses are filled up.
		c	The Competent Authority for admissions shall be the same as for regular admissions.

		d	The scheme shall be mandatory for all Institutions approved by the Council.
	12.2		**Eligibility**
		a	Sons and daughters of parents whose annual income is less than Rs.6.00 Lakhs from all sources shall only be eligible for seats under this scheme
		b	The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees will have to be paid by the beneficiary.
		c	The Competent Authority for admissions shall be the same as for regular admissions and up to five percent of its sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
	12.4		**Admissions Procedure**
		a	Under this Scheme, up to five percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature. These supernumerary seats will be available only to such courses in an Institute, where a minimum of 30% of sanctioned seats are filled up.
		b	The competent authority to effect these admissions is the State Government or its designated authority.
		c	In the event of non-availability of students in this category the same shall not be given to any other category of applicants.
		d	State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admissions on the basis of the merit list so generated.
		e	The Institutions shall publish in their brochure and web site the details of this scheme.
		f	Competent Authority for admissions shall submit a separate list of the students admitted under this category to the Institute to which they are admitted for compliance.
		g	A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary student admitted under this scheme and he / she shall not be allowed to change Institution/course under any circumstances
		h	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
13			**Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries** For seeking approval for introduction of Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries, the concerned Institutions shall apply to the Council.
	13.1		**Eligibility**
			Institutions having infrastructural facilities based on AICTE norms and fulfilling following criteria shall be eligible to apply for approval for admitting students in this scheme. The Institutions shall provide suitable hostel / residential accommodation to the Foreign Students / Persons of Indian Origin (PIOs) and Children of Indian workers in Gulf Countries. The Institute shall have zero Deficiency as per the report generated.
	13.2		**Grant of Approval for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries**
		a	No Institute shall fill in excess of 15% of intake seats per Course under this scheme. Fifteen percent (15%) Course seats in all the AICTE approved Institutions and University Departments, approved by the Council, offering technical courses

			leading to Diploma and Post Diploma, Degree and Post-Graduate Degree in Engineering and Technology, Architecture, Planning, Pharmacy, Applied Arts, MBA and MCA, Hotel Management and Catering Technology, shall be allowed on supernumerary basis from amongst Foreign Nationals / Persons of Indian Origin (PIOs) / Children of Indian Workers in the Gulf Countries, over and above the sanctioned intake, provided that 1/3 of the 15% seats shall be reserved across different disciplines in the educational Institution, for the Children of Indian Workers in the Gulf Countries. However, any vacant seats out of 1/3rd category shall be reverted to the quota of 2/3 meant for PIO / Foreign Nationals. Provided that this is subject to the availability of adequate Infrastructural facilities in the applicant Institution, to be verified by the Council, based on its Norms and Guidelines. These supernumerary seats shall be exclusively meant for these categories of students in the Diploma and Post Diploma, under-graduate and post-graduate courses with a rider that under no circumstances a seat remaining unfilled shall be allowed to anyone other than a foreign national / PIO. Foreign Nationals / Persons of Indian Origin (PIOs) / Children of Indian Workers in the Gulf Countries admitted in AICTE approved Institutions through Indian Council for Cultural Relation (ICCR or as Government of India nominee) shall be included within this ceiling.
		b	The Institution shall submit an application for continuation of approval for supernumerary seats for admitting Foreign National/ Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries, as a part of application of extension of approval, every year, giving details of faculty and other facilities.
	13.3		**Fees and Admissions**
		a	The concerned State Government / UT shall notify the tuition and other fees for candidates to be admitted under Foreign Nationals / PIO category. Fees prescribed for NRI quota seats shall not be applicable to these admissions. The children of Indian workers in the Gulf Countries shall be treated at par with resident citizens.
		b	Admissions to these seats shall be done on merit basis among applicants of these categories.
14			**Admissions for Sons and Daughters of Non Resident Indian(s)**
	14.1	a	For seeking grant of approval for admitting Sons & Daughters of Non Resident Indian(s), Institutes shall apply to the council.
		b	A 5% of seats within sanctioned intake is provided for NRI category.
		c	The Institute shall have zero Deficiency as per the report generated.
	14.2		**Implementation**
		a	Competent Authority for admissions shall be the same as for regular
		b	In the event of non-availability of students in NRI category, the seats will be given to general candidates as per general merit. However, general fee shall be applicable to these candidates thus admitted against vacant NRI seats.
	14.3		**Fee and Admissions**
		a	Competent Authority for admissions shall fetch list of Technical Institutions who have sought approval from the Council from AICTE.
		b	The Competent Authority for admissions shall display availability of NRI seats, branch wise, in various Institutions, for information of candidates during all stages of admissions so that the students can freely exercise their informed choice. The Institutions may publish in their brochure and web site the number of NRI seats available in course / division
		c	Competent Authority for admissions shall prepare merit list of applicants by inviting applications from eligible NRI students and effect admissions strictly on merit basis
		d	A letter in this respect shall be issued by the Competent Authority for admissions to

			each beneficiary. Students admitted under this scheme shall not be allowed to change Institution / course under any circumstances
		e	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
	14.4		Institutions shall follow the academic calendar as per Appendix 19 *(Page No.131).*
15			**Change of Affiliating University**
		a	**Conditions for Approval**
			The Institute shall be AICTE approved existing Institute/ Technical campus.
		b	**Procedure for Approval**
			The AICTE approved existing Institute seeking change of affiliating University shall apply on portal.
		c	**Applicants shall submit the following to Regional office (RO) along with the application form.** • No Objection Certificate (NOC) from the University where the Institution is affiliated. • No Objection Certificate (NOC) from the University where the Institution seeks affiliation. • Resolution of the Society/Trust seeking approval for change of affiliating University.
		d	**Procedure** • Scrutiny Committee shall verify the correctness of the documents. • If the documents are accepted, then RO shall enable the appropriate flag on the web-portal.
16			**Time Schedule for processing of applications**
			AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
18			Enclosures to be submitted at various stages in the approval process as per Appendix 17 *(Page No.125).*

Chapter III

Unapproved Institutions

1			**No Institution shall offer Technical program or course without approval of the Council.** Provided further that any Institution offering Technical Program without approval of the Council, shall be termed as unapproved if :
		a	It is started without prior approval by the Council
		b	It is working in temporary location / at location not approved by the Council
		c	It is declared as "Unapproved" by the Council
2			**The Council shall maintain a list of unapproved Institutions based on the information received and shall also inform the general public about the same from time to time.** Provided further that any Technical Institution, which has already started without following AICTE approval procedure, wishes to submit an application / proposal shall be considered as new Technical Institution. For such purpose, they shall apply as per the provisions of Chapter I. Its legal date of starting will be from the date of issue of the Letter of Approval. Students, who are admitted prior to approval by the Council, will not have any right for re-admission and will have to fulfill all the requirements for admission as prescribed by the competent admission authority.
3			The Institutions conducting Courses / Programs in technical education, in temporary location or at location not approved by the Council, shall be liable for action for closure and other appropriate action as per Regulations against defaulting Societies / Trusts / Companies/ associated Individuals as the case may be.
4		a	The Council shall inform respective State Governments UT administration to initiate appropriate penal, civil and / or criminal action against such defaulting Institutions / Societies / Trusts / Companies / Associated Individuals as the case may be.
		b	In case if such Institutions make a representation then hearing may be given to these Institutions and decision shall be taken as per the provisions in this Approval Process Handbook.

Chapter IV

Action in case of violation of Regulations/Approval Process Handbook (APH) 2016-17

1	1.1		An Institution running any Program / Course in Technical Education in violation of Regulations **/Approval Process Handbook (APH) 2016-17**, shall be liable to appropriate initiation of Penal /Civil action including fine, no admission, reduction in sanctioned intake, withdrawal of approval and /or criminal action by the Council against defaulting Societies / Trusts / Companies / Associated Individuals and / or the Institution, as the case may be.
	1.2		Provided that, if any Technical Institution contravenes any of the provisions of concerned regulations, the Council through Standing Complaint Committee (SCC) after making such inquiry as it may consider appropriate and after giving Technical Institution concerned, an opportunity of being heard, make recommendation to the AICTE. If further aggrieved, an appeal can be preferred before the Standing Appellate Committee (SAC) and upon recommendation of SAC, the Council may take appropriate decision as per the **Act and Regulations**. Provided further that in case of such a withdrawal, the operations of the said Technical Institution / Society / Trust / Section 25 Company, Program / Course shall not be started again before completion of two years from the date of such a withdrawal at the same location / address. Provided further that, the students admitted to the Institute whose approval has been withdrawn, shall be redistributed to other Institutions in the jurisdiction of the affiliating University by the competent authority of the respective State Governments / UT. Such Institution where the approval has been withdrawn, the Institution has to apply afresh for approval as per the procedure for setting up a new Institute as defined in Chapter I.
2			**Non submission / Incomplete submission/ Submission of false information on application for extension of approval**
			The Technical Institutions shall submit the application for extension of approval in the prescribed Format along with the enclosures to the concerned Regional Office of AICTE each year for extension of approval by the Council. The last date for receipt of such application with or without Late Fee shall be as mentioned in the schedule. In case of Institutes where the approval to the Program / Course was granted for more than one year, Institute will have to submit complete information about faculty, staff, students etc. on the AICTE web portal within last date without which Institute will not be able to download EOA for the current year. Non submission / incomplete submission/ submission of false information, while applying for extension of approval shall invite appropriate penal action against the Institution. The Institution shall be liable to the following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / Course • Withdrawal of approval of the Institution

3			**Excess admissions**
	3.1		Excess admissions over the sanctioned intake shall not be allowed under any circumstances. In case any excess admission is reported to / noted by the Council, appropriate penal action will be initiated against the Institution. The Institution shall be liable to following punitive action from any one or more of the following by the Council. • Penalty for excess admission amounting to five times the total fees collected per student shall be levied against each excess admission • Suspension of approval for supernumerary seats for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / course • Withdrawal of approval of the Institution
	3.2		Amount in respect of Excess admission fee shall be remitted to "Member Secretary, AICTE" as per instructions issued by the Council.
4			**Non fulfillment of requirement of qualified Principal / Director**
			Institutions not having qualified Principal / Director for period, **more than 12 months** shall be liable to following punitive action by the Council. • Reduction in sanctioned intake • No admission status for one academic year
5			**Non fulfillment in Faculty: Student ratio, not adhering to Pay-Scales and/or qualifications prescribed for teaching staff**
			Institutions not maintaining prescribed Faculty: Student ratio, not adhering to Pay scales, or qualifications prescribed for teaching staff for **more than 12 months,** shall be liable to following punitive action by the Council from any one or more of the following. • Suspension of approval for supernumerary seats, if any for one academic year • Reduction in sanctioned intake • No admission in respective courses for one academic year • Withdrawal of approval in the respective course • Withdrawal of approval of the Institution
6			**Non fulfillment in Computer, Software, Internet, Printers, Laboratory Equipments, Books, Journals, Library facilities requirements**
			Institutions not maintaining prescribed Computer, Software, Internet, Printers, Laboratory Equipments and Books, Journals, Library facilities shall be liable to following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats, if any for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / course • Withdrawal of approval of the Institution
7			**Non fulfillment in additional Essential requirements for Technical Institution**
			Institutions not maintaining prescribed requirements shall be liable to following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats, if any for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year
8			**Non fulfillment in Built up Area**
			Institutions not fulfilling prescribed built up area requirements shall be liable to following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats, if any for one academic year

			• Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program/Course • Withdrawal of approval of the Institution
9			**Refund cases** Institutions not following guidelines issued by the Council regarding refund of fees on cancellations of admissions or delaying refunds shall be liable to following punitive action from any one or more of the following by the Council. • Fine for non compliance of refund of fees levied against each case shall be twice the total fees collected per student. • Reduction in sanctioned intake. • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / Course • Suspension of approval for supernumerary seats, if any for one academic year
10			Amount in respect of Fine for non compliance of refund of fees shall be remitted to "Member Secretary, AICTE" as per instructions issued by the Council.
11			**Charging excess fee than the fee prescribed by the concerned State/ Fee Regulatory Committee.** No Technical Institute shall be entitled to receive from the students any other fee (Payment/ Amount) whatever name it may be called in addition to the fee fixed by the State/ Fee Regulatory Committee. If any Institute does not follow the said guideline, the Institute shall be liable to punitive action from any one or more of the following by the Council: • Penalty for charging excess fees than the fee prescribed by the concerned State/ Fee Regulatory Committee levied against each case shall be twice the total fees collected per student and excess fee collected shall be refunded to the student. • Suspension of approval for supernumerary seats for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / Course. • Withdrawal of approval of the Institution
12			**Non adhering to the timing for the second shift:** The second shift shall have to be run as per the declared timings from 1 pm to 9 pm, which would be subject to surprise inspection leading to closure of course in case timings are not being followed.
13			**Procedure for restoration against punitive actions except in case of withdrawal of approval**
	13.1		Applicant makes an application for restoration on the Web Portal along with the application for extension of approval of the next academic year.
	13.2		The restoration is subject to Expert Visit Committee
	13.3		The Expert Visit Committee shall verify all the requirements as per the approval process hand book.
	13.4		Expert Visit Committee report shall be placed before Standing Complaint Committee.
	13.5		Recommendations of the Standing Complaint Committee shall be placed before Executive Committee for necessary Approval/ratification.
	13.6		The Institute may appeal as per the procedure of appeal in Chapter I if the status quo on punitive action is maintained.
	13.7		Standing Appellate Committee will give an opportunity for presenting their case. The recommendation of the SAC shall be considered by the Council and decision of the Council shall be final and binding.

Chapter V

Collaboration and Twining Program between Indian and Foreign Universities or Institutions in the field of Technical Education, Research and Training

1			**Objectives**
			• To facilitate collaboration and Twining Program between Indian and Foreign Universities / Institutions in the field of Technical education, Research and Training • To safeguard the interest of student community in India and ensure uniform maintenance of Norms and Standards as prescribed by various Statutory Bodies. • To ensure accountability for all such educational activities by Foreign Universities / Institutions in India. • To safeguard against entry of non-accredited Institutions in the Country of origin to impart technical education in India. • To safeguard the nation's interest and take punitive measures, wherever necessary, against the erring Institutions.
2			**Eligibility**
			• Foreign Universities / Institutions interested in imparting Technical Education in collaboration or through a Twining Program in India leading to award of Diploma or Post Diploma or Degrees including Post Graduate or Doctoral Programs. • An Indian University Department or Institution which is already in existence and is duly approved by the Council, interested in imparting technical education leading to award of Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma including Doctoral Programs of a Foreign University / Institution through collaborative / twining arrangements. • Offshore Campus of Indian AICTE approved Institutions offering Indian Degrees or Diplomas. • Any other educational activity carried out in India, in any manner by the Foreign Universities / Institutions.
3			**Conditions for Approval**
	3.1		No Foreign Universities / Institutions shall establish / operate its educational activity in India leading to award of Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level and Doctoral level programs without specific approval of the Council.
	3.2		Accreditation by the authorized agency in parent Country shall be the pre-requisite condition for any Foreign University or Institution to start its operation for imparting technical education in India.
	3.3		The educational Programs to be conducted in India by Foreign Universities or Institutions leading to award of Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level, shall have the same nomenclature as it exists in their parent Country. There shall not be any distinction in the academic curriculum, mode of delivery, pattern of examination, etc. and such Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diplomas must be fully recognized in their parent Country.
	3.4		Any course or Program which jeopardizes the National interest shall not be allowed to be offered in India.
	3.5		The Council may prescribe any other condition for registration, expedient to do so in the overall interest of the technical education system in the Country.
4			**Collaborations and Twinning Programs**
	4.1		The students admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country
	4.2	a	The students failing to secure VISA should be enrolled in a similar Program being

			conducted by the Indian partner Institution, affiliated to a University recognized by the UGC or Board of Technical Education in the respective States, as applicable. The Intake of such students will be over and above the sanctioned intake of the Program being conducted by the Indian Partner Institution.
		b	The Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MoU for this purpose.
		c	The Indian Institution and the concerned affiliating University or Board of Technical Education in the respective States, shall also enter into a bipartite agreement / MoU for this purpose.
		d	The Indian partner Institution shall be affiliated to the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institute is located as applicable.
		e	For Courses where University approval is not mandatory, the Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MoU for this purpose.
		f	For Courses where Board of Technical Education in the respective State, approval is not mandatory, the Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MoU for this purpose.
		g	At least one semester of Education in the collaborative program should be conducted in India and the Country in which the Foreign collaborating University / Institution is located.
	4.3		The Degree shall be awarded by the Foreign University or Institution and in its parent Country.
5			**Processing Fee: P**aid through the AICTE payment gateway available on the Web-Portal *www.aicte-india.org* The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment Processing Fee for Different Type of Institutions is as follows:

Sl.No.	Type of Institution	Processing Fee in Rs. Lakhs
i	Minority Institution	10.00
ii	Institution set up in North Eastern States other than Government / Government aided / Central University / State University	10.00
iii	Institution set up exclusively for women other than Government / Government aided / Central University / State University	10.00
iv	All other Institutions except Government / Government aided / Central University / State University	15.00
v	Government / Government aided / Central University / State University	Nil

6			**Procedure for Approval: Introducing a Collaboration and Twining program with an AICTE approved Indian Institution**
	6.1		A new Institute applying for Collaboration and Twining program, shall apply as per the provisions of Chapter I.
	6.2		AICTE approved Existing Institute applying for Collaboration and Twining program shall apply on the Web-Portal and shall be processed as per Clause 5.0 of Chapter I in first/regular shift only.
	6.3		Institutions shall be eligible for a maximum of Two Divisions (or two changes) within the definition of Division at UG/Diploma/Post Diploma Level and Program in MCA/Management.

			Four Divisions at PG Level in Engineering and Technology/Pharmacy/Architecture/ Planning/Applied Arts and Crafts/HMCT Programs at clause 2.11 of the Regulations 2012.
	6.5		Lateral entry and Supernumerary seats shall not be allowed in Foreign collaboration and Twining Program.
	6.6		Institute shall provide all required documents in original as per Appendix 16 *(Page No.120)* or Appendix 17 *(Page No.125)* as the case may be, at the time of the Expert Visit Committee for verification. The Institute shall submit attested copies of all the original documents to the Expert Visit Committee.
	6.7		Following additional documents shall be necessary while seeking approval for Foreign collaborations and Twinning Programs.
		a	No Objection Certificate (NOC) from concerned embassy in India with mention of genuineness of educational Institution of the respective country.
		b	MoU as per Clause 4.2 (b) and (c)
7			**Off Shore Indian Campus and award of Indian Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma**
	7.1		Proposal for Offshore Campus shall be processed in accordance with the process and provisions as contained in Chapter I. Provided that the applicant Institution submits a No Objection Certificate or the specific permission granted by the Foreign Country as well as the No Objection Certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus.
	7.2		**Processing Fees in Rs.20 Lakhs for each application (Degree / Post Graduate Degree / Post Graduate Diploma / Diploma / Post Diploma Institutions) for setting up offshore Campus** In addition to the Processing fee and other amounts as payable or to be deposited as per provisions made in Chapter I, the applicant shall deposit additional amount as provided below. Visit Charges shall be paid by the applicant Institution as per demand raised by the Council prior to the visit of the proposed offshore Campus. The applicant Institution shall deposit an amount of Rs.200 Lakhs with the Council for the purpose as provided in clause 6.3 of Chapter I.
8			**Punitive Measures and Conditions for Withdrawal**
	8.1		If a Foreign University / Institution fails to comply with any of the conditions as contained in the above regulations and/or consistently refrains from taking corrective actions contrary to the advice of the Council, the Council may after giving reasonable opportunity to the concerned University / Institution through hearing or after making such inquiry at the Council may consider necessary, withdraw the registration granted to such University/Institution to offer their Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diplomas in India and forbid such Foreign University / Institution to either open Centres or enter into any collaborative arrangement with any University / Institution in India.
	8.2		The Council shall also inform the concerned agencies including Ministry of External Affairs, Ministry of Home Affairs, RBI of such decisions and advise these agencies to take any or all of the following measures
		a	Refusal / withdrawal for grant of visa to employees / teachers of the said Foreign University / Institution.
		b	Stop repatriation of funds from India to home Country.
		c	Informing the public about the withdrawal of the Registration of such Foreign University/Institution and the consequence thereof

	8.3		In case it comes to the notice of the Council, that a Foreign University is running Diploma and Post Diploma and / or Degree at undergraduate, post-graduate and research level in technical education in India directly or in collaboration with an Indian partner without obtaining Certificate of registration, Council shall take immediate steps to action under the Indian Penal Code for Criminal breach of trust, misconduct, fraud and cheating and under other relevant Indian Laws.
	8.4		Once the registration of a Foreign University / Institution is withdrawn, the Council shall make attempt in co-ordination with concerned State Government to re-allocate the students enrolled in such Programs to other approved Institutions of the Council. The Foreign University / Institution in such cases, shall have to return the entire fee collected from such students to the Institutions in which such students, are accommodated. Such Foreign Institutions shall not be allowed to open any other Centre / Institution or enter into a collaborative arrangement in India for at least 3 years.
9			The Foreign University / Institution shall submit an annual report giving details of the number of students admitted, Programs conducted, total fee collected, amount transferred to parent Country, investment made, number of students awarded Degree / Post Graduate Degree, Diploma, Post Diploma and Post graduate Diploma and any such information that the Council may ask for.
10			The Council may cause an inspection, whenever necessary, with or without prior notice, to assess the infrastructural and other facilities available and / or to verify the compliance of conditions, norms, standards etc. prescribed by the Council from time to time.

Chapter VI

Norms and Requirements

	1	The Duration and Entry Level Qualifications for the Technical Program such as Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs shall be as provided in the Appendix 1 *(Page No.52).*
	2	The list of approved nomenclature of courses at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs in Engineering and Technology / Management / Pharmacy / Architecture / Planning / Hotel Management and Catering Technology and Applied Arts and Crafts is provided in the Appendix 2 *(Page No.58).* Provided that if any Institution wishes to propose any new Course, prior concurrence, as the case may be, by the Council for the same shall be necessary. For such concurrence, Registrar / Director of such affiliating University / Board / Technical Institute, with due endorsement by the Registrar / Director of affiliating University / Board / Technical Institute shall submit detailed syllabus content and its nomenclature to the Council.
	3	The Technical Institutions shall follow Norms for Intake and Number of Courses / Divisions in the Technical Institution / Campus at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs level as provided in the Appendix 3 *(Page No.75).*
	4	The Technical Institutions shall follow Norms for Land and Building Space requirements for Technical Institution as provided in the Appendix 4 *(Page No.178).*
	5	The Technical Institutions shall follow Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution as provided in the Appendix 5 *(Page No.94).*
	6	The Technical Institutions shall follow Norms for Essential and Desired requirements for Technical Institution as provided in the Appendix 6 *(Page No.97).*
	7	The Technical Institutions shall follow Norms for Faculty requirements at under graduate and post graduate level as provided in the Appendix 7 *(Page No.99)* and Appendix 8 *(Page No.101).*
	8	Cadre ratio as given in Appendix 7 *(Page No.99)* shall be ordinarily maintained.
	9	Diploma holders and B.Sc. Degree holders shall be eligible for admission to Second year Engineering degree courses up to a maximum of 20% of sanctioned intake (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu), plus unfilled vacancies of 1st year which will be over and above, supernumerary to the sanctioned intake. Provided further that, students who have completed Diploma course in Pharmacy shall be eligible for admission to second year Pharmacy degree courses up to a maximum of 10% of sanctioned intake (20% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu), which will be over and above supernumerary to the sanctioned intake. Provided that Students who have completed Bachelor's Degree of minimum 3 years duration in BCA, B.Sc. (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate level shall be eligible for admission to second year MCA courses up to a maximum of 20% of sanctioned intake except Andaman, Nicobar, Lakshadweep, Daman and Diu where it shall be 30%, which will be over and above supernumerary of the sanctioned intake.
	10	Students who have completed Diploma and Post Diploma course in Architectural Assistantship / Planning shall be eligible for admission to the first year Architecture Degree

		course. The concerned State Admission Authority shall decide modalities for these admissions.
	11	Provided further that Students who have completed Diploma and Post Diploma course in Pharmacy shall be eligible for admission to the first year Pharmacy Degree course. The concerned State Admission Authority shall decide modalities for these admissions.
	12	Norms for PGDM Programs are as per Appendix 9 *(Page No.102)*
	13	Subscription of e-Journals as per Appendix 10 *(Page No.103)*
	14	Format for Detailed Project Report (DPR) for establishment of a new technical Institution is at Appendix 11 *(Page No.106)*
	15	Prevention and Prohibition of Ragging - Appendix 12 *(Page No.111)*
	16	Structure of various Committees - Appendix 13 *(Page No.112)*
	17	Regional Offices of the Council - Appendix 14 *(Page No.118)*
	18	Grievance Redressal - Appendix 15 *(Page No.119)*
	19	Documents to be submitted for Setting up new Technical Institution etc as in Chapter I - Appendix 16 *(Page No.120)*
	20	Documents to be submitted for Change in intake, etc. as in Chapter II - Appendix 17 *(Page No.125)*
	21	Composition of Board of Governors - Appendix 18 *(Page No.130)*
	22	Cut off dates and Academic Calendar - Appendix 19 *(Page No.131)*
	23	Fellowship Program in Management - Conduct and Admission Procedure - Appendix 20 *(Page No.133)*

Appendix 1

1.0 Norms for Duration, Entry Level Qualifications and Statutory reservations for the Technical Programs

1.1 Under Graduate Degree Programs (Full Time)

Sl.No.	Program	Duration	Eligibility
i	Engineering and Technology	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
ii	Engineering and Technology	Lateral entry to second year	**A** Passed Diploma examination from an AICTE approved Institution; with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering / Technology. **B** Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserved category) and passed XII standard with mathematics as a subject. **C** Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year Engineering program along with the second year subjects. **D** Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream. **E** Provided further that students, who have passed Diploma in Engineering and Technology from an AICTE approved Institution or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the first year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in A, B, C, and D above.
iii	Pharmacy	4 Years	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biotechnology / Biology. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

iv	Architecture	5 Years	Passed 10+2 (Or) 10+3 Diploma Examination with Mathematics as compulsory subject having obtained at least 50% marks (45% in case of candidate belonging to reserved category) marks in Aggregate. and Qualifying NATA (Or) Any other Aptitude Test conducted by Competent Authority of the State Government.
v	Hotel Management and Catering Technology (HMCT)	4 Years	Should have passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) at the qualifying Examination.
vi	Applied Arts and Crafts	5 Years	Should have passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) at the qualifying Examination.
vii	All Programs other than Engineering and Technology	Lateral entry to second year	Passed Diploma examination in a Program from an AICTE approved Institution, with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate Program.
viii	All Programs other than Engineering and Technology	Entry to First year	Provided further, those students, who have passed Diploma examination in a Program from an AICTE approved Institution, shall also be eligible for admission to the first year to an appropriate Program subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned above.
ix	Planning	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Engineering Drawing / Computer Science / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) marks in the above subjects taken together.
Note: *The candidates as in 1.1, except 1.1- (ii), 1.1- (vii), will, however, be required to qualify at the Entrance Test conducted by the Competent Authority.*			

1.2 Post Graduate Degree and Post Graduate Diploma Programs (Full Time)

	Program	Duration	Eligibility
i	Management (PGDM, MBA and similar)	2 years	Recognized Bachelor's Degree of minimum 3 years duration. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
ii	Management (PGCM)	More than 1 year but less than 2 years	Recognized Bachelor's Degree of minimum 3 years duration.
iii	Management	15 Months	Any recognized Bachelors degree of minimum 3 years

	(Executive PGDM)		duration and a minimum of 5 years relevant managerial / supervisory experience. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
iv	MCA	3 years	Recognized Bachelor's Degree of minimum 3 years duration with Mathematics at 10+2 level or at Graduate Level. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
v	M.E. / M. Tech.	2 Years	Bachelor's degree or equivalent in the relevant field. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
vi	M. Pharm.	2 Years	Bachelor in Pharmacy. Obtained at least 55% marks (50%in case of candidate belonging to reserved category) at the qualifying Examination.
vii	M. Arch.	2 Years	Bachelor of Architecture or Equivalent. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
viii	Master of Hotel Management and Catering Technology	2 Years	Bachelor of Hotel Management and Catering Technology or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
ix	Applied Arts and Crafts	2 Years	Bachelor of Fine Arts or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
x	MCA	Lateral entry to 2nd year MCA	Recognized Bachelor's Degree of minimum 3 years duration in BCA, B. Sc (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate Level. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
xi	Planning	2 Years	Bachelor of Planning or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
Note: There is no Post Graduate Diploma Program for Pharmacy and Architecture.			

1.2	Candidates as mentioned in section 1.2 above will be required to qualify the Entrance Test conducted by the Competent Authority. For admission to MBA and similar courses, candidates will be required to qualify in CMAT conducted by AICTE or other recognized tests.

1.3 Diploma Programs (Full Time)

	Program	Duration	Eligibility
i	Engineering and Technology	3 / 4 Years	Passed 10th Std/ SSC examination. Obtained at least 35% marks at the qualifying examination.
ii	Pharmacy	2 Years after 12th Std or 3 / 4 Years after 10th Std where same exists	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biology (Botany and Zoology)
iii	Architectural Assistantship	3 Years	Passed 10th Std/ SSC examination. Obtained at least 35% marks at the qualifying examination.
iv	Hotel Management and Catering Technology	3 Years after 12th Std or 3 / 4 Years after 10th Std where same exists	Passed 12th Std Obtained at least 35% marks at the qualifying examination. Or Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.
v	Applied Arts and Crafts	3 / 4 Years	Passed 10thStd/ SSC examination. Obtained at least 35% marks at the qualifying examination.
vi	All Programs	Lateral entry to 2nd year Diploma	12th Science with Vocational / Technical Or 10th + (2 years ITI) with appropriate specialization. Students passing 12th Science or 12th Science with Vocational (Or) 12th Science with Technical or 10th + (2 years ITI) with appropriate specialization in that order shall be eligible for admission to second year Diploma courses of appropriate program, up to a maximum of 20% of sanctioned intake, except Andaman, Nicobar, Lakshadweep, Daman and Diu where it shall be 30%, which will be the supernumerary of the sanctioned intake.
vii	Planning	3 / 4 Years	Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.

1.4 Post Diploma Programs (Full Time)

	Program	Duration	Eligibility
i	Engineering and Technology	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

ii	Hotel Management and Catering Technology	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
iii	Applied Arts and Crafts	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

1.5 Under Graduate Degree Programs (Part Time*)

	Program	Duration	Eligibility
i	Engineering and Technology, HMCT, Applied Arts and Crafts, Planning	As per the University norms	Diploma in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

* **Part time for existing Institution.**

1.6 Post Graduate Degree and Post Graduate Diploma Programs (Part Time*)

	Program	Duration	Eligibility
i	Management (PGDM, MBA and similar), Management (PGCM), Management (Executive PGDM), MCA, M.E. / M. Tech., Hotel Management and Catering Technology, Applied Arts and Crafts, Planning	As per the University norms	Degree in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.
ii	M. Arch. (Executive)	3 years	Bachelor of Architecture. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.

Note: There is no Post Graduate Diploma for Pharmacy and Architecture

1.7 Diploma Programs (Part Time*)

	Program	Duration	Eligibility
i	Engineering and Technology, HMCT, Applied Arts and	As per the Board of Technical Education /	Passed 10th Std / SSC examination and 2 Year ITI after 10th Std. Or

	Crafts, Planning	University	Passed 10th Std / SSC examination and Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

Note: There is no Diploma program in Part-time for Pharmacy and Architecture.

1.8 Post Diploma Programs (Part Time*)

	Program	Duration	Eligibility
i	Engineering and Technology, HMCT, Applied Arts and Crafts, Planning	As per the Board of Technical Education / University	Diploma in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

* **Part time for existing Institution.**

1.9 Integrated Courses (Full Time)

	Program	Duration	Eligibility
i	Hotel Management and Catering Technology (MHMCT)	5 and ½ years	As per Appendix 1 for respective discipline except Architecture and Applied Arts and Crafts programs.
ii	MBA	5 years	Passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
iii	MCA	5 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

1.10 Reservation Policy of the Central Govt. (Or) Respective State Govt. / UTs as the case shall be applicable to all the above programs (1.1 to 1.9)

Appendix 2

2.0 Approved Nomenclature of Courses

2.1 Program: Engineering and Technology Level: Diploma

Sl.No.	NAME OF THE COURSE
1	3-D ANIMATION & GRAPHICS
2	ACCOUNTS & AUDIT
3	ADMINISTRATION SERVICES
4	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
5	ADVANCED COMPUTER APPLICATION
6	ADVANCED DIPLOMA IN MARINE ENGINEERING AND SYSTEMS
7	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
8	AERO SPACE ENGINEERING
9	AERONAUTICAL ENGINEERING
10	AGRICULTURAL ENGINEERING
11	AGRICULTURAL TECHNOLOGY
12	AIRCRAFT MAINTENANCE ENGG. (AVIONICS)
13	AIRCRAFT MAINTENANCE ENGINEERING
14	ANIMATION AND MULTIMEDIA TECHNOLOGY
15	APPAREL DESIGN & FABRIC
16	APPAREL DESIGN & FABRICATION TECHNOLOGY
17	APPAREL DESIGN & FASHION TECHNOLOGY
18	APPAREL MANUFACTURE & DESIGN
19	APPAREL TECHNOLOGY
20	APPLIED ELECTRONICS
21	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
22	APPLIED VIDEOGRAPHY
23	ARMAMENT ENGINEERING (GUN FITTER)
24	ARTIFICER TRAINING (ELECTRICAL)
25	ARTIFICER TRAINING (ELECTRONICS)
26	ARTIFICER TRAINING (MECH)
27	AUDIOGRAPHY & SOUND ENGINEERING
28	AUTOMATION AND ROBOTICS
29	AUTOMATION ENGINEERING
30	AUTOMOBILE ENGINEERING
31	AUTOMOBILE ENGINEERING [AUTOMOBILE FITTER]
32	AUTOMOTIVE ENGINEERING
33	BEAUTY & HAIR DRESSING
34	BEAUTY CULTURE AND COSMETOLOGY
35	BIO ELECTRONICS
36	BIOMEDICAL ENGINEERING
37	BIOMEDICAL INSTRUMENTATION
38	BIOTECHNOLOGY
39	CAD CAM
40	CAMPUS WIDE NETWORK DESIGN & MAINTENANCE
41	CDDM
42	CEMENT TECHNOLOGY
43	CERAMIC ENGINEERING AND TECHNOLOGY
44	CERAMIC TECHNOLOGY
45	CERAMICS ENGINEERING
46	CHEMICAL ENGINEERING
47	CHEMICAL ENGINEERING (FERTILIZER)
48	CHEMICAL ENGINEERING (OIL TECHNOLOGY)
49	CHEMICAL ENGINEERING (PART TIME)
50	CHEMICAL ENGINEERING (PETRO CHEMICAL)
51	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
52	CHEMICAL ENGINEERING (SUGAR TECHNOLOGY)
53	CHEMICAL ENGINEERING [SW]
54	CHEMICAL TECHNOLOGY
55	CHEMICAL TECHNOLOGY (PAINT TECHNOLOGY)
56	CHEMICAL TECHNOLOGY (RUBBER & PLASTIC TECHNOLOGY)
57	CHEMICAL TECHNOLOGY FERTILIZER
58	CHEMICAL TECHNOLOGY(RUBBER / PLASTIC)
59	CINEMATOGRAPHY
60	CIVIL & ENVIRONMENTAL ENGINEERING
61	CIVIL & RURAL ENGINEERING
62	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
63	CIVIL DRAFTSMAN
64	CIVIL ENGINEERING
65	CIVIL ENGINEERING & PLANNING
66	CIVIL ENGINEERING (BUILDING SERVICES ENGINEERING)
67	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
68	CIVIL ENGINEERING (ENVIRONMENT & POLLUTION CONTROL)
69	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
70	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
71	CIVIL ENGINEERING (RURAL ENGINEERING)
72	CIVIL ENGINEERING (SANDWITCH PATTERN)
73	CIVIL ENGINEERING (WATER RESOURCE AND MANAGEMENT)
74	CIVIL ENVIRONMENTAL ENGINEERING
75	CIVIL TECHNOLOGY
76	CIVIL ENGINEERING (CONSTRUCTION)
77	CIVIL (SFS MODE)
78	COMMERCIAL & COMPUTER PRACTISE
79	COMMERCIAL PRACTICE
80	COMMERCIAL PRACTICE (KAN & ENG)
81	COMPUTER HARDWARE & NETWORKING
82	COMPUTER AIDED COSTUME DESIGN AND DRESS MAKING
83	COMPUTER AND INFORMATION SCIENCE
84	COMPUTER APPLICATION & BUSINESS MANAGEMENT
85	COMPUTER APPLICATIONS
86	COMPUTER ENGINEERING
87	COMPUTER ENGINEERING & APPLICATION
88	COMPUTER HARDWARE & MAINTENANCE
89	COMPUTER HARDWARE & NETWORKING
90	COMPUTER NETWORKING
91	COMPUTER SCEINCE & ENGINEERING
92	COMPUTER SCIENCE
93	COMPUTER SCIENCE & TECHNOLOGY
94	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
95	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
96	COMPUTER SOFTWARE TECHNOLOGY
97	COMPUTER TECHNOLOGY
98	COMPUTER TECHNOLOGY AND APPLICATIONS
99	CONSTRUCTION ENGINEERING
100	CONSTRUCTION TECHNOLOGY
101	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
102	CONTROL AND INSTRUMENTATION
103	COSMETOLOGY AND HEALTH

104	COSTUMER DESIGN & DRESS MAKING
105	CYBER FORENSICS AND INFORMATION SECURITY
106	DAIRY ENGINEERING
107	DESIGN AND DRAFTING
108	DIGITAL COMMUNICATIONS
109	DIGITAL ELECTRONICS
110	DIGITAL ELECTRONICS & MICROPROCESSOR
111	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
112	DIGITAL SYSTEMS
113	DIPLOMA IN ARCHITECTURAL ASSISTANTSHIP
114	DIPLOMA IN COMPUTER APPLICATIONS
115	DIPLOMA IN HANDLOOM AND TEXTILE TECHNOLOGY
116	DIPLOMA IN MECHANICAL ENGINEERING
117	DIPLOMA IN TEXTILE TECHNOLOGY (MAN MADE FIBRE TECHNOLOGY)
118	DIPLOMA MEDICAL LAB TECHNOLOGY
119	DIRECTION SCREEN PLAY WRITING & TV PRODUCTION
120	DRESS DESIGNING & GARMENT MANUFACTURING
121	DRILLING ENGINEERING
122	DRILLING TECHNOLOGY
123	ECG TECHNOLOGY
124	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
125	ELECTRICAL AND ELECTRONICS ENGINEERING
126	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH COURSE)
127	ELECTRICAL AND INSTRUMENTATION ENGINEERING
128	ELECTRICAL AND MECHANICAL ENGINEERING
129	ELECTRICAL AND POWER ENGINEERING
130	ELECTRICAL ENERGY SYSTEMS
131	ELECTRICAL ENGG (INSTRUMENTATION & CONTROL)
132	ELECTRICAL ENGINEERING
133	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
134	ELECTRICAL ENGINEERING (INDUSTRIAL CONTROL)
135	ELECTRICAL MACHINES
136	ELECTRICAL POWER SYSTEMS
137	ELECTRONIC ENGINEERING
138	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
139	ELECTRONIC SCIENCE AND ENGINEERING
140	ELECTRONICS
141	ELECTRONICS & AVIONICS
142	ELECTRONICS & COMMUNICATION ENGG
143	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
144	ELECTRONICS & COMMUNICATION TECHNOLOGY
145	ELECTRONICS & INSTRUMENTATION ENGINEERING
146	ELECTRONICS & PRODUCTION
147	ELECTRONICS & TELECOMMUNICATION ENGINEERING
148	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYELECTRONIC RADIO)
149	ELECTRONICS & VIDEO ENGINEERING
150	ELECTRONICS (FIBER OPTICS)
151	ELECTRONICS (ROBOTICS)
152	ELECTRONICS AND COMMUNICATION ENGINEERING (MICROWAVES)
153	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH)
154	ELECTRONICS AND COMPUTER ENGINEERING
155	ELECTRONICS AND ELECTRICAL ENGINEERING
156	ELECTRONICS AND TELECOMMUNICATION ENGINEERING (RADIO AND SYSTEM)
157	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
158	ELECTRONICS ENGINEERING
159	ELECTRONICS ENGINEERING (INDUSTRY INTEGRATED)
160	ELECTRONICS ENGINEERING (MICRO ELECTRONICS)
161	ELECTRONICS ENGINEERING (SPECIALIZATION IN CONSUMER ELECTRONICS)
162	ELECTRONICS ENGINEERING (MODERN CONSUMER ELECTRONICS)
163	ELECTRONICS ENGINEERING WITH MICROPROCESSOR
164	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
165	ELECTRONICS PRODUCTION AND MAINTENANCE
166	ELECTRONICS ROBOTICS [SW]
167	ELECTRONICS TECHNOLOGY
168	EMBEDDED SYSTEMS
169	ENERGY SYSTEMS ENGINEERING
170	ENGINEERING EDUCATION
171	ENVIRONMENTAL ENGINEERING
172	FABRICATION TECHNOLOGY
173	FABRICATION TECHNOLOGY & ERECTION ENGG (SANDWICH PATTERN)
174	FASHION & CLOTHING TECHNOLOGY
175	FASHION & DESIGN
176	FASHION AND APPAREL DESIGN
177	FASHION DESIGNING
178	FASHION DESIGNING & GARMENT TECHNOLOGY
179	FASHION TECHNOLOGY
180	FILM & VIDEO EDITING
181	FILM EDITING & TV PRODUCTION
182	FILM TECHNOLOGY & TV PRODUCTION [CINEMATOGRAPHY]
183	FILM TECHNOLOGY & TV PRODUCTION [FILM PROCESSING]
184	FILM TECHNOLOGY & TV PRODUCTION [SOUND REC. & SOUND ENGINEERING]
185	FILM TECHNOLOGY(ANIMATION & VISUAL EFFECTS
186	FINANCE ACCOUNT & AUDITING
187	FIRE TECHNOLOGY & SAFETY
188	FISHERIES TECHNOLOGY
189	FOOD PROCESSING & PRESERVATION
190	FOOD PROCESSING TECHNOLOGY
191	FOOD TECHNOLOGY
192	FOOTWEAR TECHNOLOGY
193	FOUNDRY TECHNOLOGY
194	GARMENT TECHNOLOGY
195	GARMENT & FASHION TECHNOLOGY
196	GARMENT DESIGN & FASHION TECHNOLOGY
197	GARMENT FABRICATION
198	GARMENT MANUFACTURING TECHNOLOGY
199	GEOINFORMATICS AND SURVEYING TECHNOLOGY
200	GEOPRAPHIC INFORMATION SYSTEM (G.I.S.) & GLOBAL POSITIONING SYSTEM
201	GLASS & CERAMICS ENGINEERING
202	HANDLOOM & TEXTILE TECHNOLOGY
203	HEALTH CARE TECHNOLOGY
204	HEAT POWER ENGINEERING
205	HOME SCIENCE

206	HOTEL MANAGEMENT & CATERING TECHNOLOGY
207	I.T. (COURSEWARE ENGINEERING)
208	INDUSTRIAL AND PRODUCTION ENGINEERING
209	INDUSTRIAL ELECTRONICS
210	INDUSTRIAL ELECTRONICS(SANDWITCH PATTERN)
211	INDUSTRIAL ENGINEERING AND MANAGEMENT
212	INFORMATION AND COMMUNICATION TECHNOLOGY
213	INFORMATION ENGINEERING
214	INFORMATION SCIENCE
215	INFORMATION SCIENCE AND ENGINEERING
216	INFORMATION SCIENCE AND TECHNOLOGY
217	INFORMATION SECURITY MANAGEMENT
218	INFORMATION TECHNOLOGY
219	INFORMATION TECHNOLOGY AND ENGINEERING
220	INFORMATION TECHNOLOGY ENABLED SERVICES AND MANAGEMENT
221	INSTRUMENT TECHNOLOGY
222	INSTRUMENTATION
223	INSTRUMENTATION & CONTROL ENGINEERING
224	INSTRUMENTATION (E&C)
225	INSTRUMENTATION ENGINEERING
226	INSTRUMENTATION TECHNOLOGY
227	INSTRUMENTS AND MEDICAL EQUIPMENT
228	INTERIOR DECORATION
229	INTERIOR DESIGN
230	JEWELLERY DESIGN & MANUFACTURE TECHNOLOGY
231	KNITTING AND GARMENT TECHNOLOGY
232	KNITTING TECHNOLOGY
233	LEATHER AND FASHION TECHNOLOGY
234	LEATHER GOODS & FOOTWEAR TECH
235	LEATHER TECHNOLOGY
236	LEATHER TECHNOLOGY [FOOTWEAR]
237	LEATHER TECHNOLOGY FOOTWEAR COMPUTER AIDED SHOE DESIGN
238	LEATHER TECHNOLOGY TANNING
239	LIBRARY & INFORMATION SCIENCE
240	MACHINE ENGINEERING
241	MACHINE TOOLS & MAINTENANCE ENGINEERING
242	MACHINE TOOLS TECHNOLOGY
243	MAINTENANCE ENGINEERING
244	MANUFACTURING ENGINEERING
245	MANUFACTURING TECHNOLOGY
246	MARINE ENGINEERING
247	MARINE ENGINEERING & SYSTEMS(ARTIFICER TRAINING)
248	MARINE ENGINEERING AND SYSTEMS
249	MASS COMMUNICATION
250	MATERIAL MANAGEMENT
251	MECHANICAL (COMPUTER AIDED DESIGN,MANUFACTURE & ENGINEERING)
252	MECHANICAL CAD/CAM
253	MECHANICAL ENGG(INDUSTRY INTEGRATED)
254	MECHANICAL ENGG(SANDWITCH PATTERN)
255	MECHANICAL ENGINEERING
256	MECHANICAL ENGINEERING (AUTO)
257	MECHANICAL ENGINEERING (MAINTENANCE)
258	MECHANICAL ENGINEERING (REFRIGERATION & AIR CONDITIONING)
259	MECHANICAL ENGINEERING (TOOL & DIE)
260	MECHANICAL ENGINEERING AUTO MOBILE
261	MECHANICAL ENGINEERING POWER PLANT ENGINEERING
262	MECHANICAL ENGINEERING PRODUCTION
263	MECHANICAL ENGINEERING SPECIALIZATION IN CAD
264	MECHANICAL ENGINEERING TOOL ENGINEERING
265	MECHANICAL ENGINEERING TUBE WELL ENGINEERING
266	MECHANICAL ENGINEERING(CAD/CAM)
267	MECHANICAL ENGINEERING(FOUNDARY)(SW)
268	MECHANICAL ENGINEERING(MACHINE TOOL MAINTENANCE & REPAIRS)(SW)
269	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
270	MECHANICAL WELDING AND SHEET METAL ENGINEERING
271	MECHATRONICS
272	MECHATRONICS-SANDWICH
273	MEDICAL ELECTRONICS ENGINEERING
274	MEDICAL ELECTRONICS
275	MEDICAL LABORATORY TECHNOLOGY
276	METALLURGICAL ENGINEERING
277	METALLURGY
278	METALLURGY AND MATERIAL TECHNOLOGY
279	MICRO ELECTRONICS
280	MINE ENGINEERING
281	MINE SURVEYING
282	MINING & MINE SURVEYING
283	MLT
284	MODERN OFFICE MANAGEMENT
285	MODERN OFFICE MANAGEMENT & SECRETARIAL PRACTICE
286	MODERN OFFICE PRACTICE
287	MULTIMEDIA TECHNOLOGY
288	NAVY ENTRY ARTIFICER/ DIPLOMA IN MECHANICAL AND ELECTRICAL
289	NETWORK ENGINEERING
290	OFFICE MANAGEMENT AND COMPUTER APPLICATION
291	OPHTHALMIC TECHNOLOGY
292	OPTO-ELECTRONICS ENGINEERING
293	PACKAGING TECHNOLOGY
294	PAINT TECHNOLOGY
295	PETROCHEMICAL ENGINEERING
296	PETROCHEMICAL REFINERY
297	PETROCHEMICAL TECHNOLOGY
298	PETROLEUM ENGINEERING
299	PETROLEUM TECHNOLOGY
300	PHARMACEUTICAL CHEMISTRY AND TECHNOLOGY
301	PHOTOGRAPHY
302	PLASTIC & MOULD TECHNOLOGY
303	PLASTIC AND POLYMER ENGINEERING
304	PLASTIC ENGINEERING
305	PLASTIC MOULD TECHNOLOGY (DPMT)
306	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
307	PLASTIC TECHNOLOGY
308	PLASTIC TECHNOLOGY (DPT/PDPT)
309	PLASTICS PROCESSING & TESTING
310	POLYMER ENGINEERING AND TECHNOLOGY
311	POLYMER TECHNOLOGY
312	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
313	PLASTIC PROCESS & TESTING
314	POWER ELECTRONICS
315	POWER SYSTEMS ENGINEERING
316	PRECISION MANUFACTURING
317	PRINTING AND PACKING TECHNOLOGY
318	PRINTING TECHNOLOGY
319	PRODUCTION AND INDUSTRIAL ENGINEERING
320	PRODUCTION ENGINEERING

321	PRODUCTION ENGINEERING (SANDWICH)
322	PRODUCTION TECHNOLOGY
323	PULP TECHNOLOGY
324	QUANTITY SURVEYING & CONSTRUCTION MANAGEMENT
325	REFRIGERATION & AIR CONDITIONING
326	ROBOTICS AND MECHATRONICS
327	RUBBER TECHNOLOGY
328	SADDLERY TECHNOLOGY & EXPORT MANAGEMENT
329	SHIPBUILDING ENGINEERING
330	SOUND RECORDING ENGINEERING
331	SUGAR TECHNOLOGY
332	SURFACE COATING TECHNOLOGY
333	SURVEY ENGINEERING
334	TECHNICAL CHEMISTRY
335	TECHNICIAN X-RAY TECHNOLOGY
336	TELECOMMUNICATION ENGINEERING
337	TELECOMMUNICATION TECHNOLOGY
338	TEXTILE CHEMISTRY
339	TEXTILE DESIGN
340	TEXTILE DESIGNING
341	TEXTILE DESIGNING PRINTING
342	TEXTILE ENGINEERING
343	TEXTILE MANUFACTURES
344	TEXTILE MANUFACTURING AND TECHNOLOGY
345	TEXTILE MARKETING & MGT
346	TEXTILE PROCESSING
347	TEXTILE PROCESSING TECHNOLOGY
348	TEXTILE TECHNOLOGY
349	TEXTILE TECHNOLOGY (SANDWICH)
350	TEXTILE TECHNOLOGY(TEXTILE DESIGN & WEAVING)
351	TEXTILE TECHNOLOGY(MANMADE FIBRE)
352	TOOL & DIE MAKING
353	TOOL AND DIE ENGINEERING
354	TOOL AND DIE UNDER MECHANICAL ENGINEERING
355	TOOL DIE & MOULD MAKING
356	TRANSPORTATION ENGINEERING
357	TRAVEL & TOURISM
358	TV & SOUND ENGINEERING
359	WATER RESOURCE MANAGEMENT
360	WATER TECHNOLOGY AND HEALTH SCIENCE
361	WEAPONS ENGINEERING
362	WEB DESIGNING
363	WEB TECHNOLOGIES
364	WOOD AND PAPER TECHNOLOGY
365	WOOD TECHNOLOGY

2.2 Program: Engineering and Technology Level: Post Diploma

Sl.No.	NAME OF THE COURSE
1	ADVANCED DIE & MOULD MAKING
2	ADVANCED DIPLOMA IN COMPUTER APPLICATIONS
3	ADVANCED ELECTRICAL POWER SYSTEM
4	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
5	ADVANCED MECHATRONICS & INDUSTRIAL AUTOMATION
6	ADVANCED REFRIGERATION & AIR CONDITIONING [SW] [SF]
7	AUTOMOBILE ENGINEERING
8	BIOTECHNOLOGY TISSUE CULTURE
9	CAD CAM
10	CAD/CAM
11	CIVIL ENGINEERING
12	COMPUTER HARDWARE & NETWORKING
13	COMPUTER AIDED DESIGN AND MANUFACTURE
14	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
15	COMPUTER APPLICATIONS
16	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
17	COMPUTER HARDWARE & NETWORKING
18	COMPUTER HARDWARE MAINTENANCE &NETWORKING
19	COMPUTER NETWORKS
20	ELECTRICAL ENGINEERING
21	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
22	EMBEDDED SYSTEMS
23	FIRE TECHNOLOGY AND SAFETY
24	GEOPRAPHIC INFORMATION SYSTEM (G.I.S.) & GLOBAL POSITIONING SYSTEM
25	INDUSTRIAL SAFETY
26	INDUSTRIAL SEFTY & ENGINEERING
27	INFORMATION TECHNOLOGY
28	KNITTING AND GARMENT TECHNOLOGY
29	MECHANICAL ENGINEERING
30	MEDICAL ELECTRONICS
31	PETROCHEMICAL ENGINEERING
32	PLANT ENGINEERING
33	PLASTIC MOULD DESIGN
34	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
35	PLASTIC TECHNOLOGY (DPT/PDPT)
36	PLASTICS MOULD DESIGN
37	PLASTICS PROCESSING & TESTING
38	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
39	POST PLASTIC MOULD DESIGN
40	POST PLASTIC PROCESS & TESTING
41	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
42	PRODUCTION ENGINEERING SYSTEM TECHNOLOGY
43	REFRIGERATION AND AIR CONDITIONING
44	RUBBER TECHNOLOGY
45	SOFTWARE SYSTEMS
46	SOFTWARE TESTING
47	TEXTILE PROCESSING
48	THERMAL POWER ENGINEERING
49	TOOL AND DIE ENGINEERING
50	TOOL DESIGN
51	TOWN PLANNING AND ARCHITECTURE
52	VLSI DESIGN
53	WEB DESIGNING
54	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG

2.3 Program: Engineering and Technology Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
2	ADVANCED COMPUTER AIDED DESIGN

3	ADVANCED DESIGN AND MANUFACTURING
4	ADVANCED ELECTRICAL POWER SYSTEM
5	ADVANCED ELECTRONICS
6	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
7	ADVANCED MANUFACTURING AND MECHANICAL SYSTEMS DESIGN
8	ADVANCED MANUFACTURING SYSTEMS
9	ADVANCED MANUFACTURING TECHNOLOGY
10	ADVANCED MATERIALS TECHNOLOGY
11	ADVANCED PRODUCTION SYSTEMS
12	AERO DYNAMIC ENGINEERING
13	AERO SPACE ENGINEERING
14	AERONAUTICAL ENGINEERING
15	AGRICULTURAL ENGINEERING
16	AIR ARMAMENT
17	APPAREL TECHNOLOGY
18	APPLIED ELECTRONICS
19	APPLIED ELECTRONICS & COMMUNICATION SYTSEM
20	APPLIED ELECTRONICS AND COMMUNICATIONS
21	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
22	APPLIED INSTRUMENTATION
23	ARMAMENT ENGINEERING (GUN FITTER)
24	ARTIFICIAL INTELLIGENCE
25	ATMOSPHERIC SCIENCE
26	AUTOMATED MANUFACTURING SYSTEMS
27	AUTOMATION
28	AUTOMATION AND CONTROL POWER SYSTEMS
29	AUTOMATION AND ROBOTICS
30	AUTOMOBILE ENGINEERING
31	AUTOMOBILE TECHNOLOGY
32	AUTOMOTIVE ELECTRONICS
33	AUTOMOTIVE ENGINEERING
34	AUTOMOTIVE SYSTEMS
35	AUTOMOTIVE TECHNOLOGY
36	AVIONICS
37	BIO ELECTRONICS
38	BIO METRICS & CYBER SECURITY
39	BIOCHEMICAL ENGINEERING
40	BIOCHEMICAL ENGINEERING AND BIOTECHNOLOGY
41	BIOINFORMATICS
42	BIOMEDICAL ELECTRONICS
43	BIOMEDICAL ENGINEERING
44	BIOMEDICAL INSTRUMENTATION
45	BIOMEDICAL SIGNAL PROCESSING AND INSTRUMENTATION
46	BIOMETRICS & CYBER SECURITY
47	BIOPROCESS ENGINEERING
48	BIOPROCESS TECHNOLOGY
49	BIOTECHNOLOGY
50	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
51	BUILDING CONSTRUCTION TECHNOLOGY
52	CAD/CAM
53	CAD/CAM ENGINEERING
54	CAD/CAM/CAE
55	CERAMIC ENGINEERING AND TECHNOLOGY
56	CERAMICS ENGINEERING
57	CHEMICAL ENGINEERING
58	CHEMICAL PROCESSING IN TEXTILES
59	CHEMICAL REACTION ENGINEERING
60	CHEMICAL SCIENCE AND TECHNOLOGY
61	CHEMICAL TECHNOLOGY
62	CHEMICAL TECHNOLOGY(RUBBER / PLASTIC)
63	CIVIL & RURAL ENGINEERING
64	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
65	CIVIL ENGINEERING
66	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
67	CIVIL ENGINEERING (ENVIRONMENTAL & POLLUTION CONTROL)
68	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
69	CIVIL ENGINEERING (TRANSPORTATION ENGINEERING)
70	CIVIL ENGINEERING (WATER MANAGEMENT)
71	CIVIL ENVIRONMENTAL ENGINEERING
72	COMBAT VEHICLES (MECHANICAL ENGINEERING)
73	COMMUNICATION & SIGNAL PROCESS
74	COMMUNICATION AND INFORMATION SYSTEMS
75	COMMUNICATION AND NETWORKING
76	COMMUNICATION ENGINEERING
77	COMMUNICATION ENGINEERING AND SIGNAL PROCESSING
78	COMMUNICATION NETWORKS
79	COMMUNICATION SYSTEMS
80	COMMUNICATION TECHNOLOGY AND MANAGEMENT
81	COMPUTATIONAL ANALYSIS IN MECHANICAL SCIENCE
82	COMPUTATIONAL MECHANICS
83	COMPUTATIONAL MECHANICS (MECHANICAL ENGINEERING)
84	COMPUTER AIDED ANALYSIS AND DESIGN
85	COMPUTER AIDED DESIGN
86	COMPUTER AIDED DESIGN AND MANUFACTURE
87	COMPUTER AIDED DESIGN MANUFACTURE AND AUTOMATION
88	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
89	COMPUTER AIDED DESIGN OF STRUCTURES
90	COMPUTER AIDED PROCESS DESIGN
91	COMPUTER AIDED STRUCTURAL ANALYSIS AND DESIGN
92	COMPUTER AIDED STRUCTURAL ENGINEERING
93	COMPUTER AND COMMUNICATION
94	COMPUTER AND COMMUNICATION ENGINEERING
95	COMPUTER AND INFORMATION SCIENCE
96	COMPUTER APPLICATIONS
97	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
98	COMPUTER COGNITION AND TECHNOLOGY
99	COMPUTER ENGINEERING
100	COMPUTER ENGINEERING & APPLICATION
101	COMPUTER ENGINEERING AND NETWORKING
102	COMPUTER HARDWARE & NETWORKING
103	COMPUTER INTEGRATED MANUFACTURING
104	COMPUTER NETWORK ENGINEERING
105	COMPUTER NETWORKING
106	COMPUTER NETWORKING AND ENGINEERING
107	COMPUTER NETWORKS
108	COMPUTER NETWORKS AND INFORMATION SECURITY
109	COMPUTER NETWORKS AND INTERNET SECURITY
110	COMPUTER SCEINCE & ENGINEERING
111	COMPUTER SCIENCE
112	COMPUTER SCIENCE & ENGINEERING (NETWORKS)
113	COMPUTER SCIENCE & TECHNOLOGY
114	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)
115	COMPUTER SCIENCE AND INFORMATION SECURITY
116	COMPUTER SCIENCE AND INFORMATION SYSTEM
117	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
118	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
119	COMPUTER SYSTEMS AND TECHNOLOGY
120	COMPUTER TECHNOLOGY

121	COMPUTER TECHNOLOGY AND APPLICATIONS
122	COMPUTER VISION AND IMAGE PROCESSING
123	COMPUTING IN COMPUTING
124	CONSTRUCION TECHNOLOGY
125	CONSTRUCTION AND PROJECT MANAGEMENT
126	CONSTRUCTION ENGINEERING
127	CONSTRUCTION ENGINEERNG AND MANAGEMENT
128	CONSTRUCTION MANAGEMENT
129	CONSTRUCTION PLANNING AND MANAGEMENT
130	CONSTRUCTION PROJECT MANAGEMENT
131	CONSTRUCTION TECHNOLOGY
132	CONSTRUCTION TECHNOLOGY & MANAGEMENT
133	CONTROL & INSTRUMENT
134	CONTROL AND INSTRUMENTATION
135	CONTROL ENGINEERING
136	CONTROL SYSTEM ENGINEERING
137	CONTROL SYSTEMS
138	CRYOGENIC ENGINEERING
139	CYBER FORENSICS
140	CYBER FORENSICS AND INFORMATION SECURITY
141	CYBER SECURITY
142	DATA SCIENCES
143	DESIGN AND PRODUCTION
144	DESIGN AND THERMAL ENGINEERING
145	DESIGN ENGINEERING
146	DESIGN FOR MANUFACTURING
147	DESIGN OF MECHANICAL EQUIPMENT
148	DESIGN OF MECHANICAL SYSTEMS
149	DIGITAL COMMUNICATION
150	DIGITAL COMMUNICATION ENGINEERING
151	DIGITAL COMMUNICATIONS AND NETWORKING
152	DIGITAL ELECTRONICS
153	DIGITAL ELECTRONICS AND COMMUNICATION
154	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
155	DIGITAL ELECTRONICS AND COMMUNICATION SYSTEMS
156	DIGITAL ELECTRONICS AND ENGINEERING
157	DIGITAL IMAGE PROCESSING
158	DIGITAL INSTRUMENTATION
159	DIGITAL SIGNAL PROCESSING
160	DIGITAL SYSTEMS
161	DIGITAL SYSTEMS AND COMMUNICATIONS ENGINEERING
162	DIGITAL SYSTEMS AND COMPUTER ELECTRONICS
163	DIGITAL TECHNIQUES AND INSTRUMENTATION
164	DISTRIBUTED AND MOBILE COMPUTING
165	DISTRIBUTED SYSTEMS
166	DRUGS AND PHARMACEUTICALS
167	DYESTUFF TECHNOLOGY
168	EARTHQUAKE ENGINEERING
169	E-LEARNING TECHNOLOGIES
170	ELECTRIC POWER SYSTEM
171	ELECTRICAL AND COMPUTER ENGINEERING
172	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
173	ELECTRICAL AND ELECTRONICS ENGINEERING
174	ELECTRICAL AND MECHANICAL ENGINEERING
175	ELECTRICAL AND POWER ENGINEERING
176	ELECTRICAL DEVICES AND POWER SYSTEMS
177	ELECTRICAL DRIVES AND CONTROL
178	ELECTRICAL ENERGY SYSTEMS
179	ELECTRICAL ENGG (INSTRUMENTATION & CONTROL)
180	ELECTRICAL ENGINEERING
181	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
182	ELECTRICAL INSTRUMENTATION AND
	CONTROL ENGINEERING
183	ELECTRICAL MACHINES
184	ELECTRICAL MACHINES AND DRIVES
185	ELECTRICAL POWER & ENERGY SYSTEMS
186	ELECTRICAL POWER ENGINEERING
187	ELECTRICAL POWER SYSTEM
188	ELECTRONIC CIRCUITS AND SYSTEM DESIGN
189	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
190	ELECTRONICS
191	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
192	ELECTRONICS & COMMUNICATION(VLSI DESIGN)
193	ELECTRONICS & INSTRUMENTATION ENGINEERING
194	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
195	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
196	ELECTRONICS AND COMMUNICATIONS ENGINEERING
197	ELECTRONICS AND CONTROL SYSTEMS
198	ELECTRONICS AND INFORMATION SYSTEMS
199	ELECTRONICS AND INSTRUMENTATION ENGINEERING
200	ELECTRONICS AND TELECOMMUNICATION ENGINEERING (RADIO AND SYSTEM)
201	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
202	ELECTRONICS DESIGN AND TECHNOLOGY
203	ELECTRONICS ENGINEERING
204	ELECTRONICS PRODUCT DESIGN AND TECHNOLOGY
205	ELECTRONICS SYSTEMS AND COMMUNICATION
206	ELECTRONICS TECHNOLOGY
207	ELECTRONICS TELE COMMUNICATION
208	EMBEDDED AND REAL TIME SYSTEMS
209	EMBEDDED SYSTEM & COMPUTING
210	EMBEDDED SYSTEM AND VLSI
211	EMBEDDED SYSTEM AND VLSI DESIGN
212	EMBEDDED SYSTEMS
213	EMBEDDED SYSTEMS TECHNOLOGIES
214	ENERGETIC MATERIALS & POLYMERS
215	ENERGY AND ENVIRONMENTAL MANAGEMENT
216	ENERGY ENGINEERING
217	ENERGY MANAGEMENT
218	ENERGY SCIENCE AND TECHNOLOGY
219	ENERGY SYSTEMS
220	ENERGY SYSTEMS ANALYSIS AND DESIGN
221	ENERGY SYSTEMS AND MANAGEMENT
222	ENERGY SYSTEMS ENGINEERING
223	ENERGY TECHNOLOGY
224	ENERGY TECHNOLOGY AND MANAGEMENT
225	ENGINEERING DESIGN
226	ENGINEERING EDUCATION
227	ENGINEERING STATISTICS
228	ENVIRONMENT AND WATER RESOURCE ENGINEERING
229	ENVIRONMENTAL BIOTECHNOLOGY
230	ENVIRONMENTAL ENGINEERING
231	ENVIRONMENTAL ENGINEERING AND MANAGEMENT
232	ENVIRONMENTAL MANAGEMENT
233	ENVIRONMENTAL SCIENCE AND ENGINEERING
234	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
235	E-SECURITY
236	FARM MACHINERY
237	FASHION AND APPAREL ENGINEERING
238	FASHION TECHNOLOGY
239	FINANCIAL ENGINEERING

240	FOOD BIOTECHNOLOGY
241	FOOD ENGINEERING AND TECHNOLOGY
242	FOOD PLANT OPERATIONS MANAGEMENT
243	FOOD PROCESS ENGINEERING AND MANAGEMENT
244	FOOD PROCESSING
245	FOOD PROCESSING TECHNOLOGY
246	FOOD SAFETY AND QUALITY MANAGEMENT
247	FOOD SUPPLY CHAIN MANAGEMENT
248	FOOD TECHNOLOGY
249	FOOD TECHNOLOGY AND MANAGEMENT
250	FOUNDATION ENGINEERING
251	FRACTURE MECHANICS
252	FUEL AND COMBUSTION
253	FUTURE STUDIES & PLANNING
254	GAS TURBINE TECHNOLOGY
255	GEO INFORMATICS
256	GEOINFORMATICS AND SURVEYING TECHNOLOGY
257	GEOMACHINES AND STRUCTURES
258	GEOMECHANICS AND STRUCTURES
259	GEOTECHNICAL AND GEOENVIRONMENTAL ENERGY
260	GEOTECHNICAL EARTHQUAKE ENGINEERING
261	GEOTECHNICAL ENGINEERING
262	GEOTECHNOLOGY
263	GREEN TECHNOLOGY
264	GUIDANCE AND NAVIGATION CONTROL
265	GUIDED MISSILES
266	HEALTH SCIENCE AND WATER ENGINEERING
267	HEAT AND POWER
268	HEAT POWER AND THERMAL ENGINEERING
269	HEAT POWER ENGINEERING
270	HEAT VENTILATION AND AIR CONDITIONING
271	HIGH VOLTAGE AND POWER SYSTEMS ENGINEERING
272	HIGH VOLTAGE ENGINEERING
273	HIGHWAY ENGINEERING
274	HIGHWAY TECHNOLOGY
275	HILL AREA DEVELOPMENT ENGINEERING
276	HYDRAULICS & FLOOD CONTROL
277	HYDRAULICS ENGINEERING
278	I.T. (COURSEWARE ENGINEERING)
279	ILLUMINATION ENGINEERING
280	ILLUMINATION TECHNOLOGY & DESIGN
281	IMAGE PROCESSING
282	INDUSTRIAL AND PRODUCTION ENGINEERING
283	INDUSTRIAL AUTOMATION & RF ENGINEERING
284	INDUSTRIAL AUTOMATION AND ROBOTICS
285	INDUSTRIAL BIOTECHNOLOGY
286	INDUSTRIAL CATAYLSIS
287	INDUSTRIAL DESIGN
288	INDUSTRIAL DRIVES AND CONTROL
289	INDUSTRIAL ELECTRONICS
290	INDUSTRIAL ENGINEERING
291	INDUSTRIAL ENGINEERING AND MANAGEMENT
292	INDUSTRIAL INSTRUMENTATION AND CONTROL
293	INDUSTRIAL MATHEMATICS
294	INDUSTRIAL METALLURGY
295	INDUSTRIAL POLLUTION CONTROL
296	INDUSTRIAL POWER CONTROL AND DRIVES
297	INDUSTRIAL PRODUCTION AND MANAGEMENT ENGINEERING
298	INDUSTRIAL REFRIGERATION AND CRYOGENICS
299	INDUSTRIAL SAFETY
300	INDUSTRIAL SAFETY & ENGINEERING
301	INDUSTRIAL STRUCTURES
302	INDUSTRIAL SYSTEMS ENGINEERING
303	INFORMATION AND COMMUNICATION TECHNOLOGY
304	INFORMATION ENGINEERING
305	INFORMATION SCIENCE AND TECHNOLOGY
306	INFORMATION SECURITY
307	INFORMATION SECURITY MANAGEMENT
308	INFORMATION SYSTEMS
309	INFORMATION TECHNOLOGY
310	INFORMATION TECHNOLOGY AND ENGINEERING
311	INFORMATION TECHNOLOGY(ARTIFICIAL INTELLIGENCE AND ROBOTICS)
312	INFORMATION TECHNOLOGY(INFORMATION AND CYBER WARFARE)
313	INFRASTRUCTURE ENGINEERING
314	INFRASTRUCTURE ENGINEERING AND MANAGEMENT
315	INFRASTRUCTURE ENGINEERING AND TECHNOLOGY
316	INFRASTRUCTURE MANAGEMENT
317	INSTRUMENTATION
318	INSTRUMENTATION & CONTROL
319	INSTRUMENTATION & CONTROL ENGINEERING
320	INSTRUMENTATION & ELECTRONICS
321	INSTRUMENTATION AND CONTROL
322	INSTRUMENTATION ENGINEERING
323	INTEGRATED CIRCUITS TECHNOLOGY
324	INTEGRATED POWER SYSTEMS
325	INTELLIGENT SYSTEMS
326	INTERNAL COMBUSTION AND AUTOMOBILES
327	INTERNAL COMBUSTION ENGIENES AND TURBO MACHINERY
328	INTERNAL COMBUSTION ENGINEERING
329	IRRIGATION AND DRAINAGE ENGINEERING
330	IRRIGATION ENGINEERING
331	LASER AND ELECTRO OPTICS
332	LASER TECHNOLOGY
333	LEAN MANUFACTURING ENGINEERING
334	LEATHER TECHNOLOGY
335	MACHINE DESIGN
336	MACHINE DESIGN AND ROBOTICS
337	MAINTENANCE ENGINEERING
338	MAN-MADE TEXTILE TECHNOLOGY
339	MANUFACTURING AND AUTOMATION
340	MANUFACTURING ENGINEERING
341	MANUFACTURING ENGINEERING AND AUTOMATION
342	MANUFACTURING ENGINEERING AND MANAGEMENT
343	MANUFACTURING ENGINEERING AND TECHNOLOGY
344	MANUFACTURING PROCESS
345	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
346	MANUFACTURING SCIENCE AND ENGINEERING
347	MANUFACTURING SYSTEMS AND MANAGEMENT
348	MANUFACTURING SYSTEMS ENGINEERING
349	MANUFACTURING TECHNOLOGY
350	MANUFACTURING TECHNOLOGY & AUTOMATION
351	MARINE ENGINEERING
352	MARINE TECHNOLOGY
353	MASTER OF ENGINEERING AND MANAGEMENT
354	MASTER OF SCIENCE IN SOFTWARE ENGINEERING
355	MASTERS OF ENGINEERING AND MANAGEMENT
356	MASTERS OF TECHNOLOGY MANAGEMENT
357	MATERIAL ENGINEERING
358	MATERIAL SCIENCE AND TECHNOLOGY
359	MATERICAL ENGINEERING (NANOTECHNOLOGY)
360	MECHANICAL (COMPUTER AIDED DESIGN, MANUFACTURE & ENGINEERING)
361	MECHANICAL AND AUTOMATION ENGINEERING
362	MECHANICAL ENGG (MANUFACTURING TECHNOLOGY)

363	MECHANICAL ENGINEERING
364	MECHANICAL ENGINEERING (INDUSTRY INTEGRATED)
365	MECHANICAL ENGINEERING (THERMAL ENGG)
366	MECHANICAL ENGINEERING AUTOMOBILE
367	MECHANICAL ENGINEERING DESIGN
368	MECHANICAL ENGINEERING SPECIALIZATION IN CAD
369	MECHANICAL ENGINEERING(PRODUCTION)
370	MECHANICAL ENGINEERING (CAD/CAM)
371	MECHANICAL ENGINEERING (ENERGY SYSTEM AND MANAGEMENT)
372	MECHANICAL ENGINEERING-PRODUCT DESIGN AND DEVELOPMENT
373	MECHANICAL- PRODUCT LIFE CYCLE MANAGEMENT
374	MECHANICAL SYSTEM DESIGN
375	MECHANICAL WELDING AND SHEET METAL ENGINEERING
376	MECHANICAL (COMPUTER INTEGRATED MANUFACTURING)
377	MECHANICAL-MANUFACTURING ENGINEERING
378	MECHATRONICS
379	MEDICAL ELECTRONICS
380	METALLURGICAL AND MATERIALS ENGINEERING
381	METALLURGICAL ENGINEERING
382	METALLURGY
383	METALLURGY AND MATERIAL TECHNOLOGY
384	MICRO AND NANO ELECTRONICS
385	MICRO ELECTRONICS
386	MICRO ELECTRONICS & VLSI DESIGN
387	MICRO ELECTRONICS AND CONTROL SYSTEMS
388	MICRO ELECTRONICS ENGINEERING
389	MICROWAVE & OPTICAL COMMUNICATION
390	MICROWAVE AND COMMUNICATION ENGINEERING
391	MICROWAVE AND MILLIMETER ENGINEERING
392	MICROWAVE AND RADAR ENGINEERING
393	MICROWAVE AND TV ENGINEERING
394	MICROWAVE ENGINEERING
395	MICROWAVES
396	MINERAL EXPLORATION
397	MINING ENGINEERING
398	MOBILE COMMUNICATION AND NETWORK TECHNOLOGY
399	MOBILE TECHNOLOGY
400	MODELING & SIMULATION
401	MODERN COMMUNICATION ENGINEERING
402	MOLECULAR MEDICINE
403	MULTIMEDIA AND SOFTWARE ENGINEERING
404	MULTIMEDIA TECHNOLOGY
405	NANO BIOTECHNOLOGY
406	NANO SCIENCE & TECHNOLOGY
407	NANO TECHNOLOGY
408	NETWORK ENGINEERING
409	NETWORK INFRASTRUCTURE MANAGEMENT
410	NETWORK SECURITY AND MANAGEMENT
411	NETWORKING
412	NETWORKING AND INTERNET ENGINEERING
413	NEURAL NETWORKS
414	NEW MATERIAL PROCESS AND TECHNOLOGY
415	NUCLEAR ENGINEERING
416	NUCLEAR SCIENCE AND TECHNOLOGY
417	OIL TECHNOLOGY
418	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
419	OPTICAL ENGINEERING
420	OPTICS AND OPTOELECTRONICS
421	OPTO ELECTRONICS & COMMUNICATION SYSTEMS
422	OPTOELECTRONICS & COMMUNICATION
423	OPTOELECTRONICS AND LASER TECHNOLOGY
424	OPTO-ELECTRONICS ENGINEERING
425	OPTOELECTRONICS –OPTICAL COMMUNICATION
426	PACKAGING TECHNOLOGY
427	PAINT TECHNOLOGY
428	PARALLEL DISTRIBUTED SYSTEMS
429	PERFUMERY AND FLAVOUR TECHNOLOGY
430	PERVASIVE COMPUTING TECHNOLOGY
431	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
432	PETROCHEMICAL ENGINEERING
433	PETROCHEMICAL TECHNOLOGY
434	PETROLEUM ENGINEERING
435	PETROLEUM REFINING AND PETROCHEMICALS
436	PETROLEUM TECHNOLOGY
437	PHARMACEUTICALS AND FINE CHEMICAL TECHNOLOGY
438	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
439	PHYSICAL METALLURGY
440	PLANT DESIGN
441	PLASTIC ENGINEERING
442	PLASTIC TECHNOLOGY
443	PLASTICS PROCESSING & TESTING
444	POLYMER ENGINEERING
445	POLYMER NANOTECHNOLOGY
446	POLYMER SCIENCE & ENGINEERING
447	POLYMER SCIENCE AND TECHNOLOGY
448	POLYMER TECHNOLOGY
449	POWER AND ENERGY ENGINEERING
450	POWER AND INDUSTRIAL DRIVES
451	POWER CONTROL AND DRIVES
452	POWER ELECTRONICS
453	POWER ELECTRONICS AND CONTROL
454	POWER ELECTRONICS AND DRIVES
455	POWER ELECTRONICS AND DRIVES IN ELECTRICAL ENGINEERING
456	POWER ELECTRONICS AND ELECTRICAL DRIVES
457	POWER ELECTRONICS AND MACHINE DRIVES
458	POWER ELECTRONICS AND POWER SYSTEMS
459	POWER ELECTRONICS AND SYSTEMS
460	POWER ELECTRONICS ENGINEERING
461	POWER ENGINEERING
462	POWER ENGINEERING AND ENERGY SYSTEMS
463	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
464	POWER SYSTEM AND CONTROL
465	POWER SYSTEM AND CONTROL AUTOMATION
466	POWER SYSTEM WITH EMPHASIS H. V. ENGINEERING
467	POWER SYSTEMS
468	POWER SYSTEMS AND AUTOMATION
469	POWER SYSTEMS AND POWER ELECTRONICS
470	POWER SYSTEMS CONTROL AND AUTOMATION ENGINEERING
471	POWER SYSTEMS ENGINEERING
472	PRE STRESSED CONCRETE
473	PRINTING ENGINEERING & GRAPHICS COMMUNICATION
474	PRINTING GRAPHICS
475	PRINTING TECHNOLOGY
476	PROCESS AND FOOD ENGINEERING
477	PROCESS CONTROL
478	PROCESS CONTROL INSTRUMENTATION
479	PROCESS DYNAMICS AND CONTROL
480	PROCESS INSTRUMENTATION
481	PROCESS METALLURGY
482	PRODUCT DESIGN
483	PRODUCT DESIGN AND COMMERCE
484	PRODUCT DESIGN AND DEVELOPMENT
485	PRODUCT DESIGN AND MANUFACTURING
486	PRODUCTION AND INDUSTRIAL ENGINEERING
487	PRODUCTION ENGINEERING
488	PRODUCTION ENGINEERING AND ENGINEERING DESIGN
489	PRODUCTION ENGINEERING SYSTEM

	TECHNOLOGY
490	PRODUCTION MANAGEMENT
491	PRODUCTION TECHNOLOGY
492	PRODUCTION TECHNOLOGY AND MANAGEMENT
493	PROJECT MANAGEMENT
494	PROPULSION ENGINEERING
495	QUALITY ENGINEERING AND MANAGEMENT
496	RADAR & COMMUNICATION
497	RADIO FREQUENCY AND MICROWAVE ENGINEERING
498	RADIO PHYSICS AND ELECTRONICS
499	REAL TIME SYSTEMS
500	REFRIGERATION & AIR CONDITIONING
501	RELIABILITY ENGINEERING
502	REMOTE SENSING
503	REMOTE SENSING AND WIRELESS SENSOR NETWORKS
504	REMOTE SENSING & GIS
505	RENEWABLE ENERGY
506	ROBOTICS AND AUTOMATION
507	ROBOTICS AND MECHATRONICS
508	ROCKET PROPULSION
509	RUBBER TECHNOLOGY
510	SCIENTIFIC COMPUTING
511	SEISMIC DESIGN AND EARTHQUAKE ENGINEERING
512	SENSOR TECHNOLOGY
513	SIGNAL PROCESSING
514	SIGNAL PROCESSING AND COMMUNICATIONS
515	SIGNAL PROCESSING AND EMBEDDED SYSTEMS
516	SOFTWARE ENGINEERING
517	SOFTWARE SYSTEMS
518	SOIL AND WATER CONSERVATION ENGINEERING
519	SOIL MECHANICS
520	SOIL MECHANICS AND FOUNDATION ENGINEERING
521	SOLAR POWER SYSTEMS
522	SPATIAL INFORMATION TECHNOLOGY
523	SPORTS TECHNOLOGY
524	STRUCTURAL AND FOUNDATION ENGINEERING
525	STRUCTURAL DESIGN
526	STRUCTURAL DYNAMICS AND EARTHQUAKE ENGINEERING
527	STRUCTURAL ENGINEERING
528	STRUCTURAL ENGINEERING AND CONSTRUCTION
529	STRUCTURAL ENGINEERING AND CONSTRUCTION MANAGEMENT
530	SURFACE COATING TECHNOLOGY
531	SYSTEM AND NETWORK SECURITY
532	SYSTEM MANAGEMENT
533	SYSTEM SOFTWARE
534	SYSTEMS AND SIGNAL PROCESSING
535	TECHNICAL TEXTILE
536	TELECOMMUNICATION ENGINEERING
537	TELEMATICS
538	TEXTILE CHEMISTRY
539	TEXTILE ENGINEERING
540	TEXTILE PROCESSING
541	TEXTILE PROCESSING TECHNOLOGY
542	TEXTILE TECHNOLOGY
627	TEXTILE TECHNOLOGY (TECHNICAL TEXTILES)
543	TEXTILE TECHNOLOGY (DESIGN & MFG)
544	THERMAL AND FLUID ENGINEERING
545	THERMAL ENGINEERING
546	THERMAL POWER ENGINEERING
547	THERMAL SCIENCE
548	THERMAL SCIENCE ENGINEERING
549	THERMAL SCIENCES & ENERGY SYSTEMS
550	THERMAL SYSTEMS AND DESIGN
551	TOOL DESIGN
552	TOOL ENGINEERING
553	TOWN & COUNTRY PLANNING
554	TRAFFIC AND TRANSPORTING ENGINEERING
555	TRANSLATIONAL ENGINEERING
556	TRANSPORTATION ENGINEERING
557	TRANSPORTATION ENGINEERING AND MANAGEMENT
558	TRANSPORTATION SYSTEM ENGINEERING
559	TRIBOLOGY AND MAINTENANCE
560	TURBO MACHINERY
561	VIRTUAL PROTOTYPING & DIGITAL MANUFACTURING
562	VLSI
563	VLSI AND EMBEDDED SYSTEMS
564	VLSI AND EMBEDDED SYSTEMS DESIGN
565	VLSI AND MICROELECTRONICS
566	VLSI DESIGN
567	VLSI DESIGN AND EMBEDDED SYSTEMS
568	VLSI DESIGN AND SIGNAL PROCESSING
569	VLSI DESIGN AND TESTING
570	VLSI SYSTEM DESIGN
571	VLSI SYSTEMS
572	WASTE WATER MANAGEMENT, HEALTH AND SAFETY ENGINEERING
573	WATER AND ENVIRONMENTAL TECHNOLOGY
574	WATER RESOURCE ENGINEERING
575	WATER RESOURCE MANAGEMENT
576	WATER RESOURCES & HYDRAULIC ENGG
577	WATER RESOURCES AND ENVIROMENTAL ENGINEERING
578	WATER RESOURCES AND HYDRO INFORMATICS
579	WEAPONS ENGINEERING
580	WEB TECHNOLOGIES
581	WIRED AND WIRELESS COMMUNICATION
582	WIRELESS AND MOBILE COMMUNICATIONS
583	WIRELESS COMMUNICATION & COMPUTING
584	WIRELESS COMMUNICATION TECHNOLOGY
585	WIRELESS COMMUNICATIONS
586	WIRELESS NETWORKS AND APPLICATIONS
587	WIRELESS TECHNOLOGY

2.4 Program: Engineering and Technology Level: Post Graduate Diploma

Sl.No.	NAME OF THE COURSE
1	BIOTECHNOLOGY
2	CEMENT TECHNOLOGY
3	COMPUTER APPLICATIONS
4	COMPUTER ENGINEERING & APPLICATION
5	COMPUTER HARDWARE & NETWORKING
6	FOOD, DRUG & COSMETICS
7	INDUSTRIAL ENGINEERING
8	MANUFACTURING ENGINEERING AND MANAGEMENT
9	NANO TECHNOLOGY
10	NETWORKING
11	PACKAGING TECHNOLOGY
12	PLASTICS PROCESSING & TESTING
13	PLASTICS PROCESSING AND TESTING
14	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
15	PROJECT MANAGEMENT
16	SUGAR TECHNOLOGY
17	WEB DESIGNING

2.5 Program: Engineering and Technology Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	3-D ANIMATION & GRAPHICS
2	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
3	ADVANCED COMPUTER APPLICATION
4	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
5	AERO SPACE ENGINEERING
6	AERONAUTICAL ENGINEERING
7	AGRICULTURAL ENGINEERING
8	AGRICULTURAL TECHNOLOGY
9	AGRICULTURE ENGINEERING
10	AIRCRAFT MAINTENANCE ENGINEERING
11	AIRLINE MANAGEMENT
12	APPAREL AND PRODUCTION MANAGEMENT
13	APPLIED ELECTRONICS & INSTRUMENTATION ENGINEERING
14	APPLIED ELECTRONICS AND COMMUNICATIONS
15	ARCHITECTURAL ASSISTANTSHIP
16	ARCHITECTURE AND INTERIOR DECORATION
17	ARCHITECTURE ASSITANTSHIP
18	AUTOMATION AND ROBOTICS
19	AUTOMATION ENGINEERING
20	AUTOMOBILE ENGINEERING
21	AUTOMOBILE MAINTAINENCE ENGINEERING
22	AUTOMOTIVE TECHNOLOGY
23	BIOCHEMICAL ENGINEERING
24	BIOMEDICAL ENGINEERING
25	BIOMEDICAL INSTRUMENTATION
26	BIOTECHNOLOGY
27	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
28	BUILDING AND CONSTRUCTION TECHNOLOGY
29	CEMENT AND CERAMIC TECHNOLOGY
30	CERAMIC ENGINEERING AND TECHNOLOGY
31	CERAMIC TECHNOLOGY
32	CERAMICS ENGINEERING
33	CHEMICAL AND ELECTRO CHEMICAL ENGINEERING
34	CHEMICAL ENGINEERING
35	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
36	CHEMICAL TECHNOLOGY
37	CIVIL & ENVIRONMENTAL ENGINEERING
38	CIVIL & RURAL ENGINEERING
39	CIVIL AND WATER MANAGEMENT ENGINEERING
40	CIVIL ENGINEERING
41	CIVIL ENGINEERING & PLANNING
42	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
43	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
44	CIVIL & INFRASTRUCTURE ENGINEERING
45	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
46	CIVIL ENGINEERING ENVIRONMENT & POLLUTION CONTROL
47	CIVIL TECHNOLOGY
48	COMMUNICATION ENGINEERING
49	COMPUTER AND COMMUNICATION ENGINEERING
50	COMPUTER ENGINEERING
51	COMPUTER ENGINEERING & APPLICATION
52	COMPUTER NETWORKING
53	COMPUTER SCEINCE & ENGINEERING
54	COMPUTER SCIENCE
55	COMPUTER SCIENCE & TECHNOLOGY
56	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
57	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
58	COMPUTER TECHNOLOGY
59	COMPUTING IN COMPUTING
60	COMPUTING IN MULTIMEDIA
61	COMPUTING IN SOFTWARE
62	CONSTRUCTION ENGINEERING
63	CONSTRUCTION ENGINEERNG AND MANAGEMENT
64	CONSTRUCTION TECHNOLOGY
65	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
66	DAIRY ENGINEERING
67	DIARY TECHNOLOGY
68	DIGITAL TECHNIQUES FOR DESIGN & PLANNING
69	DYESTUFF TECHNOLOGY
70	ELECTRICAL AND COMPUTER ENGINEERING
71	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
72	ELECTRICAL AND ELECTRONICS ENGINEERING
73	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH)
74	ELECTRICAL AND INSTRUMENTATION ENGINEERING
75	ELECTRICAL AND MECHANICAL ENGINEERING
76	ELECTRICAL AND POWER ENGINEERING
77	ELECTRICAL ENGINEERING
78	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
79	ELECTRICAL ENGINEERING INDUSTRIAL CONTROL
80	ELECTRICAL INSTRUMENTATION AND CONTROL ENGINEERING
81	ELECTRICAL, ELECTRONICS AND POWER
82	ELECTRONIC ENGINEERING
83	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
84	ELECTRONIC SCIENCE AND ENGINEERING
85	ELECTRONICS
86	ELECTRONICS & COMMUNICATION ENGG
87	ELECTRONICS & COMMUNICATION ENGINEERING (INDUSTRY INTEGRATED)
88	ELECTRONICS & COMPUTER SCIENCE
89	ELECTRONICS & INSTRUMENTATION ENGINEERING
90	ELECTRONICS & TELECOMMUNICATION ENGG.
91	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
92	ELECTRONICS AND BIOMEDICAL ENGINEERING
93	ELECTRONICS AND COMMUNICATION ENGINEERING (MICROWAVES)
94	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH)
95	ELECTRONICS AND COMPUTER ENGINEERING
96	ELECTRONICS AND CONTROL SYSTEMS
97	ELECTRONICS AND ELECTRICAL ENGINEERING
98	ELECTRONICS AND POWER ENGINEERING
99	ELECTRONICS AND TELEMATICS ENGINEERING
100	ELECTRONICS COMMUNICATION AND

	INSTRUMENTATION ENGG
101	ELECTRONICS DESIGN TECHNOLOGY
102	ELECTRONICS ENGINEERING
103	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
104	ELECTRONICS SYSTEM ENGINEERING
105	ELECTRONICS TECHNOLOGY
106	ENERGY AND ENVIRONMENTAL MANAGEMENT
107	ENERGY ENGINEERING
108	ENGINEERING EDUCATION
109	ENVIRONMENT ENGINEERING
110	ENVIRONMENTAL ENGINEERING
111	ENVIRONMENTAL SCIENCE AND ENGINEERING
112	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
113	FACILITIES & SERVICES PLANNING
114	FASHION & APPAREL TECHNOLOGY
115	FASHION AND APPAREL ENGINEERING
116	FASHION TECHNOLOGY
117	FIBRES AND TEXTILES PROCESSING TECHNOLOGY
118	FIRE TECHNOLOGY & SAFETY
119	FOOD ENGINEERING AND TECHNOLOGY
120	FOOD PROCESSING & PRESERVATION
121	FOOD PROCESSING TECHNOLOGY
122	FOOD TECHNOLOGY
123	FOOD TECHNOLOGY AND MANAGEMENT
124	FOOTWEAR TECHNOLOGY
125	GEO INFORMATICS
126	INDUSTRIAL AND PRODUCTION ENGINEERING
127	INDUSTRIAL BIOTECHNOLOGY
128	INDUSTRIAL ENGINEERING
129	INDUSTRIAL ENGINEERING AND MANAGEMENT
130	INFORMATION AND COMMUNICATION TECHNOLOGY
131	INFORMATION ENGINEERING
132	INFORMATION SCIENCE AND ENGINEERING
133	INFORMATION SCIENCE AND TECHNOLOGY
134	INFORMATION TECHNOLOGY
135	INFORMATION TECHNOLOGY AND ENGINEERING
136	INSTRUMENT TECHNOLOGY
137	INSTRUMENTATION
138	INSTRUMENTATION & CONTROL ENGINEERING
139	INSTRUMENTATION & ELECTRONICS
140	INSTRUMENTATION ENGINEERING
141	INSTRUMENTATION TECHNOLOGY
142	JUTE AND FIBRE TECHNOLOGY
143	LEATHER TECHNOLOGY
144	MACHINE ENGINEERING
145	MAN MADE FIBRE TECHNOLOGY
146	MAN-MADE TEXTILE TECHNOLOGY
147	MANUFACTURING ENGINEERING
148	MANUFACTURING ENGINEERING & AUTOMATION
149	MANUFACTURING ENGINEERING AND TECHNOLOGY
150	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
151	MANUFACTURING SCIENCE AND ENGINEERING
152	MANUFACTURING TECHNOLOGY
153	MARINE ENGINEERING
154	MARINE TECHNOLOGY
155	MASTERS IN ENGINEERING AND MANAGEMENT
156	MATERIAL SCIENCE AND TECHNOLOGY
157	MECHANICAL AND AUTOMATION ENGINEERING
158	MECHANICAL ENGG (INDUSTRY INTEGRATED)
159	MECHANICAL ENGG(SANDWITCH PATTERN)
160	MECHANICAL ENGINEERING
161	MECHANICAL ENGINEERING (AUTO)
162	MECHANICAL ENGINEERING (PROD)
163	MECHANICAL ENGINEERING AUTOMOBILE
164	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
165	MECHATRONICS
166	MECHATRONICS ENGINEERING
167	MECHATRONICS ENGINEERING(SANDWICH)
168	MEDICAL ELECTRONICS ENGINEERING
169	MEDICAL ELECTRONICS
170	MEDICAL LAB TECHNOLOGY
171	METALLURGICAL AND MATERIALS ENGINEERING
172	METALLURGICAL ENGINEERING
173	METALLURGY
174	METALLURGY AND MATERIAL TECHNOLOGY
175	MILITARY ENGINEERING
176	MINE ENGINEERING
177	MINING ENGINEERING
178	NANO SCIENCE & TECHNOLOGY
179	NANO TECHNOLOGY
180	NANO TECHNOLOGY AND ROBOTICS
181	NAVAL ARCHITECTURE & SHIP BUILDING ENGG
182	NUCLEAR SCIENCE AND TECHNOLOGY
183	OIL AND PAINT TECHNOLOGY
184	OIL TECHNOLOGY
185	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
186	OPTICS AND OPTOELECTRONICS
187	PACKAGING TECHNOLOGY
188	PAINT TECHNOLOGY
189	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
190	PETROCHEMICAL ENGINEERING
191	PETROCHEMICAL TECHNOLOGY
192	PETROLEUM ENGINEERING
193	PETROLEUM TECHNOLOGY
194	PHARMACEUTICALS AND FINE CHEMICAL TECHNOLOGY
195	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
196	PLANNING
197	PLASTIC AND POLYMER ENGINEERING
198	PLASTICS ENGINEERING
199	PLASTICS TECHNOLOGY
200	POLYMER ENGINEERING
201	POLYMER ENGINEERING AND TECHNOLOGY
202	POLYMER SCIENCE & CHEMICAL TECHNOLOGY
203	POLYMER SCIENCE AND TECHNOLOGY
204	POLYMER TECHNOLOGY
205	POWER ELECTRONICS
206	POWER ELECTRONICS AND INSTRUMENTATION ENGINEERING
207	POWER ELECTRONICS ENGINEERING
208	POWER ENGINEERING
209	PRECISION MANUFACTURING
210	PRINTING AND PACKING TECHNOLOGY
211	PRINTING TECHNOLOGY
212	PRODUCTION AND INDUSTRIAL ENGINEERING
213	PRODUCTION ENGINEERING
214	PRODUCTION ENGINEERING (SANDWICH)
215	PROJECT MANAGEMENT
216	PULP TECHNOLOGY
217	RADIO PHYSICS AND ELECTRONICS
218	ROBOTICS AND AUTOMATION
219	RUBBER TECHNOLOGY
220	SAFETY AND FIRE ENGINEERING
221	SHIPBUILDING ENGINEERING
222	SILK TECHNOLOGY
223	SOFTWARE ENGINEERING
224	SURFACE COATING TECHNOLOGY

225	TELECOMMUNICATION ENGINEERING
226	TEXTILE CHEMISTRY
227	TEXTILE ENGINEERING
228	TEXTILE PLANT ENGINEERING
229	TEXTILE PROCESSING
230	TEXTILE TECHNOLOGY
231	TOOL ENGINEERING

2.6 Program: Applied Arts and Crafts — Level: Diploma

Sl.No.	NAME OF THE COURSE
1	APPAREL DESIGN & FABRICATION TECHNOLOGY
2	APPAREL DESIGN & FASHION TECHNOLOGY
3	APPLIED ARTS
4	ART FOR DRAWING TEACHER
5	BEAUTY & HAIR DRESSING
6	BEAUTY CULTURE
7	BEAUTY CULTURE & COSMETOLOGY
8	COMMERCIAL ART
9	COMMERCIAL PRACTICE (ENGLISH)
10	COMMERCIAL PRACTICE (KANNADA & ENG)
11	COMMERCIAL PRACTICE (KANNADA)
12	COSMETOLOGY
13	COSTUME DESIGN & DRESS MAKING
14	COSTUME DESIGN & GARMENT TECHNOLOGY
15	COSTUME DESIGN AND DRESS MAKING
16	CRAFT TECHNOLOGY
17	FASHION AND APPAREL DESIGN
18	FASHION DESIGN & GARMENT TECHNOLOGY
19	FASHION DESIGNING
20	FASHION TECHNOLOGY
21	FINE ARTS
22	GARMENT TECHNOLOGY
23	HOME SCIENCE
24	INTERIOR DECORATION
25	TEXTILE DESIGN
26	TEXTILE DESIGNING
27	TRAVEL & TOURISM

2.7 Program: Applied Arts and Crafts — Level: Post Diploma

Sl.No.	NAME OF THE COURSE
1	ADVERTISEMENT & PUBLIC RELATION
2	COUSTOMER SERVICE MANAGEMENT
3	FASHION TECHNOLOGY
4	FINE ARTS
5	TEXTILE DESIGNING

2.8 Program: Applied Arts and Crafts — Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ADVERTISEMENT & PUBLIC RELATION
2	APPLIED ARTS
3	CERAMIC DESIGN
4	COUSTOMER SERVICE MANAGEMENT
5	FASHION TECHNOLOGY
6	FINE ARTS
7	PAINTING
8	SCULPTURE
9	TEXTILE DESIGN
10	VISUAL COMMUNICATION DESIGN

2.9 Program: Applied Arts and Crafts — Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	APPLIED ARTS
2	APPLIED ARTS & CRAFTS (FASHION AND APPAREL DESIGN)
3	COMMERCIAL ART
4	FASHION AND APPAREL DESIGN
5	FINE ARTS
6	INDUSTRIAL DESIGN IN CERAMIC
7	INDUSTRIAL DESIGN IN TEXTILE
8	PAINTING
9	PRINT MAKING
10	SCULPTURE
11	TEXTILE DESIGN
12	VISUAL COMMUNICATION DESIGN

2.10 Program: Architecture — Level: Diploma

Sl.No.	NAME OF THE COURSE
5	ARCHITECTURAL ASSISTANTSHIP (INTERIOR DESIGN)
1	ARCHITECTURE
2	ARCHITECTURE AND INTERIOR DECORATION
3	ARCHITECTURAL ENGINEERING
4	ARCHITECTURE (INTERIOR DESIGN)
6	ARCHITECTURE AND INTERIOR DESIGN
7	ARCHITECTURE ASSISTANTSHIP (SANDWICH)
8	INTERIOR DECORATION AND DESIGN
9	INTERIOR DESIGN

2.11 Program: Architecture — Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (HOUSING)
4	ARCHITECTURE (LANDSCAPE)
5	ARCHITECTURE PEDAGOGY
6	B. ARCH(GENERAL)
7	BUILDING SERVICES
8	CONSTRUCTION AND PROJECT MANAGEMENT
9	EKISTICS
10	ENVIRONMENTAL PLANNING
11	HOUSING
12	INDUSTRIAL AREA PLANNING AND MANAGEMENT
13	INFRASTRUCTURE PLANNING
14	INTERIOR DESIGN
15	LANDSCAPE DESIGN
16	MEDICAL ARCHITECTURE
17	PLANNING

18	RECREATION ARCHITECTURE
19	SETTLEMENT CONSERVATION
20	THEORY & DESIGN
21	PLANNING
22	URBAN AND REGIONAL PLANNING
23	URBAN DESIGN
24	URBAN PLANNING
25	URBAN REGENERATION
26	URBAN TRANSPORT PLANNING AND MANAGEMENT

2.12 Program: Architecture Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (INTERIOR DESIGN)
4	B.ARCH (BUILDING ENGINEERING AND CONSTRUCTION MANAGEMENT)
5	B.ARCH.(INTERIROR DESIGN)
6	INTERIOR DESIGN
7	PLANNING
8	URBAN AND REGIONAL PLANNING

2.13 Program: Hotel Management and Catering Technology Level: Diploma

Sl.No.	NAME OF THE COURSE
1	FOOD TECHNOLOGY
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	TRAVEL AND TOURISM
5	HOSPITALITY AND TOURISM ADMINISTRATION

2.14 Program: Hotel Management and Catering Technology Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	FOOD AND BEVERAGE MANAGEMENT
2	HOSPITALITY AND TOURISM ADMINISTRATION
3	MASTER IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY(MHMCT)
4	HOTEL MANAGEMENT

2.15 Program: Hotel Management and Catering Technology Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	HOSPITALITY AND TOURISM ADMINISTRATION
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	B.A. (HONS.) IN CULINARY ARTS
5	B.A. (HONS.) IN HOTEL MANAGEMENT

2.16 Program: Management Level: Diploma

Sl.No.	NAME OF THE COURSE
1	DIPLOMA IN MODERN OFFICE MANAGEMENT
2	MODERN OFFICE MANAGEMENT
3	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
4	MODERN OFFICE PRACTICE
5	POST GRADUATE DIPLOMA IN MANAGEMENT
6	STENOGRAPHY & SECRETARIAT PRACTICE

2.17 Program: Management Level: Fellowship

Sl.No.	NAME OF THE COURSE
1	BUSINESS MANAGEMENT
2	EXECUTIVE FELLOW PROGRAMME IN MANAGEMENT
3	FELLOWSHIP PROGRAMME IN MANAGEMENT
4	HUMAN RESOURCE MANAGEMENT

2.18 Program: Management Level: Post Diploma

Sl.No.	NAME OF THE COURSE
1	MARKETING & SALES MANAGEMENT
2	POST GRADUATE DIPLOMA IN MANAGEMENT

2.19 Program: Management Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ADVERTISING & PUBLIC RELATION
2	ADVERTISING COMMUNICATION
3	BA(HONS.) BUSINESS STUDIES
4	BUSINESS ADMINISTRATION
5	BUSINESS MANAGEMENT
6	BUSINESS STUDIES
7	COMMUNICATION &MEDIA TECHNOLOGY
8	ENTREPRENEURSHIP
9	EXECUTIVE FELLOW PROGRAMME IN MANAGEMENT
10	FELLOWSHIP PROGRAMME IN MANAGEMENT
11	FINANCE
12	HUMAN RESOURCE MANAGEMENT
13	INTERNATIONAL BUSINESS
14	MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
15	MARKETING & FINANCE

16	MARKETING MANAGEMENT
17	MASS COMMUNICATION
18	MASTERS IN BUSINESS ADMINISTRATION(AGRIBUSINESS MANAGEMENT/ENTERPRENEURSHIP)
19	MASTERS IN BUSINESS ADMINISTRATION(GENERAL MANAGEMENT)
20	MASTERS IN HOSPITAL ADMINISTRATION
21	MASTERS IN MARKETING MANAGEMENT
22	MASTERS IN PUBLIC HEALTH
23	MASTERS IN ADMINISTRATIVE MANAGEMENT
24	MASTERS IN BUSINESS ADMINISTRATION
25	MASTERS IN BUSINESS ADMINISTRATION (BUSINESS ECONOMICS)
26	MASTERS IN BUSINESS ADMINISTRATION (ENVIRONMENT)
27	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
28	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MANAGEMENT)
29	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING AND HUMAN RESOURCE MANAGEMENT)
30	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING)
31	MASTERS IN BUSINESS ADMINISTRATION (FINANCE)
32	MASTERS IN BUSINESS ADMINISTRATION (FINANCIAL ADMINISTRATION)
33	MASTERS IN BUSINESS ADMINISTRATION (GENERAL MANAGEMENT)
34	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE DEVELOPMENT)
35	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE MANAGEMENT)
36	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION MANAGEMENT)
37	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION TECHNOLOGY)
38	MASTERS IN BUSINESS ADMINISTRATION (INTERNATIONAL BUSINESS)
39	MASTERS IN BUSINESS ADMINISTRATION (MARKETING AND FINANCE)
40	MASTERS IN BUSINESS ADMINISTRATION (MARKETING MANAGEMENT)
41	MASTERS IN BUSINESS ADMINISTRATION (MARKETING)
42	MASTERS IN BUSINESS ADMINISTRATION (PERSONNEL ADMINISTRATION)
43	MASTERS IN BUSINESS ADMINISTRATION (SEM)
44	MASTERS IN BUSINESS ADMINISTRATION (TEXTILES)
45	MASTERS IN BUSINESS ADMINISTRATION (TOURISM MANAGEMENT)
46	MASTERS IN BUSINESS MANAGEMENT
47	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
48	MASTERS IN FINANCIAL MANAGEMENT
49	MASTERS IN FINANCIAL MARKETING
50	MASTERS IN HUMAN RESOURCE DEVELOPMENT AND MANAGEMENT
51	MASTERS IN HUMAN RESOURCE MANAGEMENT
52	MASTERS IN INDUSTRIAL MANAGEMENT
53	MASTERS IN INDUSTRIAL RELATIONS AND PERSONNEL MANAGEMENT
54	MASTERS IN INFORMATION MANAGEMENT
55	MASTERS IN MANAGEMENT
56	MASTERS IN MANAGEMENT STUDIES
57	MASTERS IN MARKETING MANAGEMENT
58	MASTERS IN PERSONNEL MANAGEMENT
59	MASTERS OF APPLIED MANAGEMENT
60	MCM (MASTER IN COMPUTER MANAGEMENT)
61	MEDIA MANAGEMENT
62	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
63	POST GRADUATE DIPLOMA IN MANAGEMENT
64	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ECONOMICS)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE FELLOWSHIP)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE MARKETING)
73	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL SERVICES)
76	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
80	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)
84	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
85	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
86	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
87	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM MANAGEMENT)
88	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
89	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT
90	RETAIL MANAGEMENT
91	RURAL PLANNING AND MANAGEMENT

2.20 Program: Management Level: Post Graduate Certificate

Sl.No.	NAME OF THE COURSE
1	ENTREPRENEURSHIP

2	FINANCE
3	HOME TEXTILES
4	MASTERS IN BUSINESS ADMINISTRATION
5	POST GRADUATE CERTIFICATE IN MANAGEMENT
6	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)
7	POST GRADUATE DIPLOMA IN MANAGEMENT
8	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
9	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
10	TRANSPORT & LOGISTICS MANAGEMENT

2.21 Program: Management Level: Post Graduate Diploma

Sl.No.	NAME OF THE COURSE
1	ACCOUNTANCY WITH COMPUTERIZED ACCOUNT & TAXATION
2	ADVANCE DIPLOMA IN DIETETICS
3	ADVANCE DIPLOMA IN TRAVEL & TOURSIM
4	APPARELS
5	AVIATION MANAGEMENT
6	BUSINESS ADMINISTRATION
7	BUSINESS MANAGEMENT
8	COMMERCIAL & COMPUTER PRACTICE
9	COMMUNICATION &MEDIA TECHNOLOGY
10	DIPLOMA IN MANAGEMENT
11	DIPLOMA IN MODERN OFFICE MANAGEMENT
12	DUAL COUNTRY PROGRAM
13	ENTREPRENEURSHIP
14	FELLOWSHIP PROGRAMME IN MANAGEMENT
15	FINANCE
16	FINANCE AND MARKETING
17	GLOBAL MANAGEMENT
18	GOVERNMENT ACCOUNTING & INTERNAL AUDIT
19	HUMAN RESOURCE AND INTERNATIONAL BUSINESS
20	INDUSTRIAL MANAGEMENT
21	INDUSTRIAL SAFETY AND ENVIROMENTAL MANAGEMENT
22	INFORMATION TECHNOLOGY & MARKETING
23	INFORMATION TECHNOLOGY AND MANAGEMENT
24	INFRASTRUCTURE MANAGEMENT
25	INTERNATIONAL BUISNESS AND INFORMATION TECHNOLOGY
26	INTERNATIONAL BUSINESS
27	MARKETING & SALES MANAGEMENT
28	MARKETING MANAGEMENT
29	MARKETING AND INFORMATION TECHNOLOGY
30	MARKETING AND INTERNATIONAL BUSINESS
31	MASS COMMUNICATION
32	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
33	MASTERS IN BUSINESS ADMINISTRATION (MARKETING)
34	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
35	MASTERS IN MANAGEMENT STUDIES
36	MASTERS IN PERSONNEL MANAGEMENT
37	MCM (MASTER IN COMPUTER MANAGEMENT)
38	MEDIA MANAGEMENT
39	MODERN OFFICE MANAGEMENT
40	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
41	MODERN OFFICE PRACTICE
42	MODERN OFFICE PRACTICE (ENGLISH)
43	MODERN OFFICE PRACTICE (HINDI)
44	PERSONAL MANAGEMENT & HUMAN RESOURCE MANAGEMENT
45	PG DIPLOMA IN JUTE TECHNOLOGY AND MANAGEMENT
46	PGDM(BUSINESS ENTREPRENEURSHIP)
47	PGDM(DEVELOPMENT STUDIES)
48	POST GRADUATE CERTIFICATE IN MANAGEMENT
49	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)
50	POST GRADUATE DIPLOMA IN FOREIGN TRADE
51	POST GRADUATE DIPLOMA IN MANAGEMENT
52	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
53	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS AND MANAGEMENT)
54	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)
55	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
56	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
57	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE AND FINANCIAL SERVICE)
58	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE FINANCE AND ALLIED SERVICES)
59	POST GRADUATE DIPLOMA IN MANAGEMENT (BIOTECHNOLOGY)
60	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ADMINISTRATION)
61	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN AND INNOVATION)
62	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN)
63	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
64	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (E-BUSINESS)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (ENERGY MANAGEMENT)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE FELLOWSHIP)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE MARKETING)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (FAMILY MANAGED BUSINESS)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (FASHION RETAIL MANAGEMENT)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE CONTROL)
73	POST GRADUATE DIPLOMA IN MANAGEMENT

	(FINANCE MANAGEMENT)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE MARKETING)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL SERVICES)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (GLOBAL BUSINESS)
80	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
84	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCE MANAGEMENT)
85	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
86	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY MANAGEMENT)
87	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY)
88	POST GRADUATE DIPLOMA IN MANAGEMENT (INFRASTRUCTURE MANAGEMENT)
89	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURANCE BUSINEESS MANAGEMENT)
90	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURANCE AND RISK MANAGEMENT)
91	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
92	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL MANAGEMENT)
93	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
94	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING MANAGEMENT)
95	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)
96	POST GRADUATE DIPLOMA IN MANAGEMENT (NATIONAL MANAGEMENT PROGRAMME)
97	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMA AND HEALTHCARE MANAGEMENT)
98	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
99	POST GRADUATE DIPLOMA IN MANAGEMENT

	(PM AND HRD)
100	POST GRADUATE DIPLOMA IN MANAGEMENT (PUBLIC POLICY AND MANAGEMENT)
101	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
102	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MARKETING)
103	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
104	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICE MANAGEMENT)
105	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICES)
106	POST GRADUATE DIPLOMA IN MANAGEMENT (SUSTAINABLE DEVELOPMENT PRACTICES)
107	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM AND MARKETING)
108	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM MANAGEMENT)
109	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM)
110	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND CARGO)
111	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND LEISURE)
112	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND TRAVEL)
113	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
114	POST GRADUATE DIPLOMA IN MANAGEMENT (TRANSPORTATION AND LOGISTICS)
115	POST GRADUATE DIPLOMA IN MANAGEMENT (ADVERTISING COMMUNICATION)
116	POST GRADUATE DIPLOMA IN MANAGEMENT RESEARCH AND BUSINESS ANALYTICS
117	POST GRADUATE DIPLOMA IN MANAGEMENT(FIN-MKT)
118	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT
119	POST GRADUATE DIPLOMA IN TOURISM MANAGEMENT
120	PROJECT MANAGEMENT
121	PUBLIC FINANCIAL MANAGEMENT
122	RETAIL AND FAST MOVING CONSUMER GOODS
123	RETAIL MANAGEMENT
124	RURAL PLANNING AND MANAGEMENT
125	SERVICES AND IT ENABLED SERVICES
126	TELECOM AND INFORMATION TECHNOLOGY
127	TEXTILES

2.22 Program: MCA Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	COMPUTER APPLICATIONS
2	MASTER OF COMPUTER APPLICATIONS

2.23 Program: Pharmacy Level: Diploma

Sl.No.	NAME OF THE COURSE
1	CLINICAL PHARMACY
2	DIPLOMA IN MEDICAL LAB TECHNOLOGY
3	PHARMACEUTICAL SCIENCE
4	PHARMACEUTICAL-TECHNOLOGY
5	PHARMACEUTICS
6	PHARMACY
7	PHARMACEUTICAL CHEMISTRY
8	PHARMACOGNOSY
9	BIOCHEMISTRY & CLINICAL PATHOLOGY
10	HUMAN ANATOMY & PHYSIOLOGY
11	HEALTH EDUCATION & COMMUNITY PHARMACY
12	PHARMACOLOGY & TOXICOLOGY
13	PHARMACEUTICAL JURISPRUDENCE
14	DRUG STORE AND BUSINESS MANAGEMENT
15	HOSPITAL AND CLINICAL PHARMACY

2.24 Program: Pharmacy Level: Post Graduate

Sl.No.	NAME OF THE SPECIALISATION
1	BIOPHARMACEUTICS
2	BULK DRUG TECHNOLOGY
3	CLINICAL AND HOSPITAL PHARMACY
4	CLINICAL PHARMACY
5	DRUG DISCOVERY & DRUG DEVELOPMENT
6	DRUG REGULATORY AFFAIRS
7	HOSPITAL AND CLINICAL PHARMACY
8	INDUSTRIAL PHARMACY
11	MEDICAL CHEMISTRY
12	MEDICAL PHARMACEUTICAL CHEMISTRY
13	NEW DRUG DELIVERY SYSTEM
14	PHARMA TECHNOLOGY
15	PHARMACEUTICAL ADMINISTRATION
16	PHARMACEUTICAL ANALYSIS
17	PHARMACEUTICAL ANALYSIS AND QUALITY ASSURANCE
18	PHARMACEUTICAL ANALYSIS AND QUALITY CONTROL
19	PHARMACEUTICAL ASSURANCE
20	PHARMACEUTICAL BIOTECHNOLOGY
21	PHARMACEUTICAL CHEMISTRY
22	PHARMACEUTICAL MANAGEMENT
23	PHARMACEUTICAL MANAGEMENT AND REGULATORY AFFAIRS
24	PHARMACEUTICAL MARKETING
25	PHARMACEUTICAL MARKETING MANAGEMENT
26	PHARMACEUTICAL QUALITY ASSURANCE
27	PHARMACEUTICAL SCIENCE
28	PHARMACEUTICAL TECHNOLOGY
29	PHARMACEUTICS
30	PHARMACEUTICS (DRUG REGULATORY AFFAIRS)
31	PHARMACEUTICS CHEMISTRY
32	PHARMACOGNOSY
33	PHARMACOGNOSY AND PHYTOCHEMISTRY
34	PHARMACOGNOSY HERBAL DRUGS
35	PHARMACOLOGY
36	PHARMACOLOGY AND TOXICOLOGY
37	PHARMACY
38	PHARMACY (CLINICAL RESEARCH)
39	PHARMACY (HERBAL DRUG TECHNOLOGY)
40	PHARMACY (QUALITY ASSURANCE TECHNIQUES)
41	PHARMACY (QUALITY ASSURANCE)
42	PHARMACY MANAGEMENT
43	PHARMACY PRACTICE
44	PHARMACY PRACTICE AND CLINICAL PHARMACY
45	PHYTOPHARMACY & PHYTOMEDICINE
46	QUALITY ASSURANCE
47	QUALITY ASSURANCE AND PHARM REGULATORY AFFAIRS
48	QUALITY ASSURANCE TECHNIQUES
49	REGULATORY AFFAIRS

2.25 Program: Pharmacy Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	PHARMA TECHNOLOGY
2	PHARMACEUTICAL CHEMISTRY
3	PHARMACEUTICAL SCIENCE
4	PHARMACEUTICAL TECHNOLOGY
6	PHARMACY

Appendix 3

3.0 Norms for Intake and Number of Courses / Divisions in the Technical Institutions

3.1 Diploma / Post Diploma Level

Sl.No.	Program	Intake per Division	Maximum number of Diploma/Post Diploma courses and or divisions allowed in the new Institution (Single shift working only)	
			Division(s)	Intake
i	Engineering and Technology	60	5	300
ii	Pharmacy	60	1	60
iii	Architecture and Town Planning			
	a. Architecture	40	2	80
	b. Town Planning	40	2	80
iv	Applied Arts and Crafts	60	3	180
v	HMCT	60	3	180

3.1a New Technical Institution in Engineering and Technology shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted is given in following table.

Sl.No.	Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
i	5	3 or more	• Applied Electronics and Instrumentation • Chemical Engineering/Technology • Civil Engineering/Technology, Construction Engineering • Computer Science, Computer Science and Engineering, Computer Science and Information Technology, • Computer Technology • Electrical Engineering or Electrical and Electronics Engineering • Electronics and Communication Engineering • Information Technology • Instrumentation and Control Engineering • Mechanical Engineering • Production Engineering
ii	4	3 or more	
iii	3	2 or more	
iv	2	1 or more	
v	1	1	

Note: New Technical Institutes will be allowed to start with not more than ONE division in any Course

3.2 Under Graduate Level

3.2a Intake for New Technical Institution is given in following table.

Sl.No.	Program	Intake per Division	Maximum number of UG courses and / or divisions allowed in the new Institution (Single shift working)	
			Division(s)	Intake
i	Engineering and Technology	60	5	300

ii	Pharmacy	50	2	100
iii	Architecture and Town Planning			
	a. Architecture b. Town Planning	40 40	2 2	80 80
iv	Applied Arts and Crafts	60	3	180
v	HMCT	60	3	180

3.2b New Technical Institution in Engineering and Technology shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted is given in following table.

Sl.No.	Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
i	5	3 or more	• Applied Electronics and Instrumentation • Chemical Engineering / Technology • Civil Engineering / Technology, Construction Engineering • Computer Science, Computer Science and Engineering, Computer Science and Information Technology, • Computer Technology • Electrical Engineering or Electrical and Electronics Engineering • Electronics and Communication Engineering • Information Technology • Instrumentation and Control Engineering • Mechanical Engineering • Production Engineering
ii	4	3 or more	
iii	3	2 or more	
iv	2	1 or more	
v	1	1	

Note: New Technical Institutes will be allowed to start with not more than ONE division in any Course

3.3 Post Graduate Degree and Post Graduate Diploma Level

Sl.No.	Program	Intake per division without Collaboration and Twinning Program	PG divisions without Collaboration and Twinning Program	Total without Collaboration and Twinning Program	Intake per Division with Collaboration and Twinning Program
i	MCA	60	3	180	60
ii	Management	60	3	180	60
iii	Engineering and Technology	30*	3	90	30
iv	Pharmacy	15**	6	90	15
v	Architecture and Town Planning				
	a. Architecture b. Town Planning	20 20	6 6	120 120	20 20
vi	Applied Arts and Crafts	30	3	90	30
vii	HMCT	30	3	90	30

* Minimum of 18 seats in steps of 6 up to maximum 30

** Minimum of 6 seats in steps of 3 up to a maximum of 15

3.4 Private Limited or Public Limited Company/Industry Establishing Diploma / Under Graduate/ Post Graduate Institute

Program	Intake per Division	Maximum number of UG/Diploma courses and / or divisions allowed in the new Institution (Single shift working)			
		UG	Intake	Diploma/PGDM	Intake
Engineering and Technology	60	5	300	5	300
Management	-	-	-	3	180
Architecture and Town Planning					
a. Architecture	40	2	80	5	200
b. Town Planning	40	2	80	-	-
Applied Arts and Crafts	60	3	180	3	180
HMCT	60	3	180	3	180

a	New Technical Institution in Engineering and Technology, Pharmacy, Architecture, Planning, and HMCT established by a Private Limited or Public Limited Company/Industry having turnover of at least Rs.100 Crore per year for previous 3 years shall be eligible for application and granted approval for intake as above following due procedure as per Approval Process Handbook.
b	The Institute setup by such a Private Limited or Public Limited Company/Industry shall be governed by the rules as in Chapter 1
c	Private Limited or Public Limited Company/Industry Establishing Diploma or Under Graduate or Post Graduate Institute may choose any course from the approved list of any size as intake not exceeding maximum as above and in any combination in the same program.
d	The infrastructure / norms / faculty / facilities requirement in this case will proportionately increase as per intake.

Appendix 4

4.0 Norms for Land requirement and Building Space for Technical Institution

4.1 Land Requirements for Technical Institutions

Program	Land Area requirement in Acres								
	UG Programs			Diploma			Stand alone Post Graduate Programs (MBA/ MCA)		
	Mega and Metro *	Urban	Rural	Mega and Metro *	Urban	Rural	Mega and Metro *	Urban	Rural
Engineering and Technology	1.5 $	2.5 #	7.5	**1.5 $**	1.5	4.0	-	-	-
Pharmacy	0.75	0.75	2.0	0.75	0.75	2.0	-	-	-
Architecture and Town Planning									
a. Architecture **b. Town Planning**	1.0 1.0	1.0 1.0	2.5 2.5	1.0 1.0	1.0 1.0	2.5 2.5	- -	- -	- -
Applied Arts and Crafts	0.75	0.75	2.0	0.75	0.75	2.0	-	-	-
HMCT	1.0	1.0	2.5	1.0	1.0	2.5	-	-	-
MCA	-	-	-	-	-	-	0.5	0.5	1.5
Management	-	-	-	-	-	-	0.5	0.5	1.0

***… Mega and Metro Cities: Greater Mumbai [UA], Delhi [UA] and Kolkata [UA], Chennai [UA] Bangalore [UA], Hyderabad [UA], Ahmedabad [UA], Pune [UA], Surat [UA] as per the Census of India 2011.**

Competent Authority to certify that the place is located in Mega and Metro, Urban and Rural areas.

$... The land area required in the Mega and Metro cities shall be calculated on the basis of the requirements as per AICTE norms for carpet area and the Municipal Corporation byelaws, subject to a minimum of 1.5 acres. However, the total built up area is to be calculated for the entire duration of the course with mandatory prior sanctions and approvals from Competent Authorities for the entire proposal.

#... Land area required in Urban shall be 2.5 acres which can be in a maximum of TWO plots. The academic, instructional, administrative and amenities area shall be in one plot not less than 1.5 acres. The distance between the plots shall not exceed 2.0 km. The remaining land will only be utilized for sporting infrastructure/ Hostel/Staff accommodation and related educational activities of the Institution.

	4.1.1	a	Considering hilly nature of land in North Eastern States and the hilly regions of States like Himachal Pradesh,Uttarakhand and Jammu and Kashmir land may be made available in 3 pieces which are not away from each other by more than 2 Km

4.2 Built-up Area Requirements

4.2		*Note:* *Although the Institution may be applying for the first year however, the proposal for the Building(s) and the plans are required to be submitted in two parts (A and B) as under:*
	a	Institute is required to submit the approved and sanctioned Building Plans from the Competent Authority considering the Total Built up Area as required to run the program and the Divisions/Departments for the entire duration of the course.
	b	Institute is required to submit an Occupancy/Completion Certificate (as applicable) from the Competent Authority clearly stating that the Building(s) is/are fully developed and ready in all respects for the intended use considering the Total Built up Area as required to run the program and the Divisions/Departments for the First Year of the course.
	c	The Institution area is divided in, Instructional area (INA, carpet area in sq. m.), Administrative area (ADA, carpet area in sq. m.), Amenities area (AMA, carpet area in sq. m.).
	d	Access and Circulation Area (ACA) shall be 25% of Built up Area.
	e	Total Carpet area in sq. m. is equal to (INA+ADA+AMA) + (ACA).

4.2.1 Instructional Area (Carpet Area) in m^2

A. Engineering / Technology (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms	Tutorial Rooms(D) PG Class rooms (H)	Laboratory (including additional WS/Labs for category "X" courses)	Research Laboratory	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	66	200	200	150	132	400	132
Number of rooms required for new Institution	A=3 ND/ 4	4	C=A	D=C/4	02/Course	-	1	-	1	1	1	1
Total Number of rooms (UG)	A=3 ND/ 4	4	C=Ax4	D=C/4	10/Course[#]	-	1	2/Course (Maximum 4)	1	1	1	1/ Two Course
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation						1/ Course

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 sq m / per 60 student (UG+PG) intake beyond 420.
4	UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum
5	[#]Progressive requirement, 2nd year onwards shall be calculated as 3+3+2 labs/course
6	[#]Additional 5 Labs/Course when number of divisions are more than 2/course.
7	Round off fraction in calculation to the next integer.

B.Engineering / Technology (Polytechnic –Diploma and Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms	Tutorial Rooms(D)	Laboratory (including additional WS/Labs for category "X" courses)	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	200	100	132	300	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	02/Course	1	-	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=Ax Y	D=C/4	06/Course[#]	1	2/Course (Maximum 4)	1	1	1	1

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, 3^{rd} and 4^{th} year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 m^2 / 60 student (UG+PG) intake beyond 420.
4	[#]Progressive requirement, 2^{nd} year onwards shall be calculated as 2+2 labs / course.
5	Round off fraction in calculation to the next integer.

C. Pharmacy (Degree Institute)

	Number of Divisions(ND)	Duration of course in years	Class Rooms I	Tutorial Rooms	Laboratory (includes Machine room and Instrumentation room)	Research Laboratory	Animal House	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	75	75	75	75	150	132
Number of rooms required for new Institution	A=3ND /4	4	C=A	D=C/4	4	-	1	1	1	1
Total Number of rooms (UG)	A=3ND /4	4	C=Ax4	D=C/4	12	-	1	1	1	1
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation				

1	Laboratories include Machine room and Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
4	Round off fraction in calculation to the next integer

D. Pharmacy (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory (includes Machine room and Instrumentation room)	Animal House	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	75	75	75	150	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	4	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	9	1	1	1	1

1	Laboratories include Machine room and Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for $2^{nd\ and}$ 3^{rd} year may be added progressively (3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.

E. Architecture/ Planning (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D) PG Class rooms (H)	Laboratory including Computer Laboratory	Research Laboratory	Model making and Carpentry Workshop	Studio / Material Museum	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A=3N D/4	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A=3N D/4	5	C=A x5	D=C/4	5	-	1	5	1	1	1
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

F. Architecture/Planning (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory including Computer Laboratory	Model making and Carpentry Workshop	Studio / Material Museum	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	5	1	5	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, $3^{rd,}$ 4^{th} and 5^{th} year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

G. Applied Arts and Crafts (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D) PG Class rooms (H)	Laboratory including Photography and Computer Laboratory	Research Laboratory	Work shop	Studio / Display Room	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A=3ND/4	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A=3ND/4	5	C=Ax5	D=C/4	3	-	1	1	1	1	1
Total Number of rooms (PG)	F	G	–	H=FxG	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

H. Applied Arts and Crafts (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory including Photography and Computer Laboratory	Work shop	Studio / Display Room	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A=3N D/4	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A=3N D/4	Y	C=Ax Y	D=C/4	3	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

I. Hotel Management and Catering Technology (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D) PG Class rooms (H)	Laboratory / Guest Room	Kitchen	Restaurant	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A=3ND/4	4	C=A	D=C/4	3	1	1	1	1	1
Total Number of rooms (UG)	A=3ND/4	4	C=A x4	D=C/4	10	2	2	1	1	1
Total Number of rooms (PG)	F	G	–	H=FxG	1/Specialisation	1/Specialisation				

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+2+2) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

J. Hotel Management and Catering Technology (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory / Guest Room	Kitchen	Restaurant	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	3	1	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=Ax Y	D=C/4	6	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd and 3rd year may be added progressively (3+3) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

K. Management

	Number of Divisions (ND)	Duration of course in years	Class Rooms	Tutorial Rooms(D)	Computer Centre	Library and Reading Room	Seminar Halls (E)
Carpet Area in m^2 per room			66	33	150	100	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	1	1	1
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd} (and 3^{rd}) year may be added progressively to achieve total number as stated
2	Round off fraction in calculation to the next integer

L.MCA

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Computer Laboratories	Computer Centre	Library and Reading Room	Seminar Halls (E)
Carpet Area in m^2 per room			66	33	66	150	100	132
Number of rooms required for new Institution	A=3ND/4	3	C=A	D=C/4	2	1	1	1
Total Number of rooms	A=3ND/4	3	C=Ax3	D=C/4	4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, 3^{rd} year may be added progressively (1+1) to achieve total number as stated
2	Round off fraction in calculation to the next integer

4.2.2 Administrative Area (Carpet Area) in sq m

	Principal/Director Office	Board Room	Office all inclusive	Department Offices	Cabins for Head of Departments	Faculty Rooms	Central Stores	Maintenance	Security	Housekeeping	Pantry for staff	Examinations Control Office	Placement office
Carpet Area in m^2 per room	30	20	150* 300[$]	20	10	5	30	10	10	10	10	30	30
Number of rooms required for New Technical Institution	1	1	1	-	-	First Year Student intake/15	1	1	1	1	1	1	-
Total Number of rooms	1	1	1	1/Dept	1/Dept	One per teaching faculty (as per norms) in the Institution	1	1	1	1	1	1	1

1	[$]Technical Campus having more than one Program
2	* Technical Institution having one Program

4.2.3 Amenities Area (Carpet Area) in m^2

	Toilets (Ladies and Gents)	Boys Common Room	Girls Common Room	Cafeteria	Stationery Store and Reprography	First Aid cum Sick room	Principal 's quarter	Guest House	Sports Club / Gymnasium	Auditorium / Amphi Theater	Boys Hostel	Girls Hostel
Carpet Area in m^2 per room for Technical Campus having more than one Program	350*	100	100	150	10	10	150	30	200	400	Adequate	Adequate
Carpet Area in m^2 per room for Technical Campus having one Program	150$	75	75	150	10	10	150	30	100	250		
Number of rooms required for New Technical Institution	Adequate	1	1	1	1	1	-	-	-	-	-	-
Total Number of rooms	Adequate	1	1	1	1	1	Desired	Desired	Desired	Desired	Desired	Desired

1	*Estimated total area for Technical Campus having more than one Program
2	$Estimated total area for Technical Campus having one Program

4.2.4 Circulation Area in m^2

			Access and Circulation area (ACA) of 25% of sum of Instructional, Administrative and Amenities area is desired covering common walk ways, staircases, entrance lobby.

Appendix 5

5.0 Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution

5.1 Computers, Software, Internet and Printers

		Number of PCs to students ratio (Min 20 PCs)	Legal System Software @	Legal Application Software*	LAN and Internet	Mail Server and Client	Printers including Color Printer(% of total number of PC's)
Engineering / Technology	Dip	1:6	03	20	All	Desired	10%
	UG	1:6					
	PG	1:4					
Pharmacy	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
	PG	1:4					
Architecture and Town Planning							
a.Architecture	Dip	1:6	01	10	All	Desired	5%*
	UG	1:6					
	PG	1:4					
b.Town Planning	Dip	1:6	01	10	All	Desired	5%*
	UG	1:6					
	PG	1:4					
Applied Arts and Crafts	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
	PG	1:4					
HMCT	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
Management	PG	1:4	01	10	All	Desired	10%
MCA	PG	1:4	03	20	All	Desired	10%

* At least one printer to be A1 sized Color Printer/Plotter

Internet speed required

Sanctioned Intake	Internet speed
< 300	16 Mbps
300 – 600	32 Mbps
600 – 900	48 Mbps
900 – 1500	64 Mbps
> 1500	100 Mbps

	5.1	a	Utilization of Open Source Software may be encouraged
		b	Secured Wi-Fi facility is highly recommended
		c	Purchase of most recent hardware is desired.
		d	Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio.
		e	@Adequate number of software licenses is required
		f	Central Xeroxing facility for students is preferred

		g	PC may also include laptop in the inventory of the Institute
		h	Every department will have separate computer laboratory with atleast 20 computers. A centralized computer laboratory with atleast 100 computers.

5.2 Laboratory Equipments and Experiments

The laboratories shall have equipments as appropriate for experiments as stated / suitable for the requirements of the affiliating University / Board's curriculum. It is desired that number of experimental set-up be so arranged that maximum four students shall work on one set.

5.3 Books, Journals and Library facilities

Program	Total number of Divisions	Titles	Volumes	National Journals	International Journals	E Journals	Reading Room seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		Number					% of total students	% of total students
Engineering and Technology(UG)	B	100 50 per course	500xB 250 per course	6xB	Desirable	As per Appendix 10	15 % (Max 150)	1 % (Max 10)
Pharmacy(UG)	B	100 50	500xB 500xB	6xB				
Architecture (UG) / Planning (UG)	B	100 50	400xB 400xB	6xB				
Applied Arts and Crafts(UG)	B	100 50	500xB 500xB	6xB				
HMCT	B	100 50	500xB 500xB	6xB				
MBA / PGDM / MCA (PG)	B	100 50	500xB 500xB	12xB				
Engineering and Technology/ Pharmacy / Architecture / Planning / Applied Arts and Crafts (PG)	B	50 As Required	200 100	5xB			25 % (Max 100)	
Diploma in Engineering / Tech / Pharmacy / Architecture/ Planning Applied Arts and Crafts, HMCT	B	Half the number as required for UG course in the same Program	Half the number as required for UG course in the same Program	Half the number as required for UG course in the same Program	-	-	15 % (Max 150)	1 % (Max 10)

B=Number of divisions at 1st year (shift 1+2) + Number of 2nd year direct divisions (shift 1+2)

5.4 Norms for Essential and Desired requirements for Technical Institution(Marked as essential need to be made available at the time of the Expert Visit Committee (EVC)

1	Book titles and volumes required at the time of starting new Institution.
2	Total numbers of titles and volumes shall be increased in continuation till 25 years, which shall be the minimum stock of books. However, Institutions will have to add annual increment of books as specified in APH 2016-17.
3	Yearly increment.
4	Component for additional division / course.
5	Hard Copy International Journals is desirable to procure. However subscription to E-Journals* and National Journals as per Appendix 10 is essential.
6	Journals and Books may also include subjects of Science and Humanities.
7	Digital Library facility with multimedia facility is essential.
8	Reprographic facility in the library is essential.
9	Document scanning facility in the library is essential.
10	Document printing facility in the library is essential.
11	Library books/non books classification as per standard classification methods is essential.
12	Availability of NPTEL facility at the library is essential.
13	Computerized indexing with bar coded / RF tagged book handling is desired.
14	25% of total number of titles and volumes each can be in the form of e-books.

Appendix 6

6.0 Norms for Essential and Desirable requirements for Technical Institute, Technical Campus

1	Stand Alone Language Laboratory The Language Laboratory is used for language tutorials. These are attended by students who voluntarily opt for Remedial English classes. Lessons and exercises are recorded on a weekly basis so that the students are exposed to a variety of listening and speaking drills. This especially benefits students who are deficient in English and also aims at confidence-building for interviews and competitive examinations. The Language Laboratory sessions also include word games, quizzes, extemporary speaking, debates, skills etc. This Lab shall have 25 Computers for every 1000 students.	Essential
2	Potable Water supply and outlets for drinking water at strategic locations	Essential
3	Electric Supply	Essential
4	Backup Electric Supply	Desirable
5	Sewage Disposal System	Essential
6	Rain Water Harvesting and Solar Energy/Power Systems	Desirable
7	Telephone and FAX	Essential
8	Vehicle Parking	Essential
9	Institution web site with Mandatory Disclosure	Essential
10	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately. Refer guidelines and space standards for Barrier Free Built Environment for disabled and elderly persons by CPWD, Ministry of Urban Affairs and Employment, Government of India.	Essential
11	Safety provisions including fire and other calamities (Refer Annexure 1)	Essential
12	General Insurance provided for assets against fire, burglary and other calamities	Essential
13	Road suitable for use by Motor vehicle- Motorised Road	Essential
14	General Notice Board and Departmental Notice Boards	Essential
15	First aid, Medical and Counseling Facilities	Essential
16	Public announcement system at strategic locations for general announcements/paging and announcements in emergency.	Desirable
17	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	Desirable
18	Transport	Desirable
19	Post, Banking Facility / ATM	Desirable
20	CCTV Security System	Desirable
21	LCD (or similar) projectors in classrooms	Desirable
22	Group Insurance to be provided for the employees	Desirable
23	Insurance for students	Desirable
24	Staff Quarters	Desirable
25	Display of Courses and sanctioned Intake in the Institute at the entrance of the Institute. Courses taken through duly recognized MOOCs may be used as Supplementary Courses.	Desirable
26	Appointment of Student Counselor	Essential
27	Establishment of Anti Ragging Committee ***(As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009)***	Essential*
28	Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University. ***(As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-***	Essential*

	3/Lega112012, dated 25.05.2012)	
29	Establishment of **Internal Complaint Committee (ICC)** (**As per section 4 of Sexual Harassment of Women at Workplace *(Prevention, Prohibition and Redressal) Act, 2013)***	Essential*
30	Establishment of Committee for SC/ST ***(As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989)***	Essential*

*** Appointment of Committees should be made before commencement of the session, however, an Affidavit to that effect need to be submitted by the new Institution at the time of inspection by EVC (Affidavit[1]).**

Appendix 7

7.0 Norms for Faculty requirements and Cadre Ratio for Technical Institution

7.1 Faculty Requirements and Cadre Ratio (Diploma / Post Diploma)

	Faculty : Student ratio based on sanctioned intake *	**Principal / Director**	**Head of the Department**	**Lecturer**	**Total**
		A	B	C	D
Engineering / Tech / Pharmacy / Architecture / Planning / Applied Arts and Crafts, HMCT	1:20	1	1per Department	S / 20	A + B + C
***** Of which, a minimum of 80 % should be regular/full time faculty and the remaining may be Adjunct Faculty / Resource persons from industry.					
7.1 a	S = Sum of number of students as per Sanctioned Student Strength at all years				

7.2 Faculty Requirements and Cadre Ratio (UG)

	Faculty : Student ratio based on sanctioned intake *	**Principal / Director**	**Professor**	**Associate Professor**	**Assistant Professor**	**Total**
		A	B	C	D	A+B+C+D
Engineering / Technology	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Pharmacy	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Architecture and Town Planning						
a. Architecture	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
b. Town Planning	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
Applied Arts and Crafts	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
HMCT	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
***** Of which, a minimum of 80 % should be regular/full time faculty and the remaining may be Adjunct Faculty / Resource persons from industry.						
7.2 a	S = Sum of number of students as per Sanctioned Student Strength at all years, R = (1+2+6)					

7.3 Faculty Requirements and Cadre Ratio (PG)

	Faculty : Student ratio based on sanctioned intake $	**Principal / Director**	**Professor**	**Associate Professor**	**Assistant Professor**	**Total**
		A	B	C	D	A+B+C+D
***Engineering / Technology**	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
***Pharmacy**	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
***Architecture and Town Planning**						
a. Architecture	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
b. Town Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
***Applied Arts and Crafts**	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
***HMCT**	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MBA / PGDM	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
#MCA	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$

7.3 a	S = Sum of number of students as per Sanctioned Student Strength at all years *R = (1+2), #R = (1+2+6)

$ Of which, a minimum of 80 % should be regular/full time faculty and the remaining may be adjunct faculty / resource persons from industry.

Appendix 8

8.0 Faculty Cadre and Qualifications

8.1	Faculty Cadre and Qualifications shall be as per : All India Council for Technical Education, Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree) Regulations, 2010 and subsequent amendments in these Regulations issued by AICTE from time to time. All India Council for Technical Education Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Diploma) Regulations, 2010 and subsequent amendments in these Regulations issued by AICTE from time to time.

Appendix 9

9.0 Norms for PGDM Program

	9.1	a	All Post Graduate Diploma in Management (PGDM) shall be of duration not less than 24 Months / 2 Years
		b	All Post Graduate Certificate in Management (PGCM) shall be of duration more than 12 Months / 1 year, and less than 24 Months / 2 years shall be termed Post Graduate Certificate in Management (PGCM)
		c	Executive PGDM shall be of duration of 15 Months / 1 ½ years
		d	Admission to all PGDM Courses and PGCM courses shall be done through common entrance test such as CAT / MAT / Examinations conducted by the respective State Governments for all Institutions other than Minority Institutions.
		e	The Admissions to PGDM, PGDM (Executive) and PGCM shall not start before 1st April of the Academic Year.
		f	Model Curriculum / Syllabus for PGDM, PGDM (Executive) and PGCM shall be issued by the Council
		g	Admissions to PGDM Programs shall be conducted by the respective State Governments through their competent authority designated for such purpose.
		h	The fees to be charged for the PGDM, PGDM (Executive) and PGCM Programs shall be approved by the State Level Fee Committee of respective State Governments.
		i	Rules for matters relating to examinations / arbitration on matters of examinations shall be decided by the All India Board of Management, AICTE
		j	The academic session shall normally be from June 1st to May 31st of the succeeding Year.

Notwithstanding the above, the Institutes shall observe the following as per the interim order dated 17th March, 2011 read with order dated 26th July, 2011 and 10th July, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition I No.89 of 2011and the interim order dated 1st March, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition I No.92 of 2011, wherever applicable.

Admission criteria:
Institutes offering Post Graduate Diploma in Management shall admit students who have valid CAT/MAT/XAT/ATMA/GMAT/CMAT score.

The Institute shall inform the state government and clearly display on the Institute web site the eligibility criteria, selection procedure and the merit list of the students who have applied for the program. The selection of students shall be strictly on the basis of merit.

Fees
The Institute shall charge fees as notified by the Fees fixation Committee in the respective State and shall be notified to AICTE and published on the Institute web site.

Suggested Composition of Board of Governors (BOG)
The Board of Governors of the Institute shall have two invitees, one nominated by the AICTE and the other nominated by the State Government.

Appendix 10

10.0 Subscription of E-Journals

A. Suggested subscription of e-journal packages for all engineering Institutions conducting UG/PG courses:

Sl.No.		Publisher	Subject Areas
1	a	IEEE	Computer Engineering + Computer Science + Electrical and Electronics Engineering + Telecommunications and related disciplines
2	a	Springer	Electrical and Electronics and Computer Science Engineering
			Or
	a	Wiley-Blackwell	Computer Science + Data System+ Telecommunication and related Discipline
3	a	ASME	Mechanical Engineering
			Or
	a	Springer	Mechanical Engineering
			Or
	a	Wiley-Blackwell	Mechanical, Electrical and Electronics Engineering
4	a	ASCE	Civil Engineering
			Or
	a	Wiley-Blackwell	Civil Engineering
5	a	McGraw Hill	General Engineering and Reference
6	a	J-GATE	J-GATE Engineering and Technology (JET) and any other similar service providers
7	a	ELSEVIER	Engineering + Computer Science (Electrical + Electronics + Mechanical + Civil and Structural + Aerospace + Biomedical + Industrial and Manufacturing + Ocean Engineering + Computational Mechanics and Safety Risk, Reliability and Quality + Computer Network and Communications, Artificial Intelligence, Computer Science, Computational Theory and Mathematics, Computer Graphics and Computer – Aided Design, Information Systems, Control and System Engineering and Software
8	a	ASTM DIGITAL LIBRARY (DL) ONLINE VERSION	Online dictionary of Engineering Science and Technology Electrical and Electronics Engineering Mechanical Engineering, Civil, Metallurgical, Petroleum, Instrumentation

Note:

1. *Institutions having only 1st and 2nd year UG students and Institutions being established need to subscribe to IEEE, J-GATE and ASTM digital library packages only (at Sl.No.1, 6 and 8 above)*
2. *All Institutions other than Note point no. 1 above shall subscribe to all the packages from Sl.No. 1 to 8 given above.*
3. *Institutions not offering Civil Engineering courses need not subscribe to Civil Engineering package (at Sl.No. 4).*
4. *Institutions not offering Mechanical Engineering courses need not subscribe to Mechanical Engineering package (at Sl.No. 3).*
5. *Institutions who have already subscribed to IEL online, need not subscribe to IEEE-ASPP package, until the subscription of the same is valid.*
6. *Package at Sl.No. 1 is also mandatory for Institutes running MCA.*

B. Suggested subscription of e-journals for all Institutions conducting program in management:

Sl.No.		Publisher	Subject Areas
1	a	J-Gate	Management sciences
2	a	Gale Cengage Learning	Business and company resource centre + Gale business insight global
	b	RMIT	Informit business collection
			Or
	b	Emerald	Emerald Management first database
3	a	EBSCO	Management
4	a	ProQuest	Management

Note:

- *Sl. No. 1 is compulsory*
- *From S No. 2/3/4 Institutes can opt for any one along with Sl.No.1*

C. Suggested subscription of e-journals for all pharmacy Institutions conducting undergraduate / post graduate program:

Sl.No.	Publisher	Subject Areas
1	BENTHAM	Pharmacy
2	ELSEVIER	Pharmacy

D. Suggested subscription of e-journals for all Architecture Institutions conducting undergraduate /post graduate program:

Sl.No.	Publisher	Subject Areas
1	EBSCO	Architecture
2	Gale Cengage Learning	Architecture

E. Suggested subscription of e-journals for all hotel management Institutions conducting undergraduate / post graduate program:

Sl.No.	Publisher	Subject Areas
1	EBSCO	Hotel Management
2	Gale Cengage Learning	Hotel Management

Note:

- *Institutions running UG courses should subscribe to package at Sl.No.1 only*
- *Institutions running PG courses should subscribe to both the packages*

F. Suggested subscription of e-journals for all Institutions conducting the following specialized postgraduate courses

Sl.No.	Publisher	Subject Areas
1	ELSEVIER	Bio Technology
2	Nature publishing group	
3	ELSEVIER	Environmental Engineering

4	Gale Cengage Learning	
5	ELSEVIER	Chemical Engineering.
		Nano Technology
		Geo Technology

Note: An Institutions running program/course in Engineering and Management should subscribe for Engineering as well as Management package. Similarly if the Institution is running Management, Architecture, Pharmacy and Engineering then the Institution should subscribe to all the packages of relevant discipline(s).

G. Optional package for Institutions imparting post graduate engineering courses

ISO JTC 1collection: standards on Information Technology

Sl.No.	Publisher	Subject Areas
1	ISO	ISO JTC 1 Information Technology, Electronics and Telecommunications

Appendix 11

11.0 Format for Detailed Project Report (DPR) for establishment of New Technical Institution

11.1		**PREAMBLE**
		This Chapter is expected to cover the genesis of the proposal with respect to the background of the technical education and industry scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the promoters for preparation of the DPR
	a	Introduction
	b	Background of the Consultants
	c	Technical Education and Industry Scenario
11.2		**THE PROMOTING BODY** This Chapter is expected to cover the status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz. Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision.
	a	Introduction to its Genesis including its Registration Status
	b	Details of its Promoters including their Background
	c	Activities of the Promoting Body including a listing of major educational
	d	Promotion activities undertaken by it in the past
	e	Mission of the Promoting Body
	f	Vision of the Promoting Body
11.3		**OBJECTIVES AND SCOPE OF THE PROPOSED INSTITUTION** This Chapter is expected to cover the goal of the proposed Institution, Scope and Justification of its establishment in the light of the prevailing technical education and industry scenario in the State, availability of students for admission, particularly the number of students passing the qualifying examination viz.+2 Science in First Class and the number of seats already available in the particular course (B. E. / B. Pharm / B. Arch. / BHMCT / MBA / MCA etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available
	a	Objectives of the Institution
	b	General and Technical Education Scenario of the State
	c	Status at Entry Level
	d	Status of Technical Level manpower
	e	Industrial Scenario of the State
	f	Scope of the College vis-à-vis the Industrial Scenario and Educational Facilities already available in the State.
11.4		**ACADEMIC PROGRAMS** This Chapter is expected to cover the basic Academic Philosophy of the Institution and to list the identified Programs, targets, and various facilities
	a	Basic Academic Philosophy of the Institution
	b	Types of Programs
	c	Identified Programs
	d	Phase-wise Introduction of Programs and Intake
	e	Target Date for Start of Academic Programs
	f	Central Computing facility

	g	Central library
	h	Central Workshop
	i	Central Instrumentation Facility
	j	Affiliating Body
	k	Scholarships
11.5		In case of PGDM Programs, comprehensive details in respect of admission procedure, Program structure, curriculum outline and contents, evaluation system etc. should necessarily be submitted. PGDM Programs shall be regulated as per Appendix 9
11.6		**SALIENT FEATURES OF ACADEMIC DIVISIONS** This Chapter is expected to give phase-wise details of the Academic Programs / Divisions that the Proposed Institution desires to setup in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division
	a	Classification of Academic Divisions i.e. Departments, Centres, Schools, Central Academic Facilities
	b	Details of each Academic Department / Centre, like: • Academic Objectives • Areas of Focus • Academic Program • Faculty Requirement and Phase-wise Recruitment • Requirement of Laboratories, Space and Equipment (cost) • Requirement of other Space like Class Rooms, Faculty Rooms, Departmental Office
11.7		**QUALITY AND HUMAN RESOURCE DEVELOPMENT** This Chapter is expected to cover the Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty and Staff, Strategies to attract and retain bright faculty and methodologies towards quality management and fostering of academic excellence
	a	Academic Values
	b	Recruitment, Strategies for Attracting and Retention of Faculty Personnel for Excellence, Promotional Avenues, Career Ladder
	c	Policies for Teaching and Non-teaching Staff Development
	d	Permanent and Contract Services for Teaching, Non-teaching and other support Personnel
	e	Total Quality Management
	f	Overall Teaching and Non-teaching Staff Requirements
11.8		**LINKAGES IN TECHNICAL EDUCATION** This Chapter is expected to elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the Institutions to Society at large
	a	Introduction
	b	Linkages with Industry
	c	Linkages with the Community
	d	Linkages with other Technical Institutions in the region
	e	Linkages with Institutions of excellence such as the IITs and IISc., Bangalore Linkages Abroad
	f	Linkages with R&D Laboratories
11.9		**GOVERNANCE, ACADEMIC and ADMINISTRATIVE MANAGEMENT** This Chapter is expected to cover the basic Philosophy of Governance and Administrative Management including the structure of its Board of Governors (BOG), the organizational chart for operational management along with responsibilities vested at various levels of Administrative hierarchy. It is expected that a well thought out method of Institutional

		Governance and Administration will be the key to its growth and success
	a	Philosophy of Governance
	b	Board of Governors
	c	Organizational Structure and Chart for day-to-day Operations and Management
	d	Role and Responsibilities of Key Senior Positions
	e	Methods / Style of Administration / Management
11.10		**CONCEPTUAL MASTER PLAN FOR MAIN CAMPUS DEVELOPMENT** This Chapter is expected to cover the details of the Master Plan for Campus Development starting from the selection of site to the proposed land use pattern and the Phase-wise construction of various facilities / utilities to the level of landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master plan keeping in view various aspects of convenience, safety and utility of the facilities
	a	The Site
	b	Proposed Land Use Pattern
	c	Design Concept
	d	Buildings and Facilities in the Campus
	e	External Services
	f	Construction Systems and Materials
	g	Landscape Proposal
11.11		**REQUIREMENT OF STAFF, SPACE, EQUIPMENT AND THEIR COST** This Chapter is expected to make a consolidated estimate of Phase-wise requirements of the staff, building, equipment and their cost, along with strategies for the mobilization of funds required
	a	Introduction
	b	Faculty Requirements
	c	Non-teaching Staff Requirements
	d	Building Requirements: Area and Costs
	e	Estimated Cost of Equipment
	f	Phase-wise Financial Requirements
	g	Strategies for Financial Mobilization
11.12		**ACTION PLAN FOR IMPLEMENTATION** This Chapter is expected to cover the Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation Strategy including financial out lay
	a	Activity Chart
	b	Constraints
	c	Financial Outlay
	d	Strategy for Implementation
11.13		**EXECUTIVE SUMMARY OF THE DETAILED PROJECT REPORT** This Chapter is expected to present a Summary of the DPR as per the following Format for ready reference
	a	Details about the Promoting Body
	b	Name and Address of the Promoting Body
	c	Date of Registration / Establishment of the Promoting Body
	d	Nature of the Promoting Body
	e	Activities of the Promoting Body since inception
	f	Constitution of the Promoting Body

11.14 Faculty Data

Name	**Academic**	**Nature of Association with**	**Experience in Academic Institutions (in Years)**

	Qualification		the Promoting Body			
	Technical		Non Technical	Promotional	Management	Organisational

11.15		**Proposed Institution**
	a	Details about the Proposed Institution
	b	Development Plan for the Proposed Institution
	c	Vision of the Promoting Body
	d	Mission of the Promoting Body
11.16	a	Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment and for next 10 years at intervals of five years.
	b	Give a bar chart indicating the recruitment of faculty (separately for Lecturer, Assistant Professor, Associate Professor, Professor) for the proposed project at the time of establishment and for next 10 years at intervals of five years.
	c	Give a bar chart indicating creation of built up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment and for next 10 years at intervals of five years.
	d	Give a bar chart indicating investment on equipment and machinery for the proposed project at the time of establishment and for next 10 years at intervals of five years.
11.17		**Total Project cost (at the time of establishment and next five years)**

Year	**Courses / Intake Proposed (I)**	**Built up area / Investment to be made (m^2/ Rs.) (II)**	**Investment on Furniture and Accessories (Rs. inLakhs) (III)**	**Investment on Equipment / Machinery (Rs. in Lakhs) (IV)**	**Projected expenditure on Salary of Staff per annum (Rs. in Lakhs) (V)**	**Investment on Library (Rs. in Lakhs) (VI)**	**Total Project Cost (I to VI) and Preoperative Exp.) (Rs. in Lakhs)**

11.18	Details for mobilization / source of funds (capital and recurring) (At the time of establishment and next five years) (Rs. in Lakhs)

From Applicant	**Donations**	**Grants from Government**	**Fees**	**Loan**	**Others**

11.19	Recruitment of faculty (At the time of establishment and next five years)

Recruitment					
Year	**Professor**	**Associate Professor**	**Asst. Professor**	**Lecturer**	**Total**

11.20	Recruitment of non-teaching staff (at the time of establishment and next five years)

Year	**Recruitment**		**Total**
	Technical	**Administrative**	

11.21	Proposed structure of governing body

Sl. No.	**Trust / Society Representative**	**Academic Background**		**Industry Rep.**	**Others**
		Technical	**Non Technical**		

11.22	Proposed structure of governing body
11.23	Industry Linkages (at the time of establishment, and next five years)

DECLARATION

I / We, on behalf of "....." hereby confirm that this Detailed Project Report has been prepared for its proposed Technical Institution under the name and style of " ……". It is hereby confirmed that all the information furnished above is true to the best of my / our knowledge and belief and if any information is found to be false, the proposal may be rejected.

(Authorized Signatory of the applicant)

Place:

Name

Date:

Designation

Seal

Appendix 12

12.0 Prevention and prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009 available on AICTE web-portal. *http://www.aicte-india.org/anti.htm> download.* All AICTE approved technical Institutions have to comply the provision made in the above regulation. Any violation of above AICTE regulation for prevention and prohibition of ragging, shall call for punitive action against erring Institutions as per provisions made in the above said Regulation.

Appendix 13

13.0 Appendix 13: Details regarding structure of various Committees of the Council

13.1 The General Council: Notified under AICTE Act, 1987

Composition	Quorum
S.O.1165(E).- In exercise of powers conferred by sub-section (1) and (4) of Section 3 of the All India Council for Technical Education Act, 1987 (52 of 1987), the Central Government hereby appoints the following members to the All India Council for Technical Education for a period of three years from the date of publication in the official Gazette, namely Chairman, AICTE is the Chairman of the Council Vice-Chairman, AICTE is the Vice-Chairman of the Council Secretary, Department of Higher Education, Ministry of HRD, Government of India, Shastri Bhawan, New Delhi-110001, Ex officio Member Joint Secretary, Dealing with Technical Education, Department of Higher Education, MHRD, Shastri Bhawan, New Delhi-110001, Ex officio Member The Chairman, Northern Regional Committee of the AICTE, Kanpur, Ex officio Member The Chairman, Southern Regional Committee of the AICTE, Chennai, Ex officio Member The Chairman, Western Regional Committee of the AICTE, Mumbai.-Ex officio Member The Chairman, Eastern Regional Committee of the AICTE, Kolkata, Ex officio Member The Chairman, All India board of Vocational Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India board of Technical Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India Board of Under Graduate Studies in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Post Graduate Education and Research in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Management Studies of the AICTE, New Delhi. Ex-officio Member JS and FA (MHRD) to represent the Ministry of Finance, Member The Secretary, Department of Science and Technology, Ministry of Science and Technology, Government of India, Technology Bhawan, New Delhi, Member The Secretary, Department of Agriculture and Cooperation, Ministry of Agriculture, Member	1/3 members

Secretary, Department of Chemicals and Petro-Chemicals, Ministry of Chemicals and Fertilizers. Member Secretary, Ministry of Civil Aviation, Member Secretary, Ministry of Coal, Member Elected Representative of the House of People, Member Elected Representative of the Council of States, Member Secretary, Technical Education, Dadra and Nagar Haveli Administration, Member Secretary, Department of Education, Daman and Diu Administration, Member Secretary, Higher Education Department, Government of NCT of Delhi, Member Secretary, Department of Education, Government of Goa, Member Commissioner and Secretary, Department of Education, Government of Gujarat, Member Secretary, Education, Government of Haryana, Member Secretary, Technical Education, Government of Himachal Pradesh, Member Secretary, Department of Technical Education, Government of Jammu and Kashmir, Member President, National Association of Software and Service Companies (NASSCOM), Chanakyapuri, New Delhi-110021, Member President, Federation of Indian Chambers of Commerce and Industry (FICCI), Tansen Marg, New Delhi-110001, Member President, Associated Chambers of Commerce and Industry (ASSOCHAM), New Delhi, Member President, Confederation of Indian Industry (CII), 23, Institutional Area, Lodhi Road, New Delhi-110003, Member A representative of the Central Advisory Board of Education, Member President, Association of Indian Universities, Kotla Marg, New Delhi, Member Secretary, Indian Society for Technical Education, New Mehrauli Road, New Delhi-110016, Member Director, Indian Institute of Technology, North Guwahati-781031, Member, (Representative of Council of IIT) President, Pharmacy Council of India, Combined Councils Building, Temple Lane, Kotla Road, Post Box No.7020, New Delhi-110002, Member	

Vice-President, Council of Architecture, India Habitat Centre, Core 6 –A, 1st Floor, Lodhi Road, New Delhi-110003, Member Director General, National Productivity Council, Utpadakta Bhawan, Lodhi Road, New Delhi-110003, Member President, All India Management Association, 14, Institutional Area, Lodhi Road, New Delhi-110003, Member Chairman, Indian Banks Association, 6th Floor, World Trade Centre Complex, Cuffe Parade, Mumbai-400005, Member President, Institution of Electronics and Telecommunication Engineers, 2, Institutional Area, Lodhi Road, New Delhi-110003, Member Director, National Council for Hotel Management and Catering Technology, Library Avenue, Pusa Complex, New Delhi-110012, Member Dr. Ram Chandra Singh Deo, Former Minster, Government of Chhattisgarh, Member Shri Vishvajit Patang Rao Kadam, Secretary, Bharati Vidyapeeth, Lal BahadurShastri Marg, Pune-411030, Member Chairman, University Grants Commission, Bahadurshah Zafarmarg, New Delhi-110002, Ex-officio Member Director, Institute of Applied Manpower Research, Plot No. 25, Sector A – 7, Institutional Area, Narela, New Delhi-110040, Ex-officio Member Director General, Indian Council of Agricultural Research, Krishibhawan, New Delhi-110001, Ex-officio Member The Director General, Council of Scientific and Industrial Reasearch, Anusandhan Bhawan, Rafi Marg, New Delhi, Ex-officio Member Member-Secretary, AICTE, New Delhi-110001, Member Secretary	

13.2 The Executive Committee: Notified under AICTE Act, 1987

Composition	Quorum
The Chairman, AICTE The Vice-Chairman, AICTE Secretary to the GOI in Ministry of the Central Government dealing with Education (Ex Officio) Two Chairmen of the Regional Committees Three Chairmen of the Board of Studies	1/3 members

A member of the Council representing the Ministry of Finance of the Central Government. (Ex Officio) (Four out of eight members of the Council representing the States and Union Territories on rotation) Four Members with expertise and distinction in areas relevant to Technical Education to be nominated by the Chairman of the Council The Chairman, UGC (Ex Officio) The Director, IAMR (Ex Officio) The Director, ICAR (Ex Officio) Member Secretary, AICTE	

13.3 Standing Appellate Committee:

Composition	Quorum
A retired High Court Judge or an Educationist / academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance as Chairman	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Government Universities or Institutions of National Importance.	One Member
An Officer not below the rank of deputy director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE	One Member

13.4 Regional Committee:

Composition	Quorum
Chairman to be nominated by the Chairman, AICTE Four Members to be nominated from amongst the Directors / Principals of recognized Technical Institutions, i.e. IIT, NIT, TTTI, Engineering Colleges, Polytechnics in the region Four eminent persons in the field of industry, labor, commerce and Professional representatives from Pharmacy Council of India, Council of Architecture, Confederation of Indian Industries and Professional Societies to be nominated by the Chairman, AICTE One member representing the Board of Apprenticeship Training to the nominated by the Board Three members from amongst Chairman, State Board of Technical Education, Chairman, State Industrial Liaison Board, Secretary in charge of the Department of Technical Education of each State and UT comprised in the region or Director, Technical Education (*Ex officio*) by rotation in alphabetical order of the State, UT in the region. One Vice Chancellor or his nominee not below the level of Dean / Principal) of the University /	1/3 members

Deemed University dealing with Technical Education by rotation in alphabetical order of the State, UT in the region. One officer of Bureau of Technical Education, not below the rank of Deputy Secretary, Department of Education, GOI (*Ex officio*) One Advisor of the Bureau, Regional Committees, AICTE(*Ex officio*) Regional Officer of the Regional Office (*Ex officio*) – Member Secretary	

13.5 Scrutiny Committee for Scrutiny of applications under Chapter I

Composition	Quorum
Professor of IIT / IIM / Government / Government Aided Institutions. Two Associate Professors of IIT / IIM / Government / Government Aided Institutions An advocate registered with Bar Council An architect registered with Council of Architecture	One Professor / Associate Professor as Chairman An advocate registered with Bar Council An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture.

13.6 Scrutiny Committee for Scrutiny of applications under Chapter II

Composition	Quorum
Professor of IIT / IIM / Government / Government Aided Institutions. One Professor / Associate Professors of Civil Engineering and one Professor / Associate Professor of any Engineering	One Professor / Associate Professor as Chairman One Professor / Associate Professor of Civil Engineering

13.7 Expert Visit Committee (EVC)

Composition	Quorum
An academician not below the level of Professor in a field of technical education as Chairman Two Expert members, not below the level of Associate Professor / Assistant Professor to be selected from the panel of Experts approved by the Executive Committee, AICTE. An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters.	Professor as Chairman One Expert member An Officer not below the rank of Deputy Director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or CPWD, DRDO, CSIR or Professor/Associate Professor of Civil Engineering or Professor/Associate Professor of Town Planning to be constituted by Regional Officer by selection of member

An expert member not below the level of Associate Professor / Reader to be nominated by the concerned State Government / UT	using automated selection process provided on web portal or an expert who is well versed with land and revenue matters to be nominated by the Chairman, Regional Committee.

13.8 Standing Complaints Committee

Composition	Quorum
A retired High Court Judge or an Educationist / Academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance or Director/Principal of Government, Government Aided Institutions as Chairman.	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Institutions of National Importance.	One Member
An officer not below the rank of Deputy Director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE.	One Member

Appendix 14

14.0 Regional Offices of the Council

14.1 Region	Regional Offices	STD	Telephone and FAX	Jurisdiction
Central	Tagore Hostel 2,Shamla Hills Bhopal-462 002	0755	2660061 2660065 2660062(F)	Madhya Pradesh, Gujarat and Chattisgarh
Eastern	College of Leather Technology, Campus, Block LB, Sector III, Salt Lake City, Kolkata – 700 091	033	23357459 23352445 23353089 23357312 23359546(F) 23356690(F)	Andaman and Nicobar, Sikkim, Orissa, Jharkhand, Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh, West Bengal
Northern	Government Polytechnic Campus, Adjoining Directorate of Technical Education, Vikas Nagar, Kanpur 208 024	0512	2585012 2585014 2585018 2582180(F)	Bihar, Uttar Pradesh, Uttarakhand
North-West	NWRO, Plot No.1, 5th Floor, DTE Punjab Building, Sector 36 A, Chandigarh-160 036	0172	2613326 2661201 2660179(F)	Chandigarh, Haryana, Jammu and Kashmir, Delhi, Punjab, Rajasthan, Himachal Pradesh
Southern	Shastri Bhawan 26, Haddows Road, Nungambakkam, Chennai – 600 006	044	28275650 28279998 28232754 28255863(F)	Tamil Nadu, Puducherry
South Central	First Floor, J N Technological University (JNTU) Campus, Masab Tank, Hyderabad-500076	040	23340113 23341036 23345071 23340113(F)	Andhra Pradesh, Telengana
South-West	P.K. Block, Palace Road, Bangalore – 560 009	080	22205919 22205979 22208407 22253232(F)	Karnataka, Lakshadweep, Kerala
Western	Industrial Assurance Building 2nd Floor, Nariman Road Mumbai – 400 020	022	22821093 22855412 22851551(F)	Goa, Maharashtra, Daman and Diu, Dadra and Nagar Haveli
Guwahati Camp Office	AICTE Camp Office, Department of Electronics Science, Guwahati University, GopinathBordoloi Nagar, Guwahati, 781014, Assam	0361	2570104	Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh
Trivandrum Camp Office	AICTE South Western Region Camp Office-Kerala Campus of College of Engineering, Trivandrum, Kearala	0471	2594343 2592323	Kerala
Vadodara Camp Office	Camp Office at Vadodara, A-1,2 Quarters, ChameliBaug, Campus of the MS University of Baroda, Vadodara-390002	0755	2660060 2660065	Gujarat

Appendix 15

15.0 Grievance Redressal

In order to ensure transparency by Technical Institutions imparting technical education, in admissions and with Paramount Objectives of preventing unfair practices and to provide a mechanism to students for redressal of their grievances, AICTE has notified regulation for establishment of mechanism for Grievance Redressal Committee and OMBUDSMAN for all the AICTE approved technical Institutions vide No. 37-3/Legal/2012 dated 25.05.2012. In case of non-compliance of above regulation shall call for punitive action against any willfully contravenes or repeatedly fail to comply with the provision of above regulation.

Appendix 16

16.0 Documents to be submitted for

- **Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree / Post Graduate Diploma / Diploma / Post Diploma Level**
- **Change of Site / Location**
- **Closure of Institute**
- **Conversion of Women's Institution into Co-Ed Institution and Vice-Versa**

16.1			**New Institute** Applicant shall present following supporting documents **in original** along with one copy, duly attested by a Gazetted Officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Scrutiny Committee. As per Affidavit[1] supporting documents other than Affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution.
			Documents to be submitted at the time of scrutiny Committee
	1		Building plan of the Institution should have been prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT. The Institute should bring two copies of building plan. The EVC will verify the building(s) based on building plan duly authenticated (signature and stamp) by Scrutiny Committee submitted by the Institute at the time of scrutiny.
	2		An Affidavit[1], in a Format as prescribed on the Web-Portal, on a Non-Judicial Stamp Paper of Rs.100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
	3		Resolution by the applicant orgnisation in a Format[1] as prescribed on the Web-Portal.
	4		Certificate of Occupancy/Completion (as applicable) from the Competent Authority (as per standard format prescribed by the issuing Authority)
	5		Certificate[1] issued by an advocate in a Format prescribed on the Web-Portal.
	6		Certificate[2] issued by an architect regarding approved building plans.
	7		Certificate[3] issued by bank manager regarding financial status of applicant.
			Certificate[4] issued by Sub Divisional Magistrate / Collector / Thasildar regarding Encumbrance of the land **(to be submitted in original)**.
	8		A print of the complete application as uploaded to the AICTE Web-Portal, printed there on.
	9		A receipt with official seal from the authorized signatory of the State Government as proof of submission of these documents.
	10		A receipt with official seal from the authorized signatory of the affiliating University as proof of submission of these documents **exempted for Institute applying for PGDM**.
	11		Detailed Project Report (DPR) attached as a.pdf file.
	12		Registration document of the Society / Trust / A company established under Section 25 of Companies Act 1956 / PPP / BOT indicating its members, objectives and Memorandum of Associations and Rules, duly attested / certified by the concerned Authority.
	13		Details of Board of Governors of the Institute constituted as per Appendix 19.
	14		Provided that in the case of a company established under Section 25 of Companies Act 1956, the MOA and Rules must contain a provision that the objective of the company is not profit making and any surplus earning shall be used exclusively for the purpose of development of Technical Institute.
	15		Provided further that in case of an application made with a proposal of PPP / BOT applicant shall submit a certified copy / duly attested by a Gazetted Officer of the agreement / contract regarding PPP / BOT. The applicant shall also submit a Certificate or endorsement from the

			concerned District Magistrate or the SDM, regarding such a proposal pertaining to PPP / BOT in the said area with the applicant Society / Trust / A company established under Section 25 of Companies Act 1956.
	16		Resolution by the applicant organization, pertaining to starting the Technical Campus or adding new program and allocation of land / building / funds to proposed activities in the Format[1] prescribed on the Web-Portal.
	17		Documents showing ownership in the name of the applicant in the form of Registered Sale Deed / Irrevocable Gift Deed (Registered) / Irrevocable Registered Government Lease (for a period of minimum 30 years with at least 25 years of live lease at the time of submission of application) by the concerned authority of Government or any other documents issued by the concerned competent authority establishing the ownership and possession of the land in the name of the applicant. In case, the land documents are in vernacular language, notarized English translation of the documents shall be produced.
	18		Land Use Certificate permitting the land to be used for educational purpose, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.
	19		Land Conversion Certificate permitting the land to be used for educational purpose to establish a college, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.
	20		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	21		Wherever applicable, FSI / FAR Certificate shall have been obtained from the Competent Authority as designated by concerned Municipal Corporation or the local authority that approves Building Plans, or the State Government / UT.
	22		Proof of working capital (funds) as stated in clause 2.5, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained by the applicant organization in a Nationalised Bank or Scheduled Commercial Bank recognised by Reserve Bank of India, along with a Certificate issued by the Branch Manager of the Bank.
	23		Audited statement of accounts of the applicant organization for last three years, as may be applicable.
	24		Site Plan, Building Plan of proposed Technical Campus prepared by a an Architect registered with Council for Architecture (COA) and duly approved by the Competent Plan Sanctioning Authority of the concerned State / UT administration.
	25		Floor plans, sections and elevations of all proposed/existing buildings exclusively intended for use for the proposed campus at the permanent site with a table clearly mentioning all rooms, with carpet area of each in sq. m., as specified in Instructional, Administrative and Amenities requirements certified by the Architect registered with the Council of Architecture. Safety and hygiene precautions ensured during partial occupation, if any, certified by the Architect registered with the Council of Architecture.
	26		Phase-wise plan of construction to achieve total carpet and built up area as required for conduct of all applied / existing courses from the first to final year. This shall be certified by Architect registered with the Council of Architecture.
	27		Syllabus copy of affiliating University / Board related to the courses applied for
	28		Certificate regarding Minority Status, if applicable at the time of application. Any claim thereafter shall not be entertained
	29		Certificate of the competent authority indicating whether the land for the proposed new Institution / Technical Campus falls in the rural area or otherwise.
	30		Undertaking from the applicant to the effect that no high tension line is passing through the campus including hostel. In case high tension line passes through the campus / hostel a Certificate from the competent authority (Electricity Board) that it will not affect the safety of building / students / faculty / staff etc. is required.

16.2			**Documents to be submitted at the time of Expert Visit Committee** Applicant shall present following supporting documents **in original** along with one copy, duly attested by a Gazetted Officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Expert Visit Committee
	1		Copy of the advertisement in at least one National Daily, for recruitment of Principal / Director and faculty members
	2		Stock Register of dead stock items including laboratory equipment, computers, system and application software, printers, office equipments and other dead stock items.
	3		Proof of provision of Internet bandwidth in Mbps and contention ratio
	4		List giving titles of books and volumes of each purchased for Library
	5		Copy of Invoice / Cash Memo for equipments and Library Books
	6		Details of subscription of E-Journals as per Appendix 10
	7		List and details of hard Copy of National Journals subscribed
	8		List and details of hard Copy of International Journals subscribed
	9		Sanction of electrical load by electric supply provider company
	10		Details of provision of backup power supply
	11		A Certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	12		Details and proof of telephone connections available at the proposed Technical Campus
	13		Details and proof about medical facility and counseling arrangements
	14		Details of reprographic facility available for students
	15		Details of all other educational Institutions run by the same society or management or by any other management to which the Chairman of the applicant Society is a member.
	16		Video recording with date and time of the entire proceedings of the Expert Visit Committee Visit, which will form part of the Expert Visit Committee report. This will include the video of the visit with date and time of shooting, a walk through video with date and time of shooting of all infrastructural facilities created indicating the complete physical infrastructure / facilities, highlighting Front and Back side of the entire Institute building(s) Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms, as mentioned in program-wise Instructional area requirements, Internal portion of the principal's room, Board room, main office, departmental offices, faculty cabins / seating arrangement and all other rooms as mentioned in Administrative area requirements, Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements, circulation area details highlighting entrance lobby, passages, escalators, staircases and other common areas.
16.3			**Documents to be submitted after the issuance of LOA**
	1		New Institutions granted Letter of Approval and the existing Institutions granted approval for introduction of new course(s) division(s) program(s) and change in intake capacity, shall comply with appointment of teaching staff and Principal/Director as the case may be, as per Policy regarding minimum qualifications pay scale etc, norms prescribed by the Council and other technical supporting staff and administrative staff as per the schedule prescribed in the approval process hand book.
	2		Institutions other than minority Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University particularly in case of selection procedures and selection Committees.
	3		The information about these appointments of staff in the prescribed Format shall be submitted to the concerned Regional Office.
	4		In no circumstances unless the appointment of all teaching and other staff is in place, the

			Institutes shall start the approved Technical Courses.
	5		Faculty and non teaching staff data shall be entered as per the prescribed Format.
16.4			**Additional documents to be submitted for progressive closure /closure of Institution**
	1		Resolution by the applicant Institution, pertaining to application for closure of Institution in the Format[3] as prescribed.
	2		No Objection Certificate from Concerned State Government in the given Format.
	3		No Objection Certificate from affiliating University / Board with clear mention about provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio.
	5		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.
	6		Status of Students already studying in the Institute.
	7		Status of Faculty and Staff in the Institute.
	8		Affidavit[4] to be submitted by the applicant on a non Judicial Stamp paper of Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant has no liability with respect to faculty members, staff, students etc.
	9		Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute.
16.5			**Additional documents required for seeking approval for Change of Site / Location**
	1		Resolution by Governing Board Members approving change in Site / Location, duly signed by the Chairman/President of the Society / Trust.
	2		No Objection Certificate from Concerned State Government
	3		No Objection Certificate from Affiliating University / Board
16.6			**Additional documents required while seeking approval for the conversion of Women's Institute into Co-Ed Institute and vice-versa.**
	1		Documents need to be submitted **for approval for Conversion of Women's only Institution to Co-Ed Institution**.
		a	A Certificate stating that admissions for three consecutive years are less than 60% issued by Competent Admission Authority.
		b	A Certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University
		c	Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution
		d	No Objection Certificate (NOC) from State Government
		e	No Objection Certificate (NOC) from Affiliating University
		f	Additional Money Deposit as per the Co - Ed Institute
		g	Land related documents to be submitted as per the Regulations
	2		Documents need to be submitted **for approval for Conversion of Co-Ed Institution to Women's only Institute.**
		a	Resolution of the Trust / Society / Board of Governors for the conversion from Co-Ed Institution **to Women's only Institute.**
		b	No Objection Certificate (NOC) from State Government.
		c	No Objection Certificate (NOC) from Affiliating University.
			*Note: No land relaxation and refund of additional FDR/Money Deposit allowed in case of conversion from Co-Ed Institution **to Women's only Institute.***
16.7			**Additional documents required while seeking approval for establishment of the Institute setup by such a Private Limited or Public Limited Company/Industry**
	1		Certificate of Registration of companies

	2		Memorandum association and article of association
	3		Certificate of incorporation
	4		Situation of the registered office of the company
	5		Particulars of the Directors, Managers or Secretaries
	6		PAN number
	7		TAN number
	8		Companies general rules and forms
	9		NOC from Directors or Promoters
	10		Audited statement for last 3 years clearly indicating turnover through operations

Appendix 17

17.0	**Documents to be submitted for** • Extension of approval to existing Technical Institution or Technical Campus. • Increase in intake in existing courses in the first/regular shift **(**only for valid NBA accredited courses). • Adding course(s) in existing program in the first/regular shift (only for valid NBA accredited courses). • Reduction in intake • Closure of program and / or course • Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Adding Integrated course *in the first shift* (only for valid NBA accredited courses) • Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs)

17.1			**Documents to be submitted for issuance of EOA of Existing Institutions by all** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office the List of enclosures as given below duly attested by a Gazetted Officer or a first class Judicial Magistrate. Supporting documents other than Affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A print of the complete application and the Deficiency / Status report, as available on the AICTE Web-Portal, printed there on, shall be submitted to Affiliating University / Board and Concerned State Government / UT, along with all enclosures as below, duly attested by a Gazetted Officer or a first class Judicial Magistrate or Notary or an Oath Commissioner on or before the date as mentioned in the schedule.
	2		Stamped receipt from an authorized signatory of the State Government as proof of submission of these documents.
	3		Stamped receipt from an authorized signatory of the affiliating University as proof of submission of these documents.
	4		Satellite map, using suitable website, showing geographical location of land with latitude and longitude mentioned on it.
	5		Copy of pay receipt print made on the portal through corporate internet banking if any, in respect of Extension of Approval, Variation in Intake etc. for the Academic Year 2015-16.
	6		Show Cause Notice issued by AICTE, if any, during the last two years.
	7		Details of court cases filed against AICTE and order of the Court, if any.
	8		An Affidavit, in a Format[1], on a Non-Judicial Stamp Paper of Rs.100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
	9		Copy of valid accreditation letters.
	10		Certificate by the Head of The Institution to the effect that all Faculty and all non teaching staff data and all student data of all years and all courses, has been entered as per the prescribed Format on the Web Portal.
17.2			**Documents to be submitted if already not submitted in 2015– 2016** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office the List of enclosures as given below duly attested by a Gazetted Officer or a first class Judicial Magistrate.

			Supporting documents other than Affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A copy of the Registration Certificate and Trust Deed / Registration Certificate of the Society.
	2		Memorandum of Association and Rules.
	3		Details of Board of Governors of the Institute constituted as per Appendix 19.
	4		The registration document establishing that the land on which the concerned technical Institution is located is in legal possession of sponsoring trust / society as the case may be;
	5		Land use Certificate establishing that Competent Authority has allowed the use of the land on which the concerned Institution is located is for educational purpose and for the purpose of establishment of the Institution concerned.
	6		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	7		Final building and floor plan duly approved by the competent authority.
	8		Certificate from an architect registered with Council of Architecture regarding total built up area of the building and carpet area of each room.
	9		The Letter of Approval, initially given by the AICTE, at the time of establishment of the Institution approved by the AICTE;
	10		All subsequent Letter of Extension of Approval and/or letters indicating Variation in Intake.
	11		Appointment letter, joining report, UG, PG and other Certificates, passport size photograph, biometric image of right or left thumb of Principal / Director and all faculty members.
	12		Details of administrative and support staff appointed with biometric image of right or left thumb in the absence of right thumb and photographs as done for teaching faculty.
	13		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non-teaching staff. **Scanned copies of PAN Card, Aadhaar Card (if available) and Form 16.**
	14		Audited statement of accounts of the Institution and applicant Society / Trust / A company established under Section 25 of Companies Act 1956, and existing Technical Institution for last three years, if applicable.
	15		Certified income-expenditure statement for the last financial year.
	16		Details regarding current approved fee structure and the approving body.
	17		Details of operational funds as on date.
	18		List giving numbers and details for major Equipment, computers, software, and printers.
	19		Last three pages of Accession Register for Library Books.
	20		Proof of subscription of E-Journals as per Appendix 10 and Hard Copy of National Journals. However Hard Copy of International Journals is desirable.
	21		Information regarding availability of potable water supply with a test report issued by Government authority / Government recognized laboratory mentioning suitability of water for drinking purpose.
	22		Sanction of electrical load by electric supply provider company
	23		Details of provision of backup power supply
	24		A Certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	25		Details and proof of telephone connections available at the Institute
	26		Details and proof about medical facility and counseling arrangements
	27		Details of reprographic facility available for students
	28		Details of transport facility available for students and staff
	29	a	Copy of the Receipt of Joint FDR, and copy of the FDR, that the Institute opened at the time of inception of the Institute.

		b	In case the FDR has been enchased on completion of the eight year term, the copy of the FDR release letter issued by AICTE to the Institution.
	30		A Video (Compatible with "Windows Media Player") of maximum five minutes duration with date and time of shooting indicating the complete physical infrastructure / facilities and highlighting following:
	31	a	Front and Back side of the entire building
		b	Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms as mentioned in program-wise Instructional area requirements in Appendix 4.
		c	Internal portion of the principal's room, Board room, main office, departmental offices, faculty cabins/seating arrangement and all other rooms as mentioned in Administrative area requirements in Appendix 4.
		d	Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements in Appendix 4.
		e	Circulation area details highlighting entrance lobby, passages, escalators, staircases and other common area.
17.3			**Additional documents to be submitted for approval of Increase in intake in Existing Programs** Additional documents shall be necessary while seeking approval for increase in intake in existing program
	1		Resolution by the applicant orgnisation, pertaining to starting additional courses / divisions in existing program and allocation of land / building / funds to proposed activities in the Format [2] prescribed on the Web-Portal.
	2		Building plans approved by competent authority mentioning additional carpet area fulfillment for additional intake applied.
	3		Certificate from an architect registered with Council of Architecture regarding additional built up area of the building and carpet area of each room.
17.4			**Additional documents to be submitted for closure of Programs / Courses in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for reduction in intake or closure of course / program in the Format[3] as prescribed on the web portal.
	2		No Objection Certificate from Concerned State Government in the given Format.
	3		No Objection Certificate from affiliating University / Board with clear mention about provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.
17.5			**Additional documents to be submitted for approval of introducing supernumerary seats for PIO in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for Introducing supernumerary seats for PIO in the Format as prescribed on the web portal.
	2		Details regarding hostel rector and hostel administration.
17.6			**Additional documents required for seeking approval for seats for sons/daughters of NRIs**
	1		Resolution by the applicant Institution, pertaining to application for Introducing seats for sons / daughters of NRIs in the Format[2] as prescribed on the web portal.
17.7			**Additional documents required for seeking approval for change of Name of the Institute**
	1		Resolution by Governing Board Members approving change in name, duly signed by the Chairman/President of the Society / Trust.
	2		No Objection Certificate from Concerned State Government

	3		No Objection Certificate from Affiliating University / Board
17.8			**Documents to be submitted to the Expert Visit Committee members during visit for approval of Change of Site / location, Collaborations and Twinning Programs and Conversion of Women's Institution to Co – Ed Institution.**
	1		A copy of the application submitted to the Council.
	2		List giving numbers and details for major Equipment, computers, software, and printers.
	3		Last three pages of Accession Register for Library Books
	4		Proof of Subscription of E-Journals and hard Copy of National and International journals
	5		Examination Results and Statistics of previous two batches.
	6		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio.
	7		AICTE approval letters issued by AICTE for five previous years
	8		Information regarding availability of potable water supply with a test report issued by Government. Authority / Government recognized laboratory mentioning suitability of water for drinking purpose.
	9		Sanction of electrical load by electric supply provider company
	10		Details of provision of backup power supply
	11		Details and proof about medical facility and counseling arrangements
	12		Its report on the same day of the visit.
	13		Video recording of Expert Visit Committee visit as a part of the Expert Visit Committee report.
	14		Attendance sheet in the Format as prescribed, duly signed / digitally authenticated by, the Expert Visit Committee members representatives of applicant Society / Trust present during the visit and Principal / Director of the Institution who is present during the visit.
17.9			**Documents required for seeking approval of Collaborations and Twinning Programs**
	1		The Foreign University / Institution shall furnish an authorized signatory letter declaring therein that the Degree / Diploma and Post Diploma awarded to the students in India shall be recognized in the parent Country and shall be treated equivalent to the corresponding Degrees / Diploma and Post Diploma awarded by the University / Institution at home.
	2		Letter of the trustee on the fee to be charged and the intake in each course to be offered by a Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution, leading to a Degree or Diploma and Post Diploma shall be as prescribed by the Council, giving due hearing to the concerned Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution
	3		A letter of the trustee and the Foreign University / Institution declaring the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
	4		A Letter of the trustee wherein details of the semesters that are conducted in India and those that are conducted in the foreign country are given. (The students admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country)
	5		MoU between the Foreign University /Institution and the Indian partner Institution and the concerned affiliating University or Board of Technical Education in the respective States clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	6		Letter of affiliation of the Indian partner Institution with the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which

			the Institute is located as applicable.
	7		For Courses where University approval is not mandatory, MoU between the Foreign University /Institution and the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	8		For Courses where Board of Technical Education in the respective State, approval is not mandatory, MoU between the Foreign University / Institution and the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the Board would register them for the purpose.
	9		A letter from the participating Foreign University that the Degree would be awarded by the Foreign University / Institution only in its parent Country
	10		No Objection Certificate (NOC) from concerned embassy in India with mention of genuineness of foreign educational partnering Institution in the country of origin.
	11		The Certificate of accreditation obtained by the foreign University / Institution in their parent country issued by a certified accreditation authority in that country.
17.10			**Documents required for seeking approval for setting up Offshore Campus**
	1		No Objection Certificate or the specific permission granted by the Foreign Country for an Off shore campus of an Indian Institution to be setup
	2		No Objection Certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus in a Foreign Country

Appendix 18

18.0 Recommended Composition of Board of Governors for AICTE approved Institutions

18.1		a	The Governing Body shall have at least eleven members including the Chairman and the Member-Secretary. The Registered Society / Trust shall nominate six members including the Chairman and the Member-Secretary, and the remaining five members shall be nominated as indicated below
		b	Chairman to be nominated by the Registered Society / Trust. The Chairman of the Governing Body shall preferably be a technical person either entrepreneur of an industrialist or an educationist of repute who is interested in development of technical education and has demonstrated an interest in promotion of quality education.
		c	Two to five Members to be nominated by the Registered Society / Trust
		d	Nominee of the All India Council for Technical Education-Regional Officer (Ex-Officio).
		e	An Industrialist / technologist / educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council.
		f	Nominee of the Affiliating Body/University/State Board off Technical Education
		g	Nominee of the State Government – Director of Technical Education (ex-officio).
		h	An Industrialist / technologist / educationist from the Region nominated by the State Government.
		i	Principal / Director of the concerned technical Institution (as nominee of the Society / Trust) – Member Secretary.
		j	Two Faculty members to be nominated from amongst the regular staff one at the level of Professor and one at the level of Assistant Professor.
		k	The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body shall, however, not exceed 21

Appendix 19

19.0 Cut off Dates and Academic Calendar

19.1		a	Last date to grant approval to technical Institution shall be 30th April of the year in which the academic year is to commence. Notwithstanding anything contained in any Rules, Regulations, Norms and Standards, Policies, Instructions, Orders, Notifications, Guidelines and the Approval Process Handbook issued or notified by the AICTE, the AICTE shall not grant approval to technical Institution after 30th April of the year in which the academic session is to commence as any approval beyond 30th April shall adversely affect the total teaching duration to which a student is entitled to and shall also adversely affect the academic activities which will be prejudicial to the academic interest of student.
		b	The affiliating body such as University and Board shall not grant affiliation to a technical Institution approved by AICTE after 31st May of the year in which the academic session is to commence.
		c	The competent authority for admission shall ensure that the 1st round of counseling / admission for allotment of seats is duly completed on or before 30th June of the year in which the academic session is to commence. Provided that the 2nd round of counseling / admission for allotment of seats shall be completed on or before 10th July of the year in which the academic session is to commence. Provided further that the last round of counseling / admission for allotment of seats shall be completed on or before 20th July of the year in which the academic session is to commence.
		d	Notwithstanding anything contained in these Regulations, all Technical Institutions conducting PG Diploma courses shall not initiate admission process before 31st March of the admission Year.
19.2			The academic session and the teaching process shall commence on 1st August of the year in which the academic session is to commence and the concern University / Boards shall ensure the total number of teaching days, practical and contact hours with students in a given academic session are strictly in accordance with the following schedule:

Program	**UG**		**PG**		**Diploma**	
	Total Number of Teaching days = 90, out of which Number of Contact days for teaching / practical = 75 and exam conduct and preparation days = 15	**Contact hours / semester**	**Number of Teaching days / semester**	**Contact hours / semester**	**Number of Teaching days / semester**	**Contact hours / semester**
Engineering / Pharmacy / Architecture / HMCT / Arts and Crafts	75	525	75	525	75	525
MBA / PGDM			75	525		
MCA			75	525		

For 1st year of the program :

Semester / Event	**Odd Semester**	**Even Semester**

Commencement of classes	1st August	1st January
End of classes	30th November	30th April

2nd year and on words of the program :

Semester / Event	**Odd Semester**	**Even Semester**
Commencement of classes	15th July	15th December
End of classes	15th November	15th April

The total number of teaching days, practical and contact hours shall not include the number of days utilized for the admission / counseling process, process of examination and examination itself and declaration of results.

Appendix 20

20.0 Fellowship Program in Management: Conduct and Admission Procedure

20.1			**AICTE's FELLOWSHIP PROGRAM PROSPECTUS**
			Admission eligibility of students Master's Degree or equivalent in Engineering / Technology / Management / Economics / Social Science / Biological Science / Pure Science / Commerce / Humanities with FIRST CLASS will be considered for admission to Fellowship Program. Those appearing for their final examination in the respective discipline can also apply. Such students if selected will be provisionally admitted provided they complete all requirements obtaining their master's degree before 30th September of the year of admission. The admission of these candidates will remain provisional until they produce the mark sheet proving that they satisfy the eligibility criteria. The dead line for submitting the final year mark sheet is 31 December.
20.2			**Admission procedure** Admission to the Fellowship Program shall normally be made once a year, coinciding with that of AICTE approved Post Graduate Diploma in Management or equivalent Degree/Diploma. Accordingly, the advertisement will be made along with such PG Degree / Diploma.
		a	**Application Procedure** The application shall be made in the prescribed form available with the Institute. Attested copies of all the necessary Certificates and testimonials are to be attached with the applications. The candidate must submit a synopsis of about 5000 words on the area of research interest (tentative research proposal) along with his/her application.
		b	**Selection Criteria** Selection for the Fellow Program in the Institutes approved by AICTE for the Fellow Program will be on the basis of the following criteria: • Academic qualification and work experience • Tentative research proposal and its presentation before the Selection Committee • Personal interview The decision of the Institute Selection Committee regarding admission shall be final. Communication will be sent only to the selected candidates. The Institute will not entertain any queries or correspondence in respect of those not selected. Approved Institute to conduct Fellowship Program in Management can admit only maximum of 5 candidates in each academic year after ensuring availability of Guide as per the AICTE Norms/standards.
20.3			**Research guidance**
		a	Selection of Guide(s). Each candidate will have one / two Guide(s) under whose supervision the research work in relation to the program will be carried out. The Guide(s) will be nominated by the Director of the Institute. All Guides will be internal. In exceptional cases where external guidance may be required, recognized Guides from reputed Institutions may be allowed as co-guides with the permission of AICTE. Research Guides will be allotted to the selected candidates at the time of admission. The research program and areas of research shall be finalized by respective Guides after discussion with the candidates and should be forwarded to the Director for concurrence. Faculty with Ph.D. and with at least 2 publications in reputed cited international journals is

			eligible to guide the Fellow program candidates. Each such Faculty may be assigned a maximum of 2 candidates in each admission year.
		b	**Absence of Guide during the program** In Case of temporary absence of a Guide for a period of more than one year a new Guide may be nominated for the Fellow Candidates. In case of a guide has guided more than a year he/she may be allowed to resume the guidance after his return from temporary absence. If the period of absence is less than 2 years, the pervious Guide may act as Co-Guide on his/her return. If the period of absence is more than 2 years he/she will cease to be a Guide for the Fellow candidate.
		c	**Change of Guide** Change of a Guide may be permitted in exceptional circumstances on the recommendation of the Director.
		d	**Number of Research Fellows per guide** At any given time, the number of Research Fellows working with a Guide shall not exceed five.
		e	**Research Advisory Committee** The Director will nominate a Research Advisory Committee for each fellow based on the recommendation of the Guide(s).
20.4			**Course study/credit requirements** In partial fulfillment of the requirement of the Fellow Program a minimum number of course credits are required to be earned as prescribed below
		a	**Credit Requirement**

	Code No.	**Course Title**	**Credits**
Module 1	FP01	Research Methodology	3
	FP02	Managerial Statistics	3
	FP03	General Management	3
	FP04	System Approach to Management	3
Module 2	FP05	3 Stream specific Course of 3 credits each	9
	FP06	Credit seminar (General)	3
Module 3	FP07	Credit seminar (Specific)	3
	FP08	Review paper based on the literature on the thesis related topic	3
Total Credits			30

		b	**Details of Courses and Seminar** The stream specific courses and seminars will be decided as approved by the Director on the recommendation by the candidate's Guide(s) and the Research Advisory Committee.
		c	**Duration for earning Credit** All the credits specified in para 4.1 should be earned within a maximum of two years from the date of admission to the program. Extension after the two years may be approved by the Director for a period of one year with a review of progress every six months. Final approval will be given by the Director of the Institute.
		d	**Credit Course Requirement** A research scholar should undergo 4 courses of total 12 credits in the first module and during second module he/she should undergo three stream-specific courses of 9 credits and give three credit seminar on general management topic in the third module, the candidate should give three credits seminar and write a review paper on the literature related to his/her research topic for publication purpose of 3 credits. Thus a candidate should earn 12 credits in the first and second module and 6 credits in the third module together adding upto 30 credits in all.
	4.5		**Grading System of Credit Courses/Seminar**

			The minimum of CGPA of 6.5 on 10 point scale or 60% is required for passing course/seminar. A candidate getting less than 60% will be given one more opportunity to repeat the course/seminar. If he/she still does not pass in the course/seminar, he/she will be terminated from the Fellow Program.
20.5			**Registration Seminar and Progress Seminar** Each research scholars needs to register his/her research proposal. The registration procedure is given below.
		a	**Pre-registration seminar** Each research scholar should give a pre-registration seminar before a Committee constituted by Director. The Committee will include the Guide(s), experts drawn from Institute's faculty members and director. The seminar will be given after completion of the three modules. The Research Scholar should submit 5 copies of the pre-registration report (in about 15-20 pages) 15 days before the date of the seminar. The report should include proposed title of the thesis, area and framework of the proposed research objectives, scope of the study, hypotheses if any, and methodology to be followed. This stage is considered to be very important for screening the candidate for further progress in the program. In case the research scholar fails to successfully defend his/her thesis proposal he/she will be allowed to resubmit the modified research proposal as suggested by the above mentioned Committee. He/she needs to give a fresh seminar based on the modified research proposal and in case he or she fails to defend it in the second time, the research scholar will be terminated from the program.
		b	**Application for registration** A candidate must apply for formal registration within one month after successful completion of the pre-registration seminar. The application for registration to be made in a prescribed form and should be accompanied by the following: • Title and summary of the thesis proposal approved by the Guide(s) • Registration fee of Rs.2,500/-
		c	**Effective Date of Registration** The registration will be effective from the date of application for the registration.
20.6			**Duration of the Program**
		a	**Time Limit** A Candidate may submit his/her thesis only after a minimum period of two years after registration. However, the maximum period allowed for the submission of the thesis is five years from the date of admission to the program. If a candidate fails to submit the thesis within the prescribed upper time limit due to reasons beyond his/her control, he/she may apply to Director for an extension. If the Institute is satisfied with the candidate's justifications, the Director may permit him/her to re-register to the program subject to the payment of re-registration fees. This re-registration will, however, be effective only for a period of two years beyond which no extension will be permitted.
		b	**Break or Unauthorized absence from the program** Any break or unauthorized absence from the program before registration will lead to the cancellation of admission. Any authorized break or leave of absence will not be counted for the minimum period of 2 years stipulated for submission of these but will be counted in the maximum period of 5 years permissible for submission of the thesis.
20.7			**Submission and evaluation of the synopsis and thesis**
		a	**Pre-synopsis seminar** Every research scholar before submission of his/her thesis must give pre-synopsis seminar at the Institute. The procedure for the pre-synopsis seminar is as follows: i. Submission of 5 copies of the pre-synopsis report (not more than 40 pages). The report should include the focus and the summary of the thesis. Highlighting his/her own contribution, details of the methodology, results, analysis, conclusions, limitations and

			scope for future research. It is to be submitted through the Guide(s). ii. For seeking the approval, the candidate shall present pre-synopsis seminar before the Committee consisting of Director, Guide(s) and two faculty experts in the relevant area of research. If required, an outside expert having expertise in the area of research may be included in the Committee. The Committee will judge the work with regard to its acceptability and suggest modification or elaboration of the work, if necessary, after incorporating the suggested changes / modifications to the satisfaction of Committee, an abridged version of the same in about 15-70 pages shall be submitted as synopsis for the purpose of sending it to prospective examiners.
		b	**Submission of the synopsis** Five copies of the Synopsis with necessary modification incorporated shall be submitted within a period of one month from the date of the pre-synopsis seminar to the Institute with a Certificate by candidate and the Guide(s) stating: i. That there is a prima facie case for consideration of the thesis; and ii. That the work does not include any work which has at any time previously been submitted for an award of fellow in management or other equivalent degree.
		c	**Selection of Examiners** On receipt of synopsis the Director will draw up a list of 6 possible examiners of the thesis in consultation with the research advisory Committee and Guide(s). The examiners will be from outside Institute, one from India and one from abroad having good academic and research standing in the field. Two examiners will be selected by the Director from the list.
		d	**Submission of Thesis** The thesis should be submitted in six typewritten / printed copies and a soft copy with necessary Certificates and clearance within a period of 6 months from the date of submission of the synopsis. An examination fee of Rs.25,000/- which includes honorarium of US $250/- for foreign examiner and Rs.5000/- Indian Examiner must be paid along with the Thesis submission.
		e	**Recommendations of the Examiners** i. A critical review and evaluations of the quality and extent of work of the candidate as embodied in the thesis. ii. A definite recommendation as to whether the thesis is of a sufficient standard and suitable for the award of Fellow in Management: and iii. If the examiner is not in a position to make definite recommendation for the award of the "Fellow in Management". He / She should indicate. a. The required modification / revisions involving rewriting of Chapters but not involving further research work. Or b. Complete rewriting of the thesis the with additional research work reinterpretation of Data.
		f	**Acceptance/Rejection of Thesis** The thesis shall be accepted if all the examiners make positive recommendations. If recommendations for rejection or inconclusive recommendations are made by any one of the examiner, Director may refer the thesis to another examiner or examiners(s) from the panel. If such a panel of examiner(s) rejects the thesis, it shall stand rejected.
		g	**Re-submission of the Thesis** A thesis which needs modification / revision may be resubmitted after revision within a period of one year. Rejection of the thesis after re-submission will normally disqualify the candidate of further consideration for the award of the Fellow in Management.

		h	**Viva-Voce** On acceptance of the thesis, the Director shall appoint a panel of examiners to conduct a viva-voce examination and open defense at which the candidate will be required to defend his/her thesis. The panel of examiners shall consist of: i. The Chairman, Dean (Academic or Research) or his nominee not below the rank of Professor of the Institute nominated by the Director. ii. The Guide(s) iii. Indian External Examiner who examined the thesis and accepted it. The panel of Examines shall submit their report to the Director of the Institute. If a thesis has been accepted but the candidate fails to defend it successfully at the Vice-voce examination he/she should reappear for the viva-voce examination within six months.
20.8			**Award of "Fellow in Management"** On successful completion of the viva-voce and on the recommendations of the Institute's Governing Board, the Institute will award "Fellow in Management" to the Research scholar. The title of the thesis will be mentioned in the Certificate of award.
20.9			**General Regulation** i. Candidate must furnish a periodical report of progress of the course work and research work for consideration of Institute, Research Advisory Committee and the Guide(s). Unsatisfactory progress in research will render the candidate terminated from the program. ii. The candidate shall pay all the prescribed fees as and when they fall due. iii. The courses prescribed but not successfully completed by the candidate may be reconsidered by the director. Research Advisory Committee may suggest alternative course(s) depending upon the relevance of the course(s) to the research work of candidate. iv. The research scholar will face automatic disqualification and termination from the program if he/she is found to be admitted to any other equivalent Degree level program. v. The AICTE reserves the right to amend, modify or change regulations(s) as may be necessary, from time to time. All such changes will be binding on the research scholar in the Institute.

AFFIDAVIT[1]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER

I/We, <name>, Chairman/President,<name of the Trust/Society>,son of ……..., aged…….…… years and, resident of ……,

<name>, Secretary, <name of the Trust/Society>, son of ……..., aged…….…… years and, resident of ……,

<name>, Principal / Director, <name of the Trust/Society>,son of..……..., aged..…….....… years and, resident of …….……,

in connection with our application dated …… made to AICTE for, *(retain items in the list below as applicable)*

1. Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level
2. Change of Site / Location
3. Conversion of Women's Institution into Co-Ed Institution and Vice-Versa
4. Extension of approval to existing Technical Institution or Technical Campus
5. Increase in intake in existing courses in the first shift **(**only for valid NBA accredited courses)
6. Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses
7. Reduction in intake
8. Closure of program and / or course
9. Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals
10. Introducing / continuing / discontinuing seats for sons / daughters of NRIs
11. Change of name of the Institute
12. Adding Integrated course in the first shift in existing Institutions having valid accredited courses.
13. Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs).
14. Collaboration and Twining Program between Indian and Foreign Universities / Institutions in the field of Technical Education, Research and Training

Hereby solemnly affirm and declare as under:

1. That <designation>, <applicant Institution>.
2. That the declaration, information and documents pertain to 1/2/3 locations (3 locations in case of North Eastern States) with building and infrastructure therein where the approval, Extension of Approval is sought.
3. That the information given by <name(s)>in the application made to AICTE is true and complete. Nothing is false and nothing material has been concealed.
4. That if any of the information is found to be false, incomplete, misleading and / or that the<name(s)>fail(s) to disclose all the information and / or suppress any information and / or misrepresent the information, I/we shall be liable to be prosecuted by the Council.
5. That the Council shall also be free to take any action including withdrawal of approval and / or any other action as deemed fit against the <name(s)>and others as the case may be and / or the individuals associated with the Society / trust / A company established under Section 25 of Companies Act 1956, and/or the Institution.
6. That the facts stated in this Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

<Reproduce only appropriate section(s) related to application in the table below>

Sl.No.	Document No.	Date of	Plot No.	Address (Village) Dist	Area in acres

		Registration			
				Total area in acres	

Room No.	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sq m)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

7. That, I/We, herby undertake to constitute the following committees as per APH 2016-17 Appendix-6 before commencement of the Academic Session 2016-17 in respect of <application number> <name and address of Institution> :

   i. Establishment of Anti Ragging Committee **(As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009).**
   ii. Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University. (**As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/Lega112012, dated 25.05.2012).**
   iii. Establishment of **Internal Complaint Committee (ICC)** (**As per section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013).**
   iv. Establishment of Committee for SC/ST **(As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989).**

8. That, the Institute undertakes to submit that all the employments in the Institute will be as per the norms of the existing Labour Law and the payments will be as per the provisions of the Minimum Wages Act of State/Central Government.

Details of RPGF / Joint FDR / FD (Only in case of Closure of Institution)

Details of the RPGF / Joint FDR / FD	Name and Address of the Bank	Date of Issue	Amount (Rs.)	FDR No.	Date of Maturity
Details of RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.					

(Name, Designation and Address of the Executants)
(seal)
DEPONENT(s)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

AFFIDAVIT[2]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER ALONG WITH DEPOSIT OF REQUISITE AMOUNT

I/We,<name>, Chairman/President,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>,son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution<name and address of proposed Institution>,

1. That in accordance with the norms, procedures and conditions prescribed by the AICTE, an amount of Rs. ……shall be required to be deposited by the <name of the Trust/Society> in AICTE's account, for a period of 10 years.
2. That the interest accrued on the deposit shall be retained by AICTE during the period of deposit.
3. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
4. That all remaining requirements as mentioned under the regulations and the approval process hand book 2015-16, applicable <name and address of proposed Institution>will be complied within one month from the date of issuance of the approval letter.
5. That the land measuring ……. acres, on which <name of the proposed Institution>is located was not mortgaged for any purpose to any Institution on the date of filing the application and that status is continuing till date and will continue till the date of issuance of the letter of approval.
6. In the event of non-compliance by the <name of the Trust/Society>and / or<name of the proposed Institution>with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
7. That the facts stated in this Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

AFFIDAVIT[3]

FORMAT OF AFFIDAVIT TO BE SUBMITTED FOR COLLABORATION AND TWINING PROGRAM BETWEEN FOREIGN UNIVERSITY AND AICTE APPROVED INSTITUTION IN INDIA NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER ALONG WITH DEPOSIT OF REQUISITE AMOUNT

I / We,<name>,,son of …….., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution<name and address of proposed Institution>,

1. That <designation>, <applicant foreign University / Institution>.
2. That the degree / diploma and post diploma awarded to the students in India shall be recognized in the parent country and shall be treated equivalent to the corresponding degrees / diploma and post diploma awarded by the University / Institution in <country of origin of University/foreign Institution>.
3. That the Institute for which application for approval is being made shall offer program and courses approved by the Council.
4. That the Institute for which application for approval is being made shall admit students as per intake approved by the Council.
5. That the Institute for which application for approval is being made shall charge fees as approved by the Council.
6. That the Foreign University / Institution shall declare the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
7. That the students admitted to the Program shall spend at least one semester of the course work of the Program in the Foreign University / Institution and in its parent Country.
8. That MoU is executed as required which shall provide for those students who fail to get VISA to be accommodated in the local affiliating University / Institution to continue his / her education.

Name of the authorized person
Executing the undertaking along with his / her official position) with (SEAL)

DEPONENT(s)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

AFFIDAVIT[4]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER ALONG WITH DEPOSIT OF REQUISITE AMOUNT

I/We,<name>, Chairman/President,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>,son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for the closure of our Institution <name and address of Institution>,

That the Institution has applied for closure on AICTE web portal by paying necessary processing fees. Further it is submitted that there exists **NO LIABILITY** as on date with respect to Faculty Members, Staff Members and Students who have taken admission to the Institute. The Institute also undertakes to submit that No admission will be made during the Academic Year 2016-17 in lieu of the Institute application for closure. In case of failed Students, the Institute undertakes to provide all facilities towards tuition and other facilities till they pass out from the Institute.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

CERTIFICATE[1]

TO BE PRODUCED ON ADVOCATE'S LETTER HEAD

The copies of <Trust/Society> registration documents, land documents, land use Certificate, land conversion Certificate in respect of application submitted by <name and address of the applicant> who is an applicant for establishment of new technical Institution offering technical education programs were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

A. Trust/Society Registration Documents:

Registration Certificate No.	
Date of Registration	
Registered at	
Registered under act	

1. I have verified the above-mentioned Trust/Society registration documents from the office of <Competent Authority>.
2. The above-mentioned Trust/Society registration documents are/are not registered at the office of <Competent Authority>.
3. The above-mentioned Trust/Society Registration Documents are /are not authentic.

B. Land Documents:

Sl. No.	Document No.	Survey No.	Registration No. and Date	Land Area in acres
			Total Area (in acres)	

I hereby certify that:

1. I have verified the above-mentioned land documents from the Sub Registrar Office <place>
2. The above-mentioned land documents are/are not registered at Sub Registrar Office <place>
3. The above-mentioned land documents are /are not authentic.
4. The above-mentioned land documents are / are not in the name of applicant.
5. The title of the land pertaining to the above-mentioned land documents is/ is not clear.
6. The applicant is / is not in lawful possession of the land pertaining to the above-mentioned land documents.

C. Land Use Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Use Certificate respect of Land under reference and for the proposed Institution mentioned above is ……..
2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land use Certificate from the Office of <Competent Authority>.

4. The above-mentioned land use Certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

D. Land Conversion Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Conversion Certificate respect of Land, under reference and for the proposed Institution mentioned above is ……..
2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land conversion Certificate from the Office of <Competent Authority>.
4. The above-mentioned land conversion Certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

Signature of the Advocate

Name of the Advocate ……

Registration No. ……

Date ……..……

Seal / Stamp of the advocate

Practicing at ……..

Place: ……..

CERTIFICATE[2]

TO BE PRODUCED ON LETTERHEAD OF ARCHITECT REGISTERED WITH COUNCIL FOR ARCHITECTURE

The copies of approved site plan and building plans in respect of application submitted by <name and address of the applicant> who is an applicant for establishment of new technical Institution<name of the Institutions> at <address> were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

Details of Site Plan and Building Plans

Plans approved by	
Approval Number	
Date of Approval	

I hereby certify that:

1. The competent authority for approving the site plan and building plans of an educational Institute at the proposed site mentioned above is ……..
2. I have verified the above-mentioned site plan and building plans from the office of <Competent Authority>.
3. The above-mentioned site plan and building plans have/have not been approved by the competent authority.
4. The above-mentioned site plan and building plans are /are not authentic.
5. Construction of building admeasuring with the following details has been completed in all respects as per the approved building plan.

Sl. No.	Room No	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in m^2)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

Signature of the Architect		**Seal**	
Name of the Architect Registration No	…… …… …… ……		
Date :	…… ……	Place :	…… ……

CERTIFICATE[3]

TO BE PRODUCED ON THE BANK LETTER HEAD DULY SIGNED BY THE BANK MANAGER OF THE BRANCH WHERE THE APPLICANT HAS BANK ACCOUNT

The copies of documents pertaining to the funds position i.e. the bank statement and/or Fixed Deposit Receipts in respect of application submitted by <Name and address of the applicant> who is an applicant for establishment of new technical Institution<Name of the Institution> at <address>) were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

A. **Bank Statement**

Name of the Account Holder	
Account Number	
Name and Address of the Bank	

It is certified that,

1. I verified the above-mentioned bank account from <name and address of bank>.
2. The above-mentioned bank account is in the name of ……...
3. The above-mentioned bank account is /is not authentic.
4. The balance in the above-mentioned bank account as on today, i.e. <dd/mm/yyyy>is Rs. ……..

B. **Fixed Deposits**

Sl. No.	FDR Number	Date of Deposit	Date of Maturity	Amount	Name and Address of Bank
			Total Amount		

It is certified that,

1. I have verified the above-mentioned FDRs from our Branch / Bank.
2. The above-mentioned FDRs are / are not in the name of the applicant under reference mentioned above.
3. The above-mentioned FDRs are / are not authentic.

Signature of the BANK MANAGER	**Seal**
Name of the BANK MANAGER	…… ……
Date	…… Place: …… …… ……

CERTIFICATE[4]

CERTIFICATE OF SUB-DIVISIONAL MAGISTRATE OR COLLECTOR OR THASILDAR

This is to certify that land measuring---------- (acre) bearing Plot No./Survey No. ----------(give details of Land) situated at …….. is registered in the name of ……..Society/Trust/Company vide Registration bearing Document No.-------- dated……..by way of Registered Sale Deed / Irrevocable Gift Deed (Registered) / Irrevocable Government lease (for a period of minimum 30 years with at least 25 years of live lease at the time of submission of application).

There is no dispute pertaining to the said land and the land is free from all encumbrances. The building plan for the building constructed on the aforesaid land is duly approved by ---------- authority which is competent to approve the said building plan in ------- area.

Institute has submitted the approved and sanctioned Building Plans from the Competent Authority considering the Total Built up Area as required to run the program and the Divisions/Departments for the entire duration of the course.

Institute has submitted an Occupancy/Completion Certificate (as applicable) from the Competent Authority clearly stating that the Building(s) is/are fully developed and ready in all respects for the intended use considering the Total Built up Area as required to run the program and the Divisions/Departments for the First Year of the course.

(Sub-Divisional Magistrate / Collector / Thasildar)

FORMAT[1]

RESOLUTION FOR ESTABLISHMENT OF NEW TECHNICAL INSTITUTION

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that,<name of the trust / society>shall apply to AICTE for approval to start<name of the Institution>to offer technical education in<Program>and shall allocate,
land at <complete address with survey numbers, plot numbers> measuring …… acres, earmarked for the proposed <name of the technical Institution> at <full address>
required funds for creation of carpet and built up area in <name of the Institution>at<address>,as required for proposed Technical Institute namely, <name of the Institution>,and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[2]

RESOLUTION FOR ADDITIONAL PROGRAM/ADDITIONAL INTAKE/ADDITIONAL COURSE

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that,<name of the trust / society>shall allocate required funds for creation of additional carpet and built up area in <name of the Institution>at<address>,as required for <additional Program> / <additional course> / <additional intake in … course> in <name of the Institution>,and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[3]

RESOLUTION FOR CLOSURE OF COURSES / PROGRAMS / REDUCTION IN INTAKE

<retain paragraphs as applicable>

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that,

<name of the trust / society>shall allocate required funds for meeting liabilities on account of such closures in the<name of the Institution>at<address>,as required for <closure of program> / <closure of course> /<reduction in intake> in <name of the Institution>.

<name of the Institution>shall apply for,

- Reduction in intake in <course1>, from <current intake> to <reduced intake>, <course2>, from <current intake> to <reduced intake>
- Closure of program <Program1>,<Program2>..
- Closure of course(s) <course1>, <course2>..

(Signature and name of Chairman/Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[4]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT FOR CLOSURE OF COURSE(S) / PROGRAM(S) / REDUCTION IN INTAKE

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have resolved for closure of course(s) / Program(s) / Reduction in Intake

<name of the Institution>at<address>,
<course1 (intake…),..course2 (intake…),..>at<name of the Institution>at<address>

Vide application ref. No…… Date: ……made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government / UT>…….. has no objection for Closure of Course(s) / Program(s) / reduction in Intake

- <name of the Institution>at<address>,
- <course1 (intake…),..course2 (intake…),..>at<name of the Institution>at<address>

1. re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following Table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

2. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Secretary,
Higher and Technical Education
<State / UT>

FORMAT[5]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CLOSURE OF COURSE(S) / PROGRAM(S) / REDUCTION IN INTAKE

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Closure of Course(s) / Program(s) / reduction in Intake

<name of the Institution>at<address>,
<course1 (intake…),..course2 (intake…),..>at<name of the Institution>at<address>
Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for closure of course (s) / Program / Reduction in intake

- <name of the Institution> at <address>,
- <course1 (intake…),..course2 (intake…),..> at <name of the Institution> at <address>

2. Re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

3. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[6]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT FOR CONVERSION OF WOMEN ONLY INSTITUTE TO CO-ED INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Women Only Institute to Co-Ed Institute

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <State Government / UT >…….. has no objection for Conversion of Women Only Institute to Co-Ed Institute<name of the Institution> at <address>,

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[6 (1)]

FOR NO OBJECTION CERTIFICATE FROMSTATE GOVERNMENT / UT FOR CONVERSION OF CO-ED INSTITUTE TO WOMEN ONLY INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Co-Ed Institute to Women Only Institute

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <State Government / UT >…….. has no objection for Conversion of Co-Ed Institute to Women Only Institute <name of the Institution> at <address>,

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[7]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CONVERSION OF WOMEN ONLY INSTITUTE TO CO-ED INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Convert existing Women Only Institute to Co-Ed Institute.

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <Affiliating University / Board >…….. has no objection for Conversion of Women Only Institute to Co-Ed Institute.
The status of admission for last three academic years from the academic year of application (D)

Sl. No.	Academic Year	Admission status		
		Sanctioned intake	Actual admissions	Percentage
1.	D – 1			
2.	D – 2			
3.	D – 3			

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[7 (1)]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CONVERSION OF CO-ED INSTITUTE TO WOMEN ONLY INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Convert existing Co-Ed Institute to Women Only Institute.

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <Affiliating University / Board >…….. has no objection for Conversion of Co-Ed Institute to Women Only Institute.
The status of admission for last three academic years from the academic year of application (D)

Sl. No.	Academic Year	Admission status		
		Sanctioned intake	Actual admissions	Percentage
1	D – 1			
2	D – 2			
3	D – 3			

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[8]

FOR NO OBJECTION CERTIFICATE FROMSTATE GOVERNMENT / UT FOR CHANGE OF NAME OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Name of the Institute from <name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……..., This is to confirm that the <State Government>…….. has no objection for Change of Name of the Institute from <name of the Institution>at<address>to<name of the Institution>at<address>
Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

Note :The applicants shall not name the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[9]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CHANGE OF NAME OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……... vide item no. ……. have resolved to Change of Name of the Institute from<name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Change of Name of the Institutefrom<name of the Institution>at<address>to<name of the Institution>at<address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

Note: The applicants shall not name the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[10]

FOR NO OBJECTION CERTIFICATE FROMSTATE GOVERNMENT / UT FOR CHANGE OF SITE / LOCATION

The <name of the trust / society>vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Site / Location of the Institute from <name of the Institution>at<address>, (Old)to<name of the Institution>at<address>, (New)

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……..., This is to confirm that the <State Government>…….. has no objection for Change of Site / Location of the Institute from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[11]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CHANGE OF SITE / LOCATION OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……... vide item no. ……. have resolved to Change of Name of Site / Location of the Institute from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <Affiliating University / Board >…….. has no objection for Change of Site / Location of the Institute from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[12]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT FOR CLOSURE OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……... vide item no. ……. have resolved for closure of Institute

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government / UT>…….. has no objection for Closure of the Institute

- <name of the Institution>at<address>,
- <course1 (intake…),..course2 (intake…) at<name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[13]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CLOSURE OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on …….at ……... vide item no. ……. have resolved for Closure of the Institute

<name of the Institution>at<address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <Affiliating University / Board >…….. has no objection for Closure of the Institute.

- <name of the Institution> at <address>,
- <course1 (intake…),..course2 (intake…),..> at <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Mention Programs and courses where Closure of Institute / Program is applied for :

Program	Shift	Level	Course	Year of Establishment	d-4 a		d-3 b		d-2 c		d-1 d		Current academic year e		Total No. Of students studying in the Institute as on date
					Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	

Registrar / Director
<Affiliating University / Board >

Annexure 1

General requirements that every Institute shall have to ensure safe environment for the students and staff of any professional education Institute (Table 1). A checklist of provisions to be made in case of above mentioned events for ready reference of the Institutes (Annexure 2). The essential and desirable provisions / general guidelines to take care in case of possible hazardous situations are as follows:

1. Fire
2. Electrical hazard
3. Unsafe Drinking water / food
4. Laboratory accidents
5. Workshop accidents
6. Emergency situations in case of physically challenged
7. Structural failure of building
8. Accidents during sports / social events
9. Stampede
10. Construction activity hazards
11. Transport vehicle accident
12. Lift accidents
13. Earthquake
14. Cyclone
15. Flood
16. Landslide

Table 1. Essential general requirements for any Institute

1	Have you identified possible hazardous situations considering nature of your Institute and location of the Institute?	Yes/No
2	Have you classified these risks into intolerable, undesirable and negligible?	Yes/No
3	Have you prepared a risk response plan for each of the situation?	Yes/No
4	Are the stakeholders been made aware about the risk response plans?	Yes/No
5	Are you conducting any training programs or mock drills of such eventualities?	Yes/No
6	Is safety audit done periodically?	Yes/No
7	Do you have established procedures required to handle such emergency situations?	Yes/No
8	Do the procedures clearly define duties and responsibilities of various authorities and agencies?	Yes/No
9	Have you appointed a single person (Safety Officer) who is responsible to make all arrangements to eliminate and/or to avoid such events?	Yes/No
10	Is each of the student / staff person using the Institute facility has undergone a test to verify whether he/she has understood the procedures?	Yes/No

Annexure 2

Essential and desirable Requirements / General Guidelines in case of various Events

1. FIRE
Essential requirements:
→ All the buildings, after completion and before occupation, shall be inspected for fire and life safety measures by the Local Fire Service Authorities and a certificate to that effect shall be obtained. In the absence of such a certificate, following requirements shall be met. • Fire buckets filled with sand shall be hanged in the protected stands near workshop, laboratory, DG room, transformer and sub-station. • Fire point should be established in front of each building with 2 fire water buckets, 2 sand buckets and 4 fire extinguishers one of each type. • Minimum 2 numbers of extinguisher of any type should be installed at every prominent location
→ Every exit, exit access or exit discharge shall be continuously maintained free of all obstructions or impediments to full use in case of fire or other emergency.
→ Retro reflective Signage shall be provided for escape routes at suitable height.
→ Evacuation drill shall be conducted for each building quarterly.
→ To avoid stampede and to manage any emergency properly, the Institution should have a Standing Fire Order – Document containing established procedures required to handle fire & emergency situations in which duties & responsibilities of various Authorities & Agencies are included (Sample copy enclosed).
Desirable requirements:
▪ The CCTV camera shall be provided to cover all the important areas of the campus including fire fighting system like extinguishers, hose reels, risers, automatic detection and alarm system, sprinkler system, manual call points etc.
▪ Assembly point shall be provided in a safe place with no fencing around it.

2. ELECTRICAL HAZARD
Essential requirements:
→ Proper earthing and bonding of electrical wiring shall be ensured.
→ All major equipment shall be earthed separately
→ Earth leakage circuit breaker (ELCB) shall be provided as required.
→ No overhead High tension electric line shall pass across the premises.
→ Sub stations or transformers if any shall be segregated. Carbon di-oxide, dry chemical powder (DCP) and Mechanical foam fire extinguishers, san buckets shall be provided.
Desirable requirements:
▪ All overhead electric lines shall be at a height not less than 5.4 m from the ground.
▪ Electrical resistant mats should be placed in front of every electric panel.
▪ Only trained and licensed electricians should be allowed to do work related to electric supply.
▪ Vertical clearance of any bare electric line passing near a building shall be minimum 2.43 m from the highest point in the building and the horizontal clearance shall be minimum 1.2 m from the closest part.
▪ A clear space of not less than 1 m in width shall be provided in front of the switchboard.
▪ If there are any attachments or bare connections at the back of the switchboard, the space (if any) behind the switchboard shall be either less than 20 cm or more than 75 cm in width, measured from the farthest outstanding part of any attachment or conductor.
▪ Lightning arrester shall be provided for all the buildings

3. UNSAFE DRINKING WATER / FOOD
Essential requirements:
→ Clean all reservoirs on periodic basis
→ Test quality of water every three months.
Desirable requirements:
▪ Test quality of samples of food prepared on campus in an independent laboratory preferably once in six months.

4. LABORATORY ACCIDENT
Essential requirements:
→ Warning symbols shall be provided inside and outside the laboratories
→ List of chemicals used in the laboratory shall be displayed outside.
→ Instructions regarding the procedure to be followed in case of an emergency occurring in the building shall be displayed inside and outside the lab in the form of Do's and Don'ts.
→ First aid kit shall be maintained wherever necessary
→ Emergency contact numbers shall be displayed inside for contacting in case of any emergency which should include Safety officer, fire control room, medical Assistance, Security assistance, Head of the concerned department, maintenance services.
→ Personal protective equipment as necessary shall be provided for each one entering the laboratory.
Desirable requirements:
▪ Provision for fume hood should be made.
▪ Glove box for Experiments shall be provided.
▪ Good housekeeping practice shall be followed.
▪ Knowledge to operate the fire extinguisher provided inside and outside the laboratory.
▪ Flooring of the lab shall be non-skid and non-static.
▪ Proper ventilation facilities shall be provided to prevent accumulation of dust and fumes.
▪ Only small quantity for experimental purpose shall be kept in laboratory and the quantity shall be noted every day.
▪ Material safety data sheet for relevant chemicals shall be provided.
▪ Disposal of chemical waste shall be done properly on daily basis.

5. WORKSHOP ACCIDENT
Essential requirements:
→ Personal protective equipment shall be avialbale for each one entering the workshop.
→ Instructions for workshop safety must be displayed inside and outside the workshop.
→ First aid kit shall be maintained.
→ Safety precaution for operation for each machine should be affixed with it.
→ Standard Operating Procedure (S.O.P.) for all the equipment and system must be prepared and properly displayed near the respective machine.
→ All the electrically operated machinery should be properly earthed and bonded.
→ Emergency contact numbers shall be displayed for contacting in case of any emergency which should include Safety Officer, fire control room, medical assistance, Security assistance, Head of the concerned department, maintenance services.
→ Instructions regarding the procedure to be followed in case of an emergency occurring in the building outside the workshop during the running of work shop shall be displayed inside and outside the workshop in the form of Do's and Don'ts.

Desirable requirements:
▪ While installing or keeping machines and tool, racks aisles and gangways should be provided.
▪ There should be Schedule for standard test for machines and tools.
▪ Work shop floor should be made by nonskid and non-static floor tiles.
▪ Place for disposal of materials should be properly marked.
▪ Housekeeping shall be done as per proper Schedule.
▪ Various fuels used in work shop shall be stored in minimum quantity according to requirement.
▪ Proper ventilation facilities shall be provided to prevent dust accumulation.

6. EMERGENCY SITUATION - PHYSICALLY CHALLENGED
Essential requirements:
→ Ramp shall be provided for the disabled for easy access to and evacuation from the building.
→ Sufficient wheel chairs and stretchers shall be available for use in emergency
Desirable requirements:
▪ Information regarding the number of physically challenged people in the campus should be available with the Safety Officer.
▪ The time and the number of physically challenged persons among the visitors shall be recorded at security gate.

7. STRUCTURAL FAILURE OF BUILDING
General Guidelines:
▪ Emergency evacuation procedure with evacuation plan shall be kept ready.
▪ Provisions shall be made to cut off water, electricity, and LPG connections safely from outside the building.
▪ Structural audit of buildings shall be done periodically.

8. ACCIDENTS DURING SPORTS / SOCIAL EVENTS
General Guidelines:
▪ A qualified medical practitioner should be present or available on call.
▪ Trained Para-medical staff and first-aid kit shall be available.
▪ Structural strength of temporary galleries and other temporary structures shall be ensured.
▪ In permanent structures, no exit shall be locked permanently, for any reason.
▪ Training in first aid shall be given to all volunteers.
▪ Proper signage for exits and safe assembly points.
▪ Information regarding Exit, Escape routes, entry, parking, seating arrangements etc. shall be made available to all entrants in graphical form.
▪ Well-equipped vehicle or ambulance shall be available for emergencies.
▪ Barricading, if provided, shall not obstruct safe escape routes.
▪ Temporary galleries / pandals and other temporary structures shall conform relevant Indian Standards and Codes for practice
▪ Provision for a dispensary should be made.
▪ Sufficient power back up for illumination shall be provided.
▪ The pressure points, near the diversion or change in pathway, shall always be attended by trained guards or volunteers to avoid stampede.
▪ Crowd management system shall be established for the continuous monitoring of status of crowd, behavior and movement.
▪ Public address system and other communication system shall be maintained at the crowd management centre.
▪ Early opening and delayed closing will help to prevent stampede.

9. STAMPEDE
Guidelines to be followed
▪ Proper signage for traffic control route shall be displayed.
▪ Public Address system shall be implemented to communicate and to direct.
▪ Power back up for extra illumination of exit routes shall be available.
▪ It is necessary to do planning and practicing mannerly and orderly evacuation and maintaining records.
▪ Student volunteers need to be trained for proper evacuation
▪ Ensure that no more than 4 persons / sq.m. shall assemble in all assembly areas.
▪ Temporary barriers shall be provided to use in emergency to restrict and to control traffic.

10. CONSTRUCTION ACTIVITY HAZARDS
General Guidelines:
▪ Safety helmets are worn.
▪ Barricade entire construction work area from other educational area.
▪ Where guarding to working area is impractical, use of safety nets and harnesses must be done.
▪ Erect warning signs during striking operations.
▪ Erect safety signs and barriers to keep unauthorized persons away from work area.
▪ Inspection chambers in the ground and openings in the slab are either covered over and a warning sign erected or protected by some guard rails.
▪ Scaffolds and other working platforms should be equipped with guard rail, toe board.
▪ Remove periodically all unnecessary obstructions, which may create a hazard.
▪ Waste materials being disposed off from heights should always be lowered safely and never thrown or dropped from working area
▪ No person should be allowed access under slab formwork during pouring.
▪ Never allow partially struck formwork to be left unattended.
▪ Wear appropriate protective clothing.
▪ Keep the electric leads, compressed air lines and pump lines as short as possible to prevent risk of tripping injuries.
▪ Inspect periodically all scaffolds, working platforms, screens and other lifting and handling devices and maintain a record of inspection.
▪ No person under the age of 18 years should be allowed to operate any item of powered plant.
▪ Take care of personal hygiene

11. TRANSPORT VEHICLE ACCIDENTS
General Guidelines:
▪ Fire Extinguisher shall be provided in all vehicles.
▪ Driver and attender shall be trained in first aid firefighting and first aid and the records of refresher training shall be maintained.
▪ Geographic positioning system (GPS) shall be provided for all vehicles for college transport.
▪ Emergency exits must be properly maintained in the vehicle.
▪ All emergency numbers shall be displayed in the vehicle, inside and outside.
▪ Name of the College and contact number shall be written legibly on all four sides of the vehicle.
▪ Driver cabin should be separate.
▪ Fitness certificate test records and records of repair and maintenance of the vehicle shall be maintained.
▪ Details of battery, tyre, issue of lubricants, fuel etc. shall be properly maintained.

12. LIFT ACCIDENTS
General Guidelines:
▪ Signage should indicate precautions to be taken for lift operations.
▪ A phone unit and an alarm bell should be provided inside the lift cabin.
▪ Emergency contact numbers need to be displayed inside and outside of the lift cabin.
▪ Emergency lighting should be available.
▪ Sufficient number of lifts shall be provided to avoid overcrowding.
▪ Passenger and service lifts should be separately provided.
▪ Fitness Certificate from the concerned Authority should be available and displayed.

13. EARTH QUAKE
General Guidelines:
▪ Construction of building shall be as per relevant Indian Standards and Codes of practice.
▪ Already constructed structures if already not designed to satisfy earthquake resistance, shall be strengthened as per relevant Indian Standards and Codes of practice.
▪ Proper evacuation plan based on the Standing Fire Order shall be maintained and it should cover all the possible emergencies.
▪ Evacuation drill / Exit drill shall be conducted quarterly and such records shall be maintained (Different groups, members, date of conduct, observations).
▪ Training should be given to all members of the evacuation teams to perform their duties and records shall be maintained.
▪ The most suitable and safest place shall be selected as safe assembly point for each building.
▪ Large or heavy items if any shall be placed closest to the ground.
▪ Hang large items such as framed pictures, large mirrors etc. away from sitting place, bed and protected escape routes.
▪ Brace overhead light fittings properly.
▪ An inventory for the details of heavy duty equipment and necessary tools with the details and contact numbers of owner and operator shall be maintained for ready reference.
▪ Avoid glass paneling for buildings. However if provided, shall be protected with metal screens.

14. CYCLONE
General Guidelines:
▪ Keep in contact with the concerned authorities before the cyclone season each time for warning and precautionary measures
▪ List of emergency phone numbers shall be displayed.
▪ Training should be given to all members of the response teams to perform their duties, and records shall be maintained
▪ Provision shall be made to secure strongly all doors, windows and other openings, if any, in closed position.
▪ Emergency kits containing portable battery radios, torch lights, spare batteries, water container, dry fruits, match boxes, fuel lamps, portable stove, cooking utensil, etc. shall be maintained in cyclone prone areas.
▪ Low frequency communication devices shall be in place.
▪ Avoid glass paneling for buildings. However if provided, shall be protected with metal screens.
▪ Construction of buildings shall be strong enough to resist collapse during wind.
▪ Long and continuous structures shall be avoided so as to reduce the effect of wind.
▪ Deep rooted plants which can resist wind can be planted around but outside the boundary wall to reduce the wind velocity.
▪ No tall plants shall be there in the compound, especially near any building.

15. FLOOD:
General Guidelines:
▪ Provision for the storage of drinking water at the rate of 4.5 liters / 1 Day / person for the total occupants for a minimum of 3 days during impending flood shall be made.
▪ Provision for storage of nonperishable easy to prepare food for 3 days supply during impending flood shall be made.
▪ Flash light for signal (Red cross store) shall be be arranged..
▪ Portable battery Radios (if possible NOAA - National Oceanic and Atmospheric Administration type) shall be arranged.
▪ Flood rescue equipment like lifebuoy, life jacket, portable boats with oar and out board engine, rope shall be stored and ready for use.
▪ Occupational Health center shall be maintained.
▪ Para medical Team shall be available and trained.
▪ Provision should be made on top floors of the buildings for shelter in case of flood.
▪ Insect repellants and sunscreen shall be stored.

16. LAND SLIDE
General Guidelines:
▪ Construct Retaining walls wherever necessary to prevent erosion.
▪ Train permanent staff to identify the symptoms of landslide.
▪ Avoid buildings in steep slope or along natural erosion valleys.

STANDING FIRE ORDER

(To be displayed at all the floors at suitable visible places with all emergency contact numbers)

Responsible authorities

- The person who detects the Fire
- Safety Officer
- Maintenance Section

The person who detects the fire:

- Immediately inform the Safety officer and Head of the section / division

Responsibilities of safety officer:

On receipt of information:

- He / She shall immediately proceed to the scene of incident and assess the situation.
- If considered necessary, He / She shall raise fire alarm for His / Her zone, and notify the incident to Fire department and the listed emergency services, officer shall have confirmed this action latter.
- If necessary, he/she shall direct the Maintenance section to salvage the records and materials from the area.
- If considered necessary, He / She shall evacuate His / Her zone and/or neighboring zones.
- At the earliest opportunity He / She shall inform the incident to the Departmental head.

Duties of Maintenance section Members:

On receipt of call for emergency in their own zone, all the members of Maintenance section;

- Shall immediately proceed to the place of incident and report to their Duty Officer.
- Shall strictly follow the instructions of Safety Officer and work under him / her as per his / her directions.
- Shall, as per the instructions from Duty Officer/Fire Officer, switch off electrical supply to the affected area.
- Shall see that electric supply is restored only on instructions from the Duty Officer/Fire Officer.
- Close the air condition system at the affected area.
- Shall ensure that booster pump located in the building is Switched On.

- Shall ensure that all the Hydrants in and around the Building are charged with sufficient pressure

Duties of other staff from the affected zone/zones:

On hearing the Emergency Alarm, all the other members of staff:-

- Are requested no to be panic, but to remain calm and follow instructions of the Safety Officer in an orderly and disciplined manner.
- If directed to evacuate, shall ensure that all the electric lights at their work place are switched off and that all the windows and doors of their area are properly closed before leaving the place.
- During evacuation, shall proceed in an orderly manner to the ground floor by the nearest available staircase/emergency exit.
- Shall not use the lifts.
- Shall see that, persons assigned with specific duties in an emergency are not disturbed or obstructed in their work.
- If requested by Safety Officer, shall help in removing the records and materials not affected by the fire.

If you discover a Fire:

- Do not panic.
- Break the glass of nearest fire alarm / manual call point.
- Call Fire Services on 101/ Local Fire service Telephone No.
- Inform Security / Safety Officer
- Inform officer in-charge.
- Call for assistance.
- Attack the fire with the fire extinguishers provided.
- Protect material, which is not involved in Fire.

If you hear the evacuation signals:

- Stop machines.
- Shut off gas & electric power, but not lighting.
- Close doors & windows.
- Leave the building immediately by the nearest exit.
- Do not run.
- Do not go to cloakroom.
- Do not stop to collect personal belongings.
- Report to assembly point.

For your own safety you should know:

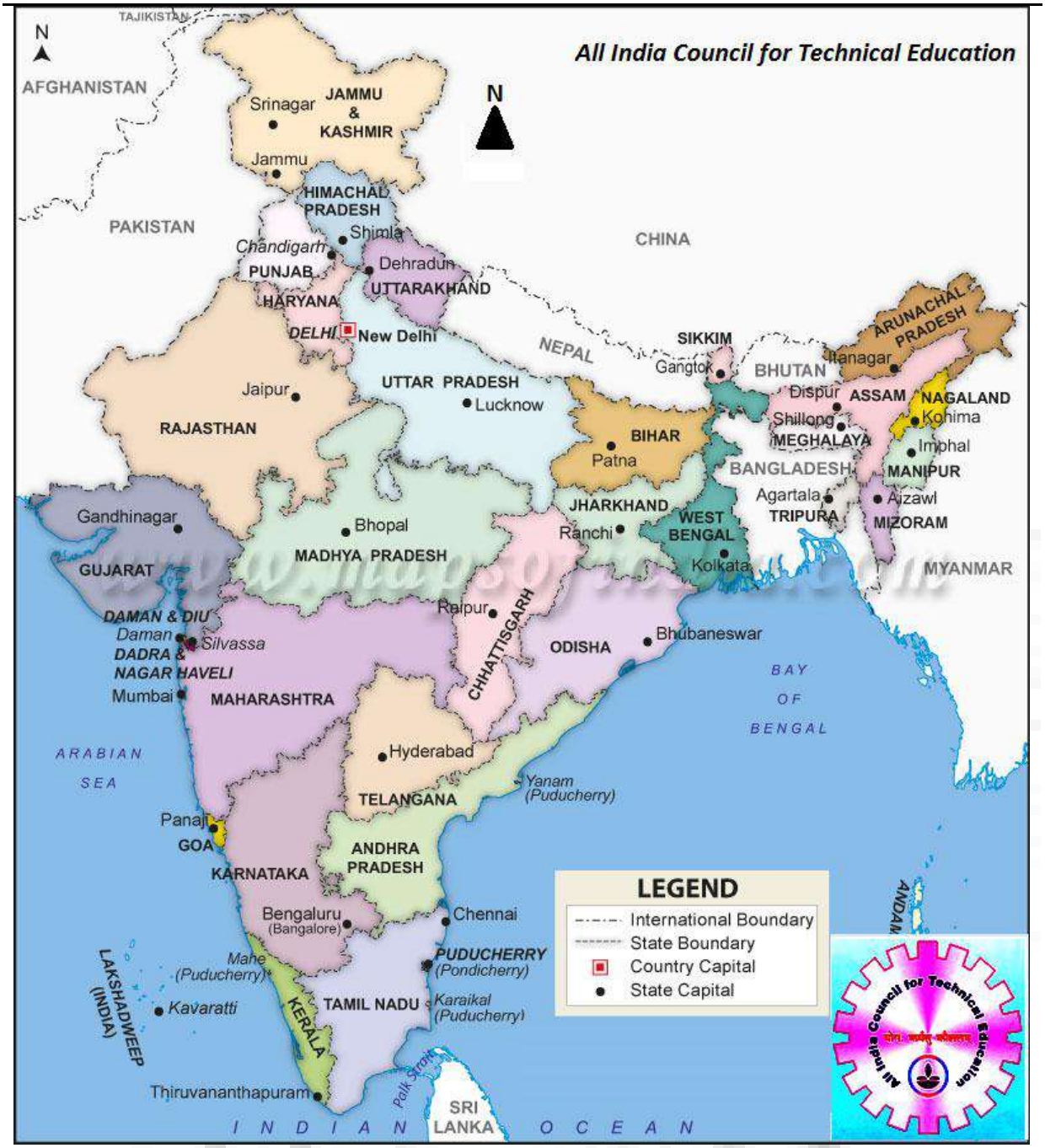
- The position of the nearest fire alarm point.
- The position of the nearest fire extinguisher & operation method.
- The nearest exit route.
- Your assembly point.
- Road should be kept clear for the movement of Fire Service Vehicles.
- The overhead electric cables, service pipes & telephone wires are sufficiently high for vehicles to pass

अखिल भारतीय तकनीकी शिक्षा परिषद्

(म.सं.वि. मंत्रालय के तहत एक सांविधिक निकाय)

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

APPROVAL PROCESS HANDBOOK

(2015 – 2016)

FOREWORD

The aim of any country's higher education system is sustainable development and achieving higher growth rates. It is enabled through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body with its mission of developing and promoting quality technical education in the country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the technical education system and research and development activities in a concerted effort aimed at nation-building.

Technical education at all levels in the country is witnessing a consistent growth pattern marked by the setting up of new Institutions and the improvement of the existing ones in tune with the quality assurance norms set by the accreditation agencies. The Council believes in providing a proper impetus to Institutions in generating competent engineers, pharmacists, managers, architects and scientists and encourages them to think beyond the curriculum while imparting training for the advancement of knowledge.

The Council has put in place several initiatives in the last five years to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The emphasis this year is to put in place simplified procedures and greater ease in the approval process. "Access to Quality" and "Education to All" will be the slogans for the year 2015-16 to give more impetus to quality in technical education and to be the best in the world. The role of AICTE as a regulator will be further geared up to weed out the Institutions not fulfilling the norms and standards.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes and Institutions under the aegis of the AICTE. The emphasis on e-governance to ensure transparency, accountability, implementing a tech-savvy approach to enable faster processing and clearly defining the infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a technical education system which is on par with the best Institutions in the world.

In keeping with these objectives, AICTE would strive to be a true facilitator and enabler in addition to fulfilling the regulatory provisions. We hope this attempt of ours will prove endearing enough to all the stake holders.

All who have meditated on the art of governing mankind have been convinced that the fate of empires depend on the education of youth. – Aristotle

Dr. Avinash S Pant
Chairman(Actg.), AICTE

INDEX - Approval Process Handbook 2015 – 2016

Chapter	Contents	Page No
	Foreword	1
	Background and Statutory Provision under AICTE Act regarding Planning, Promotion and Regulation of Technical Education	6
	Definitions	21
I	Grant of Approval through a single application form for • Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level • Change of Site / Location • Closure of Institute • Conversion of Women's Institution into Co-Ed Institution	23
II	Grant of Approval through single application form for the following. • Extension of approval to existing Technical Institution or Technical Campus • Increase in intake in existing courses only for valid NBA accredited courses. • Adding New course/s in existing program only for valid NBA accredited courses. • Reduction in intake • Closure of program and / or course • Mandatory provision of supernumerary seats for TFW • Introducing / continuing / discontinuing supernumerary seats for PIO • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Second Shift Programs only for valid NBA accredited courses • Part Time Programs only for valid NBA accredited courses • Adding Dual Degree courses • Adding Integrated course • Fellowship Programme in Management	38
III	Un approved Institutions	59
IV	Actions in case of violations of Regulations	60
V	Collaboration & Twining Program between Indian and Foreign Universities / Institutions in the field of Technical Education, Research and Training	63
VI	Norms and Requirements	68

Appendix		
1	Duration and Entry Level Qualifications for the Technical Programs	71
2	Approved Nomenclature of Courses	79
3	Norms for Intake & Number of Courses/Divisions in the Technical Institute	98
4	Norms for Land requirement and Building Space for Technical Institution	102
5	Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution	117
6	Norms for Essential and Desired requirements for Technical Institute, Technical Campus (Marked as essential need to be made available at the time of the Expert committee visit)	120
7	Norms for Faculty requirements and Cadre Ratio for Technical Institute, Technical Campus	121
8	Faculty Cadre and Qualifications	123
9	Norms for PGDM Program	124
10	Subscription of E-Journals	125
11	Format for Detailed Project Report for establishment of a new Technical Institution	128
12	Prevention and Prohibition of Ragging	134
13	Structure of various Committees	135
14	Regional Offices of the Council	141
15	Abbreviations	142
16	Grievance Redressal	144
17	Documents to be submitted for • Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level • Change of Site / Location • Closure of Institute • Conversion of Women's Institution into Co-Ed Institution	145
18	Documents to be submitted for • Extension of approval to existing Technical Institution or Technical Campus • Increase in intake in existing courses only for valid NBA accredited courses. • Adding New course/s in existing program only for valid NBA accredited courses. • Reduction in intake • Closure of program and / or course	151

	• Mandatory provision of supernumerary seats for TFW • Introducing / continuing / discontinuing supernumerary seats for PIO • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Second Shift Programs only for valid NBA accredited courses • Part Time Programs only for valid NBA accredited courses • Adding Dual Degree courses • Adding Integrated course • Fellowship Programme in Management	
19	Composition of Board of Governors on AICTE approved Institutions	158
20.	Cut off Dates and Academic Calendar	159
21.	Fellowship Programme in Management : Conduct & Admission Procedure	161
Affidavits		
1	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or a Notary or an Oath Commissioner	168
2	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with Deposit of requisite amount	171
3	Format to be submitted by the Collaborating Foreign University / Institution with a partnering AICTE approved Indian Institution	172
4	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant follows all requirements of IInd Shift Programs. (if applicable)	173
5	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant follows all requirements of Part Time Programs. (if applicable)	174
Certificates		
1	Certificate of Advocate	175
2	Certificate of an Architect registered with Council of Architecture	177
3	Certificate of the Bank Manager where the applicant has a Bank Account	178
4	Certificate from Sub-Divisional Magistrate / Collector / Tahasildar	179
Formats		
1	Resolution for establishment of new Technical Institute	180
2	Additional Program additional intake / additional course	181
3	Resolution for Closure of Courses / Programs / reduction in Intake	182

4	NOC of State Government for Closure of Courses / Programs / reduction in Intake	183
5	NOC of affiliating University / Board for Closure of Courses / Programs / reduction in Intake	184
6	NOC of State Government for conversion of Women's Institute to Co-Ed Institute	185
7	NOC of affiliating University / Board for conversion of Women's Institute to Co-Ed Institute	186
8	NOC of State Government for change of Name of the Institute	187
9	NOC of Affiliating University / Board for change of Name of the Institute	188
10	NOC of State Government for change of Site / location of the Institute	189
11	NOC of Affiliating University / Board for change of Site / location of the Institute	190
12	NOC of State Government for Closure of Institute	191
13	NOC of Affiliating University / Board for Closure of Institute	192

1 Background and Statutory Provision under AICTE Act regarding Planning, Promotion and Regulation of Technical Education

1.1 Background

The beginning of formal Technical Education in India can be dated back to the mid 19th century. The major policy initiatives in the pre-independence period included appointment of the Indian Universities Commission in 1902, issue of the Indian Education policy resolution in 1904 and the Governor General's policy statement of 1913 stressing the importance of Technical Education, the establishment of II Sc. in Bangalore, Institution for Sugar, Textile and Leather Technology in Kanpur, N.C.E. in Bengal in 1905 and Industrial schools in several provinces. Significant developments include:

- Constitution of the Technical Education Committee of the Central Advisory Board of Education (CABE) of 1943;
- Preparation of the Sergeant Report of 1944; and
- Formation of the All India Council for Technical Education (AICTE) in 1945 by the Government of India.

The AICTE was set up in November 1945 based on the recommendations of CABE to stimulate, coordinate and control the provisions of educational facilities and industrial development of the post war period. At that time, mandate of AICTE basically covered only programs in Engineering and Technology.

The growth of industries in the country, just after independence, also demanded the need for qualified professionals in other fields, such as Business Management, Architecture, Hotel Management, Pharmacy etc. Although the diverse elements of Management such as Commerce, Economics, Finance, Psychology and Industrial Sociology were being taught for a long time, the need for Management Education in a formal way was felt in India only in the fifties. The Government of India decided in 1954 to set up a Board of Management Studies under AICTE to formulate standards and promote Management Education. Other major initiatives taken in Management Education include: setting up of the Administrative Staff College of India at Hyderabad in the late fifties, National Productivity Council and Indian Institution of Management in the early sixties. Architecture was covered under the Architects' Act, 1972. Subsequently, for better coordination of the Professional Courses, Architecture Education was also placed under the purview of AICTE.

Hotel Management Education had a modest beginning with short programs in Nutrition and Food Science, which started in the late fifties. The National Council of Hotel Management and Catering Technology were set up in 1982, to which all the Institutions of Hotel Management run by the Government are affiliated.

Education in other professional fields such as, Pharmacy, Applied Arts & Crafts has also undergone similar developments during the post-independence period. Programs for Technical Education, during the first three Five Year Plans, were devoted to expansion of Technical Education to meet the growing demand for technical personnel at Diploma, Degree and Post-Graduate Levels. From the fourth Five Year Plan onwards, the emphasis was shifted to the improvement of quality and standard of Technical Education. This was done through implementation of the Quality Improvement Program consisting of three major components that provided for M.E. / M. Tech and Ph. D Programs, Establishment of Curriculum Design and Development Cells, and Short Term Training Programs.

Meanwhile, expansion of Institutions and intake remained at a low level in the Government, Private-aided and University sectors. The policy shift during eighties towards involvement of Private and Voluntary Organizations in the setting up of Technical and Management Institutions on self-financing basis ushered in an era of unprecedented expansion of the Technical Education System, a trend which has continued during successive Five Year Plans.

It was in this context that AICTE was given statutory powers by the AICTE Act of Parliament in 1987, with a view to ensure the proper planning and coordinated development of Technical Education System throughout the Country. Technical Education in this context includes fields of Engineering and Technology, Architecture, Town Planning, Management, Pharmacy and Applied Arts & Crafts.

1.2 Growth of Technical Education

The growth of Technical Education before independence in the Country has been very slow. The number of Engineering Colleges and Polytechnics (including Pharmacy and Architecture Institutions) in 1947 was 44 and 43 respectively with an intake capacity of 3200 and 3400 respectively.

Due to efforts and initiatives taken during successive Five Year Plans and particularly due to policy changes in the eighties to allow participation of Private and Voluntary Organizations in the setting up of Technical Institutions on self-financing basis, the growth of Technical Education has been phenomenal.

Number of Diploma and Post Diploma Institutes

Region	State	Institution Type	NUMBER OF DIPLOMA AND POST DIPLOMA INSTITUTES 2013-2014	NUMBER OF DIPLOMA AND POST DIPLOMA INSTITUTES 2014-2015
		Government	21	30
		Govt aided	1	1
		Unaided - Private	26	38
	Chhattisgarh	University Managed	1	1
	Chhattisgarh Total		**49**	**70**
		Government	33	34
		Govt aided	9	9
		Private-Aided		2
		Unaided - Private	89	99
	Gujarat	University Managed	3	3
	Gujarat Total		**134**	**147**
		Government	53	58
		Govt aided	4	4
		Unaided - Private	77	110
	Madhya Pradesh	University Managed	1	1
Central	**Madhya Pradesh Total**		**135**	**173**
Central Total			**318**	**390**
	Andaman and Nicobar Islands	Government	1	1
	Andaman and Nicobar Islands Total		**1**	**1**
		Government	1	6
	Arunachal Pradesh	Unaided - Private	1	1
	Arunachal Pradesh Total		**2**	**7**
	Assam	Government	13	13
	Assam Total		**13**	**13**
		Government	13	12
		Govt aided	6	5
		Private-Aided		1
	Jharkhand	Unaided - Private	13	16
	Jharkhand Total		**32**	**34**
	Manipur	Government	2	1
	Manipur Total		**2**	**1**
	Meghalaya	Government	3	3
	Meghalaya Total		**3**	**3**
	Mizoram	Government	3	2
	Mizoram Total		**3**	**2**
		Government	15	24
		Govt aided	1	1
	Orissa	Unaided - Private	99	113
	Orissa Total		**115**	**138**
		Government	1	2
	Sikkim	Govt aided	1	
	Sikkim Total		**2**	**2**
	Tripura	Government	3	5
	Tripura Total		**3**	**5**
		Government	43	49
		Govt aided	2	2
		Private-Aided	1	
	West Bengal	Unaided - Private	51	70
	West Bengal Total		**97**	**121**
	Nagaland	Government		1
Eastern	**Nagaland Total**			**1**
Eastern Total			**273**	**328**
		Deemed University(Government)	1	1
		Government	11	11
		Govt aided		1
	Delhi	Unaided - Private	8	8
	Delhi Total		**20**	**21**
		Government	4	4
	Chandigarh	Unaided - Private	1	1
North-West	**Chandigarh Total**		**5**	**5**

		Government	23	24
		Govt aided	5	5
	Haryana	Unaided - Private	194	202
	Haryana Total		**222**	**231**
		Government	11	15
	Himachal Pradesh	Unaided - Private	25	26
	Himachal Pradesh Total		**36**	**41**
		Government	18	21
	Jammu and Kashmir	Unaided - Private	8	9
	Jammu and Kashmir Total		**26**	**30**
		Government	33	35
		Govt aided	4	4
	Punjab	Unaided - Private	142	150
	Punjab Total		**179**	**189**
		Government	43	44
		Govt aided	2	2
		Private-Aided	1	2
		Unaided - Private	184	202
	Rajasthan	University Managed	3	3
	Rajasthan Total		**233**	**253**
North-West Total			**721**	**770**
		Government	16	19
	Bihar	Unaided - Private	13	21
	Bihar Total		**29**	**40**
		Government	82	95
		Govt aided	21	22
		Private-Aided	1	1
	Uttar Pradesh	Unaided - Private	280	328
	Uttar Pradesh Total		**384**	**446**
		Government	34	35
		Govt aided	1	1
	Uttarakhand	Unaided - Private	55	56
Northern	**Uttarakhand Total**		**90**	**92**
Northern Total			**503**	**578**
		Government	122	124
		Govt aided	5	5
		Private-Aided	1	1
	Andhra Pradesh	Unaided - Private	356	444
South-Central	**Andhra Pradesh Total**		**484**	**574**
South-Central Total			**484**	**574**
		Government	105	107
		Govt aided	43	43
		Private-Aided		1
		Unaided - Private	198	205
	Karnataka	University Managed	1	1
	Karnataka Total		**347**	**357**
		Government	53	52
		Govt aided	5	5
	Kerala	Unaided - Private	12	14
South-West	**Kerala Total**		**70**	**71**
South-West Total			**417**	**428**
		Government	7	7
	Puducherry	Unaided - Private	3	3
	Puducherry Total		**10**	**10**
		Government	40	41
		Govt aided	34	34
	Tamil Nadu	Unaided - Private	412	417
Southern	**Tamil Nadu Total**		**486**	**492**
Southern Total			**496**	**502**
	Dadra and Nagar Haveli	Government	1	1
	Dadra and Nagar Haveli Total		**1**	**1**
	Daman and Diu	Government	1	1
Western	**Daman and Diu Total**		**1**	**1**

		Government	5	5
		Govt aided	2	2
	Goa	Unaided - Private	2	2
	Goa Total		**9**	**9**
		Government	49	51
		Govt aided	38	37
		Private-Aided	1	1
		Unaided - Private	574	604
	Maharashtra	University Managed	2	2
	Maharashtra Total		**664**	**695**
Western Total			**675**	**706**
Grand Total			**3887**	**4276**

Number of PGDM Institutes

Region	State	NUMBER OF MANAGEMENT INSTITUTES 2013-2014	NUMBER OF MANAGEMENT INSTITUTES 2014-2015
	Gujarat	18	15
	Madhya Pradesh	26	29
Central	Chhattisgarh	5	4
Central Total		**49**	**48**
	Orissa	30	27
	Assam	3	2
	Mizoram	1	1
	West Bengal	13	14
Eastern	Jharkhand	7	8
Eastern Total		**54**	**52**
	Delhi	27	27
	Haryana	25	26
	Jammu and Kashmir	3	3
	Punjab	7	7
	Rajasthan	27	22
	Chandigarh	1	1
North-West	Himachal Pradesh	1	1
North-West Total		**91**	**87**
	Uttar Pradesh	187	200
	Uttarakhand	16	14
Northern	Bihar	2	3
Northern Total		**205**	**217**
South-Central	Andhra Pradesh	49	51
South-Central Total		**49**	**51**
	Karnataka	35	32
South-West	Kerala	10	8
South-West Total		**45**	**40**
	Puducherry	2	2
Southern	Tamil Nadu	20	19
Southern Total		**22**	**21**
	Maharashtra	90	83
Western	Goa	1	1
Western Total		**91**	**84**
Grand Total		**606**	**600**

Number of MBA Institutes

Region	State	NUMBER OF MBA INSTITUTES 2013-2014	NUMBER OF MBA INSTITUTES 2014-2015
	Chhattisgarh	20	20
	Gujarat	108	100
Central	Madhya Pradesh	203	198
Central Total		**331**	**318**
	Orissa	72	70
	Assam	9	9
	West Bengal	55	51
	Jharkhand	6	7
	Meghalaya	1	1
	Nagaland	1	1
Eastern	Sikkim	1	1
Eastern Total		**145**	**140**
	Delhi	18	18
	Haryana	150	135
	Himachal Pradesh	15	13
	Punjab	129	127
	Rajasthan	110	99
North-West	Jammu and Kashmir	11	9
North-West Total		**433**	**401**
	Bihar	18	19
	Uttar Pradesh	447	431
Northern	Uttarakhand	49	43
Northern Total		**514**	**493**
South-Central	Andhra Pradesh	851	832
South-Central Total		**851**	**832**
	Karnataka	209	198
South-West	Kerala	73	74
South-West Total		**282**	**272**
	Tamil Nadu	395	372
Southern	Puducherry	6	6
Southern Total		**401**	**378**
	Maharashtra	406	382
Western	Dadra and Nagar Haveli	1	1
Western Total		**407**	**383**
Grand Total		**3364**	**3217**

Number of Programs & Institutes Region Wise (2013-2014)

			Number of Institutes							Number of Programmes	Number of Institutes
Region	**Application For**	**Institution Type**	**APPLIED ARTS AND CRAFTS**	**ARCHITECTURE AND TOWN PLANNING**	**ENGINEERING AND TECHNOLOGY**	**HOTEL MANAGEMENT AND CATERING**	**MANAGEMENT**	**MCA**	**PHARMACY**		
Central	All Existing Institute	Central University							1	**1**	**1**
		Government	4	6	131	2	13	6	8	**170**	**147**
		Govt aided		3	15		7	6	8	**39**	**28**
		Unaided - Private		9	398	6	331	127	197	**1068**	**819**
		University Managed		1	16		15	16	7	**55**	**47**
	All New Institute	Government			2					**2**	**2**
		Private-Aided			1					**1**	**1**
		Unaided - Private			15		1			**16**	**16**
Eastern	All Existing Institute	Central University			1					**1**	**1**
		Deemed University(Government)			1					**1**	**1**
		Deemed University(Private)			1		2	1		**4**	**2**
		Government	4	9	121	1	19	13	12	**179**	**142**
		Govt aided		2	14	1	1	4	3	**25**	**16**
		Unaided - Private		5	296	13	150	75	30	**569**	**446**
		University Managed			12		11	7	2	**32**	**24**
	All New Institute	Government			3		1	1		**5**	**5**
		Govt aided			3					**3**	**3**
		Private-Aided			1					**1**	**1**
		Unaided - Private			6		1			**7**	**7**
North-West	All New Institute	Central University							1	**1**	**1**
		Deemed University(Government)			1					**1**	**1**
		Government			12					**12**	**12**
		Private-Aided			1					**1**	**1**
		Unaided - Private			17	1	5	2	1	**26**	**26**
	All Existing Institute	Deemed University(Government)		1					1	**2**	**2**
		Government	13	14	159	2	41	15	23	**267**	**189**
		Govt aided		1	16	1	5	4	2	**29**	**20**
		Unaided - Private	2	16	806	15	438	175	162	**1614**	**1243**
		University Managed		1	17	1	16	5	10	**50**	**42**
		Unaided - Private			1					**1**	**1**
South-Central	All Existing Institute	Deemed University(Private)			1					**1**	**1**
		Government	4	4	134		6	1	18	**167**	**145**
		Govt aided	1	1	5	2	1	1	2	**13**	**6**
		Private-Aided			1		1	1		**3**	**2**
		Unaided - Private	2	2	734	1	866	355	292	**2252**	**1519**
		University Managed			10		2	2	2	**16**	**11**

	All New Institute	Government					1		1	**2**	**2**
		Unaided - Private			5		4		1	**10**	**10**
		University Managed			1					**1**	**1**
South -West	All Existing Institute	Deemed University(Private)			2			1		**3**	**2**
		Government	4	5	202		9	12	5	**237**	**221**
		Govt aided	2	6	60		9	9		**86**	**64**
		Unaided - Private	8	20	440	21	292	119	91	**991**	**780**
		University Managed			14	1	5	4	5	**29**	**26**
	All New Institute	Government			2					**2**	**2**
		Unaided - Private			10		4			**14**	**14**
Southern	All Existing Institute	Deemed University(Private)			1		1	2		**4**	**2**
		Government	2	1	59	1	15	9	3	**90**	**79**
		Govt aided		2	37		11	18		**68**	**57**
		Private-Aided			1					**1**	**1**
		Unaided - Private		8	893	7	387	270	35	**1600**	**1233**
		University Managed			4		5	2	2	**13**	**8**
	All New Institute	Unaided - Private			26					**26**	**26**
Northern	All Existing Institute	Government	4	7	147	2	28	5	16	**209**	**167**
		Govt aided		1	34		16	7	2	**60**	**43**
		Unaided - Private	9	27	504	22	574	130	141	**1407**	**1037**
		University Managed			6	1	16	12	3	**38**	**33**
	All New Institute	Government			2					**2**	**2**
		Private-Aided			1					**1**	**1**
		Unaided - Private		1	14		3		1	**19**	**19**
Western	All Existing Institute	Government	3	2	63	3	3	4	9	**87**	**80**
		Govt aided	1	1	24	1	3	1	25	**56**	**51**
		Private-Aided		1					1	**2**	**2**
		Unaided - Private	4	8	689	14	428	142	292	**1577**	**1363**
		University Managed			10	1	11	4	2	**28**	**24**
	All New Institute	Unaided - Private			17		2		2	**21**	**21**
Grand Total			**67**	**165**	**6220**	**120**	**3760**	**1568**	**1419**	**13319**	**10302**

Number of Programs & Institutes Region Wise (2014-2015)

			Number of Institutes							Number of Programs	Number of Institutes
Region	**Application For**	**Institution Type**	**APPLIED ARTS AND CRAFTS**	**ARCHITECTURE AND TOWN PLANNING**	**ENGINEERING AND TECHNOLOGY**	**HOTEL MANAGEMENT AND CATERING**	**MANAGEMENT**	**MCA**	**PHARMACY**		
Northern	All New Institute	Central University			1					1	**1**
		Government			1		2			3	**3**
		Govt aided			1		3			4	**4**
		Private-Aided					2			2	**2**
		Unaided - Private		2	25		13		1	41	**39**
	All Existing Institute	Government	4	7	163	2	29	4	16	225	**182**
		Govt aided		1	33		15	6	2	57	**42**
		Private-Aided			1					1	**1**
		Unaided - Private	9	27	499	21	542	121	140	1359	**1008**
		University Managed			6	1	17	12	3	39	**32**
Central	All Existing Institute	Central University					1		1	2	**2**
		Government	5	7	141	2	11	6	9	181	**155**
		Govt aided		3	15		7	6	8	39	**28**
		Private-Aided			1					1	**1**
		Unaided - Private		9	415	6	313	119	188	1050	**811**
		University Managed		1	15		14	15	6	51	**44**
	All New Institute	Government			9					9	**9**
		Private-Aided		1	2					3	**3**
		Unaided - Private		5	20		6	1		32	**31**
Eastern	All Existing Institute	Central University			1					1	**1**
		Deemed University(Private)			1		2	1		4	**2**
		Government	4	9	139	1	18	13	13	197	**161**
		Govt aided		2	17	1	1	4	3	28	**19**
		Unaided - Private		5	305	12	145	73	30	570	**447**
		University Managed			12		11	7	2	32	**24**
	All New Institute	Deemed University(Private)			1					1	**1**
		Government			6					6	**6**
		Govt aided			1					1	**1**
		Private-Aided				1				1	**1**
		Unaided – Private			11		3		1	15	**15**
North-West	All Existing Institute	Central University		1	1		1		2	5	**3**
		Deemed University(Government)		1	1		1		1	4	**4**
		Government	13	14	179	1	42	14	23	286	**209**
		Govt aided		1	13	1	3	3	2	23	**16**
		Private-Aided			2					2	**2**
		Unaided - Private	2	15	821	14	406	168	156	1582	**1215**
		University Managed		1	16	1	15	4	8	45	**37**
	All	Govt aided	1							1	**1**

	New Institute	Unaided - Private		1	17		3		11	32	**32**
South - Central	All Existing Institute	Deemed University(Private)			1					1	**1**
		Government	4	4	137		7	1	20	173	**150**
		Govt aided	1	1	5	2	1	1	2	13	**6**
		Private-Aided			1		1	1		3	**2**
		Unaided - Private	2	2	724	1	845	333	287	2194	**1477**
		University Managed			10		2	2	1	15	**11**
	All New Institute	Government			1					1	**1**
		Govt aided					1			1	**1**
		Unaided - Private		2	17		5		2	26	**26**
		University Managed							1	1	**1**
South -West	All Existing Institute	Deemed University(Private)			2			1		3	**2**
		Government	4	5	204		9	12	5	239	**223**
		Govt aided	2	6	59		9	9		85	**63**
		Private-Aided			1					1	**1**
		Unaided - Private	7	20	450	19	279	117	88	980	**774**
		University Managed			12	1	5	4	5	27	**24**
	All New Institute	Government			2				1	3	**3**
		Unaided - Private			11		3		4	18	**18**
Southern	All Existing Institute	Deemed University(Private)			1		1	2	1	5	**3**
		Government	2	1	60	1	15	8	3	90	**79**
		Govt aided		2	37		11	17		67	**56**
		Private-Aided						1		1	**1**
		Unaided - Private		8	919	7	363	242	35	1574	**1227**
		University Managed			5		5	2	1	13	**8**
	All New Institute	Government			2					2	**2**
		Unaided - Private			11		1			12	**12**
Western	All Existing Institute	Government	2	2	64	3	3	4	9	87	**80**
		Govt aided	1	1	23	1	3	1	25	55	**50**
		Private-Aided		1					1	2	**2**
		Unaided - Private	4	8	694	13	405	130	298	1552	**1362**
		University Managed			10	1	9	4	2	26	**22**
	All New Institute	Government			1					1	**1**
		Govt aided			1					1	**1**
		Unaided - Private	1	1	18		5		15	40	**40**
		University Managed					1			1	**1**
Grand Total			**68**	**177**	**6375**	**113**	**3615**	**1469**	**1432**	13249	**10326**

Intake Seats Region wise: UG/PG/Diploma (All inclusive)

Region	State	Approved Intake for 2008-2009	Approved Intake for 2009-2010	Approved Intake for 2010-2011	Approved Intake for 2011-2012	Approved Intake for 2012-2013	Approved Intake for 2013-2014	Approved Intake for 2014-2015
Central	Chhattisgarh	20977	26683	34679	38871	37332	41655	47988
	Gujarat	60928	89915	113207	130841	151747	169459	184357
	Madhya Pradesh	93059	119983	144809	160881	166120	190404	198917
Central Total		**174964**	**236581**	**292695**	**330593**	**355199**	**401518**	**431262**
Eastern	Andaman NicobarIslands	270	360	360	360	360	360	360
	Arunachal Pradesh	596	626	626	656	656	656	1340
	Assam	4275	6330	7792	8644	7255	9324	9682
	Jharkhand	8490	9513	12293	14673	14237	17331	20499
	Manipur	405	455	575	595	405	405	255
	Meghalaya	410	650	770	830	1010	1010	1010
	Mizoram	260	230	260	260	30	360	240
	Nagaland						300	360
	Orissa	48282	70132	86312	92034	96772	101655	111629
	Sikkim	927	1002	1138	1216	1404	1440	1560
	Tripura	580	580	790	790	790	790	1480
	West Bengal	39491	48051	57988	64590	71364	77102	87246
Eastern Total		**103986**	**137929**	**168904**	**184648**	**194283**	**210733**	**235661**
North-West	Chandigarh	2460	2587	2697	2697	2697	2732	2870
	Delhi	21852	23909	26568	27674	25038	29999	29952
	Haryana	91910	108980	135237	156011	170942	178944	183573
	Himachal Pradesh	4946	10652	16152	20494	21836	25976	26036
	Jammu and Kashmir	5973	6433	7441	7765	7269	9700	10477
	Punjab	66673	89904	113711	128751	133215	137852	143624
	Rajasthan	49940	65997	119934	133404	138130	148752	155095
North-West Total		**243754**	**308462**	**421740**	**476796**	**499127**	**533955**	**551627**
Northern	Bihar	9225	10495	13977	14853	15078	20164	23792
	Uttar Pradesh	133143	185164	261030	303272	338911	373745	396166
	Uttarakhand	15594	21538	29860	34450	39008	43934	43340
Northern Total		**157962**	**217197**	**304867**	**352575**	**392997**	**437843**	**463298**
South-Central	Andhra Pradesh	316169	429819	536992	614671	691237	725339	810433
South-Central Total		**316169**	**429819**	**536992**	**614671**	**691237**	**725339**	**810433**
South-West	Karnataka	151924	184127	212791	232910	240490	254163	264166
	Kerala	49837	58658	71815	83307	91379	101537	111982
South-West Total		**201761**	**242785**	**284606**	**316217**	**331869**	**355700**	**376148**
Southern	Puducherry	5387	6727	8387	9629	10858	12406	13888
	Tamil Nadu	289174	360555	424350	479483	531986	578723	598494
Southern Total		**294561**	**367282**	**432737**	**489112**	**542844**	**591129**	**612382**
Western	Dadra and Nagar Haveli	330	330	390	528	576	576	576
	Daman Diu	120	120	360	360	360	360	360
	Goa	2421	2445	2641	2977	3124	4037	4955
	Maharashtra	204297	257970	344803	395654	437739	462786	474279
Western Total		**207168**	**260865**	**348194**	**399519**	**441799**	**467759**	**480170**
Grand Total		**1700325**	**2200920**	**2790735**	**3164131**	**3449355**	**3723976**	**3960981**

Growth of intake in AICTE approved Institutions in last nine years (UG/PG)

Year	Engineering	Mgmt	MCA	Pharm	Arch	HMCT	Total	Added in year
2006-07	550986	94704	56805	39517	4543	4242	750797	73566
2007-08	653290	121867	70513	52334	4543	5275	907822	157025
2008-09	841018	149555	73995	64211	4543	5794	1139116	231294
2009-10	1071896	179561	78293	68537	4133	6387	1408807	269691
2010-11	1314594	277811	87216	98746	4991	7393	1790751	381944
2011-12	1485894	352571	92216	102746	5491	7693	2046611	255860
2012-13	1761976	385008	100700	121652	5996	8401	2236733	190122
2013-14	1804353	364816	119713	137257	9550	6622	2442311	205578
2014-15	1903722	366439	110585	143740	11070	6442	2541998	99687

Student Intake for UG/PG & Diploma/Post Diploma

Year	Total UG/PG: Student Intake	Polytechnics: student Intake	Total Intake Seats
2007-08	907822	417923	1325745
2008-09	1139116	610903	1750019
2009-10	1408807	850481	2259288
2010-11	1790751	1083365	2874116
2011-12	2046611	1117545	3164156
2012-13	2236733	1212612	3449345
2013-14	2442311	1177918	3620229
2014-15	2541998	1308008	3850006

1.3 The AICTE Act, 1987

The AICTE Act, 1987 was passed by the Parliament, to provide for the establishment of the All India Council for Technical Education (AICTE) with a view to ensure proper planning and coordinated development of the Technical Education System throughout the Country, qualitative improvement of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the Technical Education System and for matters connected therewith.

1.4 Important Provisions of the AICTE Act on Approval Process

1.4.1 Clause 10(g)	Evolve suitable performance appraisal system for Technical Institutions and Universities imparting Technical Education, incorporating norms and mechanisms for enforcing accountability.
1.4.2 Clause 10(i)	Lay down norms and standards for course curriculum, physical and instructional facilities, staff patterns, staff qualifications, quality instructions, assessment and examination.
1.4.3 Clause 10(k)	Grant approval for starting new Technical Institutions and for introduction of new Courses or Programs in consultation with the Agencies concerned.
1.4.4 Clause 10(n)	Take all necessary steps to prevent commercialization of Technical Education.
1.4.5 Clause 10(p)	Inspect or cause to inspect any technical Institution.
1.4.6 Clause 11(1)	For the purposes of ascertaining the financial needs of Technical Institution or a University or its standards of teaching, examination and research, the Council may cause an inspection of any department or departments of such technical Institution or University to be made in such manner as may be prescribed and by such person or persons as it may direct.
1.4.7 Clause 11(2)	The Council shall communicate to the Technical Institution or University the date on which any inspection under sub-section (1) is to be made and the technical Institution or University shall be entitled to be associated with the inspection in such manner as may be prescribed.
1.4.8 Clause 11(3)	The Council shall communicate to the technical Institution or the University, its views in regard to the results of any such inspection and may, after ascertaining the opinion of that technical Institution or University the action to be taken as a result of such inspection.
1.4.9 Clause 11(4)	All communications to a technical Institution or University under this section shall be made to the executive authority thereof and the executive authority of the technical Institution or University shall report to the Council the action, if any, which is proposed to be taken for the purposes of implementing any such recommendation as is referred to in sub-section (3).

1.5 AICTE Profile

1.5.1 Vision

Be a world class organization leading technological and socioeconomic development of the Country by enhancing the global competitiveness of technical manpower, by ensuring high quality technical education to all sections of the society.

1.5.2 Mission

- Transparent governance and accountability in approach towards society.
- Planned and coordinated development of Technical Education in the Country by ensuring world-class standards of Institutions through accreditation.
- Facilitating world-class Technical Education through:

    1. Development of high quality Institutions, academic excellence and innovative research and development programs;
    2. Networking of Institutions for optimum resource utilization;
    3. Dissemination of knowledge;
    4. Technology forecasting and global manpower planning;
    5. Promotion of industry-Institution interaction for developing new products, services, and patents;
    6. Inculcating entrepreneurship;
    7. Encouraging indigenous technology;
    8. Focusing on non-formal education;
    9. Providing affordable education to all.
    10. Making Indian Technical Education globally acceptable.
    11. A vision of a forward-looking organization that has an efficient, flexible and empowered manpower, sensitive to stakeholder's expectations.

1.5.3 Objectives

- Promotion of quality in Technical Education.
- Planning and coordinated development of Technical Education system.
- Provide regulations and maintenance of norms and standards.

1.5.4 Responsibilities

- Promotion of quality in Technical Education.
- Policy directions
- Review of norms and standards
- Assessment of manpower requirement
- Liaison with Central Government, State Governments, Universities and other Statutory Bodies
- Others as provided in the Act

1.5.5 Major Functions

- Approval of Diploma / Degree / Post Graduate Degree / Post Graduation / Post Diploma / Post Graduate Diploma Level programs in Technical Institutions.
- Approval of variation / increase in intake, additional programs in technical Institutions
- Quality Assurance through Accreditation.
- Participation in the process of granting Deemed University status by MHRD.
- Approval for Foreign Collaborations / Twinning Programs.
- Promotion of Industry-Institution Interaction.
- Development of Model Curricula through All India Boards of Studies.
- Research Promotion Schemes (RPS)
- National Coordinated Project (NCP)
- National Facilities in Engineering & Technology with Industrial Collaboration (NAFETIC)
- Modernization and Removal of Obsolesces (MODROBS)
- Entrepreneurship Development Cell (EDC)
- Industry Institute Partnership Cell (IIPC)
- Travel Grant (TG)
- Seminar Grant (SG)
- Faculty Development Programme (FDP)
- Emeritus Fellowship (EF)
- Career Award for Young Teachers (CAYT)
- Visiting Professorship (VP)
- AICTE-INAE Distinguished visiting Professorship (DVP)
- National Doctoral Fellowship (NDF)
- Research Park (RP)
- Innovation Promotion Scheme (IPS)
- Post Graduate Grants and GATE Scholarship
- AICTE – INAE – TRF (Teacher Research Fellowship)
- AICTE – INAE – TG (Travel Grant to Students)
- Winter and Summer Schools for the Faculty
- Finishing Schools for the Students
- Indian National Digital Library in Engineering Sciences and Technology (INDEST)
- Quality Improvement Programme (QIP)
- NITTR Training Programmes for Faculty
- Networking of Technical Institutions.
- Assessment of National Technical Manpower through National Technical Manpower Information System (NTMIS)
- Promotion of Autonomy in Technical Institutions.
- Connecting Technical Institutions through EDUSAT Network-Live transmission of M.E. / M. Tech programs
- Steps for Stopping Commercialization of Technical Education.

Definitions: Approval Process Hand Book

1		Definitions
	1.1	"1st Shift" means activities conducted in 1st spell of time wherever two shift working exists.
	1.2	"2nd Shift" means activities conducted in 2nd spell of time wherever two shift working exists.
	1.3	"Architect" means an Architect registered with the Council of Architecture established under the Architect Act 1972.
	1.4	"Autonomous Institution", means an Institution, to which autonomy is granted and is designated to be so by the Statutes of affiliating University / Board.
	1.5	"Bandwidth Contention" means the contention ratio, ratio of the potential maximum demand to the actual bandwidth.
	1.6	"Build Operate Transfer" (BOT)" means a project financing, wherein a private entity receives a concession from the public sector to finance, design, construct, and operate a facility stated in the concession contract.
	1.7	"Co-Ed Institute" means the Institute admitting male and female students.
	1.8	"Commission" means University Grants Commission established under section 4 of the University Grants Commission Act, 1956
	1.9	"Compliance Report" shall mean the report submitted by Technical Institution complying with requirements as set in Appendix 12, Prevention and prohibition of ragging, in the Format prescribed by AICTE from time to time.
	1.10	"Deemed University" means an Institution declared as deemed to be University under section 3 of the University Grants Commission Act, 1956.
	1.11	"Foreign Student" means, the student who possesses a foreign passport.
	1.12	"Fresher" means a student who has been admitted to an Institution and who is undergoing his/her first year of study in such Institution.
	1.13	"Minority Educational Institution" or "Minority Institution" means a college or Institution established or maintained by a person or group of persons belonging to a minority, recognized as such by the concerned State Government/UT Administration.
	1.14	"NBA Web-Portal" means a web site at URL www.nba-india.org.
	1.15	"NBA" means National Board of Accreditation set up by AICTE, under Society Registration Act 1860.
	1.16	".pdf file" means document in Portable Document Format.
	1.17	"Prescribed" means as prescribed under these Regulations.
	1.18	"Public Private Partnership (PPP)" means a partnership based on a contract or concession agreement, between a Government or statutory entity on the one side and a private sector enterprise on the other side.
	1.19	"Self" (affiliating university) means institute / department / school is part of the university
	1.20	"Shift" means spell of time in which educational activities of the technical Institution are conducted.

	1.21	"Single Shift working" means where, educational activities of the technical Institution are generally conducted between 9 am to 5 pm.
	1.22	"State Level Fee Committee" means a Committee notified by the concerned State Government / UT Administration for regulation of fee to be charged by the technical Institutions
	1.23	"Technical Campus" means a campus which offers education in one or more technical programs approved by the Council.
	1.24	"Two Shift working" means where, educational activities of the technical Institution are conducted in two spells of time i.e., 1st shift, generally, between 7 am to 3 pm and 2nd shift, generally, between 1 pm to 9 pm.
	1.25	"University Department" means a department established and maintained by the University.
	1.26	"University" shall means a University defined under clause (f) of Section 2 of the University Grants Commission Act, 1956.
	1.27	Part Time Programs means activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever First / general shift working exits and are meant only for working professionals or professionals with at least two years of work experience
	1.28	"Government Aided Institution" means technical Institution that meets 50% or more of its recurring expenditure out of the grant received from Government or Government organizations.
	1.29	"Government Institution" means technical Institution established and / or maintained by the Government.
	1.30	"Private-Self Financing Institution" means an Institution started by a Society/Trust/Company and does not received grant/fund from Central and/or State Government and/or Union Territory Administration for meeting its recurring expenditure.
	1.31	"Second Shift" means shift generally from 1pm to 9pm in which educational activities of the technical Institution are conducted.

Chapter I

Grant of Approval through a single application form for

Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level

Change of Site / Location

Closure of Institute

Conversion of Women's Institution into Co-Ed Institution

1			**Introduction**
	1.1		A new Technical Institute can be created by providing infrastructure and other requirements as per this Approval Process Handbook.
	1.2		New Technical Institute offering technical education shall not be established and / or started without prior approval of the Council
	1.3		Management Program and / or MCA Program as Institutes shall be allowed to be built on an existing UG Engineering & Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute provided minimum land required for UG Engineering & Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute is met.
	1.4		Technical Institute shall be approved when it is on one continuous plot of land except for those in North Eastern states where it can spread into 3 pieces of land not far from each other by more than 1 Km.
	1.5		Admission authority / body / Institution shall not permit admissions of students to a Technical Program which is not approved by the Council
	1.6		**Applicants are advised to apply only if the Building for the purpose of application is complete as per the Infrastructure requirements without any deficiency at the time of filling the application form on the AICTE Web-Portal www.aicte-india.org**
2			**Seeking approval of the Council for**
	2.1	a	Setting up new Technical Institute offering one Technical Program at Degree, Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level
		b	Change of Site / Location
		c	Closure of Institute
		d	Conversion of Women's Institution into Co-Ed Institution
	2.2		**Requirements and Eligibility**
		a	A Society registered under the Registration of Societies Act 1860 through the Chairman or Secretary of society or
		b	A Trust registered under the Charitable Trusts Act 1950 or any other relevant Acts through the Chairman or Secretary of the trust or

		c	A company established under Section 25 of Companies Act 1956 or
		d	Central or State Government / UT Administration or by a Society or a Trust registered by them.
	2.3		The above bodies as mentioned in a, b, c may be a body formed under Public Private Partnership (PPP) or under BOT mode through an officer authorized by Central or State Government / UT Administration.
	2.4		**The applicants fulfilling the following conditions on or before the last date prescribed for receipt of application by the Council shall be eligible to apply.**
		a	The promoter society / trust / A company established under Section 25 of Companies Act 1956, of a new technical Education Institution shall have the land as required and prescribed in its lawful possession with clear title in the name of the promoter society / trust / A company established under Section 25 of Companies Act 1956, on or before the date of submission of application. Provided that it shall be open for the promoter society / trust / A company established under Section 25 of Companies Act 1956 of the proposed Institution to mortgage the land only after the receipt of letter of approval, only for raising the resources for the purpose of development of the Technical Education Institute situated on that land
		b	Land requirement for Technical Institute shall be as mentioned in Appendix 4.1 Plot/s of land under consideration shall be contiguous having no obstacles like river, canals, rail tracks, highways, or any other such entity hampering continuity of land. Land use certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT. Land conversion certification shall be obtained from the Competent Authority as designated by concerned State Government / UT. Certificate from the Sub-Divisional Magistrate / Collector / Tahasildar in the Format CERTIFICATE[4] shall be obtained from the Competent Authority as designated by concerned State Government / UT
		c	Building plan of the Institution shall be prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT.
		d	Administrative area requirements as stated in Appendix 4 shall be applicable for a Technical Institute.
		e	Amenities area requirements as stated in Appendix 4 will be applicable for a Technical Institute

		f	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walkways, staircases, entrance lobby and other similar areas.	
	2.4.1	(i)	Central Library with Reading Room program wise area requirement shall be as per Appendix 4.2.1	
		(ii)	Computer Centre program wise area requirement shall be as per Appendix 4.2.1	
		(iii)	Administrative area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
		(iv)	Amenities area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
		(v)	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walk ways, staircases, entrance lobby and other similar area.	
	2.5		**The fund position of the applicant (Self financed Institutions, Private Universities) in the form of FDRs and / or Bank accounts in Nationalised Bank or Scheduled Commercial Banks recognised by Reserve Bank of India shall be as under on the date of Scrutiny.**	
			Program proposed (Degree, Post Graduate Degree, Diploma and Post Diploma)	Total minimum funds required as proof of operational expenses at the time of Scrutiny in the name of Society / Trust (Rupees in Lakhs)
		a	Engineering & Technology	100
		b	Pharmacy	50
		c	Hotel Management & Catering Technology	50
		d	Architecture	50
		e	Applied Arts & Crafts	50
		f	MCA	50
		g	Management	50
	2.6		The applicants shall not use name of the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and	

			Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.		
	2.7		Name of the "Technical Institute" for which approval is accorded by the Council shall not be changed without the approval of the Council. The Council may permit the change of name as per laid down procedures as given in this handbook		
	2.8		New Technical Institute offering Engineering & Technology program shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted by new Institution is given in following table.		
			Total number of courses opted by New Technical Institute	Number of courses to be selected from group 'C'	Courses listed in group 'C'
			5	3 or more	Applied Electronics & Instrumentation Chemical Engineering / Technology Civil Engineering / Technology, Construction Engineering / Technology Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering
			4	3 or more	
			3	2 or more	
			2	1 or more	
			1	1	
	2.9		Out of a maximum five courses that may be approved for a New Institution at the level of a Diploma (Polytechnic) or a Degree Institution (UG/PG), a combination of Diploma, UG and PG shall not be approved		
	2.10		The head of the "Technical Institute" shall be named as "Principal / Director" having qualifications satisfying existing norms as defined for Principal in a program of the Technical Institute.		
	2.11		Requirement of Computers, Software, Internet and Printers shall be as given in Appendix 5.		
	2.12		Requirement of Laboratory equipments and Experiments shall be as given in Appendix 5.		
	2.13		Requirement of books and Library facilities for each Program shall be as		

			given in Appendix 5.	
	2.14		Requirement of E- Journals shall be as given in Appendix 10	
	2.15		Requirement of essential and desired requirements shall be as given in Appendix 6.	
3			**Submission of Application**	
	3.1	a	A unique USER ID will be allotted to each new applicant for setting up a new Institution, for further process on payment of Rs. 5000 (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* If any existing Institution has not obtained a USER ID / Password previously, a new unique USER ID shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* If any existing Institution has misplaced / forgotten USER ID / Password the institute shall apply for "forgot USER ID/ Password" the same shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* Using the USER ID, the application in the prescribed Format shall be uploaded on the AICTE Web-Portal *www.aicte-india.org* by using this USER ID, the applicant will be able to track the status of the application at various stages of processing the application.	
		b	The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment	
	3.2		**Processing Fee for**	
		a	**Setting up new Technical Institute offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level:**	
			Type of Institution applied for	**Processing Fees in Lakhs**
			Minority Institution	3.5
			Institution set up exclusively for women	3.5
			Institution set up in North Eastern States	3.5

			All other Institutions	5.0		
			Government / Government aided / Central University / State University	Nil		
		b	**Change in Site / Location, Closure of Institute and conversion of Women only Institute to Co-Ed Institute**			
			Type of Institution	**Change in Site / Location (Rupees in Lakhs)**	**Closure of Institute (Rupees in Lakhs)**	**Conversion of Women only Institute to Co-Ed Institute (Rupees in Lakhs)**
			Minority Institution	2.0	1.5	2.0
			Institution set up in North Eastern States other than Government / Government aided / Central University / State University	2.0	1.5	2.0
			Institution set up exclusively for women other than Government / Government aided / Central University / State University	2.0	1.5	2.0
			All other Institutions except Government / Government aided / Central University / State University	3.0	2.0	3.0
			Government / Government aided / Central University / State University	Nil	Nil	Nil
	3.3		**Views of State Government and affiliating University**			
	3.4		The State Government / UT and the affiliating University / Board will forward to the concerned Regional Office of the Council, their views on the applications received, with valid reasons or otherwise within a period of 15 days from the date of receipt of applications.			
	3.5		The views of the State Government / UT and the affiliating University / Board will be taken into account by the Regional Committee while taking the decision whether the application is to be processed further or not. In the absence of receipt of views from the State Government / UT and / or the affiliating University / Board, the Council will proceed for completion of approval process.			
	3.6		**Change of Site / Location**			
		a	**Conditions for Approval**			
			The Institute shall be AICTE approved existing Institute/ Technical campus. The change in Site / Location shall be allowed within a radius of 20Km.			

		b	**Procedure for Approval**
			The AICTE approved existing Institute seeking change of site / Location shall apply on portal for extension of approval as per regulations. Select option for change of site / Location giving details as required. The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses at new site / Location. Expert Visit Committee shall verify infrastructure, however equipment's, library and other movable property shall be verified after shifting the same from existing location to new location. Only after approval by the council for change of site / location, the equipments, library and other movable property in the existing Institute shall be shifted to new site/location and the approval for activities on existing location shall cease. After shifting of the equipments, library and other movable property in the existing Institute to new site/location another Expert Visit shall be conducted to verify the facilities at new site / Location. The change of site / location shall be effected only on receipt of final approval in respect of new location. Request for approval for partial shifting of the courses / Program in the Institution shall not be considered. On approval of new location, all activities of Institute shall necessarily / compulsorily carry out at newly approved location. Any violation in this respect may lead to withdrawal of approval and Institute shall not be allowed to continue its activities in either locations. Applicant shall need to submit all documents as required for approval of new Institution. Following additional documents shall be necessary while seeking approval for change of site / location of the existing Institute; 1. No Objection Certificate (NOC), from state Government 2. No Objection Certificate (NOC), from Affiliating University/Board 3. Resolution of the society/Trust seeking approval for change of site/location of the existing Institute
	3.7		**Closure of Institution**
		a	**Eligibility**
			The Institute shall be AICTE approved existing Institute / Technical campus.

		b	**Conditions for Approval**
			• The Institute may apply for complete closure or progressive closure. • In case of complete closure the Institute shall be closed completely in one instance. • In case of progressive closure, closure at the first year level shall be allowed in the current academic year. However, the subsequent years of working shall lapse at the end of each academic year progressively. • Once complete closure or progressive closure is approved the Institution shall not start any program in the said premises. However the Institution may apply afresh for starting new program. Such request shall be considered as application for establishment of new Institution and shall be processed as per chapter 1 of Approval process handbook. • Complete closure or partial closure is subject to no pending court case filed against the Institution by AICTE, no Charge sheet filed against the Institute.
		c	**Procedure for Approval**
			The AICTE approved Institute seeking closure of Institute shall apply on portal for the closure of the Institute as per the regulation. The institute will be called for scrutiny to verify the following : 1. Status of students already studying in the Institute 2. Status of Faculty and staff in the Institute 3. Any other liabilities of the Institution 4. Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute 5. No Objection certificate (NOC), from State Government 6. No Objection certificate (NOC), from Affiliating University 7. Resolution of the society/Trust seeking closure of the of the existing Institute 8. Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio. The closure of the Institute shall be effected only on receipt of approval of the Council for closure of Institute.
	3.8		**Conversion of Women's only Institution to Co-Ed Institution**
		a	**Eligibility**
			The Institute shall be AICTE approved existing Institute / Technical campus.

		b	**Conditions / Documents for Approval**
			1. A certificate stating that admissions for three consecutive years are less than 40% issued by Competent Admission Authority. 2. A certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University 3. Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution. a) No Objection certificate (NOC), from State Government b) No Objection certificate (NOC), from Affiliating University c) Additional Money Deposit as per the Co - Ed Institute d) Land related documents to be submitted as per the Regulations
		c	**Procedure**
			Institute seeking conversion from Women only to Co-Ed Institution, shall also apply on portal for extension of approval as per regulations The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses. The conversion from Women only to Co-Ed Institution shall be effected only after grant of approval in respect of conversion.
4			**Evaluation of application by Scrutiny Committee**
	4.1		The applications shall be evaluated by a Scrutiny Committee constituted by the Regional Officer by selecting members using automated selection process provided on the AICTE Web-Portal.
	4.2		Concerned Regional Officer or an Officer of the Council will assist the committee and place relevant records and documents before the committee and make necessary arrangements for conduct of the meetings, however, he will not be part of the committee
	4.3		The Scrutiny Committee will invite all applicants for presentation of their proposals. Applicants are advised to adhere to given Scrutiny schedule and not to remain absent for Scrutiny. If the applicant(s) remains absent for scrutiny, then in no circumstances what so ever, their applications proposal shall be taken up for a scrutiny. Applicants shall produce original documents along with attested copies at the time of scrutiny
	4.4		Based on the recommendations of the Scrutiny Committee, the deficiencies, if any, shall be communicated to the applicant Society / Trust / A company established under Section 25 of Companies Act 1956, through web portal.
	4.5		Applicants who are communicated deficiencies or remain absent at the scrutiny shall be eligible for an appeal by way of re-scrutiny, which will be provided to them on the date and time scheduled by AICTE.
	4.6		The Scrutiny Committee during re-scrutiny shall verify only the deficiencies

			pointed out by the Scrutiny Committee as per the norms and standards.
	4.7		Applications which are found to be in order in all respects by the Scrutiny Committee or Re-Scrutiny Committee will be processed further.
	4.8		The attested copies of original documents shall be retained by the committee. These shall be scanned & uploaded on the Web-Portal along with the report of the committee. This scanning and uploading will be done by the Regional office of the council.
	4.9		The Regional officer shall ensure and certify that all the fields of all scrutiny reports are filled completely and are in order.
	4.10		All applicants recommended for Expert Committee Visit by the Scrutiny Committee, or Re-Scrutiny Committee shall be communicated the date of Expert Committee Visit through Web Portal.
5			**Evaluation of application by Expert Committee**
	5.1		An Expert Committee shall visit the proposed premises of the Institution to verify 1. Readiness with respect to Appendix 4, i.e. instructional, administrative and amenities area requirements for Technical Institution 2. Readiness with respect to Appendix 5, i.e. Computer, Software, Internet, Printers, Laboratory Equipments , Books, Journals and Library facilities for Technical Institution 3. Readiness with respect to Appendix 6 i.e. Essential and Desired requirements for Technical Institution 4. Progress related to appointment of Principal / Director and faculty with respect to the norms, standards and conditions prescribed by the Council
	5.2		The Expert Committee shall verify physically the Infrastructural facilities of the applicant Institute. The Expert Committee shall be constituted by the Regional Officer by selection of members using automated selection process provided on the AICTE Web-Portal. However, if any member of Expert Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the Chairman Regional Committee may opt to choose another expert from approved panel of the experts.
	5.3		Concerned Regional Officer or an Officer of the Council will assist the committee and make necessary arrangements for conduct of the Expert Committee Visit, however, they will not be part of the committee
	5.4		Expert Committee shall have access to the report of the Scrutiny Committee and Re-Scrutiny Committee
	5.5		Expert Committee shall verify actual availability of equipments, computers, software, internet, printers, book titles, book volumes, subscription of National & International E-Journals. Mere presentation of Purchase Orders / Payment records for subscription etc. without actual availability shall not be considered

	5.6		Expert committee shall also verify documents in original as in Appendix 17.2 and Video as in Appendix 17.2.17 with respect to actual infrastructure visited
	5.7		The applicant will arrange for Video recording at his own expense with date and time of the entire proceedings of the Expert Committee visit, which will form part of the Expert Committee report. The applicant will also arrange Internet ready Laptop / desktop, scanner and printer to the Expert Committee.
	5.8		The Expert Committee shall submit to the RO: 1. Its visit report in the prescribed format. 2. Attested Copies of all documents as at 5.5 3. Video recording of Expert Committee visit. 4. Attendance sheet duly signed / digitally authenticated by, the expert Committee members, and representatives of applicant Society/Trust present during the visit
	5.9		The Regional officer shall ensure and certify that all the fields of all Expert Visit Committee reports are filled completely and are in order.
	5.10		The scanning and uploading of the documents as at 5.5 and 5.8 will be done by the concerned Regional office of the Council.
6			**Evaluation of application by Regional Committee**
	6.1		The reports of Scrutiny Committee, Re-Scrutiny Committee and Expert Visiting Committee will be made available to the Regional Committee. The Regional Officer shall ensure and certify that all the fields of Regional Committee report are filled completely and are in order. The Regional Committee will consider these reports along with views of concerned State Government / UT and affiliating University / Board, if any, and recommend the application for further processing.
	6.2		Applicants, whose applications are recommended for further processing after the decision of the Executive Committee, shall be informed for submission of a Money Deposit along with an affidavit[2].
	6.3		Applicants as in Clause 6.2, shall deposit the prescribed amount of Money in AICTE's bank account for an amount as applicable to the category of the Institutions indicated in table 6.3 A, below (Government, Government Aided Institutions and University Departments (Government) are exempted).

6.3 A						
Program	Under Graduate		Post Graduate Degree and Post Graduate Diploma		Diploma and Post Diploma	
	Minority / Women / North Eastern States	Others	Minority / Women / North Eastern States	Others	Minority / Women / North Eastern States	Others
Rs. In Lakhs						
Engineering & Technology	28.00	35.00	28.00	35.00	12.00	15.00
Pharmacy	12.00	15.00	12.00	15.00	12.00	15.00
Architecture / Town Planning	12.00	15.00	12.00	15.00	12.00	15.00
Applied Arts & Crafts	12.00	15.00	12.00	15.00	12.00	15.00
Management	12.00	15.00	12.00	15.00	12.00	15.00
HMCT	12.00	15.00	12.00	15.00	12.00	15.00
MCA	12.00	15.00	12.00	15.00	--	--

	6.4		The amount deposited by the Institution shall remain with the Council for at least 10 years which may be extended as per the regulations. The interest accrued on this deposited amount shall be credited to the Council.
	6.5		The Principle amount shall be returned to the Society / Trust / A company established under Section 25 of Companies Act 1956, on expiry of the term. However, the term of the deposited amount could be extended for a further period as may be decided on case to case basis and / or forfeited in case of any violation of norms, conditions, and requirements and / or non-performance by the Institution and / or complaints against the Institution.
	6.6		Regional Officer concerned, while forwarding the recommendations of the Regional Committee for further process of issuance of LOA or otherwise to AICTE head quarters for placing before the Executive Committee, shall verify that the processes and parameters prescribed under these regulations and approval process handbook are followed by the Scrutiny / Re-scrutiny Committee, EVC and the Regional Committee.
	6.7		The Bureau concerned at AICTE head quarters shall also verify that the processes and parameters prescribed under these regulations and approval process hand book are followed. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
7			**Grant of approval**
	7.1		The recommendations of the Regional Committee for further process of issuance of LOA or otherwise shall be placed before the Executive Committee of AICTE.

			Executive Committee after considering the recommendations of the Regional Committee, shall take a decision at its meeting on grant of approval or otherwise. Further based on the decision of the Executive Committee, Letter of Approval or Letter of Rejection shall be issued by the Member Secretary or an officer authorized by him. Validity of the letter of approval, if issued, shall be for two academic years from date of issue of letter of approval for obtaining affiliation with respective University and fulfilling State Government requirements for admissions in the current session. If the Institution fails to admit the students in the current academic session due to non affiliation by the University or non fulfillment of State Government requirements, the Institution shall apply on line on AICTE web portal for continuation of approval in the next academic session.
	7.2		Existing Institutions applied for closure of Institutions, women to co –education conversion, change of site / Location and rejected by Council shall be processed for extension of approval as per chapter-2 of Approval Process Handbook without any additional processing fee. However, Institute shall not be eligible for refund of difference in processing fee. Additional Intake, New Courses shall be given only if no deficiency is pointed by scrutiny, re-scrutiny or EVC and status of valid accreditation of existing eligible courses by NBA. The allotment of additional / new course will be Governed as per Chapter 2.
	7.3		If the existing Institution applied under Chapter 1 and withdraws the application before scrutiny then increase in intake, addition of new course, 2nd shift etc shall be given based on deficiency pointed in system generated deficiency report however the processing fee paid shall not be refunded.
	7.4		If the existing Institution applied under Chapter 1 and withdraws the application after scrutiny or re-scrutiny or EVC or at any later stage then increase in intake, addition of new course, 2nd shift etc shall not be given if deficiency is pointed out at any of these stages, even if system generated deficiency report based on self disclosure shows no deficiency.
8			**Appointment of Principal / Director and teaching staff in newly approved Institution / Program**
	8.1		New Institutions granted Letter of Approval shall comply with appointment of teaching staff and Principal/Director as the case may be, as per policy regarding minimum qualifications pay scale etc, and other technical supporting staff & administrative staff as per the schedule prescribed in the approval process hand book. Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University, State Governments and Honourable Court directions if any and as applicable in the case of selection procedures and selection committees. The information about these appointments of staff in the prescribed Format shall also be uploaded on the Web-Portal of AICTE. In no circumstances unless the appointment of all teaching and other staff is in

			place, the Institutes shall not commence the program.
9			**Appeal Procedure**
			Procedure for submission of appeal and evaluation by the Standing Appeal Committee for applications rejected at Executive Committee.
	9.1		The Institution, if aggrieved by the decision of AICTE taken on their application seeking approval of technical Institution shall be given only one opportunity of an appeal on the date and time scheduled by AICTE.
			The Appeal of the Institution will be considered by the Standing Appeal Committee and for the purpose of consideration of the Appeal, the Standing Appeal Committee may devise its own procedure. The appeal schedule shall be notified on the web Portal.
			The report of the Standing Appeal Committee shall be communicated by uploading on the web-portal by officers of concerned Region at AICTE HQ. The report of the Standing Appeal Committee shall be placed before the Council whose decision shall be final.
	9.2		Applicants are advised to adhere to given Standing Appeal Committee schedule and not to remain absent for Appeal. If the applicant remains absent for Appeal, then in no circumstances what so ever, their applications / proposal shall be taken up by the Standing Appeal Committee and such Institutions if they so desire may apply afresh for the next academic session. Such Institutions remaining absent for any reason whatsoever shall not be entitled for any further appeal.
	9.3		An officer of the Council shall place the records before the Standing Appeal Committee. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appeal Committee for consideration.
	9.4		The Standing Appeal Committee at its discretion may recommend to the Council or reject the appeal. It may also recommend Re-Scrutiny or Expert Visit for verification of the claims made by the applicant Society or Trust or A company established under Section 25 of Companies Act 1956. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
	9.5		The re-scrutiny and EVC will be done as per clause 4 and 5 respectively of Chapter I of approval process handbook.
	9.6		The report of the scrutiny or re-scrutiny Committee or Expert Visit Committee as applicable shall be placed along with the observations of the Approval Bureau, before the Standing Appeal Committee for review on the date and time scheduled by AICTE. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appeal Committee for review only in case of first EVC of the institution and the EVC happened only after Standing Appeal Committee recommendation since the other cases has already been given a chance to present their views before Standing Appeal

			Committee regarding deficiencies noted by EVC. The report of the Standing Appeal Committee for review shall be placed before the Council whose decision shall be final. The report of the Standing Appeal Committee for review shall be communicated by uploading on the web-portal by officers of concerned Region at AICTE HQ. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
	9.7		The decision of the Council shall be communicated to the applicant in form of Letter of Approval or Letter of Rejection or in the form of an appropriate communication.
			The final letter of rejection shall be issued by the Member Secretary or an officer authorised by him.
	9.8		In case of rejection of the proposal, it shall be open for the applicant to make a fresh application as stated in Chapter 1 of this handbook.
10			**Time Schedule for processing of applications**
			AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
11			Enclosures to be submitted at various stages in the approval process as per Appendix 17

Chapter II

Grant of Approval through Single Application Form for the following.

- **Extension of approval to existing Technical Institution or Technical Campus**
- **Increase in intake in existing courses only for valid NBA accredited courses.**
- **Adding New course/s in existing program only for valid NBA accredited courses.**
- **Reduction in intake**
- **Closure of program and / or course**
- **Mandatory provision of supernumerary seats for TFW**
- **Introducing / continuing / discontinuing supernumerary seats for PIO**
- **Introducing / continuing / discontinuing seats for sons / daughters of NRIs**
- **Change of name of the Institute**
- **Second Shift Programs only for valid NBA accredited courses**
- **Part Time Programs only for valid NBA accredited courses**
- **Adding Dual Degree courses**
- **Adding Integrated course**
- **Fellowship Programme in Management**

1			**Introduction**
	1.1		Technical Institution / Technical Campus offering technical education shall not continue technical courses or programs beyond the specified period of approval given by the Council.
	1.2		Each Institution offering Post Graduate and / or Under Graduate Technical Program at Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level shall submit an application to the Council, every year, for extension of approval of courses offered by the Institution Provided that, in case/s of accredited course/s, the period of approval for such course/s shall be for the complete period of accreditation unless the period of approval is determined early or curtailed by the Council after issuing appropriate show cause notice in this regard Provided further that approval is granted for the complete period of accreditation, the Institution shall submit application annually for Extension of Approval online at AICTE Web-Portal www.aicte-india.org. It may be further noted that though extension of approval is granted, the Council shall monitor for fulfillment of all norms by the Institute and in the event of non–fulfillment, the Council shall initiate penal action as per regulations, framed by the Council.

2			**Submission of application**
	2.1		The Existing Institutions shall use the USER ID's allotted to them previously. However, if the Institution has not obtained a USER ID / Password previously a unique USER ID shall be allotted to applications for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org If any existing Institution has misplaced / forgotten USER ID / Password the institute shall apply for "forgot USER ID/ Password" the same shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* For the purpose of applying for Grant of Extension of Approval to existing Technical Institution, the Institution shall submit an application for Extension of Approval on line on the AICTE Web-Portal www.aicte-india.org A print of the complete application as uploaded on the AICTE Web-Portal, printed there on, along with the deficiency report generated through the Institute login, is to be submitted to the concerned Regional Officer (RO), along with enclosures as at Appendix 18 as applicable The Regional Officer shall ensure that the application is in order and shall upload appropriate information on the portal. Applications complete in all respect and in order shall only be processed.
	2.2		**Seek approval of the council for**
		a	**Extension of approval to existing Technical Institution or Technical Campus**
		b	**Increase in intake in existing courses only for valid NBA accredited courses**
		c	**Adding New course/s in existing program only for valid NBA accredited courses**
		d	**Reduction in intake**
		e	**Closure of program and / or course**
		f	**Mandatory provision of supernumerary seats for TFW**
		g	**Introducing / continuing / discontinuing supernumerary seats for PIO**
		h	**Introducing / continuing / discontinuing seats for sons / daughters of NRIs**
		i	**Change of name of the Institute**
		j	**Second Shift Programs only for valid NBA accredited courses**
		k	**Part Time Programs only for valid NBA accredited courses**
		l	**Adding Dual Degree courses**
		m	**Fellowship Programme in Management**
	2.3		A unique identification number is allotted to each application for further reference. By using this number the applicant will be able to track the status of the application at various stages of processing the application through the AICTE

Web-Portal.

The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered.

Applications shall be accepted subject to realization of the Payment

3 **Institutions fulfilling norms and standards as mentioned will be entitled to allotment as follows:**

3.1 a Institutions shall be eligible for new course / expansion of existing courses, equal to the number of valid NBA accredited courses, limited to maximum **FOUR(04)** divisions within the definition of division / program / level as defined under clause 2.11 (Grant of approval for Technical Institutions, Regulations 2012).

Provided that subject to the above limit, a maximum of two divisions are allowed to be added in the existing valid NBA accredited course(s) or a maximum of two divisions as new courses are allowed to be added for existing Institution having valid NBA accredited courses.

Further provided that Institution offering courses at Dip / UG / PG level which are not eligible for NBA accreditation (by virtue of the fact that the first batch has not passed out from the institution), shall not be eligible for any increase / additional courses in any programme at any level / shift.

Illustration:

An institute XYZ offers 11 courses (3 Diploma + 5 UG + 3 PG) out of which 2 courses at Dip, 3 courses at UG and 1 course at PG have valid accreditation as on 10th April 2015. Such institutes are eligible for addition (expansion) of divisions and starting new courses as given below:

Name of the Institute: XYZ

Courses offer	Courses with valid Accreditation	Eligible for Expansion / New course as below (Maximum 04 in Number)
Dip 1	Dip 1	**<u>Addition of Division in All Existing Courses</u>.** Addition of existing Division (not more than 2) in existing valid accredited courses at Dip + UG + PG Level (Dip-1, Dip-3,UG-1,UG-3,UG-5 and PG-2) not exceeding total of 04 Divisions in any shift including separate division in 2nd year. Or **<u>Addition of Divisions in existing courses + starting new courses.</u>**
Dip 2	-	
Dip 3	Dip 3	
UG1	UG1	
UG2	-	
UG3	UG3	
UG4	-	
UG5	UG5	

<table>
<tr><td></td><td></td><td></td><td><table>
<tr><td>PG1</td><td>-</td></tr>
<tr><td>PG 2</td><td>PG2</td></tr>
<tr><td>PG 3</td><td>-</td></tr>
</table></td><td>Addition of existing divisions (not more than 2) in existing valid accredited courses (Dip-1, Dip-3,UG-1,UG-3,UG-5 and PG-2) + New course at Dip / UG /PG Level (Dip-4, Dip-5…etc./ UG6, UG7…etc. / PG4, PG5 … etc) but not exceeding 4 Division in any shift including separate division in 2nd year.
Or
<u>Starting New Courses</u>
Introduction of New Courses at Diploma (Dip 04, Dip 05…etc), UG (UG6, UG7 etc...) and PG (PG4, PG5 ……) not exceeding 04 Divisions in any shift including separate division in 2nd year.

<u>Note:</u> Institute will not be eligible for expansion in non accredited courses like Dip 02, UG 02, UG04, PG 01 & PG 03.</td></tr>
<tr><td></td><td></td><td>b</td><td colspan="2">Institution / Society / Trust / Section 25 company or a member belonging to these if charge-sheeted, EOA to such institute shall not be withheld on the basis of charge-sheet filed by the CBI. AICTE shall consider the grant of EOA on its merit after looking into material collected by CBI in the investigation and may conduct scrutiny of documents, EVC and SAC as required.</td></tr>
<tr><td></td><td></td><td>c</td><td colspan="2">No increase shall be given to Institutions where a FIR / CBI / CVC / any other investigation agency / Anti Ragging / Punitive action initiated by AICTE for any violation in the norms and standards where enquiries are pending.

Such Institutions shall be processed through a Standing Complaints Committee and the report shall be placed before the Executive Committee for further process of issuance of approval or rejection.

In case of rejection, the applicants shall apply for appeal and such applications shall be placed before the Standing Appeal Committee for further process.</td></tr>
<tr><td></td><td>3.2</td><td></td><td colspan="2">Grant of approvals is based on self disclosure of required facilities and infrastructure availability as submitted on line on AICTE Web Portal.

However an affidavit sworn before First Class Judicial Magistrate or Notary or an Oath Commissioner that the Institute has required facilities and infrastructure as per the provisions of this Approval Process hand Book and in the absence of which the AICTE is liable to invoke the provisions, both civil and / or criminal as per the regulations in place is to be submitted.</td></tr>
</table>

3.3 Processing Fees in Rs. Lakhs for various applications of (Degree, Post Graduate Degree, Post Graduate Diploma, Diploma and Post Diploma Institutions)

Type of Institution	Extension of approval		Increase in intake / additional course in 1st and, or 2nd shift	Introduction of 2nd Shift, Part Time Programs	Introduction or continuation of PIO seats	Introduction or continuation of NRI seats	Reduction in intake / Closure of course / program	Change of name of Institute	Addition of Dual degree / Integrated courses
	Extension of approval	Amount of Late Fee							
Minority Institution	0.75	2.0	0.75	2.0	2.0	2.0	0.75	0.75	0.75
Institution set up in North Eastern States	0.75	2.0	0.75	2.0	2.0	2.0	0.75	0.75	0.75
Institution set up exclusively for women	0.75	2.0	0.75	2.0	2.0	2.0	0.75	0.75	0.75
All other Institutions	1.0	2.0	1.0	3.0	3.0	3.0	1.0	1.0	1.0
Government / Government aided / Central University / State University (Govt.)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

	3.4	a	Above fees is applicable irrespective of number of divisions / courses applied for Increase / Closure.
		b	The payment options available are only through Corporate Internet banking. Applications shall be accepted subject to realization of the Payment.
	3.5		Submission of an application for Extension of Approval on Web-Portal on or before the last date as mentioned in the schedule is mandatory.
	3.6		A print of the complete application as uploaded on the AICTE Web-Portal, printed there on, along with the deficiency report generated through the Institute login, shall be submitted to Affiliating University / Board and Concerned State Government / UT, along with all enclosures as above, duly attested by a Gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner on or before the date as mentioned in the schedule. Subsequently a stamped receipt from an authorized signatory as proof of submission of these documents is to be collected.

4			**The approved Technical Institution may expand its activities by adding new / additional courses / divisions, in the 1st and / or 2nd shift in the existing Program provided they have valid NBA accreditation in place.** 1. Increasing demand of technically skilled personnel 2. Increase utilization of infrastructure available at the Technical Institutions 3. Facilitate cost effective education to masses through increased utilization of infrastructure available at the Technical Institutions 4. Enabling Faculty to pursue PG Education 5. Enabling students to enroll full time for technical education with staggered timings.
5			**Application for Introduction of course / division shall be considered in accordance with Intake & Number of Courses / Divisions in the Technical Institution given in Clause 3.1 of Chapter II, of this handbook and on fulfillment of the following requirements.** The Institute shall have zero Deficiency as per the report generated through Web Portal.
6			**Separate division in 2nd year**
	6.1		**Separate division in 2nd year of Engineering & Technology courses for admitting Diploma and B.Sc. Degree holders shall be allowed provided they have valid NBA accreditation in place with following conditions,** 1. This division considered as a part of sub clause 3.1 (a) shall be allowed in the courses already available in the Engineering / Technology Institutions. 2. Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division. 3. Lateral entry supernumerary seats for as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. 4. Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 14 of Chapter II. 5. Admission procedure for these seats shall be decided by concerned State Government / UT authorities. 6. The Institute shall have zero Deficiency as per the report generated through Web Portal
	6.2		**Separate division in 2nd year of MCA for admitting BCA, B Sc (IT, Computer Science) Degree holders shall be allowed provided they have valid NBA accreditation in place with following conditions,** 1. This division considered as a part of sub clause 3.1 (a) shall be

			allowed in already existing MCA program. 2. Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division. 3. Lateral entry supernumerary seats as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. 4. Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 14 of Chapter II. 5. Admission procedure for these seats shall be decided by concerned State Government / UT authorities. The Institute shall have zero deficiency as per the report generated through Web Portal
7			**Document verification in case of change of name, reduction in intake / closure of course**
			Applicants shall submit the following to Regional office (RO) along with the application form. 1. No Objection Certificate (NOC) from State Government/UT. 2. No Objection Certificate (NOC) from Affiliating University/Board. 3. Resolution of the Society/Trust seeking approval for change of name, reduction in intake / closure of courses
			Procedure 1. Scrutiny Committee shall verify the correctness of the documents. 2. If the documents are accepted, then RO shall enable the appropriate flag on the Web-Portal 3. No new program / course or increase in intake shall be allotted in lieu of closed program / course
8			**Procedure for Approval and allotment of intake in 2nd Shift provided the Institute has valid NBA accreditation in place**
	8.1		*Approval for additional divisions in second shift working shall be considered with views by State Government / UT and Affiliating University / Board and on fulfillment of following conditions:-* *a. The Institute shall have zero deficiency as per the report generated on the Web Portal and shall have courses with valid NBA accreditation in place in the first shift* *b. The total intake of UG & PG and Diploma/Post Diploma, in the 2nd Shift shall be governed by the following conditions.* *One Division or variation in any of the existing courses at the Under Graduate level.*

			and / or *Two divisions or variations in any of the existing Courses at the Post Graduate level.* *and / or* *Two divisions or variations in any of the existing Courses at the Diploma/Post Diploma level.* *Note: Notwithstanding the above, the maximum number of increase / expansion of divisions in 1st and / or 2nd shift, shall not exceed four divisions.* *i. Approval shall be accorded to UG, PG courses* *or* *ii. Diploma courses and not both of (i) and (ii)* *The Institution shall select either (i)or(ii)* *No supernumerary seats shall be allotted to 2nd Shift Programs* *No 2nd Shift shall be approved for those already running Part Time courses.*
	8.2		1. 2nd shift working shall necessarily require exclusive full time teaching staff as per norms specified in Appendix 7 and Appendix 8. It shall also have separate technical, administrative and supporting staff at required positions. 2. Additional laboratory equipments needed especially for PG program, shall be procured and made available as per norms. 3. Availability of Dean at the level of Professor in the 2nd shift to supervise overall functioning of 2nd shift shall be mandatory. 4. The allotment shall be considered on the basis of Table 10.0. However the course of a program in the second shift shall be approved subject to the same being run in the first / general shift.
9			**Procedure for approval of Part Time Programs provided the Institute has valid NBA accreditation of courses in place offered under full time program.**
	9.1		Part time means activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever first / general shift working exits. Part Time Programs are only for working professionals or professionals with at least two years of work experience.
	9.2		**Objective**
			To facilitate Technical and Management Institutions to respond to the felt need of providing Technical and Management education to working personnel who may have, for some reason, missed out on a formal management education earlier in their career and wish to make up for the same. To provide an opportunity to working personnel to enhance their qualifications, competence by enhanced skill Formation.

	9.3		**Need**
			1. Increasing demand of Technical / Management skilled personnel 2. Increased utilization of infrastructure available at the existing Technical / Management Institutions 3. Facilitate cost effective education to masses through increased utilization of infrastructure available at the Technical / Management Institutions 4. Enabling Faculty to pursue Technical / Management Education 5. Enabling students to enrol part time for Technical / Management education with staggered timings.
	9.4		**Duration of the Part Time Program**
			As per the affiliating University prevailing rules and curriculum
	9.5		**Academic Structure**
			1. The syllabus (course work) shall be the same as that used for a Full time Program and as prescribed by the affiliating University 2. Additionally, there shall be an industry based live orientation at an appropriate level of at least 45 days, for industry-skill enhancement. 3. There shall also be a major project leading to mini dissertation with a span of requirement of at least seventy man-hours of work.
	9.6		**Procedure for approval and allotment of intake in Part time Programs**
			Approval for Part time Programs shall be considered with views by State Government / UT and Affiliating University / board and on fulfilment of following conditions:- *a. The Institute shall have zero deficiency as per the report generated on the Web Portal and shall have courses with valid NBA accreditation in place in the first shift* *b. The total intake of UG & PG and Diploma/Post Diploma in the Part Time Technical and Management Programs shall be governed as below:* One Division or variation in any of the existing Courses at the Under Graduate level. and / or Two Divisions or variations in any of the existing Courses at the Post Graduate level. and / or

			Two Divisions or variations in any of the existing Courses at the Diploma/Post diploma level. *Note: Notwithstanding the above, the maximum number of increase / expansion of divisions in 1st and / or 2nd shift, shall not exceed four divisions.* *Approval shall be accorded to UG, PG courses* *or* *Diploma courses and not both of (i) and (ii)* *The Institution shall select either (i) or (ii)* *No supernumerary seats shall be allotted to Part Time Programs*
	9.7		**Eligibility of the Candidate to be admitted**
			1. For Management Programs, eligibility is same as Regular programs 2. For all other Programs a candidate with a Diploma in relevant program only is eligible. 3. However, in addition, the candidate shall have a minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / or Research Institute / any Government Department / Government / Autonomous Organisations in the relevant field in which admission is sought. 4. A letter shall be furnished by the employer stating that the candidate is being sponsored to seek admission to the respective course. The employer should also indicate that the candidate will not be withdrawn midway till the completion of the course.
	9.8		**Rules for Allotment**
			1. Part Time working shall necessarily require exclusive teaching staff as per norms specified in Appendix 7 and 8. It shall also have separate technical, administrative and supporting staff at required positions. 2. Additional laboratory equipments needed especially for PG program, shall be procured and made available as per norms. 3. Availability of Dean at the level of Professor in the Part Time Program to supervise overall functioning of Part Time Programs shall be mandatory. 4. The program in the Part Time shall be approved subject to the same being run in the first / general shift 5. No Part-Time course shall be approved for those already running 2nd shift. 6. Part Time Programs shall be approved only in University approved Courses 7. Admissions to all Part Time Programs shall be done by the Competent Authority of the State Government / UT

	9.9		**Faculty Requirements**
			1. 50% faculty from amongst the full time teachers working in General shift 2. 20% core staff to be appointed for each part time course i.e. minimum one Associate Professor and Two Assistants Professors 3. 30% faculty as guest faculty from neighbouring industries / R&D organizations / Government. Institutes.
10			**The Council shall allow programs / courses / divisions in Technical Institutions in the 2nd shift working subject to fulfillment of conditions as prescribed in clause 8.0 and 10.2**
	10.1		Rules for Polytechnics (Diploma, Post Diploma) to be conducted in University affiliated AICTE approved Technical Institutions or Universities
		a	New Polytechnic (Diploma, Post Diploma) shall be conducted only as a 2nd Shift Program in a University Affiliated AICTE approved existing Institutions or University Departments
		b	A Degree Program (UG/PG) in technical education shall not be conducted in a Polytechnic as a New Program. However, if such an approval was granted earlier to any of the AICTE approved Institution or University Department the same shall continue to exist

10.2 Existing Institution Programs (currently running in First / General shift)	**Allowable additional Programs / Courses / Divisions in second shift to institutions having valid NBA accreditation of courses in place offered under full time program**												
	Engineering / Technology Degree (UG and PG)	Engineering / Technology Degree - 2nd Yr	Engineering / Technology Diploma and Post Diploma	Pharmacy Degree (UG and PG)	Pharmacy Diploma and Post Diploma	Arch & Town Planning Degree (UG and PG)	Arch & Town Planning Diploma and Post Diploma	MCA	Management	Applied Arts & Crafts Degree (UG or PG)	Applied Arts & Crafts Diploma and Post Diploma	HMCT Degree (UG and PG)	HMCT Diploma and Post Diploma
Engineering / Technology Degree	✓	✓	✓										
Engineering / Technology Diploma and Post Diploma			✓										
Pharmacy Degree				✓	✓								
Pharmacy Diploma and Post Diploma					✓								
Arch & Town Planning Degree						✓	✓						
Arch & Town Planning Diploma and Post Diploma							✓						

MCA								✓					
Management									✓				
Applied Arts & Crafts Degree										✓	✓		
Applied Arts & Crafts Diploma & Post Diploma											✓		
HMCT Degree												✓	✓
HMCT Diploma & Post Diploma													✓

11			**Procedure for Approval for Dual Degree Course in Management for seeking approval of the Council:**
	11.1	a	Five year Dual Degree Course in Management leading to, Bachelors degree in Management (BM) or Bachelors degree in Applied Management (BAM) and Masters degree in Applied Management (MAM)
		b	The approval shall be granted for complete duration of MAM course. In any case approval shall not be granted only for BM or BAM degree course. Student who discontinues the studies after 3years of successful instructions shall be eligible for award of Bachelors degree in Management (BM), at the end of 4 years of studies student shall be eligible for Bachelors degree in Applied Management (BAM) and at the end of 5 years study student shall be eligible for Masters degree in Applied Management (MAM). BAM degree shall not be awarded to one who has acquired BM degree. However, a certificate for credits acquired at 4th year shall be issued to the student.
	11.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where University affiliated courses in Management programme are already running and where at least one batch is graduated shall be eligible to apply for approval of Five Year Dual Degree Course in Management.
	11.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only one Division of 60 students shall be sanctioned for Institutions applying for Five Year Dual Degree Course in Management where University affiliated courses in Management programme are already running and at least one batch is graduated prior to this application. This Division shall be in addition to the approvals as per Clause 3.1 (a).
		c	These courses shall not be approved in 2nd shift.
		d	No PIO / NRI seats shall be allotted for these courses.
		e	Collaboration & Twining program shall not be permitted for these courses.
		f	Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook

	11.4		**Student's eligibility for admission and procedure for admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five Year Dual Degree Course in Management** **The admissions for this course shall be effected on the basis of separate merit lists of students passed in various streams at std 12th as,** Science stream 20 seats Commerce stream 20 seats Arts Stream 20 seats In case of non availability of students from one stream, remaining seats in that stream may be allotted to students from other two streams on equal basis. In case of non availability of students from two streams, remaining seats in those streams may be allotted to students from third stream.
		c	State/UT admissions authority shall effect the admissions for this course.
12			**Procedure for approval for Dual Degree Course in MCA for seeking approval of the Council:**
	12.1	a	Five Year Dual Degree Course in MCA leading to, Bachelors degree in Computer Application (BCA) and Masters degree in Computer Application (MCA)
		b	The approval shall be granted for complete duration of MCA course. In any case approval shall not be granted only for BCA. Student who discontinues the studies after 3 years of successful instructions shall be eligible for award of Bachelors degree in Computer Applications (BCA), at the end of 5 years study student shall be eligible for Masters degree in Computer Applications (MCA).
	12.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where University affiliated courses in MCA are already running and where at least one batch is graduated shall be eligible to apply for approval of Five Year Dual Degree Course in MCA.
	12.3		**Procedure for processing applications**
		a	Approval shall be considered only to those institutions where there is no deficiency.
		b	Approval for only one Division of 60 students shall be sanctioned for Institutions applying for Five Year Dual Degree Course in MCA where University affiliated courses in MCA programme are already running and at least one batch is graduated prior to this application. This Division shall be in addition to the approvals as per Clause 3.1 (a).
		c	These courses shall not be approved in 2nd shift.
		d	No PIO / NRI seats shall be allotted for these courses.
		e	Collaboration & Twining program shall not be permitted for these courses.
		f	Tuition Fee Waiver shall be applicable as per provisions in Approval

			Process Handbook
	12.4		**Student's eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five Year Dual Degree Course in MCA** As per Appendix1 of this Approval Process Handbook
		c	State/UT admissions authority shall effect procedure related to admission.
13			**Procedure for approval for Integrated Program in Management for seeking approval of the Council:**
	13.1		
		a	The approval shall be granted for complete duration of MTM course.
		b	Five & half year Integrated course in Engineering / Tech / Pharmacy / HMCT / Art & Craft and Management leading to Masters degree in Management(in the respective discipline)
		c	Six and half year Integrated course in Architecture and Management leading to Master degree in Management in Architecture
		d	Master of Management in Engineering & Technology (MTM), Pharmacy (MPM), Hotel Management & Catering Technology (MHM), Applied Arts & Crafts (MAACM), Town Planning (MTPM), Architecture (MARM) shall be awarded on completion of the following: • Bachelor degree in Engineering / Tech / Pharmacy / HMCT / Art & Craft / Architecture • Credits in Management subjects in semester-3 to semester-8 for Engineering / Tech / Pharmacy / HMCT / Art & Craft along with Bachelor degree or Credits in Management subjects in semester-3 to semester-10 for Architecture along with Bachelor degree. • Credits at semester-9 and semester-10 for Engineering / Tech / Pharmacy / HMCT / Art & Craft or Credits at semester-11 and semester-12 for Architecture and • Six month internship in the respective discipline in semester-11 for Engineering / Tech / Pharmacy / HMCT / Art & Craft or Six month internship in semester-13 for Architecture.
	13.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where at least one batch is graduated shall be eligible to apply for approval of five & half year Integrated course in Engineering / Tech / Pharmacy / HMCT / Art & Craft and Management. Approval shall be considered only for the existing programme/s.
		b	AICTE approved Architecture Institutions where at least one batch is graduated shall be eligible to apply for approval of six & half year Integrated course in Architecture and Management. Approval shall be considered for existing programme/s only.
		c	AICTE approved Institutions where University affiliated courses in Management are already running and where at least one batch is graduated shall be eligible to apply for approval of Integrated Program in Management.

	13.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only 60 students within approved intake for Institutions applying for Five & half year Dual Degree course in Engineering / Tech / Pharmacy / HMCT / Art & Craft and Management where at least one batch is graduated prior to this application. However, this intake shall not be additional intake. The approval shall be for selecting 60 students amongst the students already admitted in the Institute to form a batch for this course.
		c	Approval for only 60 students within approved intake for Institutions applying for Six & half year Dual Degree course in Architecture, Town Planning and Management where at least one batch is graduated prior to this application. However, this intake shall not be additional intake. The approval shall be for selecting maximum 60 students amongst the students already admitted in the Institute to form a batch for this course.
		d	These courses shall not be approved in 2nd shift.
	13.4		**Student's eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five & half year Integrated course in Engineering and Technology / Pharmacy / HMCT / Art & Craft and Management and Six & half year Integrated course in Architecture and Management** Entry level qualifications shall be same as prescribed for admission to bachelor degree courses in Engineering and Technology / Pharmacy / Architecture / Town Planning / HMCT / Art & Craft as specified in Approval Process Handbook. Selection of the students for this course shall be done at the start of 2nd year of Bachelor's degree. Students selected for this course shall take additional course in Management along with the 3rd semester of the regular course.
		c	State/UT admissions authority shall monitor procedure related to this selection.
14			**Procedure for approval of Fellowship Programme in Management**
		a	The approval shall be granted for the complete duration of the Fellowship Programme in Management
		b	The minimum duration of the course shall be 2 years, but shall not exceed beyond 5 years. However, in exceptional circumstances beyond 5 years the student has to re-register and has to complete within the extended period of 2 years.
	14.1		**Requirements & Eligibility**
		a	The institute should be AICTE approved institute and offering MBA / MMS / PGDM since 2000-2001.
		b	The institute should have been accredited by NBA.

		c	Since the inception, the institute should have been free from serious complaints regarding CBI investigation, ragging, nonpayment of dues to Council etc.
		d	The institution should have required number of full time faculty members as per the AICTE norms for running MBA / MMS / PGDM Programme.
		e	The institutions should have at least 25% of the full time faculty members with Ph.D from AIU recognized university / reputed university from abroad or fellows from IIM. These faculty members should have at least two papers published in reputed referred indexed cited International / National Journals
		f	The institution should have subscribed Journals in Business Management area of OB/HR, Finance & Accounts, Marketing, Operations, IT Systems, Economics, etc.
	14.2		**Procedure for processing the applications**
			• Scrutiny Committee shall verify the correctness of the documents as per the scrutiny report for Fellowship Programme in Management • If the documents are accepted by the Scrutiny Committee, then RO shall enable the appropriate flag on the Web-Portal • The eligible institute may be allotted maximum of 5 seats for Fellowship Programme in Management
	14.3		**Student's eligibility for admission, procedure for admission and conduct of programme**
			As per detail given in Appendix 21
15			**Tuition Fee Waiver scheme (TFW)**
	15.1	a	Scheme shall be applicable to all approved Technical Institutions offering Bachelor programs, Diploma and Post Diploma program and lateral entry provisions of these programs.
		b	Seats up to maximum 5 percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
		c	The Competent Authority for admissions shall be the same as for regular admissions.
		d	The scheme shall be mandatory for all Institutions approved by the Council.
	15.2		**Eligibility**
		a	Sons and daughters of parents whose annual income is less than Rs. 6.00 lakhs from all sources shall only be eligible for seats under this scheme.
		b	The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees will have to be paid by the beneficiary.
	15.3		**Procedure for Grant of Approval**
		a	The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees will have to be paid by the beneficiary
		b	The Competent Authority for admissions shall be the same as for regular

			admissions and up to five percent of its sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
	15.4		**Admissions Procedure**
		a	Under this Scheme, up to five percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
		b	The competent authority to effect these admissions is the State Government or its designated authority.
		c	In the event of non-availability of students in this category the same shall not be given to any other category of applicants.
		d	State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admissions on the basis of the merit list so generated.
		e	The Institutions shall publish in their brochure and web site the details of this scheme.
		f	Competent Authority for admissions shall submit a separate list of the students admitted under this category to the Institute to which they are admitted for compliance.
		g	A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary student admitted under this scheme and he / she shall not be allowed to change Institution/course under any circumstances
		h	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
16			**Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries** For seeking approval for introduction of Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries, the concerned Institutions shall apply to the Council.
	16.1		**Eligibility**
			Institutions having infrastructural facilities based on AICTE norms and fulfilling following criteria shall be eligible to apply for approval for admitting students in this scheme. The Institutions shall provide suitable hostel / residential accommodation to the Foreign Students / Persons of Indian Origin (PIOs) and Children of Indian workers in Gulf Countries. The Institute shall have zero Deficiency as per the report generated.

	16.2		**Grant of Approval for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries**
			No Institute shall fill in excess of 15 % of intake seats per Course under this scheme. Fifteen percent (15%) Course seats in all the AICTE approved Institutions and University Departments, approved by the Council, offering technical courses leading to Diploma and Post Diploma, Degree and Post-Graduate Degree in Engineering & Technology, Architecture & Town Planning, Pharmacy, Applied Arts, MBA & MCA, Hotel Management & Catering Technology, shall be allowed on supernumerary basis from amongst Foreign Nationals / Persons of Indian Origin (PIOs) / Children of Indian Workers in the Gulf Countries, over and above the approved intake, provided that 1/3rd of the 15% shall be reserved across different disciplines in the educational Institution, for the Children of Indian Workers in the Gulf Countries. However, any vacant seats out of 1/3rd category shall be reverted to the quota of 2/3rd meant for PIO / Foreign Nationals. Provided that this is subject to the availability of adequate Infrastructural facilities in the applicant Institution, to be verified by the Council, based on its Norms and Guidelines. These supernumerary seats shall be exclusively meant for these categories of students in the Diploma and Post Diploma, under-graduate and post-graduate courses with a rider that under no circumstances a seat remains unfilled shall be allowed to anyone other than a foreign national / PIO. Foreign Nationals / Persons of Indian Origin (PIOs / Children of Indian Workers in the Gulf Countries admitted in AICTE approved Institutions through Indian Council for Cultural Relation (ICCR or as Government of India nominee) shall be included within this ceiling.
			The Institution shall submit an application for continuation of approval for supernumerary seats as a part of application of extension of approval, every year, giving details of faculty and other facilities in the Institution every year for renewal of the approval for admitting Foreign National/ Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries.
	16.3		**Fees & Admissions**
			The concerned State Government / UT shall notify the tuition and other fees for candidates to be admitted under Foreign Nations / PIO category. Fees prescribed for NRI quota seats shall not be applicable to these admissions. The children of Indian workers in the Gulf Countries shall be treated at par with resident citizens.
			Admissions to these seats shall be done on merit basis among applicants of these categories.
17			**Admissions for Sons & Daughters of Non Resident Indian(s)**
	17.1	a	For seeking grant of approval for admitting Sons & Daughters of Non Resident Indian(s), Institutes shall apply to the council.
		b	A 5% of seats within sanctioned intake is provided for NRI category.

		c	The Institute shall have zero Deficiency as per the report generated
	17.2		**Implementation**
		a	Competent Authority for admissions shall be the same as for regular admissions
		b	In the event of non-availability of students in NRI category, the seats will be given to general candidates as per general merit. However, general fee shall be applicable to these candidates thus admitted against vacant NRI seats.
	17.3		**Fee and Admissions**
		a	Competent Authority for admissions shall fetch list of Technical Institutions who have sought approval from the council, from AICTE Web-Portal
		b	The Competent Authority for admissions shall display availability of NRI seats, branch wise, in various Institutions, for information of candidates during all stages of admissions so that the students can freely exercise their informed choice. The Institutions may publish in their brochure and web site the number of NRI seats available in course / division
		c	Competent Authority for admissions shall prepare merit list of applicants by inviting applications from eligible NRI students and effect admissions strictly on merit basis
		d	A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary. Students admitted under this scheme shall not be allowed to change Institution / course under any circumstances
		e	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
	17.4		Institutions shall follow the academic calendar as per Appendix 20
18			**Change of Affiliating University**
	18.1	a	**Conditions for Approval**
			The Institute shall be AICTE approved existing Institute/ Technical campus.
		b	**Procedure for Approval**
			The AICTE approved existing Institute seeking change of affiliating University shall apply on portal.
		c	**Applicants shall submit the following to Regional office (RO) along with the application form.** 1. No Objection certificate (NOC), from state Government where the Institution is located 2. No Objection certificate (NOC), from the University where the Institution is affiliated. 3. No Objection certificate (NOC), from the University where the Institution seeks affiliation. 4. No Objection certificate (NOC), from state Government where the University with whom the Institution seeks affiliation

			5. Resolution of the society/Trust seeking approval for change of affiliating University
		d	**Procedure** 1. Scrutiny Committee shall verify the correctness of the documents. **2.** If the documents are accepted, then RO shall enable the appropriate flag on the Web-Portal
19			**Procedure for processing applications for**
			• Extension of approval to existing Technical Institution or Technical Campus • Increase in intake in existing courses only for valid NBA accredited courses • Adding New course/s in existing program only for valid NBA accredited courses • Reduction in intake • Closure of program and / or course • Mandatory provision of supernumerary seats for TFW • Introducing / continuing / discontinuing supernumerary seats for PIO • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Second Shift Programs only for valid NBA accredited courses • Part Time Programs only for valid NBA accredited courses • Adding Dual Degree courses • Adding Integrated course • Fellowship Programme in Management
	19.1		An applicant shall, using login ID and password, enter / edit data as required
	19.2		An applicant shall operate "deficiency applicant" tab and check the deficiencies if any.
	19.3		All applicants shall ensure that the data entered / edited are correct. Facility to edit the data till the correctness is ensured is available until the submission of the data by pressing the submit tab.
	19.4		After pressing the submit tab, the data is in non editable mode and shall not be allowed to be corrected any further. Applications shall exercise utmost caution before pressing the submit tab.
	19.5		The consolidated list of all Institutes with the approved intake shall be placed by the Approval Bureau before the Executive Committee for approval or otherwise. The same shall be notified on the web portal. Further the Institute may print the Extension of approval letter along with approved intake through the Institute login.
	19.6		No appeal shall be allowed on this procedure since an applicant is allowed

			corrections multiple times, in the application form along with generation of online deficiency / status report before submission of the application.

20			**Time Schedule for processing of applications**
	20.1		AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
21			Enclosures to be submitted at various stages in the approval process as per Appendix 18

Chapter III

1 Unapproved Institutions

	1.1		**No Institution shall offer Technical program or course without approval of the Council.** Provided further that any Institution offering Technical Program without approval of the Council, shall be termed as unapproved if :
		a	It is started without prior approval by the Council
		b	It is working in temporary location / at location not approved by the Council
		c	It is declared as "Unapproved" by the Council
2			**The Council shall maintain a list of unapproved Institutions based on the information received by the Council and shall also inform the general public about the same from time to time** Provided further that any Technical Institution, which has already started without following AICTE approval procedure, wishes to submit an application / proposal shall be considered as new Technical Institution. For such purpose, they shall apply as per the provisions of Chapter I. Its legal date of starting will be from the date of issue of the Letter of Approval. Students, who are admitted prior to approval by the Council, will not have any right for re-admission and will have to fulfill all the requirements for admission as prescribed by the competent admission authority.
3			The Institutions conducting courses / Programs in technical education, in temporary location or at location not approved by the Council, shall be liable for action for closure and other appropriate action as per Regulations against defaulting Societies / Trusts / Companies/ associated Individuals as the case may be.
4		a	The Council shall inform respective State Governments UT administration to initiate appropriate penal, civil and / or criminal action against such defaulting Institutions / Societies / Trusts / Companies / Associated Individuals as the case may be.
		b	In case if such Institutions make a representation then hearing may be given to these Institutions and decision shall be taken as per the provisions in this Approval Process Handbook.

Chapter IV

1 Action in case of violation of Regulations

	1.1		An Institution running any Program / Course in Technical Education in violation of Regulations, shall be liable to appropriate initiation of Penal Civil action including withdrawal of approval, if any, and / or criminal action by the Council against defaulting Societies / Trusts / Companies / Associated Individuals and / or the Institution, as the case may be.
	1.2		Provided that, if any Technical Institution contravenes any of the provisions of concerned regulations, the council through SCC / SAC after making such inquiry as it may consider appropriate and after giving Technical Institution concerned, an opportunity of being heard, under appropriate regulations, withdraw approval to the concerned Technical Institution / Program / Course. Provided further that in case of such a withdrawal, the operations of the said Technical Institution / Society / Trust / Section 25 Company, Program / Course shall not be started again before completion of two years from the date of such a withdrawal at the same location / address. Provided further that, the students admitted to the Institute whose approval has been withdrawn, shall be redistributed to other Institutions in the jurisdiction of the affiliating University by the competent authority of the respective State Governments / UT. Such Institution where the approval has been withdrawn, the restoration is as per the procedure for setting up a new Institute as defined in Chapter I
2			**Non submission / Incomplete submission of application for extension of approval**
			The Technical Institutions shall submit the application for extension of approval in the prescribed Format along with the enclosures to the concerned Regional Office of AICTE each year for extension of approval by the Council, even in cases where the approval to the Program / Course was granted for more than one year. The last date for receipt of such application with or without Late Fee shall be as mentioned in the schedule. Non submission / incomplete submission of application for extension of approval shall invite appropriate penal action against the Institution. The Institution shall be liable to the following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats for one academic year 2. No admission status in one / more courses for one academic year 3. Withdrawal of approval for Program / course 4. Withdrawal of approval of the Institution

3			**Excess admissions**
	3.1		Excess admissions over the sanctioned intake shall not be allowed under any circumstances. In case any excess admission is reported to / noted by the Council, appropriate penal action will be initiated against the Institution. The Institution shall be liable to following punitive action from any one or more of the following by the council. 1. Excess admission fee amounting five times the total fees collected per student shall be levied against each excess admission. 2. Suspension of approval for supernumerary seats for one academic year 3. No admission status in one / more courses for one academic year 4. Withdrawal of approval for Program / course. 5. Withdrawal of approval of the Institution.
	3.2		Amount in respect of Excess admission fee shall be remitted to "Member Secretary, AICTE" as per instructions issued by the council.
4			**Non fulfillment of requirement of qualified Principal / Director**
	4.1		Institutions not having qualified Principal / Director for period, more than 18 months shall be liable to following punitive action by the council. • No admission status for one academic year
5			**Non fulfillment in Faculty: Student ratio, not adhering to Pay–Scales and/or qualifications prescribed for teaching staff**
	5.1		Institutions not maintaining prescribed Faculty: Student ratio, not adhering to Pay scales, or qualifications prescribed for teaching staff for more than 18 months, shall be liable to following punitive action by the council from any one or more of the following. 1. Suspension of approval for supernumerary seats, if any for one academic year 2. No admission status in respective courses for one academic year 3. Withdrawal of approval in the respective course 4. Withdrawal of approval of the Institution
6			**Non fulfillment in Computer, Software, Internet, Printers, Laboratory Equipments, Books, Journals, Library facilities requirements**
	6.1		Institutions not maintaining prescribed Computer, Software, Internet, Printers, Laboratory Equipments and Books, Journals, Library facilities shall be liable to following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats, if any for one academic year 2. No admission status in one / more courses for one academic year 3. Withdrawal of approval for Program / course 4. Withdrawal of approval of the Institution

7			**Non fulfillment in additional Essential requirements for Technical Institution**
	7.1		Institutions not maintaining prescribed requirements shall be liable to following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats, if any for one academic year 2. No admission status in one / more courses for one academic year
8			**Non fulfillment in Built up Area**
	8.1		Institutions not fulfilling prescribed built up area requirements shall be liable to following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats, if any for one academic year 2. No admission status in one / more courses for one academic year 3. Withdrawal of approval for Program/course 4. Withdrawal of approval of the Institution
9			**Refund cases** Institutions not following guidelines issued by the Council regarding refund of fees on cancellations of admissions or delaying refunds shall be liable to following punitive action from any one or more of the following by the council. 1 Fine for non compliance of refund of fees levied against each case shall be twice the total fees collected per student. 2 No admission status in one / more courses for one academic year 3 Withdrawal of approval for Program / Course 4 Suspension of approval for supernumerary seats, if any for one academic year
10			Amount in respect of Fine for non compliance of refund of fees shall be remitted to "Member Secretary, AICTE" as per instructions issued by the council.
11			**Procedure for restoration against punitive actions**
	11.1		Applicant makes an application for restoration on the Web Portal along with the application for extension of approval of the next academic year.
	11.2		The restoration is subject to Expert visit
	11.3		The expert Visit Committee shall verify all the requirements as per the approval process hand book.
	11.4		Expert Visit Committee report shall be placed before Standing Complaint Committee.
	11.5		Recommendations of the Standing Complaint Committee shall be placed before Executive Committee for necessary Approval/ratification.
	11.6		The Institute may appeal as per the procedure of appeal in Chapter I if the status quo on punitive action is maintained.

Chapter V

1 Collaboration & Twining Program between Indian and Foreign Universities or Institutions in the field of Technical Education, Research and Training

	1.1		**Objectives**
			1. To facilitate collaboration and Twining Program between Indian and Foreign Universities / Institutions in the field of Technical education, Research and Training 2. To safeguard the interest of student community in India and ensure uniform maintenance of Norms and Standards as prescribed by various Statutory Bodies. 3. To ensure accountability for all such educational activities by Foreign Universities / Institutions in India. 4. To safeguard against entry of non-accredited Institutions in the Country of origin to impart technical education in India. 5. To safeguard the nation's interest and take punitive measures, wherever necessary, against the erring Institutions.
2			**Eligibility**
			1. Foreign Universities / Institutions interested in imparting Technical Education in collaboration or through a Twining Program in India leading to award of Diploma or Post Diploma or Degrees including Post Graduate or Doctoral Programs. 2. An Indian University Department or Institution which is already in existence and is duly approved by the Council, interested in imparting technical education leading to award of Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma including post graduate and doctoral Programs of a Foreign University / Institutions through collaborative / twining arrangements. 3. Offshore Campus of Indian AICTE approved Institutions offering Indian Degrees or Diplomas. 4. Any other educational activity carried out in India, in any manner by the Foreign / Universities Institutions.
3			**Conditions for Approval**
	3.1		No Foreign Universities / Institution shall establish / operate its educational activity in India leading to award of Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level and Doctoral level programs without specific approval of the Council.
	3.2		Accreditation by the authorized agency in parent Country, shall be the pre-requisite condition for any Foreign University or Institution to start its operation for imparting technical education in India.
	3.3		The educational Programs to be conducted in India by Foreign Universities or Institutions leading to award of Degree or Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level, shall have the same nomenclature as it exists in their parent Country. There shall not be any distinction in the

			academic curriculum, mode of delivery, pattern of examination, etc. and such Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diplomas must be fully recognized in their parent Country.
	3.4		Any course or Program which jeopardizes the National interest of the Country shall not be allowed to be offered in India.
	3.5		The Council may prescribe any other condition for registration, expedient to do so in the overall interest of the technical education system in the Country
4			**Collaborations and Twinning Programs**
	4.1		The students admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country
	4.2	a	The students failing to secure VISA should be enrolled in a similar Program being conducted by the Indian partner Institution, affiliated to a University recognized by the UGC or Board of Technical Education in the respective States, as applicable. The Intake of such students will be over and above the approved intake of the Program being conducted by the Indian Partner Institution.
		b	The Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MOU for this purpose.
		c	The Indian Institution and the concerned affiliating University or Board of Technical Education in the respective States, shall also enter into a bipartite agreement / MOU for this purpose.
		d	The Indian partner Institution shall be affiliated to the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institute is located as applicable.
		e	For Courses where University approval is not mandatory, the Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MOU for this purpose.
		f	For Courses where Board of Technical Education in the respective State, approval is not mandatory, the Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MOU for this purpose.
		g	At least one semester of Education in the collaborative program should be conducted in India and the Country in which the Foreign collaborating University / Institution is located.
	4.3		The Degree shall be awarded by the Foreign University or Institution and in its parent Country.
5			**Processing Fee: P**aid through the AICTE payment gateway available on the Web-Portal www.aicte-india.org The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment

	5.1		**Type of Institution**	**Processing Fee in Rs. Lakhs**
		A	Minority Institution	8.00
		B	Institution set up in North Eastern States other than Government / Government aided / Central University / State University	8.00
		C	Institution set up exclusively for women other than Government / Government aided / Central University / State University	8.00
		D	All other Institutions except Government / Government aided / Central University / State University	10.00
		E	Government / Government aided / Central University / State University	Nil
6			**Procedure for Approval: Introducing a Collaboration & Twining program with an AICTE approved Indian Institution**	
	6.1		A new Institute applying for Collaboration & Twining program, shall apply as per the provisions of Chapter I	
	6.2		AICTE approved Existing Institute applying for Collaboration & Twining program shall apply on the Web-Portal and shall be processed as per Clause 5.0 of Chapter I	
	6.3		Institutions shall be eligible for a maximum of Two Divisions (or two changes) within the definition of Division at UG/Diploma/Post Diploma Level and Program in MCA/Management. Four Divisions at PG Level in Engineering & Technology / Pharmacy / Architecture / Town Planning / Applied Arts and Crafts /HMCT Programmes at clause 2.11 of the Regulations 2012.	
	6.4		These courses shall not be approved in Second Shift and Part Time.	
	6.5		Lateral entry and Supernumerary seats shall not be allowed in Foreign collaboration and Twining Programme.	
	6.6		Institute shall provide all required documents in original as per Appendix 17 or Appendix 18 as the case may be, at the time of the Expert Visit Committee for verification. The Institute shall submit attested copies of all the original documents to the Expert visit committee.	
	6.7		Following additional documents shall be necessary while seeking approval for Foreign collaborations and Twinning Programs.	
		a	No Objection Certificate (NOC), from concerned embassy in India with mention of genuineness of educational Institution of the respective country.	
		b	MOU as per Clause 4.2 (b) & (c)	
7			**Off Shore Indian Campus and award of Indian Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma.**	
	7.1		Proposal for Offshore Campus shall be processed in accordance with the process and provisions as contained in Chapter I. Provided that the applicant Institution submits a No Objection Certificate or the	

			specific permission granted by the Foreign Country as well as the No objection certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus.
	7.2		**Processing Fees in Rs. Lakhs for various applications (Degree / Post Graduate Degree, Post Graduate Diploma, Diploma and Post Diploma Institutions) for setting up offshore Campus** In addition to the Processing fee and other amounts as payable or to be deposited as per provisions made in Chapter I, the applicant shall deposit additional amount as provided below. Visit Charges shall be paid by the applicant Institution as per demand raised by the Council prior to the visit of the proposed offshore Campus. The applicant Institution shall deposit an amount of Rs. 200 lakhs with the Council for the purpose as provided in clause 6.3 of Chapter I.
8			**Punitive Measures and Conditions for Withdrawal**
	8.1		If a Foreign University / Institutions fails to comply with any of the conditions as contained in the above regulations and/or consistently refrains from taking corrective actions contrary to the advice of the Council, the Council may after giving reasonable opportunity to the concerned University / Institution through hearing or after making such inquiry at the Council may consider necessary, withdraw the registration granted to such University/Institution to offer their Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diplomas in India and forbid such Foreign University / Institution to offer their registration granted to such University / Institution to offer their Degree / Post Graduate Degree s, Diploma and Post Diploma in India and forbid such Foreign University/Institution to either open Centres or enter into any collaborative arrangement with any University / Institution in India.
	8.2		The Council shall also inform the concerned agencies including Ministry of External Affairs, Ministry of Home Affairs, RBI of such decisions and advise these agencies to take any or all of the following measures
		a	Refusal / withdrawal for grant of visa to employees / teachers of the said Foreign University / Institution.
		b	Stop repatriation of funds from India to home Country.
		c	Informing the public about the withdrawal of the Registration of such Foreign University/Institution and the consequence thereof
	8.3		In case it comes to the notice of the Council, that a Foreign University is running Diploma and Post Diploma and / or Degree at undergraduate, post-graduate and research level in technical education in India directly or in collaboration with an Indian partner without obtaining certificate of registration, Council shall take immediate steps to action under the Indian Penal Code for Criminal breach of trust, misconduct, fraud and cheating and under other relevant Indian Laws.
	8.4		Once the registration of a Foreign University / Institution is withdrawn, the

			Council shall make attempt in co-ordination with concerned State Government to re-allocate the students enrolled in such Programs to other approved Institutions of the Council. The Foreign University / Institution in such cases, shall have to return the entire fee collected from such students to the Institutions in which such students, are accommodated. Such Foreign Institutions shall not be allowed to open any other Centre / Institution or enter into a collaborative arrangement in India for at least 3 years.
9			The Foreign University / Institution shall submit an annual report giving details of the number of students admitted, Programs conducted, total fee collected, amount transferred to parent Country, investment made, number of students awarded Degree / Post Graduate Degree, Diploma, Post Diploma and Post graduate Diploma and any such information that the Council may ask for.
10			The Council may cause an inspection, whenever necessary, with or without prior notice, to assess the infrastructural and other facilities available and / or to verify the compliance of conditions, norms, standards etc. prescribed by the Council from time to time.

Chapter VI

1 Norms & Requirements

	1.1		The Duration and Entry Level Qualifications for the Technical Program such as Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs shall be as provided in the Appendix 1
	1.2		The list of approved nomenclature of courses at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs in Engineering & Technology / Management / Pharmacy / Architecture / Town Planning / Hotel Management & Catering Technology and Applied Arts & Crafts is provided in the Appendix 2. Provided that if any Institution wishes to propose any new Course, prior concurrence, as the case may be, by the Council for the same shall be necessary. For such concurrence, Registrar / Director of such affiliating University / Board / Technical Institute, with due endorsement by the Registrar / Director of affiliating University / Board / Technical Institute shall submit detailed syllabus content and its nomenclature to the Council.
	1.3		The Technical Institutions shall follow Norms for Intake & Number of Courses / Divisions in the Technical Institution / Campus at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs level as provided in the Appendix 3.
	1.4		The Technical Institutions shall follow Norms for Land and Building Space requirements for Technical Institution as provided in the Appendix 4.
	1.5		The Technical Institutions shall follow Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution as provided in the Appendix 5.
	1.6		The Technical Institutions shall follow Norms for Essential and Desired requirements for Technical Institution as provided in the Appendix 6
	1.7		The Technical Institutions shall follow Norms for Faculty requirements at under graduate & post graduate level as provided in the Appendix 7 and Appendix 8.
	1.8		Cadre ratio as given in Appendix 7 shall be ordinarily maintained.
	1.9		The Technical Institution shall follow the Norms of faculty requirements & Qualifications for Technical Institution as provided in the Appendix 7 & 8.
	1.10		Diploma holders and B.Sc Degree holders shall be eligible for admission to Second year Engineering degree courses up to a maximum of 20% of sanctioned intake (30% for Institutions in Andaman, Nicobar, Lakhshadweep, Daman and Diu), which will be over and above, supernumerary to the approved intake. Provided that, students who have completed Diploma course in Architectural Assistantship & Town Planning shall be eligible for admission to Second year

			Architecture degree courses up to a maximum of 20% of sanctioned intake (30% for Institutions in Andaman, Nicobar, Lakhshadweep, Daman and Diu), which will be over and above, supernumerary to the approved intake. Provided further that, students who have completed Diploma course in Pharmacy shall be eligible for admission to second year Pharmacy degree courses up to a maximum of 20% of sanctioned intake (30% for Institutions in Andaman, Nicobar, Lakhshadweep, Daman and Diu), which will be over and above supernumerary to the approved intake. Provided that Students who have completed Bachelor's Degree of minimum 3 Yrs duration in BCA, B. Sc (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate level shall be eligible for admission to second year MCA courses up to a maximum of 20% of sanctioned intake except Andaman, Nicobar, Lakshadweep, Daman and Diu where it shall be 30%, which will be over and above supernumerary of the approved intake. In addition to above vacant seats (S) in a course, S = SI – (SI – C – F + B), and if S >0, may also be available to Diploma holders and B Sc Degree holders for lateral entry where, SI = Sanctioned Intake **C* =** No. of cancellations at the first year level **F* =** No. of students not eligible for admission to Second year as per rules/rules by affiliating University **B* =** No. of students who belong to earlier batches who have become eligible for admission to second year as per rules / rules by affiliating University *Students admitted against any type of supernumerary seat/s shall not be considered in C, F or B. The concerned State Admission Authority shall decide modalities for these admissions.
	1.11		Students who have completed Diploma and Post Diploma course in Architectural Assistantship & Town Planning shall be eligible for admission to the first year Architecture Degree course The concerned State Admission Authority shall decide modalities for these admissions.
	1.12		Provided further that Students who have completed Diploma and Post Diploma course in Pharmacy shall be eligible for admission to the first year Pharmacy Degree course. The concerned State Admission Authority shall decide modalities for these admissions.
	1.13		Norms for PGDM Programs are as per Appendix 9

	1.14		Subscription of E-Journals – Appendix 10
	1.15		Format for Detailed Project Report for establishment of a new technical Institution is at Appendix 11
	1.16		Prevention and Prohibition of Ragging – Appendix 12
	1.17		Structure of various Committees – Appendix 13
	1.18		Regional Offices of the Council – Appendix 14
	1.19		Abbreviations – Appendix 15
	1.20		Grievance Redressal- Appendix 16
	1.21		Documents to be submitted for Setting up new Technical Institution etc as in chapter I – Appendix 17
	1.22		Documents to be submitted for Change in intake etc as in Chapter II – Appendix 18
	1.23		Composition of Board of Governors – Appendix 19
	1.24		Cut off dates and Academic Calendar – Appendix 20
	1.25		Fellowship Programme in Management – Conduct & Admission Procedure – Appendix 21

Appendix 1

Duration and Entry Level Qualifications for the Technical Programs

1.1 Under Graduate Degree Programs (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
2	Engineering & Technology	Lateral entry to second year	**A** Passed Diploma examination from an AICTE approved Institution; with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering / Technology. **B** Passed B. Sc Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserved category) and passed XII standard with mathematics as a subject. **C** Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year Engineering program along with the second year subjects. **D** Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream. **E** Provided further that students, who have passed Diploma in Engineering & Technology from an AICTE approved Institution or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the first year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in A, B, D, and E above.
3	Pharmacy	4 Years	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

4	Architecture	5 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Engineering Drawing / Computer Science / Biology / Technical Vocational subject. Obtained at least 45% (40% in case of candidate belonging to reserved category) marks in the above subjects taken together.
5	Hotel Management & Catering Technology (HMCT)	4 Years	Should have passed 10+2 examination. Obtained at least 45% (40% in case of candidate belonging to reserved category) at the qualifying Examination.
6	Applied Arts & Crafts	5 Years	Should have passed 10+2 examination. Obtained at least 45% (40% in case of candidate belonging to reserved category) at the qualifying Examination.
7	All Programs other than Engineering and Technology	Lateral entry to second year	Passed Diploma examination in a Program from an AICTE approved Institution, with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate Program.
8	All Programs other than Engineering and Technology	Entry to First year	Provided further, those students, who have passed Diploma examination in a Program from an AICTE approved Institution, shall also be eligible for admission to the first year at an appropriate Program subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned above.
9	Town Planning	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Engineering Drawing / Computer Science / Biology / Technical Vocational subject. Obtained at least 45% (40% in case of candidate belonging to reserved category) marks in the above subjects taken together.

1.1 a	The candidates as in 1.1, except 1.1-2, 1.1-7, will, however, be required to qualify at the Entrance Test conducted by the Competent Authority.

1.2 Post Graduate Degree and Post Graduate Diploma Programs (Full Time)

	Program	Duration	Eligibility
1	Management (PGDM, MBA and similar)	2 Yrs	Recognized Bachelor's Degree of minimum 3 Yrs duration. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
2	Management (PGCM)	More than 1 Yr but less than 2 Yr	Recognized Bachelor's Degree of minimum 3 Yrs duration.
3	Management (Executive PGDM)	15 Months	Any recognized Bachelors degree of minimum 3 years duration and a minimum of 5 years relevant managerial / supervisory experience. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
4	MCA	3 Yrs	Recognized Bachelor's Degree of minimum 3 Yrs duration with Mathematics at 10+2 level or at Graduate Level. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
5	M.E. / M. Tech.	2 Years	Bachelors degree or equivalent in the relevant field. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
6	M. Pharm	2 Years	Bachelor in Pharmacy or equivalent degree. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
7	M. Arch	2 Years	Bachelor of Architecture or equivalent degree. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
8	Hotel Management & Catering Technology	2 Years	Bachelor of Hotel Management & Catering Technology or equivalent degree. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.

9	Applied Arts & Crafts	2 Years	Bachelor of Fine Arts or equivalent degree. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
10	MCA	Lateral entry to 2nd year MCA	Recognized Bachelor's Degree of minimum 3 Yrs duration in BCA, B. Sc (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate Level. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.

1.2 a	Candidates as mentioned in section 1.2 above will be required to qualify the Entrance Test conducted by the Competent Authority. For admission to MBA and similar courses, candidates will be required to qualify in CMAT conducted by AICTE.

1.3 Diploma Programs (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology	3 / 4 Years	Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.
2	Pharmacy	2 Years after XII standard or 3 / 4 Years after Xth standard where same exists	Passed 12th Std Obtained at least 35% marks at the qualifying examination. or Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.
3	Architecture	3 / 4 Years	Passed 10th Std / SSC examination . Obtained at least 35% marks at the qualifying examination.
4	Hotel Management & Catering Technology	3 Years after XII standard or 3 / 4 Years after Xth standard where same exists	Passed 12th Std Obtained at least 35% marks at the qualifying examination. or Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.
5	Applied Arts & Crafts	3 / 4 Years	Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.
6	All Programs	Lateral entry to 2nd year Diploma	12th Science with Vocational / Technical Or 10th + (2 years ITI) with appropriate specialization. Students passing 12th Science or 12th Science with Vocational or 12th Science with Technical or 10th + (2 years ITI) with appropriate specialisation in that order shall be eligible for admission to second year Diploma courses of appropriate program, up to a maximum of 20% of sanctioned intake, except Andaman, Nicobar, Lakshadweep, Daman and Diu where it shall be 30%, which will be the supernumerary of the approved intake.
7.	Town Planning	3 / 4 Years	Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.

1.4 Post Diploma Programs (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
2	Pharmacy	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
3	Architecture	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
4	Hotel Management & Catering Technology	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
5	Applied Arts & Crafts	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

1.5 Under Graduate Degree Programs (Part Time)

	Program	Duration	Eligibility
1	Engineering & Technology, Pharmacy, Architecture, HMCT, Applied Arts & Crafts, Town Planning	As per the University norms	Diploma in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

1.6 Post Graduate Degree and Post Graduate Diploma Programs (Part Time)

	Program	Duration	Eligibility
1	Management (PGDM, MBA and similar), Management (PGCM), Management (Executive PGDM), MCA, M.E. / M. Tech., M. Pharm, M. Arch, Hotel Management & Catering Technology, Applied Arts & Crafts, Town Planning	As per the University norms	Degree in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

1.7 Diploma Programs (Part Time)

	Program	Duration	Eligibility
1	Engineering & Technology, Pharmacy, Architecture, HMCT, Applied Arts & Crafts, Town Planning	As per the Board of Technical Education / University	Passed 10th Std / SSC examination and 2 Year ITI after 10th Std. OR Passed 10th Std / SSC examination and Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

1.8 Post Diploma Programs (Part Time)

	Program	Duration	Eligibility
1	Engineering & Technology, Pharmacy, Architecture, HMCT, Applied Arts & Crafts, Town Planning	As per the Board of Technical Education / University	Diploma in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

1.9 Dual Degree Courses (Full Time)

	Program	Duration	Eligibility
1	Management (MAM)	5 Yrs	Passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
2	MCA	5 Yrs	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

1.10 Integrated Courses (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology (MTM), Pharmacy (MPM), Hotel Management & Catering Technology (MHM), Applied Arts & Crafts (MAACM), Town Planning (MTPM)	5 and ½ Yrs	As per Annexure 1, Table 1.1 for respective discipline except Architecture and Applied Arts & Crafts programs.
2	Architecture (MARM)	6 and ½ Yrs	As per Annexure 1, Table 1.1 for Architecture, Town Planning and Applied Arts & Crafts Programs.

2.0 Appendix 2: Approved Nomenclature of Courses

2.1 Program: Engineering and Technology Level: Diploma

Sr.No	NAME OF THE COURSE
1	3-D ANIMATION & GRAPHICS
2	ACCOUNTS & AUDIT
3	ADMINISTRATION SERVICES
4	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
5	ADVANCED COMPUTER APPLICATION
6	ADVANCED DIPLOMA IN MARINE ENGINEERING AND SYSTEMS
7	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
8	AERO SPACE ENGINEERING
9	AERONAUTICAL ENGINEERING
10	AGRICULTURAL ENGINEERING
11	AGRICULTURAL TECHNOLOGY
12	AGRICULTURE ENGINEERING
13	AIRCRAFT MAINTENANCE ENGG. (AVIONICS)
14	AIRCRAFT MAINTENANCE ENGINEERING
15	ANIMATION AND MULTIMEDIA TECHNOLOGY
16	APPAREAL DESIGN & FASHION TECHNOLOGY(U)
17	APPAREL DESIGN & FABRIC
18	APPAREL DESIGN & FABRICATION TECHNOLOGY
19	APPAREL DESIGN & FASHION TECHNOLOGY
20	APPAREL MANUFACTURE & DESIGN
21	APPAREL TECHNOLOGY
22	APPLIED ELECTRONICS
23	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
24	APPLIED VIDEOGRAPHY
25	ARCHITECTURAL ASSISTANTSHIP
26	ARCHITECTURE
27	ARCHITECTURE AND INTERIOR DECORATION
28	ARCHITECTURE AND INTERIOR DESIGN
29	ARCHITECTURE ASSISTANTSHIP
30	ARCHITECTURE ASSITANTSHIP
31	ARMAMENT ENGINEERING (GUN FITTER)
32	ARTIFICER TRAINING (ELECTRICAL)
33	ARTIFICER TRAINING (ELECTRONICS)
34	ARTIFICER TRAINING (MECH)
35	AUDIOGRAPHY & SOUND ENGINEERING
36	AUTOMATION AND ROBOTICS
37	AUTOMATION ENGINEERING
38	AUTOMOBILE ENGINEERING
39	AUTOMOBILE ENGINEERING [AUTOMOBILE FITTER]
40	AUTOMOBILE ENGINEERING [SF]
41	AUTOMOTIVE ENGINEERING
42	BEAUTY & HAIR DRESSING
43	BEAUTY CULTURE AND COSMETOLOGY
44	BIO ELECTRONICS
45	BIOMEDICAL ENGINEERING
46	BIOMEDICAL INSTRUMENTATION
47	BIOTECHNOLOGY
48	CAD CAM
49	CAMPUS WIDE NETWORK DESIGN & MAINTENANCE
50	CDDM
51	CEMENT TECHNOLOGY
52	CERAMIC ENGINEERING AND TECHNOLOGY
53	CERAMIC TECHNOLOGY
54	CERAMICS ENGINEERING
55	CHEMICAL ENGINEERING
56	CHEMICAL ENGINEERING (FERTILIZER)
57	CHEMICAL ENGINEERING (OIL TECHNOLOGY)
58	CHEMICAL ENGINEERING (PART TIME)
59	CHEMICAL ENGINEERING (PETRO CHEMICAL)
60	CHEMICAL ENGINEERING (PETROCHEMICAL)
61	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
62	CHEMICAL ENGINEERING (SUGAR TECHNOLOGY)
63	CHEMICAL ENGINEERING [SW]
64	CHEMICAL ENGINEERING(FERTILIZER)
65	CHEMICAL TECHNOLOGY
66	CHEMICAL TECHNOLOGY (PAINT TECHNOLOGY)
67	CHEMICAL TECHNOLOGY (RUBBER & PLASTIC TECHNOLOGY)
68	CHEMICAL TECHNOLOGY FERTILIZER
69	CINEMATOGRAPHY
70	CIVIL & ENVIRONMENTAL ENGINEERING
71	CIVIL & RURAL ENGINEERING
72	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
73	CIVIL DRAFTSMAN
74	CIVIL ENGINEERING
75	CIVIL ENGINEERING & PLANNING
76	CIVIL ENGINEERING (BUILDING SERVICES ENGINEERING)
77	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
78	CIVIL ENGINEERING (ENVIRONMENT & POLLUTION CONTROL)
79	CIVIL ENGINEERING (ENVIRONMENTAL & POLLUTION CONTROL)
80	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
81	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
82	CIVIL ENGINEERING (RURAL ENGINEERING)
83	CIVIL ENGINEERING (SANDWICH PATTERN)
84	CIVIL ENGINEERING (SANDWITCH PATTERN)
85	CIVIL ENGINEERING (WATER RESOURCE AND MANAGEMENT)
86	CIVIL ENGINEERING ENVIRONMENT & POLLUTION CONTROL

87	CIVIL ENGINEERING(CONSTRUCTION TECHNOLOGY)
88	CIVIL ENVIRONMENTAL ENGINEERING
89	CIVIL TECHNOLOGY
90	CIVIL ENGINEERING (CONSTRUCTION)
91	COMMERCIAL & COMPUTER PRACTISE
92	COMMERCIAL PRACTICE
93	COMMERCIAL PRACTICE (KAN & ENG)
94	COMPUTER HARDWARE & NETWORKING
95	COMPUTER AIDED COSTUME DESIGN AND DRESS MAKING
96	COMPUTER AND INFORMATION SCIENCE
97	COMPUTER APPLICATION & BUSINESS MANAGEMENT
98	COMPUTER APPLICATIONS
99	COMPUTER ENGINEERING
100	COMPUTER ENGINEERING & APPLICATION
101	COMPUTER HARDWARE & MAINTENANCE
102	COMPUTER HARDWARE & NETWORKING
103	COMPUTER HARDWARE MAINTENANCE
104	COMPUTER NETWORKING
105	COMPUTER SCEINCE & ENGINEERING
106	COMPUTER SCIENCE
107	COMPUTER SCIENCE & TECHNOLOGY
108	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
109	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
110	COMPUTER SCIENCE AND TECHNOLOGY
111	COMPUTER SOFTWARE TECHNOLOGY
112	COMPUTER TECHNOLOGY
113	COMPUTER TECHNOLOGY AND APPLICATIONS
114	CONSTRUCION TECHNOLOGY
115	CONSTRUCTION ENGINEERING
116	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
117	CONTROL AND INSTRUMENTATION
118	COSMETOLOGY AND HEALTH
119	COSTUMER DESIGN & DRESS MAKING
120	CYBER FORENSICS AND INFORMATION SECURITY
121	DAIRY ENGINEERING
122	DESIGN AND DRAFTING
123	DIGITAL COMMUNICATIONS
124	DIGITAL ELECTRONICS
125	DIGITAL ELECTRONICS & MICROPROCESSOR
126	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
127	DIGITAL SYSTEMS
128	DIPLOMA IN ARCHITECTURAL ASSISTANTSHIP
129	DIPLOMA IN COMPUTER APPLICATIONS
130	DIPLOMA IN HANDLOOM AND TEXTILE TECHNOLOGY
131	DIPLOMA IN MECHANICAL ENGINEERING
132	DIPLOMA IN TEXTILE TECHNOLOGY (MAN MADE FIBRE TECHNOLOGY)
133	DIPLOMA MEDICAL LAB TECHNOLOGY
134	DIRECTION SCREEN PLAY WRITING & TV PRODUCTION
135	DRESS DESIGNING & GARMENT
	MANUFACTURING
136	DRILLING ENGINEERING
137	DRILLING TECHNOLOGY
138	ECG TECHNOLOGY
139	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
140	ELECTRICAL AND ELECTRONICS ENGINEERING
141	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH COURSE)
142	ELECTRICAL AND INSTRUMENTATION ENGINEERING
143	ELECTRICAL AND MECHANICAL ENGINEERING
144	ELECTRICAL AND POWER ENGINEERING
145	ELECTRICAL ENERGY SYSTEMS
146	ELECTRICAL ENGG (INSTRUMENTATION & CONTROL)
147	ELECTRICAL ENGINEERING
148	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
149	ELECTRICAL ENGINEERING (INDUSTRIAL CONTROL)
150	ELECTRICAL ENGINEERING INDUSTRIAL CONTROL
151	ELECTRICAL MACHINES
152	ELECTRICAL POWER SYSTEM
153	ELECTRICAL POWER SYSTEMS
154	ELECTRONIC ENGINEERING
155	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
156	ELECTRONIC SCIENCE AND ENGINEERING
157	ELECTRONICS & AVIONICS
158	ELECTRONICS & COMMUNICATION ENGG
159	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
160	ELECTRONICS & COMMUNICATION TECHNOLOGY
161	ELECTRONICS & INSTRUMENTATION ENGINEERING
162	ELECTRONICS & PRODUCTION
163	ELECTRONICS & TELECOMMUNICATION
164	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
165	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGY ELECTRONIC RADIO)
166	ELECTRONICS & VIDEO ENGINEERING
167	ELECTRONICS (FIBER OPTICS)
168	ELECTRONICS (ROBOTICS)
169	ELECTRONICS AND COMMUNICATION ENGINEERING (MICROWAVES)
170	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH)
171	ELECTRONICS AND COMMUNICATIONS ENGINEERING
172	ELECTRONICS AND COMPUTER ENGINEERING
173	ELECTRONICS AND ELECTRICAL ENGINEERING
174	ELECTRONICS AND INSTRUMENTATION ENGINEERING
175	ELECTRONICS AND TELECOMMUNICATION ENGINEERING (RADIO AND SYSTEM)
176	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
177	ELECTRONICS COMMUNICATION AND

	INSTRUMENTATION ENGG
178	ELECTRONICS ENGG.(INDUSTRY INTEGRATED)
179	ELECTRONICS ENGINEERING (INDUSTRY INTEGRATED)
180	ELECTRONICS ENGINEERING (MICRO ELECTRONICS)
181	ELECTRONICS ENGINEERING (SELF-FINANCED)
182	ELECTRONICS ENGINEERING (SPECIALIZATION IN CONSUMER ELECTRONICS)
183	ELECTRONICS ENGINEERING MICRO ELECTRONICS
184	ELECTRONICS ENGINEERING (MODERN CONSUMER ELECTRONICS)
185	ELECTRONICS ENGINEERING WITH MICROPROCESSOR
186	ELECTRONICS INSTRUMENT & CONTROL
187	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
188	ELECTRONICS PRODUCTION AND MAINTENANCE
189	ELECTRONICS ROBOTICS [SW]
190	ELECTRONICS TECHNOLOGY
191	ELECTRONICS TELE COMMUNICATION
192	EMBEDDED SYSTEMS
193	ENERGY SYSTEMS ENGINEERING
194	ENGINEERING EDUCATION
195	ENVIRONMENT ENGINEERING
196	ENVIRONMENTAL ENGINEERING
197	FABRICATION TECHNOLOGY
198	FABRICATION TECHNOLOGY & ERECTION ENGG (SANDWICH PATTERN)
199	FASHION & CLOTHING TECHNOLOGY
200	FASHION & DESIGN
201	FASHION AND APPAREL DESIGN
202	FASHION DESIGNING
203	FASHION DESIGNING & GARMENT TECHNOLOGY
204	FASHION TECHNOLOGY
205	FILM & VIDEO EDITING
206	FILM EDITING & TV PRODUCTION
207	FILM TECHNOLOGY & TV PRODUCTION [CINEMATOGRAPHY]
208	FILM TECHNOLOGY & TV PRODUCTION [FILM PROCESSING]
209	FILM TECHNOLOGY & TV PRODUCTION [SOUND REC. & SOUND ENGINEERING]
210	FILM TECHNOLOGY(ANIMATION & VISUAL EFFECTS
211	FINANCE ACCOUNT & AUDITING
212	FIRE TECHNOLOGY & SAFETY
213	FISHERIES TECHNOLOGY
214	FOOD PROCESSING & PRESERVATION
215	FOOD PROCESSING TECHNOLOGY
216	FOOD TECHNOLOGY
217	FOOTWEAR TECHNOLOGY
218	FOUNDRY TECHNOLOGY
219	GARMENT TECHNOLOGY
220	GARMENT & FASHION TECHNOLOGY
221	GARMENT DESIGN & FASHION TECHNOLOGY
222	GARMENT FABRICATION
223	GARMENT MANUFACTURING TECHNOLOGY
224	GEOINFORMATICS AND SURVEYING TECHNOLOGY
225	GEOPRAPHIC INFORMATION SYSTEM (G.I.S.) & GLOBAL POSITIONING SYSTEM
226	GLASS & CERAMICS ENGINEERING
227	HANDLOOM & TEXTILE TECHNOLOGY
228	HEALTH CARE TECHNOLOGY
229	HEAT POWER ENGINEERING
230	HOME SCIENCE
231	HOTEL MANAGEMENT & CATERING TECHNOLOGY
232	I.T. (COURSEWARE ENGINEERING)
233	INDUSTRIAL AND PRODUCTION ENGINEERING
234	INDUSTRIAL ELECTRONICS
235	INDUSTRIAL ELECTRONICS(SANDWITCH PATTERN)
236	INDUSTRIAL ENGINEERING AND MANAGEMENT
237	INFORMATION AND COMMUNICATION TECHNOLOGY
238	INFORMATION ENGINEERING
239	INFORMATION SCIENCE
240	INFORMATION SCIENCE AND ENGINEERING
241	INFORMATION SCIENCE AND TECHNOLOGY
242	INFORMATION SECURITY MANAGEMENT
243	INFORMATION TECHNOLOGY
244	INFORMATION TECHNOLOGY AND ENGINEERING
245	INFORMATION TECHNOLOGY ENABLED SERVICES AND MANAGEMENT
246	INSTRUMENT TECHNOLOGY
247	INSTRUMENTATION & CONTROL ENGINEERING
248	INSTRUMENTATION (E&C)
249	INSTRUMENTATION AND CONTROL ENGINEERING
250	INSTRUMENTATION ENGINEERING
251	INSTRUMENTATION TECHNOLOGY
252	INSTRUMENTS AND MEDICAL EQUIPMENT
253	INTERIOR DECORATION
254	INTERIOR DESIGN
255	JEWELLERY DESIGN & MANUFACTURE TECHNOLOGY
256	KNITTING AND GARMENT TECHNOLOGY
257	KNITTING TECHNOLOGY
258	LEATHER AND FASHION TECHNOLOGY
259	LEATHER GOODS & FOOTWEAR TECH
260	LEATHER TECHNOLOGY
261	LEATHER TECHNOLOGY [FOOTWEAR]
262	LEATHER TECHNOLOGY FOOTWEAR COMPUTER AIDED SHOE DESIGN
263	LEATHER TECHNOLOGY TANNING
264	LIBRARY & INFORMATION SCIENCE
265	LIBRARY AND INFORMATION SCIENCE
266	MACHINE ENGINEERING
267	MACHINE TOOLS & MAINTENANCE ENGINEERING
268	MACHINE TOOLS TECHNOLOGY
269	MAINTENANCE ENGINEERING
270	MANUFACTURING ENGINEERING
271	MANUFACTURING TECHNOLOGY

272	MARINE ENGINEERING
273	MARINE ENGINEERING & SYSTEMS(ARTIFICER TRAINING)
274	MARINE ENGINEERING AND SYSTEMS
275	MASS COMMUNICATION
276	MATERIAL MANAGEMENT
277	MECHANICAL (COMPUTER AIDED DESIGN,MANUFACTURE & ENGINEERING)
278	MECHANICAL CAD/CAM
279	MECHANICAL ENGG(INDUSTRY INTEGRATED)
280	MECHANICAL ENGINEERING
281	MECHANICAL ENGINEERING (AUTO)
282	MECHANICAL ENGINEERING (MAINTENANCE)
283	MECHANICAL ENGINEERING (REFRIGERATION & AIR CONDITIONING)
284	MECHANICAL ENGINEERING (SANDWICH PATTERN)
285	MECHANICAL ENGINEERING (TOOL & DIE)
286	MECHANICAL ENGINEERING AUTO MOBILE
287	MECHANICAL ENGINEERING POWER PLANT ENGINEERING
288	MECHANICAL ENGINEERING PRODUCTION
289	MECHANICAL ENGINEERING SPECIALIZATION IN CAD
290	MECHANICAL ENGINEERING TOOL ENGINEERING
291	MECHANICAL ENGINEERING TUBE WELL ENGINEERING
292	MECHANICAL ENGINEERING(CAD/CAM)
293	MECHANICAL ENGINEERING(FOUNDARY)(SW)
294	MECHANICAL ENGINEERING(MACHINE TOOL MAINTENANCE & REPAIRS)(SW)
295	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
296	MECHANICAL WELDING AND SHEET METAL ENGINEERING
297	MECHATRONICS
298	MECHATRONICS-SANDWICH
299	MEDICAL ELECTRONICS ENGINEERING
300	MEDICAL LABORATORY TECHNOLOGY
301	METALLURGICAL ENGINEERING
302	METALLURGY
303	METALLURGY AND MATERIAL TECHNOLOGY
304	MICRO ELECTRONICS
305	MINE ENGINEERING
306	MINE SURVEYING
307	MINING & MINE SURVEYING
308	MLT
309	MODERN OFFICE MANAGEMENT
310	MODERN OFFICE MANAGEMENT & SECRETARIAL PRACTICE
311	MODERN OFFICE PRACTICE
312	MULTIMEDIA TECHNOLOGY
313	NAVY ENTRY ARTIFICER/ DIPLOMA IN MECHANICAL AND ELECTRICAL
314	NETWORK ENGINEERING
315	OFFICE MANAGEMENT AND COMPUTER APPLICATION
316	OPHTHALMIC TECHNOLOGY
317	OPTO-ELECTRONICS ENGINEERING
318	PACKAGING TECHNOLOGY
319	PAINT TECHNOLOGY
320	PETROCHEMICAL ENGINEERING
321	PETROCHEMICAL REFINERY
322	PETROCHEMICAL TECHNOLOGY
323	PETROLEUM ENGINEERING
324	PETROLEUM TECHNOLOGY
325	PHARMACEUTICAL CHEMISTRY AND TECHNOLOGY
326	PHOTOGRAPHY
327	PLASTIC & MOULD TECHNOLOGY
328	PLASTIC AND POLYMER ENGINEERING
329	PLASTIC ENGINEERING
330	PLASTIC MOULD TECHNOLOGY
331	PLASTIC MOULD TECHNOLOGY (DPMT)
332	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
333	PLASTIC TECHNOLOGY
334	PLASTIC TECHNOLOGY (DPT/PDPT)
335	PLASTICS PROCESSING & TESTING
336	POLYMER ENGINEERING AND TECHNOLOGY
337	POLYMER TECHNOLOGY
338	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
339	PLASTIC MOULD DESIGN
340	PLASTIC PROCESS & TESTING
341	POWER ELECTRONICS
342	POWER SYSTEMS ENGINEERING
343	PRECISION MANUFACTURING
344	PRINTING AND PACKING TECHNOLOGY
345	PRINTING TECHNOLOGY
346	PRODUCTION AND INDUSTRIAL ENGINEERING
347	PRODUCTION ENGINEERING
348	PRODUCTION ENGINEERING (SANDWICH)
349	PRODUCTION TECHNOLOGY
350	PULP TECHNOLOGY
351	QUANTITY SURVEYING & CONSTRUCTION MANAGEMENT
352	REFRIGERATION & AIR CONDITIONING
353	REFRIGERATION AND AIR CONDITIONING
354	ROBOTICS AND MECHATRONICS
355	RUBBER TECHNOLOGY
356	SADDLERY TECHNOLOGY & EXPORT MANAGEMENT
357	SHIPBUILDING ENGINEERING
358	SOUND RECORDING ENGINEERING
359	SUGAR TECHNOLOGY
360	SURFACE COATING TECHNOLOGY
361	SURVEY ENGINEERING
362	TECHNICAL CHEMISTRY
363	TECHNICIAN X-RAY TECHNOLOGY
364	TELECOMMUNICATION ENGINEERING
365	TELECOMMUNICATION TECHNOLOGY
366	TEXTILE CHEMISTRY
367	TEXTILE DESIGN
368	TEXTILE DESIGNING
369	TEXTILE DESIGNING PRINTING
370	TEXTILE ENGINEERING

371	TEXTILE MANUFACTURES
372	TEXTILE MANUFACTURING AND TECHNOLOGY
373	TEXTILE MARKETING & MGT
374	TEXTILE PROCESSING
375	TEXTILE PROCESSING TECHNOLOGY
376	TEXTILE TECHNOLOGY
377	TEXTILE TECHNOLOGY (SANDWICH)
378	TEXTILE TECHNOLOGY(TEXTILE DESIGN & WEAVING)
379	TEXTILE TECHNOLOGY(MANMADE FIBRE)
380	TOOL AND DIE ENGINEERING
381	TOOL AND DIE MAKING
382	TOOL DIE & MOULD MAKING
383	TRANSPORTATION ENGINEERING
384	TRAVEL AND TOURISM
385	TV & SOUND ENGINEERING
386	WATER RESOURCE MANAGEMENT
387	WATER TECHNOLOGY AND HEALTH SCIENCE
388	WEAPONS ENGINEERING
389	WEB DESIGNING
390	WEB TECHNOLOGIES
391	WOOD AND PAPER TECHNOLOGY
392	WOOD TECHNOLOGY

2.2 **Program:** Engineering and Technology **Level:** Post Diploma

S.No	NAME OF THE COURSE
1	ADVANCED DIE & MOULD MAKING
2	ADVANCED DIPLOMA IN COMPUTER APPLICATIONS
3	ADVANCED ELECTRICAL POWER SYSTEM
4	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
5	ADVANCED MECHATRONICS & INDUSTRIAL AUTOMATION
6	ADVANCED REFRIGERATION & AIR CONDITIONING [SW]
7	AUTOMOBILE ENGINEERING
8	BIOTECHNOLOGY TISSUE CULTURE
9	CAD/CAM
10	CIVIL ENGINEERING
11	COMPUTER HARDWARE & NETWORKING
12	COMPUTER AIDED DESIGN AND MANUFACTURE
13	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
14	COMPUTER APPLICATIONS
15	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
16	COMPUTER HARDWARE & NETWORKING
17	COMPUTER HARDWARE MAINTENANCE & NETWORKING
18	COMPUTER NETWORKS
19	ELECTRICAL ENGINEERING
20	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
21	EMBEDDED SYSTEMS
22	FIRE TECHNOLOGY AND SAFETY
23	GEOPRAPHIC INFORMATION SYSTEM
	(G.I.S.) & GLOBAL POSITIONING SYSTEM
24	INDUSTRIAL SAFETY
25	INDUSTRIAL SEFTY & ENGINEERING
26	INFORMATION TECHNOLOGY
27	KNITTING AND GARMENT TECHNOLOGY
28	MECHANICAL ENGINEERING
29	MEDICAL ELECTRONICS
30	PETROCHEMICAL ENGINEERING
31	PLANT ENGINEERING
32	PLASTIC MOULD DESIGN
33	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
34	PLASTIC TECHNOLOGY (DPT/PDPT)
35	PLASTICS MOULD DESIGN
36	PLASTICS PROCESSING & TESTING
37	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
38	PRODUCTION ENGINEERING SYSTEM TECHNOLOGY
39	REFRIGERATION AND AIR CONDITIONING
40	RUBBER TECHNOLOGY
41	SOFTWARE SYSTEMS
42	SOFTWARE TESTING
43	TEXTILE PROCESSING
44	THERMAL POWER ENGINEERING
45	TOOL AND DIE ENGINEERING
46	TOOL DESIGN
47	TOWN PLANNING AND ARCHITECTURE
48	VLSI DESIGN
49	WEB DESIGNING
50	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG

2.3 **Program:** Engineering and Technology **Level:** Post Graduate

S.No	NAME OF THE COURSE
1	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
2	ADVANCED COMPUTER AIDED DESIGN
3	ADVANCED DESIGN AND MANUFACTURING
4	ADVANCED ELECTRICAL POWER SYSTEM
5	ADVANCED ELECTRONICS
6	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
7	ADVANCED MANUFACTURING AND MECHANICAL SYSTEMS DESIGN
8	ADVANCED MANUFACTURING SYSTEMS
9	ADVANCED MANUFACTURING TECHNOLOGY
10	ADVANCED MATERIALS TECHNOLOGY
11	ADVANCED PRODUCTION SYSTEMS
12	AERO DYNAMIC ENGINEERING
13	AERO SPACE ENGINEERING
14	AERONAUTICAL ENGINEERING
15	AGRICULTURAL ENGINEERING
16	AIR ARMAMENT
17	APPAREL TECHNOLOGY
18	APPLIED ELECTRONICS

19	APPLIED ELECTRONICS & COMMUNICATION SYTSEM
20	APPLIED ELECTRONICS AND COMMUNICATIONS
21	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
22	APPLIED INSTRUMENTATION
23	ARMAMENT ENGINEERING (GUN FITTER)
24	ARTIFICIAL INTELLIGENCE
25	ATMOSPHERIC SCIENCE
26	AUTOMATED MANUFACTURING SYSTEMS
27	AUTOMATION
28	AUTOMATION AND CONTROL POWER SYSTEMS
29	AUTOMATION AND ROBOTICS
30	AUTOMOBILE ENGINEERING
31	AUTOMOBILE TECHNOLOGY
32	AUTOMOTIVE ELECTRONICS
33	AUTOMOTIVE ENGINEERING
34	AUTOMOTIVE SYSTEMS
35	AUTOMOTIVE TECHNOLOGY
36	AVIONICS
37	BIO ELECTRONICS
38	BIO METRICS & CYBER SECURITY
39	BIOCHEMICAL ENGINEERING
40	BIOCHEMICAL ENGINEERING AND BIOTECHNOLOGY
41	BIOINFORMATICS
42	BIOMEDICAL ELECTRONICS
43	BIOMEDICAL ENGINEERING
44	BIOMEDICAL INSTRUMENTATION
45	BIOMEDICAL SIGNAL PROCESSING AND INSTRUMENTATION
46	BIOMETRICS & CYBER SECURITY
47	BIOPROCESS ENGINEERING
48	BIOPROCESS TECHNOLOGY
49	BIOTECHNOLOGY
50	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
51	BUILDING CONSTRUCTION TECHNOLOGY
52	CAD/CAM
53	CAD/CAM ENGINEERING
54	CAD/CAM/CAE
55	CERAMIC ENGINEERING AND TECHNOLOGY
56	CERAMICS ENGINEERING
57	CHEMICAL ENGINEERING
58	CHEMICAL PROCESSING IN TEXTILES
59	CHEMICAL REACTION ENGINEERING
60	CHEMICAL SCIENCE AND TECHNOLOGY
61	CHEMICAL TECHNOLOGY
62	CHEMICAL TECHNOLOGY(RUBBER / PLASTIC)
63	CIVIL & RURAL ENGINEERING
64	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
65	CIVIL ENGINEERING
66	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
67	CIVIL ENGINEERING (ENVIRONMENTAL & POLLUTION CONTROL)
68	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
69	CIVIL ENGINEERING (TRANSPORTATION ENGINEERING)
70	CIVIL ENGINEERING (WATER MANAGEMENT)
71	CIVIL ENGINEERING ENVIRONMENT & POLLUTION CONTROL
72	COMBAT VEHICLES(MECHANICAL ENGINEERING)
73	COMMUNICATION & SIGNAL PROCESS
74	COMMUNICATION AND INFORMATION SYSTEMS
75	COMMUNICATION AND NETWORKING
76	COMMUNICATION ENGINEERING
77	COMMUNICATION ENGINEERING AND SIGNAL PROCESSING
78	COMMUNICATION NETWORKS
79	COMMUNICATION SYSTEMS
80	COMMUNICATION TECHNOLOGY AND MANAGEMENT
81	COMMUNICATIONS ENGINEERING
82	COMPUTATIONAL ANALYSIS IN MECHANICAL SCIENCE
83	COMPUTATIONAL MECHANICS
84	COMPUTER AIDED ANALYSIS AND DESIGN
85	COMPUTER AIDED DESIGN
86	COMPUTER AIDED DESIGN & COMPUTER AIDED MANUFACTURE
87	COMPUTER AIDED DESIGN AND MANUFACTURE
88	COMPUTER AIDED DESIGN MANUFACTURE AND AUTOMATION
89	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
90	COMPUTER AIDED DESIGN OF STRUCTURES
91	COMPUTER AIDED PROCESS DESIGN
92	COMPUTER AIDED STRUCTURAL ANALYSIS AND DESIGN
93	COMPUTER AIDED STRUCTURAL ENGINEERING
94	COMPUTER AND COMMUNICATION
95	COMPUTER AND COMMUNICATION ENGINEERING
96	COMPUTER AND INFORMATION SCIENCE
97	COMPUTER APPLICATIONS
98	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
99	COMPUTER COGNITION AND TECHNOLOGY
100	COMPUTER ENGINEERING
101	COMPUTER ENGINEERING & APPLICATION
102	COMPUTER ENGINEERING AND NETWORKING
103	COMPUTER HARDWARE & NETWORKING
104	COMPUTER INTEGRATED MANUFACTURING
105	COMPUTER NETWORK ENGINEERING
106	COMPUTER NETWORKING
107	COMPUTER NETWORKING AND ENGINEERING
108	COMPUTER NETWORKS
109	COMPUTER NETWORKS AND INFORMATION SECURITY
110	COMPUTER NETWORKS AND INTERNET SECURITY
111	COMPUTER SCEINCE & ENGINEERING
112	COMPUTER SCIENCE
113	COMPUTER SCIENCE & ENGINEERING(NETWORKS)
114	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)
115	COMPUTER SCIENCE AND INFORMATION SECURITY
116	COMPUTER SCIENCE AND INFORMATION SYSTEM
117	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
118	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
119	COMPUTER SCIENCE AND TECHNOLOGY
120	COMPUTER SYSTEMS AND TECHNOLOGY
121	COMPUTER TECHNOLOGY
122	COMPUTER TECHNOLOGY AND APPLICATIONS
123	COMPUTER VISION AND IMAGE PROCESSING
124	CONSTRUCION TECHNOLOGY
125	CONSTRUCTION AND PROJECT MANAGEMENT

126	CONSTRUCTION ENGINEERING
127	CONSTRUCTION ENGINEERING AND MANAGEMENT
128	CONSTRUCTION MANAGEMENT
129	CONSTRUCTION PLANNING AND MANAGEMENT
130	CONSTRUCTION PROJECT MANAGEMENT
131	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
132	CONTROL AND INSTRUMENTATION
133	CONTROL ENGINEERING
134	CONTROL SYSTEM ENGINEERING
135	CONTROL SYSTEMS
136	CRYOGENIC ENGINEERING
137	CYBER FORENSICS
138	CYBER FORENSICS AND INFORMATION SECURITY
139	CYBER SECURITY
140	DATA SCIENCES
141	DESIGN AND PRODUCTION
142	DESIGN AND THERMAL ENGINEERING
143	DESIGN ENGINEERING
144	DESIGN FOR MANUFACTURING
145	DESIGN OF MECHANICAL EQUIPMENT
146	DESIGN OF MECHANICAL SYSTEMS
147	DIGITAL COMMUNICATION ENGINEERING
148	DIGITAL COMMUNICATIONS AND NETWORKING
149	DIGITAL ELECTRONICS
150	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
151	DIGITAL ELECTRONICS AND COMMUNICATION SYSTEMS
152	DIGITAL ELECTRONICS AND ENGINEERING
153	DIGITAL ELECTRONICS ENGINEERING
154	DIGITAL IMAGE PROCESSING
155	DIGITAL INSTRUMENTATION
156	DIGITAL SIGNAL PROCESSING
157	DIGITAL SYSTEMS
158	DIGITAL SYSTEMS AND COMMUNICATIONS ENGINEERING
159	DIGITAL SYSTEMS AND COMPUTER ELECTRONICS
160	DIGITAL TECHNIQUES AND INSTRUMENTATION
161	DISTRIBUTED AND MOBILE COMPUTING
162	DISTRIBUTED SYSTEMS
163	DRUGS AND PHARMACEUTICALS
164	DYESTUFF TECHNOLOGY
165	EARTHQUAKE ENGINEERING
166	E-LEARNING TECHNOLOGIES
167	ELECTRIC POWER SYSTEM
168	ELECTRICAL AND COMPUTER ENGINEERING
169	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
170	ELECTRICAL AND ELECTRONICS ENGINEERING
171	ELECTRICAL AND MECHANICAL ENGINEERING
172	ELECTRICAL AND POWER ENGINEERING
173	ELECTRICAL DEVICES AND POWER SYSTEMS
174	ELECTRICAL DRIVES AND CONTROL
175	ELECTRICAL ENERGY SYSTEMS
176	ELECTRICAL ENGG (INSTRUMENTATION & CONTROL)
177	ELECTRICAL ENGINEERING
178	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
179	ELECTRICAL INSTRUMENTATION AND CONTROL ENGINEERING
180	ELECTRICAL MACHINES
181	ELECTRICAL MACHINES AND DRIVES
182	ELECTRICAL POWER & ENERGY SYSTEMS
183	ELECTRICAL POWER AND ENERGY SYSTEM
184	ELECTRICAL POWER ENGINEERING
185	ELECTRICAL POWER SYSTEM
186	ELECTRONIC CIRCUITS AND SYSTEM DESIGN
187	ELECTRONIC ENGINEERING
188	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
189	ELECTRONICS & COMMUNICATION ENGG
190	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
191	ELECTRONICS & COMMUNICATION(VLSI DESIGN)
192	ELECTRONICS & INSTRUMENTATION ENGINEERING
193	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
194	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
195	ELECTRONICS AND COMMUNICATIONS ENGINEERING
196	ELECTRONICS AND CONTROL SYSTEMS
197	ELECTRONICS AND INFORMATION SYSTEMS
198	ELECTRONICS AND INSTRUMENTATION ENGINEERING
199	ELECTRONICS AND TELECOMMUNICATION ENGINEERING (RADIO AND SYSTEM)
200	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
201	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
202	ELECTRONICS DESIGN AND TECHNOLOGY
203	ELECTRONICS DESIGN TECHNOLOGY
204	ELECTRONICS PRODUCT DESIGN AND TECHNOLOGY
205	ELECTRONICS SYSTEMS AND COMMUNICATION
206	ELECTRONICS TECHNOLOGY
207	ELECTRONICS TELE COMMUNICATION
208	EMBEDDED AND REAL TIME SYSTEMS
209	EMBEDDED SYSTEM & COMPUTING
210	EMBEDDED SYSTEM AND VLSI
211	EMBEDDED SYSTEM AND VLSI DESIGN
212	EMBEDDED SYSTEMS
213	EMBEDDED SYSTEMS TECHNOLOGIES
214	ENERGETIC MATERIALS & POLYMERS
215	ENERGY AND ENVIRONMENTAL MANAGEMENT
216	ENERGY ENGINEERING
217	ENERGY MANAGEMENT
218	ENERGY SCIENCE AND TECHNOLOGY
219	ENERGY SYSTEMS
220	ENERGY SYSTEMS ANALYSIS AND DESIGN
221	ENERGY SYSTEMS AND MANAGEMENT
222	ENERGY SYSTEMS ENGINEERING
223	ENERGY TECHNOLOGY
224	ENERGY TECHNOLOGY AND MANAGEMENT
225	ENGINEERING DESIGN
226	ENGINEERING EDUCATION
227	ENGINEERING STATISTICS
228	ENVIRONMENT AND WATER RESOURCE ENGINEERING
229	ENVIRONMENT ENGINEERING
230	ENVIRONMENTAL BIOTECHNOLOGY
231	ENVIRONMENTAL ENGINEERING AND MANAGEMENT
232	ENVIRONMENTAL MANAGEMENT
233	ENVIRONMENTAL SCIENCE AND ENGINEERING

234	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
235	E-SECURITY
236	FARM MACHINERY
237	FASHION AND APPAREL ENGINEERING
238	FASHION TECHNOLOGY
239	FINANCIAL ENGINEERING
240	FOOD BIOTECHNOLOGY
241	FOOD ENGINEERING AND TECHNOLOGY
242	FOOD PLANT OPERATIONS MANAGEMENT
243	FOOD PROCESS ENGINEERING AND MANAGEMENT
244	FOOD PROCESSING
245	FOOD PROCESSING TECHNOLOGY
246	FOOD SAFETY AND QUALITY MANAGEMENT
247	FOOD SUPPLY CHAIN MANAGEMENT
248	FOOD TECHNOLOGY
249	FOOD TECHNOLOGY AND MANAGEMENT
250	FOUNDATION ENGINEERING
251	FRACTURE MECHANICS
252	FUEL AND COMBUSTION
253	FUTURE STUDIES & PLANNING
254	GAS TURBINE TECHNOLOGY
255	GEO INFORMATICS
256	GEOINFORMATICS AND SURVEYING TECHNOLOGY
257	GEOMACHINES AND STRUCTURES
258	GEOMECHANICS AND STRUCTURES
259	GEOTECHNICAL AND GEOENVIRONMENTAL ENERGY
260	GEOTECHNICAL EARTHQUAKE ENGINEERING
261	GEOTECHNICAL ENGINEERING
262	GEOTECHNOLOGY
263	GREEN TECHNOLOGY
264	GUIDANCE AND NAVIGATION CONTROL
265	GUIDED MISSILES
266	HEALTH SCIENCE AND WATER ENGINEERING
267	HEAT POWER AND THERMAL ENGINEERING
268	HEAT POWER ENGINEERING
269	HEAT VENTILATION AND AIR CONDITIONING
270	HIGH VOLTAGE AND POWER SYSTEMS ENGINEERING
271	HIGH VOLTAGE ENGINEERING
272	HIGHWAY ENGINEERING
273	HIGHWAY TECHNOLOGY
274	HILL AREA DEVELOPMENT ENGINEERING
275	HYDRAULICS & FLOOD CONTROL
276	HYDRAULICS ENGINEERING
277	I.T. (COURSEWARE ENGINEERING)
278	ILLUMINATION ENGINEERING
279	ILLUMINATION TECHNOLOGY & DESIGN
280	IMAGE PROCESSING
281	INDUSTRIAL AND PRODUCTION ENGINEERING
282	INDUSTRIAL AUTOMATION & RF ENGINEERING
283	INDUSTRIAL AUTOMATION AND ROBOTICS
284	INDUSTRIAL BIOTECHNOLOGY
285	INDUSTRIAL CATAYLSIS
286	INDUSTRIAL DESIGN
287	INDUSTRIAL DRIVES AND CONTROL
288	INDUSTRIAL ELECTRONICS
289	INDUSTRIAL ENGINEERING
290	INDUSTRIAL ENGINEERING AND MANAGEMENT
291	INDUSTRIAL INSTRUMENTATION AND CONTROL
292	INDUSTRIAL MATHEMATICS
293	INDUSTRIAL METALLURGY
294	INDUSTRIAL POLLUTION CONTROL
295	INDUSTRIAL POWER CONTROL AND DRIVES
296	INDUSTRIAL PRODUCTION AND MANAGEMENT ENGINEERING
297	INDUSTRIAL REFRIGERATION AND CRYOGENICS
298	INDUSTRIAL SAFETY
299	INDUSTRIAL SAFETY & ENGINEERING
300	INDUSTRIAL SAFETY AND ENGINEERING
301	INDUSTRIAL SEFTY & ENGINEERING
302	INDUSTRIAL STRUCTURES
303	INDUSTRIAL SYSTEMS ENGINEERING
304	INFORMATION AND COMMUNICATION TECHNOLOGY
305	INFORMATION ENGINEERING
306	INFORMATION SCIENCE AND TECHNOLOGY
307	INFORMATION SECURITY
308	INFORMATION SECURITY MANAGEMENT
309	INFORMATION SYSTEMS
310	INFORMATION TECHNOLOGY
311	INFORMATION TECHNOLOGY AND ENGINEERING
312	INFORMATION TECHNOLOGY(ARTIFICIAL INTELLIGENCE AND ROBOTICS)
313	INFORMATION TECHNOLOGY(INFORMATION AND CYBER WARFARE)
314	INFRASTRUCTURE ENGINEERING
315	INFRASTRUCTURE ENGINEERING AND MANAGEMENT
316	INFRASTRUCTURE ENGINEERING AND TECHNOLOGY
317	INFRASTRUCTURE MANAGEMENT
318	INSTRUMENTATION
319	INSTRUMENTATION & CONTROL
320	INSTRUMENTATION & CONTROL ENGINEERING
321	INSTRUMENTATION & ELECTRONICS
322	INSTRUMENTATION AND CONTROL
323	INSTRUMENTATION AND CONTROL ENGINEERING
324	INSTRUMENTATION ENGINEERING
325	INTEGRATED CIRCUITS TECHNOLOGY
326	INTEGRATED POWER SYSTEMS
327	INTELLIGENT SYSTEMS
328	INTERNAL COMBUSTION AND AUTOMOBILES
329	INTERNAL COMBUSTION ENGIENES AND TURBO MACHINERY
330	INTERNAL COMBUSTION ENGINEERING
331	IRRIGATION AND DRAINAGE ENGINEERING
332	IRRIGATION ENGINEERING
333	LASER AND ELECTRO OPTICS
334	LASER TECHNOLOGY
335	LEAN MANUFACTURING ENGINEERING
336	LEATHER TECHNOLOGY
337	MACHINE DESIGN
338	MACHINE DESIGN AND ROBOTICS
339	MAINTENANCE ENGINEERING
340	MAN-MADE TEXTILE TECHNOLOGY
341	MANUFACTURING AND AUTOMATION
342	MANUFACTURING ENGINEERING
343	MANUFACTURING ENGINEERING AND AUTOMATION
344	MANUFACTURING ENGINEERING AND MANAGEMENT
345	MANUFACTURING ENGINEERING AND TECHNOLOGY
346	MANUFACTURING PROCESS
347	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
348	MANUFACTURING SCIENCE AND ENGINEERING
349	MANUFACTURING SYSTEMS AND MANAGEMENT

350	MANUFACTURING SYSTEMS ENGINEERING
351	MANUFACTURING TECHNOLOGY
352	MANUFACTURING TECHNOLOGY & AUTOMATION
353	MARINE ENGINEERING
354	MARINE TECHNOLOGY
355	MASTER OF ENGINEERING AND MANAGEMENT
356	MASTER OF SCIENCE IN SOFTWARE ENGINEERING
357	MASTERS IN ENGINEERING AND MANAGEMENT
358	MASTERS OF ENGINEERING AND MANAGEMENT
359	MASTERS OF TECHNOLOGY MANAGEMENT
360	MATERIAL ENGINEERING
361	MATERIAL SCIENCE AND TECHNOLOGY
362	MATERIALS ENGINEERING
363	MATERICAL ENGINEERING(NANOTECHNOLOGY)
364	MECHANICAL (CADME)
365	MECHANICAL (COMPUTER AIDED DESIGN, MANUFACTURE & ENGINEERING)
366	MECHANICAL AND AUTOMATION ENGINEERING
367	MECHANICAL CAD/CAM
368	MECHANICAL ENGG (MANUFACTURING TECHNOLOGY)
369	MECHANICAL ENGINEERING
370	MECHANICAL ENGINEERING (INDUSTRY INTEGRATED)
371	MECHANICAL ENGINEERING (PROD)
372	MECHANICAL ENGINEERING (THERMAL ENGG)
373	MECHANICAL ENGINEERING AUTOMOBILE
374	MECHANICAL ENGINEERING DESIGN
375	MECHANICAL ENGINEERING PRODUCTION
376	MECHANICAL ENGINEERING SPECIALIZATION IN CAD
377	MECHANICAL ENGINEERING(PRODUCTION)
378	MECHANICAL ENGINEERING(CAD/CAM)
379	MECHANICAL ENGINEERING(ENERGY SYSTEM AND MANAGEMENT)
380	MECHANICAL ENGINEERING-PRODUCT DESIGN AND DEVELOPMENT
381	MECHANICAL- PRODUCT LIFE CYCLE MANAGEMENT
382	MECHANICAL SYSTEM DESIGN
383	MECHANICAL WELDING AND SHEET METAL ENGINEERING
384	MECHANICAL(COMPUTER INTEGRATED MANUFACTURING)
385	MECHANICAL-COMPUTER AIDED DESIGN/COMPUTER AIDED MANUFACTURING
386	MECHANICAL-MANUFACTURING ENGINEERING
387	MECHATRONICS
388	MEDICAL ELECTRONICS
389	METALLURGICAL AND MATERIALS ENGINEERING
390	METALLURGICAL ENGINEERING
391	METALLURGY
392	METALLURGY AND MATERIAL TECHNOLOGY
393	MICRO AND NANO ELECTRONICS
394	MICRO ELECTRONICS
395	MICRO ELECTRONICS & VLSI DESIGN
396	MICRO ELECTRONICS AND CONTROL SYSTEMS
397	MICRO ELECTRONICS ENGINEERING
398	MICROELECTRONICS & VLSI DESIGN
399	MICROELECTRONICS ENGINEERING
400	MICROWAVE & OPTICAL COMMUNICATION
401	MICROWAVE AND COMMUNICATION ENGINEERING
402	MICROWAVE AND MILLIMETER ENGINEERING
403	MICROWAVE AND RADAR ENGINEERING
404	MICROWAVE AND TV ENGINEERING
405	MICROWAVE ENGINEERING
406	MICROWAVES
407	MINERAL EXPLORATION
408	MINING ENGINEERING
409	MOBILE COMMUNICATION AND NETWORK TECHNOLOGY
410	MOBILE TECHNOLOGY
411	MODELING & SIMULATION
412	MODERN COMMUNICATION ENGINEERING
413	MOLECULAR MEDICINE
414	MULTIMEDIA AND SOFTWARE ENGINEERING
415	MULTIMEDIA TECHNOLOGY
416	NANO BIOTECHNOLOGY
417	NANO SCIENCE & TECHNOLOGY
418	NANO TECHNOLOGY
419	NETWORK ENGINEERING
420	NETWORK INFRASTRUCTURE MANAGEMENT
421	NETWORK SECURITY AND MANAGEMENT
422	NETWORKING
423	NETWORKING AND INTERNET ENGINEERING
424	NEURAL NETWORKS
425	NEW MATERIAL PROCESS AND TECHNOLOGY
426	NUCLEAR ENGINEERING
427	NUCLEAR SCIENCE AND TECHNOLOGY
428	OIL TECHNOLOGY
429	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
430	OPTICAL ENGINEERING
431	OPTICS AND OPTOELECTRONICS
432	OPTO ELECTRONICS & COMMUNICATION SYSTEMS
433	OPTOELECTRONICS & COMMUNICATION
434	OPTOELECTRONICS AND LASER TECHNOLOGY
435	OPTO-ELECTRONICS ENGINEERING
436	OPTOELECTRONICS -OPTICAL COMMUNICATION
437	PACKAGING TECHNOLOGY
438	PAINT TECHNOLOGY
439	PARALLEL DISTRIBUTED SYSTEMS
440	PERFUMERY AND FLAVOUR TECHNOLOGY
441	PERVASIVE COMPUTING TECHNOLOGY
442	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
443	PETROCHEMICAL ENGINEERING
444	PETROCHEMICAL TECHNOLOGY
445	PETROLEUM ENGINEERING
446	PETROLEUM REFINING AND PETROCHEMICALS
447	PETROLEUM TECHNOLOGY
448	PHARMACEUTICALS AND FINE CHEMICAL TECHNOLOGY
449	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
450	PHYSICAL METALLURGY
451	PLANT DESIGN
452	PLASTIC ENGINEERING
453	PLASTIC TECHNOLOGY
454	PLASTICS ENGINEERING
455	PLASTICS PROCESSING & TESTING
456	PLASTICS PROCESSING AND TESTING
457	PLASTICS TECHNOLOGY
458	POLYMER ENGINEERING
459	POLYMER NANOTECHNOLOGY

460	POLYMER SCIENCE & ENGINEERING
461	POLYMER SCIENCE AND TECHNOLOGY
462	POLYMER TECHNOLOGY
463	POWER AND ENERGY ENGINEERING
464	POWER AND INDUSTRIAL DRIVES
465	POWER CONTROL AND DRIVES
466	POWER ELECTRONICS
467	POWER ELECTRONICS AND CONTROL
468	POWER ELECTRONICS AND DRIVES
469	POWER ELECTRONICS AND DRIVES IN ELECTRICAL ENGINEERING
470	POWER ELECTRONICS AND ELECTRICAL DRIVES
471	POWER ELECTRONICS AND MACHINE DRIVES
472	POWER ELECTRONICS AND POWER SYSTEMS
473	POWER ELECTRONICS AND SYSTEMS
474	POWER ELECTRONICS ENGINEERING
475	POWER ENGINEERING
476	POWER ENGINEERING AND ENERGY SYSTEMS
477	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
478	POWER SYSTEM AND CONTROL
479	POWER SYSTEM AND CONTROL AUTOMATION
480	POWER SYSTEM CONTROL AND AUTOMATION
481	POWER SYSTEM WITH EMPHASIS H. V. ENGINEERING
482	POWER SYSTEMS
483	POWER SYSTEMS AND AUTOMATION
484	POWER SYSTEMS AND POWER ELECTRONICS
485	POWER SYSTEMS CONTROL AND AUTOMATION ENGINEERING
486	POWER SYSTEMS ENGINEERING
487	PRE STRESSED CONCRETE
488	PRINTING ENGINEERING & GRAPHICS COMMUNICATION
489	PRINTING GRAPHICS
490	PRINTING TECHNOLOGY
491	PROCESS AND FOOD ENGINEERING
492	PROCESS CONTROL
493	PROCESS CONTROL INSTRUMENTATION
494	PROCESS DYNAMICS AND CONTROL
495	PROCESS INSTRUMENTATION
496	PROCESS METALLURGY
497	PRODUCT DESIGN
498	PRODUCT DESIGN AND COMMERCE
499	PRODUCT DESIGN AND DEVELOPMENT
500	PRODUCT DESIGN AND MANUFACTURING
501	PRODUCTION AND INDUSTRIAL ENGINEERING
502	PRODUCTION DESIGN AND MANUFACTURING
503	PRODUCTION ENGINEERING
504	PRODUCTION ENGINEERING AND ENGINEERING DESIGN
505	PRODUCTION ENGINEERING SYSTEM TECHNOLOGY
506	PRODUCTION MANAGEMENT
507	PRODUCTION TECHNOLOGY
508	PRODUCTION TECHNOLOGY AND MANAGEMENT
509	PROJECT MANAGEMENT
510	PROPULSION ENGINEERING
511	QUALITY ENGINEERING AND MANAGEMENT
512	RADAR & COMMUNICATION
513	RADIO FREQUENCY AND MICROWAVE ENGINEERING
514	RADIO PHYSICS AND ELECTRONICS
515	REAL TIME SYSTEMS
516	REFRIGERATION & AIR CONDITIONING
517	RELIABILITY ENGINEERING
518	REMOTE SENSING
519	REMOTE SENSING AND WIRELESS SENSOR NETWORKS
520	RENEWABLE ENERGY
521	ROBOTICS AND AUTOMATION
522	ROBOTICS AND MECHATRONICS
523	ROCKET PROPULSION
524	RUBBER TECHNOLOGY
525	SCIENTIFIC COMPUTING
526	SEISMIC DESIGN AND EARTHQUAKE ENGINEERING
527	SENSOR TECHNOLOGY
528	SIGNAL PROCESSING
529	SIGNAL PROCESSING AND COMMUNICATIONS
530	SIGNAL PROCESSING AND EMBEDDED SYSTEMS
531	SOFTWARE ENGINEERING
532	SOFTWARE SYSTEMS
533	SOIL AND WATER CONSERVATION ENGINEERING
534	SOIL MECHANICS
535	SOIL MECHANICS AND FOUNDATION ENGINEERING
536	SOLAR POWER SYSTEMS
537	SPATIAL INFORMATION TECHNOLOGY
538	SPORTS TECHNOLOGY
539	STRUCTURAL AND FOUNDATION ENGINEERING
540	STRUCTURAL DESIGN
541	STRUCTURAL DYNAMICS AND EARTHQUAKE ENGINEERING
542	STRUCTURAL ENGINEERING
543	STRUCTURAL ENGINEERING AND CONSTRUCTION
544	STRUCTURAL ENGINEERING AND CONSTRUCTION MANAGEMENT
545	SURFACE COATING TECHNOLOGY
546	SYSTEM AND NETWORK SECURITY
547	SYSTEM MANAGEMENT
548	SYSTEM SOFTWARE
549	SYSTEMS AND SIGNAL PROCESSING
550	TECHNICAL TEXTILE
551	TELECOMMUNICATION ENGINEERING
552	TELEMATICS
553	TEXTILE CHEMISTRY
554	TEXTILE ENGINEERING
555	TEXTILE PROCESSING
556	TEXTILE PROCESSING TECHNOLOGY
557	TEXTILE TECHNOLOGY
558	TEXTILE TECHNOLOGY (TECHNICAL TEXTILES)
559	TEXTILE TECHNOLOGY (DESIGN & MFG)
560	THERMAL AND FLUID ENGINEERING
561	THERMAL ENGINEERING
562	THERMAL POWER ENGINEERING
563	THERMAL SCIENCE
564	THERMAL SCIENCE ENGINEERING
565	THERMAL SCIENCES & ENERGY SYSTEMS
566	THERMAL SYSTEMS AND DESIGN
567	TOOL DESIGN
568	TOOL ENGINEERING
569	TOWN & COUNTRY PLANNING
570	TRAFFIC AND TRANSPORTING ENGINEERING
571	TRANSLATIONAL ENGINEERING
572	TRANSPORTATION ENGINEERING
573	TRANSPORTATION ENGINEERING AND MANAGEMENT
574	TRANSPORTATION SYSTEM ENGINEERING
575	TRIBOLOGY AND MAINTENANCE
576	TURBO MACHINERY
577	VIRTUAL PROTOTYPING & DIGITAL MANUFACTURING
578	VLSI
579	VLSI AND EMBEDDED SYSTEMS

580	VLSI AND EMBEDDED SYSTEMS DESIGN
581	VLSI AND MICROELECTRONICS
582	VLSI DESIGN
583	VLSI DESIGN AND EMBEDDED SYSTEMS
584	VLSI DESIGN AND SIGNAL PROCESSING
585	VLSI DESIGN AND TESTING
586	VLSI SYSTEM DESIGN
587	VLSI SYSTEMS
588	WASTE WATER MANAGEMENT, HEALTH AND SAFETY ENGINEERING
589	WATER AND ENVIRONMENTAL TECHNOLOGY
590	WATER RESOURCE ENGINEERING
591	WATER RESOURCE MANAGEMENT
592	WATER RESOURCES & HYDRAULIC ENGG
593	WATER RESOURCES AND ENVIROMENTAL ENGINEERING
594	WATER RESOURCES AND HYDRO INFORMATICS
595	WEAPONS ENGINEERING
596	WEB TECHNOLOGIES
597	WIRED AND WIRELESS COMMUNICATION
598	WIRELESS AND MOBILE COMMUNICATIONS
599	WIRELESS COMMUNICATION & COMPUTING
600	WIRELESS COMMUNICATION TECHNOLOGY
601	WIRELESS COMMUNICATIONS
602	WIRELESS NETWORKS AND APPLICATIONS
603	WIRELESS TECHNOLOGY

2.4 **Program:** Engineering and Technology **Level:** Post Graduate Diploma

S.No	NAME OF THE COURSE
1	BIOTECHNOLOGY
2	CEMENT TECHNOLOGY
3	COMPUTER APPLICATIONS
4	COMPUTER ENGINEERING & APPLICATION
5	COMPUTER HARDWARE & NETWORKING
6	FOOD, DRUG & COSMETICS
7	INDUSTRIAL ENGINEERING
8	MANUFACTURING ENGINEERING AND MANAGEMENT
9	NANO TECHNOLOGY
10	NETWORKING
11	PACKAGING TECHNOLOGY
12	PLASTICS PROCESSING & TESTING
13	PLASTICS PROCESSING AND TESTING
14	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
15	PROJECT MANAGEMENT
16	SUGAR TECHNOLOGY
17	WEB DESIGNING

2.5 **Program:** Engineering and Technology **Level:** Under Graduate

S.No	NAME OF THE COURSE
1	3-D ANIMATION & GRAPHICS
2	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
3	ADVANCED COMPUTER APPLICATION
4	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
5	AERO SPACE ENGINEERING
6	AERONAUTICAL ENGINEERING
7	AGRICULTURAL ENGINEERING
8	AGRICULTURAL TECHNOLOGY
9	AIRCRAFT MAINTENANCE ENGINEERING
10	AIRLINE MANAGEMENT
11	APPAREL AND PRODUCTION MANAGEMENT
12	APPLIED ELECTRONICS & INSTRUMENTATION ENGINEERING
13	APPLIED ELECTRONICS AND COMMUNICATIONS
14	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
15	ARCHITECTURAL ASSISTANTSHIP
16	ARCHITECTURE AND INTERIOR DECORATION
17	AUTOMATION AND ROBOTICS
18	AUTOMATION ENGINEERING
19	AUTOMOBILE ENGINEERING
20	AUTOMOBILE MAINTAINENCE ENGINEERING
21	AUTOMOTIVE TECHNOLOGY
22	BIOCHEMICAL ENGINEERING
23	BIOMEDICAL ENGINEERING
24	BIOMEDICAL INSTRUMENTATION
25	BIOTECHNOLOGY
26	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
27	BUILDING AND CONSTRUCTION TECHNOLOGY
28	CEMENT AND CERAMIC TECHNOLOGY
29	CERAMIC ENGINEERING AND TECHNOLOGY
30	CERAMIC TECHNOLOGY
31	CERAMICS ENGINEERING
32	CHEMICAL AND ELECTRO CHEMICAL ENGINEERING
33	CHEMICAL ENGINEERING
34	CHEMICAL ENGINEERING
35	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
36	CHEMICAL TECHNOLOGY
37	CIVIL & ENVIRONMENTAL ENGINEERING
38	CIVIL & RURAL ENGINEERING
39	CIVIL AND WATER MANAGEMENT ENGINEERING
40	CIVIL ENGINEERING
41	CIVIL ENGINEERING & PLANNING
42	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
43	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
44	CIVIL & INFRASTRUCTURE ENGINEERING
45	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
46	CIVIL ENGINEERING ENVIRONMENT & POLLUTION CONTROL
47	CIVIL ENVIRONMENTAL ENGINEERING
48	CIVIL TECHNOLOGY
49	COMMUNICATION ENGINEERING
50	COMPUTER AND COMMUNICATION ENGINEERING

51	COMPUTER ENGINEERING
52	COMPUTER ENGINEERING & APPLICATION
53	COMPUTER NETWORKING
54	COMPUTER SCEINCE & ENGINEERING
55	COMPUTER SCIENCE
56	COMPUTER SCIENCE & TECHNOLOGY
57	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
58	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
59	COMPUTER TECHNOLOGY
60	COMPUTING IN COMPUTING
61	COMPUTING IN MULTIMEDIA
62	COMPUTING IN SOFTWARE
63	CONSTRUCTION ENGINEERING
64	CONSTRUCTION ENGINEERING AND MANAGEMENT
65	CONSTRUCTION TECHNOLOGY
66	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
67	DAIRY ENGINEERING
68	DIARY TECHNOLOGY
69	DIGITAL TECHNIQUES FOR DESIGN & PLANNING
70	DYESTUFF TECHNOLOGY
71	ELECTRICAL AND COMPUTER ENGINEERING
72	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
73	ELECTRICAL AND ELECTRONICS ENGINEERING
74	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH)
75	ELECTRICAL AND INSTRUMENTATION ENGINEERING
76	ELECTRICAL AND MECHANICAL ENGINEERING
77	ELECTRICAL AND POWER ENGINEERING
78	ELECTRICAL ENGINEERING
79	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
80	ELECTRICAL ENGINEERING INDUSTRIAL CONTROL
81	ELECTRICAL INSTRUMENTATION AND CONTROL ENGINEERING
82	ELECTRICAL POWER ENGINEERING
83	ELECTRICAL, ELECTRONICS AND POWER
84	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
85	ELECTRONIC SCIENCE AND ENGINEERING
86	ELECTRONICS
87	ELECTRONICS & COMMUNICATION ENGINEERING (INDUSTRY INTEGRATED)
88	ELECTRONICS & COMPUTER SCIENCE
89	ELECTRONICS & INSTRUMENTATION ENGINEERING
90	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
91	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGICIAN ELECTRONIC RADIO)
92	ELECTRONICS AND BIOMEDICAL ENGINEERING
93	ELECTRONICS AND COMMUNICATION ENGINEERING (MICROWAVES)
94	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH COURSE)
95	ELECTRONICS AND COMMUNICATIONS ENGINEERING
96	ELECTRONICS AND COMPUTER ENGINEERING
97	ELECTRONICS AND CONTROL SYSTEMS
98	ELECTRONICS AND ELECTRICAL ENGINEERING
99	ELECTRONICS AND POWER ENGINEERING
100	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
101	ELECTRONICS AND TELEMATICS ENGINEERING
102	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
103	ELECTRONICS DESIGN TECHNOLOGY
104	ELECTRONICS ENGINEERING
105	ELECTRONICS INSTRUMENT & CONTROL
106	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
107	ELECTRONICS SYSTEM ENGINEERING
108	ELECTRONICS TECHNOLOGY
109	ENERGY AND ENVIRONMENTAL MANAGEMENT
110	ENERGY ENGINEERING
111	ENGINEERING EDUCATION
112	ENVIRONMENT ENGINEERING
113	ENVIRONMENTAL ENGINEERING
114	ENVIRONMENTAL SCIENCE AND ENGINEERING
115	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
116	FACILITIES & SERVICES PLANNING
117	FASHION & APPAREL TECHNOLOGY
118	FASHION AND APPAREL ENGINEERING
119	FASHION TECHNOLOGY
120	FIBRES AND TEXTILES PROCESSING TECHNOLOGY
121	FIRE TECHNOLOGY AND SAFETY
122	FOOD ENGINEERING AND TECHNOLOGY
123	FOOD PROCESSING & PRESERVATION
124	FOOD PROCESSING TECHNOLOGY
125	FOOD TECHNOLOGY
126	FOOD TECHNOLOGY AND MANAGEMENT
127	FOOTWEAR TECHNOLOGY
128	GEO INFORMATICS
129	INDUSTRIAL AND PRODUCTION ENGINEERING
130	INDUSTRIAL BIOTECHNOLOGY
131	INDUSTRIAL ENGINEERING
132	INDUSTRIAL ENGINEERING AND MANAGEMENT
133	INDUSTRIAL PRODUCTION ENGINEERING
134	INFORMATION AND COMMUNICATION TECHNOLOGY
135	INFORMATION ENGINEERING
136	INFORMATION SCIENCE AND ENGINEERING
137	INFORMATION SCIENCE AND TECHNOLOGY
138	INFORMATION TECHNOLOGY
139	INFORMATION TECHNOLOGY AND ENGINEERING
140	INSTRUMENT TECHNOLOGY
141	INSTRUMENTATION
142	INSTRUMENTATION & CONTROL ENGINEERING

143	INSTRUMENTATION & ELECTRONICS
144	INSTRUMENTATION AND CONTROL ENGINEERING
145	INSTRUMENTATION ENGINEERING
146	INSTRUMENTATION TECHNOLOGY
147	JUTE AND FIBRE TECHNOLOGY
148	LEATHER TECHNOLOGY
149	MACHINE ENGINEERING
150	MAN MADE FIBRE TECHNOLOGY
151	MAN-MADE TEXTILE TECHNOLOGY
152	MANUFACTURING ENGINEERING
153	MANUFACTURING ENGINEERING & AUTOMATION
154	MANUFACTURING ENGINEERING AND TECHNOLOGY
155	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
156	MANUFACTURING SCIENCE AND ENGINEERING
157	MANUFACTURING TECHNOLOGY
158	MARINE ENGINEERING
159	MARINE TECHNOLOGY
160	MASTERS IN ENGINEERING AND MANAGEMENT
161	MATERIAL SCIENCE AND TECHNOLOGY
162	MECHANICAL AND AUTOMATION ENGINEERING
163	MECHANICAL ENGG(INDUSTRY INTEGRATED)
164	MECHANICAL ENGINEERING
165	MECHANICAL ENGINEERING (AUTO)
166	MECHANICAL ENGINEERING (PROD)
167	MECHANICAL ENGINEERING (SANDWICH PATTERN)
168	MECHANICAL ENGINEERING (SANDWICH)
169	MECHANICAL ENGINEERING AUTOMOBILE
170	MECHANICAL ENGINEERING (PRODUCTION)
171	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
172	MECHATRONICS
173	MECHATRONICS ENGINEERING
174	MECHATRONICS ENGINEERING(SANDWICH COURSE)
175	MEDICAL ELECTRONICS ENGINEERING
176	MEDICAL ELECTRONICS
177	MEDICAL LAB TECHNOLOGY
178	METALLURGICAL AND MATERIALS ENGINEERING
179	METALLURGICAL ENGINEERING
180	METALLURGY
181	METALLURGY AND MATERIAL TECHNOLOGY
182	MILITARY ENGINEERING
183	MINING ENGINEERING
184	NANO SCIENCE & TECHNOLOGY
185	NANO TECHNOLOGY
186	NANO TECHNOLOGY AND ROBOTICS
187	NAVAL ARCHITECTURE & SHIP BUILDING ENGG
188	NUCLEAR SCIENCE AND TECHNOLOGY
189	OIL AND PAINT TECHNOLOGY
190	OIL TECHNOLOGY
191	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
192	OPTICS AND OPTOELECTRONICS
193	PACKAGING TECHNOLOGY
194	PAINT TECHNOLOGY
195	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
196	PETROCHEM ENGINEERING
197	PETROCHEMICAL ENGINEERING
198	PETROCHEMICAL TECHNOLOGY
199	PETROLEUM ENGINEERING
200	PETROLEUM TECHNOLOGY
201	PHARMACEUTICAL AND FINE CHEMICAL TECHNOLOGY
202	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
203	PLANNING
204	PLASTIC AND POLYMER ENGINEERING
205	PLASTICS ENGINEERING
206	PLASTICS TECHNOLOGY
207	POLYMER ENGINEERING
208	POLYMER ENGINEERING AND TECHNOLOGY
209	POLYMER SCIENCE & CHEMICAL TECHNOLOGY
210	POLYMER SCIENCE AND TECHNOLOGY
211	POLYMER TECHNOLOGY
212	POWER ELECTRONICS
213	POWER ELECTRONICS AND INSTRUMENTATION ENGINEERING
214	POWER ELECTRONICS ENGINEERING
215	POWER ENGINEERING
216	PRECISION MANUFACTURING
217	PRINTING AND PACKING TECHNOLOGY
218	PRINTING TECHNOLOGY
219	PRODUCTION AND INDUSTRIAL ENGINEERING
220	PRODUCTION ENGINEERING
221	PRODUCTION ENGINEERING (SANDWICH)
222	PROJECT MANAGEMENT
223	PULP TECHNOLOGY
224	RADIO PHYSICS AND ELECTRONICS
225	ROBOTICS AND AUTOMATION
226	RUBBER TECHNOLOGY
227	SAFETY AND FIRE ENGINEERING
228	SHIPBUILDING ENGINEERING
229	SILK TECHNOLOGY
230	SOFTWARE ENGINEERING
231	SURFACE COATING TECHNOLOGY
232	TELECOMMUNICATION ENGINEERING
233	TEXTILE CHEMISTRY
234	TEXTILE ENGINEERING
235	TEXTILE PLANT ENGINEERING
236	TEXTILE PROCESSING
237	TEXTILE TECHNOLOGY
238	TOOL ENGINEERING

2.6 Program: Applied Arts and Crafts — Level: Diploma

S.No	NAME OF THE COURSE
1	APPAREL DESIGN & FABRICATION TECHNOLOGY
2	APPAREL DESIGN & FASHION TECHNOLOGY
3	APPLIED ARTS
4	ART FOR DRAWING TEACHER
5	BEAUTY & HAIR DRESSING
6	BEAUTY CULTURE
7	BEAUTY CULTURE & COSMETOLOGY
8	COMMERCIAL ART
9	COMMERCIAL PRACTICE (ENGLISH)
10	COMMERCIAL PRACTICE (KANNADA & ENGLISH)
11	COMMERCIAL PRACTICE (KANNADA)
12	COSMETOLOGY
13	COSTUME DESIGN & DRESS MAKING
14	COSTUME DESIGN & GARMENT TECHNOLOGY
15	COSTUME DESIGN AND DRESS MAKING
16	CRAFT TECHNOLOGY
17	FASHION AND APPAREL DESIGN
18	FASHION DESIGN & GARMENT TECHNOLOGY
19	FASHION DESIGNING
20	FASHION TECHNOLOGY
21	FINE ARTS
22	GARMENT TECHNOLOGY
23	HOME SCIENCE
24	INTERIOR DECORATION
25	TEXTILE DESIGN
26	TEXTILE DESIGNING
27	TRAVEL & TOURISM

2.7 Program: Applied Arts and Crafts — Level: Post Diploma

S.No	NAME OF THE COURSE
1	ADVERTISEMENT & PUBLIC RELATION
2	COUSTOMER SERVICE MANAGEMENT
3	FASHION TECHNOLOGY
4	FINE ARTS
5	TEXTILE DESIGNING

2.8 Program: Applied Arts and Crafts — Level: Post Graduate

S.No	NAME OF THE COURSE
1	ADVERTISEMENT & PUBLIC RELATION
2	APPLIED ARTS
3	CERAMIC DESIGN
4	COUSTOMER SERVICE MANAGEMENT
5	FASHION TECHNOLOGY
6	FINE ARTS
7	PAINTING
8	SCULPTURE
9	TEXTILE DESIGN
10	VISUAL COMMUNICATION DESIGN

2.9 Program: Applied Arts and Crafts — Level: Under Graduate

S.No	NAME OF THE COURSE
1	APPLIED ARTS
2	APPLIED ARTS & CRAFTS (FASHION AND APPAREL DESIGN)
3	COMMERCIAL ART
4	FASHION AND APPAREL DESIGN
5	FINE ARTS
6	INDUSTRIAL DESIGN IN CERAMIC
7	INDUSTRIAL DESIGN IN TEXTILE
8	PAINTING
9	PRINT MAKING
10	SCULPTURE
11	TEXTILE DESIGN
12	VISUAL COMMUNICATION DESIGN

2.10 Program: Architecture and Town Planning — Level: Diploma

S.No	NAME OF THE COURSE
1.	ARCHITECTURAL ASSISTANTSHIP (INTERIOR DESIGN)
2.	ARCHITECTURE AND INTERIOR DECORATION
3.	ARCHITECTURAL ENGINEERING
4.	ARCHITECTURE
5.	ARCHITECTURE (INTERIOR DESIGN)
6.	ARCHITECTURE AND INTERIOR DESIGN
7.	ARCHITECTURE ASSISTANTSHIP
8.	ARCHITECTURE ASSISTANTSHIP (SANDWICH)
9.	INTERIOR DECORATION AND DESIGN
10.	INTERIOR DESIGN

2.11 Program: Architecture and Town Planning — Level: Post Graduate

S.No	NAME OF THE COURSE
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (HOUSING)
4	ARCHITECTURE (LANDSCAPE)
5	ARCHITECTURE (TOWN PLANNING)
6	ARCHITECTURE PEDAGOGY
7	B. ARCH (GENERAL)

8	BUILDING SERVICES
9	CONSTRUCTION AND PROJECT MANAGEMENT
10	EKISTICS
11	ENVIRONMENTAL PLANNING
12	HOUSING
13	INDUSTRIAL AREA PLANNING AND MANAGEMENT
14	INFRASTRUCTURE PLANNING
15	INTERIOR DESIGN
16	LANDSCAPE DESIGN
17	MEDICAL ARCHITECTURE

18	PLANNING
19	RECREATION ARCHITECTURE
20	SETTLEMENT CONSERVATION
21	THEORY & DESIGN
22	TOWN PLANNING
23	URBAN AND REGIONAL PLANNING
24	URBAN DESIGN
25	URBAN PLANNING
26	URBAN REGENERATION
27	URBAN TRANSPORT PLANNING AND MANAGEMENT

2.12 **Program:** Architecture and Town Planning **Level:** Under Graduate

S.No	NAME OF THE COURSE
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (INTERIOR DESIGN)
4	ARCHITECTURE (TOWN PLANNING)
5	B. ARCH (GENERAL)
6	B.ARCH (BUILDING ENGINEERING AND CONSTRUCTION MANAGEMENT)
7	B.ARCH.(INTERIROR DESIGN)
8	INTERIOR DESIGN
9	PLANNING
10	TOWN PLANNING
11	URBAN AND REGIONAL PLANNING

2.13 **Program:** Hotel Management and Catering Technology **Level:** Diploma

S.No	NAME OF THE COURSE
1	FOOD TECHNOLOGY
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	TRAVEL AND TOURISM
5	HOSPITALITY AND TOURISM ADMINISTRATION

2.14 **Program:** Hotel Management and Catering Technology **Level:** Post Graduate

S.No	NAME OF THE COURSE
1	FOOD AND BEVERAGE MANAGEMENT
2	HOSPITALITY AND TOURISM ADMINISTRATION
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	MASTER IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY(MHMCT)
5	HOTEL MANAGEMENT

2.15 **Program:** Hotel Management and Catering Technology **Level:** Under Graduate

S.No	NAME OF THE COURSE
1	HOSPITALITY AND TOURISM ADMINISTRATION
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	B.A.(HONS.) IN CULINARY ARTS
5	B.A.(HONS.) IN HOTEL MANAGEMENT

2.16 **Program:** Management **Level:** Diploma

S.No	NAME OF THE COURSE
1	DIPLOMA IN MODERN OFFICE MANAGEMENT
2	MODERN OFFICE MANAGEMENT
3	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
4	MODERN OFFICE PRACTICE
5	POST GRADUATE DIPLOMA IN MANAGEMENT
6	STENOGRAPHY & SECRETARIAT PRACTICE

2.17 **Program:** Management **Level:** Fellowship

S.No	NAME OF THE COURSE
1	BUSINESS MANAGEMENT
2	EXECUTIVE FELLOW PROGRAMME IN MANAGEMENT
3	FELLOWSHIP PROGRAMME IN MANAGEMENT
4	HUMAN RESOURCE MANAGEMENT

2.18 **Program:** Management **Level:** Post Diploma

S.No	NAME OF THE COURSE
1	MARKETING & SALES MANAGEMENT
2	POST GRADUATE DIPLOMA IN MANAGEMENT

2.19 **Program:** Management **Level:** Post Graduate

S.No	NAME OF THE COURSE
1	ADVERTISING & PUBLIC RELATION
2	ADVERTISING COMMUNICATION
3	BA(HONS.) BUSINESS STUDIES
4	BUSINESS ADMINISTRATION
5	BUSINESS MANAGEMENT
6	BUSINESS STUDIES
7	COMMUNICATION &MEDIA TECHNOLOGY
8	ENTREPRENEURSHIP
9	EXECUTIVE FELLOW PROGRAMME IN MANAGEMENT
10	FELLOWSHIP PROGRAMME IN MANAGEMENT
11	FINANCE
12	HUMAN RESOURCE MANAGEMENT
13	INTERNATIONAL BUSINESS
14	MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
15	MARKETING & FINANCE
16	MARKETING MANAGEMENT
17	MASS COMMUNICATION
18	MASTERS IN BUSINESS ADMINISTRATION(AGRIBUSINESS MANAGEMENT/ENTERPRENEURSHIP)
19	MASTERS IN BUSINESS ADMINISTRATION(GENERAL MANAGEMENT)
20	MASTERS IN HOSPITAL ADMINISTRATION
21	MASTERS IN MARKETING MANAGEMENT
22	MASTERS IN PUBLIC HEALTH
23	MASTERS IN ADMINISTRATIVE MANAGEMENT
24	MASTERS IN BUSINESS ADMINISTRATION
25	MASTERS IN BUSINESS ADMINISTRATION (BUSINESS ECONOMICS)
26	MASTERS IN BUSINESS ADMINISTRATION (ENVIRONMENT)
27	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
28	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MANAGEMENT)
29	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING AND HUMAN RESOURCE MANAGEMENT)
30	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING)
31	MASTERS IN BUSINESS ADMINISTRATION (FINANCE)
32	MASTERS IN BUSINESS ADMINISTRATION (FINANCIAL ADMINISTRATION)
33	MASTERS IN BUSINESS ADMINISTRATION (GENERAL MANAGEMENT)
34	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE DEVELOPMENT)
35	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE MANAGEMENT)
36	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION MANAGEMENT)
37	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION TECHNOLOGY)
38	MASTERS IN BUSINESS ADMINISTRATION (INTERNATIONAL BUSINESS)
39	MASTERS IN BUSINESS ADMINISTRATION (MARKETING AND FINANCE)
40	MASTERS IN BUSINESS ADMINISTRATION (MARKETING MANAGEMENT)
41	MASTERS IN BUSINESS ADMINISTRATION (MARKETING)
42	MASTERS IN BUSINESS ADMINISTRATION (PERSONNEL ADMINISTRATION)
43	MASTERS IN BUSINESS ADMINISTRATION (SEM)
44	MASTERS IN BUSINESS ADMINISTRATION (TEXTILES)
45	MASTERS IN BUSINESS ADMINISTRATION (TOURISM MANAGEMENT)
46	MASTERS IN BUSINESS MANAGEMENT
47	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
48	MASTERS IN FINANCIAL MANAGEMENT
49	MASTERS IN FINANCIAL MARKETING
50	MASTERS IN HUMAN RESOURCE DEVELOPMENT AND MANAGEMENT
51	MASTERS IN HUMAN RESOURCE MANAGEMENT
52	MASTERS IN INDUSTRIAL MANAGEMENT
53	MASTERS IN INDUSTRIAL RELATIONS AND PERSONNEL MANAGEMENT
54	MASTERS IN INFORMATION MANAGEMENT
55	MASTERS IN MANAGEMENT
56	MASTERS IN MANAGEMENT STUDIES
57	MASTERS IN MARKETING MANAGEMENT
58	MASTERS IN PERSONNEL MANAGEMENT
59	MASTERS OF APPLIED MANAGEMENT
60	MCM (MASTER IN COMPUTER MANAGEMENT)
61	MEDIA MANAGEMENT
62	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
63	POST GRADUATE DIPLOMA IN MANAGEMENT
64	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ECONOMICS)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE FELLOWSHIP)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE MARKETING)
73	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL SERVICES)
76	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
80	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)

84	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
85	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
86	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
87	POST GRADUATE DIPLOMA IN MANAGEMENT
	(TELECOM MANAGEMENT)
88	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
89	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT
90	RETAIL MANAGEMENT
91	RURAL PLANNING AND MANAGEMENT

2.20 **Program:** Management **Level:** Post Graduate Certificate

S.No	NAME OF THE COURSE
1	ENTREPRENEURSHIP
2	FINANCE
3	HOME TEXTILES
4	MASTERS IN BUSINESS ADMINISTRATION
5	POST GRADUATE CERTIFICATE IN MANAGEMENT
6	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)
7	POST GRADUATE DIPLOMA IN MANAGEMENT
8	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
9	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
10	TRANSPORT & LOGISTICS MANAGEMENT

2.21 **Program:** Management **Level:** Post Graduate Diploma

S.No	NAME OF THE COURSE
1	ACCOUNTANCY WITH COMPUTERIZED ACCOUNT & TAXATION
2	ADVANCE DIPLOMA IN DIETETICS
3	ADVANCE DIPLOMA IN TRAVEL & TOURSIM
4	APPARELS
5	AVIATION MANAGEMENT
6	BUSINESS ADMINISTRATION
7	BUSINESS MANAGEMENT
8	COMMERCIAL & COMPUTER PRACTICE
9	COMMUNICATION & MEDIA TECHNOLOGY
10	DIPLOMA IN MANAGEMENT
11	DIPLOMA IN MODERN OFFICE MANAGEMENT
12	DUAL COUNTRY PROGRAM
13	ENTREPRENEURSHIP
14	FELLOWSHIP PROGRAMME IN MANAGEMENT
15	FINANCE
16	FINANCE AND MARKETING
17	GLOBAL MANAGEMENT
18	GOVERNMENT ACCOUNTING & INTERNAL AUDIT
19	HUMAN RESOURCE AND INTERNATIONAL BUSINESS
20	INDUSTRIAL MANAGEMENT
21	INDUSTRIAL SAFETY AND ENVIROMENTAL MANAGEMENT
22	INFORMATION TECHNOLOGY & MARKETING
23	INFORMATION TECHNOLOGY AND MANAGEMENT
24	INFRASTRUCTURE MANAGEMENT
25	INTERNATIONAL BUISNESS AND INFORMATION TECHNOLOGY
26	INTERNATIONAL BUSINESS
27	MARKETING & SALES MANAGEMENT
28	MARKETING MANAGEMENT
29	MARKETING AND INFORMATION TECHNOLOGY
30	MARKETING AND INTERNATIONAL BUSINESS
31	MASS COMMUNICATION
32	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
33	MASTERS IN BUSINESS ADMINISTRATION (MARKETING)
34	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
35	MASTERS IN MANAGEMENT STUDIES
36	MASTERS IN PERSONNEL MANAGEMENT
37	MCM (MASTER IN COMPUTER MANAGEMENT)
38	MEDIA MANAGEMENT
39	MODERN OFFICE MANAGEMENT
40	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
41	MODERN OFFICE PRACTICE
42	MODERN OFFICE PRACTICE (ENGLISH)
43	MODERN OFFICE PRACTICE (HINDI)
44	PERSONAL MANAGEMENT & HUMAN RESOURCE MANAGEMENT
45	PG DIPLOMA IN JUTE TECHNOLOGY AND MANAGEMENT
46	PGDM (BUSINESS ENTREPRENEURSHIP)
47	PGDM (DEVELOPMENT STUDIES)
48	POST GRADUATE CERTIFICATE IN MANAGEMENT
49	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)
50	POST GRADUATE DIPLOMA IN FOREIGN TRADE
51	POST GRADUATE DIPLOMA IN MANAGEMENT
52	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
53	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS AND MANAGEMENT)
54	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)
55	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
56	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
57	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE AND FINANCIAL SERVICE)

58	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE FINANCE AND ALLIED SERVICES)
59	POST GRADUATE DIPLOMA IN MANAGEMENT (BIOTECHNOLOGY)
60	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ADMINISTRATION)
61	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN AND INNOVATION)
62	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN)
63	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
64	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (E-BUSINESS)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (ENERGY MANAGEMENT)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE FELLOWSHIP)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE MARKETING)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (FAMILY MANAGED BUSINESS)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (FASHION RETAIL MANAGEMENT)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE CONTROL)
73	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE MANAGEMENT)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE MARKETING)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
76	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (GLOBAL BUSINESS)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE)
80	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCE MANAGEMENT)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
84	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY MANAGEMENT)
85	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY)
86	POST GRADUATE DIPLOMA IN MANAGEMENT (INFRASTRUCTURE MANAGEMENT)
87	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURANCE BUSINEESS MANAGEMENT)
88	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURANCE AND RISK MANAGEMENT)
89	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
90	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL MANAGEMENT)
91	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
92	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING MANAGEMENT)
93	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)
94	POST GRADUATE DIPLOMA IN MANAGEMENT (NATIONAL MANAGEMENT PROGRAMME)
95	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMA AND HEALTHCARE MANAGEMENT)
96	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
97	POST GRADUATE DIPLOMA IN MANAGEMENT (PM AND HRD)
98	POST GRADUATE DIPLOMA IN MANAGEMENT (PUBLIC POLICY AND MANAGEMENT)
99	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
100	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MARKETING)
101	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
102	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICE MANAGEMENT)
103	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICES)
104	POST GRADUATE DIPLOMA IN MANAGEMENT (SUSTAINABLE DEVELOPMENT PRACTICES)
105	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM AND MARKETING)
106	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM MANAGEMENT)
107	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM)
108	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND CARGO)
109	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND LEISURE)
110	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND TRAVEL)
111	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
112	POST GRADUATE DIPLOMA IN MANAGEMENT (TRANSPORTATION AND LOGISTICS)
113	POST GRADUATE DIPLOMA IN MANAGEMENT (ADVERTISING COMMUNICATION)
114	POST GRADUATE DIPLOMA IN MANAGEMENT RESEARCH AND BUSINESS ANALYTICS
115	POST GRADUATE DIPLOMA IN MANAGEMENT(FIN-MKT)
116	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT

117	POST GRADUATE DIPLOMA IN TOURISM MANAGEMENT
118	PROJECT MANAGEMENT
119	PUBLIC FINANCIAL MANAGEMENT
120	RETAIL AND FAST MOVING CONSUMER GOODS
121	RETAIL MANAGEMENT
122	RURAL PLANNING AND MANAGEMENT
123	SERVICES AND IT ENABLED SERVICES
124	TELECOM AND INFORMATION TECHNOLOGY
125	TEXTILES

2.22 Program: MCA Level: Post Graduate

S.No	NAME OF THE COURSE
1	COMPUTER APPLICATIONS
2	MASTER OF COMPUTER APPLICATIONS

2.23 Program: Pharmacy Level: Diploma

S.No	NAME OF THE COURSE
1	CLINICAL PHARMACY
2	DIPLOMA IN MEDICAL LAB TECHNOLOGY
3	PHARMACEUTICAL SCIENCE
4	PHARMACEUTICAL TECHNOLOGY
5	PHARMACEUTICS
6	PHARMACY

2.24 Program: Pharmacy Level: Post Graduate

S.No	NAME OF THE COURSE
1	BIOPHARMACEUTICS
2	BULK DRUG TECHNOLOGY
3	CLINICAL AND HOSPITAL PHARMACY
4	CLINICAL PHARMACY
5	DRUG DISCOVERY & DRUG DEVELOPMENT
6	DRUG REGULATORY AFFAIRS
7	HERBAL DRUG TECHNOLOGY
8	HOSPITAL AND CLINICAL PHARMACY
9	INDUSTRIAL PHARMACY
10	MEDICAL CHEMISTRY
11	MEDICAL PHARMACEUTICAL CHEMISTRY
12	NEW DRUG DELIVERY SYSTEM
13	PHARMA TECHNOLOGY
14	PHARMACEUTICAL ADMINISTRATION
15	PHARMACEUTICAL ANALYSIS
16	PHARMACEUTICAL ANALYSIS AND QUALITY ASSURANCE
17	PHARMACEUTICAL ANALYSIS AND QUALITY CONTROL
18	PHARMACEUTICAL ASSURANCE
19	PHARMACEUTICAL BIOTECHNOLOGY
20	PHARMACEUTICAL CHEMISTRY
21	PHARMACEUTICAL MANAGEMENT
22	PHARMACEUTICAL MANAGEMENT AND REGULATORY AFFAIRS
23	PHARMACEUTICAL MARKETING
24	PHARMACEUTICAL MARKETING MANAGEMENT
25	PHARMACEUTICAL QUALITY ASSURANCE
26	PHARMACEUTICAL SCIENCE
27	PHARMACEUTICAL TECHNOLOGY
28	PHARMACEUTICS
29	PHARMACEUTICS (DRUG REGULATORY AFFAIRS)
30	PHARMACEUTICS CHEMISTRY
31	PHARMACOGNOSY
32	PHARMACOGNOSY AND PHYTOCHEMISTRY
33	PHARMACOGNOSY HERBAL DRUGS
34	PHARMACOLOGY
35	PHARMACOLOGY AND TOXICOLOGY
36	PHARMACY
37	PHARMACY (CLINICAL RESEARCH)
38	PHARMACY (HERBAL DRUG TECHNOLOGY)
39	PHARMACY (QUALITY ASSURANCE TECHNIQUES)
40	PHARMACY (QUALITY ASSURANCE)
41	PHARMACY MANAGEMENT
42	PHARMACY PRACTICE
43	PHARMACY PRACTICE AND CLINICAL PHARMACY
44	QUALITY ASSURANCE
45	QUALITY ASSURANCE AND PHARM REGULATORY AFFAIRS
46	QUALITY ASSURANCE TECHNIQUES

2.25 Program: Pharmacy Level: Under Graduate

S.No	NAME OF THE COURSE
1	PHARMA TECHNOLOGY
2	PHARMACEUTICAL CHEMISTRY
3	PHARMACEUTICAL SCIENCE
4	PHARMACEUTICAL TECHNOLOGY
5	PHARMACEUTICS
6	PHARMACY

Appendix 3

Norms for Intake & Number of Courses / Divisions in the Technical Institutions

3.1 Diploma / Post Diploma Level

	Intake per Division	Maximum number of UG courses & / or divisions allowed in the new Institution (Single shift working)	
		Division/s	Intake
Engineering & Technology	60	5	300
Pharmacy	60	3	180
Architecture & Town Planning	60	3	180
Applied Arts & Crafts	60	3	180
HMCT	60	3	180

3.1		a	New Technical Institution in Engineering & Technology shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted is given in following table.

Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
5	3 or more	Applied Electronics & Instrumentation Chemical Engineering/Technology Civil Engineering/Technology, Construction Engineering Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering
4	3 or more	
3	2 or more	
2	1 or more	
1	1	

3.2 Under Graduate Level

3.2 a	Intake per Division	Maximum number of UG courses & / or divisions allowed in the new Institution (Single shift working)	
		Division/s	Intake
Engineering & Technology	60	5	300
Pharmacy	60	3	180
Architecture & Town Planning	60	3	180
Applied Arts & Crafts	60	3	180
HMCT	60	3	180

3.2		b	New Technical Institution in Engineering & Technology shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted is given in following table.

Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
5	3 or more	Applied Electronics & Instrumentation Chemical Engineering / Technology Civil Engineering / Technology, Construction Engineering Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering
4	3 or more	
3	2 or more	
2	1 or more	
1	1	

3.3 Post Graduate Degree and Post Graduate Diploma Level

	Intake per division without Collaboration & Twinning Program	PG divisions without Collaboration & Twinning Program	Total without Collaboration & Twinning Program	Intake per Division with Collaboration & Twinning Program
MCA	60	3	180	60
Management	60	3	180	60
Engineering & Technology	30*	6	180	30
Pharmacy	30*	6	180	30
Architecture & Town Planning	30*	6	180	30
Applied Arts & Crafts	30*	6	180	30
HMCT	30*	6	180	30

- Out of the two divisions allotted in Post Graduate and Post Diploma level, one shall be of "Cyber Security" or Cyber Security related courses in Computer / IT branches of Engineering / Technology.

* Minimum of 18 seats in steps of 6 up to Maximum 24
* Additional 6 seats above 24 seats if the course is accredited.
* New Course with Intake less than 18 shall not be approved. However, existing Courses where approved intake is less than 18 may continue with existing Intake.

3.4 Private Limited or Public Limited Company/Industry Establishing Diploma or Under Graduate or Post Graduate Institute

	Intake per Division	Maximum number of UG courses & / or divisions allowed in the new Institution (Single shift working)	
		Division/s	Intake
Engineering & Technology	60	10	600
Management	60	6	360
Pharmacy	60	6	360
Architecture & Town Planning	60	6	360
Applied Arts & Crafts	60	6	360
HMCT	60	6	360

a	New Technical Institution in Engineering & Technology, Pharmacy, Architecture & Town Planning, and HMCT established by a Private Limited or Public Limited Company/Industry having turnover of at least Rs 100 Cr per year for previous 3 years shall be eligible for application and granted approval for intake as above following due procedure as per Approval Process Handbook.
b	The Institute setup by such a Private Limited or Public Limited Company/Industry shall be governed by the rules as in Chapter 1
c	Private Limited or Public Limited Company/Industry Establishing Diploma or Under Graduate or Post Graduate Institute may choose any course from the approved list of any size as intake not exceeding maximum as above and in any combination in the same program.
d	The infrastructure / norms / faculty / facilities requirement in this case will proportionately increase as per intake.

Appendix 4

Norms for Land requirement and Building Space for Technical Institution

4.1 Land Requirements for Technical Institutions

	Land Area requirement in Acres					
	Other than Rural places (Competent Authority to certify that the place is not located in a rural area)			Rural Places as defined by Competent Authority		
	UG Programs	Diploma	Stand alone Post Graduate Programs	UG Programs	Diploma	Stand alone Post Graduate Programs
Engineering & Technology	2.50	1.50	2.50	10.00	5.00	10.00
Pharmacy	0.75	0.75	0.75	2.00	2.00	2.00
Architecture & Town Planning	1.00	1.00	1.00	2.50	2.50	2.50
Applied Arts & Crafts	0.75	0.75	0.75	2.00	2.00	2.00
HMCT	1.00	1.00	1.00	2.50	2.50	2.50
MCA	--	--	0.50	--	--	1.50
Management	--	--	0.50	--	--	1.00

	4.1.1	a	Land area shall cover hostel facilities, if any
		b	Land shall be in one continuous piece.
		c	Considering hilly nature of land in North Eastern States, land may be made available in 3 pieces which are not away from each other by more than 1 Km

4.2 Built-up Area Requirements

4.2	a	The Institution area is divided in, Instructional area (INA, carpet area in sq. m.), Administrative area (ADA, carpet area in sq. m.), Amenities area (AMA, carpet area in sq. m.).
	b	Circulation area (CIA) is equal to 0.25 × (INA+ADA+AMA).
	c	Total built up area in sq. m. is equal to (INA+ADA+AMA) + (CIA).

4.2.1 Instructional Area (Carpet Area) in sqm

Engineering / Technology (Degree Institute)

	Number of Divisions UG (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory** (including additional WS/Labs for category "X" courses)	**Research Laboratory**	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	66	200	200	150	132	400	132
Number of rooms required for new Institution	A	4	C=A	D=C/4	02/Course	-	1	-	1	1	1	1
Total Number of rooms (UG)	A	4	C=Ax4	D=C/4	10/Course[#]	-	1	2/Course (Maximum 4)	1	1	1	1/Two Course
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation						1/course

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 sq m / per 60 student (UG+PG) intake beyond 420.
4	UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum
5	[#]Progressive requirement, 2nd year onwards shall be calculated as 3+3+2 labs/course
6	[#]Additional 5 Labs/Course when number of divisions are more than 2/course.
7	Round off fraction in calculation to the next integer.

Engineering / Technology (Polytechnic - Diploma and Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory** (including additional WS/Labs for category "X" courses)	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	200	200	100	132	300	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	02/Course	1	-	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	06/Course[#]	1	2/Course (Maximum 4)	1	1	1	1

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 sq.m / 60 student (UG+PG) intake beyond 420.
4	#Progressive requirement, 2nd year onwards shall be calculated as 2+2 labs / course.
5	Round off fraction in calculation to the next integer.

Pharmacy (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Yrs	**Class Rooms**	**Tutorial Rooms**	**Laboratory** (includes Machine room & Instrumentation room)	**Research Laboratory**	Animal House	Computer Centre	Library & Reading Room	Seminar Hall
Carpet Area in sqm per room			66	33	75	75	75	75	150	132
Number of rooms required for new Institution	A	4	C=A	D=C/4	4	-	1	1	1	1
Total Number of rooms (UG)	A	4	C=Ax4	D=C/4	12	-	1	1	1	1
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation				

1	Laboratories include Machine room & Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
4	Round off fraction in calculation to the next integer

Pharmacy (Diploma / Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory** (includes Machine room & Instrumentation room)	Animal House	Computer Centre	Library & Reading Room	Seminar Hall
Carpet Area in sqm per room			66	33	75	75	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	4	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	9	1	1	1	1

1	Laboratories include Machine room & Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for 2nd and 3rd year may be added progressively (3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.

Architecture & Town Planning (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Y	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory including Computer Laboratory**	**Research Laboratory**	Model making & Carpentry Workshop	Studio / Material Museum	Computer Centre	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A	5	C=Ax5	D=C/4	5	-	1	5	1	1	1
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

Architecture & Town Planning (Diploma / Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory including Computer Laboratory**	Model making & Carpentry Workshop	Studio / Material Museum	Computer Centre	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	5	1	5	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

Applied Arts & Crafts (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory including Photography and Computer Laboratory**	**Research Laboratory**	Work shop	Studio / Display Room	Computer Centre	**Library & eading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A	5	C=Ax5	D=C/4	3	-	1	1	1	1	1
Total Number of rooms (PG)	F	G	–	H=FxG	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

Applied Arts & Crafts (Diploma / Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory including Photography and Computer Laboratory**	Work shop	Studio / Display Room	Computer Centre	**Library & eading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	3	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

Hotel Management & Catering Technology (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Years	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory / Guest Room**	Kitchen	Restaurant	Computer Centre	**Library & Reading Room**	Seminar Hall
Carpet Area in sqm per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A	4	C=A	D=C/4	3	1	1	1	1	1
Total Number of rooms (UG)	A	4	C=Ax4	D=C/4	10	2	2	1	1	1
Total Number of rooms (PG)	F	G	–	H=FxG	1/Specialisation	1/Specialisation				

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+2+2) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

Hotel Management & Catering Technology (Diploma / Post Diploma Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Y...	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory / Guest Room**	Kitchen	Restaurant	Computer Centre	**Library & Reading Room**	Seminar Hall
Carpet Area in sqm per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	3	1	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	6	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd and 3rd year may be added progressively (3+3) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

Management

	Number of Divisions UG (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	Computer Centre	Library & Reading Room	Seminar Halls (E)
Carpet Area in sqm per room			66	33	150	100	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	1	1	1
Total Number of rooms	A	Y	C=AxY	D=C/4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2nd (and 3rd) year may be added progressively to achieve total number as stated
2	Round off fraction in calculation to the next integer

MCA

	Number of Divisions UG (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	Computer Laboratories	Computer Centre	Library & Reading Room	Seminar Halls (E)
Carpet Area in sqm per room			66	33	66	150	100	132
Number of rooms required for new Institution	A	3	C=A	D=C/4	2	1	1	1
Total Number of rooms	A	3	C=Ax3	D=C/4	4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd year may be added progressively (1+1) to achieve total number as stated
2	Round off fraction in calculation to the next integer

4.2.2 Administrative Area (Carpet Area) in sq m

	Principal/Director Office	Board Room	Office all inclusive	Department Offices	Cabins for Head of Departments	Faculty Rooms	Central Stores	Maintenance	Security	Housekeeping	Pantry for staff	Examinations Control Office	Placement office
Carpet Area in sqm per room	30	20	150* 300$	20	10	5	30	10	10	10	10	30	30
Number of rooms required for New Technical Institution	1	1	1	-	-	First Year Student intake/15	1	1	1	1	1	1	-
Total Number of rooms	1	1	1	1/Dept	1/Dept	One per teaching faculty (as per norms) in the Institution	1	1	1	1	1	1	1

1	$Technical Campus having more than one Program
2	* Technical Institution having one Program

4.2.3 Amenities Area (Carpet Area) in sqm

	Toilets (Ladies & Gents)	Boys Common Room	Girls Common Room	Cafeteria	Stationery Store & Reprography	First Aid cum Sick room	Principal 's quarter	Guest House	Sports Club / Gymnasium	Auditorium / Amphi Theater	Boys Hostel	Girls Hostel
Carpet Area in sqm per room for Technical Campus having more than one Program	350*	100	100	150	10	10	150	30	200	400	Adequate	Adequate
Carpet Area in sqm per room for Technical Campus having one Program	150$	75	75	150	10	10	150	30	100	250		
Number of rooms required for New Technical Institution	Adequate	1	1	1	1	1	-	-	-	-	-	-
Total Number of rooms	Adequate	1	1	1	1	1	Desired	Desired	Desired	Desired	Desired	Desired

1	* Estimated total area for Technical Campus having more than one Program
2	$ Estimated total area for Technical Campus having one Program

4.2.4 Circulation Area in sqm

			Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired covering common walk ways, staircases, entrance lobby.

Appendix 5

Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution

5.1 Computers, Software, Internet and Printers

		Number of PCs to students ratio (Min 20 PCs)	Legal System Software[@]	Legal Application Software*	LAN & Internet	Mail Server & Client	Internet Mbps / intake of 240 students with Bandwidth Contention of 1:1 (Min 1 Mbps)	Printers including Color Printer (% of total number of PC's)
Engineering / Technology	Dip	1:6	03	20	All	Desired	02	10%
	UG	1:4						
	PG	1:2						
Pharmacy	Dip	1:6	01	10	All	Desired	01	5%
	UG	1:6						
	PG	1:6						
Architecture & Town Planning	Dip	1:6	01	10	All	Desired	01	5%
	UG	1:5						
	PG	1:5						
Applied Arts & Crafts	Dip	1:5	01	10	All	Desired	01	5%
	UG	1:5						
	PG	1:5						
HMCT	Dip	1:6	01	10	All	Desired	01	5%
	UG	1:6						
Management	PG	1:2	01	10	All	Desired	02	10%
MCA	PG	1:2	03	20	All	Desired	02	10%

5.1		a	Utilization of Open Source Software may be encouraged
		b	Secured Wi Fi facility is highly recommended
		c	Purchase of most recent hardware is desired.
		d	Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to students ratio.
		e	[@]Adequate number of software licenses is required
		f	#Central Xeroxing facility for students is preferred
		g	PC may also include laptop in the inventory of the institute

5.2 Laboratory Equipments and Experiments

The laboratories shall have equipments as appropriate for experiments as stated / suitable for the requirements of the affiliating University / Board's curriculum. It is desired that number of experiment set up be so arranged that maximum four students shall work on one set.

5.3 Books, Journals and Library facilities

Program	Total number of Divisions	Titles	Volumes	National Journals	International Journals	E Journals	Reading Room seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		Number					% of total students	% of total students
Engineering & Technology(UG)	B	100 50 per course	500xB 250 per course	6xB	Desirable	As per Appendix 10	15 % (Max 150)	1 % (Max 10)
Pharmacy(UG)	B	100 50	500xB 500xB	6xB				
Architecture & Town Planning (UG)	B	100 50	400xB 400xB	6xB				
Applied Arts & Crafts(UG)	B	100 50	500xB 500xB	6xB				
HMCT	B	100 50	500xB 500xB	6xB				
MBA / PGDM / MCA (PG)	B	100 50	500xB 500xB	12xB				
Engineering & Technology/ Pharmacy / Architecture & Town Planning / Applied Arts & Crafts (PG)	B	50 As Required	200 100	5xB			25 % (Max 100)	
Diploma in Engineering / Tech / Pharmacy / Architecture & Town Planning Applied Arts & Crafts, HMCT	B	Half the number as required for UG course in the same Program	Half the number as required for UG course in the same Program	Half the number as required for UG course in the same Program	-	-	15 % (Max 150)	1 % (Max 10)

B=Number of divisions at 1st year (shift 1+2) + Number of 2nd year direct divisions (shift 1+2)

1	Book titles and volumes required at the time of starting new Institution.
2	Requirements of Book titles and volumes in Institutions started before 1950 shall be calculated considering starting year as 1950.
3	Yearly increment.
4	Component for additional division / course.
5	Hard Copy International Journals is desirable to procure. However subscription to E-Journals and National Journals as per Appendix 10 is essential.
6	Journals and Books may also include subjects of Science & Humanities.
7	Digital Library facility with multimedia facility is essential.
8	Reprographic facility in the library is essential.
9	Document scanning facility in the library is essential.
10	Document printing facility in the library is essential.
11	Library books/non books classification as per standard classification methods is essential.
12	Availability of NPTEL facility at the library is essential.
13	Computerized indexing with bar coded / RF tagged book handling is desired.
14	25% of total number of titles and volumes each can be in the form of e-books.

Appendix 6

Norms for Essential and Desired requirements for Technical Institution (Marked as essential need to be made available at the time of the Expert committee visit)

1.	Stand Alone Language Laboratory The Language Laboratory is used for language tutorials. These are attended by students who voluntarily opt for Remedial English classes. Lessons and exercises are recorded on a weekly basis so that the students are exposed to a variety of listening and speaking drills. This especially benefits students who are deficient in English and also aims at confidence-building for interviews and competitive examinations. The Language Laboratory sessions also include word games, quizzes, extemporary speaking, debates, skills etc. This Lab shall have 25 Computers for every 1000 students.	Essential
2.	Potable Water supply and outlets for drinking water at strategic locations	Essential
3.	Electric Supply	Essential
4.	Backup Electric Supply	Desirable
5.	Sewage Disposal	Essential
6.	Telephone and FAX	Essential
7.	Vehicle Parking	Essential
8.	Institution web site with Mandatory Disclosure	Essential
9.	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately. Refer guidelines and space standards for Barrier Free Built Environment for disabled and elderly persons by CPWD, Ministry of Urban Affairs & Employment, Government of India.	Essential
10.	Safety provisions including fire and other calamities	Essential
11.	General Insurance provided for assets against fire, burglary and other calamities	Essential
12.	Road suitable for use by Motor vehicle- Motorised Road	Essential
13.	General Notice Board and Departmental Notice Boards	Essential
14.	First aid, Medical and Counseling Facilities	Essential
15.	Public announcement system at strategic locations for general announcements/paging and announcements in emergency.	Desirable
16.	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	Desirable
17.	Transport	Desirable
18.	Post, Banking Facility / ATM	Desirable
19.	CCTV Security System	Desirable
20.	LCD (or similar) projectors in classrooms	Desirable
21.	Group Insurance to be provided for the employees	Desirable
22.	Insurance for students	Desirable
23.	Staff Quarters	Desirable
24.	Establishment of Grievance Redressal Committee and Appointment of OMBUDSMAN in the Institute	Essential
25.	Display of Courses and approved Intake in the Institute at the entrance of the Institute.	Desirable

Appendix 7

Norms for Faculty requirements and Cadre Ratio for Technical Institution

7.1 Faculty Requirements and Cadre Ratio (Diploma / Post Diploma)

	Faculty : Student ratio	Principal / Director	Head of the Department	Lecturer	Total
		A	B	C	D
Engineering / Tech / Pharmacy / Architecture & Town Planning Applied Arts & Crafts, HMCT	1:20	1	1per Department	S / 20	A + B + C

7.1 a	S = Sum of number of students as per Approved Student Strength at all years

7.2 Faculty Requirements and Cadre Ratio (UG)

	Faculty : Student ratio	Principal / Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering / Technology	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Pharmacy	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Architecture & Town Planning	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
Applied Arts & Crafts	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
HMCT	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$

7.2 a	S = Sum of number of students as per Approved Student Strength at all years, R = (1+2+6)

7.3 Faculty Requirements and Cadre Ratio (PG)

	Faculty: Student ratio	Principal / Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
*Engineering / Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
*Pharmacy	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
*Architecture & Town Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*Applied Arts & Crafts	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*HMCT	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MBA / PGDM	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
#MCA	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$

7.3 a	S = Sum of number of students as per Approved Student Strength at all years *R = (1+2), #R = (1+2+6)

8.0 Appendix 8: Faculty Cadre and Qualifications

8.1	Faculty Cadre and Qualifications shall be as per : All India Council for Technical Education, Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree) Regulations, 2010 and subsequent amendments in these Regulations issued by AICTE from time to time. All India Council for Technical Education Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Diploma) Regulations, 2010 and subsequent amendments in these Regulations issued by AICTE from time to time.

Appendix 9

Norms for PGDM Program

	9.1	a	All Post Graduate Diploma in Management (PGDM) shall be of duration not less than 24 Months / 2 Years
		b	All Post Graduate Certificate in Management (PGCM) shall be of duration more than 12 Months / 1 year, and less than 24 Months / 2 years shall be termed Post Graduate Certificate in Management (PGCM)
		c	Executive PGDM shall be of duration of 15 Months / 1 ½ years
		d	Admission to all PGDM Courses and PGCM courses shall be done through common entrance test such as CAT / MAT / Examinations conducted by the respective State Governments for all Institutions other than Minority Institutions.
		e	The Admissions to PGDM, PGDM (Executive) and PGCM shall not start before 1st April of the Academic Year.
		f	Model Curriculum / Syllabus for PGDM, PGDM (Executive) and PGCM shall be issued by the Council
		g	Admissions to PGDM Programs shall be conducted by the respective State Governments through their competent authority designated for such purpose.
		h	The fees to be charged for the PGDM, PGDM (Executive) and PGCM Programs shall be approved by the State Level Fee Committee of respective State Governments.
		i	Rules for matters relating to examinations / arbitration on matters of examinations shall be decided by the All India Board of Management, AICTE
		j	The academic session shall normally be from June 1st to May 31st of the succeeding Year.

Notwithstanding the above, the Institutes shall observe the following as per the interim order dated 17th March, 2011 read with order dated 26th July, 2011 and 10th July, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition (c) No. 89 of 2011 and the interim order dated 1st March, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition (c) No. 92 of 2011, wherever applicable.

Admission criteria:
Institutes offering Post Graduate Diploma in Management shall admit students who have valid CAT/MAT/XAT/ATMA/GMAT/CMAT score.

The Institute shall inform the state government and clearly display on the Institute web site the eligibility criteria, selection procedure and the merit list of the students who have applied for the program. The selection of students shall be strictly on the basis of merit.

Fees
The Institute shall charge fees as notified by the Fees fixation Committee in the respective State and shall be notified to AICTE and published on the Institute web site.

Composition of Board of Governors (BOG)
The Board of Governors of the Institute shall have two invitees, one nominated by the AICTE and the other nominated by the State Government.

Appendix 10

10.0 Subscription of E-Journals

A. Mandatory subscription of e-journal packages for all engineering institutions conducting UG/PG courses:

S. No		Publisher	Subject Areas
1.	a	IEEE	Computer Engineering + Computer Science + Electrical and Electronics Engineering + Telecommunications and related disciplines
2.	a	Springer	Electrical and Electronics and Computer Science Engineering
			OR
	a	Wiley-Blackwell	Computer Science + Data System+ Telecommunication and related Discipline
3.	a	ASME	Mechanical Engineering
			OR
	a	Springer	Mechanical Engineering
			OR
	a	Wiley-Blackwell	Mechanical, Electrical and Electronics Engineering
4.	a	ASCE	Civil Engineering
			OR
	a	Wiley-Blackwell	Civil Engineering
5.	a	McGraw Hill	General Engineering and Reference
6.	a	J-GATE	J-GATE Engineering and Technology (JET)
7.	a	ELSEVIER	Engineering + Computer Science (Electrical + Electronics + Mechanical + Civil and Structural + Aerospece + Biomedical + Industrial and Manufacturing + Ocean Engineering + Computational Mechanics and Safety Risk, Reliability and Quality + Computer Network and Communications, Artificial Intelligence, Computer Science, Computational Theory and Mathematics, Computer Graphics and Computer – Aided Design, Information Systems, Control and System Engineering and Software
8.	a	ASTM DIGITAL LIBRARY (DL) ONLINE VERSION	Online dictionary of Engineering Science and Technology Electrical & Electronics Engineering Mechanical Engineering, Civil, Metallurgical, Petroleum, Instrumentation

Note:

1. Institutions having only 1st and 2nd year UG students and institutions being established need to subscribe to IEEE, J-GATE and ASTM digital library packages only (at S.No.1, 6 and 8 above)
2. All institutions other than Note point no. 1 above shall subscribe to all the packages from S. No. 1 to 8 given above.
3. Institutions not offering Civil Engineering courses need not subscribe to Civil Engineering package (at S. No. 4).
4. Institutions not offering Mechanical Engineering courses need not subscribe to Mechanical Engineering package (at S No. 3).

5. Institutions who have already subscribed to IEL online, need not subscribe to IEEE-ASPP package, until the subscription of the same is valid.
6. Package at S No. 1 is also mandatory for institutes running MCA.

B. Mandatory subscription of e-journals for all institutions conducting programme in management:

S. No		Publisher	Subject Areas
1	a	J-Gate	Management sciences
2	a	Gale Cengage Learning	Business and company resource centre + Gale business insight global
	b	RMIT	Informit business collection
			OR
	b	Emerald	Emerald Management first database
3	a	EBSCO	Management
4	a	ProQuest	Management

Note:
1. S. No 1 is compulsory
2. From S No. 2/3/4 institutes can opt for any one along with S No.1

C. Mandatory subscription of e-journals for all pharmacy institutions conducting undergraduate / post graduate programme:

S. No	Publisher	Subject Areas
1	BENTHAM	Pharmacy
2	ELSEVIER	Pharmacy

D. Mandatory subscription of e-journals for all architecture institutions conducting undergraduate /post graduate programme:

S. No	Publisher	Subject Areas
1	EBSCO	Architecture
2	Gale Cengage Learning	Architecture

E. Mandatory subscription of e-journals for all hotel management institutions conducting undergraduate / post graduate programme:

S. No	Publisher	Subject Areas
1.	EBSCO	Hotel Management
2.	Gale Cengage Learning	Hotel Management

Note:

1. Institutions running UG courses should subscribe to package at S No.1 only
2. Institutions running PG courses should subscribe to both the packages

F. Mandatory subscription of e-journals for all institutions conducting the following specialized postgraduate courses

S. No	Publisher	Subject Areas
1	ELSEVIER	Bio Technology
2	Nature publishing group	
3	ELSEVIER	Environmental Engineering
4	Gale Cengage Learning	
5	ELSEVIER	Chemical Engineering.
		Nano Technology
		Geo Technology

Note:

1. An institutions running programme/course in Engineering and Management should subscribe for Engineering as well as Management package. Similarly if the institution is running Management, Architecture, Pharmacy and Engineering then the institution should subscribe to all the packages of relevant discipline/s.

G. Optional package for institutions imparting post graduate engineering courses

ISO JTC 1collection: standards on Information Technology

S. No	Publisher	Subject Areas
1	ISO	ISO JTC 1 Information Technology, Electronics and Telecommunications

Appendix 11

Format for Detailed Project Report (DPR) for establishment of New Technical Institution

	11.1		**PREAMBLE**
			This Chapter is expected to cover the genesis of the proposal with respect to the background of the technical education and industry scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the promoters for preparation of the DPR
		a	Introduction
		b	Background of the Consultants
		c	Technical Education & Industry Scenario
	11.2		**THE PROMOTING BODY** This Chapter is expected to cover the status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz. Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision.
		a	Introduction to its Genesis including its Registration Status
		b	Details of its Promoters including their Background
		c	Activities of the Promoting Body including a listing of major educational
		d	Promotion activities undertaken by it in the past
		e	Mission of the Promoting Body
		f	Vision of the Promoting Body
	11.3		**OBJECTIVES AND SCOPE OF THE PROPOSED INSTITUTION** This Chapter is expected to cover the goal of the proposed Institution, Scope and Justification of its establishment in the light of the prevailing technical education and industry scenario in the State, availability of students for admission, particularly the number of students passing the qualifying examination viz.+2 Science in First Class and the number of seats already available in the particular course (B. E. / B. Pharm / B. Arch. / BHMCT / MBA / MCA etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available
		a	Objectives of the Institution
		b	General and Technical Education Scenario of the State
		c	Status at Entry Level
		d	Status of Technical Level manpower
		e	Industrial Scenario of the State
		f	Scope of the College vis-à-vis the Industrial Scenario and Educational Facilities already available in the State.

	11.4		**ACADEMIC PROGRAMS** This Chapter is expected to cover the basic Academic Philosophy of the Institution and to list the identified Programs, targets, and various facilities
		a	Basic Academic Philosophy of the Institution
		b	Types of Programs
		c	Identified Programs
		d	Phase-wise Introduction of Programs & Intake
		e	Target Date for Start of Academic Programs
		f	Central Computing facility
		g	Central library
		h	Central Workshop
		i	Central Instrumentation Facility
		j	Affiliating Body
		k	Scholarships
	11.5		In case of PGDM Programs, comprehensive details in respect of admission procedure, Program structure, curriculum outline and contents, evaluation system etc. should necessarily be submitted. PGDM Programs shall be regulated as per Appendix 9
	11.6		**SALIENT FEATURES OF ACADEMIC DIVISIONS** This Chapter is expected to give phase-wise details of the Academic Programs / Divisions that the Proposed Institution desires to setup in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division
		a	Classification of Academic Divisions i.e. Departments, Centres, Schools, Central Academic Facilities
		b	Details of each Academic Department / Centre, like: • Academic Objectives • Areas of Focus • Academic Program • Faculty Requirement & Phase-wise Recruitment • Requirement of Laboratories, Space and Equipment (cost) • Requirement of other Space like Class Rooms, Faculty Rooms, Departmental Office
	11.7		**QUALITY AND HUMAN RESOURCE DEVELOPMENT** This Chapter is expected to cover the Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty & Staff, Strategies to attract and retain bright faculty and methodologies towards quality management and fostering of academic excellence
		a	Academic Values
		b	Recruitment, Strategies for Attracting and Retention of Faculty Personnel for

			Excellence, Promotional Avenues, Career Ladder
		c	Policies for Teaching and Non-teaching Staff Development
		d	Permanent and Contract Services for Teaching, Non-teaching and other support Personnel
		e	Total Quality Management
		f	Overall Teaching and Non-teaching Staff Requirements
	11.8		**LINKAGES IN TECHNICAL EDUCATION** This Chapter is expected to elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the Institutions to Society at large
		a	Introduction
		b	Linkages with Industry
		c	Linkages with the Community
		d	Linkages with other Technical Institutions in the region
		e	Linkages with Institutions of excellence such as the IITs and IISc., Bangalore Linkages Abroad
		f	Linkages with R&D Laboratories
	11.9		**GOVERNANCE, ACADEMIC and ADMINISTRATIVE MANAGEMENT** This Chapter is expected to cover the basic Philosophy of Governance and Administrative Management including the structure of its Board of Governors (BOG), the organizational chart for operational management along with responsibilities vested at various levels of Administrative hierarchy. It is expected that a well thought out method of Institutional Governance and Administration will be the key to its growth and success
		a	Philosophy of Governance
		b	Board of Governors
		c	Organizational Structure & Chart for day-to-day Operations & Management
		d	Role and Responsibilities of Key Senior Positions
		e	Methods / Style of Administration / Management
	11.10		**CONCEPTUAL MASTER PLAN FOR MAIN CAMPUS DEVELOPMENT** This Chapter is expected to cover the details of the Master Plan for Campus Development starting from the selection of site to the proposed land use pattern and the Phase-wise construction of various facilities / utilities to the level of landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master plan keeping in view various aspects of convenience, safety and utility of the facilities
		a	The Site
		b	Proposed Land Use Pattern
		c	Design Concept
		d	Buildings and Facilities in the Campus

		e	External Services
		f	Construction Systems and Materials
		g	Landscape Proposal
	11.11		**REQUIREMENT OF STAFF, SPACE, EQUIPMENT AND THEIR COST** This Chapter is expected to make a consolidated estimate of Phase-wise requirements of the staff, building, equipment and their cost, along with strategies for the mobilization of funds required
		a	Introduction
		b	Faculty Requirements
		c	Non-teaching Staff Requirements
		d	Building Requirements: Area and Costs
		e	Estimated Cost of Equipment
		f	Phase-wise Financial Requirements
		g	Strategies for Financial Mobilization
	11.12		**ACTION PLAN FOR IMPLEMENTATION** This Chapter is expected to cover the Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation Strategy including financial out lay
		a	Activity Chart
		b	Constraints
		c	Financial Outlay
		d	Strategy for Implementation
	11.13		**EXECUTIVE SUMMARY OF THE DETAILED PROJECT REPORT** This Chapter is expected to present a Summary of the DPR as per the following Format for ready reference
		a	Details about the Promoting Body
		b	Name and Address of the Promoting Body
		c	Date of Registration / Establishment of the Promoting Body
		d	Nature of the Promoting Body
		e	Activities of the Promoting Body since inception
		f	Constitution of the Promoting Body

11.14 Faculty Data					
Name	**Academic Qualification**	**Nature of Association with the Promoting Body**	**Experience in Academic Institutions (in Years)**		
	Technical	Non Technical	Promotional	Management	Organisational

	11.15		**Proposed Institution**
		a	Details about the Proposed Institution
		b	Development Plan for the Proposed Institution
		c	Vision of the Promoting Body
		d	Mission of the Promoting Body
	11.16	a	Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment & for next 10 years at intervals of five years.
		b	Give a bar chart indicating the recruitment of faculty (separately for Lecturer, Assistant Professor, Associate Professor, Professor) for the proposed project at the time of establishment & for next 10 years at intervals of five years.
		c	Give a bar chart indicating creation of built up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment & for next 10 years at intervals of five years.
		d	Give a bar chart indicating investment on equipment and machinery for the proposed project at the time of establishment & for next 10 years at intervals of five years.
	11.17		Total Project cost (at the time of establishment and next five years)

Year	Courses / Intake Proposed (I)	Built up area / Investment to be made (Sqmt / Rs.) (II)	Investment on Furniture & Accessories (Rs. In Lakhs) (III)	Investment on Equipment / Machinery (Rs. In Lakhs) (IV)	Projected expenditure on Salary of Staff per annum (Rs. In Lakhs) (V)	Investment on Library (Rs. In Lakhs) (VI)	Total Project Cost (I to VI) and Preoperative Exp.) (Rs. in Lakhs)

	11.18		Details for mobilization / source of funds (capital & recurring) (At the time of establishment and next five years) (Rs. in Lacs)

Year	From Applicant	Donations	Grants from Government	Fees	Loan	Others

	11.19		Recruitment of faculty (At the time of establishment and next five years).

	Recruitment				
Year	Professor	Associate Professor	Asst. Professor	Lecturer	Total

	11.20			Recruitment of non-teaching staff (at the time of establishment and next five years)

Year	Recruitment			Total
	Technical	Administrative		

	11.21		Proposed structure of governing body

Sr.	Trust / Society Representative	Academic Background		Industry Rep.	Others
		Technical	Non Technical		

	11.22		Proposed structure of governing body

	11.23		Industry Linkages (at the time of establishment, and next five years)

DECLARATION

I / We, on behalf of "....." hereby confirm that this Detailed Project Report has been prepared for its proposed Technical Institution under the name and style of " ……". It is hereby confirmed that all the information furnished above is true to the best of my / our knowledge and belief and if any information is found to be false, the proposal may be rejected.

(Authorized Signatory of the applicant)

Place:

Name

Date:

Designation

Seal

Appendix 12

Prevention and prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009 available on AICTE web-portal. *http://www.aicte-india.org/anti.htm* > *download*. All AICTE approved technical Institutions has to comply the provision made in the above regulation. Any violation of above AICTE regulation for prevention & prohibition of ragging, shall call for punitive action against erring Institutions as per provisions made in the above said Regulation.

Appendix 13: Details regarding structure of various Committees of the Council

13.1 The General Council: Notified under AICTE ACT 1987.

Composition	Quorum
S.O.1165(E).- In exercise of powers conferred by sub-section (1) and (4) of Section 3 of the All India Council for Technical Education Act, 1987 (52 of 1987), the Central Government hereby appoints the following members to the All India Council for Technical Education for a period of three years from the date of publication in the official Gazette, namely Chairman, AICTE is the Chairman of the Council Vice-chairman, AICTE is the Vice Chairman of the Council Secretary, Department of Higher Education, Ministry of HRD, Government of India, Shastri Bhawan, New Delhi-110001, Ex officio Member Joint Secretary, Dealing with Technical Education, Department of Higher Education, MHRD, Shastri Bhawan, New Delhi-110001, Ex officio Member The Chairman, Northern Regional Committee of the AICTE, Kanpur, Ex officio Member The Chairman, Southern Regional Committee of the AICTE, Chennai, Ex officio Member The Chairman, Western Regional Committee of the AICTE, Mumbai.-Ex officio Member The Chairman, Eastern Regional Committee of the AICTE, Kolkata, Ex officio Member The Chairman, All India board of Vocational Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India board of Technical Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India Board of Under Graduate Studies in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Post Graduate Education and Research in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Management Studies of the AICTE, New Delhi. Ex-officio Member JS & FA (HRD) to represent the Ministry of Finance, Member The Secretary, Department of Science and Technology, Ministry of Science and Technology, Government of India, Technology Bhawan, New Delhi, Member The Secretary, Department of Agriculture and Cooperation, Ministry of Agriculture, Member	1/3 members

Secretary, Department of Chemicals and Petro-Chemicals, Ministry of Chemicals and Fertilizers. Member

Secretary, Ministry of Civil Aviation, Member

Secretary, Ministry of Coal, Member

Elected Representative of the House of People, Member

Elected Representative of the Council of States, Member

Secretary, Technical Education, Dadra & Nagar Haveli Administration, Member

Secretary, Department of Education, Daman & Diu Administration, Member

Secretary, Higher Education Department, Government of NCT of Delhi, Member

Secretary, Department of Education, Government of Goa, Member

Commissioner and Secretary, Department of Education, Government of Gujarat, Member

Secretary, Education, Government of Haryana, Member

Secretary, Technical Education, Government of Himachal Pradesh, Member

Secretary, Department of Technical Education, Government of Jammu & Kashmir, Member

President, National Association of Software & Service Companies (NASSCOM), Chanakyapuri, New Delhi-110021, Member

President, Federation of Indian Chambers of Commerce and Industry (FICCI), Tansen Marg, New Delhi-110001, Member

President, Associated Chambers of Commerce and Industry (ASSOCHAM), New Delhi, Member

President, Confederation of Indian Industry (CII), 23, Institutional Area, Lodhi Road, New Delhi-110003, Member

A representative of the Central Advisory Board of Education, Member

President, Association of Indian Universities, Kotla Marg, New Delhi, Member

Secretary, Indian Society for Technical Education , New Mehrauli Road, New Delhi-110016, Member

Director, Indian Institute of Technology, North Guwahati-781031, Member, (Representative of Council of IIT)

President, Pharmacy Council of India, Combined Councils Building, Temple Lane, Kotla Road, Post Box No.7020, New Delhi-110002, Member

Vice-President, Council of Architecture, India Habitat Centre, Core 6 –A, 1st Floor, Lodhi Road, New Delhi-110003, Member

Director General, National Productivity Council, Utpadakta Bhawan, Lodhi Road, New Delhi-110003, Member

President, All India Management Association, 14, Institutional Area, Lodhi Road, New Delhi-110003, Member

Chairman, Indian Banks Association, 6th Floor, World Trade Centre Complex, Cuffe Parade, Mumbai-400005, Member

President, Institution of Electronics & Telecommunication Engineers, 2, Institutional Area, Lodhi Road, New Delhi-110003, Member

Director, National council for Hotel Management and Catering Technology, Library Avenue, Pusa Complex, New Delhi-110012, Member

Dr. Ram Chandra Singh Deo, Former Minster, Government of Chhattisgarh, Member

Shri Vishvajit Patang Rao Kadam, Secretary, Bharati Vidyapeeth, Lal Bahadur Shastri Marg, Pune-411030, Member

Chairman, University Grants Commission, Bahadurshah Zafar marg, New Delhi-110002, Ex-officio Member

Director, Institute of Applied Manpower Research, Plot No. 25, Sector A - 7, Institutional Area, Narela, New Delhi-110040, Ex-officio Member

Director General, Indian Council of Agricultural Research, Krishi bhawan, New Delhi-110001, Ex-officio Member

The Director General, Council of Scientific and Industrial Reasearch, Anusandhan Bhawan, Rafi Marg, New Delhi, Ex-officio Member

Member-Secretary, AICTE, New Delhi-110001, Member Secretary

13.2 The Executive Committee: Notified under AICTE ACT 1987.

Composition	Quorum
The Chairman, AICTE The Vice Chairman, AICTE Secretary to the GOI in Ministry of the Central Government dealing with Education (Ex Officio) Two Chairmen of the Regional Committees Three Chairmen of the Board of Studies A member of the Council representing the Ministry of Finance of the Central Government. (Ex Officio) (Four out of eight members of the Council representing the States and Union Territories on rotation) Four Members with expertise and distinction in areas relevant to Technical Education to be nominated by the Chairman of the Council The Chairman, UGC (Ex Officio) The Director, IAMR (Ex Officio) The Director, ICAR (Ex Officio) Member Secretary, AICTE	1/3 members

13.3 Standing Appeal Committee:

Composition	Quorum
A retired High Court Judge or an Educationist / academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance as Chairman	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Government Universities or Institutions of National Importance.	One Member
An Officer not below the rank of deputy director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE	One Member

13.4 Regional Committee:

Composition	Quorum
Chairman to be nominated by the Chairman, AICTE Four Members to be nominated from amongst the Directors / Principals of recognized Technical Institutions, i.e. IIT, NIT, TTTI, Engineering Colleges, Polytechnics in the region Four eminent persons in the field of industry, labor, commerce and Professional representatives from Pharmacy Council of India, Council of Architecture, Confederation of Indian Industries and Professional Societies to be nominated by the Chairman, AICTE One member representing the Board of Apprenticeship Training to the nominated by the Board Three members from amongst Chairman, State Board of Technical Education, Chairman, State Industrial Liaison Board, Secretary in charge of the Department of Technical Education of each State and UT comprised in the region or Director, Technical Education (*Ex officio*) by rotation in alphabetical order of the State, UT in the region. One Vice Chancellor or his nominee not below the level of Dean / Principal) of the University / Deemed University dealing with Technical Education by rotation in alphabetical order of the State, UT in the region. One officer of Bureau of Technical Education, not below the rank of Deputy Secretary, Department of Education, GOI (*Ex officio*) One Advisor of the Bureau, Regional Committees, AICTE(*Ex officio*) Regional Officer of the Regional Office(*Ex officio*) – Member Secretary	1/3 members

13.5 Scrutiny Committee for Scrutiny of applications under Chapter I

Composition	Quorum
Professor of IIT / IIM / Government / Government Aided Institutions. Two Associate Professors of IIT / IIM / Government / Government Aided Institutions An advocate registered with Bar Council An architect registered with Council of Architecture	One Professor / Associate Professor as Chairman An advocate registered with Bar Council An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture.

13.6 Scrutiny Committee for Scrutiny of applications under Chapter II

Composition	**Quorum**
Professor of IIT / IIM / Government / Government Aided Institutions. One Professor / Associate Professors of Civil Engineering and one Professor / Associate Professor of any Engineering	One Professor / Associate Professor as Chairman One Professor / Associate Professor of Civil Engineering

13.7 Expert Visit Committee (EVC)

Composition	Quorum
An academician not below the level of Professor in a field of technical education as Chairman Two Expert members, not below the level of Associate Professor / Assistant Professor to be selected from the panel of Experts approved by the Executive Committee, AICTE. An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters. An expert member not below the level of Associate Professor / Reader to be nominated by the concerned State Government / UT	Professor as Chairman One Expert member An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or Professor/ Associate Professor of Civil Engineering or Professor/Associate Professor of Town Planning to be constituted by Regional Officer by selection of member using automated selection process provided on web portal or an expert who is well versed with land and revenue matters to be nominated by the Chairman, Regional Committee.

13.8 Standing Complaints Committee

Composition	Quorum
A retired High Court Judge or an Educationist / Academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance or Director/Principal of Government, Government Aided Institutions as Chairman.	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Institutions of National Importance.	One Member
An officer not below the rank of Deputy Director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE.	One Member

Appendix 14

14.0 Regional Offices of the Council

14.1 Region	Regional Offices	STD	Telephone & FAX	Jurisdiction
Central	Tagore Hostel 2,Shamla Hills Bhopal-462 002	0755	2660061 2660065 2660062(F)	Madhya Pradesh, Gujarat & Chattisgarh
Eastern	College of Leather Technology, Campus, Block LB, Sector III, Salt Lake City, Kolkata - 700 091	033	23357459 23352445 23353089 23357312 23359546(F) 23356690(F)	Andaman & Nicobar, Sikkim, Orissa, Jharkhand, Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh, West Bengal
Northern	Government Polytechnic Campus, Adjoining Directorate of Technical Education, Vikas Nagar, Kanpur 208 024	0512	2585012 2585014 2585018 2582180(F)	Bihar, Uttar Pradesh, Uttarakhand
North-West	NWRO, Plot No.1, 5th Floor, DTE Punjab Building, Sector 36 A, Chandigarh-160 036	0172	2613326 2661201 2660179(F)	Chandigarh, Haryana, Jammu & Kashmir, Delhi, Punjab, Rajasthan, Himachal Pradesh
Southern	Shastri Bhawan 26, Haddows Road, Nungambakkam, Chennai - 600 006	044	28275650 28279998 28232754 28255863(F)	Tamil Nadu, Puducherry
South Central	First Floor, J N Technological University (JNTU) Campus, Masab Tank,Hyderabad-500076	040	23340113 23341036 23345071 23340113(F)	Andhra Pradesh, Telengana
South-West	Health Centre Building Bangalore University Campus Bangalore - 560 009	080	22205919 22205979 22208407 22253232(F)	Karnataka, Lakshadweep, Kerala
Western	Industrial Assurance Building 2nd Floor, Nariman Road Mumbai - 400 020	022	22821093 22855412 22851551(F)	Goa, Maharashtra, Daman & Diu, Dadra and Nagar Haveli
Guwahati Camp Office	AICTE Camp Office, Department of Electronics Science, Guwahati University, Gopinath Bordoloi Nagar, Guwahati, 781014, Assam	0361	2570104	Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh
Trivandrum Camp Office	AICTE South Western Region Camp Office-Kerala Campus of College of Engineering, Trivandrum, Kearala	0471	2594343 2592323	Kerala
Vadodara Camp Office	Camp Office at Vadodara, A-1,2 Quarters, Chameli Baug, Campus of the MS University of Baroda, Vadodara-390002	0755	2660060 2660065	Gujarat

Appendix 15

15 Abbreviations

AICTE	All India Council for Technical Education
ATM	Automated Teller Machine
B.E.	Bachelor of Engineering
B.HMCT	Bachelor in Hotel Management and Catering Technology
B. Pharm.	Bachelor of Pharmacy
B.Sc.	Bachelor of Science
B. Tech.	Bachelor of Technology
BOG	Board of Governors
BOT	Built Operate & Transfer
CCTV	Close Circuit Tele Vision
CD	Compact Disk
COA	Council of Architecture
DELNET	Library Network provided by DELNET.NIC.IN
DPR	Detailed Project Report
EC	Executive Committee of AICTE
EDUSAT	Education Satellite was launched by Indian Space Research Organization (ISRO)
ERP	Enterprise Resource Planning
FAX	Facsimile transmission
FDR	Fixed Deposit Receipt
FT	Full Time
GATE	Graduate Aptitude Test in Engineering
GOI	Government of India
HMCT	Hotel Management & Catering Technology
IIM	Indian Institute of Management
IISc	Indian Institute of Science
IIT	Indian Institute of Technology
INDEST	Indian National Digital Library in Engineering Sciences & Technology
LCD	Liquid Crystal Display
M.Sc.	Masters in Science
M.Tech.	Masters in Technology
MBA	Masters in Business Administration
Mbps	Mega bits per second
MCA	Masters in Computer Application
ME	Masters in Engineering
MHRD	Ministry of Human Resource & Development, Government of India

MODROBS	Modernization & Removal of Obsolescence Scheme by the Council
NBA	National Board of Accreditation
NCR	National Capital Region, India
NIT	National Institute of Technology
NOC	No Objection Certificate
NRI	Non Resident Indian
PC	Personal Computer
PF	Provident Fund
PG	Post Graduate course
PGCM	Post Graduate Certificate in Management
PGDBM	Post Graduate Diploma in Business Management
PhD	Doctorate of Philosophy
PIO	Persons of Indian origin
PPP	Public Private Partnership
PT	Part Time
R&D	Research & Development
RF	Radio Frequency
RPGF	Refundable Performance Guaranty Fund
RPS	Research Promotion Schemes by the Council
sqm	Unit of area in square meter
TDS	Tax Deduction at Source
TELNET	Terminal emulation program for TCP/IP networks such as the Internet.
UG	Under Graduate course
UGC	University Grants Commission
UT	Union Territories
WiFi	Wireless Internet
WS	Work Shop
Yr / Yrs	Year / Years

Appendix 16

Grievance Redressal

In order to ensure transparency by Technical Institutions imparting technical education, in admissions and with Paramount Objectives of preventing unfair practices and to provide a mechanism to students for redressal of their grievances, AICTE has notified regulation for establishment of mechanism for Grievance Redressal Committee and OMBUDSMAN for all the AICTE approved technical Institutions vide No. 37-3/Legal/2012 dated 25.05.2012. In case of non-compliance of above regulation shall call for punitive action against any willfully contravenes or repeatedly fail to comply with the provision of above regulation.

17.0 Appendix 17

17 Documents to be submitted for

- **Setting up new Technical Institute offering Technical Programs at Degree, Post graduate Degree and / or Diploma and Post Diploma Level**
- **Change of Site / Location**
- **Closure of Institute**
- **Conversion of Women's Institution into Co-Ed Institution**

17.1			**New Institute** Applicant shall present following supporting documents **in original** along with one copy, duly attested by a gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Scrutiny Committee. Supporting documents other than affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution.
			Documents to be submitted at the time of scrutiny Committee
	1		Building plan of the Institution should have been prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT. The Institute should bring two copies of building plan. The EVC will verify the building(s) based on building plan duly authenticated (signature & stamp) by Scrutiny Committee submitted by the institute at the time of scrutiny.
	2		An affidavit[1], in a Format as prescribed on the Web-Portal , on a Non-Judicial Stamp Paper of Rs. 100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
	3		Resolution by the applicant orgnisation in a Format[1] as prescribed on the Web-Portal.
	4		Certificate[1] issued by an advocate in a Format as prescribed on the Web-Portal.
	5		Certificate[2] issued by an architect regarding approved building plans.
	6		Certificate[3] issued by bank manager regarding financial status of applicant.
	7		A print of the complete application as uploaded to the AICTE Web-Portal, printed there on.
	8		A receipt with official seal from the authorized signatory of the State Government as proof of submission of these documents.

	9		A receipt with official seal from the authorized signatory of the affiliating University as proof of submission of these documents.
	10		Detailed Project Report (DPR) attached as a .pdf file.
	11		Registration document of the Society / Trust / A company established under Section 25 of Companies Act 1956 / PPP / BOT indicating its members, objectives and Memorandum of Associations and Rules, duly attested / certified by the concerned Authority.
	12		Details of Board of Governors of the Institute constituted as per Appendix 19.
	13		Provided that in the case of a company established under Section 25 of Companies Act 1956, the MOA and Rules must contain a provision that the objective of the company is not profit making and any surplus earning shall be used exclusively for the purpose of development of Technical Institute.
	14		Provided further that in case of an application made with a proposal of PPP / BOT applicant shall submit a certified copy / duly attested by a gazette officer of the agreement / contract regarding PPP / BOT. The applicant shall also submit a certificate or endorsement from the concerned District Magistrate or the SDM, regarding such a proposal pertaining to PPP / BOT in the said area with the applicant Society / Trust / A company established under Section 25 of Companies Act 1956.
	15		Resolution by the applicant organization, pertaining to starting the Technical Campus or adding new program and allocation of land / building / funds to proposed activities in the Format[1] prescribed on the Web-Portal.
	16		Documents showing ownership in the name of the applicant in the form of Registered Sale Deed / Irrevocable Gift Deed (Registered) / Irrevocable Government Lease (for a period of minimum 30 years) by the concerned authority of Government or any other documents issued by the concerned competent authority establishing the ownership and possession of the land in the name of the applicant. In case, the land documents are in vernacular language, notarized English translation of the documents shall be produced.
	17		Land Use Certificate permitting the land to be used for educational purpose, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.
	18		Land Conversion Certificate permitting the land to be used for educational purpose to establish a college, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the

			proposed site of the Institution.
	19		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	20		Wherever applicable, FSI / FAR certificate shall have been obtained from the Competent Authority as designated by concerned Municipal Corporation or the local authority that approves Building Plans, or the State Government / UT.
	21		Proof of working capital (funds) as stated in clause 2.5, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained by the applicant organization in a Nationalised Bank or Scheduled Commercial Bank recognised by Reserve Bank of India, along with a certificate issued by the Branch Manager of the Bank.
	22		Audited statement of accounts of the applicant organization for last three years, as may be applicable.
	23		Site Plan, Building Plan of proposed Technical Campus prepared by a an Architect registered with Council for Architecture (COA) and duly approved by the Competent Plan Sanctioning Authority of the concerned State / UT administration.
	24		Floor plans, sections and elevations of all proposed/existing buildings exclusively intended for use for the proposed campus at the permanent site with a table clearly mentioning all rooms, with carpet area of each in sq. m., as specified in Instructional, Administrative and Amenities requirements certified by the Architect registered with the Council of Architecture. Safety and hygiene precautions ensured during partial occupation, if any, certified by the Architect registered with the Council of Architecture.
	25		Phase-wise plan of construction to achieve total carpet and built up area as required for conduct of all applied / existing courses from the first to final year. This shall be certified by Architect registered with the Council of Architecture.
	26		Syllabus copy of affiliating University / Board related to the courses applied for
	27		Certificate regarding Minority Status, if applicable at the time of application. Any claim thereafter shall not be entertained
	28		Certificate of the competent authority indicating whether the land for the proposed new Institution / Technical Campus falls in the rural area or otherwise.
	29		Undertaking from the applicant to the effect that no high tension line is passing through the campus including hostel. In case high tension line passes through the campus / hostel a certificate from the competent authority (Electricity Board) that it will not affect the safety of building / students / faculty / staff etc. is required.

	30		Certificate[4] issued by Sub Divisional Magistrate / Collector / Tehsildar regarding Encumbrance of the land.
17.2			**Documents to be submitted at the time of Expert Committee** Applicant shall present following supporting documents **in original** along with one copy, duly attested by a gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Visiting Expert Committee
	1		Copy of the advertisement in at least one National Daily, for recruitment of Principal / Director and faculty members
	2		Stock Register of dead stock items including laboratory equipment, computers, system & application software, printers, office equipments and other dead stock items.
	3		Proof of provision of Internet bandwidth in Mbps and contention ratio
	4		List giving titles of books and volumes of each purchased for Library
	5		Copy of Invoice / Cash Memo for equipments and Library Books
	6		Details of subscription of E-Journals as per Appendix 10
	7		List and details of hard Copy of National Journals subscribed
	8		List and details of hard Copy of International Journals subscribed
	9		Sanction of electrical load by electric supply provider company
	10		Details of provision of backup power supply
	11		A certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	12		Details and proof of telephone connections available at the proposed Technical Campus
	13		Details and proof about medical facility and counseling arrangements
	14		Details of reprographic facility available for students
	15		Details of all other educational Institutions run by the same society or management or by any other management to which the Chairman of the applicant Society is a member.
	16		Video recording with date and time of the entire proceedings of the Expert Committee Visit, which will form part of the Expert Committee report. This will include the video of the visit with date and time of shooting, a walk through video with date and time of shooting of all infrastructural facilities created indicating the complete physical infrastructure / facilities, highlighting Front & Back side of the entire

			Institute building/s Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms, as mentioned in program-wise Instructional area requirements, Internal portion of the principal's room, Board room, main office, departmental offices, faculty cabins / seating arrangement and all other rooms as mentioned in Administrative area requirements, Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements, circulation area details highlighting entrance lobby, passages, escalators, staircases and other common areas.
17.3			**Documents to be submitted after the issuance of LOA**
	1		New Institutions granted Letter of Approval and the existing Institutions granted approval for introduction of new course/s division/s program/s second shift and change in intake capacity, shall comply with appointment of teaching staff and Principal/Director as the case may be, as per policy regarding minimum qualifications pay scale etc, norms prescribed by the Council and other technical supporting staff & administrative staff as per the schedule prescribed in the approval process hand book.
	2		Institutions other than minority Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University particularly in case of selection procedures and selection committees.
	3		The information about these appointments of staff in the prescribed Format shall be submitted to the concerned Regional Office.
	4		In no circumstances unless the appointment of all teaching and other staff is in place, the Institutes shall start the approved Technical Courses.
	5		Faculty and non teaching staff data shall be entered as per the prescribed Format.
17.4			**Additional documents to be submitted for progressive closure / closure of Institution**
	1		Resolution by the applicant Institution, pertaining to application for closure of Institution in the Format[2] as prescribed on the web portal.
	2		No objection certificate from Concerned State Government in the given Format.
	3		No objection certificate from affiliating University / Board with clear mention about provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio.

	5		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.

17.5			**Additional documents required for seeking approval for change of Change of Site / Location**
	1		Resolution by Governing Board Members approving change in Site / Location, duly signed by the Chairman of the Society / Trust.
	2		No objection certificate from Concerned State Government
	3		No objection certificate from Affiliating University / Board

17.6			**Additional documents required while seeking approval for the conversion of Women's Institute into Co-Ed Institute.**
	1		A certificate stating that less than 40% admissions for three consecutive years issued by Competent Admission Authority.
	2		A certificate stating the actual enrolment of students for the last three consecutive years, issued by the Registrar of the Affiliating University
	3		Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution.
	4		NOC of the State Government
	5		NOC of the Affiliating University
	6		Money to be deposited as per the Regulations in lieu of return of the existing FDR if any as provided for in Clause 6.3A, 6.4, 6.5 of Chapter I
	7		Land related documents to be submitted as per the Regulations.
17.7			**Additional documents required while seeking approval for establishment of the Institute setup by such a Private Limited or Public Limited Company/Industry**
	1		Certificate of Registration of companies
	2		Memorandum association and article of association
	3		Certificate of incorporation
	4		Situation of the registered office of the company
	5		Particulars of the Directors, Managers or Secretaries
	6		PAN number
	7		TAN number
	8		Companies general rules and forms
	9		NOC from Directors or Promoters
	10		Audited statement for last 3 years clearly indicating turnover through operations

	Appendix 18

18	**Documents to be submitted for** • Extension of approval to existing Technical Institution or Technical Campus • Increase in intake in existing courses only for valid NBA accredited courses • Adding New course/s in existing program only for valid NBA accredited courses • Reduction in intake • Closure of program and / or course • Mandatory provision of supernumerary seats for TFW • Introducing / continuing / discontinuing supernumerary seats for PIO • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Second Shift Programs only for valid NBA accredited courses • Part Time Programs only for valid NBA accredited courses • Adding Dual Degree courses • Adding Integrated course • Fellowship Programme in Management

18.1			**Documents to be submitted for issuance of EOA of Existing Institutions by all** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office the List of enclosures as given below duly attested by a gazetted officer or a first class Judicial Magistrate. Supporting documents other than affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A print of the complete application and the Deficiency / Status report, as available on the AICTE Web-Portal, printed there on, shall be submitted to Affiliating University / Board and Concerned State Government / UT, along with all enclosures as below, duly attested by a gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner on or before the date as mentioned in the schedule.
	2		Stamped receipt from an authorized signatory of the State Government as proof of submission of these documents.
	3		Stamped receipt from an authorized signatory of the affiliating University as proof of submission of these documents.
	4		Satellite map, using suitable website, showing geographical location of land with latitude and longitude mentioned on it.
	5		Copy of pay receipt print made on the portal through corporate internet banking if

			any, in respect of Extension of Approval, Variation in Intake etc. for the Academic Year 2015-16.
	6		Show Cause Notice issued by AICTE, if any, during the last two years.
	7		Details of court cases filed against AICTE and order of the Court, if any.
	8		An affidavit, in a Format[1], on a Non-Judicial Stamp Paper of Rs. 100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner
	9		Copy of valid NBA accreditation letters.
	10		Certificate by the Head of The Institution to the effect that all Faculty and all non teaching staff data and all student data of all years and all courses, has been entered as per the prescribed Format on the Web Portal
18.2			**Documents to be submitted if already not submitted in 2012 – 2013** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office the List of enclosures as given below duly attested by a gazetted officer or a first class Judicial Magistrate. Supporting documents other than affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A copy of the Registration Certificate and Trust Deed / Registration Certificate of the Society
	2		Memorandum of Association and Rules.
	3		Details of Board of Governors of the Institute constituted as per Appendix 19.
	4		The registration document establishing that the land on which the concerned technical Institution is located is in legal possession of sponsoring trust / society as the case may be;
	5		Land use certificate establishing that Competent Authority has allowed the use of the land on which the concerned Institution is located is for educational purpose and for the purpose of establishment of the Institution concerned.
	6		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	7		Final building and floor plan duly approved by the competent authority.
	8		Certificate from an architect registered with Council of architecture regarding total built up area of the building and carpet area of each room.
	9		The Letter of Approval, initially given by the AICTE, at the time of establishment of the Institution approved by the AICTE;

	10		All subsequent Letter of Extension of Approval and/or letters indicating Variation in Intake.
	11		Appointment letter, joining report, UG, PG and other certificates, passport size photograph, biometric image of right or left thumb in the absence of right thumb of Principal / Director and all faculty members.
	12		Details of administrative and support staff appointed with biometric image of right or left thumb in the absence of right thumb and photographs as done for teaching faculty.
	13		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff.
	14		Audited statement of accounts of the Institution and applicant Society / Trust / A company established under Section 25 of Companies Act 1956, and existing Technical Institution for last three years, if applicable.
	15		Certified income-expenditure statement for the last financial year.
	16		Details regarding current approved fee structure and the approving body.
	17		Details of operational funds as on date.
	18		List giving numbers and details for major Equipment, computers, software, and printers.
	19		Last three pages of Accession Register for Library Books.
	20		Proof of subscription of E-Journals as per Appendix 10 and Hard Copy of National Journals. However Hard Copy of International Journals is desirable.
	21		Information regarding availability of potable water supply with a test report issued by Government authority / Government recognized laboratory mentioning suitability of water for drinking purpose.
	22		Sanction of electrical load by electric supply provider company
	23		Details of provision of backup power supply
	24		A certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	25		Details and proof of telephone connections available at the Institute
	26		Details and proof about medical facility and counseling arrangements
	27		Details of reprographic facility available for students
	28		Details of transport facility available for students and staff
	29	a	Copy of the Receipt of Joint FDR, and copy of the FDR, that the Institute opened at

			the time of inception of the Institute.
		b	In case the FDR has been enchased on completion of the eight year term, the copy of the FDR release letter issued by AICTE to the Institution.
	30		A Video (Compatible with "Windows Media Player") of maximum five minutes duration with date and time of shooting indicating the complete physical infrastructure / facilities and highlighting following:
	31	a	Front & Back side of the entire building
		b	Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms as mentioned in program-wise Instructional area requirements in Appendix 4.
		c	Internal portion of the principal's room, Board room, main office, departmental offices, faculty cabins/seating arrangement and all other rooms as mentioned in Administrative area requirements in Appendix 4.
		d	Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements in Appendix 4.
		e	Circulation area details highlighting entrance lobby, passages, escalators, staircases and other common area.
18.3			**Additional documents to be submitted for approval of Increase in intake in Existing Programs** Additional documents shall be necessary while seeking approval for increase in intake in existing program
	1		Resolution by the applicant orgnisation, pertaining to starting additional courses / divisions in existing program and allocation of land / building / funds to proposed activities in the Format [2] prescribed on the Web-Portal.
	2		Building plans approved by competent authority mentioning additional carpet area fulfillment for additional intake applied.
	3		Certificate from an architect registered with Council of architecture regarding additional built up area of the building and carpet area of each room.
18.4			**Additional documents to be submitted for closure of Programs / Courses in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for reduction in intake or closure of course / program in the Format[2] as prescribed on the web portal.
	2		No objection certificate from Concerned State Government in the given Format.
	3		No objection certificate from affiliating University / Board with clear mention about

			provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.
18.5			**Additional documents to be submitted for approval of introducing supernumerary seats for PIO in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for Introducing supernumerary seats for PIO in the Format as prescribed on the web portal.
	2		Details regarding hostel rector and hostel administration.
18.6			**Additional documents required for seeking approval for seats for sons/daughters of NRIs**
	1		Resolution by the applicant Institution, pertaining to application for Introducing seats for sons / daughters of NRIs in the Format[2] as prescribed on the web portal.
18.7			**Additional documents required for seeking approval for change of Name of the Institute**
	1		Resolution by Governing Board Members approving change in name, duly signed by the Chairman of the Society / Trust.
	2		No objection certificate from Concerned State Government
	3		No objection certificate from Affiliating University / Board
18.8			**Documents to be submitted to the Expert committee members during visit for approval of Change of Site / location, Collaborations & Twinning Programs and Conversion of Women's Institution to Co – Ed Institution.**
	1		A copy of the application submitted to the Council.
	2		List giving numbers and details for major Equipment, computers, software, and printers.
	3		Last three pages of Accession Register for Library Books
	4		Proof of Subscription of E-Journals and hard Copy of National & International journals
	5		Examination Results and Statistics of previous two batches.
	6		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio.
	7		AICTE approval letters issued by AICTE for five previous years
	8		Information regarding availability of potable water supply with a test report issued by Government. Authority / Government. recognized laboratory mentioning

			suitability of water for drinking purpose.
	9		Sanction of electrical load by electric supply provider company
	10		Details of provision of backup power supply
	11		Details and proof about medical facility and counseling arrangements
	12		Its report on the same day of the visit.
	13		Video recording of Expert Committee visit as a part of the expert committee visit report.
	14		Attendance sheet in the Format as prescribed, duly signed / digitally authenticated by, the Expert Committee members representatives of applicant Society / Trust present during the visit and Principal / Director of the Institution who is present during the visit.
18.9			**Documents required for seeking approval of Collaborations & Twinning Programs**
	1		The Foreign University / Institution shall furnish an authorized signatory letter declaring therein that the Degree / Diploma and Post Diploma awarded to the students in India shall be recognized in the parent Country and shall be treated equivalent to the corresponding Degrees / Diploma and Post Diploma awarded by the University / Institution at home.
	2		Letter of the trustee on the fee to be charged and the intake in each course to be offered by a Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution, leading to a Degree or Diploma and Post Diploma shall be as prescribed by the Council, giving due hearing to the concerned Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution
	3		A letter of the trustee and the Foreign University / Institution declaring the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
	4		A Letter of the trustee wherein details of the semesters that are conducted in India and those that are conducted in the foreign country are given. (The students admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country)
	5		MOU between the Foreign University / Institution, the Indian partner Institution and the concerned affiliating University or Board of Technical Education in the

			respective States clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	6		Letter of affiliation of the Indian partner Institution with the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institute is located as applicable.
	7		For Courses where University approval is not mandatory, MOU between the Foreign University / Institution, the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	8		For Courses where Board of Technical Education in the respective State, approval is not mandatory, MOU between the Foreign University / Institution, the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the Board would register them for the purpose.
	9		A letter from the participating Foreign University that the Degree would be awarded by the Foreign University / Institution only in its parent Country
	10		No Objection certificate (NOC), from concerned embassy in India with mention of genuineness of foreign educational partnering Institution in the country of origin.
	11		The Certificate of accreditation obtained by the foreign University / Institution in their parent country issued by a certified accreditation authority in that country.
18.10			**Documents required for seeking approval for setting up Offshore Campus**
	1		No Objection Certificate or the specific permission granted by the Foreign Country for an Off shore campus of an Indian Institution to be setup
	2		No objection certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus in a Foreign Country

Appendix 19

19 Composition of Board of Governors on AICTE approved Institutions

19.1		a	The Governing Body shall have at least eleven members including the Chairman and the Member-Secretary. The Registered Society / Trust shall nominate six members including the Chairman and the Member-Secretary, and the remaining five members shall be nominated as indicated below
		b	Chairman to be nominated by the Registered Society / Trust. The Chairman of the Governing Body shall preferably be a technical person either entrepreneur of an industrialist or an educationist of repute who is interested in development of technical education and has demonstrated an interest in promotion of quality education.
		c	Two to five Members to be nominated by the Registered Society / Trust
		d	Nominee of the All India Council for Technical Education-Regional Officer (Ex-Officio).
		e	An Industrialist / technologist / educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council.
		f	Nominee of the Affiliating Body/University/State Board off Technical Education
		g	Nominee of the State Government – Director of Technical Education (ex-officio).
		h	An Industrialist / technologist / educationist from the Region nominated by the State Government.
		i	Principal / Director of the concerned technical Institution (as nominee of the Society / Trust) – Member Secretary.
		j	Two Faculty members to be nominated from amongst the regular staff one at the level of Professor and one at the level of Assistant Professor.
		k	The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body shall, however, not exceed 21

Appendix 20

20 Cut off Dates and Academic Calendar

20.1		a	Last date to grant approval to technical Institution shall be 30th April of the year in which the academic year is to commence. Notwithstanding anything contained in any Rules, Regulations, Norms and Standards, Policies, Instructions, Orders, Notifications, Guidelines and the Approval Process Handbook issued or notified by the AICTE, the AICTE shall not grant approval to technical Institution after 30th April of the year in which the academic session is to commence as any approval beyond 30th April shall adversely affect the total teaching duration to which a student is entitled to and shall also adversely affect the academic activities which will be prejudicial to the academic interest of student.
		b	The affiliating body such as University and Board shall not grant affiliation to a technical Institution approved by AICTE after 31st May of the year in which the academic session is to commence.
		c	The competent authority for admission shall ensure that the 1st round of counseling / admission for allotment of seats is duly completed on or before 30th June of the year in which the academic session is to commence. Provided that the 2nd round of counseling / admission for allotment of seats shall be completed on or before 10th July of the year in which the academic session is to commence. Provided further that the last round of counseling / admission for allotment of seats shall be completed on or before 20th July of the year in which the academic session is to commence.
		d	Notwithstanding anything contained in these Regulations, all Technical Institutions conducting PG Diploma courses shall not initiate admission process before 31st March of the admission Year.
20.2			The academic session and the teaching process shall commence on 1st August of the year in which the academic session is to commence and the concern University / Boars shall ensure the total number of teaching days, practical and contact hours with students in a given academic session are strictly in accordance with the following schedule:

Programme	**UG**		**PG**		**Diploma**	
	Total Number of Teaching days = 90, out of which Number of Contact days for teaching / practical = 75 and exam conduct and preparation days = 15	Contact hours / semester	Number of Teaching days / semester	Contact hours / semester	Number of Teaching days / semester	Contact hours / semester
Engineering / Pharmacy / Architecture / HMCT / Arts & Crafts	75	525	75	525	75	525
MBA / PGDM			75	525		
MCA			75	525		

For 1st year of the programme :

Semester / Event	Odd Semester	Even Semester
Commencement of classes	1st August	1st January
End of classes	30th November	30th April

2nd year and on words of the programme :

Semester / Event	Odd Semester	Even Semester
Commencement of classes	1st July	1st December
End of classes	31st October	31st March

The total number of teaching days, practical and contact hours shall not include the number of days utilized for the admission / counseling process, process of examination and examination itself and declaration of results.

Appendix 21

Fellowship Programme in Management : Conduct & Admission Procedure

1.			**AICTE's FELLOWSHIP PROGRAMME PROSPECTUS**
			Admission eligibility of students Master's Degree or equivalent in Engineering / Technology / Management / Economics / Social Science / Biological Science / Pure Science / Commerce / Humanities with FIRST CLASS will be considered for admission to Fellowship Programme. Those appearing for their final examination in the respective discipline can also apply. Such students if selected will be provisionally admitted provided they complete all requirements obtaining their master's degree before 30th September of the year of admission. The admission of these candidates will remain provisional until they produce the mark sheet proving that they satisfy the eligibility criteria. The dead line for submitting the final year mark sheet is 31 December.
2.			**Admission procedure** Admission to the Fellowship Programme shall normally be made once a year, coinciding with that of AICTE approved Post Graduate Diploma in Management or equivalent Degree/Diploma. Accordingly, the advertisement will be made along with such PG Degree / Diploma.
		a	**Application Procedure** The application shall be made in the prescribed form available with the institute. Attested copies of all the necessary certificates and testimonials are to be attached with the applications. The candidate must submit a synopsis of about 5000 words on the area of research interest (tentative research proposal) along with his/her application.
		b	**Selection Criteria** Selection for the Fellow Programme in the Institutes approved by AICTE for the Fellow Programme will be on the basis of the following criteria: 1. Academic qualification and work experience 2. Tentative research proposal and its presentation before the selection committee 3. Personal interview The decision of the institute selection committee regarding admission shall be final. Communication will be sent only to the selected candidates. The institute will not entertain any queries or correspondence in respect of those not selected. Approved institute to conduct Fellowship Programme in Management can admit only maximum of 5 candidates in each academic year after ensuring availability of Guide as per the AICTE. Norms/standards.

3.			**Research guidance**
		a	Selection of Guide(s). Each candidate will have one / two Guide(s) under whose supervision the research work in relation to the programme will be carried out. The Guide(s) will be nominated by the Director of the institute. All Guides will be internal. In exceptional cases where external guidance may be required, recognized Guides from reputed institutions may be allowed as co-guides with the permission of AICTE. Research Guides will be allotted to the selected candidates at the time of admission. The research programme and areas of research shall be finalized by respective Guides after discussion with the candidates and should be forwarded to the Director for concurrence. Faculty with Ph.D. and with at least 2 publications in reputed cited international journals are eligible to guide the Fellow programme candidates. Each such Faculty may be assigned a maximum of 2 candidates in each admission year.
		b	**Absence of Guide during the programme** In Case of temporary absence of a Guide for a period of more than one year a new Guide may be nominated for the Fellow Candidates. In case of a guide has guided more than a year he/she may be allowed to resume the guidance after his return from temporary absence. If the period of absence is less than 2 years, the pervious Guide may act as Co-Guide on his/her return. If the period of absence is more than 2 years he/she will cease to be a Guide for the Fellow candidate.
		c	**Change of Guide** Change of a Guide may be permitted in exceptional circumstances on the recommendation of the Director.
		d	**Number of Research Fellows per guide** At any given time, the number of Research Fellows working with a Guide shall not exceed five.
		e	**Research Advisory Committee** The Director will nominate a Research Advisory Committee for each fellow based on the recommendation of the Guide(s).
4.			**Course study/credit requirements** In partial fulfillment of the requirement of the Fellow Programme a minimum number of course credits are required to be earned as prescribed below

4.1 **Credit Requirement**

	Code No	Course Title	Credits
Module 1:	FP01	Research Methodology	3
	FP02	Managerial Statistics	3
	FP03	General Management	3
	FP04	System Approach to Management	3
Module II.	FP05	3 Stream specific Course of 3 credits each	9
	FP06	Credit seminar (General)	3
Module III.	FP07	Credit seminar (Specific)	3
	FP08	Review paper based on the literature on the thesis related topic	3
Total Credits			30

4.2 **Details of Courses and Seminar**

The stream specific courses and seminars will be decided as approved by the Director on the recommendation by the candidate's Guide(s) and the Research Advisory Committee.

4.3 **Duration for earning Credit**

All the credits specified in para 4.1 should be earned within a maximum of two years from the date of admission to the programme. Extension after the two years may be approved by the Director for a period of one year with a review of progress every six months. Final approval will be given by the Director of the institute.

4.4 **Credit Course Requirement**

A research scholar should undergo 4 courses of total 12 credits in the first module and during second module he/she should undergo three stream-specific courses of 9 credits and give three credit seminar on general management topic in the third module, the candidate should give three credits seminar and write a review paper on the literature related to his/her research topic for publication purpose of 3 credits. Thus a candidate should earn 12 credits in the first and second module and 6 credits in the third module together adding upto 30 credits in all.

4.5 **Grading System of Credit Courses/Seminar**

The minimum of CGPA of 6.5 on 10 point scale or 60% is required for passing course/seminar. A candidate getting less than 60% will be given one more opportunity to repeat the course/seminar. If he/she still does not pass in the course/seminar, he/she will be terminated from the Fellow Programme.

5. **Registration Seminar and Progress Seminar**

Each research scholars needs to register his/her research proposal. The registration procedure is given below.

5.1 **Pre-registration seminar**

Each research scholar should give a pre-registration seminar before a committee

			constituted by Director. The committee will include the Guide(s), experts drawn from institute's faculty members and director. The seminar will be given after completion of the three modules. The Research Scholar should submit 5 copies of the pre-registration report (in about 15-20 pages) 15 days before the date of the seminar. The report should include proposed title of the thesis, area and framework of the proposed research objectives, scope of the study, hypotheses if any, and methodology to be followed. This stage is considered to be very important for screening the candidate for further progress in the programme. In case the research scholar fails to successfully defend his/her thesis proposal he/she will be allowed to resubmit the modified research proposal as suggested by the above mentioned committee. He/she needs to give a fresh seminar based on the modified research proposal and in case he or she fails to defend it in the second time, the research scholar will be terminated from the programme.
	5.2		**Application for registration** A candidate must apply for formal registration within one month after successful completion of the pre-registration seminar. The application for registration to be made in a prescribed form and should be accompanied by the following: (i) Title and summary of the thesis proposal approved by the Guide(s) (ii) Registration fee of Rs. 2,500/-
	5.3		**Effective Date of Registration** The registration will be effective from the date of application for the registration.
6.			**Duration of the Programme**
	6.1		**Time Limit** A Candidate may submit his/her thesis only after a minimum period of two years after registration. However, the maximum period allowed for the submission of the thesis is five years from the date of admission to the programme. If a candidate fails to submit the thesis within the prescribed upper time limit due to reasons beyond his/her control, he/she may apply to Director for an extension. If the institute is satisfied with the candidate's justifications, the Director may permit him/her to re-register to the programme subject to the payment of re-registration fees. This re-registration will, however, be effective only for a period of two years beyond which no extension will be permitted.
	6.2		**Break or Unauthorized absence from the programme** Any break or unauthorized absence from the programme before registration will lead to the cancellation of admission. Any authorized break or leave of absence will not be counted for the minimum period of 2 years stipulated for submission of these but will be counted in the maximum period of 5 years permissible for submission of the thesis.
7.			**Submission and evaluation of the synopsis and thesis**
	7.1		**Pre-synopsis seminar**

			Every research scholar before submission of his/her thesis must give pre-synopsis seminar at the institute. The procedure for the pre-synopsis seminar is as follows: i. Submission of 5 copies of the pre-synopsis report (not more than 40 pages). The report should include the focus and the summary of the thesis. Highlighting his/her own contribution, details of the methodology, results, analysis, conclusions, limitations and scope for future research. It is to be submitted through the Guide(s). ii. For seeking the approval, the candidate shall present pre-synopsis seminar before the Committee consisting of Director, Guide(s) and two faculty experts in the relevant area of research. If required, an outside expert having expertise in the area of research may be included in the committee. The Committee will judge the work with regard to its acceptability and suggest modification or elaboration of the work, if necessary, after incorporating the suggested changes / modifications to the satisfaction of Committee, an abridged version of the same in about 15-70 pages shall be submitted as synopsis for the purpose of sending it to prospective examiners.
	7.2		**Submission of the synopsis** Five copies of the Synopsis with necessary modification incorporated shall be submitted within a period of one month from the date of the pre-synopsis seminar to the institute with a certificate by candidate and the Guide(s) stating: i. That there is a prima facie case for consideration of the thesis; and ii. That the work does not include any work which has at any time previously been submitted for an award of fellow in management or other equivalent degree.
	7.3		**Selection of Examiners:** On receipt of synopsis the Director will draw up a list of 6 possible examiners of the thesis in consultation with the research advisory committee and Guide(s). The examiners will be from outside institute, one from India and one from abroad having good academic and research standing in the field. Two examiners will be selected by the Director from the list.
	7.4		**Submission of Thesis:** The thesis should be submitted in six typewritten / printed copies and a soft copy with necessary certificates and clearance within a period of 6 months from the date of submission of the synopsis. An examination fee of Rs. 25,000/- which includes honorarium of US $250/- for foreign examiner and Rs.5000/- Indian Examiner must be paid along with the Thesis submission.
	7.5		**Recommendations of the Examiners:** i. A critical review and evaluations of the quality and extent of work of the

			candidate as embodied in the thesis. ii. A definite recommendation as to whether the thesis is of a sufficient standard and suitable for the award of Fellow in Management: and iii. If the examiner is not in a position to make definite recommendation for the award of the "Fellow in Management". He / She should indicate. a. The required modification / revisions involving rewriting of chapters but not involving further research work. OR b. Complete rewriting of the thesis the with additional research work reinterpretation of Data.
	7.6		**Acceptance/Rejection of Thesis** The thesis shall be accepted if all the examiners make positive recommendations. If recommendations for rejection or inconclusive recommendations are made by any one of the examiner, Director may refer the thesis to another examiner or examiners(s) from the panel. If such a panel of examiner(s) rejects the thesis, it shall stand rejected.
	7.7		**Re-submission of the Thesis** A thesis which needs modification / revision may be resubmitted after revision within a period of one year. Rejection of the thesis after re-submission will normally disqualify the candidate of further consideration for the award of the Fellow in Management.
	7.8		**Viva-Voce** On acceptance of the thesis, the Director shall appoint a panel of examiners to conduct a viva-voce examination and open defense at which the candidate will be required to defend his/her thesis. The panel of examiners shall consist of: i. The Chairman, Dean (Academic or Research) or his nominee not below the rank of professor of the institute nominated by the Director. ii. The Guide(s) iii. Indian External Examiner who examined the thesis and accepted it. The panel of Examines shall submit their report to the Director of the institute. If a thesis has been accepted but the candidate fails to defend it successfully at the Vice-voce examination he/she should reappear for the viva-voce examination within six months.
8.			**Award of "Fellow in Management"** On successful completion of the viva-voce and on the recommendations of the institute's Governing Board, the institute will award "Fellow in Management" to the Research scholar. The title of the thesis will be mentioned in the certificate of award.
9.			**General Regulation** i. Candidate must furnish a periodical report of progress of the course work

			and research work for consideration of institute, Research Advisory Committee and the Guide(s). Unsatisfactory progress in research will render the candidate terminated from the programme. ii. The candidate shall pay all the prescribed fees as and when they fall due. iii. The courses prescribed but not successfully completed by the candidate may be reconsidered by the director. Research Advisory Committee may suggest alternative course(s) depending upon the relevance of the course(s) to the research work of candidate. iv. The research scholar will face automatic disqualification and termination from the programme if he/she is found to be admitted to any other equivalent Degree level programme. v. The AICTE reserves the right to amend, modify or change regulations(s) as may be necessary, from time to time. All such changes will be binding on the research scholar in the institute.

AFFIDAVIT[1]

Format of affidavit to be submitted by the applicant on a non-judicial stamp paper of

Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner

I/We, <name>, Chairman, <name of the Trust/Society>, son of ……..., aged…… years and, resident of ……,

<name>, Secretary, <name of the Trust/Society>, son of ……..., aged…… years and, resident of ……,

<name>, Principal / Director, <name of the Trust/Society>, son of ..……... , aged ..……...… years and, resident of …….……,

in connection with our application dated …… made to AICTE for, *(retain items in the list below as applicable)*

1. Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level
2. Change of Site / Location
3. Closure of Institute
4. Conversion of Women's Institution into Co-Ed Institution
5. Extension of approval to existing Technical Institution or Technical Campus
6. Increase in intake in existing courses only if valid NBA accreditation
7. Adding New course/s in existing program only if valid NBA accreditation
8. Reduction in intake
9. Closure of program and / or course
10. Mandatory provision of supernumerary seats for TFW
11. Introducing / continuing / discontinuing supernumerary seats for PIO
12. Introducing / continuing / discontinuing seats for sons / daughters of NRIs
13. Change of name of the Institute / affiliating university
14. Second Shift Programs only for valid NBA accredited courses
15. Part Time Programs only for valid NBA accredited courses
16. Adding Dual Degree courses
17. Adding Integrated course
18. Fellowship Programme in Management
19. Collaboration & Twining Programme between Indian and Foreign Universities / Institutions in the field of Technical Education, Research and Training

Hereby solemnly affirm and declare as under:

1. That <designation>, <applicant Institution>.
2. That the declaration, information and documents pertain to one location (3 locations in case of North Eastern States) with building and infrastructure therein where the approval, Extension of Approval is sought.

3. That the information given by <name/s> in the application made to AICTE is true and complete. Nothing is false and nothing material has been concealed.
4. That if any of the information is found to be false, incomplete, misleading and / or that the <name/s> fail/s to disclose all the information and / or suppress any information and / or misrepresent the information, I/we shall be liable to be prosecuted by the Council.
5. That the Council shall also be free to take any action including withdrawal of approval and / or any other action as deemed fit against the <name/s> and others as the case may be and / or the individuals associated with the Society / trust / A company established under Section 25 of Companies Act 1956, and/or the Institution.
6. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.
   <Reproduce only appropriate section/s related to application in the table below>

Sr.	Document No.	Date of Registration	Plot No.	Address (Village) Dist	Area in acres
	Total area in acres				

Room No	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sq m)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

Details of RPGF / Joint FDR / FD (Only in case of Closure of Institution)

Details of the RPGF / Joint FDR / FD	Name and Address of the Bank	Date of Issue	Amount (Rs.)	FDR No.	Date of Maturity
Details of RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.					

(Name, Designation and Address of the Executants)
(seal)

DEPONENT/s

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT/s

AFFIDAVIT[2]

Format of affidavit to be submitted by the applicant on a

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I/We,<name>, Chairman,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>, son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution <name and address of proposed Institution>,

1. That in accordance with the norms, procedures and conditions prescribed by the AICTE, an amount of Rs. ……shall be required to be deposited by the <name of the Trust/Society> in AICTE's account , for a period of 10 years.
2. That the interest accrued on the deposit shall be retained by AICTE during the period of deposit.
3. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
4. That all remaining requirements as mentioned under the regulations and the approval process hand book 2015-16, applicable <name and address of proposed Institution> will be complied within one month from the date of issuance of the approval letter.
5. That the land measuring ……. acres, on which <name of the proposed Institution> is located was not mortgaged for any purpose to any Institution on the date of filing the application and that status is continuing till date and will continue till the date of issuance of the letter of approval.
6. In the event of non-compliance by the <name of the Trust/Society> and / or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
7. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

AFFIDAVIT[3]

Format of affidavit to be submitted for Collaboration & Twining Program between Foreign University and AICTE approved Institution in India

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I / We,<name>, , son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution <name and address of proposed Institution>,

1. That <designation>, <applicant foreign University / Institution>.
2. That the degree / diploma and post diploma awarded to the students in India shall be recognized in the parent country and shall be treated equivalent to the corresponding degrees / diploma and post diploma awarded by the University / Institution in <country of origin of University/foreign Institution>.
3. That the Institute for which application for approval is being made shall offer program and courses approved by the Council.
4. That the Institute for which application for approval is being made shall admit students as per intake approved by the Council.
5. That the Institute for which application for approval is being made shall charge fees as approved by the Council.
6. That the Foreign University / Institution shall declare the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
7. That the students admitted to the Program shall spend at least one semester of the course work of the Program in the Foreign University / Institution and in its parent Country.
8. That MOU is executed as required which shall provide for those students who fail to get VISA to be accommodated in the local affiliating University / Institution to continue his / her education.

Name of the authorized person
Executing the undertaking along with his / her official position) with (SEAL)

DEPONENT(s)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

AFFIDAVIT[4]

Format of affidavit to be submitted by the applicant on a

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I/We,<name>, Chairman,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>, son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for conduct of 2nd Shift Programs in our Institution <name and address of Institution>,

1. I / We will abide by all terms and conditions as laid down in the approval process hand book.
2. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
3. That all remaining requirements as mentioned under the regulations and the approval process hand book 2015-16, applicable <name and address of Institution> will be complied within one month from the date of issuance of the approval letter.
4. In the event of non-compliance by the <name of the Trust/Society> and / or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
5. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

AFFIDAVIT[5]

Format of affidavit to be submitted by the applicant on a

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I/We,<name>, Chairman,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>, son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for conduct of Part time Programs in our Institution <name and address of Institution>,

1. I / We will abide by all terms and conditions as laid down in the approval process hand book.
2. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
3. That all remaining requirements as mentioned under the regulations and the approval process hand book 2015-16, applicable <name and address of Institution> will be complied within one month from the date of issuance of the approval letter.
4. In the event of non-compliance by the <name of the Trust/Society> and / or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
5. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

CERTIFICATE[1]

TO BE PRODUCED ON ADVOCATE'S LETTERHEAD

The copies of <Trust/Society> registration documents, land documents, land use certificate, land conversion certificate in respect of application submitted by <name & address of the applicant> who is an applicant for establishment of new technical Institution offering technical education programs were provided to me by <name & address of the applicant> for verification regarding their authenticity and appropriateness.

A. Trust/Society Registration Documents:

Registration Certificate No.	
Date of Registration	
Registered at	
Registered under act	

1. I have verified the above-mentioned Trust/Society registration documents from the office of <Competent Authority>.
2. The above-mentioned Trust/Society registration documents are/are not registered at the office of <Competent Authority>.
3. The above-mentioned Trust/Society Registration Documents are /are not authentic.

B. Land Documents:

Sr. No.	Document No.	Survey No.	Registration No. and Date	Land Area in acres
			Total Area (in acres)	

I hereby certify that:

1. I have verified the above-mentioned land documents from the Sub Registrar Office <place>
2. The above-mentioned land documents are/are not registered at Sub Registrar Office <place>
3. The above-mentioned land documents are /are not authentic.
4. The above-mentioned land documents are / are not in the name of applicant.
5. The title of the land pertaining to the above-mentioned land documents is/ is not clear.
6. The applicant is / is not in lawful possession of the land pertaining to the above-mentioned land documents.

C. Land Use Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Use Certificate respect of Land under reference and for the proposed Institution mentioned above is ……..

2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land use certificate from the Office of <Competent Authority>.
4. The above-mentioned land use certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

D. Land Conversion Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Conversion Certificate respect of Land, under reference and for the proposed Institution mentioned above is ……..
2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land conversion certificate from the Office of <Competent Authority>.
4. The above-mentioned land conversion certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

Signature of the Advocate

Seal / Stamp of the advocate

Name of the Advocate ……

Practicing at ……..

Registration No. ……

Date ……..……

Place: ……..

CERTIFICATE[2]
TO BE PRODUCED ON LETTERHEAD OF
ARCHITECT REGISTERED WITH COUNCIL FOR ARCHITECTURE

The copies of approved site plan & building plans in respect of application submitted by <name & address of the applicant> who is an applicant for establishment of new technical Institution <name of the Institutions> at <address> were provided to me by <name & address of the applicant> for verification regarding their authenticity and appropriateness.

Details of Site Plan & Building Plans

Plans approved by	
Approval Number	
Date of Approval	

I hereby certify that:

1. The competent authority for approving the site plan and building plans of an educational Institute at the proposed site mentioned above is ……..
2. I have verified the above-mentioned site plan & building plans from the office of <Competent Authority>.
3. The above-mentioned site plan & building plans have/have not been approved by the competent authority.
4. The above-mentioned site plan & building plans are /are not authentic.
5. Construction of building admeasuring with the following details has been completed in all respects as per the approved building plan.

Sr.	Room No	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sqm)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

Signature of the Architect		**Seal**	
Name of the Architect	…… ……		
Registration No	…… ……		
Date :	…… ……	Place :	…… ……

CERTIFICATE[3]
TO BE PRODUCED ON THE BANK LETTERHEAD DULY SIGNED BY THE BANK MANAGER OF THE BRANCH WHERE THE APPLICANT HAS BANK ACCOUNT

The copies of documents pertaining to the funds position i.e. the bank statement and/or Fixed Deposit Receipts in respect of application submitted by <Name & address of the applicant> who is an applicant for establishment of new technical Institution <Name of the Institution> at <address>) were provided to me by <name & address of the applicant>for verification regarding their authenticity and appropriateness.

A. **Bank Statement**

Name of the Account Holder	
Account Number	
Name & Address of the Bank	

It is certified that,

1. I verified the above-mentioned bank account from <name & address of bank>.
2. The above-mentioned bank account is in the name of ……...
3. The above-mentioned bank account is /is not authentic.
4. The balance in the above-mentioned bank account as on today, i.e. <dd/mm/yyyy> is Rs. ……..

B. **Fixed Deposits**

Sr. No.	FDR Number	Date of Deposit	Date of Maturity	Amount	Name & Address of Bank
			Total Amount		

It is certified that,

1. I have verified the above-mentioned FDRs from our Branch / Bank.
2. The above-mentioned FDRs are / are not in the name of the applicant under reference mentioned above.
3. The above-mentioned FDRs are / are not authentic.

Signature of the BANK MANAGER	**Seal**
Name of the BANK MANAGER	…… ……
Date	…… Place: …… …… ……

CERTIFICATE[4]

Certificate of Sub-Divisional Magistrate or Collector or Tahasildar

This is to certify that land measuring---------- (acre) bearing Plot No./Survey No. ----------(give details of Land) situated at …….. is registered in the name of ……..Society/Trust/Company vide Registration bearing Document No.-------- dated…….. by way of Registered Sale Deed / Irrevocable Gift Deed (Registered) / Irrevocable Government lease (for a period of minimum 30 years).

There is no dispute pertaining to the said land and the land is free from all encumbrances. The building plan for the building constructed on the aforesaid land is duly approved by ---------- authority which is competent to approve the said building plan in ------- area. The land and building is fit to be used for running a Technical Institution.

(Sub-Divisional Magistrate / Collector / Tahasildar)

FORMAT[1]

Resolution for establishment of New Technical Institution

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the trust / society> shall apply to AICTE for approval to start <name of the Institution> to offer technical education in <Program> and shall allocate,

land at <complete address with survey numbers, plot numbers> measuring …… acres, earmarked for the proposed <name of the technical Institution> at <full address>

required funds for creation of carpet and built up area in <name of the Institution> at <address>, as required for proposed Technical Institute namely, <name of the Institution>, and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[2]

Resolution for Additional Program / Additional Intake / Additional Course

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the trust / society> shall allocate required funds for creation of additional carpet and built up area in <name of the Institution> at <address>, as required for <additional Program> / <additional course> / <additional intake in … course> in <name of the Institution>, and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[3]

Resolution for Closure of Courses / Programs / Reduction in Intake

<retain paragraphs as applicable>

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that,

<name of the trust / society> shall allocate required funds for meeting liabilities on account of such closures in the <name of the Institution> at <address>, as required for <closure of program> / <closure of course> / <reduction in intake> in <name of the Institution>.

<name of the Institution> shall apply for,

- Reduction in intake in <course1>, from <current intake> to <reduced intake>, <course2>, from <current intake> to <reduced intake>
- Closure of program <Program1> , <Program2> ..
- Closure of course/s <course1>, <course2> ..

(Signature and name of Chairman/Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[4]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT
For Closure of Course(s) / Program(s) / Reduction in Intake

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved for closure of course(s) / Program(s) / Reduction in Intake

<name of the Institution> at <address>,

<course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government / UT>…….. has no objection for Closure of Course(s) / Program(s) / reduction in Intake

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

1. re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

2. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Secretary,

Higher & Technical Education

<State / UT>

FORMAT[5]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD
For Closure of Course(s) / Program(s) / reduction in Intake

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Closure of Course(s) / Program(s) / reduction in Intake

<name of the Institution> at <address>,

<course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for closure of course (s) / Program / Reduction in intake

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

2. Re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

3. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director

<Affiliating University / Board >

FORMAT[6]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT

For Conversion of Women Only Institute to Co-Ed Institute

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Women Only Institute to Co-Ed Institute

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <State Government / UT >…….. has no objection for Conversion of Women Only Institute to Co-Ed Institute <name of the Institution> at <address>,

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory

<State Government / UT>

FORMAT[7]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Conversion of Women Only Institute to Co-Ed Institute

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Convert existing Women Only Institute to Co-Ed Institute.

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <Affiliating University / Board >…….. has no objection for Conversion of Women Only Institute to Co-Ed Institute.

The status of admission for last three academic years from the academic year of application (D)

Sr. No.	Academic Year	Admission status		
		Approved intake	Actual admissions	Percentage
1.	D – 1			
2.	D – 2			
3.	D – 3			

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director

<Affiliating University / Board >

FORMAT[8]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT

For Change of Name of the Institute

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Name of the Institute from <name of the Institution> at <address> to <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government>…….. has no objection for Change of Name of the Institute from <name of the Institution> at <address> to <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory

<State Government / UT>

Note :- The applicants shall not name the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[9]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Change of Name of the Institute

The <name of the trust / society> vide its executive meeting held on …….at ……... vide item no. ……. have resolved to Change of Name of the Institute from <name of the Institution> at <address> to <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Change of Name of the Institute from <name of the Institution> at <address> to <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director

<Affiliating University / Board >

Note :- The applicants shall not name the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[10]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT

For Change of Site / Location

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Site / Location of the Institute from <name of the Institution> at <address>, (Old) to <name of the Institution> at <address>, (New)

Vide application ref. No…… Date: ……made by the Society / Trust Name……Address as at……., This is to confirm that the <State Government>…….. has no objection for Change of Site / Location of the Institute from <name of the Institution> at <address>, (Old) to <name of the Institution> at <address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory

<State Government / UT>

FORMAT[11]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Change of Site / Location of the Institute

The <name of the trust / society> vide its executive meeting held on …….at …….... vide item no. ……. have resolved to Change of Name of Site / Location of the Institute from <name of the Institution> at <address>, (Old) to <name of the Institution> at <address>, (New)

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Change of Site / Location of the Institute from <name of the Institution> at <address>, (Old) to <name of the Institution> at <address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director

<Affiliating University / Board >

FORMAT[12]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT

For Closure of the Institute

The <name of the trust / society> vide its executive meeting held on …….at ……... vide item no. ……. have resolved for closure of institute

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <State Government / UT >…….. has no objection for Closure of the Institute

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…) at <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory

<State Government / UT >

FORMAT[13]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Closure of the Institute

The <name of the trust / society> vide its executive meeting held on …….at …….. vide item no. ……. have resolved for Closure of the Institute

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Closure of the Institute.

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

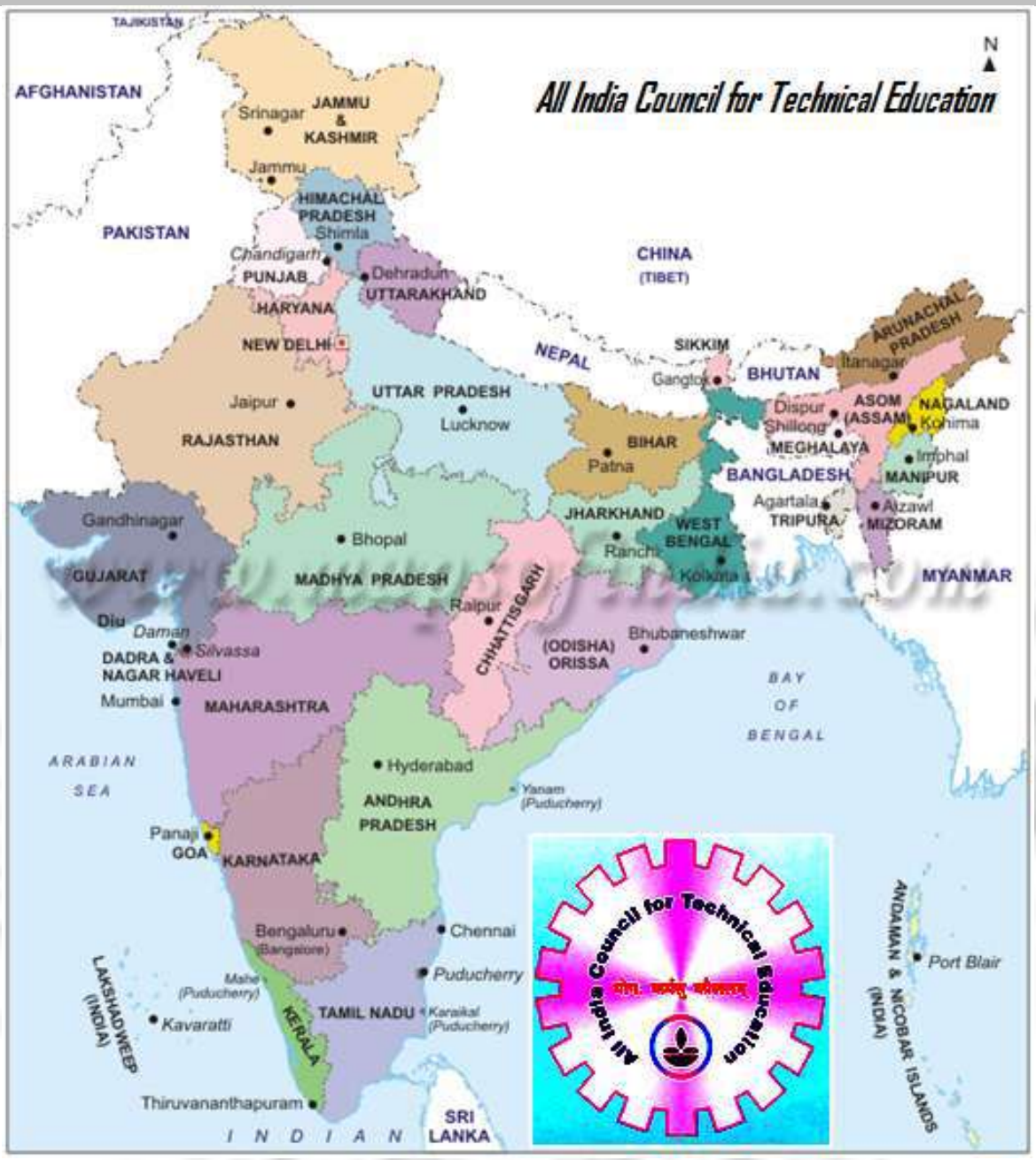
Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Mention Programmes and courses where Closure of Institute / Programme is applied for :

Programme	Shift	Level	Course	Year of Establishment	d-4 a		d-3 b		d-2 c		d-1 d		Current academic year e		Total No. Of students studying in the institute as on date
					Approved Intake	Actual Admissions	Approved Intake	Actual Admissions	Approved Intake	Actual Admissions	Approved Intake	Actual Admissions	Approved Intake	Actual Admissions	

Registrar / Director

<Affiliating University / Board >



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

APPROVAL PROCESS HANDBOOK

(2013 – 2014)

FOREWORD

The aim of any country's higher education system is sustainable development and achieving higher growth rates. It is enabled through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body with its mission of developing and promoting quality technical education in the country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the technical education system and research and development activities in a concerted effort aimed at nation-building.

Technical education at all levels in the country is witnessing a consistent growth pattern marked by the setting up of new Institutions and the improvement of the existing ones in tune with the quality assurance norms set by the accreditation agencies. The Council believes in providing a proper impetus to Institutions in generating competent engineers, pharmacists, managers, architects and scientists and encourages them to think beyond the curriculum while imparting training for the advancement of knowledge.

The Council has put in place several initiatives in the last three years to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The emphasis this year is to put in place simplified procedures and greater ease in the approval process. "Access to Quality" and "Education to All" will be the slogans for the year 2013-14 to give more impetus to quality in technical education and to be the best in the world. The role of AICTE as a regulator will be further geared up to weed out the Institutions not fulfilling the norms and standards.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes and Institutions under the aegis of the AICTE. The emphasis on e-governance to ensure transparency, accountability, implementing a tech-savvy approach to enable faster processing and clearly defining the infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a technical education system which is on par with the best Institutions in the world.

In keeping with these objectives, AICTE would strive to be a true facilitator and enabler in addition to fulfilling the regulatory provisions. We hope this attempt of ours will prove endearing enough to all the stake holders.

All who have meditated on the art of governing mankind have been convinced that the fate of empires depend on the education of youth. – Aristotle

Dr. S. S. Mantha
Chairman, AICTE

INDEX - Approval Process Handbook 2013 – 2014

Chapter	Contents	Page No.
	Foreword	1
	Background and Statutory Provision under AICTE Act regarding Planning, Promotion and Regulation of Technical Education	6
	Definitions	24
I	Grant of Approval through a single application form for • Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level • Change of Site / Location • Closure of Institute • Conversion of Women's Institution into Co-Ed Institution	26
II	Grant of Approval through Single Application Form for the following. • Extension of approval to existing Technical Institution or Technical Campus • Increase and or reduction in intake in existing courses • Adding course/s in existing program • Closure of program and or course • Mandatory provision of supernumerary seats for TFW • Introducing / continuing / discontinuing supernumerary seats for PIO • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Second Shift Programs • Part Time Programs • Adding Dual Degree courses • Adding Integrated course	41
III	Un Approved Institutions	60
IV	Actions in case of violations of Regulations	61
V	Collaboration & Twining Program between Indian and Foreign Universities / Institutions in the field of Technical Education, Research and Training	64
VI	Norms and Requirements	69

Appendix		
1	Duration and Entry Level Qualifications for the Technical Programs	72
2	Approved Nomenclature of Courses	80
3	Norms for Intake & Number of Courses/Divisions in the Technical Institute	107
4	Norms for Land requirement and Building Space for Technical Institution	111
5	Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution	126
6	Norms for Essential and Desired requirements for Technical Institute, Technical Campus (Marked as essential need to be made available at the time of the Expert committee visit)	129
7	Norms for Faculty requirements and Cadre Ratio for Technical Institute, Technical Campus	130
8	Faculty Cadre and Qualifications	132
9	Norms for PGDM Program	133
10	Subscription of E-Journals	134
11	Format for Detailed Project Report for establishment of a new Technical Institution	137
12	Prevention and Prohibition of Ragging	143
13	Structure of various Committees	144
14	Regional Offices of the Council	151
15	Abbreviations	152
16	Grievance Redressal	154
17	Documents to be submitted for • Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level • Change of Site / Location • Closure of Institute • Conversion of Women's Institution into Co-Ed Institution	155
18	Documents to be submitted for • Extension of approval to existing Technical Institution / Technical Campus • Increase / reduction in intake in existing courses • Adding course/s in existing program • Closure of program / course • Mandatory provision of supernumerary seats for TFW	161

	• Introducing / continuing / discontinuing supernumerary seats for PIO • Introducing / continuing / discontinuing seats for sons/daughters of NRIs • Change of name of the Institute • Introducing a Foreign Collaboration with an AICTE approved Indian Institution • Adding Dual Degree courses • Adding Integrated course	
19	Composition of Board of Governors on AICTE approved Institutions	168
20.	Cut off Dates and Academic Calendar	169
Affidavits		
1	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or a Notary or an Oath Commissioner	171
2	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with Deposit of requisite amount	173
3	Format to be submitted by the Collaborating Foreign University / Institution with a partnering AICTE approved Indian Institution	174
4	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant follows all requirements of IInd Shift Programs. (if applicable)	175
5	Format of the affidavit to be submitted by the applicant on a non Judicial Stamp paper of Rs. 100 duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant follows all requirements of Part Time Programs. (if applicable)	176
Certificates		
1	Certificate of Advocate	177
2	Certificate of an Architect registered with Council of Architecture	179
3	Certificate of the Bank Manager where the applicant has a Bank Account	180
4	Certificate from Sub-Divisional Magistrate / Collector / Tahasildar	181
Formats		
1	Resolution for establishment of new Technical Institute	182
2	Additional Program additional intake / additional course	183
3	Resolution for Closure of Courses / Programs / reduction in Intake	184
4	NOC of State Government for Closure of Courses / Programs / reduction in Intake	185
5	NOC of affiliating University / Board for Closure of Courses / Programs /	186

	reduction in Intake	
6	NOC of State Government for conversion of Women's Institute to Co-Ed Institute	187
7	NOC of affiliating University / Board for conversion of Women's Institute to Co-Ed Institute	188
8	NOC of State Government for change of Name of the Institute	189
9	NOC of Affiliating University / Board for change of Name of the Institute	190
10	NOC of State Government for change of Site / location of the Institute	191
11	NOC of Affiliating University / Board for change of Site / location of the Institute	192
12	NOC of State Government for Closure of Institute	193
13	NOC of Affiliating University / Board for Closure of Institute	194

1 Background and Statutory Provision under AICTE Act regarding Planning, Promotion and Regulation of Technical Education

1.1 Background

The beginning of formal Technical Education in India can be dated back to the mid 19th century. The major policy initiatives in the pre-independence period included appointment of the Indian Universities Commission in 1902, issue of the Indian Education policy resolution in 1904 and the Governor General's policy statement of 1913 stressing the importance of Technical Education, the establishment of II Sc. in Bangalore, Institution for Sugar, Textile and Leather Technology in Kanpur, N.C.E. in Bengal in 1905 and Industrial schools in several provinces. Significant developments include:

- Constitution of the Technical Education Committee of the Central Advisory Board of Education (CABE) of 1943;
- Preparation of the Sergeant Report of 1944; and
- Formation of the All India Council for Technical Education (AICTE) in 1945 by the Government of India.

The AICTE was set up in November 1945 based on the recommendations of CABE to stimulate, coordinate and control the provisions of educational facilities and industrial development of the post war period. At that time, mandate of AICTE basically covered only programs in Engineering and Technology.

The growth of industries in the Country, just after independence, also demanded the need for qualified professionals in other fields, such as Business Management, Architecture, Hotel Management, Pharmacy etc. Although the diverse elements of Management such as Commerce, Economics, Finance, Psychology and Industrial Sociology were being taught for a long time, the need for Management Education in a formal way was felt in India only in the fifties. The Government of India decided in 1954 to set up a Board of Management Studies under AICTE to formulate standards and promote Management Education. Other major initiatives taken in Management Education include: setting up of the Administrative Staff College of India at Hyderabad in the late fifties, National Productivity Council and Indian Institution of Management in the early sixties. Architecture was covered under the Architects' Act, 1972. Subsequently, for better coordination of the Professional Courses, Architecture Education was also placed under the purview of AICTE.

Hotel Management Education had a modest beginning with short programs in Nutrition and Food Science, which started in the late fifties. The National Council of Hotel Management and Catering Technology were set up in 1982, to which all the Institutions of Hotel Management run by the Government are affiliated.

Education in other professional fields such as, Pharmacy, Applied Arts & Crafts has also undergone similar developments during the post-independence period. Programs for Technical Education, during the first three Five Year Plans, were devoted to expansion of Technical Education to meet the growing demand for technical personnel at Diploma, Degree and Post-Graduate Levels. From the fourth Five Year Plan onwards, the emphasis was shifted to the improvement of quality and standard of Technical Education. This was done through implementation of the Quality Improvement Program consisting of three major components that provided for M.E. / M. Tech and Ph. D Programs, Establishment of Curriculum Design and Development Cells, and Short Term Training Programs.

Meanwhile, expansion of Institutions and intake remained at a low level in the Government, Private-aided and University sectors. The policy shift during eighties towards involvement of Private and Voluntary Organizations in the setting up of Technical and Management Institutions on self-financing basis ushered in an era of unprecedented expansion of the Technical Education System, a trend which has continued during successive Five Year Plans.

It was in this context that AICTE was given statutory powers by the AICTE Act of Parliament in 1987, with a view to ensure the proper planning and coordinated development of Technical Education System throughout the Country. Technical Education in this context includes fields of Engineering and Technology, Architecture, Town Planning, Management, Pharmacy and Applied Arts & Crafts.

1.2 Growth of Technical Education

The growth of Technical Education before independence in the Country has been very slow. The number of Engineering Colleges and Polytechnics (including Pharmacy and Architecture Institutions) in 1947 was 44 and 43 respectively with an intake capacity of 3200 and 3400 respectively.

Due to efforts and initiatives taken during successive Five Year Plans and particularly due to policy changes in the eighties to allow participation of Private and Voluntary Organizations in the setting up of Technical Institutions on self-financing basis, the growth of Technical Education has been phenomenal.

Number of Diploma and Post Diploma Institutes

Region	State	Institution Type	No Of Diploma and Post Diploma Institutes
Central	Chhattisgarh	Government	20
		Govt aided	1
		Unaided - Private	17
	Chhattisgarh Total		38
	Gujarat	Government	32
		Govt aided	10
		Unaided - Private	70
		University Managed	3
	Gujarat Total		115
	Madhya Pradesh	Government	48
		Govt aided	5
		Unaided - Private	31
	Madhya Pradesh Total		84
Central Total			237
Eastern	Andaman and Nicobar Islands	Government	1
	Andaman and Nicobar Islands Total		1
	Arunachal Pradesh	Government	1
		Unaided - Private	1
	Arunachal Pradesh Total		2
	Assam	Government	10
	Assam Total		10
	Jharkhand	Government	10
		Govt aided	5
		Unaided - Private	8
	Jharkhand Total		23
	Manipur	Government	3
	Manipur Total		3
	Meghalaya	Government	4
	Meghalaya Total		4
	Orissa	Government	14

		Govt aided	2
		Unaided - Private	88
	Orissa Total		104
	Sikkim	Govt aided	2
	Sikkim Total		2
	Tripura	Government	3
	Tripura Total		3
	West Bengal	Government	45
		Govt aided	1
		Unaided - Private	47
	West Bengal Total		93
Eastern Total			245
North-West	Chandigarh	Government	6
		Unaided - Private	1
	Chandigarh Total		7
	Delhi	Government	9
		Govt aided	2
		Unaided - Private	7
	Delhi Total		18
	Haryana	Government	27
		Govt aided	5
		Unaided - Private	184
	Haryana Total		216
	Himachal Pradesh	Government	10
		Unaided - Private	25
	Himachal Pradesh Total		35
	Jammu and Kashmir	Government	5
		Unaided - Private	7
	Jammu and Kashmir Total		12
	Punjab	Government	27
		Govt aided	5
		Unaided - Private	134
	Punjab Total		166

	Rajasthan	Government	38
		Govt aided	4
		Unaided - Private	163
		University Managed	3
	Rajasthan Total		208
North-West Total			662
Northern	Bihar	Government	10
		Unaided - Private	7
	Bihar Total		17
	Uttar Pradesh	Government	90
		Govt aided	21
		Unaided - Private	227
	Uttar Pradesh Total		338
	Uttarakhand	Government	34
		Govt aided	1
		Unaided - Private	47
	Uttarakhand Total		82
Northern Total			437
South-Central	Andhra Pradesh	Government	124
		Govt aided	5
		Unaided - Private	277
	Andhra Pradesh Total		406
South-Central Total			406
South-West	Karnataka	Government	103
		Govt aided	41
		Unaided - Private	190
		University Managed	1
	Karnataka Total		335
	Kerala	Government	51
		Govt aided	6
		Unaided - Private	9
	Kerala Total		66
South-West Total			401

Southern	Puducherry	Government	7
		Unaided - Private	2
	Puducherry Total		9
	Tamil Nadu	Government	39
		Govt aided	41
		Unaided - Private	407
	Tamil Nadu Total		487
Southern Total			496
Western	Dadra and Nagar Haveli	Government	1
	Dadra and Nagar Haveli Total		1
	Daman and Diu	Government	1
	Daman and Diu Total		1
	Goa	Government	4
		Govt aided	2
		Unaided - Private	2
	Goa Total		8
	Maharashtra	Government	48
		Govt aided	40
		Unaided - Private	541
		University Managed	1
	Maharashtra Total		630
Western Total			640
Grand Total			3524

Number of PGDM Institutes

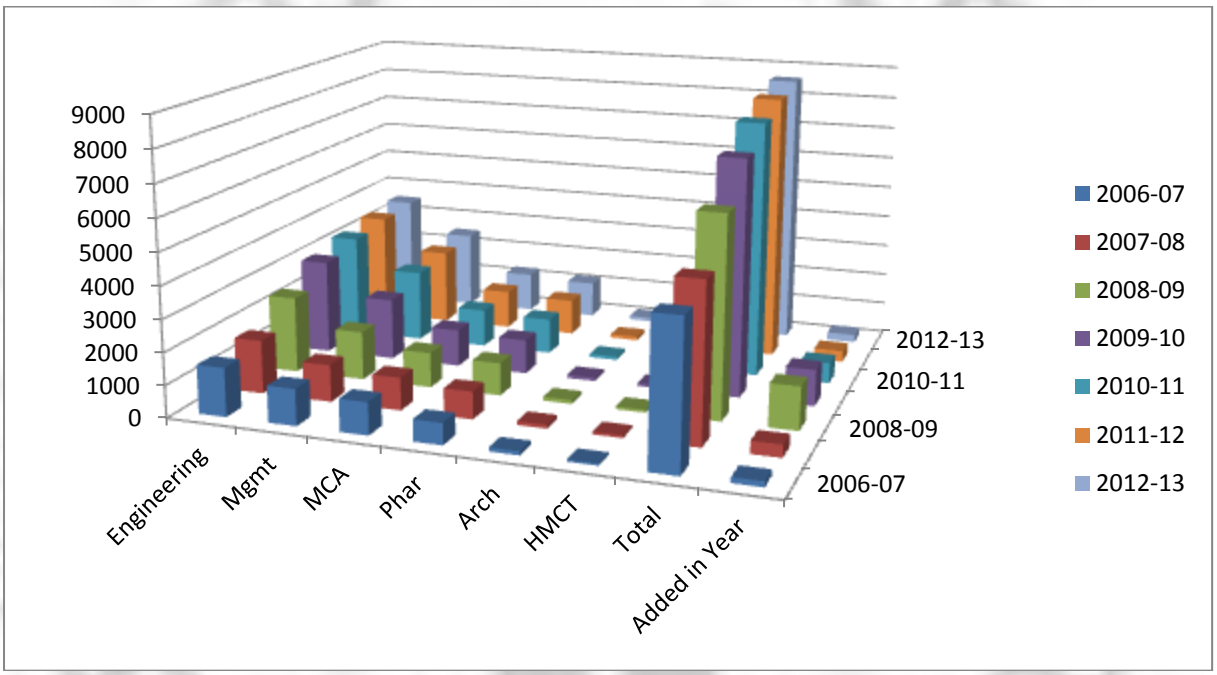
Region	State	No of Management Institute
Central	Chhattisgarh	1
	Gujarat	10
	Madhya Pradesh	10
Central Total		21
Eastern	Assam	0
	Jharkhand	-1
	Orissa	5
	Sikkim	0
	West Bengal	4
Eastern Total		8
North-West	Delhi	3
	Haryana	14
	Himachal Pradesh	5
	Jammu and Kashmir	4
	Punjab	23
	Rajasthan	15
North-West Total		64
Northern	Bihar	8
	Dadra and Nagar Haveli	0
	Uttar Pradesh	39
	Uttarakhand	1
Northern Total		48
South-Central	Andhra Pradesh	53
South-Central Total		53
South-West	Karnataka	14
	Kerala	9
South-West Total		23
Southern	Puducherry	0
	Tamil Nadu	33
Southern Total		33
Western	Maharashtra	33
Western Total		33
Grand Total		283

Number of MBA Institutes

Region	State	District	No Of MBA/Other Institutes
	Chhattisgarh Total		27
	Gujarat Total		131
	Madhya Pradesh Total		214
Central Total			372
	Assam Total		6
	Jharkhand Total		8
	Orissa Total		79
	Sikkim Total		1
	West Bengal Total		56
Eastern Total			150
	Delhi Total		21
	Haryana Total		157
	Himachal Pradesh Total		13
	Jammu and Kashmir Total		11
	Punjab Total		138
	Rajasthan Total		137
North-West Total			477
	Bihar Total		16
	Dadra and Nagar Haveli Total		1
	Uttar Pradesh Total		460
	Uttarakhand Total		50
Northern Total			527
	Andhra Pradesh Total		943
South-Central Total			943
	Karnataka Total		210
	Kerala Total		68
South-West Total			278
	Puducherry Total		6
	Tamil Nadu Total		391
Southern Total			397
	Maharashtra Total		417
Western Total			417
Grand Total			3561

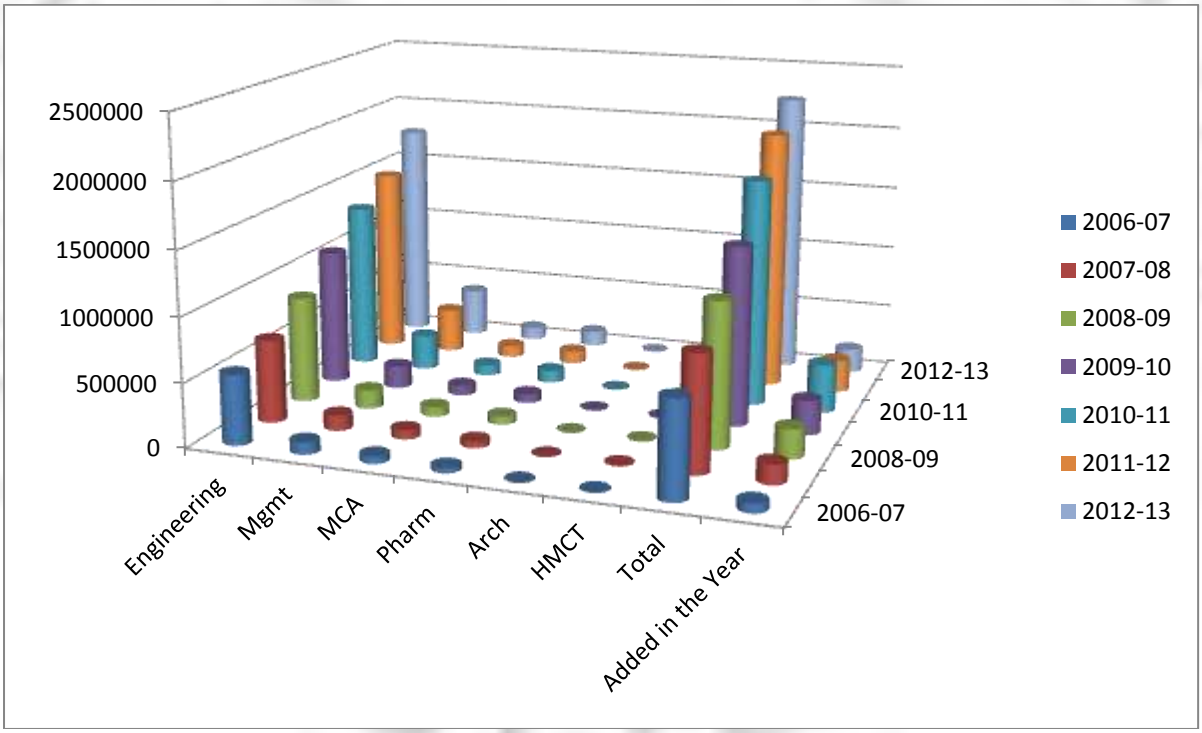
Growth of Technical Institutions in the Country

Year	Engg	Mgmt	MCA	Phar	Arch	HMCT	Total	Added in Year
2006-07	1511	1132	1003	665	116	64	4491	171
2007-08	1668	1149	1017	854	116	81	4885	394
2008-09	2388	1523	1095	1021	116	87	6230	1345
2009-10	2972	1940	1169	1081	106	93	7361	1131
2010-11	3222	2262	1198	1114	108	100	8004	643
2011-12	3393	2385	1228	1137	116	102	8361	357
2012-13	3495	2450	1241	1145	126	105	8562	201



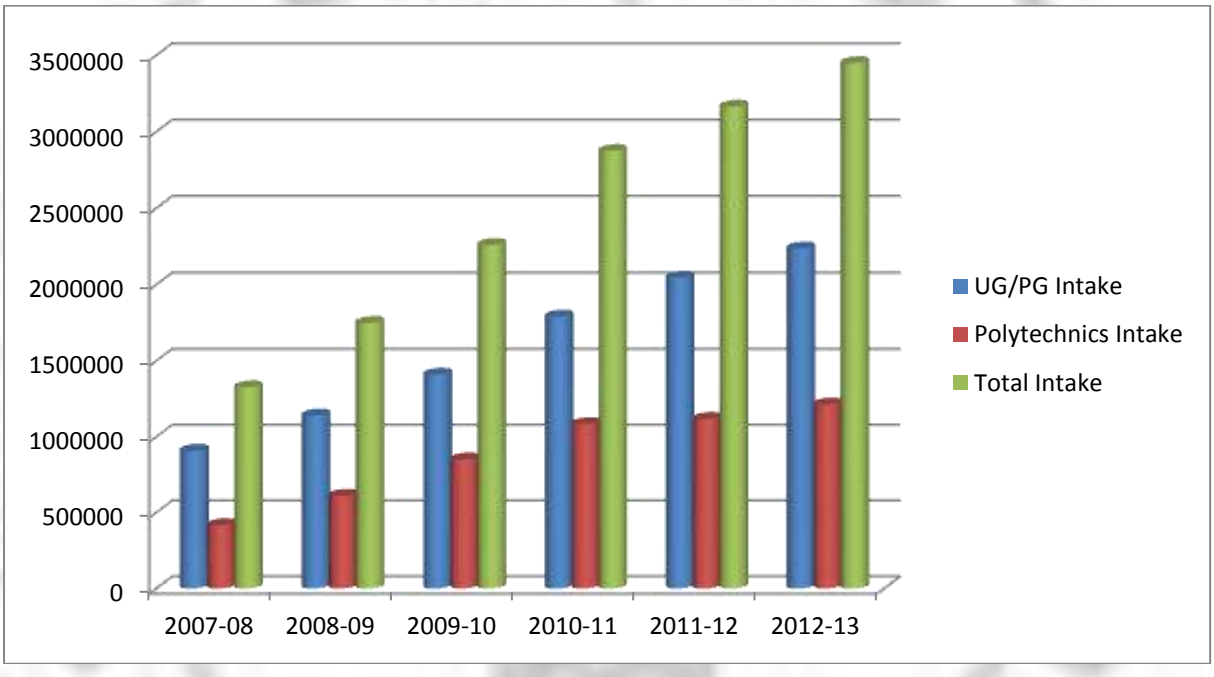
Growth of Intake in Technical Institutes

Year	Engg	Mgmt	MCA	Pharm	Arch	HMCT	Total	Added in the Year
2006-07	550986	94704	56805	39517	4543	4242	750797	73566
2007-08	653290	121867	70513	52334	4543	5275	907822	157025
2008-09	841018	149555	73995	64211	4543	5794	1139116	231294
2009-10	1071896	179561	78293	68537	4133	6387	1408807	269691
2010-11	1314594	277811	87216	98746	4991	7393	1790751	381944
2011-12	1485894	352571	92216	102746	5491	7693	2046611	255860
2012-13	1761976	385008	100700	121652	5996	8401	2236743	190132



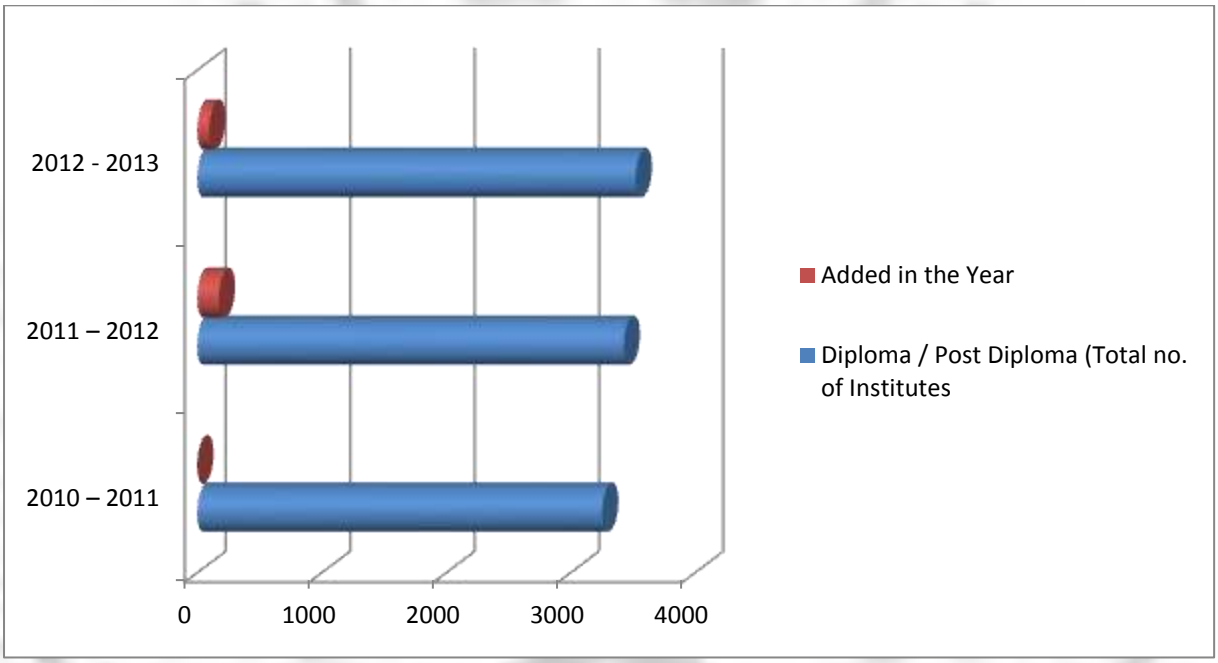
Growth of intake in Graduate Programs and Polytechnics

Year	UG/PG Intake	Polytechnics - Intake	Total Intake
2007-08	907822	417923	1325745
2008-09	1139116	610903	1750019
2009-10	1408807	850481	2259288
2010-11	1790751	1083365	2874116
2011-12	2046611	1117545	3164156
2012-13	2236743	1212612	3449355



Growth of Polytechnics in the Country

Year	Diploma / Post Diploma (Total no. of Institutes	Added in the Year
2010 – 2011	3254	--
2011 – 2012	3428	174
2012 - 2013	3524	96



Intake Seats Region wise: UG/PG/Diploma (All inclusive)

Region	State	Approved Intake for 2008-2009	Approved Intake for 2009-2010	Approved Intake for 2010-2011	Approved Intake for 2011-2012	Approved Intake for 2012-2013
Central	Chhattisgarh	20977	26683	34679	38871	37332
	Gujarat	60928	89915	113207	130841	151747
	Madhya Pradesh	93059	119983	144809	160881	166120
Central Total		**174964**	**236581**	**292695**	**330593**	**355199**
Eastern	Andaman and Nicobar Islands	270	360	360	360	360
	Arunachal Pradesh	596	626	626	656	656
	Assam	4275	6330	7792	8644	7255
	Jharkhand	8490	9513	12293	14673	14237
	Manipur	405	455	575	595	405
	Meghalaya	410	650	770	830	1010
	Mizoram	260	230	260	260	30
	Orissa	48282	70132	86312	92034	96772
	Sikkim	927	1002	1138	1216	1404
	Tripura	580	580	790	790	790
	West Bengal	39491	48051	57988	64590	71364
Eastern Total		**103986**	**137929**	**168904**	**184648**	**194283**
North-West	Chandigarh	2460	2587	2697	2697	2697
	Delhi	21852	23909	26568	27674	25038
	Haryana	91910	108980	135237	156011	170942
	Himachal Pradesh	4946	10652	16152	20494	21836
	Jammu and Kashmir	5973	6433	7441	7765	7269
	Punjab	66673	89904	113711	128751	133215
	Rajasthan	49940	65997	119934	133404	138130
North-West Total		**243754**	**308462**	**421740**	**476796**	**499127**
Northern	Bihar	9225	10495	13977	14853	15078
	Uttar Pradesh	133143	185164	261030	303272	338911
	Uttarakhand	15594	21538	29860	34450	39008
Northern Total		**157962**	**217197**	**304867**	**352575**	**392997**
South-Central	Andhra Pradesh	316169	429819	536992	614671	691237
South-Central Total		**316169**	**429819**	**536992**	**614671**	**691237**
South-West	Karnataka	151924	184127	212791	232910	240490
	Kerala	49837	58658	71815	83307	91379
South-West Total		**201761**	**242785**	**284606**	**316217**	**331869**
Southern	Puducherry	5387	6727	8387	9629	10858
	Tamil Nadu	289174	360555	424350	479483	531986
Southern Total		**294561**	**367282**	**432737**	**489112**	**542844**
Western	Dadra and Nagar Haveli	330	330	390	528	576
	Daman and Diu	120	120	360	360	360
	Goa	2421	2445	2641	2977	3124
	Maharashtra	204297	257970	344803	395654	437739
Western Total		**207168**	**260865**	**348194**	**399519**	**441799**
Grand Total		**1700325**	**2200920**	**2790735**	**3164131**	**3449355**

Growth of intake in AICTE approved Institutions in last six years

Year	Engineering	Mgmt	MCA	Pharm	Arch	HMCT	Total	Added in year
2006-07	550986	94704	56805	39517	4543	4242	750797	73566
2007-08	653290	121867	70513	52334	4543	5275	907822	157025
2008-09	841018	149555	73995	64211	4543	5794	1139116	231294
2009-10	1071896	179561	78293	68537	4133	6387	1408807	269691
2010-11	1314594	277811	87216	98746	4991	7393	1790751	381944
2011-12	1485894	352571	92216	102746	5491	7693	2046611	255860
2012-13	1761976	385008	100700	121652	5996	8401	2236743	190132

Student Intake for UG/PG/Diploma/Post Diploma

Year	Total UG/PG: Student Intake	Polytechnics: student Intake	Total Intake Seats
2007-08	907822	417923	1325745
2008-09	1139116	610903	1750019
2009-10	1408807	850481	2259288
2010-11	1790751	1083365	2874116
2011-12	2046611	1117545	3164156
2012-13	2236743	1212612	3449355

1.3 The AICTE Act, 1987

The AICTE Act, 1987 was passed by the Parliament, to provide for the establishment of the All India Council for Technical Education (AICTE) with a view to ensure proper planning and coordinated development of the Technical Education System throughout the Country, qualitative improvement of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the Technical Education System and for matters connected therewith.

1.4 Important Provisions of the AICTE Act on Approval Process

1.4.1 Clause 10(g)	Evolve suitable performance appraisal system for Technical Institutions and Universities imparting Technical Education, incorporating Norms and Mechanisms for enforcing accountability.
1.4.2 Clause 10(i)	Lay down norms and standards for course curriculum, physical and instructional facilities, staff patterns, staff qualifications, quality instructions, assessment and examination.
1.4.3 Clause	Grant approval for starting new Technical Institutions and for introduction

10(k)	of new Courses or Programs in consultation with the Agencies concerned.
1.4.4 Clause 10(n)	Take all necessary steps to prevent commercialization of Technical Education.
1.4.5 Clause 10(p)	Inspect or cause to inspect any technical Institution.
1.4.6 Clause 11(1)	For the purposes of ascertaining the financial needs of technical Institution or a University or its standards of teaching, examination and research, the Council may cause an inspection of any department or departments of such technical Institution or University to be made in such manner as may be prescribed and by such person or persons as it may direct.
1.4.7 Clause 11(2)	The Council shall communicate to the technical Institution or University the date on which any inspection under sub-section (1) is to be made and the technical Institution or University shall be entitled to be associated with the inspection in such manner as may be prescribed.
1.4.8 Clause 11(3)	The Council shall communicate to the technical Institution or the University, its views in regard to the results of any such inspection and may, after ascertaining the opinion of that technical Institution or University the action to be taken as a result of such inspection.
1.4.9 Clause 11(4)	All communications to a technical Institution or University under this section shall be made to the executive authority thereof and the executive authority of the technical Institution or University shall report to the Council the action, if any, which is proposed to be taken for the purposes of implementing any such recommendation as is referred to in sub-section (3).

1.5 AICTE Profile

1.5.1 Vision

Be a world class organization leading technological and socioeconomic development of the Country by enhancing the global competitiveness of technical manpower, by ensuring high quality technical education to all sections of the society.

1.5.2 Mission

- Transparent governance and accountability in approach towards society.
- Planned and coordinated development of Technical Education in the Country by ensuring world-class standards of Institutions through accreditation.
- Facilitating world-class Technical Education through:

1. Development of high quality Institutions, academic excellence and innovative research and development programs;
2. Networking of Institutions for optimum resource utilization;
3. Dissemination of knowledge;
4. Technology forecasting and global manpower planning;
5. Promotion of industry-Institution interaction for developing new products, services, and patents;
6. Inculcating entrepreneurship;
7. Encouraging indigenous technology;
8. Focusing on non-formal education;
9. Providing affordable education to all.
10. Making Indian Technical Education globally acceptable.
11. A vision of a forward-looking organization that has an efficient, flexible and empowered manpower, sensitive to stakeholder's expectations.

1.5.3 Objectives

- Promotion of Quality in Technical Education.
- Planning and Coordinated Development of Technical Education System.
- Provide regulations and maintenance of Norms and Standards.

1.5.4 Responsibilities

- Promotion of Quality in Technical Education.
- Policy Directions
- Review of Norms and Standards
- Assessment of Manpower requirement

- Liaison with Central Government, State Governments, Universities and other Statutory Bodies
- Others as provided in the Act

.5.5 Major Functions

- Approval of Diploma / Degree / Post Graduate Degree / Post Graduation / Post Diploma / Post Graduate Diploma Level programs in Technical Institutions.
- Approval of variation / increase in intake, additional programs in technical Institutions
- Quality Assurance through Accreditation.
- Participation in the process of granting Deemed University status by MHRD.
- Approval for Foreign Collaborations / Twinning Programs.
- Promotion of Industry-Institution Interaction.
- Development of Model Curricula through All India Boards of Studies.
- Research Promotion Schemes (RPS)
- National Coordinated Project (NCP)
- National Facilities in Engineering & Technology with Industrial Collaboration (NAFETIC)
- Modernization and Removal of Obsolesces (MODROBS)
- Entrepreneurship Development Cell (EDC)
- Industry Institute Partnership Cell (IIPC)
- Travel Grant (TG)
- Seminar Grant (SG)
- Faculty Development Programme (FDP)
- Emeritus Fellowship (EF)
- Career Award for Young Teachers (CAYT)
- Visiting Professorship (VP)
- AICTE-INAE Distinguished visiting Professorship (DVP)
- National Doctoral Fellowship (NDF)
- Research Park (RP)
- Innovation Promotion Scheme (IPS)
- Post Graduate Grants and GATE Scholarship
- AICTE – INAE – TRF (Teacher Research Fellowship)
- AICTE – INAE – TG (Travel Grant to Students)
- Winter and Summer Schools for the Faculty
- Finishing Schools for the Students
- Indian National Digital Library in Engineering Sciences and Technology (INDEST)
- Quality Improvement Programme (QIP)
- NITTR Training Programmes for Faculty
- Networking of Technical Institutions.
- Assessment of National Technical Manpower through National Technical Manpower Information System (NTMIS)
- Promotion of Autonomy in Technical Institutions.

- Connecting Technical Institutions through EDUSAT Network-Live transmission of M.E. / M. Tech programs
- Steps for Stopping Commercialization of Technical Education.

Definitions: Approval Process Hand Book

1		**Definitions**
	1.1	"1st Shift" means activities conducted in 1st spell of time wherever two shift working exists.
	1.2	"2nd Shift" means activities conducted in 2nd spell of time wherever two shift working exists.
	1.3	"Architect" means an Architect registered with the Council of Architecture established under the Architect Act 1972.
	1.4	"Autonomous Institution", means an Institution, to which autonomy is granted and is designated to be so by the Statutes of affiliating University / Board.
	1.5	"Bandwidth Contention" means the contention ratio, ratio of the potential maximum demand to the actual bandwidth.
	1.6	"Build Operate Transfer" (BOT)" means a project financing, wherein a private entity receives a concession from the public sector to finance, design, construct, and operate a facility stated in the concession contract.
	1.7	"Co-Ed Institute" means the Institute admitting male and female students.
	1.8	"Commission" means University Grants Commission established under section 4 of the University Grants Commission Act, 1956
	1.9	"Compliance Report" shall mean the report submitted by Technical Institution complying with requirements as set in Appendix 12, Prevention and prohibition of ragging, in the Format prescribed by AICTE from time to time.
	1.10	"Deemed University" means an Institution declared as deemed to be University under section 3 of the University Grants Commission Act, 1956.
	1.11	"Foreign Student" means, the student who possesses a foreign passport.
	1.12	"Fresher" means a student who has been admitted to an Institution and who is undergoing his/her first year of study in such Institution.
	1.14	"Metro City" means a Metropolitan area as declared by Ministry of Urban Development, New Delhi or concerned State Government authority.
	1.15	"Minority Educational Institution" or "Minority Institution" means a college or Institution established or maintained by a person or group of persons belonging to a minority, recognized as such by the concerned State Government/UT Administration.
	1.16	"NBA Web-Portal " means a web site as defined by NBA.
	1.17	"NBA" means National Board of Accreditation set up by AICTE, under Society Registration Act 1860.
	1.18	".pdf file" means document in Portable Document Format.
	1.19	"Prescribed" means as prescribed under these Regulations.
	1.20	"Public Private Partnership (PPP)" means a partnership based on a contract or concession agreement, between a Government or statutory entity on the one side and a private sector enterprise on the other side.

	1.21	"Shift" means spell of time in which educational activities of the technical Institution are conducted.
	1.22	"Single Shift working" means where, educational activities of the technical Institution are generally conducted between 9 am to 5 pm.
	1.23	"State Level Fee Committee" means a Committee notified by the concerned State Government / UT Administration for regulation of fee to be charged by the technical Institutions
	1.24	"Technical Campus" means a campus which offers education in one or more technical programs approved by the Council.
	1.25	"Two Shift working" means where, educational activities of the technical Institution are conducted in two spells of time i.e., 1st shift, generally, between 7 am to 3 pm and 2nd shift, generally, between 1 pm to 9 pm.
	1.26	"University Department" means a department established and maintained by the University.
	1.27	"University" shall means a University defined under clause (f) of Section 2 of the University Grants Commission Act, 1956.
	1.28	Part Time Programs means activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever First / general shift working exits and are meant only for working professionals or professionals with at least two years of work experience
	1.29	"Government Aided Institution" means technical Institution that meets 50% or more of its recurring expenditure out of the grant received from Government or Government organizations.
	1.30	"Government Institution" means technical Institution established and / or maintained by the Government.
	1.31	"Private-Self Financing Institution" means an Institution started by a Society/Trust/Company and does not received grant/fund from Central and/or State Government and/or Union Territory Administration for meeting its recurring expenditure.
	1.32	"Second Shift" means shift generally from 1pm to 9pm in which educational activities of the technical Institution are conducted.

Chapter I

Grant of Approval through a single application form for

Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level

Change of Site / Location

Closure of Institute

Conversion of Women's Institution into Co-Ed Institution

1			**Introduction**
	1.1		A new Technical Institute can be created by providing infrastructure and other requirements as per this Approval Process Handbook.
	1.2		New Technical Institute offering technical education shall not be established and / or started without prior approval of the Council
	1.3		Management Program and or MCA Program as Institutes shall be allowed to be built on an existing Engineering / Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute provided minimum land required for Engineering / Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute is met.
	1.4		Technical Institute shall be approved when it is on one continuous plot of land except for those in North Eastern states where it can spread into 3 pieces of land not far from each other by more than 1 Km.
	1.5		Admission authority / body / Institution shall not permit admissions of students to a Technical Program which is not approved by the Council
	1.6		**Applicants are advised to apply only if the Building for the purpose of application is complete as per the Infrastructure requirements without any deficiency at the time of filling the application form on the AICTE Web-Portal www.aicte-india.org**
2			**Seeking approval of the Council for**
	2.1	a	Setting up new Technical Institute offering one Technical Program at Degree, Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level
		b	Change of Site / Location
		c	Closure of Institute
		d	Conversion of Women's Institution into Co-Ed Institution
	2.2		**Requirements and Eligibility**
		a	A Society registered under the Registration of Societies Act 1860 through the Chairman or Secretary of society or

		b	A Trust registered under the Charitable Trusts Act 1950 or any other relevant Acts through the Chairman or Secretary of the trust or
		c	A company established under Section 25 of Companies Act 1956.
		d	Central or State Government / UT Administration or by a Society or a Trust registered by them.
	2.3		The above bodies as mentioned in a, b, c may be a body formed under Public Private Partnership (PPP) or under BOT mode through an officer authorized by Central or State Government / UT Administration.
	2.4		The applicants fulfilling the following conditions on or before the last date prescribed for receipt of application by the Council shall be eligible to apply.
		a	The promoter society / trust / A company established under Section 25 of Companies Act 1956, of a new technical Education Institution shall have the land as required and prescribed in its lawful possession with clear title in the name of the promoter society / trust / A company established under Section 25 of Companies Act 1956, on or before the date of submission of application. Provided that it shall be open for the promoter society / trust / A company established under Section 25 of Companies Act 1956, proposed Institution to mortgage the land only after the receipt of letter of approval, only for raising the recourses for the purpose of development of the Technical Education Institute situated on that land
		b	Land requirement for Technical Institute shall be as mentioned in Appendix 4.1 Plot/s of land under consideration shall be contiguous having no obstacles like river, canals, rail tracks, highways, or any other such entity hampering continuity of land. Land use certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT. Land conversion certification shall be obtained from the Competent Authority as designated by concerned State Government / UT. Certificate from the Sub-Divisional Magistrate / Collector / Tahasildar in the Format CERTIFICATE[4] shall be obtained from the Competent Authority as designated by concerned State Government / UT
		c	Building plan of the Institution shall be prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT.
		d	Administrative area requirements as stated in Appendix 4 shall be applicable for a Technical Institute.

		e	Amenities area requirements as stated in Appendix 4 will be applicable for a Technical Institute	
		f	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walkways, staircases, entrance lobby and other similar areas.	
	2.4.1	(i)	Central Library with Reading Room program wise area requirement shall be as per Appendix 4.2.1	
		(ii)	Computer Centre program wise area requirement shall be as per Appendix 4.2.1	
		(iii)	Administrative area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
		(iv)	Amenities area requirements as stated in Appendix 4 will be applicable for Technical Institute.	
		(v)	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired for covering common walk ways, staircases, entrance lobby and other similar area.	
	2.5		**The fund position of the applicant (Self financed Institutions, Private Universities) in the form of FDRs in the name of Society / Trust in Nationalised Bank or Scheduled Commercial Banks recognised by Reserve Bank of India shall be as under on the date of Scrutiny.**	
			Program proposed (Degree, Post Graduate Degree, Diploma and Post Diploma)	Total minimum funds required, Rupees in Lakhs as proof of operational expenses (at the time of Scrutiny) in the form of FDR in the name of Society / Trust
		a	Engineering & Technology	100
		b	Pharmacy	50
		c	Hotel Management & Catering Technology	50
		d	Architecture	50
		e	Applied Arts & Crafts	50
		f	MCA	50
		g	Management	50
	2.6		The applicants shall not use name the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems And Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.	

<table>
<tr><td></td><td>2.7</td><td></td><td colspan="3">Name of the “Technical Institute” for which approval is accorded by the Council shall not be changed without the approval of the Council. The Council may permit the change of name as per laid down procedures as given in this handbook</td></tr>
<tr><td></td><td>2.8</td><td></td><td colspan="3">New Technical Institute offering Engineering & Technology program shall necessarily opt for courses from group ‘C’ of courses. Minimum number of courses to be selected from group ‘C’ with respect to total number of courses opted by new Institution is given in following table.</td></tr>
<tr><td></td><td></td><td></td><td>Total number of courses opted by New Technical Institute</td><td>Number of courses to be selected from group ‘C’</td><td>Courses listed in group ‘C’</td></tr>
<tr><td></td><td></td><td></td><td>5</td><td>3 or more</td><td rowspan="5">Applied Electronics & Instrumentation
Chemical Engineering / Technology
Civil Engineering / Technology, Construction Engineering
Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology
Electrical Engineering or Electrical & Electronics Engineering
Electronics and Communication Engineering
Information Technology
Instrumentation and Control Engineering
Mechanical Engineering
Production Engineering</td></tr>
<tr><td></td><td></td><td></td><td>4</td><td>3 or more</td></tr>
<tr><td></td><td></td><td></td><td>3</td><td>2 or more</td></tr>
<tr><td></td><td></td><td></td><td>2</td><td>1 or more</td></tr>
<tr><td></td><td></td><td></td><td>1</td><td>1</td></tr>
<tr><td></td><td>2.9</td><td></td><td colspan="3">Out of a maximum five courses that may be approved for a New Institution at the level of a Polytechnic or a Degree Institution (UG/PG), a combination of the two shall not be approved</td></tr>
<tr><td></td><td>2.10</td><td></td><td colspan="3">The head of the “Technical Institute” shall be named as “Principal” having qualifications satisfying existing norms as defined for Principal in a program of the Technical Institute.</td></tr>
<tr><td></td><td>2.11</td><td></td><td colspan="3">Requirement of Computers, Software, Internet and Printers shall be as given Appendix 5.</td></tr>
<tr><td></td><td>2.12</td><td></td><td colspan="3">Requirement of Laboratory equipments and Experiments shall be as given in Appendix 5.</td></tr>
<tr><td></td><td>2.13</td><td></td><td colspan="3">Requirement of books and Library facilities for each Program shall be as given in Appendix 5.</td></tr>
</table>

			Requirement of E- Journals shall be as given in Appendix 10			
	2.14		Requirement of essential and desired requirements shall be as given in Appendix 6.			
3			**Submission of Application**			
	3.1	a	A unique USER ID will be allotted to each new applicant for setting up a new Institution, for further process on payment of Rs. 5000 (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* If any existing Institution has not obtained a USER ID / Password previously or has misplaced / forgotten the same for whatever may be the reason, a unique USER ID shall be allotted to applicants for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* Using this USER ID, the application in the prescribed Format shall be uploaded on the AICTE Web-Portal *www.aicte-india.org* by using this USER ID, the applicant will be able to track the status of the application at various stages of processing the application.			
	3.1	b	The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment			
	3.2		**Processing Fee for** Setting up new Technical Institute offering Technical Program at Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level			
			Type of Institution applied for			**Processing Fees in Lakhs**
		a	Minority Institution			3.5
		b	Institution set up exclusively for women			3.5
		c	Institution set up in North Eastern States			3.5
		d	All other Institutions			5.0
		e	Government / Government aided / Central University / State University			Nil
		f	**Change in Site / Location, Closure of Institute and conversion of Women only Institute to Co-Ed Institute (in Lakhs)**			
			Type of Institution	**Change in Site / Location**	**Closure of Institute**	**conversion of Women only Institute to Co-Ed Institute**
			Minority Institution	2.0	2.0	2.0

			Institution set up in Hilly Area in North Eastern States other than Government / Government aided / Central University / State University	2.0	2.0	2.0
			Institution set up exclusively for women other than Government / Government aided / Central University / State University	2.0	2.0	2.0
			All other Institutions except Government / Government aided / Central University / State University	3.0	3.0	3.0
			Government / Government aided / Central University / State University	Nil	Nil	Nil
	3.3		**Views of State Government and affiliating University**			
	3.4		The State Government / UT and the affiliating University / Board will forward to the concerned Regional Office of the Council, their views on the applications received, with valid reasons or otherwise within a period of 15 days from the date of receipt of applications.			
	3.5		The views of the State Government / UT and the affiliating University / Board will be taken into account by the Regional Committee / Regional subcommittee while taking the decision whether the application is to be processed further or not. In the absence of receipt of views from the State Government / UT and / or the affiliating University / Board, the Council will proceed for completion of approval process.			
	3.6		**Change of Site / Location**			
		a	**Conditions for Approval**			
			The Institute shall be AICTE approved existing Institute/ Technical campus. The change in Site / Location shall be allowed within a radius of 20Km.			
		b	**Procedure for Approval**			
			The AICTE approved existing Institute seeking change of site / Location shall apply on portal for extension of approval as per regulations.			

			Select option for change of site / Location giving details as required. The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses at new site / Location. Expert Visit Committee shall verify infrastructure, however equipment's, library and other movable property shall be verified after shifting the same from existing location to new location. Only after approval by the council for change of site / location, the equipment's, library and other movable property in the existing Institute shall be shifted to new site/location and the approval for activities on existing location shall cease. After shifting of the equipment's, library and other movable property in the existing Institute to new site/location another Expert Visit shall be conducted to verify the facilities at new site / Location. The change of site / location shall be effected only on receipt of final approval in respect of new location. Request for approval for partial shifting of the courses / Program in the Institution shall not be considered. On approval of new location, all activities of Institute shall necessarily / compulsorily carried out at newly approved location. Any violation in this respect may lead to withdrawal of approval and Institute shall not be allowed to continue its activities in either locations. Applicant shall need to submit all documents as required for approval of new Institution. Following additional documents shall be necessary while seeking approval for change of site / location of the existing Institute; 1. No Objection certificate (NOC), from state Government 2. No Objection certificate (NOC), from Affiliating University **3.** Resolution of the society/Trust seeking approval for change of site/location of the existing Institute
	3.7		**Closure of Institution**
		a	**Eligibility**
			The Institute shall be AICTE approved existing Institute / Technical campus.

		b	**Conditions for Approval**
			• The Institute may apply for complete closure or progressive closure. • In case of complete closure the Institute shall be closed completely in one instance. • In case of progressive closure, closure at the first year level shall be allowed in the current academic year. However, the subsequent years of working shall lapse at the end of each academic year progressively. • Once complete closure or progressive closure is approved the Institution shall not start any program in the said premises. However the Institution may apply afresh for starting new program. Such request shall be considered as application for establishment of new Institution and shall be processed as per chapter 1 of Approval process handbook. • Complete closure or partial closure is subject to no pending court case filed against the Institution by AICTE, no Charge sheet filed against the Institute.
		c	**Procedure for Approval**
			The AICTE approved Institute seeking closure of Institute shall apply on portal for the closure of the Institute as per the regulation An Expert Committee shall visit the location of Institution to verify following 1. Status of students already studying in the Institute 2. Status of Faculty and staff in the Institute 3. Any other liabilities of the Institution 4. Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute 5. No Objection certificate (NOC), from state Government 6. No Objection certificate (NOC), from Affiliating University 7. Resolution of the society/Trust seeking closure of the of the existing Institute The closure of the Institute shall be effected only on receipt of approval of the council for closure of Institute. The applicant shall be required to make arrangements for video recording of visit and make available internet ready computer, printer and scanner.

	3.8		**Conversion of Women's only Institution to Co-Ed Institution**
		a	**Eligibility**
			The Institute shall be AICTE approved existing Institute / Technical campus.
		b	**Conditions / Documents for Approval**
			1. A certificate stating that admissions for three consecutive years are less than 40% issued by Competent Admission Authority. 2. A certificate stating the actual enrolment of students for the last three consecutive years, issued by the Registrar of the Affiliating University 3. Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution. 1. No Objection certificate (NOC), from state Government 2. No Objection certificate (NOC), from Affiliating University 3. Additional Money Deposit as per the Co - Ed Institute 4. Land related documents to be submitted as per the Regulations
		c	**Procedure**
			Institute seeking conversion from Women only to Co-Ed Institution, shall also apply on portal for extension of approval as per regulations The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses. The conversion from Women only to Co-Ed Institution shall be effected only after accord of approval in respect of conversion.
4			**Evaluation of application by Scrutiny Committee**
	4.1		The applications shall be evaluated by a Scrutiny Committee constituted by the Regional Officer by selecting members using automated selection process provided on the AICTE Web-Portal.
	4.2		Concerned Regional Officer or an Officer of the Council will assist the committee and place relevant records and documents before the committee and make necessary arrangements for conduct of the meetings, however, he will not be part of the committee
	4.3		The Scrutiny Committee will invite all applicants for presentation of their proposals. Applicants are advised to adhere to given Scrutiny schedule and not to remain absent for Scrutiny. If the applicant remains absent for a scrutiny, then in no circumstances what so ever, their applications proposal shall be taken up for a scrutiny. Applicants shall produce original documents along with attested copies at the time of scrutiny
	4.4		Based on the recommendations of the Scrutiny Committee, the deficiencies, if

			any, shall be communicated to the applicant Society / Trust / A company established under Section 25 of Companies Act 1956, through web portal.
	4.5		Applicants who are communicated deficiencies or remain absent at the scrutiny shall be eligible for an appeal by way of re-scrutiny, which will be provided to them on the date and time scheduled by AICTE.
			The Scrutiny Committee during re-scrutiny shall verify only the deficiencies pointed out by the Scrutiny Committee as per the norms and standards.
	4.6		Applications which are found to be in order in all respects by the Scrutiny Committee or Re-Scrutiny Committee will be processed further.
	4.7		The attested copies of original documents shall be retained by the committee. These shall be scanned & uploaded to the Web-Portal along with the report of the committee. This scanning and uploading will be done by the Regional office of the council.
	4.8		The Regional officer shall ensure and certify that all the fields of all scrutiny reports are filled completely and are in order.
	4.9		All applicants recommended for Expert Committee Visit by the Scrutiny Committee, or Re-Scrutiny Committee shall be communicated the date of Expert Committee Visit through Web Portal.
5			**Evaluation of application by Expert Committee**
	5.1		An Expert Committee shall visit the proposed premises of the Institution to verify 1. Readiness with respect to Appendix 4, i.e. instructional, administrative and amenities area requirements for Technical Institution 2. Readiness with respect to Appendix 5, i.e. Computer, Software, Internet, Printers, Laboratory Equipments and Books, Journals, Library facilities for Technical Institution 3. Readiness with respect to Appendix 6 i.e. Essential and Desired requirements for Technical Institution 4. Progress related to appointment of Principal / Director and faculty with respect to the norms, standards and conditions prescribed by the Council
	5.2		The Expert Committee to verify the Physical and Infrastructural facilities of the applicant Institute shall be constituted by the Regional Officer by selection of members using automated selection process provided on the AICTE Web-Portal. However, if any member of expert Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the Chairman Regional Committee may opt to choose any expert from approved panel of the experts.
	5.3		Concerned Regional Officer or an Officer of the Council will assist the committee and make necessary arrangements for conduct of the Expert Committee Visit, however, will not be part of the committee
	5.4		Expert Committee shall have access to the report of the Scrutiny Committee

			and Re-Scrutiny Committee
	5.5		Expert Committee shall verify actual availability of equipments, computers, software, internet, printers, book titles, book volumes, subscription of National & International E-Journals. Mere presentation of Purchase Orders / Payment records for subscription etc. without actual availability shall not be considered
	5.6		Expert committee shall also verify documents in original as in Appendix 17.2 and Video as in Appendix 17.2.17 with respect to actual infrastructure visited
	5.7		The applicant will arrange for, Video recording with date and time of the entire proceedings of the Expert Committee visit, which will form part of the Expert Committee report. Internet ready Laptop / desktop, scanner and printer.
	5.8		The Expert Committee shall Submit to the RO, 1. Its report in the prescribed Format of the visit. 2. Attested Copies of all documents as at 5.5 3. Video recording of Expert Committee visit. 4. Attendance sheet duly signed / digitally authenticated by, the expert Committee members, and representatives of applicant Society/Trust present during the visit
	5.9		The Regional officer shall ensure and certify that all the fields of all Expert Visit Committee reports are filled completely and are in order.
	5.10		The scanning and uploading of the documents as at 5.5 and 5.8 will be done by the concerned Regional office of the council.
6			**Evaluation of application by Regional Committee**
	6.1		The reports of Scrutiny Committee, Re-Scrutiny Committee, Expert Visiting Committee will be made available to the Regional Committee / Regional subcommittee comprising of at least three members of the Regional Committee. Regional Committee / Regional subcommittee will consider these reports along with views of concerned State Government / UT and affiliating University / Board, if any, and recommend the application for further processing.
	6.2		Applicants, whose applications are recommended for further processing after the decision of the Executive Committee, shall be informed for submission of a Money Deposit along with an affidavit[2]. The Regional officer shall ensure and certify that all the fields of Regional Committee / Regional subcommittee, report are filled completely and are in order.
	6.3		Applicants as in Clause 6.2, shall deposit the prescribed amount of Money in AICTE's bank account for an amount as applicable to the category of the Institutions indicated in table 6.3 A, below (Government, Government Aided Institutions and University Departments (Government) are exempted).

6.3 A Program	Under Graduate		Post Graduate Degree and Post Graduate Diploma		Diploma and Post Diploma	
	Minority / Women / Hilly Area in North Eastern States	Others	Minority / Women / Hilly Area in North Eastern States	Others	Minority / Women / Hilly Area in North Eastern States	Others
Rs. In Lakhs						
Engineering & Technology	28.00	35.00	28.00	35.00	12.00	15.00
Pharmacy	12.00	15.00	12.00	15.00	12.00	15.00
Architecture / Town Planning	12.00	15.00	12.00	15.00	12.00	15.00
Applied Arts & Crafts	12.00	15.00	12.00	15.00	12.00	15.00
Management	12.00	15.00	12.00	15.00	12.00	15.00
HMCT	12.00	15.00	12.00	15.00	12.00	15.00
MCA	12.00	15.00	12.00	15.00	--	--

	6.4		The amount deposited by the Institution shall remain with the Council for at least 10 years which may be extended as per the regulations. The interest accrued on this deposited amount shall be credited to the Council.
	6.5		The Principle amount shall be returned to the Society / Trust / A company established under Section 25 of Companies Act 1956, on expiry of the term. However, the term of the deposited amount could be extended for a further period as may be decided on case to case basis and / or forfeited in case of any violation of norms, conditions, and requirements and / or non-performance by the Institution and / or complaints against the Institution.
	6.6		Regional Officer concerned, while forwarding the recommendations of the Regional Committee / Regional subcommittee for further process of issuance of LOA or otherwise to AICTE head quarters, for placing before the Executive Committee shall verify that the processes and parameters prescribed under these regulations and approval process hand book are followed by the Scrutiny Committee and the Regional Committee / Regional subcommittee
	6.7		The bureau concerned at AICTE head quarters shall also verify that the processes and parameters prescribed under these regulations and approval process hand book are followed. The concern officer in Approval Bureau shall ensure and certify that all the fields

			of all the reports are filled completely and are in order.
7			**Grant of approval**
	7.1		The recommendations of the Regional Committee / Regional subcommittee for further process of issuance of LOA or otherwise shall be placed before the Executive Committee of AICTE. Executive Committee after considering the recommendations of the Regional Committee / Regional subcommittee, shall take a final decision at its meeting on grant of approval or otherwise. Further based on the decision of the Executive Committee, Letter of Approval or Letter of Rejection shall be issued by the Member Secretary or an officer authorized by him. Validity of the letter of approval, if issued, shall be for two academic years from date of issue of letter of approval for obtaining affiliation with respective University and fulfilling State Government requirements for admissions in the current session. If the Institution fails to admit the students in the current academic session due to non affiliation by the University or non fulfillment of State Government requirements, the Institution shall apply on line on AICTE web portal for continuation of approval in the next academic session.
	7.2		Existing Institutions who applied for closure of Institutions, women to co – education conversion, change of site / Location and rejected by Council shall be processed for extension of approval as per chapter-2 of Approval Process Handbook without any additional processing fee. However, Institute shall not be eligible for refund of difference in processing fee. Additional Intake, New Courses shall be given only if no deficiency is pointed by scrutiny, re-scrutiny or EVC.
	7.3		If the existing Institution who applied under Chapter 1 and withdraws the application before scrutiny then increase in intake, addition of new course, 2nd shift etc shall be given based on deficiency pointed in system generated deficiency report however the processing fee paid shall not be refunded.
	7.4		If the existing Institution who applied under Chapter 1 and withdraws the application after scrutiny or re-scrutiny or EVC or at any later stage then increase in intake, addition of new course, 2nd shift etc shall not be given if deficiency is pointed out at any of these stages, even if system generated deficiency report based on self disclosure shows no deficiency.
8			**Appointment of Principal / Director and teaching staff in newly approved Institution / Program**
	8.1		New Institutions granted Letter of Approval shall comply with appointment of teaching staff and Principal/Director as the case may be, as per policy regarding minimum qualifications pay scale etc, and other technical supporting staff & administrative staff as per the schedule prescribed in the approval process hand book.

			Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University, State Governments and Hon. Court directions if any and as applicable in the case of selection procedures and selection committees. The information about these appointments of staff in the prescribed Format shall also be uploaded on the Web-Portal of AICTE. In no circumstances unless the appointment of all teaching and other staff is in place, the Institutes shall start the approved Technical Courses.
9			**Appeal Procedure**
			Procedure for submission of appeal and evaluation by the Standing Appeal Committee for applications rejected at Executive Committee.
	9.1		The Institution, if aggrieved by the decision of AICTE taken on their application seeking approval of technical Institution shall be given only one opportunity of an appeal on the date and time scheduled by AICTE.
			The Appeal of the Institution will be considered by the Standing Appeal Committee and for the purpose of consideration of the Appeal, the Standing Appeal Committee may devise its own procedure. The appeal schedule shall be notified on the web Portal.
			The report of the Standing Appeal Committee shall be communicated by uploading on the web-portal. The report of the Standing Appeal Committee shall be placed before the Council whose decision shall be final.
	9.2		Applicants are advised to adhere to given Standing Appeal Committee schedule and not to remain absent for Appeal. If the applicant remains absent for Appeal, then in no circumstances what so ever, their applications / proposal shall be taken up by the Standing Appeal Committee and such Institutions if they so desire may apply afresh for the next academic session. Such Institutions remaining absent for any reason whatsoever shall not be entitled for any further appeal.
	9.3		An officer of the Council shall place the records before the Standing Appeal Committee. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appeal Committee for consideration.
	9.4		The Standing Appeal Committee at its discretion may recommend a Re-Scrutiny or Expert Visit for verification of the claims made by the applicant Society or Trust or A company established under Section 25 of Companies Act 1956 or may reject the appeal. The concern officer in Approval Bureau shall ensure and certify that all the fields

			of all the reports are filled completely and are in order.
	9.5		Applications which are found to be in order in all respects by the re-scrutiny Committee or Expert Visit Committee will be processed further as per Clause 5.0 of Chapter I
	9.6		The report of the scrutiny or re-scrutiny Committee or Expert Visit Committee as applicable shall be placed along with the observations of the Approval Bureau, before the Standing Appeal Committee for review on the date and time scheduled by AICTE. The report of the Standing Appeal Committee shall be placed before the Council whose decision shall be final. The concern officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
	9.7		The decision of the Council shall be communicated to the applicant in form of Letter of Approval or Letter of Rejection or in the form of an appropriate communication.
			The letter of rejection shall be issued by the Member Secretary or an officer authorised by him, AICTE.
	9.8		In case of rejection of the proposal, it shall be open for the applicant to make a fresh application as stated in Chapter 1 of this handbook
10			**Time Schedule for processing of applications**
			AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
11			Enclosures to be submitted at various stages in the approval process as per Appendix 17

Chapter II

Grant of Approval through Single Application Form for the following.

- **Extension of approval to existing Technical Institution / Technical Campus**
- **Increase / reduction in intake in existing courses**
- **Adding course/s in existing program**
- **Closure of program / course**
- **Mandatory provision of supernumerary seats for TFW**
- **Introducing / continuing / discontinuing supernumerary seats for PIO**
- **Introducing / continuing / discontinuing seats for sons/daughters of NRIs**
- **Change of name of the Institute**
- **Adding Dual Degree courses**
- **Adding Integrated course**
- **Second Shift Programs**
- **Part Time Programs**

1			**Introduction**
	1.1		Technical Institution / Technical Campus offering technical education shall not continue technical courses or programs beyond the specified period of approval given by the Council.
	1.2		Each Institution offering Post Graduate and / or Under Graduate Technical Program at Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level shall submit an application to the Council, every year, for extension of approval of courses offered by the Institution Provided that, in case/s of accredited course/s, the period of approval for such course/s shall be for the complete period of accreditation unless the period of approval is determined early or curtailed by the Council after issuing appropriate show cause notice in this regard Provided further that approval is granted for the complete period of accreditation, the Institution shall submit application annually for Extension of Approval online at AICTE Web-Portal www.aicte-india.org. It may be further noted that though extension of approval is granted, the Council shall monitor for fulfillment of all norms by the Institute and in the event of non–fulfillment, the Council shall initiate penal action as per regulations, framed by the Council.
2			**Submission of application**
	2.1		The Existing Institutions shall use the USER ID's allotted to them previously. However, if the Institution has not obtained a USER ID / Password previously a unique USER ID shall be allotted to applications for further process on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE

			Web-Portal www.aicte-india.org If the Institution has misplaced / forgotten the password, it will be sent to the user on payment of Rs. 5000/- (Five Thousand Only), through the payment gateway on the AICTE Web-Portal www.aicte-india.org For the purpose of applying for Grant of Extension of Approval to existing Technical Institution, the Institution shall submit an application for Extension of Approval on line on the AICTE Web-Portal www.aicte-india.org A print of the complete application as uploaded on the AICTE Web-Portal, printed there on, along with the deficiency report generated through the Institute login, is to be submitted to the concerned Regional Officer (RO), along with enclosures as at Appendix 18 as applicable The Regional Officer shall ensure that the application is in order and shall upload appropriate information on the portal. Applications complete in all respect and in order shall only be processed.
	2.2		**Seek approval of the council for**
		a	Extension of approval to existing Technical Institution / Technical Campus
		b	Increase / reduction in intake in existing courses
		c	Adding course/s in existing program
		d	Closure of program / course
		e	Mandatory provision of supernumerary seats for TFW
		f	Introducing / continuing / discontinuing supernumerary seats for PIO
		g	Introducing / continuing / discontinuing seats for sons/daughters of NRIs
		h	Change of name of the Institute
		i	Adding Dual Degree courses
		j	Adding Integrated course
	2.3		A unique identification number is allotted to each application for further reference. By using this number the applicant will be able to track the status of the application at various stages of processing the application through the AICTE Web-Portal. The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment

3			**Institutions fulfilling norms and standards as mentioned will be entitled to allotment as follows.**
	3.1	a	All Institutions shall be eligible for a maximum of Two Divisions (or two changes) within the definition of Division / Program / level at clause 2.11 of the (Grant of approvals for Technical Institutions, Regulations, 2012).
		b	One course per program per level in First Shift alone can be added in addition to 3.1a on account of accreditation.
		c	No increase shall be given in Program/s running as Division/s in an existing Technical Institute.
		d	Any Institution / Society / Trust / Section 25 company or a member belonging to these if charge-sheeted, shall not be considered for extension of approval unless they are acquitted.
		e	No increase shall be given to Institutions where a FIR / CBI / CVC / any other investigation agency / Anti Ragging / Punitive action initiated by AICTE for any violation in the norms and standards where enquiries are pending. Such Institutions shall be processed through a standing complaints Committee and the report shall be placed before the Executive Committee for further process of issuance of approval or rejection. In case of rejection, the applicants shall apply for appeal and such applications shall be placed before the standing appeal committee for further process.
	3.2		Grant of approvals is based on self disclosure of required facilities and infrastructure availability as submitted on line on AICTE Web Portal. However an affidavit sworn before First class Judicial Magistrate or Notary or an Oath Commissioner that the Institute has required facilities and infrastructure as per the provisions of the Approval Process hand Book and in the absence of which the AICTE is liable to invoke the provisions, both civil and / or criminal as per the regulations in place is to be submitted.

3.3 Processing Fees in Rs. Lakhs for various applications of (Degree, Post Graduate Degree, Post Graduate Diploma, Diploma and Post Diploma Institutions)

Type of Institution	Extension of approval		Increase in intake / additional course in 1st and, or 2nd shift	Introduction of 2nd Shift, Part Time Programs	Introduction or continuation of PIO seats	Introduction or continuation of NRI seats	Reduction in intake / Closure of course / program	Change of name of Institute	Addition of Dual degree / Integrated courses
	Extension of approval	Amount of Late Fee							
Minority Institution	0.75	2.0	0.75	2.0	2.0	2.0	0.75	0.75	0.75
Institution set up in Hilly Area in North Eastern States	0.75	2.0	0.75	2.0	2.0	2.0	0.75	0.75	0.75
Institution set up exclusively for women	0.75	2.0	0.75	2.0	2.0	2.0	0.75	0.75	0.75
All other Institutions	1.0	2.0	1.0	3.0	3.0	3.0	1.0	1.0	1.0
Government / Government aided / Central University / State University (Govt.)	Nil	2.0	Nil	Nil	Nil	Nil	Nil	Nil	Nil

	3.4	a	Above fees is applicable irrespective of number of divisions / courses applied for Increase / Closure
		b	The payment options available is only through Corporate Internet banking Applications shall be accepted subject to realization of the Payment
	3.5		Submission of an application for Extension of Approval on Web-Portal on or before the last date as mentioned in the schedule is mandatory
	3.6		A print of the complete application as uploaded on the AICTE Web-Portal, printed there on, along with the deficiency report generated through the Institute login, shall be submitted to Affiliating University / Board and Concerned State Government / UT, along with all enclosures as above, duly attested by a Gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner on or before the date as mentioned in the schedule. Subsequently a stamped receipt from an authorized signatory as proof of submission of these documents is to be collected.

4			**The approved Technical Institution may expand its activities by adding additional courses / divisions, in the 1st and / or 2nd shift in the existing Program for** 1. Increasing demand of technically skilled personnel 2. Increase utilization of infrastructure available at the Technical Institutions 3. Facilitate cost effective education to masses through increased utilization of infrastructure available at the Technical Institutions 4. Enabling Faculty to pursue PG Education 5. Enabling students to enroll full time for technical education with staggered timings.
5			**Application for Introduction of course / division shall be considered in accordance with Intake & Number of Courses / Divisions in the Technical Institution given in Clause 3.1 of Chapter II, of this handbook and on fulfillment of the following requirements** The Institute shall have zero Deficiency as per the report generated through Web Portal
6			**Separate division in 2nd year**
	6.1		**Separate division in 2nd year of Engineering / Technology courses for admitting Diploma and B.Sc. Degree holders shall be allowed with following conditions,** 1. This division considered as a part of sub clause 3.1 (a) shall be allowed in the courses already available in the Engineering / Technology Institutions. 2. Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division. 3. Lateral entry supernumerary seats for as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. 4. Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 14 of Chapter II. 5. Admission procedure for these seats shall be decided by concerned State Government / UT authorities. 6. The Institute shall have zero Deficiency as per the report generated through Web Portal
	6.2		**Separate division in 2nd year of MCA for admitting BCA, B Sc (IT, Computer Science) Degree holders shall be allowed with following conditions,** 1. This division considered as a part of sub clause 3.1 (a) shall be allowed in already existing MCA program. 2. Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division.

			3. Lateral entry supernumerary seats for as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. 4. Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 14 of Chapter II. 5. Admission procedure for these seats shall be decided by concerned State Government / UT authorities. The Institute shall have zero Deficiency as per the report generated through Web Portal
7			**Document verification in case of Change of Name, Reduction in intake / Closure of Course**
			Applicants shall submit the following to Regional office (RO) along with the application form. 1. No Objection certificate (NOC), from state Government 2. No Objection certificate (NOC), from Affiliating University 3. Resolution of the society/Trust seeking approval for change of Name, Reduction in Intake / Closure of Courses
			Procedure 1. Scrutiny Committee shall verify the correctness of the documents. 2. If the documents are accepted, then RO shall enable the appropriate flag on the Web-Portal **3.** No new Program / Course or increase in intake shall be allotted in lieu of closed Program / Course
8			**Procedure for Approval and allotment of intake in 2nd Shift**
	8.1		*Approval for additional Divisions in second shift working shall be considered on with views by State Government / UT and Affiliating University / board and on fulfillment of following conditions* *The Institute shall have zero Deficiency as per the report generated on the Web Portal.* *The total intake of UG & PG and Diploma/Post Diploma, in the 2nd shift shall be governed by the following conditions.* *One Division or variation in any of the existing Courses at the Under Graduate level.* *And / or* *Two divisions or variations in any of the existing Courses at the Post Graduate level.* *And / or* *Two divisions or variations in any of the existing Courses at the Diploma/Post*

			diploma level. *Notwithstanding the above, in the second shift no Institute shall be eligible for more than 50% of total intake in first / general shift in respective Program and level.* *i. Approval shall be accorded to UG, PG courses* *or* *ii. Diploma courses and not both of(i) and (ii)* *The Institution shall select either (i)or(ii)* *No supernumerary seats shall be allotted to 2nd Shift Programs* *No 2nd Shift shall be approved for those already running Part Time courses.*
	8.2		1. 2nd shift working shall necessarily require exclusive full time teaching staff as per norms specified in Appendix 7 and Appendix 8. It shall also have separate technical, administrative and supporting staff at required positions. 2. Additional laboratory equipments needed especially for PG program, shall be procured and made available as per norms. 3. Availability of Dean at the level of Professor in the 2nd shift to supervise overall functioning of 2nd shift shall be mandatory. 4. The allotment shall be considered on the basis of Table 10.0. However the course of a program in the second shift shall be approved subject to the same being run in the first / general shift.
9			**Procedure for Approval of Part Time Programs**
	9.1		Part time means activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever First / general shift working exits. Part Time Programs are only for Working Professionals or professionals with at least two years of work experience
	9.2		**Objective**
			To facilitate Technical and Management Institutions to respond to the felt need of providing Technical and Management education to working personnel who may have, for some reason, missed out on a formal management education, earlier on in their career and wish to make up for the same. To provide an opportunity to working personnel to enhance their qualifications, competence by enhanced skill Formation
	9.3		**Need**
			1. Increasing demand of Technical / Management skilled personnel

			2. Increase utilization of infrastructure available at the existing Management Institutions 3. Facilitate cost effective education to masses through increased utilization of infrastructure available at the Management Institutions 4. Enabling Faculty to pursue Management Education 5. Enabling students to enrol part time for Management education with staggered timings.
	9.4		**Duration of the part Time Program**
			As per the affiliating University prevailing rules and Curriculum
	9.5		**Academic Structure**
			1. The syllabus (course work) shall be the same as that used for a Full time Program and as prescribed by the affiliating University 2. Additionally, there shall be an industry based live orientation at an appropriate level of at least 45 days, for industry-skill enhancement. 3. There shall also be a major project leading to mini dissertation with a span of requirement of at least seventy man-hours of work.
	9.6		**Procedure for approval and allotment of intake in Part time Programs**
			Approval for Part time Programs shall be considered on with views by State Government / UT and Affiliating University / board and on fulfilment of following conditions The Institute shall have zero Deficiency as per the report generated The total intake of UG & PG and Diploma/Post Diploma, in the Part Time Technical and or Management Programs shall be governed as below. One Division or variation in any of the existing Courses at the Under Graduate level. And / or Two divisions or variations in any of the existing Courses at the Post Graduate level. And / or Two divisions or variations in any of the existing Courses at the Diploma/Post diploma level. *Notwithstanding the above, in the Part Time no Institute shall be eligible for more*

			than 50% of total intake in first / general shift in respective Program and level. *Approval shall be accorded to UG, PG courses* *or* *Diploma courses and not both of(i) and (ii)* *The Institution shall select either i or ii* *No supernumerary seats shall be allotted to Part Time Programs*
	9.7		**Eligibility of the Candidate to be admitted**
			1. For Management Programs, eligibility is same as Regular programs 2. For all other Programs a candidate with a Diploma in relevant program only is eligible. 3. However in addition the Candidate shall have a minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / or Research Institute / any Government Department / Government, Autonomous Organisations in the relevant field in which admission is sought. 4. A letter shall be furnished by the employer stating that the candidate is being sponsored to seek admission to the respective course. The employer should also indicate that the candidate will not be withdrawn midway till the completion of the course.
	9.8		**Rules for Allotment**
			1. Part Time working shall necessarily require exclusive teaching staff as per norms specified in Appendix 7 and 8. It shall also have separate technical, administrative and supporting staff at required positions. 2. Additional laboratory equipments needed especially for PG program, shall be procured and made available as per norms. 3. Availability of Dean at the level of Professor in the Part Time Program to supervise overall functioning of Part Time Programs shall be mandatory. 4. The program in the Part Time shall be approved subject to the same being run in the first / general shift **5.** No Part-Time course shall be approved for those already running 2nd shift. **6.** Part Time Programs shall be approved only in University approved Courses **7.** Admissions to all Part Time Programs shall be done by the Competent Authority of the State Government / UT

	9.9		**Faculty Requirements**
			1. 50% faculty from amongst the full time teachers working in General shift 2. 20% core staff to be appointed for each part time course i.e. minimum one Associate Professor and Two Assistants Professors 3. 30% faculty as guest faculty from neighbouring industries / R&D organizations / Government. Institutes.

10			**The Council shall allow programs / courses / divisions in Technical Institutions in the 2nd shift working subject to fulfillment of conditions as prescribed in clause 8.0 and 10.2**
	10.1		Rules for Polytechnics (Diploma, Post Diploma) to be conducted in University affiliated AICTE approved Technical Institutions or Universities
		a	New Polytechnic (Diploma, Post Diploma) shall be conducted only as a 2nd Shift Program in a University Affiliated AICTE approved existing Institutions or University Departments
		b	A Degree Program (UG/PG) in Technical Education shall not be conducted in a Polytechnic as a New Program. However, if such an approval was granted earlier to any of the AICTE approved Institution or University Department the same shall continue to exist

10.2 Existing Institution Programs (currently running in First / General shift)	Allowable additional Program / Courses / Divisions in second shift												
	Engineering / Technology Degree (UG and PG)	Engineering / Technology Degree - 2nd Yr	Engineering / Technology Diploma and Post Diploma	Pharmacy Degree (UG and PG)	Pharmacy Diploma and Post Diploma	Arch & Town Planning Degree (UG and PG)	Arch & Town Planning Diploma and Post Diploma	MCA	Management	Applied Arts & Crafts Degree (UG or PG)	Applied Arts & Crafts Diploma and Post Diploma	HMCT Degree (UG and PG)	HMCT Diploma and Post Diploma
Engineering / Technology Degree	✓	✓	✓										
Engineering / Technology Diploma and Post Diploma			✓										
Pharmacy Degree				✓	✓								
Pharmacy Diploma and Post Diploma					✓								
Arch & Town Planning Degree						✓	✓						
Arch & Town Planning Diploma and Post Diploma							✓						
MCA								✓					
Management									✓				
Applied Arts & Crafts Degree										✓	✓		
Applied Arts & Crafts Diploma & Post Diploma											✓		
HMCT Degree												✓	✓
HMCT Diploma & Post Diploma													✓

11			**Procedure for Approval for Dual Degree course in Management**
			Seeking approval of the Council for
	11.1	a	Five year Dual Degree Course in Management leading to, Bachelors degree in Management (BM) or Bachelors degree in Applied Management (BAM) and Masters degree in Applied Management (MAM)
		b	The approval shall be granted for complete duration of MAM course. In any case approval shall not be granted only for BM or BAM degree course. Student who discontinues the studies after 3years of successful instructions shall be eligible for award of Bachelors degree in Management (BM), at the end of 4 years of studies student shall be eligible for Bachelors degree in Applied Management (BAM) and at the end of 5 years study student shall be eligible for Masters degree in Applied Management (MAM). BAM degree shall not be awarded to one who has acquired BM degree. However, a certificate for credits acquired at 4th year shall be issued to the student.
	11.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where University affiliated courses in Management programme are already running and where at least one batch is graduated shall be eligible to apply for approval of Five year Dual Degree Course in Management.
	11.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only one division of 60 students shall be sanctioned for Institutions applying for Five year Dual Degree Course in Management where University affiliated courses in Management programme are already running and at least one batch is graduated prior to this application. This Division shall be in addition to the approvals as per Clause 3.1 (a).
		c	These courses shall not be approved in 2nd shift.
		d	No PIO / NRI seats shall be allotted for these courses.
		e	Foreign collaboration shall not be permitted for these courses.
		f	Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook
	11.4		**Student eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.

		b	**Five year Dual Degree Course in Management** **The admissions for this course shall be effected on the basis of separate merit lists of students passed in various streams at std 12th as,** Science stream 20 seats Commerce stream 20 seats Arts Stream 20 seats In case of non availability of students from one stream, remaining seats in that stream may be allotted to students from other two streams on equal basis. In case of non availability of students from two streams, remaining seats in those streams may be allotted to students from third stream.
		c	State/UT admissions authority shall effect the admissions for this course
12			**Procedure for Approval for Dual Degree course in MCA**
			Seeking approval of the Council for
	12.1	a	Five year Dual Degree Course in MCA leading to, Bachelors degree in Computer Application (BCA) and Masters degree in Computer Application (MCA)
		b	The approval shall be granted for complete duration of MCA course. In any case approval shall not be granted only for BCA. Student who discontinues the studies after 3 years of successful instructions shall be eligible for award of Bachelors degree in Computer Applications (BCA), at the end of 5 years study student shall be eligible for Masters degree in Computer Applications (MCA).
	12.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where University affiliated courses in MCA are already running and where at least one batch is graduated shall be eligible to apply for approval of Five year Dual Degree Course in MCA
	12.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only one division of 60 students shall be sanctioned for Institutions applying for Five year Dual Degree Course in MCA where University affiliated courses in MCA programme are already running and at least one batch is graduated prior to this application. This Division shall be in addition to the approvals as per Clause 3.1 (a).
		c	These courses shall not be approved in 2nd shift.
		d	No PIO / NRI seats shall be allotted for these courses.
		e	Foreign collaboration shall not be permitted for these courses.
		f	Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook

	12.4		**Student eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five year Dual Degree Course in MCA** As per Appendix1 of this Approval Process Handbook
		c	State/UT admissions authority shall effect procedure related to admission.
13			**Procedure for Approval for Integrated Program in Management**
	13.1		**Seeking approval of the Council for**
		a	The approval shall be granted for complete duration of MTM course.
		b	Five & half year Integrated course in Engineering / Tech / Pharmacy / HMCT / Art & Craft and Management leading to Masters degree in Management(in the respective discipline)
		c	Six and half year Integrated course in Architecture and Management leading to Master degree in Management in Architecture
		d	Master of Management in Engineering & Technology (MTM), Pharmacy (MPM), Hotel Management & Catering Technology (MHM), Applied Arts & Crafts (MAACM), Town Planning (MTPM), Architecture (MARM) shall be awarded on completion of the following: • Bachelor degree in Engineering / Tech / Pharmacy / HMCT / Art & Craft / Architecture • Credits in Management subjects in semester-3 to semester-8 for Engineering / Tech / Pharmacy / HMCT / Art & Craft along with bachelor degree or Credits in Management subjects in semester-3 to semester-10 for Architecture along with bachelor degree. • Credits at semester-9 and semester-10 for Engineering / Tech / Pharmacy / HMCT / Art & Craft or Credits at semester-11 and semester-12 for Architecture and • Six month internship in the respective discipline in semester-11 for Engineering / Tech / Pharmacy / HMCT / Art & Craft or Six month internship in semester-13 for Architecture.
	13.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where at least one batch is graduated shall be eligible to apply for approval of five & half year Integrated course in Engineering / Tech / Pharmacy / HMCT / Art & Craft and Management. Approval shall be considered only for the existing programme/s.
		b	AICTE approved Architecture Institutions where at least one batch is graduated shall be eligible to apply for approval of six & half year Integrated course in Architecture and Management. Approval shall be considered for existing programme/s only.
		c	AICTE approved Institutions where University affiliated courses in Management are already running and where at least one batch is graduated shall be eligible to apply for approval of Integrated Program in Management.
	13.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no

			deficiency.
		b	Approval for only 60 students within approved intake for Institutions applying for Five & half year Dual Degree course in Engineering / Tech / Pharmacy / HMCT / Art & Craft and Management where at least one batch is graduated prior to this application. However, this intake shall not be additional intake. The approval shall be for selecting 60 students amongst the students already admitted in the Institute to form a batch for this course.
		c	Approval for only 60 students within approved intake for Institutions applying for Six & half year Dual Degree course in Architecture, Town Planning and Management where at least one batch is graduated prior to this application. However, this intake shall not be additional intake. The approval shall be for selecting maximum 60 students amongst the students already admitted in the Institute to form a batch for this course.
		d	These courses shall not be approved in 2nd shift.
	13.4		**Student eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five & half year Integrated course in Engineering / Tech / Pharmacy / HMCT / Art & Craft and Management and Six & half year Integrated course in Architecture and Management** Entry level qualifications shall be same as prescribed for admission to bachelor degree courses in Engineering and Technology / Pharmacy / Architecture / Town Planning / HMCT / Art & Craft as specified in Approval Process Handbook. Selection of the students for this course shall be done at the start of 2nd year of Bachelor's degree. Students selected for this curse shall take additional course in Management along with the in 3rd semester of the regular course.
		c	State/UT admissions authority shall monitor procedure related to this selection.
14			**Tuition Fee Waiver scheme (TFW)**
	14.1	a	Scheme shall be applicable to all approved Technical Institutions offering Bachelor Programs, Diploma and Post Diploma program and lateral entry provisions of these programs.
		b	Seats up to maximum 5 percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
		c	The Competent Authority for admissions shall be the same as for regular admissions.
		d	The scheme shall be mandatory for all Institutions approved by the council.

	14.2		**Eligibility**
		a	Sons and daughters of parents whose annual income is less than Rs. 4.50 lakhs from all sources shall only be eligible for seats under this scheme
		b	The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other Fee except tuition fees will have to be paid by the beneficiary.
	14.3		**Procedure for Grant of Approval**
		a	The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other Fee except tuition fees will have to be paid by the beneficiary
		b	The Competent Authority for admissions shall be the same as for regular admissions and up to five percent of its sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
	14.4		**Admissions Procedure**
		a	Under this Scheme, up to five percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
		b	The competent authority to effect these admissions is the State Government or its designated Authority.
		c	In the event of non-availability of students in this category the same shall not be given to any other category of applicants.
		d	State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admissions on the basis of the merit list so generated.
		e	The Institutions shall publish in their brochure and web site the details of this scheme.
		f	Competent Authority for admissions shall submit a separate list of the students admitted under this category to the Institute to which they are admitted for compliance.
		g	A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary student admitted under this scheme and he / she shall not be allowed to change Institution/course under any circumstances
		h	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
15			**Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries** For seeking approval for introduction of Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries, the concerned Institutions shall apply to the council.

	15.1		**Eligibility**
			Institutions having infrastructural facilities based on AICTE norms and fulfilling following criteria shall be eligible to apply for approval for admitting students in this scheme. The Institutions shall provide suitable hostel / residential accommodation to the Foreign Students / Persons of Indian Origin (PIOs) and Children of Indian workers in Gulf Countries. The Institute shall have zero Deficiency as per the report generated.

	15.2		**Grant of Approval for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries**
			No Institute shall fill in excess of 15 % of intake seats per Course under this scheme. Fifteen percent (15%) Course seats in all the AICTE approved Institutions and University Departments, approved by the Council, offering technical courses leading to Diploma and Post Diploma, Degree and Post-Graduate Degree in Engineering & Technology, Architecture & Town Planning, Pharmacy, Applied Arts, MBA & MCA, Hotel Management & Catering Technology, shall be allowed on supernumerary basis from amongst Foreign Nationals / Persons of Indian Origin (PIOs) / Children of Indian Workers in the Gulf Countries, over and above the approved intake, provided that 1/3rd of the 15% shall be reserved across different disciplines in the educational Institution, for the Children of Indian Workers in the Gulf Countries. However, any vacant seats out of 1/3rd category shall be reverted to the quota of 2/3rd meant for PIO / Foreign Nationals. Provided that this is subject to the availability of adequate Infrastructural facilities in the applicant Institution, to be verified by the Council, based on its Norms and Guidelines. These supernumerary seats shall be exclusively meant for these categories of students in the Diploma and Post Diploma, under-graduate and post-graduate courses with a rider that under no circumstances a seat remains unfilled shall be allowed to anyone other than a foreign student / PIO. Foreign Nationals / Persons of Indian Origin (PIOs / Children of Indian Workers in the Gulf Countries admitted in AICTE approved Institutions through Indian Council for Cultural Relation (ICCR or as Government of India nominee) shall be included within this ceiling.
			The Institution shall submit an application for continuation of approval for supernumerary seats as a part of application of extension of approval, every year, giving details of faculty and other facilities in the Institution every year for renewal of the approval for admitting Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries.

	15.3		**Fees & Admissions**
			The concerned State Government / UT shall notify the tuition and other fees for candidates to be admitted under Foreign Nations / PIO category. Fees prescribed for NRI quota seats shall not be applicable to these admissions. The children of Indian workers in the Gulf Countries shall be treated at par with resident citizens.
			Admissions to these seats shall be done on merit basis among applicants of these categories.
16			**Admissions for Sons & Daughters of Non Resident Indian(s)**
	16.1	a	For seeking grant of approval for admitting Sons & Daughters of Non Resident Indian(s), Institutes shall apply to the council.
		b	A 5% of seats within sanctioned intake is provided for NRI category.
		c	The Institute shall have zero Deficiency as per the report generated
	16.2		**Implementation**
		a	Competent Authority for admissions shall be the same as for regular admissions
		b	In the event of non-availability of students in NRI category, the seats will be given to general candidates as per general merit. However, general fee shall be applicable to these candidates thus admitted against vacant NRI seats.
	16.3		**Fee and Admissions**
		a	Competent Authority for admissions shall fetch list of Technical Institutions who have sought approval from the council, from AICTE Web-Portal
		b	The Competent Authority for admissions shall display availability of NRI seats, branch wise, in various Institutions, for information of candidates during all stages of admissions so that the students can freely exercise their informed choice. The Institutions may publish in their brochure and web site the number of NRI seats available in course / division
		c	Competent Authority for admissions shall prepare merit list of applicants by inviting applications from eligible NRI students and effect admissions strictly on merit basis
		d	A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary. Students admitted under this scheme shall not be allowed to change Institution / course under any circumstances
		e	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
	16.4		Institutions shall follow the academic calendar as per Appendix 20
17			**Change of Affiliating University**
	17.1	a	**Conditions for Approval**
			The Institute shall be AICTE approved existing Institute/ Technical campus.
		b	**Procedure for Approval**
			The AICTE approved existing Institute seeking change of affiliating

			University shall apply on portal.
		c	**Applicants shall submit the following to Regional office (RO) along with the application form.** 1. No Objection certificate (NOC), from state Government where the Institution is located 2. No Objection certificate (NOC), from the University where the Institution is affiliated. 3. No Objection certificate (NOC), from the University where the Institution seeks affiliation. 4. No Objection certificate (NOC), from state Government where the University with whom the Institution seeks affiliation 5. Resolution of the society/Trust seeking approval for change of affiliating University
		d	**Procedure** 1. Scrutiny Committee shall verify the correctness of the documents. **2.** If the documents are accepted, then RO shall enable the appropriate flag on the Web-Portal
18			**Procedure for processing applications for**
			• Extension of approval to existing Technical Institution / Technical Campus • Increase / reduction in intake in existing courses • Adding course/s in existing program • Closure of program / course • Mandatory provision of supernumerary seats for TFW • Introducing / continuing / discontinuing supernumerary seats for PIO • Introducing / continuing / discontinuing seats for sons/daughters of NRIs • Change of name of the Institute • Adding Dual Degree Courses • Adding Integrated Course • Second Shift Programs • Part Time Programs
	18.1		An applicant shall, using login ID and password, enter / edit data as required
	18.2		An applicant shall operate “calculate deficiency” tab and check the deficiencies if any.
	18.3		All applicants shall ensure that the data entered / edited are correct. Facility to edit the data till the correctness is ensured is available until the submission of the data by pressing the submit tab.

	18.4		After pressing the submit tab, the data is in non editable mode and shall not be allowed to be corrected any further. Applications shall exercise utmost caution before pressing the submit tab.
	18.5		The consolidated list of all Institutes with the approved intake shall be placed by the Approval Bureau before the Executive Committee for approval or otherwise. The same shall be notified on the web portal. Further the Institute may print the Extension of approval letter along with approved intake through the Institute login.
	18.6		No appeal shall be allowed on this procedure since an applicant is allowed corrections multiple times, in the application form along with generation of online deficiency / status report before submission of the application.

19			**Time Schedule for processing of applications**
	19.1		AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
20			Enclosures to be submitted at various stages in the approval process as per Appendix 18

Chapter III

1 Unapproved Institutions

	1.1		**No Institution shall offer Technical program or course without approval of the Council.** Provided further that any Institution offering Technical Program without approval of the Council, shall be termed as unapproved if
		a	It is started without prior approval by the Council
		b	It is working in temporary location / at location not approved by the Council
		c	It is declared as "Unapproved" by the Council
2			**The Council shall maintain a list of un approved Institutions based on the information received by the Council and shall also inform the general public about the same from time to time** Provided further that any Technical Institution, which has already started without following AICTE approval procedure, wishes to submit an application / proposal shall be considered as new Technical Institution. For such purpose, they shall apply as per the provisions of Chapter I. Its legal date of starting will be from the date of issue of the Letter of Approval. Students, who are admitted prior to approval by the Council, will not have any right for re-admission and will have to fulfill all the requirements for admission as prescribed by the competent admission authority.
3			The Institutions conducting courses / Programs in technical education, in temporary location or at location not approved by the Council, shall be liable for action for closure and other appropriate action as per Regulations against defaulting Societies / Trusts / Companies/ associated Individuals as the case may be.
4		a	The Council shall inform respective State Governments UT administration to initiate appropriate penal, civil and / or criminal action against such defaulting Institutions / Societies / Trusts / Companies / Associated Individuals as the case may be.
		b	In case if such Institutions make a representation then hearing may be given to these Institutions and decision shall be taken as per the provisions in this Approval Process Handbook.

Chapter IV

1 Action in case of violation of Regulations

	1.1		An Institution running any Program / Course in Technical Education in violation of Regulations, shall be liable to appropriate initiation of Penal Civil action including withdrawal of approval, if any, and / or criminal action by the Council against defaulting Societies / Trusts / Companies / Associated Individuals and / or the Institution, as the case may be.
	1.2		Provided that, if any Technical Institution contravenes any of the provisions of concerned regulations, the council after making such inquiry as it may consider appropriate and after giving Technical Institution concerned, an opportunity of being heard, under appropriate regulations, withdraw approval to the concerned Technical Institution / Program / Course. Provide further that in case of such a withdrawal, the operations of the said Technical Institution / Program / Course shall not be started again before completion of two academic years from the date of such a withdrawal. Provided further that, the students admitted to the Institute whose approval has been withdrawal, shall be redistributed to other Institutions in the jurisdiction of the affiliating University by the competent authority of the respective State Governments. Such Institution where the approval has been withdrawn, the restoration is as per the procedure for setting up a new Institute as defined in Chapter I
2			**Non submission / Incomplete submission of application for extension of approval**
			The Technical Institutions shall submit the application for extension of approval in the prescribed Format along with the enclosures to the concerned Regional Office of AICTE each year for extension of approval by the Council, even in cases where the approval to the Program / Course was granted for more than one year. The last date for receipt of such application with or without Late Fee shall be as mentioned in the schedule. Non submission / incomplete submission of application for extension of approval shall invite appropriate penal action against the Institution. The Institution shall be liable to the following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats for one academic year 2. No admission status in one / more courses for one academic year 3. Withdrawal of approval for Program / course **4.** Withdrawal of approval of the Institution

3			**Excess admissions**
	3.1		Excess admissions over the sanctioned intake shall not be allowed under any circumstances. In case any excess admission is reported to / noted by the Council, appropriate penal action will be initiated against the Institution. The Institution shall be liable to following punitive action from any one or more of the following by the council. 1. Excess admission fee amounting five times the total fees collected per student shall be levied against each excess admission. 2. Suspension of approval for supernumerary seats for one academic year 3. No admission status in one / more courses for one academic year 4. Withdrawal of approval for Program / course. 5. Withdrawal of approval of the Institution.
	3.2		Amount in respect of Excess admission fee shall be remitted to "Member Secretary, AICTE" as per instructions issued by the council.
4			**Non fulfillment of requirement of qualified Principal / Director**
	4.1		Institutions not having qualified Principal / Director for period, more than 18 months shall be liable to following punitive action by the council. • No admission status for one academic year
5			**Non fulfillment in Faculty: Student ratio, not adhering to pay–scales and/or qualifications prescribed for teaching staff**
	5.1		Institutions not maintaining prescribed Faculty: Student ratio, not adhering to Pay scales, or qualifications prescribed for teaching staff for more than 18 months, shall be liable to following punitive action by the council from any one or more of the following. 1. Suspension of approval for supernumerary seats, if any for one academic year 2. No admission status in respective courses for one academic year 3. Withdrawal of approval in the respective course **4.** Withdrawal of approval of the Institution
6			**Non fulfillment in Computer, Software, Internet, Printers, Laboratory Equipments, Books, Journals, Library facilities requirements**
	6.1		Institutions not maintaining prescribed Computer, Software, Internet, Printers, Laboratory Equipments and Books, Journals, Library facilities shall be liable to following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats, if any for one academic year 2. No admission status in one / more courses for one academic year 3. Withdrawal of approval for Program / course **4.** Withdrawal of approval of the Institution

7			**Non fulfillment in additional Essential requirements for Technical Institution**
	7.1		Institutions not maintaining prescribed requirements shall be liable to following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats, if any for one academic year **2.** No admission status in one / more courses for one academic year
8			**Non fulfillment in Built up Area**
	8.1		Institutions not fulfilling prescribed built up area requirements shall be liable to following punitive action from any one or more of the following by the council. 1. Suspension of approval for supernumerary seats, if any for one academic year 2. No admission status in one / more courses for one academic year 3. Withdrawal of approval for Program/course **4.** Withdrawal of approval of the Institution
9			**Refund cases** Institutions not following guidelines issued by the Council regarding refund of fees on cancellations of admissions or delaying refunds shall be liable to following punitive action from any one or more of the following by the council. 1 Fine for non compliance of refund of fees levied against each case shall be twice the total fees collected per student. 2 No admission status in one / more courses for one academic year 3 Withdrawal of approval for Program / Course 4 Suspension of approval for supernumerary seats, if any for one academic year
10			Amount in respect of Fine for non compliance of refund of fees shall be remitted to "Member Secretary, AICTE" as per instructions of the council.
11			**Procedure for restoration against punitive actions**
	11.1		Applicant makes an application for restoration on the Web Portal along with the application for extension of approval of the next academic year.
	11.2		The restoration is subject to Expert visit
	11.3		The expert Visit Committee shall verify all the requirements as per the approval process hand book.
	11.4		Expert Visit Committee report shall be placed before Standing Complaint Committee.
	11.5		Recommendations of the Standing Complaint Committee shall be placed before Executive Committee for necessary Approval/ratification.
	11.6		The Institute may appeal as per the procedure of appeal in Chapter I if the status quo on punitive action is maintained.

Chapter V

1 Collaboration & Twining Program between Indian and Foreign Universities or Institutions in the field of Technical Education, Research and Training

	1.1		**Objectives**
			1. To facilitate collaboration and Twining Program between Indian and Foreign Institutions in the field of Technical education, Research and Training 2. To safeguard the interest of student community in India and ensure uniform maintenance of Norms and Standards as prescribed by various Statutory Bodies. 3. To ensure accountability for all such educational activities by Foreign Institutions in India. 4. To safeguard against entry of non-accredited Institutions in the Country of origin to impart technical education in India. 5. To safeguard the nation's interest and take punitive measures, wherever necessary, against the erring Institutions.
2			**Eligibility**
			1. Foreign Institutions interested in imparting technical education in collaboration or through a Twining Program in India leading to award of Diploma or Post Diploma or Degrees including post graduate or doctoral programs. 2. An Indian University Department or Institution which is already in existence and is duly approved by the Council, interested in imparting technical education leading to award of Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma including post graduate and doctoral Programs of a Foreign University through collaborative / twining arrangements. 3. Offshore Campus of Indian AICTE approved Institutions offering Indian Degrees or Diplomas. 4. Any other educational activity carried out in India, in any manner by the Foreign Institutions.
3			**Conditions for Approval**
	3.1		No Foreign Institution shall establish / operate its educational activity in India leading to award of Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level and Doctoral level programs without specific approval of the Council.
	3.2		Accreditation by the authorized agency in parent Country, shall be the pre-requisite condition for any Foreign University or Institution to start its operation for imparting technical education in India.
	3.3		The educational Programs to be conducted in India by Foreign Universities or Institutions leading to award of Degree or Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diploma Level, shall have the same nomenclature as

			it exists in their parent Country. There shall not be any distinction in the academic curriculum, mode of delivery, pattern of examination, etc. and such Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diplomas must be fully recognized in their parent Country.
	3.4		Any course or Program which jeopardizes the National interest of the Country shall not be allowed to be offered in India.
	3.5		The Council may prescribe any other condition for registration, expedient to do so in the overall interest of the technical education system in the Country
4			**Collaborations and Twinning Programs**
	4.1		The students admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country
	4.2	a	The students failing to secure VISA should be enrolled in a similar Program being conducted by the Indian partner Institution, affiliated to a University recognized by the UGC or Board of Technical Education in the respective States, as applicable. The Intake of such students will be over and above the approved intake of the Program being conducted by the Indian Partner Institution.
		b	For this purpose the Foreign University / Institution, the Indian partner Institution shall enter in to a bipartite agreement / MOU for the purpose.
		c	For this purpose the Indian Institution and the concerned affiliating University or Board of Technical Education in the respective States, shall also enter into a bipartite agreement / MOU for the purpose.
		d	The Indian partner Institution shall be affiliated to the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institute is located as applicable.
		e	For Courses where University approval is not mandatory, the Foreign University / Institution, the Indian partner Institution shall enter in to a bipartite agreement / MOU for the purpose.
		f	For Courses where Board of Technical Education in the respective State, approval is not mandatory, the Foreign University / Institution, the Indian partner Institution shall enter in to a bipartite agreement / MOU for the purpose.
		g	That at least one semester of Education in the collaborative program to be conducted in India and the Country in which the Foreign collaborating University / Institution is located.
	4.3		The Degree shall be awarded by the Foreign University or Institution and in its parent Country.
5			**Processing Fee: P**aid through the AICTE payment gateway available on the Web-Portal www.aicte-india.org The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment

	5.1		**Type of Institution**	**Processing Fee in Rs. Lakhs**
		a	Minority Institution	8.00
		b	Institution set up in Hilly Area in North Eastern States other than Government / Government aided / Central University / State University	8.00
		c	Institution set up exclusively for women other than Government / Government aided / Central University / State University	8.00
		d	All other Institutions except Government / Government aided / Central University / State University	10.00
		e	Government / Government aided / Central University / State University	Nil
6			**Procedure for Approval: Introducing a Foreign Collaboration with an AICTE approved Indian Institution**	
	6.1		A new Institute applying for Foreign collaboration, shall apply as per the provisions of Chapter I	
	6.2		A AICTE approved Existing Institute applying for Foreign collaboration shall apply on the Web-Portal and shall be processed as per Clause 5.0 of Chapter I	
	6.3		Institutions shall be eligible for a maximum of Two Divisions (or two changes) within the definition of Division at UG/Diploma/Post Diploma Level and Program in MCA/Management. Four Divisions at PG Level in Engineering & Technology / Pharmacy / Architecture / Town Planning / Applied Arts and Crafts /HMCT Programmes at clause 2.11 of the (Grant of approvals for Technical Institutions, Regulations, 2012).	
	6.4		These courses shall not be approved in Second Shift and Part Time.	
	6.5		Lateral entry and Supernumerary seats shall not be allowed in Foreign Collaboration and Twining Programme.	
	6.6		Institute shall provide all required documents in original as per Appendix 17 or Appendix 18 as the case may be, at the time of the expert visit Committee for verification. The Institute shall however submit attested copies of all the original documents to the Expert visit committee.	
	6.7		Additional documents shall be necessary while seeking approval for Foreign collaborations and Twinning Programs.	
		a	No Objection certificate (NOC), from concerned embassy in India with mention of genuineness of educational Institution of the respective country.	
		b	MOU as per Clause 4.2 (b) & (c)	
7			**Off Shore Indian Campus and award of Indian Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma.**	
	7.1		Proposal for Offshore Campus shall be processed in accordance with the	

			process and provisions as contained in Chapter I. Provided that the applicant Institution submits a No Objection Certificate or the specific permission granted by the Foreign Country as well as the No objection certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus.
	7.2		**Processing Fees in Rs. Lakhs for various applications (Degree / Post Graduate Degree , Post Graduate Degree, Post Graduate Diploma, Diploma and Post Diploma Institutions) for setting up offshore Campus** In addition to the Processing fee and other amounts as payable or to be deposited as per provisions made in Chapter I, the applicant shall deposit additional amount as provided below. Visit Charges shall be paid by the applicant Institution as per demand raised by the Council prior to the visit of the proposed offshore Campus. The applicant Institution shall deposit an amount of Rs. 2.0 Cr with the Council for the purpose as provided in clause 6.3 of Chapter I.
8			**Punitive Measures and Conditions for Withdrawal**
	8.1		If a Foreign University / Institutions fails to comply with any of the conditions as contained in the above regulations and/or consistently refrains from taking corrective actions contrary to the advice of the Council, the Council may after giving reasonable opportunity to the concerned University / Institution through hearing or after making such inquiry at the Council may consider necessary, withdraw the registration granted to such University/Institution to offer their Degree / Post Graduate Degree , Diploma, Post Graduate Diploma and Post Diplomas in India and forbid such Foreign University / Institution to offer their registration granted to such University / Institution to offer their Degree / Post Graduate Degree s, Diploma and Post Diploma in India and forbid such Foreign University/Institution to either open Centres or enter into any collaborative arrangement with any University / Institution in India.
	8.2		The Council shall also inform the concerned agencies including Ministry of External Affairs, Ministry of Home Affairs, RBI of such decisions and advise these agencies to take any or all of the following measures
		a	Refusal / withdrawal for grant of visa to employees / teachers of the said Foreign University / Institution.
		b	Stop repatriation of funds from India to home Country.
		c	Informing the public about the withdrawal of the Registration of such Foreign University/Institution and the consequence thereof
	8.3		In case it comes to the notice of the Council, that a Foreign University is running Diploma and Post Diploma or / and Degree at undergraduate, post-graduate and research level in technical education in India directly or in collaboration with an Indian partner without obtaining certificate of registration,

			Council shall take immediate steps to action under the Indian Penal Code for Criminal breach of trust, misconduct, fraud and cheating and under other relevant Indian Laws.
	8.4		Once the registration of a Foreign University / Institution is withdrawn, the Council shall make attempt in co-ordination with concerned State Government to re-allocate the students enrolled in such Programs to other approved Institutions of the Council. The Foreign University / Institution in such cases, shall have to return the entire fee collected from such students to the Institutions in which such students, are accommodated. Such Foreign Institutions shall not be allowed to open any other Centre / Institution or enter into a collaborative arrangement in India for at least 3 years.
9			The Foreign University / Institution shall submit an annual report giving details of the number of students admitted, Programs conducted, total fee collected, amount transferred to parent Country, investment made, number of students awarded Degree / Post Graduate Degree, Diploma, Post Diploma and Post graduate Diploma and any such information that the Council may ask for.
10			The Council may cause an inspection, whenever necessary, with or without prior notice, to assess the infrastructural and other facilities available and / or to verify the compliance of conditions, norms, standards etc. prescribed by the Council from time to time.

Chapter VI

1 Norms & Requirements

	1.1		The Duration and Entry Level Qualifications for the Technical Program such as Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs shall be as provided in the Appendix 1
	1.2		The list of approved nomenclature of courses at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs in Engineering & Technology / Management / Pharmacy / Architecture / Town Planning / Hotel Management & Catering Technology and Applied Arts & Crafts is provided in the Appendix 2. Provided that if any Institution wishes to propose any new Course, prior concurrence, as the case may be, by the Council for the same shall be necessary. For such concurrence, Registrar of such affiliating University / board or Technical Institute, with due endorsement by the Registrar of affiliating University / Board shall submit detailed syllabus content and its nomenclature to the Council.
	1.3		The Technical Institutions shall follow Norms for Intake & Number of Courses / Divisions in the Technical Institution / Campus at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs level as provided in the Appendix 3.
	1.4		The Technical Institutions shall follow Norms for Land and Building Space requirements for Technical Institution as provided in the Appendix 4.
	1.5		The Technical Institutions shall follow Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution as provided in the Appendix 5.
	1.6		The Technical Institutions shall follow Norms for Essential and Desired requirements for Technical Institution as provided in the Appendix 6
	1.7		The Technical Institutions shall follow Norms for Faculty requirements at under graduate & post graduate level as provided in the Appendix 7 and Appendix 8.
	1.8		Cadre ratio as given in Appendix 7 shall be ordinarily maintained.
	1.9		The Technical Institution shall follow the Norms of faculty requirements & Qualifications for Technical Institution shall be as provided in the Appendix 7 & 8.
	1.10		Diploma holders and B.Sc Degree holders shall be eligible for admission to second year Engineering degree courses up to a maximum of 20% of sanctioned intake (30% for Institutions in Andaman, Nicobar, Lakhshadweep, Daman and Diu), which will be over and above, supernumerary to the approved intake. Provided that, Students who have completed Diploma course in Architectural

			Assistantship & Town Planning shall be eligible for admission to second year Architecture degree courses up to a maximum of 20% of sanctioned intake (30% for Institutions in Andaman, Nicobar, Lakhshadweep, Daman and Diu), which will be over and above, supernumerary to the approved intake. Provided further that, students who have completed Diploma course in Pharmacy shall be eligible for admission to second year Pharmacy degree courses up to a maximum of 20% of sanctioned intake, which will be over and above (30% for Institutions in Andaman, Nicobar, Lakhshadweep, Daman and Diu), supernumerary to the approved intake. Provided that Students who have completed Bachelor's Degree of minimum 3 Yrs duration in BCA, B. Sc (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate level shall be eligible for admission to second year MCA courses up to a maximum of 20% of sanctioned intake except Andaman, Nicobar, Lakshadweep, Daman and Diu where it shall be 30%, which will be the supernumerary of the approved intake. In addition to above vacant seats (S) in a course, S = SI – (SI – C – F + B), and if S >0, may also be available to Diploma holders and B Sc Degree holders for lateral entry where, S1 = Sanctioned Intake **C* =** No. of cancellations at the first year level **F* =** No. of students not eligible for admission to second year as per rules/rules by affiliating University **B* =** No. of students who belong to earlier batches who have become eligible for admission to second year as per rules / rules by affiliating University *Students admitted against any type of supernumerary seat/s shall not be considered in C, F or B. The concerned State Admission Authority shall decide modalities for these admissions.
	1.11		Students who have completed Diploma and Post Diploma course in Architectural Assistantship & Town Planning shall be eligible for admission to the first year Architecture Degree course The concerned State Admission Authority shall decide modalities for these admissions.
	1.12		Provided further that Students who have completed Diploma and Post Diploma course in Pharmacy shall be eligible for admission to the first year Pharmacy Degree course. The concerned State Admission Authority shall decide modalities for these

			admissions.
	1.13		Norms for PGDM Programs are as per Appendix 9
	1.14		Subscription of E-Journals – Appendix 10
	1.15		Format for Detailed Project Report for establishment of a new technical Institution is at Appendix 11
	1.16		Prevention and Prohibition of Ragging – Appendix 12
	1.17		Structure of various Committees – Appendix 13
	1.18		Regional Offices of the Council – Appendix 14
	1.19		Abbreviations – Appendix 15
	1.20		Grievance Redressal- Appendix 16
	1.21		Documents to be submitted for Setting up new Technical Institution etc as in chapter I – Appendix 17
	1.22		Documents to be submitted for Change in intake etc as in Chapter II – Appendix 18
	1.23		Composition of Board of Governors – Appendix 19
	1.24		Cut off dates and Academic Calender – Appendix 20

Appendix 1

Duration and Entry Level Qualifications for the Technical Programs

1.1 Under Graduate Degree Programs (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together
2	Engineering & Technology	Lateral entry to second year	**A** Passed Diploma examination from an AICTE approved Institution; with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering / Technology. **B** Passed B. Sc Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserved category) and passed XII standard with mathematics as a subject. **C** Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year Engineering program along with the second year subjects. **D** Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream. **E** Provided further that students, who have passed Diploma in Engineering & Technology from an AICTE approved Institution or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the first year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in A, B, D, and E above.
3	Pharmacy	4 Years	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate

			belonging to reserved category) in the above subjects taken together
4	Architecture	5 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Engineering Drawing / Computer Science / Biology / Technical Vocational subject Obtained at least 45% (40% in case of candidate belonging to reserved category) marks in the above subjects taken together
5	Hotel Management & Catering Technology (HMCT)	4 Years	Should have passed 10+2 examination. Obtained at least 45% (40% in case of candidate belonging to reserved category) at the qualifying Examination
6	Applied Arts & Crafts	5 Years	Should have passed 10+2 examination Obtained at least 45% (40% in case of candidate belonging to reserved category) at the qualifying Examination
7	All Programs other than Engineering and Technology	Lateral entry to second year	Passed Diploma examination in a Program from an AICTE approved Institution, with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate Program.
8	All Programs other than Engineering and Technology	Entry to First year	Provided further, those students, who have passed Diploma examination in a Program from an AICTE approved Institution, shall also be eligible for admission to the first year at an appropriate Program subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned above.
9	Town Planning	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Engineering Drawing / Computer Science / Biology / Technical Vocational subject Obtained at least 45% (40% in case of candidate belonging to reserved category) marks in the above subjects taken together

1.1 a	The candidates as in 1.1, except 1.1-2, 1.1-7, will, however, be required to qualify at the Entrance Test conducted by the competent Authority

1.2 Post Graduate Degree and Post Graduate Diploma Programs (Full Time)

	Program	Duration	Eligibility
1	Management (PGDM, MBA and similar)	2 Yrs	Recognized Bachelor's Degree of minimum 3 Yrs duration Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination
2	Management (PGCM)	More than 1 Yr but less than 2 Yr	Recognized Bachelor's Degree of minimum 3 Yrs duration
3	Management (Executive PGDM)	15 Months	Any recognized Bachelors degree of minimum 3 years duration and a minimum of 5 years relevant managerial / supervisory experience. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination
4	MCA	3 Yrs	Recognized Bachelor's Degree of minimum 3 Yrs duration with Mathematics at 10+2 level or at Graduate Level. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination
5	M.E. / M. Tech.	2 Years	Bachelors degree or equivalent in the relevant field Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination
6	M. Pharm	2 Years	Bachelor in Pharmacy or equivalent degree Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination
7	M. Arch	2 Years	Bachelor of Architecture or equivalent degree Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination
8	Hotel Management & Catering Technology	2 Years	Bachelor of Hotel Management & Catering Technology or equivalent degree Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying

			Examination
9	Applied Arts & Crafts	2 Years	Bachelor of Fine Arts or equivalent degree Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination
10	MCA	Lateral entry to 2nd year MCA	Recognized Bachelor's Degree of minimum 3 Yrs duration in BCA, B. Sc (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate Level. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination

1.2 a	Candidates as mentioned in section 1.2 above will be required to qualify at the Entrance Test conducted by the competent Authority. For admission to MBA and similar courses, candidates will be required to qualify in CMAT conducted by AICTE.

1.3 Diploma Programs (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology	3 / 4 Years	Passed 10th std / SSC examination Obtained at least 35% marks at the qualifying examination.
2	Pharmacy	2 Years after XII standard or 3 / 4 Years after Xth standard where same exists	Passed 12th std Obtained at least 35% marks at the qualifying examination or Passed 10th std / SSC examination Obtained at least 35% marks at the qualifying examination.
3	Architecture	3 / 4 Years	Passed 10th std / SSC examination Obtained at least 35% marks at the qualifying examination.
4	Hotel Management & Catering Technology	3 Years after XII standard or 3 / 4 Years after Xth standard where same exists	Passed 12th std Obtained at least 35% marks at the qualifying examination. or Passed 10th std / SSC examination Obtained at least 35% marks at the qualifying examination.
5	Applied Arts & Crafts	3 / 4 Years	Passed 10th std / SSC examination Obtained at least 35% marks at the qualifying examination.
6	All Programs	Lateral entry to 2nd year Diploma	12th Science with Vocational / Technical Or Xth + (2 years ITI) with appropriate specialisation Students passing 12th Science or / 12th Science with Vocational / or 12th Science with Technical or Xth + (2 years ITI) with appropriate specialisation in that order shall be eligible for admission to second year Diploma courses of appropriate program, up to a maximum of 20% of sanctioned intake, except Andaman, Nicobar, Lakhshadweep, Daman and Diu where it shall be 30%, which will be the supernumerary of the approved intake.
7.	Town Planning	3 / 4 Years	Passed 10th std / SSC examination Obtained at least 35% marks at the qualifying examination.

1.4 Post Diploma Programs (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology	1.5 Years / 2 Years	Passed Diploma examination Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
2	Pharmacy	1.5 Years / 2 Years	Passed Diploma examination Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
3	Architecture	1.5 Years / 2 Years	Passed Diploma examination Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
4	Hotel Management & Catering Technology	1.5 Years / 2 Years	Passed Diploma examination Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
5	Applied Arts & Crafts	1.5 Years / 2 Years	Passed Diploma examination Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

1.5 Under Graduate Degree Programs (Part Time)

	Program	Duration	Eligibility
1	Engineering & Technology, Pharmacy, Architecture, HMCT, Applied Arts & Crafts, Town Planning	As per the University norms	Diploma in relevant discipline/field/program Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

1.6 Post Graduate Degree and Post Graduate Diploma Programs (Part Time)

	Program	Duration	Eligibility
1	Management (PGDM, MBA and similar), Management (PGCM), Management (Executive PGDM), MCA, M.E. / M. Tech., M. Pharm, M. Arch, Hotel Management & Catering Technology, Applied Arts & Crafts, Town Planning	As per the University norms	Degree in relevant discipline/field/program Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

1.7 Diploma Programs (Part Time)

	Program	Duration	Eligibility
1	Engineering & Technology, Pharmacy, Architecture, HMCT, Applied Arts & Crafts, Town Planning	As per the Board of Technical Education	Passed 10th std / SSC examination and 2 Year ITI after 10th OR Passed 10th std / SSC examination and Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought

1.8 Post Diploma Programs (Part Time)

	Program	Duration	Eligibility
1	Engineering & Technology, Pharmacy, Architecture, HMCT, Applied Arts & Crafts, Town Planning	As per the Board of Technical Education	Diploma in relevant discipline/field/program Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

1.9 Dual Degree Courses (Full Time)

	Program	Duration	Eligibility
1	Management (MAM)	5 Yrs	Passed 10+2 examination Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together
2	MCA	5 Yrs	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together

1.9 Integrated Courses (Full Time)

	Program	Duration	Eligibility
1	Engineering & Technology (MTM), Pharmacy (MPM), Hotel Management & Catering Technology (MHM), Applied Arts & Crafts (MAACM), Town Planning (MTPM)	5 and ½ Yrs	As per Annexure 1, Table 1.1 for respective discipline except Architecture and Applied Arts & Crafts programs.
2	Architecture (MARM)	6 and ½ Yrs	As per Annexure 1, Table 1.1 for Architecture, Town Planning and Applied Arts & Crafts Programs.

2.0 Appendix 2: Approved Nomenclature of Courses

2.1 **Program:** Engineering and Technology **Level:** Diploma

Sr.	Name of the course
1	3-D ANIMATION & GRAPHICS
2	ACCOUNTS & AUDIT
3	ADMINISTRATION SERVICES
4	ADVANCED DIPLOMA IN MARING ENGINEERING AND SYSTEMS
5	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
6	AERONAUTICAL ENGINEERING
7	AGRICULTURAL ENGINEERING
8	AGRICULTURAL TECHNOLOGY
9	AGRICULTURE ENGINEERING
10	AIRCRAFT MAINTENANCE ENGG. (AVIONICS)
11	AIRCRAFT MAINTENANCE ENGINEERING
12	ANIMATION AND MULTIMEDIA TECHNOLOGY
13	APPAREAL DESIGN & FASHION TECHNOLOGY(U)
14	APPAREL DESIGN & FABRIC
15	APPAREL DESIGN & FABRICATION TECHNOLOGY
16	APPAREL DESIGN & FASHION TECHNOLOGY
17	APPAREL MANUFACTURE & DESIGN
18	APPAREL TECHNOLOGY
19	APPLIED ELECTRONICS
20	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
21	APPLIED VIDEOGRAPHY
22	ARCHITECTURAL ASSISTANTSHIP
23	ARCHITECTURE
24	ARCHITECTURE AND INTERIOR DECORATION
25	ARCHITECTURE ASSISTANTSHIP
26	ARCHITECTURE ASSITANTSHIP
27	ARMAMENT ENGINEERING (GUN FITTER)
28	ARTIFICER TRAINING (ELECTRICAL)
29	ARTIFICER TRAINING (ELECTRONICS)
30	ARTIFICER TRAINING (MECH)
31	AUDIOGRAPHY & SOUND ENGINEERING

Sr.	Name of the course
32	AUTOMATION AND ROBOTICS
33	AUTOMATION ENGINEERING
34	AUTOMOBILE ENGINEERING
35	AUTOMOBILE ENGINEERING [AUTOMOBILE FITTER]
36	AUTOMOBILE ENGINEERING [SF]
37	BEAUTY & HAIR DRESSING
38	BEAUTY CULTURE AND COSMETOLOGY
39	BIO ELECTRONICS
40	BIOMEDICAL ENGINEERING
41	BIOMEDICAL INSTRUMENTATION
42	BIOTECHNOLOGY
43	CAD CAM
44	CAMPUS WIDE NETWORK DESIGN & MAINTENANCE
45	CDDM
46	CEMENT TECHNOLOGY
47	CERAMIC ENGINEERING AND TECHNOLOGY
48	CERAMIC TECHNOLOGY
49	CERAMICS
50	CERAMICS ENGINEERING
51	CHEMICAL ENGINEERING
52	CHEMICAL ENGINEERING (FERTILIZER)
53	CHEMICAL ENGINEERING (OIL TECHNOLOGY)
54	CHEMICAL ENGINEERING (PART TIME)
55	CHEMICAL ENGINEERING (PETRO CHEMICAL)
56	CHEMICAL ENGINEERING (PETROCHEMICAL)
57	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
58	CHEMICAL ENGINEERING (SUGAR TECHNOLOGY)
59	CHEMICAL ENGINEERING [SW]
60	CHEMICAL ENGINEERING(FERTILIZER)
61	CHEMICAL TECHNOLOGY
62	CHEMICAL TECHNOLOGY (PAINT TECHNOLOGY)

63	CHEMICAL TECHNOLOGY (RUBBER & PLASTIC TECHNOLOGY)
64	CHEMICAL TECHNOLOGY FERTILIZER
65	CHEMICAL TECHNOLOGY(RUBBER / PLASTIC)
66	CINEMATOGRAPHY
67	CIVIL & ENVIRONMENTAL ENGINEERING
68	CIVIL & RURAL ENGINEERING
69	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
70	CIVIL DRAFTSMAN
71	CIVIL ENGINEERING
72	CIVIL ENGINEERING & PLANNING
73	CIVIL ENGINEERING (2 SHIFT)
74	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
75	CIVIL ENGINEERING (ENVIRONMENTAL & POLLUTION CONTROL)
76	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
77	CIVIL ENGINEERING (FOR GIRLS)
78	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
79	CIVIL ENGINEERING (RURAL ENGINEERING)
80	CIVIL ENGINEERING (SANDWICH PATTERN)
81	CIVIL ENGINEERING (SANDWITCH PATTERN)
82	CIVIL ENGINEERING ENVIRONMENT & POLLUTION CONTROL
83	CIVIL ENGINEERING(CONSTRUCTION TECHNOLOGY)
84	CIVIL ENVIRONMENTAL ENGINEERING
85	CIVIL TECHNOLOGY
86	CIVIL(CONSTRUCTION)
87	CIVIL(SFS MODE)
88	COMMERCIAL & COMPUTER PRACTISE
89	COMMERCIAL PRACTICE
90	COMMERCIAL PRACTICE (KAN & ENG)
91	COMPUTER HARDWARE & NETWORKING
92	COMPUTER AIDED COSTUME DESIGN AND DRESS MAKING
93	COMPUTER AND INFORMATION SCIENCE
94	COMPUTER APPLICATION & BUSINESS MANAGEMENT
95	COMPUTER APPLICATIONS
96	COMPUTER ENGINEERING
97	COMPUTER ENGINEERING & APPLICATION
98	COMPUTER ENGINEERING (CO-EDU)
99	COMPUTER ENGINEERING.(IND./INT.)
100	COMPUTER HARDWARE & MAINTENANCE
101	COMPUTER HARDWARE & NETWORKING
102	COMPUTER HARDWARE MAINTENANCE
103	COMPUTER NETWORKING
104	COMPUTER SCEINCE & ENGINEERING
105	COMPUTER SCIENCE
106	COMPUTER SCIENCE & ENGINEERING
107	COMPUTER SCIENCE & TECHNOLOGY
108	COMPUTER SCIENCE AND ENGINEERING
109	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
110	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
111	COMPUTER SCIENCE AND TECHNOLOGY
112	COMPUTER SOFTWARE TECHNOLOGY
113	COMPUTER TECHNOLOGY
114	COMPUTER TECHNOLOGY AND APPLICATIONS
115	CONSTRUCION TECHNOLOGY
116	CONSTRUCTION ENGINEERING
117	CONSTRUCTION TECHNOLOGY
118	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
119	CONTROL AND INSTRUMENTATION
120	COSMETOLOGY AND HEALTH
121	COSTUMER DESIGN & DRESS MAKING
122	CYBER FORENSICS AND INFORMATION SECURITY
123	DAIRY ENGINEERING
124	DESIGN AND DRAFTING
125	DIGITAL COMMUNICATIONS
126	DIGITAL ELECTRONICS
127	DIGITAL ELECTRONICS & MICROPROCESSOR
128	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
129	DIGITAL SYSTEMS
130	DIPLOMA IN ARCHITECTURAL ASSISTANTSHIP
131	DIPLOMA IN COMPUTER APPLICATIONS
132	DIPLOMA IN HANDLOOM AND TEXTILE TECHNOLOGY
133	DIPLOMA IN MECHANICAL ENGINEERING
134	DIPLOMA IN TEXTILE TECHNOLOGY (MAN MADE FIBRE TECHNOLOGY)
135	DIPLOMA MEDICAL LAB TECHNOLOGY
136	DIRECTION SCREEN PLAY WRITING & TV PRODUCTION

137	DRESS DESIGNING & GARMENT MANUFACTURING
138	DRILLING ENGINEERING
139	DRILLING TECHNOLOGY
140	ECG TECHNOLOGY
141	ELECTRICAL AND ELECTRONICS ENGINEERING
142	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH)
143	ELECTRICAL AND MECHANICAL ENGINEERING
144	ELECTRICAL AND POWER ENGINEERING
145	ELECTRICAL ENERGY SYSTEMS
146	ELECTRICAL ENGINEERING
147	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
148	ELECTRICAL ENGINEERING INDUSTRIAL CONTROL
149	ELECTRICAL MACHINES
150	ELECTRICAL POWER SYSTEM
151	ELECTRONIC ENGINEERING
152	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
153	ELECTRONIC SCIENCE AND ENGINEERING
154	ELECTRONICS
155	ELECTRONICS & AVENOICS
156	ELECTRONICS & COMMUNICATION ENGG
157	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
158	ELECTRONICS & COMMUNICATION ENGINEERING (INDUSTRY INTEGRATED)
159	ELECTRONICS & INSTRUMENTATION ENGINEERING
160	ELECTRONICS & PRODUCTION
161	ELECTRONICS & TELECOMMUNICATION
162	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
163	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
164	ELECTRONICS & VIDEO ENGINEERING
165	ELECTRONICS (FIBER OPTICS)
166	ELECTRONICS (ROBOTICS)
167	Electronics and Communication Engineering (Microwaves)
168	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH)
169	ELECTRONICS AND COMMUNICATIONS ENGINEERING
170	ELECTRONICS AND COMPUTER ENGINEERING
171	ELECTRONICS AND ELECTRICAL ENGINEERING
172	ELECTRONICS AND INSTRUMENTATION ENGINEERING
173	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
174	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
175	ELECTRONICS ENGG.(INDUSTRY INTEGRATED)
176	ELECTRONICS ENGINEERING
177	ELECTRONICS ENGINEERING (INDUSTRY INTEGRATED)
178	ELECTRONICS ENGINEERING (MICRO ELECTRONICS)
179	ELECTRONICS ENGINEERING (SELF-FINANCED)
180	ELECTRONICS ENGINEERING (SPECIALIZATION IN CONSUMER ELECTRONICS)
181	ELECTRONICS ENGINEERING MODERN CONSUMER ELECTRONICS
182	ELECTRONICS ENGINEERING WITH MICROPROCESSOR
183	ELECTRONICS INSTRUMENT & CONTROL
184	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
185	ELECTRONICS PRODUCTION AND MAINTENANCE
186	ELECTRONICS ROBOTICS [SW] [SF]
187	ELECTRONICS TECHNOLOGY
188	ELECTRONICS TELE COMMUNICATION
189	EMBEDDED SYSTEMS
190	ENERGY SYSTEMS ENGINEERING
191	ENGINEERING EDUCATION
192	ENVIRONMENT ENGINEERING
193	ENVIRONMENTAL ENGINEERING
194	FABRICATION TECHNOLOGY
195	FABRICATION TECHNOLOGY & ERECTION ENGG (SANDWICH PATTERN)
196	FABRICATION TECHNOLOGY & ERECTION ENGG (SANDWITCH PATTERN)
197	FASHION & CLOTHING TECHNOLOGY
198	FASHION & DESIGN
199	FASHION AND APPAREL DESIGN
200	FASHION DESIGNING

201	FASHION DESIGNING & GARMENT TECHNOLOGY
202	FASHION TECHNOLOGY
203	FILM & VIDEO EDITING
204	FILM EDITING & TV PRODUCTION
205	FILM TECHNOLOGY & TV PRODUCTION [CINEMATOGRAPHY]
206	FILM TECHNOLOGY & TV PRODUCTION [FILM PROCESSING]
207	FILM TECHNOLOGY & TV PRODUCTION [SOUND REC. & SOUND ENGINEERING]
208	FINANCE ACCOUNT & AUDITING
209	FIRE TECHNOLOGY & SAFETY
210	FISHERIES TECHNOLOGY
211	FOOD PROCESSING & PRESERVATION
212	FOOD PROCESSING TECHNOLOGY
213	FOOD TECHNOLOGY
214	FOOTWEAR TECHNOLOGY
215	FOUNDRY TECHNOLOGY
216	GARMENT TECHNOLOGY
217	GARMENT & FASHION TECHNOLOGY
218	GARMENT DESIGN & FASHION TECHNOLOGY
219	GARMENT MANUFACTURING TECHNOLOGY
220	GARMENT TECHNOLOGY
221	GEOPRAPHIC INFORMATION SYSTEM (G.I.S.) & GLOBAL POSITIONING SYSTEM
222	GLASS & CERAMICS ENGINEERING
223	HANDLOOM & TEXTILE TECHNOLOGY
224	HEALTH CARE TECHNOLOGY
225	HEAT POWER ENGINEERING
226	HOME SCIENCE
227	HOTEL MANAGEMENT & CATERING TECHNOLOGY
228	INDUSTRIAL AND PRODUCTION ENGINEERING
229	INDUSTRIAL ELECTRONICS
230	INDUSTRIAL ELECTRONICS(SANDWITCH PATTERN)
231	INDUSTRIAL ENGINEERING AND MANAGEMENT
232	INFORMATION AND COMMUNICATION TECHNOLOGY
233	INFORMATION ENGINEERING
234	INFORMATION SCIENCE
235	INFORMATION SCIENCE AND ENGINEERING
236	INFORMATION SCIENCE AND TECHNOLOGY
237	INFORMATION SECURITY MANAGEMENT
238	INFORMATION TECHNOLOGY
239	INFORMATION TECHNOLOGY AND ENGINEERING
240	INFORMATION TECHNOLOGY ENABLED SERVICES AND MANAGEMENT
241	INSTRUMENT TECHNOLOGY
242	INSTRUMENTATION
243	INSTRUMENTATION & CONTROL
244	INSTRUMENTATION & CONTROL ENGINEERING
245	INSTRUMENTATION (E&C)
246	INSTRUMENTATION AND CONTROL
247	INSTRUMENTATION AND CONTROL ENGINEERING
248	INSTRUMENTATION ENGINEERING
249	INSTRUMENTATION TECHNOLOGY
250	INSTRUMENTS AND MEDICAL EQUIPMENT
251	INTERIOR DECORATION
252	INTERIOR DESIGN
253	JEWELLERY DESIGN & MANUFACTURE TECHNOLOGY
254	KNITTING AND GARMENT TECHNOLOGY
255	KNITTING TECHNOLOGY
256	LEATHER GOODS & FOOTWEAR TECH
257	LEATHER TECHNOLOGY
258	LEATHER TECHNOLOGY FOOTWEAR COMPUTER AIDED SHOE DESIGN
259	LEATHER TECHNOLOGY TANNING
260	LIBRARY & INFORMATION SCIENCE
261	LIBRARY AND INFORMATION SCIENCE
262	MACHINE ENGINEERING
263	MACHINE TOOLS & MAINTENANCE ENGINEERING
264	MACHINE TOOLS TECHNOLOGY
265	MAINTENANCE ENGINEERING
266	MANUFACTURING ENGINEERING
267	MANUFACTURING TECHNOLOGY
268	MARINE ENGINEERING
269	MARINE ENGINEERING & SYSTEMS(ARTIFICER TRAINING)
270	MARINE ENGINEERING AND SYSTEMS
271	MASS COMMUNICATION
272	MATERIAL MANAGEMENT
273	MECHANICAL (COMPUTER AIDED DESIGN,MANUFACTURE & ENGINEERING)
274	MECHANICAL CAD/CAM
275	MECHANICAL ENGG(INDUSTRY INTEGRATED)
276	MECHANICAL ENGG(SANDWITCH PATTERN)
277	MECHANICAL ENGINEERING
278	MECHANICAL ENGINEERING (AUTO)

279	MECHANICAL ENGINEERING (MAINTENANCE)
280	MECHANICAL ENGINEERING (PROD)
281	MECHANICAL ENGINEERING (REFRIGERATION & AIR CONDITIONING)
282	MECHANICAL ENGINEERING (REFRIGERATION & AIR-CONDITIONING)(SF)
283	MECHANICAL ENGINEERING (SANDWICH PATTERN)
284	MECHANICAL ENGINEERING (SANDWICH)
285	MECHANICAL ENGINEERING (TOOL & DIE)
286	MECHANICAL ENGINEERING AUTO MOBILE
287	MECHANICAL ENGINEERING AUTOMOBILE
288	MECHANICAL ENGINEERING POWER PLANT ENGINEERING
289	MECHANICAL ENGINEERING PRODUCTION
290	MECHANICAL ENGINEERING REFRIGERATION & AIR CONDITIONING
291	MECHANICAL ENGINEERING SPECIALIZATION IN CAD
292	MECHANICAL ENGINEERING TOOL ENGINEERING
293	MECHANICAL ENGINEERING TUBE WELL ENGINEERING
294	MECHANICAL ENGINEERING(PRODUCTION)
295	MECHANICAL ENGINEERING(FOUNDARY)(SW)
296	MECHANICAL ENGINEERING(MACHINE TOOL MAINTENANCE & REPAIRS)(SW)
297	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
298	MECHANICAL WELDING AND SHEET METAL
299	MECHANICAL WELDING AND SHEET METAL ENGINEERING
300	MECHATRONICS
301	MECHATRONICS-SANDWICH
302	MEDICAL ELECTRONICS ENGINEERING
303	MEDICAL ELECTRONICS
304	MEDICAL LAB TECHNOLOGY
305	MEDICAL LABORATORY TECHNOLOGY
306	METALLURGICAL ENGINEERING
307	METALLURGY
308	METALLURGY AND MATERIAL TECHNOLOGY
309	MICRO ELECTRONICS
310	MINE ENGINEERING
311	MINE SURVEYING
312	MINING & MINE SURVEYING
313	MINING ENGINEERING
314	MLT
315	MODERN OFFICE MANAGEMENT
316	MODERN OFFICE MANAGEMENT & SECRETARIAL PRACTICE
317	MODERN OFFICE PRACTICE
318	NAVY ENTRY ARTIFICER/ DIPLOMA IN MECHANICAL AND ELECTRICAL
319	NETWORK ENGINEERING
320	OFFICE MANAGEMENT AND COMPUTER APPLICATION
321	OPHTHALMIC TECHNOLOGY
322	OPTO-ELECTRONICS ENGINEERING
323	PACKAGING TECHNOLOGY
324	PAINT TECHNOLOGY
325	PETROCHEMICAL ENGINEERING
326	PETROCHEMICAL REFINERY
327	PETROLEUM TECHNOLOGY
328	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
329	PHOTOGRAPHY
330	PLASTIC & MOULD TECHNOLOGY
331	PLASTIC AND POLYMER ENGINEERING
332	PLASTIC ENGINEERING
333	PLASTIC MOULD TECHNOLOGY
334	PLASTIC MOULD TECHNOLOGY (DPMT)
335	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
336	PLASTIC TECHNOLOGY
337	PLASTIC TECHNOLOGY (DPT/PDPT)
338	PLASTICS ENGINEERING
339	PLASTICS MOULD TECHNOLOGY
340	PLASTICS PROCESSING & TESTING
341	PLASTICS TECHNOLOGY
342	POLYMER ENGINEERING AND TECHNOLOGY
343	POLYMER TECHNOLOGY
344	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
345	POST PLASTIC MOULD DESIGN
346	POWER ELECTRONICS
347	POWER SYSTEMS ENGINEERING
348	PRECISION MANUFACTURING
349	PRINTING TECHNOLOGY
350	PRODUCTION AND INDUSTRIAL ENGINEERING
351	PRODUCTION ENGINEERING
352	PRODUCTION ENGINEERING (SANDWICH)
353	PRODUCTION TECHNOLOGY
354	PULP TECHNOLOGY
355	QUANTITY SURVEYING & CONSTRUCTION MANAGEMENT
378	TEXTILE PROCESSING

356	REFRIGERATION & AIR CONDITIONING
357	REFRIGERATION AND AIR CONDITIONING
358	REFRIGERATOR AND AIR CONDITIONING
359	ROBOTICS AND MECHATRONICS
360	RUBBER TECHNOLOGY
361	SADDLERY TECHNOLOGY & EXPORT MANAGEMENT
362	SHIPBUILDING ENGINEERING
363	SOUND RECORDING AND ENGINEERING
364	SUGAR TECHNOLOGY
365	SURFACE COATING TECHNOLOGY
366	SURVEY ENGINEERING
367	TECHNICAL CHEMISTRY
368	TECHNICIAN X-RAY TECHNOLOGY
369	TELECOMMUNICATION ENGINEERING
370	TELECOMMUNICATION TECHNOLOGY
371	TEXTILE CHEMISTRY
372	TEXTILE DESIGN
373	TEXTILE DESIGNING
374	TEXTILE ENGINEERING
375	TEXTILE MANUFACTURES
376	TEXTILE MANUFACTURING AND TECHNOLOGY
377	TEXTILE MARKETING & MGT

379	TEXTILE PROCESSING TECHNOLOGY
380	TEXTILE TECHNOLOGY
381	TEXTILE TECHNOLOGY (SANDWICH)
382	TEXTILE TECHNOLOGY(TEXTILE DESIGN & WEAVING)
383	TEXTILE TECHNOLOGY(MANMADE FIBRE)
384	TOOL & DIE MAKING
385	TOOL AND DIE ENGINEERING
386	TOOL AND DIE MAKING
387	TOOL AND DIE UNDER MECHANICAL ENGINEERING
388	TOOL DIE & MOULD MAKING
389	TRANSPORTATION ENGINEERING
390	TRAVEL & TOURISM
391	TRAVEL AND TOURISM
392	TV & SOUND ENGINEERING
393	WATER RESOURCE MANAGEMENT
394	WATER TECHNOLOGY AND HEALTH SCIENCE
395	WEAPONS ENGINEERING
396	WEB DESIGNING
397	WEB TECHNOLOGIES
398	WOOD AND PAPER TECHNOLOGY
399	WOOD TECHNOLOGY

2.2 **Program:** Engineering and Technology **Level:** Post Diploma

Sr.	Name of the course
1	ADVANCED DIE & MOULD MAKING
2	ADVANCED DIPLOMA IN COMPUTER APPLICATIONS
3	ADVANCED ELECTRICAL POWER SYSTEM
4	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
5	ADVANCED MECHATRONICS & INDUSTRIAL AUTOMATION
6	ADVANCED REFRIGERATION & AIR CONDITIONING [SW] [SF]
7	AUTOMOBILE ENGINEERING
8	BIOTECHNOLOGY TISSUE CULTURE
9	CAD CAM
10	CAD/CAM
11	CIVIL ENGINEERING

Sr.	Name of the course
12	COMPUTER HARDWARE & NETWORKING
13	COMPUTER AIDED DESIGN AND MANUFACTURE
14	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
15	COMPUTER APPLICATIONS
16	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
17	COMPUTER HARDWARE & NETWORKING
18	COMPUTER HARDWARE MAINTENANCE & NETWORKING
19	COMPUTER NETWORKS
20	ELECTRICAL ENGINEERING
21	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
22	EMBEDDED SYSTEMS

23	FIRE TECHNOLOGY AND SAFETY
24	GEOPRAPHIC INFORMATION SYSTEM (G.I.S.) & GLOBAL POSITIONING SYSTEM
25	INDUSTRIAL SAFETY
26	INDUSTRIAL SEFTY & ENGINEERING
27	INFORMATION TECHNOLOGY
28	KNITTING AND GARMENT TECHNOLOGY
29	MECHANICAL ENGINEERING
30	MEDICAL ELECTRONICS
31	PETROCHEMICAL ENGINEERING
32	PLANT ENGINEERING
33	PLASTIC MOULD DESIGN
34	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
35	PLASTIC TECHNOLOGY (DPT/PDPT)
36	PLASTICS MOULD DESIGN
37	PLASTICS PROCESSING & TESTING
38	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
39	POST PLASTIC MOULD DESIGN
40	POST PLASTIC PROCESS & TESTING
41	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
42	PRODUCTION ENGINEERING SYSTEM TECHNOLOGY
43	REFRIGERATION AND AIR CONDITIONING
44	RUBBER TECHNOLOGY
45	SOFTWARE SYSTEMS
46	SOFTWARE TESTING
47	TEXTILE PROCESSING
48	THERMAL POWER ENGINEERING
49	TOOL AND DIE ENGINEERING
50	TOOL DESIGN
51	TOWN PLANNING AND ARCHITECTURE
52	VLSI DESIGN
53	WEB DESIGNING

2.3 **Program:** Engineering and Technology **Level:** Post Graduate

Sr.	Name of the course
1	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
2	ADVANCED COMPUTER AIDED DESIGN
3	ADVANCED DESIGN AND MANUFACTURING
4	ADVANCED ELECTRICAL POWER SYSTEM
5	ADVANCED ELECTRONICS
6	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
7	ADVANCED MANUFACTURING AND MECHANICAL SYSTEMS DESIGN
8	ADVANCED MANUFACTURING SYSTEMS
9	ADVANCED MANUFACTURING TECHNOLOGY
10	ADVANCED MATERIALS TECHNOLOGY
11	ADVANCED PRODUCTION SYSTEMS
12	AERO DYNAMIC ENGINEERING
13	AERO SPACE ENGINEERING
14	AERONAUTICAL ENGINEERING
15	AGRICULTURAL ENGINEERING
16	AIR ARMAMENT
17	APPAREL TECHNOLOGY
18	APPLIED ELECTRONICS
19	APPLIED ELECTRONICS AND COMMUNICATIONS
20	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
21	APPLIED INSTRUMENTATION
22	ARMAMENT ENGINEERING (GUN FITTER)
23	ARTIFICIAL INTELLIGENCE
24	ATMOSPHERIC SCIENCE
25	AUTOMATED MANUFACTURING SYSTEMS
26	AUTOMATION
27	AUTOMATION AND CONTROL POWER SYSTEMS
28	AUTOMATION AND ROBOTICS
29	AUTOMOBILE ENGINEERING
30	AUTOMOTIVE ENGINEERING
31	AUTOMOTIVE TECHNOLOGY
32	AVIONICS
33	BIO METRICS & CYBER SECURITY
34	BIOCHEMICAL ENGINEERING
35	BIOCHEMICAL ENGINEERING AND BIOTECHNOLOGY
36	BIOINFORMATICS
37	BIOMEDICAL ELECTRONICS
38	BIOMEDICAL ENGINEERING

39	BIOMEDICAL INSTRUMENTATION
40	BIOMEDICAL SIGNAL PROCESSING AND INSTRUMENTATION
41	BIOPROCESS TECHNOLOGY
42	BIOTECHNOLOGY
43	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
44	BUILDING CONSTRUCTION TECHNOLOGY
45	CAD CAM
46	CAD/CAM
47	CAD/CAM ENGINEERING
48	CAD/CAM/CAE
49	CERAMIC ENGINEERING AND TECHNOLOGY
50	CERAMICS ENGINEERING
51	CHEMICAL ENGINEERING
52	CHEMICAL PROCESSING IN TEXTILES
53	CHEMICAL REACTION ENGINEERING
54	CHEMICAL TECHNOLOGY
55	CHEMICAL TECHNOLOGY(RUBBER / PLASTIC)
56	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
57	CIVIL ENGINEERING
58	CIVIL ENGINEERING (ENVIRONMENTAL & POLLUTION CONTROL)
59	CIVIL ENGINEERING ENVIRONMENT & POLLUTION CONTROL
60	CIVIL ENGINEERING(CONSTRUCTION TECHNOLOGY)
61	COMBAT VEHICLES(MECHANICAL ENGINEERING)
62	COMMUNICATION & SIGNAL PROCESS
63	COMMUNICATION AND INFORMATION SYSTEMS
64	COMMUNICATION ENGINEERING
65	COMMUNICATION ENGINEERING AND SIGNAL PROCESSING
66	COMMUNICATION NETWORKS
67	COMMUNICATION SYSTEMS
68	COMMUNICATION TECHNOLOGY AND MANAGEMENT
69	COMMUNICATIONS ENGINEERING
70	COMPUTATIONAL ANALYSIS IN MECHANICAL SCIENCE
71	COMPUTATIONAL MECHANICS
72	COMPUTATIONAL MECHANICS (MECHANICAL ENGINEERING)
73	COMPUTER AIDED ANALYSIS AND DESIGN
74	COMPUTER AIDED DESIGN
75	COMPUTER AIDED DESIGN & COMPUTER ADIDED MANUFACTURE
76	COMPUTER AIDED DESIGN AND MANUFACTURE
77	COMPUTER AIDED DESIGN MANUFACTURE AND AUTOMATION
78	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
79	COMPUTER AIDED DESIGN OF STRUCTURES
80	COMPUTER AIDED PROCESS DESIGN
81	COMPUTER AIDED STRUCTURAL ANALYSIS AND DESIGN
82	COMPUTER AIDED STRUCTURAL ENGINEERING
83	COMPUTER AND COMMUNICATION
84	COMPUTER AND COMMUNICATION ENGINEERING
85	COMPUTER AND INFORMATION SCIENCE
86	COMPUTER APPLICATIONS
87	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
88	COMPUTER COGNITION AND TECHNOLOGY
89	COMPUTER ENGINEERING
90	COMPUTER ENGINEERING & APPLICATION
91	COMPUTER ENGINEERING AND NETWORKING
92	COMPUTER HARDWARE & NETWORKING
93	COMPUTER INTEGRATED MANUFACTURING
94	COMPUTER NETWORKING
95	COMPUTER NETWORKING AND ENGINEERING
96	COMPUTER NETWORKS
97	COMPUTER NETWORKS AND INFORMATION SECURITY
98	COMPUTER NETWORKS AND INTERNET SECURITY

99	COMPUTER SCEINCE & ENGINEERING
100	COMPUTER SCIENCE
101	COMPUTER SCIENCE & ENGINEERING
102	COMPUTER SCIENCE & TECHNOLOGY
103	COMPUTER SCIENCE AND ENGINEERING
104	COMPUTER SCIENCE AND INFORMATION SECURITY
105	COMPUTER SCIENCE AND INFORMATION SYSTEM
106	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
107	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
108	COMPUTER SCIENCE AND TECHNOLOGY
109	COMPUTER SYSTEMS AND TECHNOLOGY
110	COMPUTER TECHNOLOGY
111	COMPUTER TECHNOLOGY AND APPLICATIONS
112	COMPUTER VISION AND IMAGE PROCESSING
113	COMPUTING IN COMPUTING
114	CONSTRUCTION ENGINEERING
115	CONSTRUCTION ENGINEERN AND MANAGEMENT
116	CONSTRUCTION ENGINEERNG AND MANAGEMENT
117	CONSTRUCTION MANAGEMENT
118	CONSTRUCTION PLANNING AND MANAGEMENT
119	CONSTRUCTION PROJECT MANAGEMENT
120	CONSTRUCTION TECHNOLOGY
121	CONSTRUCTION TECHNOLOGY & MANAGEMENT
122	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
123	CONTROL & INSTRUMENT
124	CONTROL AND INSTRUMENTATION
125	CONTROL ENGINEERING
126	CONTROL SYSTEM ENGINEERING
127	CONTROL SYSTEMS
128	CRYOGENIC ENGINEERING
129	CYBER SECURITY
130	DESIGN AND PRODUCTION
131	DESIGN AND THERMAL ENGINEERING
132	DESIGN ENGINEERING
133	DESIGN FOR MANUFACTURING
134	DESIGN OF MECHANICAL EQUIPMENT
135	DESIGN OF MECHANICAL SYSTEMS
136	DIGITAL COMMUNICATION
137	DIGITAL COMMUNICATIONS
138	DIGITAL COMMUNICATIONS AND NETWORKING
139	DIGITAL ELECTRONICS
140	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
141	DIGITAL ELECTRONICS AND COMMUNICATION SYSTEMS
142	DIGITAL ELECTRONICS AND ENGINEERING
143	DIGITAL ELECTRONICS ENGINEERING
144	DIGITAL IMAGE PROCESSING
145	DIGITAL INSTRUMENTATION
146	DIGITAL SIGNAL PROCESSING
147	DIGITAL SYSTEMS
148	DIGITAL SYSTEMS AND COMMUNICATIONS ENGINEERING
149	DIGITAL SYSTEMS AND COMPUTER ELECTRONICS
150	DISTRIBUTED SYSTEMS
151	DRUGS AND PHARMACEUTICALS
152	DYESTUFF TECHNOLOGY
153	EARTHQUAKE ENGINEERING
154	ELECTRIC POWER SYSTEM
155	ELECTRICAL AND COMPUTER ENGINEERING
156	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
157	ELECTRICAL AND ELECTRONICS ENGINEERING
158	ELECTRICAL AND MECHANICAL ENGINEERING
159	ELECTRICAL AND POWER ENGINEERING
160	ELECTRICAL DEVICES AND POWER SYSTEMS
161	ELECTRICAL DRIVES AND CONTROL
162	ELECTRICAL ENERGY SYSTEMS

163	ELECTRICAL ENGINEERING
164	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
165	ELECTRICAL MACHINES
166	ELECTRICAL MACHINES AND DRIVES
167	ELECTRICAL POWER AND ENERGY SYSTEM
168	ELECTRICAL POWER ENGINEERING
169	ELECTRICAL POWER SYSTEM
170	ELECTRICAL POWER SYSTEMS
171	ELECTRONIC CIRCUITS AND SYSTEM DESIGN
172	ELECTRONIC ENGINEERING
173	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
174	ELECTRONICS
175	ELECTRONICS & COMMUNICATION ENGG
176	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
177	ELECTRONICS & COMMUNICATION(VLSI DESIGN)
178	ELECTRONICS & INSTRUMENTATION ENGINEERING
179	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
180	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
181	ELECTRONICS AND COMMUNICATIONS ENGINEERING
182	ELECTRONICS AND CONTROL SYSTEMS
183	ELECTRONICS AND INSTRUMENTATION ENGINEERING
184	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
185	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
186	ELECTRONICS DESIGN AND TECHNOLOGY
187	ELECTRONICS DESIGN TECHNOLOGY
188	ELECTRONICS ENGINEERING
189	ELECTRONICS ENGINEERING (SELF-FINANCED)
190	ELECTRONICS PRODUCT DESIGN AND TECHNOLOGY
191	ELECTRONICS SYSTEMS AND COMMUNICATION
192	ELECTRONICS TECHNOLOGY
193	EMBEDDED AND REAL TIME SYSTEMS
194	EMBEDDED SYSTEM & COMPUTING
195	EMBEDDED SYSTEM AND VLSI
196	EMBEDDED SYSTEM AND VLSI DESIGN
197	EMBEDDED SYSTEMS
198	EMBEDDED SYSTEMS TECHNOLOGIES
199	ENERGETIC MATERIALS & POLYMERS
200	ENERGY AND ENVIRONMENTAL MANAGEMENT
201	ENERGY ENGINEERING
202	ENERGY MANAGEMENT
203	ENERGY SYSTEMS
204	ENERGY SYSTEMS AND MANAGEMENT
205	ENERGY SYSTEMS ENGINEERING
206	ENERGY TECHNOLOGY
207	ENGINEERING DESIGN
208	ENGINEERING EDUCATION
209	ENGINEERING STATISTICS
210	ENVIRONMENT AND WATER RESOURCE ENGINEERING
211	ENVIRONMENT ENGINEERING
212	ENVIRONMENTAL ENGINEERING
213	ENVIRONMENTAL ENGINEERING AND MANAGEMENT
214	ENVIRONMENTAL MANAGEMENT
215	ENVIRONMENTAL SCIENCE AND ENGINEERING
216	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
217	E-SECURITY
218	FARM MACHINERY
219	FASHION AND APPAREL ENGINEERING
220	FOOD BIOTECHNOLOGY
221	FOOD ENGINEERING AND TECHNOLOGY
222	FOOD PROCESSING TECHNOLOGY
223	FOOD TECHNOLOGY
224	FOUNDATION ENGINEERING
225	FRACTURE MECHANICS
226	FUEL AND COMBUSTION
227	FUTURE STUDIES & PLANNING
228	GAS TURBINE TECHNOLOGY
229	GEO INFORMATICS
230	GEOINFORMATICS AND SURVEYING TECHNOLOGY

231	GEOMACHINES AND STRUCTURES
232	GEOTECHNICAL AND GEOENVIRONMENTAL ENERGY
233	GEOTECHNICAL EARTHQUAKE ENGINEERING
234	GEOTECHNICAL ENGINEERING
235	GEOTECHNOLOGY
236	GREEN TECHNOLOGY
237	GUIDANCE AND NAVIGATION CONTROL
238	GUIDED MISSILES
239	HEALTH SCIENCE AND WATER ENGINEERING
240	HEAT AND POWER
241	HEAT POWER AND THERMAL ENGINEERING
242	HEAT POWER ENGINEERING
243	HEAT VENTILATION AND AIR CONDITIONING
244	HIGH VOLTAGE AND POWER SYSTEMS ENGINEERING
245	HIGH VOLTAGE ENGINEERING
246	HIGHWAY ENGINEERING
247	HIGHWAY TECHNOLOGY
248	HILL AREA DEVELOPMENT ENGINEERING
249	HYDRAULICS & FLOOD CONTROL
250	HYDRAULICS ENGINEERING
251	IMAGE PROCESSING
252	INDUSTRIAL AND PRODUCTION ENGINEERING
253	INDUSTRIAL AUTOMATION AND ROBOTICS
254	INDUSTRIAL BIOTECHNOLOGY
255	INDUSTRIAL CATAYLSIS
256	INDUSTRIAL DESIGN
257	INDUSTRIAL DRIVES AND CONTROL
258	INDUSTRIAL ELECTRONICS
259	INDUSTRIAL ENGINEERING
260	INDUSTRIAL ENGINEERING AND MANAGEMENT
261	INDUSTRIAL INSTRUMENTATION AND CONTROL
262	INDUSTRIAL METALLURGY
263	INDUSTRIAL POLLUTION CONTROL
264	INDUSTRIAL POWER CONTROL AND DRIVES
265	INDUSTRIAL REFRIGERATION AND CRYOGENICS
266	INDUSTRIAL SAFETY
267	INDUSTRIAL SAFETY & ENGINEERING
268	INDUSTRIAL SAFETY AND ENGINEERING
269	INDUSTRIAL SEFTY & ENGINEERING
270	INDUSTRIAL STRUCTURES
271	INDUSTRIAL SYSTEMS ENGINEERING
272	INFORMATION AND COMMUNICATION TECHNOLOGY
273	INFORMATION ENGINEERING
274	INFORMATION SCIENCE AND TECHNOLOGY
275	INFORMATION SECURITY
276	INFORMATION SECURITY MANAGEMENT
277	INFORMATION SYSTEMS
278	INFORMATION TECHNOLOGY
279	INFORMATION TECHNOLOGY AND ENGINEERING
280	INFRASTRUCTURE ENGINEERING
281	INFRASTRUCTURE ENGINEERING AND MANAGEMENT
282	INFRASTRUCTURE MANAGEMENT
283	INSTRUMENTATION
284	INSTRUMENTATION & CONTROL
285	INSTRUMENTATION & CONTROL ENGINEERING
286	INSTRUMENTATION AND CONTROL
287	INSTRUMENTATION AND CONTROL ENGINEERING
288	INSTRUMENTATION ENGINEERING
289	INTEGRATED POWER SYSTEMS
290	INTELLIGENT SYSTEMS
291	INTERNAL COMBUSTION AND AUTOMOBILES
292	INTERNAL COMBUSTION ENGIENES AND TURBO MACHINERY
293	INTERNAL COMBUSTION ENGINEERING
294	IRRIGATION AND DRAINAGE ENGINEERING
295	IRRIGATION ENGINEERING
296	LASER AND ELECTRO OPTICS
297	LEAN MANUFACTURING ENGINEERING
298	LEATHER TECHNOLOGY
299	MACHINE DESIGN
300	MACHINE DESIGN AND ROBOTICS
301	MAINTENANCE ENGINEERING
302	MAN-MADE TEXTILE TECHNOLOGY
303	MANUFACTURING AND AUTOMATION
304	MANUFACTURING ENGINEERING
305	MANUFACTURING ENGINEERING AND AUTOMATION
337	METALLURGICAL AND MATERIALS ENGINEERING

306	MANUFACTURING ENGINEERING AND MANAGEMENT
307	MANUFACTURING ENGINEERING AND TECHNOLOGY
308	MANUFACTURING PROCESS
309	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
310	MANUFACTURING SCIENCE AND ENGINEERING
311	MANUFACTURING SYSTEMS AND MANAGEMENT
312	MANUFACTURING SYSTEMS ENGINEERING
313	MANUFACTURING TECHNOLOGY
314	MARINE ENGINEERING
315	MARINE TECHNOLOGY
316	MASTER OF ENGINEERING AND MANAGEMENT
317	MASTER OF SCIENCE IN SOFTWARE ENGINEERING
318	MASTERS IN ENGINEERING AND MANAGEMENT
319	MASTERS OF ENGINEERING AND MANAGEMENT
320	MATERIAL SCIENCE AND TECHNOLOGY
321	MATERIALS ENGINEERING
322	MECHANICAL AND AUTOMATION ENGINEERING
323	MECHANICAL CAD/CAM
324	MECHANICAL ENGINEERING
325	MECHANICAL ENGINEERING (INDUSTRY INTEGRATED)
326	MECHANICAL ENGINEERING (PROD)
327	MECHANICAL ENGINEERING DESIGN
328	MECHANICAL ENGINEERING PRODUCTION
329	MECHANICAL ENGINEERING(PRODUCTION)
330	MECHANICAL SYSTEM DESIGN
331	MECHANICAL WELDING AND SHEET METAL ENGINEERING
332	MECHANICAL(COMPUTER INTEGRATED MANUFACTURING)
333	MECHANICAL-COMPUTER AIDED DESIGN/COMPUTER AIDED MANUFACTURING
334	MECHANICAL-MANUFACTURING ENGINEERING
335	MECHATRONICS
336	MEDICAL ELECTRONICS
338	METALLURGICAL ENGINEERING
339	METALLURGY
340	METALLURGY AND MATERIAL TECHNOLOGY
341	MICRO AND NANO ELECTRONICS
342	MICRO ELECTRONICS
343	MICRO ELECTRONICS & VLSI DESIGN
344	MICRO ELECTRONICS AND CONTROL SYSTEMS
345	MICRO ELECTRONICS ENGINEERING
346	MICROELECTRONICS ENGINEERING
347	MICROWAVE & OPTICAL COMMUNICATION
348	MICROWAVE AND COMMUNICATION ENGINEERING
349	MICROWAVE AND MILLIMETER ENGINEERING
350	MICROWAVE AND RADAR ENGINEERING
351	MICROWAVE AND TV ENGINEERING
352	MICROWAVE ENGINEERING
353	MICROWAVES
354	MINING ENGINEERING
355	MOBILE COMMUNICATION AND NETWORK TECHNOLOGY
356	MOBILE TECHNOLOGY
357	MODELING & SIMULATION
358	MODERN COMMUNICATION ENGINEERING
359	MULTIMEDIA AND SOFTWARE ENGINEERING
360	MULTIMEDIA TECHNOLOGY
361	NANO SCIENCE & TECHNOLOGY
362	NANO TECHNOLOGY
363	NETWORK ENGINEERING
364	NETWORK INFRASTRUCTURE MANAGEMENT
365	NETWORK SECURITY AND MANAGEMENT
366	NETWORKING
367	NETWORKING AND INTERNET ENGINEERING
368	NEURAL NETWORKS
369	NEW MATERIAL PROCESS AND TECHNOLOGY
406	POWER ELECTRONICS AND POWER SYSTEMS

370	NUCLEAR SCIENCE AND TECHNOLOGY
371	OIL TECHNOLOGY
372	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
373	OPTICAL ENGINEERING
374	OPTICS AND OPTOELECTRONICS
375	OPTOELECTRONICS & COMMUNICATION
376	OPTOELECTRONICS AND LASER TECHNOLOGY
377	OPTO-ELECTRONICS ENGINEERING
378	PAINT TECHNOLOGY
379	PARALLEL DISTRIBUTED SYSTEMS
380	PERFUMERY AND FLAVOUR TECHNOLOGY
381	PERVASIVE COMPUTING TECHNOLOGY
382	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
383	PETROCHEMICAL ENGINEERING
384	PETROCHEMICAL TECHNOLOGY
385	PETROLEUM ENGINEERING
386	PETROLEUM TECHNOLOGY
387	PHARMACEUTICALS AND FINE CHEMICAL TECHNOLOGY
388	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
389	PHYSICAL METALLURGY
390	PLANT DESIGN
391	PLASTIC ENGINEERING
392	PLASTICS ENGINEERING
393	PLASTICS PROCESSING AND TESTING
394	PLASTICS TECHNOLOGY
395	POLYMER ENGINEERING
396	POLYMER NANOTECHNOLOGY
397	POLYMER SCIENCE AND TECHNOLOGY
398	POLYMER TECHNOLOGY
399	POWER AND ENERGY ENGINEERING
400	POWER AND INDUSTRIAL DRIVES
401	POWER CONTROL AND DRIVES
402	POWER ELECTRONICS
403	POWER ELECTRONICS AND CONTROL
404	POWER ELECTRONICS AND DRIVES
405	POWER ELECTRONICS AND ELECTRICAL DRIVES
407	POWER ELECTRONICS AND SYSTEMS
408	POWER ELECTRONICS ENGINEERING
409	POWER ENGINEERING
410	POWER ENGINEERING AND ENERGY SYSTEMS
411	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
412	POWER SYSTEM AND CONTROL
413	POWER SYSTEM AND CONTROL AUTOMATION
414	POWER SYSTEM WITH EMPHASIS H. V. ENGINEERING
415	POWER SYSTEMS
416	POWER SYSTEMS AND AUTOMATION
417	POWER SYSTEMS AND POWER ELECTRONICS
418	POWER SYSTEMS CONTROL AND AUTOMATION ENGINEERING
419	POWER SYSTEMS ENGINEERING
420	PRE STRESSED CONCRETE
421	PRINTING GRAPHICS
422	PRINTING TECHNOLOGY
423	PROCESS AND FOOD ENGINEERING
424	PROCESS CONTROL
425	PROCESS DYNAMICS AND CONTROL
426	PROCESS INSTRUMENTATION
427	PROCESS METALLURGY
428	PRODUCT DESIGN
429	PRODUCT DESIGN AND COMMERCE
430	PRODUCT DESIGN AND DEVELOPMENT
431	PRODUCT DESIGN AND MANUFACTURING
432	PRODUCTION AND INDUSTRIAL ENGINEERING
433	PRODUCTION ENGINEERING
434	PRODUCTION ENGINEERING AND ENGINEERING DESIGN
435	PRODUCTION ENGINEERING SYSTEM TECHNOLOGY
436	PRODUCTION MANAGEMENT
437	PRODUCTION TECHNOLOGY
438	PRODUCTION TECHNOLOGY AND MANAGEMENT
439	PROJECT MANAGEMENT
440	PROPULSION ENGINEERING
441	QUALITY ENGINEERING AND MANAGEMENT
442	RADAR & COMMUNICATION
443	RADIO FREQUENCY AND MICROWAVE ENGINEERING
480	TEXTILE PROCESSING TECHNOLOGY

444	RADIO PHYSICS AND ELECTRONICS
445	REAL TIME SYSTEMS
446	REFRIGERATION & AIR CONDITIONING
447	RELIABILITY ENGINEERING
448	REMOTE SENSING
449	REMOTE SENSING AND WIRELESS SENSOR NETWORKS
450	RENEWABLE ENERGY
451	ROBOTICS AND MECHATRONICS
452	ROCKET PROPULSION
453	RUBBER TECHNOLOGY
454	SCIENTIFIC COMPUTING
455	SEISMIC DESIGN AND EARTHQUAKE ENGINEERING
456	SIGNAL PROCESSING
457	SIGNAL PROCESSING AND COMMUNICATIONS
458	SOFTWARE ENGINEERING
459	SOFTWARE SYSTEMS
460	SOIL AND WATER CONSERVATION ENGINEERING
461	SOIL MECHANICS
462	SOIL MECHANICS AND FOUNDATION ENGINEERING
463	SPATIAL INFORMATION TECHNOLOGY
464	SPORTS TECHNOLOGY
465	STRUCTURAL AND FOUNDATION ENGINEERING
466	STRUCTURAL DESIGN
467	STRUCTURAL ENGINEERING
468	STRUCTURAL ENGINEERING AND CONSTRUCTION
469	STRUCTURAL ENGINEERING AND CONSTRUCTION MANAGEMENT
470	SURFACE COATING TECHNOLOGY
471	SYSTEM MANAGEMENT
472	SYSTEM SOFTWARE
473	SYSTEMS AND SIGNAL PROCESSING
474	TECHNICAL TEXTILE
475	TELECOMMUNICATION ENGINEERING
476	TELEMATICS
477	TEXTILE CHEMISTRY
478	TEXTILE ENGINEERING
479	TEXTILE PROCESSING
481	TEXTILE TECHNOLOGY
482	TEXTILE TECHNOLOGY (TECHNICAL TEXTILES)
483	THERMAL AND FLUID ENGINEERING
484	THERMAL ENGINEERING
485	THERMAL POWER ENGINEERING
486	THERMAL SCIENCE
487	THERMAL SCIENCE ENGINEERING
488	THERMAL SCIENCES & ENERGY SYSTEMS
489	THERMAL SYSTEMS AND DESIGN
490	TOOL DESIGN
491	TOOL ENGINEERING
492	TOWN & COUNTRY PLANNING
493	TRAFFIC AND TRANSPORTING ENGINEERING
494	TRANSPORTATION ENGINEERING
495	TRANSPORTATION ENGINEERING AND MANAGEMENT
496	TRANSPORTATION SYSTEM ENGINEERING
497	TURBO MACHINERY
498	VIRTUAL PROTOTYPING & DIGITAL MANUFACTURING
499	VLSI
500	VLSI AND EMBEDDED SYSTEMS
501	VLSI AND EMBEDDED SYSTEMS DESIGN
502	VLSI AND MICROELECTRONICS
503	VLSI DESIGN
504	VLSI DESIGN AND EMBEDDED SYSTEMS
505	VLSI DESIGN AND TESTING
506	VLSI SYSTEM DESIGN
507	VLSI SYSTEMS
508	WATER AND ENVIRONMENTAL TECHNOLOGY
509	WATER RESOURCE ENGINEERING
510	WATER RESOURCE MANAGEMENT
511	WATER RESOURCES AND HYDRO INFORMATICS
512	WEAPONS ENGINEERING
513	WEB TECHNOLOGIES
514	WIRED AND WIRELESS COMMUNICATION
515	WIRELESS AND MOBILE COMMUNICATIONS
516	WIRELESS COMMUNICATION & COMPUTING

517	WIRELESS COMMUNICATION TECHNOLOGY
518	WIRELESS COMMUNICATIONS

519	WIRELESS NETWORKS AND APPLICATIONS
520	WIRELESS TECHNOLOGY

2.4 **Program:** Engineering and Technology **Level:** Post Graduate Diploma

Sr.	Name of the course
1	CEMENT TECHNOLOGY
2	COMPUTER APPLICATIONS
3	COMPUTER ENGINEERING & APPLICATION
4	COMPUTER HARDWARE & NETWORKING
5	FOOD, DRUG & COSMETICS
6	INDUSTRIAL ENGINEERING

Sr.	Name of the course
7	NETWORKING
8	PACKAGING TECHNOLOGY
9	PLASTICS PROCESSING & TESTING
10	PLASTICS PROCESSING AND TESTING
11	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
12	WEB DESIGNING

2.5 **Program:** Engineering and Technology **Level:** Under Graduate

Sr.	Name of the course
1	3-D ANIMATION & GRAPHICS
2	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
3	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
4	AERO SPACE ENGINEERING
5	AERONAUTICAL ENGINEERING
6	AGRICULTURAL ENGINEERING
7	AGRICULTURE ENGINEERING
8	AIRCRAFT MAINTENANCE ENGINEERING
9	AIRLINE MANAGEMENT
10	APPAREL AND PRODUCTION MANAGEMENT
11	APPLIED ELECTRONICS & INSTRUMENTATION ENGINEERING
12	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
13	ARCHITECTURAL ASSISTANTSHIP
14	ARCHITECTURE AND INTERIOR DECORATION
15	ARCHITECTURE ASSITANTSHIP
16	AUTOMATION AND ROBOTICS
17	AUTOMOBILE ENGINEERING
18	AUTOMOTIVE TECHNOLOGY
19	BIOCHEMICAL ENGINEERING
20	BIOMEDICAL ENGINEERING
21	BIOMEDICAL INSTRUMENTATION
22	BIOTECHNOLOGY

Sr.	Name of the course
23	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
24	BUILDING AND CONSTRUCTION TECHNOLOGY
25	CEMENT AND CERAMIC TECHNOLOGY
26	CERAMIC ENGINEERING AND TECHNOLOGY
27	CERAMIC TECHNOLOGY
28	CERAMICS ENGINEERING
29	CHEMICAL ENGINEERING
30	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
31	CHEMICAL TECHNOLOGY
32	CIVIL ENGINEERING
33	CIVIL ENGINEERING & PLANNING
34	CIVIL ENGINEERING (2 SHIFT)
35	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
36	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
37	CIVIL ENGINEERING (FOR GIRLS)
38	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
39	CIVIL ENGINEERING(CONSTRUCTION TECHNOLOGY)
40	CIVIL ENVIRONMENTAL ENGINEERING
41	CIVIL TECHNOLOGY
42	COMMUNICATION ENGINEERING
43	COMPUTER AND COMMUNICATION ENGINEERING
44	COMPUTER ENGINEERING

45	COMPUTER ENGINEERING & APPLICATION
46	COMPUTER NETWORKING
47	COMPUTER SCEINCE & ENGINEERING
48	COMPUTER SCIENCE
49	COMPUTER SCIENCE & ENGINEERING
50	COMPUTER SCIENCE & TECHNOLOGY
51	COMPUTER SCIENCE AND ENGINEERING
52	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
53	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
54	COMPUTER SCIENCE AND TECHNOLOGY
55	COMPUTER TECHNOLOGY
56	COMPUTING IN COMPUTING
57	COMPUTING IN MULTIMEDIA
58	COMPUTING IN SOFTWARE
59	CONSTRUCTION ENGINEERING
60	CONSTRUCTION ENGINEERN AND MANAGEMENT
61	CONSTRUCTION TECHNOLOGY
62	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
63	DIARY TECHNOLOGY
64	DIGITAL TECHNIQUES FOR DESIGN & PLANNING
65	DYESTUFF TECHNOLOGY
66	ELECTRICAL AND COMPUTER ENGINEERING
67	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
68	ELECTRICAL AND ELECTRONICS ENGINEERING
69	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH)
70	ELECTRICAL AND INSTRUMENTATION ENGINEERING
71	ELECTRICAL AND MECHANICAL ENGINEERING

72	ELECTRICAL AND POWER ENGINEERING
73	ELECTRICAL ENGINEERING
74	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
75	ELECTRICAL ENGINEERING INDUSTRIAL CONTROL
76	ELECTRICAL INSTRUMENTATION AND CONTROL ENGINEERING
77	ELECTRICAL POWER ENGINEERING
78	ELECTRICAL, ELECTRONICS AND POWER
79	ELECTRONIC ENGINEERING
80	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
81	ELECTRONIC SCIENCE AND ENGINEERING
82	ELECTRONICS
83	ELECTRONICS & COMMUNICATION ENGG
84	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
85	ELECTRONICS & COMMUNICATION ENGINEERING (INDUSTRY INTEGRATED)
86	ELECTRONICS & COMPUTER SCIENCE
87	ELECTRONICS & INSTRUMENTATION ENGINEERING
88	ELECTRONICS & TELECOMMUNICATION
89	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
90	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
91	ELECTRONICS AND COMMUNICATION ENGINEERING (MICROWAVES)
92	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH)
93	ELECTRONICS AND COMMUNICATIONS ENGINEERING
94	ELECTRONICS AND COMPUTER ENGINEERING
95	ELECTRONICS AND CONTROL SYSTEMS
96	ELECTRONICS AND ELECTRICAL ENGINEERING
97	ELECTRONICS AND INSTRUMENTATION ENGINEERING
98	ELECTRONICS AND POWER ENGINEERING

99	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
100	ELECTRONICS AND TELEMATICS ENGINEERING
101	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
102	ELECTRONICS DESIGN TECHNOLOGY
103	ELECTRONICS ENGINEERING
104	ELECTRONICS ENGINEERING (SELF-FINANCED)
105	ELECTRONICS INSTRUMENT & CONTROL
106	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
107	ELECTRONICS TECHNOLOGY
108	ENERGY ENGINEERING
109	ENGINEERING EDUCATION
110	ENVIRONMENT ENGINEERING
111	ENVIRONMENTAL ENGINEERING
112	ENVIRONMENTAL SCIENCE AND ENGINEERING
113	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
114	FACILITIES & SERVICES PLANNING
115	FASHION & APPAREL TECHNOLOGY
116	FASHION AND APPAREL ENGINEERING
117	FASHION TECHNOLOGY
118	FIBRES AND TEXTILES PROCESSING TECHNOLOGY
119	FIRE TECHNOLOGY & SAFETY
120	FIRE TECHNOLOGY AND SAFETY
121	FOOD ENGINEERING AND TECHNOLOGY
122	FOOD PROCESSING & PRESERVATION
123	FOOD PROCESSING TECHNOLOGY
124	FOOD TECHNOLOGY
125	FOOTWEAR TECHNOLOGY
126	GEO INFORMATICS
127	INDUSTRIAL AND PRODUCTION ENGINEERING
128	INDUSTRIAL BIOTECHNOLOGY
129	INDUSTRIAL ENGINEERING
130	INDUSTRIAL ENGINEERING AND MANAGEMENT
131	INDUSTRIAL PRODUCTION ENGINEERING
132	INFORMATION AND COMMUNICATION TECHNOLOGY
133	INFORMATION ENGINEERING
134	INFORMATION SCIENCE AND ENGINEERING
135	INFORMATION SCIENCE AND TECHNOLOGY
136	INFORMATION TECHNOLOGY
137	INFORMATION TECHNOLOGY AND ENGINEERING
138	INSTRUMENT TECHNOLOGY
139	INSTRUMENTATION
140	INSTRUMENTATION & CONTROL
141	INSTRUMENTATION & CONTROL ENGINEERING
142	INSTRUMENTATION AND CONTROL
143	INSTRUMENTATION AND CONTROL ENGINEERING
144	INSTRUMENTATION ENGINEERING
145	INSTRUMENTATION TECHNOLOGY
146	JUTE AND FIBRE TECHNOLOGY
147	LEATHER TECHNOLOGY
148	MACHINE ENGINEERING
149	MAN MADE FIBRE TECHNOLOGY
150	MAN-MADE TEXTILE TECHNOLOGY
151	MANUFACTURING ENGINEERING
152	MANUFACTURING ENGINEERING & AUTOMATION
153	MANUFACTURING ENGINEERING AND TECHNOLOGY
154	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
155	MANUFACTURING SCIENCE AND ENGINEERING
156	MANUFACTURING TECHNOLOGY
157	MARINE ENGINEERING
158	MARINE TECHNOLOGY
159	MASTERS IN ENGINEERING AND MANAGEMENT
160	MATERIAL SCIENCE AND TECHNOLOGY
161	MECHANICAL AND AUTOMATION ENGINEERING
162	MECHANICAL ENGG(INDUSTRY INTEGRATED)
163	MECHANICAL ENGG(SANDWITCH PATTERN)
164	MECHANICAL ENGINEERING
165	MECHANICAL ENGINEERING (AUTO)
166	MECHANICAL ENGINEERING (PROD)
167	MECHANICAL ENGINEERING (SANDWICH)
168	MECHANICAL ENGINEERING AUTOMOBILE

169	MECHANICAL ENGINEERING(PRODUCTION)
170	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
171	MECHATRONICS
172	MEDICAL ELECTRONICS ENGINEERING
173	MEDICAL ELECTRONICS
174	MEDICAL LAB TECHNOLOGY
175	METALLURGICAL AND MATERIALS ENGINEERING
176	METALLURGICAL ENGINEERING
177	METALLURGY
178	METALLURGY AND MATERIAL TECHNOLOGY
179	MILITARY ENGINEERING
180	MINE ENGINEERING
181	MINING ENGINEERING
182	NANO TECHNOLOGY
183	NANO TECHNOLOGY AND ROBOTICS
184	NUCLEAR SCIENCE AND TECHNOLOGY
185	OIL AND PAINT TECHNOLOGY
186	OIL TECHNOLOGY
187	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
188	OPTICS AND OPTOELECTRONICS
189	PACKAGING TECHNOLOGY
190	PAINT TECHNOLOGY
191	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
192	PETROCHEM ENGINEERING
193	PETROCHEMICAL ENGINEERING
194	PETROCHEMICAL TECHNOLOGY
195	PETROLEUM ENGINEERING
196	PETROLEUM TECHNOLOGY
197	PHARMACEUTICALS AND FINE CHEMICAL TECHNOLOGY
198	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
199	PLANNING
200	PLASTIC AND POLYMER ENGINEERING
201	PLASTICS ENGINEERING

202	PLASTICS TECHNOLOGY
203	POLYMER ENGINEERING
204	POLYMER ENGINEERING AND TECHNOLOGY
205	POLYMER SCIENCE & CHEMICAL TECHNOLOGY
206	POLYMER SCIENCE AND TECHNOLOGY
207	POLYMER TECHNOLOGY
208	POWER ELECTRONICS
209	POWER ELECTRONICS AND INSTRUMENTATION ENGINEERING
210	POWER ELECTRONICS ENGINEERING
211	POWER ENGINEERING
212	PRECISION MANUFACTURING
213	PRINTING AND PACKING TECHNOLOGY
214	PRINTING TECHNOLOGY
215	PRODUCTION AND INDUSTRIAL ENGINEERING
216	PRODUCTION ENGINEERING
217	PRODUCTION ENGINEERING (SANDWICH)
218	PROJECT MANAGEMENT
219	PULP TECHNOLOGY
220	RADIO PHYSICS AND ELECTRONICS
221	ROBOTICS AND AUTOMATION
222	RUBBER TECHNOLOGY
223	SAFETY AND FIRE ENGINEERING
224	SHIPBUILDING ENGINEERING
225	SILK TECHNOLOGY
226	SOFTWARE ENGINEERING
227	SURFACE COATING TECHNOLOGY
228	TELECOMMUNICATION ENGINEERING
229	TEXTILE CHEMISTRY
230	TEXTILE ENGINEERING
231	TEXTILE PLANT ENGINEERING
232	TEXTILE PROCESSING
233	TEXTILE TECHNOLOGY
234	TOOL ENGINEERING

2.6 **Program:** Applied Arts and Crafts **Level:** Diploma

Sr.	Name of the course
1	APPAREL DESIGN & FABRICATION TECHNOLOGY
2	APPAREL DESIGN & FASHION TECHNOLOGY
3	BEAUTY CULTURE
4	COMMERCIAL ART
5	COMMERCIAL PRACTICE (ENGLISH)
6	COMMERCIAL PRACTICE (KAN & ENG)
7	COMMERCIAL PRACTICE (KANNADA & ENG)
8	COMMERCIAL PRACTICE (KANNADA)
9	COSMETOLOGY
10	COSTUME DESIGN & DRESS MAKING
11	COSTUME DESIGN & GARMENT TECHNOLOGY
12	COSTUME DESIGN AND DRESS MAKING

Sr.	Name of the course
13	CRAFT TECHNOLOGY
14	FASHION AND APPAREL DESIGN
15	FASHION DESIGNING
16	FASHION TECHNOLOGY
17	FINE ARTS
18	GARMENT TECHNOLOGY
19	HOME SCIENCE
20	INTERIOR DECORATION
21	TEXTILE DESIGN
22	TEXTILE DESIGNING
23	TRAVEL & TOURISM

2.7 **Program:** Applied Arts and Crafts **Level:** Post Diploma

Sr.	Name of the course
1	ADVERITSEMENT & PUBLIC RELATION
2	COUSTOMER SERVICE MANAGEMENT
3	FASHION TECHNOLOGY

Sr.	Name of the course
4	FINE ARTS
5	TEXTILE DESIGNING

2.8 **Program:** Applied Arts and Crafts **Level:** Post Graduate

Sr.	Name of the course
1	APPLIED ARTS
2	CERAMIC DESIGN
3	FINE ARTS
4	PAINTING

Sr.	Name of the course
5	SCULPTURE
6	TEXTILE DESIGN
7	VISUAL COMMUNICATION DESIGN

2.9 **Program:** Applied Arts and Crafts **Level:** Under Graduate

Sr.	Name of the course
1	APPLIED ARTS
2	APPLIED ARTS & CRAFTS (FASHION AND APPAREL DESIGN)
3	COMMERCIAL ART
4	FASHION AND APPAREL DESIGN
5	FINE ARTS
6	INDUSTRIAL DESIGN IN CERAMIC

Sr.	Name of the course
7	INDUSTRIAL DESIGN IN TEXTILE
8	PAINTING
9	PRINT MAKING
10	SCULPTURE
11	TEXTILE DESIGN
12	VISUAL COMMUNICATION DESIGN

2.10 Program: Architecture and Town Planning Level: Diploma

Sr.	Name of the course
1	ARCHITECTURAL ASSISTANTSHIP (INTERIOR DESIGN)
2	ARCHITECTURAL ENGINEERING
3	ARCHITECTURE
4	ARCHITECTURE (INTERIOR DESIGN)
5	ARCHITECTURE AND INTERIOR DESIGN

Sr.	Name of the course
6	ARCHITECTURE ASSISTANTSHIP
7	ARCHITECTURE ASSITANTSHIP
8	ARCHITECTURE ASSITANTSHIP (SANDWICH)
9	INTERIOR DECORATION AND DESIGN
10	INTERIOR DESIGN

2.11 Program: Architecture and Town Planning Level: Post Graduate

Sr.	Name of the course
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (HOUSING)
4	ARCHITECTURE (LANDSCAPE)
5	ARCHITECTURE (TOWN PLANNING)
6	ENVIRONMENTAL PLANNING
7	HOUSING
8	INDUSTRIAL AREA PLANNING AND MANAGEMENT
9	INFRASTRUCTURE PLANNING

Sr.	Name of the course
10	PLANNING
11	SETTLEMENT CONSERVATION
12	THEORY & DESIGN
13	TOWN PLANNING
14	URBAN AND REGIONAL PLANNING
15	URBAN DESIGN
16	URBAN PLANNING
17	URBAN TRANSPORT PLANNING AND MANAGEMENT

2.12 Program: Architecture and Town Planning Level: Under Graduate

Sr.	Name of the course
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (INTERIOR DESIGN)
4	ARCHITECTURE (TOWN PLANNING)

Sr.	Name of the course
5	B.ARCH.(BUILDING ENGINEERING AND CONSTRUCTION MANAGEMENT)
6	INTERIOR DESIGN
7	PLANNING
8	URBAN AND REGIONAL PLANNING

2.13 Program: Hotel Management and Catering Technology Level: Diploma

Sr.	Name of the course
1	FOOD TECHNOLOGY
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT & CATERING TECHNOLOGY

Sr.	Name of the course
4	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
5	TRAVEL AND TOURISM

2.14 **Program:** Hotel Management and Catering Technology **Level:** Post Graduate

Sr.	Name of the course
1	FOOD AND BEVERAGE MANAGEMENT
2	HOSPITALITY AND TOURISM ADMINISTRATION
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	MASTER IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY(MHMCT)

2.15 **Program:** Hotel Management and Catering Technology **Level:** Under Graduate

Sr.	Name of the course
1	HOSPITALITY AND TOURISM ADMINISTRATION
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT & CATERING TECHNOLOGY
4	HOTEL MANAGEMENT AND CATERING TECHNOLOGY

2.16 **Program:** Management **Level:** Diploma

Sr.	Name of the course
1	DIPLOMA IN MODERN OFFICE MANAGEMENT
2	MODERN OFFICE MANAGEMENT
3	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
4	MODERN OFFICE PRACTICE
5	POST GRADUATE DIPLOMA IN MANAGEMENT

2.17 **Program:** Management **Level:** Fellowship

Sr.	Name of the course
1	BUSINESS MANAGEMENT
2	EXECUTIVE FELLOW PROGRAMME IN MANAGEMENT
3	FELLOWSHIP PROGRAMME IN MANAGEMENT
4	HUMAN RESOURCE MANAGEMENT

2.18 **Program:** Management **Level:** Post Diploma

Sr.	Name of the course
1	MARKETING & SALES MANAGEMENT
2	POST GRADUATE DIPLOMA IN MANAGEMENT

2.19 **Program:** Management **Level:** Post Graduate

Sr.	Name of the course
1	ADVERTISING & PUBLIC RELATION
2	ADVERTISING COMMUNICATION
3	BA(HONS.) BUSINESS STUDIES
4	BUSINESS ADMINISTRATION
5	BUSINESS MANAGEMENT
6	BUSINESS STUDIES
7	COMMUNICATION &MEDIA TECHNOLOGY
8	ENTREPRENEURSHIP
9	FINANCE
10	HUMAN RESOURCE MANAGEMENT
11	INTERNATIONAL BUSINESS
12	MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
13	MARKETING & FINANCE
14	MARKETING MANAGEMENT
15	MASS COMMUNICATION
16	MASTER IN BUSINESS ADMINISTRATION(AGRIBUSINESS MANAGEMENT/ENTERPRENEURSHIP)
17	MASTER IN BUSINESS ADMINISTRATION(GENERAL MANAGEMENT)
18	MASTER IN HOSPITAL ADMINISTRATION
19	MASTER IN MARKETING MANAGEMENT
20	MASTER PUBLIC HEALTH

Sr.	Name of the course
21	MASTERS IN ADMINISTRATIVE MANAGEMENT
22	MASTERS IN BUSINESS ADMINISTRATION
23	MASTERS IN BUSINESS ADMINISTRATION (BUSINESS ECONOMICS)
24	MASTERS IN BUSINESS ADMINISTRATION (ENVIRONMENT)
25	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
26	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MANAGEMENT)
27	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING AND HUMAN RESOURCE MANAGEMENT)
28	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING)
29	MASTERS IN BUSINESS ADMINISTRATION (FINANCE)
30	MASTERS IN BUSINESS ADMINISTRATION (FINANCIAL ADMINISTRATION)
31	MASTERS IN BUSINESS ADMINISTRATION (GENERAL MANAGEMENT)
32	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE DEVELOPMENT)
33	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE MANAGEMENT)
34	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION MANAGEMENT)
35	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION TECHNOLOGY)
41	MASTERS IN BUSINESS ADMINISTRATION (SEM)
42	MASTERS IN BUSINESS ADMINISTRATION (TEXTILES)
43	MASTERS IN BUSINESS ADMINISTRATION (TOURISM MANAGEMENT)
44	MASTERS IN BUSINESS MANAGEMENT

45	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
46	MASTERS IN FINANCIAL MANAGEMENT
47	MASTERS IN FINANCIAL MARKETING
48	MASTERS IN HUMAN RESOURCE DEVELOPMENT AND MANAGEMENT
49	MASTERS IN HUMAN RESOURCE MANAGEMENT
50	MASTERS IN INDUSTRIAL MANAGEMENT
51	MASTERS IN INDUSTRIAL RELATIONS AND PERSONNEL MANAGEMENT
52	MASTERS IN INFORMATION MANAGEMENT
53	MASTERS IN MANAGEMENT
54	MASTERS IN MANAGEMENT STUDIES
55	MASTERS IN MARKETING MANAGEMENT
56	MASTERS IN PERSONNEL MANAGEMENT
57	MCM (MASTER IN COMPUTER MANAGEMENT)
58	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
59	POST GRADUATE DIPLOMA IN MANAGEMENT
60	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
61	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)
62	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
63	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
64	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ECONOMICS)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE FELLOWSHIP)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE MARKETING)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL SERVICES)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
73	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
76	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)
80	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM MANAGEMENT)
84	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
85	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT
86	RETAIL MANAGEMENT
87	RURAL PLANNING AND MANAGEMENT

2.20 **Program:** Management **Level:** Post Graduate Certificate

Sr.	Name of the course
1	ENTREPRENEURSHIP
2	MASTERS IN BUSINESS ADMINISTRATION
3	POST GRADUATE CERTIFICATE IN MANAGEMENT
4	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)

Sr.	Name of the course
5	POST GRADUATE DIPLOMA IN MANAGEMENT
6	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
7	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)

2.21 **Program:** Management **Level:** Post Graduate Diploma

Sr.	Name of the course
1	ACCOUNTANCY WITH COMPUTERIZED ACCOUNT & TAXATION
2	AVIATION MANAGEMENT
3	BUSINESS ADMINISTRATION
4	BUSINESS MANAGEMENT
5	COMMUNICATION &MEDIA TECHNOLOGY
6	DIPLOMA IN MANAGEMENT
7	DIPLOMA IN MODERN OFFICE MANAGEMENT
15	MARKETING & SALES MANAGEMENT
16	MARKETING MANAGEMENT
17	MARKETING+INFORMATION TECHNOLOGY
18	MARKETING+INTERNATIONAL BUSINESS
19	MASS COMMUNICATION
20	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
21	MASTERS IN BUSINESS ADMINISTRATION (MARKETING)
22	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
23	MASTERS IN MANAGEMENT STUDIES
24	MASTERS IN PERSONNEL MANAGEMENT

Sr.	Name of the course
25	MCM (MASTER IN COMPUTER MANAGEMENT)
26	MODERN OFFICE MANAGEMENT
27	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
28	MODERN OFFICE PRACTICE
29	MODERN OFFICE PRACTICE (ENGLISH)
30	MODERN OFFICE PRACTICE (HINDI)
31	PERSONAL MANAGEMENT & HUMAN RESOURCE MANAGEMENT
32	PG DIPLOMA IN JUTE TECHNOLOGY AND MANAGEMENT
33	PGDM(BUSINESS ENTREPRENEURSHIP)
34	PGDM(DEVELOPMENT STUDIES)
35	POST GRADUATE CERTIFICATE IN MANAGEMENT
36	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)
37	POST GRADUATE DIPLOMA IN FOREIGN TRADE
38	POST GRADUATE DIPLOMA IN MANAGEMENT
39	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
40	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRI BUSINESS AND MANAGEMENT)
41	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)

42	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
43	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
44	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE AND FINANCIAL SERVICE)
45	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE FINANCE AND ALLIED SERVICES)
46	POST GRADUATE DIPLOMA IN MANAGEMENT (BIOTECHNOLOGY)
47	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ADMINISTRATION)
48	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN AND INNOVATION)
49	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN)
50	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
51	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
52	POST GRADUATE DIPLOMA IN MANAGEMENT (E-BUSINESS)
53	POST GRADUATE DIPLOMA IN MANAGEMENT (ENERGY MANAGEMENT)
54	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
55	POST GRADUATE DIPLOMA IN MANAGEMENT (FAMILY MANAGED BUSINESS)
56	POST GRADUATE DIPLOMA IN MANAGEMENT (FASHION RETAIL MANAGEMENT)
57	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE CONTROL)
58	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
59	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL MANAGEMENT)
60	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL SERVICES)
61	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
62	POST GRADUATE DIPLOMA IN MANAGEMENT (GLOBAL BUSINESS)
63	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
64	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCE MANAGEMENT)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY MANAGEMENT)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURACNE BUSINEESS MANAGEMENT)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURANCE AND RISK MANAGEMENT)
73	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL MANAGEMENT)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
76	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING MANAGEMENT)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (NATIONAL MANAGEMENT PROGRAMME)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMA AND HEALTHCARE MANAGEMENT)

80	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (PM AND HRD)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (PUBLIC POLICY AND MANAGEMENT)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
84	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MARKETING)
85	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
86	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICE MANAGEMENT)
87	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICES)
88	POST GRADUATE DIPLOMA IN MANAGEMENT (SUSTAINABLE DEVELOPMENT PRACTICES)
89	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM AND MARKETING)
90	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM)
91	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND CARGO)
92	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND LEISURE)

93	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND TRAVEL)
94	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
95	POST GRADUATE DIPLOMA IN MANAGEMENT (TRANSPORTATION AND LOGISTICS)
96	POST GRADUATE DIPLOMA IN MANAGEMENT ADVERTISING COMMUNICATION
97	POST GRADUATE DIPLOMA IN MANAGEMENT RESEARCH AND BUSINESS ANALYTICS
98	POST GRADUATE DIPLOMA IN MANAGEMENT(FIN-MKT)
99	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT
100	POST GRADUATE DIPLOMA IN TOURISM MANAGEMENT
101	PROJECT MANAGEMENT
102	RETAIL AND FAST MOVING CONSUMER GOODS
103	RETAIL MANAGEMENT
104	SERVICES AND IT ENABLED SERVICES
105	TELECOM AND INFORMATION TECHNOLOGY

2.22 **Program:** MCA **Level:** Post Graduate

Sr.	Name of the course
1	COMPUTER APPLICATIONS
2	MASTER OF COMPUTER APPLICATIONS

Sr.	Name of the course
3	MASTERS IN COMPUTER APPLICATIONS

2.23 **Program:** Pharmacy **Level:** Diploma

Sr.	Name of the course
1	CLINICAL PHARMACY
2	DIPLOMA MEDICAL LAB TECHNOLOGY
3	PHARMACEUTICAL SCIENCE

Sr.	Name of the course
4	PHARMACEUTICS
5	PHARMACY

2.24 **Program:** Pharmacy **Level:** Post Graduate

Sr.	Name of the course
1	BIOPHARMACEUTICS
2	BULK DRUG TECHNOLOGY
3	CLINICAL PHARMACY
4	DRUG DISCOVERY & DRUG DEVELOPMENT
5	DRUG REGULATORY AFFAIRS
6	HERBAL DRUG TECHNOLOGY
7	HOSPITAL AND CLINICAL PHARMACY
8	INDUSTRIAL PHARMACY
9	MEDICAL CHEMISTRY
10	MEDICAL PHARMACEUTICAL CHEMISTRY
11	PHARMA TECHNOLOGY
12	PHARMACEUTICAL ADMINISTRATION
13	PHARMACEUTICAL ANALYSIS
14	PHARMACEUTICAL ANALYSIS AND QUALITY ASSURANCE
15	PHARMACEUTICAL ANALYSIS AND QUALITY CONTROL
16	PHARMACEUTICAL ASSURANCE
17	PHARMACEUTICAL BIOTECHNOLOGY
18	PHARMACEUTICAL CHEMISTRY
19	PHARMACEUTICAL MANAGEMENT
20	PHARMACEUTICAL MANAGEMENT AND REGULATORY AFFAIRS
21	PHARMACEUTICAL MARKETING
22	PHARMACEUTICAL MARKETING MANAGEMENT

Sr.	Name of the course
23	PHARMACEUTICAL QUALITY ASSURANCE
24	PHARMACEUTICAL SCIENCE
25	PHARMACEUTICAL TECHNOLOGY
26	PHARMACEUTICS
27	PHARMACEUTICS (DRUG REGULATORY AFFAIRS)
28	PHARMACEUTICS CHEMISTRY
29	PHARMACOGNOSY
30	PHARMACOGNOSY AND PHYTOCHEMISTRY
31	PHARMACOGNOSY HERBAL DRUGS
32	PHARMACOLOGY
33	PHARMACOLOGY AND TOXICOLOGY
34	PHARMACY
35	PHARMACY (CLINICAL RESEARCH)
36	PHARMACY (QUALITY ASSURANCE TECHNIQUES)
37	PHARMACY (QUALITY ASSURANCE)
38	PHARMACY MANAGEMENT
39	PHARMACY PRACTICE
40	PHARMACY PRACTICE AND CLINICAL PHARMACY
41	QUALITY ASSURANCE
42	QUALITY ASSURANCE AND PHARM REGULATORY AFFAIRS
43	QUALITY ASSURANCE TECHNIQUES

2.25 **Program:** Pharmacy **Level:** Under Graduate

Sr.	Name of the course
1	PHARMA TECHNOLOGY
2	PHARMACEUTICAL CHEMISTRY
3	PHARMACEUTICAL SCIENCE

Sr.	Name of the course
4	PHARMACEUTICAL TECHNOLOGY
5	PHARMACEUTICS
6	PHARMACY

Appendix 3

Norms for Intake & Number of Courses / Divisions in the Technical Institutions

3.1 Diploma / Post Diploma Level

	Intake per Division	Maximum number of UG courses & / or divisions allowed in the new Institution (Single shift working)	
		Division/s	Intake
Engineering & Technology	60	5	300
Pharmacy	60	3	180
Architecture & Town Planning	60	3	180
Applied Arts & Crafts	60	3	180
HMCT	60	3	180

3.1		a	New Technical Institution in Engineering & Technology shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted is given in following table.

Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
5	3 or more	Applied Electronics & Instrumentation Chemical Engineering/Technology Civil Engineering/Technology, Construction Engineering Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering
4	3 or more	
3	2 or more	
2	1 or more	
1	1	

3.2 Under Graduate Level

3.2 a	Intake per Division	Maximum number of UG courses & / or divisions allowed in the new Institution (Single shift working)	
		Division/s	Intake
Engineering & Technology	60	5	300
Pharmacy	60	3	180
Architecture & Town Planning	60	3	180
Applied Arts & Crafts	60	3	180
HMCT	60	3	180

3.2		b	New Technical Institution in Engineering & Technology shall necessarily opt for courses from group 'C' of courses. Minimum number of courses to be selected from group 'C' with respect to total number of courses opted is given in following table.

Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
5	3 or more	Applied Electronics & Instrumentation Chemical Engineering / Technology Civil Engineering / Technology, Construction Engineering Computer Science, Computer Science and Engineering, Computer Science & Information Technology, Computer Technology Electrical Engineering or Electrical & Electronics Engineering Electronics and Communication Engineering Information Technology Instrumentation and Control Engineering Mechanical Engineering Production Engineering
4	3 or more	
3	2 or more	
2	1 or more	
1	1	

3.3 Post Graduate Degree and Post Graduate Diploma Level

	Intake per division without foreign collaboration	PG divisions without foreign collaboration	Total without foreign collaboration	Intake per Division with Foreign collaboration / Twinning
MCA	60	3	180	60
Management	60	3	180	60
Engineering & Technology	30*	6	180	30
Pharmacy	30*	6	180	30
Architecture & Town Planning	30*	6	180	30
Applied Arts & Crafts	30*	6	180	30
HMCT	30*	6	180	30

- Out of the two divisions allotted in Post Graduate and Post Diploma level, one shall be of "Cyber Security" or Cyber Security related courses in Computer / IT branches of Engineering / Technology.

- Minimum of 18 seats in steps of 6 up to Maximum 24
- Additional 6 seats above 24 seats if the course is accredited.
- New Course with Intake less than 18 shall not be approved. However, existing Courses where approved intake is less than 18 may continue with existing Intake.

3.4 Private Limited or Public Limited Company/Industry Establishing Diploma or Under Graduate or Post Graduate Institute

	Intake per Division	Maximum number of UG courses & / or divisions allowed in the new Institution (Single shift working)	
		Division/s	Intake
Engineering & Technology	60	10	600
Pharmacy	60	6	360
Architecture & Town Planning	60	6	360
Applied Arts & Crafts	60	6	360
HMCT	60	6	360

a	New Technical Institution in Engineering & Technology, Pharmacy, Architecture & Town Planning, and HMCT established by a Private Limited or Public Limited Company/Industry having turnover of at least Rs 100 Cr per year for previous 3 years shall be eligible for application and granted approval for intake as above following due procedure as per Approval Process Handbook.
b	The Institute setup by such a Private Limited or Public Limited Company/Industry shall be governed by the rules as in Chapter 1
c	Private Limited or Public Limited Company/Industry Establishing Diploma or Under Graduate or Post Graduate Institute may choose any course from the approved list of any size as intake not exceeding maximum as above and in any combination in the same program.

Appendix 4

Norms for Land requirement and Building Space for Technical Institution

4.1 Land Requirements for Technical Institutions

	Land Area requirement in Acres					
	Other than Rural places (Competent Authority to certify that the place is not located in a rural area)			Rural Places as defined by Competent Authority		
	UG Programs	Diploma	Stand alone Post Graduate Programs	UG Programs	Diploma	Stand alone Post Graduate Programs
Engineering & Technology	2.50	1.50	2.5	10.0	5.00	10.0
Pharmacy	0.75	0.75	0.75	2.00	2.00	2.00
Architecture & Town Planning	1.00	1.00	1.00	2.50	2.50	2.50
Applied Arts & Crafts	0.75	0.75	0.75	2.00	2.00	2.00
HMCT	1.00	1.00	1.00	2.50	2.50	2.50
MCA	--	--	0.50	--	--	1.50
Management	--	--	0.50	--	--	1.00

	4.1.1	a	Land area shall cover hostel facilities, if any
		b	Land shall be in one continuous piece.
		c	Considering hilly nature of land in North Eastern States, land may be made available in 3 pieces which are not away from each other by more than 1 Km

4.2 Built-up Area Requirements

4.2	a	The Institution area is divided in, Instructional area (INA, carpet area in sq. m.), Administrative area (ADA, carpet area in sq. m.), Amenities area (AMA, carpet area in sq. m.).
	b	Circulation area (CIA) is equal to 0.25×(INA+ADA+AMA).
	c	Total built up area in sq. m. is equal to (INA+ADA+AMA) + (CIA).

4.2.1 Instructional Area (Carpet Area) in sqm

Engineering / Technology (Degree Institute)

	Number of Divisions UG (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory** (including additional WS/Labs for category "X" courses)	**Research Laboratory**	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	66	200	200	150	132	400	132
Number of rooms required for new Institution	A	4	C=A	D=C/4	02/Course	-	1	-	1	1	1	1
Total Number of rooms (UG)	A	4	C=Ax4	D=C/4	10/Course#	-	1	2/Course (Maximum 4)	1	1	1	1/Course
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation						

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 sq m / per 60 student (UG+PG) intake beyond 420.
4	UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum
5	#Progressive requirement, 2nd year onwards shall be calculated as 3+3+2 labs/course
6	#Additional 5 Labs/Course when number of divisions are more than 2/course.
7	Round off fraction in calculation to the next integer.

Engineering / Technology (Polytechnic - Diploma and Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory** (including additional WS/Labs for category "X" courses)	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	200	200	100	132	300	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	02/Course	1	-	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	06/Course#	1	2/Course (Maximum 4)	1	1	1	1

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 sq m / per 60 student (UG+PG) intake beyond 420.
4	#Progressive requirement, 2nd year onwards shall be calculated as 2+2 labs / course
5	Round off fraction in calculation to the next integer.

Pharmacy (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Ye	**Class Rooms**	**Tutorial Rooms**	**Laboratory** (includes Machine room & Instrumentation room)	**Research Laboratory**	Animal House	Computer Centre	Library & Reading Room	Seminar Hall
Carpet Area in sqm per room			66	33	75	75	75	75	150	132
Number of rooms required for new Institution	A	4	C=A	D=C/4	4	-	1	1	1	1
Total Number of rooms (UG)	A	4	C=Ax4	D=C/4	12	-	1	1	1	1
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation				

1	Laboratories include Machine room & Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
4	Round off fraction in calculation to the next integer

Pharmacy (Diploma / Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory** (includes Machine room & Instrumentation room)	Animal House	Computer Centre	Library & Reading Room	Seminar Hall
Carpet Area in sqm per room			66	33	75	75	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	4	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	9	1	1	1	1

1	Laboratories include Machine room & Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for 2^{nd} and 3^{rd} year may be added progressively (3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.

Architecture & Town Planning (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory including Computer Laboratory**	**Research Laboratory**	Model making & Carpentry Workshop	Studio / Material Museum	Computer Centre	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A	5	C=Ax5	D=C/4	5	-	1	5	1	1	1
Total Number of rooms (PG)	F	2	–	H=Fx2	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

Architecture & Town Planning (Diploma / Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory including Computer Laboratory**	Model making & Carpentry Workshop	Studio / Material Museum	Computer Centre	**Library & Reading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	5	1	5	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

Applied Arts & Crafts (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory including Photography and Computer Laboratory**	**Research Laboratory**	Work shop	Studio / Display Room	Computer Centre	**Library & eading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A	5	C=Ax5	D=C/4	3	-	1	1	1	1	1
Total Number of rooms (PG)	F	G	–	H=FxG	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

Applied Arts & Crafts (Diploma / Post Diploma Institute)

	Number of Divisions (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory including Photography and Computer Laboratory**	Work shop	Studio / Display Room	Computer Centre	**Library & eading Room**	Seminar Halls
Carpet Area in sqm per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	3	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, $3^{rd,}$ 4^{th} and 5^{th} year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

Hotel Management & Catering Technology (Degree Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D) PG Class rooms (H)**	**Laboratory / Guest Room**	Kitchen	Restaurant	Computer Centre	**Library & Reading Room**	Seminar Hall
Carpet Area in sqm per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A	4	C=A	D=C/4	3	1	1	1	1	1
Total Number of rooms (UG)	A	4	C=Ax4	D=C/4	10	2	2	1	1	1
Total Number of rooms (PG)	F	G	–	H=FxG	1/Specialisation	1/Specialisation				

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+2+2) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

Hotel Management & Catering Technology (Diploma / Post Diploma Institute)

	Number of Divisions UG (Class of 60) PG (Class of 18)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	**Laboratory / Guest Room**	Kitchen	Restaurant	Computer Centre	**Library & Reading Room**	Seminar Hall
Carpet Area in sqm per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	3	1	1	1	1	-
Total Number of rooms	A	Y	C=AxY	D=C/4	6	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd and 3rd year may be added progressively (3+3) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

Management

	Number of Divisions UG (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	Computer Centre	Library & Reading Room	Seminar Halls (E)
Carpet Area in sqm per room			66	33	150	100	132
Number of rooms required for new Institution	A	Y	C=A	D=C/4	1	1	1
Total Number of rooms	A	Y	C=AxY	D=C/4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2nd (and 3rd) year may be added progressively to achieve total number as stated
2	Round off fraction in calculation to the next integer

MCA

	Number of Divisions UG (Class of 60)	Duration of course in Yrs	**Class Rooms(C)**	**Tutorial Rooms(D)**	Computer Laboratories	Computer Centre	Library & Reading Room	Seminar Halls (E)
Carpet Area in sqm per room			66	33	66	150	100	132
Number of rooms required for new Institution	A	3	C=A	D=C/4	2	1	1	1
Total Number of rooms	A	3	C=Ax3	D=C/4	4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd year may be added progressively (1+1) to achieve total number as stated
2	Round off fraction in calculation to the next integer

4.2.2 Administrative Area (Carpet Area) in sq m

	Principal/Director Office	Board Room	Office all inclusive	Department Offices	Cabins for Head of Departments	Faculty Rooms	Central Stores	Maintenance	Security	Housekeeping	Pantry for staff	Examinations Control Office	Placement office
Carpet Area in sqm per room	30	20	150* 300$	20	10	5	30	10	10	10	10	30	30
Number of rooms required for New Technical Institution	1	1	1	-	-	First Year Student intake/15	1	1	1	1	1	1	-
Total Number of rooms	1	1	1	1/Dept	1/Dept	One per teaching faculty (as per norms) in the Institution	1	1	1	1	1	1	1

1	$Technical Campus having more than one Program
2	* Technical Institution having one Program

4.2.3 Amenities Area (Carpet Area) in sqm

	Toilets (Ladies & Gents)	Boys Common Room	Girls Common Room	Cafeteria	Stationery Store & Reprography	First Aid cum Sick room	Principal 's quarter	Guest House	Sports Club / Gymnasium	Auditorium / Amphi Theater	Boys Hostel	Girls Hostel
Carpet Area in sqm per room for Technical Campus having more than one Program	350*	100	100	150	10	10	150	30	200	400	Adequate	Adequate
Carpet Area in sqm per room for Technical Campus having one Program	150$	75	75	150	10	10	150	30	100	250		
Number of rooms required for New Technical Institution	Adequate	1	1	1	1	1	-	-	-	-	-	-
Total Number of rooms	Adequate	1	1	1	1	1	Desired	Desired	Desired	Desired	Desired	Desired

1	* Estimated total area for Technical Campus having more than one Program
2	$ Estimated total area for Technical Campus having one Program

4.2.4 Circulation Area in sqm

4.2.4		a	Circulation area of 25% of sum of Instructional, Administrative and Amenities area is desired covering common walk ways, staircases, entrance lobby

Appendix 5

Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution

5.1 Computers, Software, Internet and Printers

		Number of PCs to students ratio (Min 20 PCs)	Legal System Software@	Legal Application Software*	LAN & Internet	Mail Server & Client	Internet Mbps / intake of 240 students with Bandwidth Contention of 1:1 (Min 1 Mbps)	Printers including Color Printer (% of total no of PC's)
Engineering / Technology	Dip	1:6	03	20	All	Desired	02	10%
	UG	1:4						
	PG	1:2						
Pharmacy	Dip	1:6	01	10	All	Desired	01	5%
	UG	1:6						
	PG	1:6						
Architecture & Town Planning	Dip	1:6	01	10	All	Desired	01	5%
	UG	1:5						
	PG	1:5						
Applied Arts & Crafts	Dip	1:5	01	10	All	Desired	01	5%
	UG	1:5						
	PG	1:5						
HMCT	Dip	1:6	01	10	All	Desired	01	5%
	UG	1:6						
Management	PG	1:2	01	10	All	Desired	02	10%
MCA	PG	1:2	03	20	All	Desired	02	10%

5.1		a	Utilization of Open Source Software may be encouraged
		b	Secured Wi Fi facility is highly recommended
		c	Purchase of most recent hardware is desired.
		d	Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to students ratio.
		e	@Adequate number of software licenses is required
		f	#Central Xeroxing facility for students is preferred

5.2 Laboratory Equipments and Experiments

5.2		a	The laboratories shall have equipments as appropriate for experiments as stated / suitable for the requirements of the affiliating University / Board's curriculum. It is desired that number of experiment set up be so arranged that maximum four students shall work on one set.

5.3 Books, Journals and Library facilities

Program	Total number of Divisions	Titles	Volumes	National Journals	International Journals	E Journals	Reading Room seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		Number					% of total students	% of total students
Engineering / Technology(UG)	B	100 50 per course	500xB 250 per course - division	6xB	Desirable	As per Appendix 10	15 % (Max 150)	1 % (Max 10)
Pharmacy(UG)	B	100 50	500xB 500xB	6xB				
Architecture & Town Planning (UG)	B	100 50	400xB 400xB	6xB				
Applied Arts & Crafts(UG)	B	100 50	500xB 500xB	6xB				
HMCT	B	100 50	500xB 500xB	6xB				
MBA / PGDM / MCA (PG)	B	100 50	500xB 500xB	12xB			25 % (Max 100)	
Engineering / Technology/ Pharmacy / Architecture & Town Planning / Applied Arts & Crafts (PG)	B	50 As Required	200 100	5xB				
Diploma in Engineering / Tech / Pharmacy / Architecture & Town Planning Applied Arts & Crafts, HMCT	B	Half the number as required for UG course in the same Program	Half the number as required for UG course in the same Program	Half the number as required for UG course in the same Program	-	-	15 % (Max 150)	1 % (Max 10)

B=Number of divisions at 1st year (shift 1+2) + Number of 2nd year direct divisions (shift 1+2)

1	Book titles and volumes required at the time of starting new Institution.
2	Requirements of Book titles and volumes in Institutions started before 1950 shall be calculated considering starting year as 1950.
3	Yearly increment.
4	Component for additional division / course.
5	Hard Copy International Journals is desirable to procure. However subscription to E-Journals and National Journals as per Appendix 10 is essential.
6	Journals and Books may also include subjects of Science & Humanities.
7	Digital Library facility with multimedia facility is essential.
8	Reprographic facility in the library is essential.
9	Document scanning facility in the library is essential.
10	Document printing facility in the library is essential.
11	Library books/non books classification as per standard classification methods is essential.
12	Availability of NPTEL facility at the library is essential.
13	Computerized indexing with bar coded / RF tagged book handling is desired.

Appendix 6

Norms for Essential and Desired requirements for Technical Institution (Marked as essential need to be made available at the time of the Expert committee visit)

1.	Stand Alone Language Laboratory The Language Laboratory is used for language tutorials. These are attended by students who voluntarily opt for Remedial English classes. Lessons and exercises are recorded on a weekly basis so that the students are exposed to a variety of listening and speaking drills. This especially benefits students who are deficient in English and also aims at confidence-building for interviews and competitive examinations. The Language Laboratory sessions also include word games, quizzes, extemporary speaking, debates, skits etc. This Lab shall have 25 Computers for every 1000 students.	Essential
2.	Potable Water supply and outlets for drinking water at strategic locations	Essential
3.	Electric Supply	Essential
4.	Backup Electric Supply	Desirable
5.	Sewage Disposal	Essential
6.	Telephone and FAX	Essential
7.	Vehicle Parking	Essential
8.	Institution web site with Mandatory Disclosure	Essential
9.	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately. Refer guidelines and space standards for Barrier Free Built Environment for disabled and elderly persons by CPWD, Ministry of Urban Affairs & Employment, India.	Essential
10.	Safety provisions including fire and other calamities	Essential
11.	General Insurance provided for assets against fire, burglary and other calamities	Essential
12.	Road suitable for use by Motor vehicle- Motorised Road	Essential
13.	General Notice Board and Departmental Notice Boards	Essential
14.	First aid, Medical and Counseling Facilities	Essential
15.	Public announcement system at strategic locations for general announcements/paging and announcements in emergency.	Desirable
16.	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	Desirable
17.	Transport	Desirable
18.	Post, Banking Facility / ATM	Desirable
19.	CCTV Security System	Desirable
20.	LCD (or similar) projectors in classrooms	Desirable
21.	Group Insurance to be provided for the employees	Desirable
22.	Insurance for students	Desirable
23.	Staff Quarters	Desirable
24.	Establishment of Grievance Redressal Committee and Appointment of OMBUDSMAN in the Institute	Essential
25.	Display of Courses and approved Intake in the Institute at the entrance of the Institute.	Desirable

Appendix 7

Norms for Faculty requirements and Cadre Ratio for Technical Institution

7.1 Faculty Requirements and Cadre Ratio (Diploma / Post Diploma)

	Faculty : Student ratio	Principal / Director	Head of the Department	Lecturer	Total
		A	B	C	D
Engineering / Tech / Pharmacy / Architecture & Town Planning Applied Arts & Crafts, HMCT	1:20	1	1per Department	S / 20	A + B + C

7.1 a	S = Sum of number of students as per Approved Student Strength at all years

7.2 Faculty Requirements and Cadre Ratio (UG)

	Faculty : Student ratio	Principal / Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering / Technology	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Pharmacy	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Architecture & Town Planning	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
Applied Arts & Crafts	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
HMCT	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$

7.2 a	S = Sum of number of students as per Approved Student Strength at all years, R = (1+2+6)

7.3 Faculty Requirements and Cadre Ratio (PG)

	Faculty: Student ratio	Principal / Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
*Engineering / Technology	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
*Pharmacy	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
*Architecture & Town Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*Applied Arts & Crafts	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
*HMCT	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MBA / PGDM	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
#MCA	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$

7.3 a	S = Sum of number of students as per Approved Student Strength at all years *R = (1+2), #R = (1+2+6)

8.0 Appendix 8: Faculty Cadre and Qualifications

8.1	Faculty Cadre and Qualifications shall be as per the All India Council for Technical Education (Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff In Technical Institutions (Degree) Regulations, 2010 , All India Council for Technical Education (Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff In Technical Institutions (Diploma) Regulations, 2010 and subsequent amendments in these Regulations issued by AICTE from time to time.

Appendix 9

Norms for PGDM Program

	9.1	a	All Post Graduate Diploma in Management (PGDM) shall be of duration not less than 24 Months / 2 Years
		b	All Post Graduate Certificate in Management (PGCM) of duration more than 12 Months / 1 year, and less than 24 Months / 2 years shall be termed Post Graduate Certificate in Management (PGCM)
		c	Executive PGDM shall be of duration of 15 Months / 1 ½ years
		d	Admission to all PGDM Courses and PGCM courses shall be done through common entrance test such as CAT / MAT / Examinations conducted by the respective State Governments for all Institutions other than Minority Institutions.
		e	The Admissions to PGDM, PGDM (Executive) and PGCM shall not start before 1st April of the Academic Year.
		f	Model Curriculum / Syllabus for PGDM, PGDM (Executive) and PGCM shall be issued by the Council
		g	Admissions to PGDM Programs shall be conducted by the respective State Governments through their competent authority designated for such purpose.
		h	The fees to be charged for the PGDM, PGDM (Executive) and PGCM Programs shall be approved by the State Level Fee Committee of respective State Governments.
		i	Rules for matters relating to examinations / arbitration on matters of examinations shall be decided by the All India Board of Management, AICTE
		j	The academic session shall normally be from June 1st to May 31st of the succeeding Year.

Notwithstanding the above, the Institutes shall observe the following as per the interim order dated 17th March, 2011 read with order dated 26th July 2011 and 10th July,2012 passed by the Hon'ble Supreme Court of India in Writ Petition (c) No 89 of 2011 and the interim order dated 1st March,2012 passed by the Hon'ble Supreme Court of India in Writ Petition (c) No 92 of 2011, wherever applicable.

Admission criteria:
Institutes offering Post Graduate Diploma in Management shall admits students who have valid score of CAT, MAT,XAT, ATMA, JMET and common entrance CMAT of AICTE.

The Institute shall inform the state government and clearly display on the Institute web site the eligibility criteria, selection procedure and the merit list of the students who have applied for the program. The selection of students shall be strictly on the basis of merit.

Fees
The Institute shall charge fees as notified by the Fees fixation Committee in the respective State and shall be notified to AICTE and published on the Institute web site.

Composition of Board of Governors (BOG)
The Board of Governors of the Institute shall have two invitees, one nominated by the AICTE and the other nominated by the State Government.

Appendix 10

10.0 Subscription of E-Journals

A. Mandatory subscription of e-journal packages for all engineering institutions conducting UG/PG courses:

S. No		Publisher	Subject Areas
1.	a	IEEE	Computer Engineering + Computer Science + Electrical and Electronics Engineering + Telecommunications and related disciplines
2.	a	Springer	Electrical and Electronics and Computer Science Engineering
			OR
	a	Wiley-Blackwell	Computer Science + Data System+ Telecommunication and related Discipline
3.	a	ASME	Mechanical Engineering
			OR
	a	Springer	Mechanical Engineering
			OR
	a	Wiley-Blackwell	Mechanical, Electrical and Electronics Engineering
4.	a	ASCE	Civil Engineering
			OR
	a	Wiley-Blackwell	Civil Engineering
5.	a	McGraw Hill	General Engineering and Reference
6.	a	J-GATE	J-GATE Engineering and Technology (JET)
7.	a	ELSEVIER	Engineering + Computer Science (Electrical + Electronics + Mechanical + Civil and Structural + Aerospece + Biomedical + Industrial and Manufacturing + Ocean Engineering + Computational Mechanics and Safety Risk, Reliability and Quality + Computer Network and Communications, Artificial Intelligence, Computer Science, Computational Theory and Mathematics, Computer Graphics and Computer – Aided Design, Information Systems, Control and System Engineering and Software
8.	a	ASTM DIGITAL LIBRARY (DL) ONLINE VERSION	Online dictionary of Engineering Science and Technology Electrical & Electronics Engineering Mechanical Engineering, Civil, Metallurgical, Petroleum, Instrumentation

Note:

1. Institutions having only 1st and 2nd year UG students and institutions being established need to subscribe to IEEE, J-GATE and ASTM digital library packages only (at S.No.1, 6 and 8 above)
2. All institutions other than Note point no. 1 above shall subscribe to all the packages from S. No. 1 to 8 given above.
3. Institutions not offering Civil Engineering courses need not subscribe to Civil Engineering package (at S. No. 4).

4. Institutions not offering Mechanical Engineering courses need not subscribe to Mechanical Engineering package (at S No. 3).
5. Institutions who have already subscribed to IEL online, need not subscribe to IEEE-ASPP package, until the subscription of the same is valid.
6. Package at S No. 1 is also mandatory for institutes running MCA.

B. Mandatory subscription of e-journals for all institutions conducting programme in management:

S. No		Publisher	Subject Areas
1	a	J-Gate	Management sciences
2	a	Gale Cengage Learning	Business and company resource centre + Gale business insight global
	b	RMIT	Informit business collection
			OR
	b	Emerald	Emerald Management first database
3	a	EBSCO	Management
4	a	ProQuest	Management

Note:

1. S. No 1 is compulsory
2. From S No. 2/3/4 institutes can opt for any one along with S No.1

C. Mandatory subscription of e-journals for all pharmacy institutions conducting undergraduate / post graduate programme:

S. No	Publisher	Subject Areas
1	BENTHAM	Pharmacy
2	ELSEVIER	Pharmacy

D. Mandatory subscription of e-journals for all architecture institutions conducting undergraduate /post graduate programme:

S. No	Publisher	Subject Areas
1	EBSCO	Architecture
2	Gale Cengage Learning	Architecture

E. Mandatory subscription of e-journals for all hotel management institutions conducting undergraduate / post graduate programme:

S. No	Publisher	Subject Areas
1.	EBSCO	Hotel Management
2.	Gale Cengage Learning	Hotel Management

Note:

1. Institutions running UG courses should subscribe to package at S No.1 only
2. Institutions running PG courses should subscribe to both the packages

F. Mandatory subscription of e-journals for all institutions conducting the following specialized postgraduate courses

S. No	Publisher	Subject Areas
1	ELSEVIER	Bio Technology
2	Nature publishing group	
3	ELSEVIER	Environmental Engineering
4	Gale Cengage Learning	
5	ELSEVIER	Chemical Engineering.
		Nano Technology
		Geo Technology

Note:

1. An institutions running programme/course in Engineering and Management should subscribe for Engineering as well as Management package. Similarly if the institution is running Management, Architecture, Pharmacy and Engineering then the institution should subscribe to all the packages of relevant discipline/s.

G. Optional package for institutions imparting post graduate engineering courses

ISO JTC 1collection: standards on Information Technology

S. No	Publisher	Subject Areas
1	ISO	ISO JTC 1 Information Technology, Electronics and Telecommunications

Appendix 11

Format for Detailed Project Report (DPR) for establishment of New Technical Institution

	11.1		**PREAMBLE**
			This Chapter is expected to cover the genesis of the proposal with respect to the background of the technical education and industry scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the promoters for preparation of the DPR
		a	Introduction
		b	Background of the Consultants
		c	Technical Education & Industry Scenario
	11.2		**THE PROMOTING BODY** This Chapter is expected to cover the status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz. Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision.
		a	Introduction to its Genesis including its Registration Status
		b	Details of its Promoters including their Background
		c	Activities of the Promoting Body including a listing of major educational
		d	Promotion activities undertaken by it in the past
		e	Mission of the Promoting Body
		f	Vision of the Promoting Body
	11.3		**OBJECTIVES AND SCOPE OF THE PROPOSED INSTITUTION** This Chapter is expected to cover the goal of the proposed Institution, Scope and Justification of its establishment in the light of the prevailing technical education and industry scenario in the State, Availability of students for admission, particularly the number of students passing the qualifying examination viz.+2 Science in First Class and the number of seats already available in the particular course (B. E. / B. Pharm / B. Arch. / BHMCT / MBA / MCA etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available
		a	Objectives of the Institution
		b	General and Technical Education Scenario of the State
		c	Status at Entry Level
		d	Status of Technical Level manpower
		e	Industrial Scenario of the State
		f	Scope of the College vis-à-vis the Industrial Scenario and Educational Facilities already available in the State.

	11.4		**ACADEMIC PROGRAMS** This Chapter is expected to cover the basic Academic Philosophy of the Institution and to list the identified Programs, targets, and various facilities
		a	Basic Academic Philosophy of the Institution
		b	Types of Programs
		c	Identified Programs
		d	Phase-wise Introduction of Programs & Intake
		e	Target Date for Start of Academic Programs
		f	Central Computing facility
		g	Central library
		h	Central Workshop
		i	Central Instrumentation Facility
		j	Affiliating Body
		k	Scholarships
	11.5		In case of PGDM Programs, comprehensive details in respect of admission procedure, Program structure, curriculum outline and contents, evaluation system etc. should necessarily be submitted. PGDM Programs shall be regulated as per Appendix 9
	11.6		**SALIENT FEATURES OF ACADEMIC DIVISIONS** This Chapter is expected to give phase-wise details of the Academic Programs / Divisions that the Proposed Institution desires to setup in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division
		a	Classification of Academic Divisions i.e. Departments, Centres, Schools, Central Academic Facilities
		b	Details of each Academic Department / Centre, like: • Academic Objectives • Areas of Focus • Academic Program • Faculty Requirement & Phase-wise Recruitment • Requirement of Laboratories, Space and Equipment (cost) • Requirement of other Space like Class Rooms, Faculty Rooms, Departmental Office
	11.7		**QUALITY AND HUMAN RESOURCE DEVELOPMENT** This Chapter is expected to cover the Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty & Staff, Strategies to attract and retain bright faculty and methodologies towards quality management and fostering of academic excellence
		a	Academic Values

		b	Recruitment, Strategies for Attracting and Retention of Faculty Personnel for Excellence, Promotional Avenues, Career Ladder
		c	Policies for Teaching and Non-teaching Staff Development
		d	Permanent and Contract Services for Teaching, Non-teaching and other support Personnel
		e	Total Quality Management
		f	Overall Teaching and Non-teaching Staff Requirements
	11.8		**LINKAGES IN TECHNICAL EDUCATION** This Chapter is expected to elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the Institutions to Society at large
		a	Introduction
		b	Linkages with Industry
		c	Linkages with the Community
		d	Linkages with other Technical Institutions in the region
		e	Linkages with Institutions of excellence such as the IITs and IISc., Bangalore Linkages Abroad
		f	Linkages with R&D Laboratories
	11.9		**GOVERNANCE, ACADEMIC and ADMINISTRATIVE MANAGEMENT** This Chapter is expected to cover the basic Philosophy of Governance and Administrative Management including the structure of its Board of Governors (BOG), the organizational chart for operational management along with responsibilities vested at various levels of Administrative hierarchy. It is expected that a well thought out method of Institutional Governance and Administration will be the key to its growth and success
		a	Philosophy of Governance
		b	Board of Governors
		c	Organizational Structure & Chart for day-to-day Operations & Management
		d	Role and Responsibilities of Key Senior Positions
		e	Methods / Style of Administration / Management
	11.10		**CONCEPTUAL MASTER PLAN FOR MAIN CAMPUS DEVELOPMENT** This Chapter is expected to cover the details of the Master Plan for Campus Development starting from the selection of site to the proposed land use pattern and the Phase-wise construction of various facilities / utilities to the level of landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master plan keeping in view various aspects of convenience, safety and utility of the facilities
		a	The Site
		b	Proposed Land Use Pattern

		c	Design Concept
		d	Buildings and Facilities in the Campus
		e	External Services
		f	Construction Systems and Materials
		g	Landscape Proposal
	11.11		**REQUIREMENT OF STAFF, SPACE and EQUIPMENT AND THEIR COST** This Chapter is expected to make a consolidated estimate of Phase-wise requirements of the staff, building, equipment and their cost, along with strategies for the mobilization of funds required
		a	Introduction
		b	Faculty Requirements
		c	Non-teaching Staff Requirements
		d	Building Requirements: Area and Costs
		e	Estimated Cost of Equipment
		f	Phase-wise Financial Requirements
		g	Strategies for Financial Mobilization
	11.12		**ACTION PLAN FOR IMPLEMENTATION** This Chapter is expected to cover the Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation Strategy including financial out lay
		a	Activity Chart
		b	Constraints
		c	Financial Outlay
		d	Strategy for Implementation
	11.13		**EXECUTIVE SUMMARY OF THE DETAILED PROJECT REPORT** This Chapter is expected to present a Summary of the DPR as per the following Format for ready reference
		a	Details about the Promoting Body
		b	Name and Address of the Promoting Body
		c	Date of Registration / Establishment of the Promoting Body
		d	Nature of the Promoting Body:
		e	Activities of the Promoting Body since inception
		f	Constitution of the Promoting Body

11.14 Faculty Data			
Name	**Academic Qualification**	**Nature of Association with the Promoting Body**	**Experience in Academic Institutions (in Years)**

	Technical	Non Technical	Promotional	Management	Organisational

	11.15		**Proposed Institution**
		a	Details about the Proposed Institution
		b	Development Plan for the Proposed Institution
		c	Vision of the Promoting Body
		d	Mission of the Promoting Body
	11.16	a	Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment & for next 10 years at intervals of five years.
		b	Give a bar chart indicating the recruitment of faculty (separately for Lecturer, Assistant Professor, Professor) for the proposed project at the time of establishment & for next 10 years at intervals of five years
		c	Give a bar chart indicating creation of built up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment & for next 10 years at intervals of five years.
		d	Give a bar chart indicating investment on equipment and machinery for the proposed project at the time of establishment & for next 10 years at intervals of five years.
	11.17		Total Project cost (at the time of establishment and next five years)

Year	Courses / Intake Proposed (I)	Built up area / Investment to be made (Sqmt / Rs.) (II)	Investment on Furniture & Accessories (Rs. In Lakhs) (III)	Investment on Equipment / Machinery (Rs. In Lakhs) (IV)	Projected expenditure on Salary of Staff per annum (Rs. In Lakhs) (V)	Investment on Library (Rs. In Lakhs) (VI)	Total Project Cost (I to VI) and Preoperative Exp.) (Rs. in Lakhs)

	11.18		Details for mobilization / source of funds (capital & recurring) (At the time of establishment and next five years) (Rs. in Lacs)

Year	From Applicant	Donations	Grants from Government	Fees	Loan	Others

	11.19		Recruitment of faculty (At the time of establishment and next five years)

	Recruitment			
Year	Professor	Asst. Professor	Lecturer	Total

	11.20		Recruitment of non-teaching staff (at the time of establishment and next five years)

Year	Recruitment		Total
	Technical	Administrative	

	11.21		Proposed structure of governing body

Sr.	Trust / Society Representative	Academic Background		Industry Rep.	Others
		Technical	Non Technical		

	11.22		Proposed structure of governing body

	11.23		Industry Linkages (at the time of establishment, and next five years)

DECLARATION

I / We, on behalf of "....." hereby confirm that this Detailed Project Report has been prepared for its proposed Technical Institution under the name and style of " …….". It is hereby confirmed that all the information furnished above is true to the best of my / our knowledge and belief and if any information is found to be false, the proposal may be rejected.

(Authorized Signatory of the applicant)
Name
Designation

Place:
Date:

Seal

Appendix 12

Prevention and prohibition of Ragging

8.1	In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009 available on AICTE web-portal. *http://www.aicte-india.org/anti.htm* > *download.* All AICTE approved technical Institutions has to comply the provision made in the above regulation. Any violation of above AICTE regulation for prevention & prohibition of ragging, shall call for punitive action against erring Institutions as per provisions made in the above said Regulation.

Appendix 13: Details regarding structure of various Committees of the Council

13.1 The General Council: Notified under AICTE ACT 1987.

Composition	Quorum
S.O.1165(E).- In exercise of powers conferred by sub-section (1) and (4) of Section 3 of the All India Council for Technical Education Act, 1987 (52 of 1987), the Central Government hereby appoints the following members to the All India Council for Technical Education for a period of three years from the date of publication in the official Gazette, namely Chairman, AICTE is the Chairman of the Council Vice-chairman, AICTE is the Vice Chairman of the Council Secretary, Department of Higher Education, Ministry of HRD, Government of India, Shastri Bhawan, New Delhi-110001, Ex officio Member Joint Secretary, Dealing with Technical Education, Department of Higher Education, MHRD, Shastri Bhawan, New Delhi-110001, Ex officio Member The Chairman, Northern Regional Committee of the AICTE, Kanpur, Ex officio Member The Chairman, Southern Regional Committee of the AICTE, Chennai, Ex officio Member The Chairman, Western Regional Committee of the AICTE, Mumbai.-Ex officio Member The Chairman, Eastern Regional Committee of the AICTE, Kolkata, Ex officio Member The Chairman, All India board of Vocational Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India board of Technical Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India Board of Under Graduate Studies in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Post Graduate Education and Research in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Management Studies of the AICTE, New Delhi. Ex-officio Member JS & FA (HRD) to represent the Ministry of Finance, Member The Secretary, Department of Science and Technology, Ministry of Science and Technology, Government of India, Technology Bhawan, New Delhi, Member The Secretary, Department of Agriculture and Cooperation, Ministry of Agriculture,	1/3 members

Member Secretary, Department of Chemicals and Petro-Chemicals, Ministry of Chemicals and Fertilizers. Member Secretary, Ministry of Civil Aviation, Member Secretary, Ministry of Coal, Member Elected Representative of the House of People, Member Elected Representative of the Council of States, Member Secretary, Technical Education, Dadra & Nagar Haveli Administration, Member Secretary, Department of Education, Daman & Diu Administration, Member Secretary, Higher Education Department, Government of NCT of Delhi, Member Secretary, Department of Education, Government of Goa, Member Commissioner and Secretary, Department of Education, Government of Gujarat, Member Secretary, Education, Government of Haryana, Member Secretary, Technical Education, Government of Himachal Pradesh, Member Secretary, Department of Technical Education, Government of Jammu & Kashmir, Member President, National Association of Software & Service Companies (NASSCOM), Chanakyapuri, New Delhi-110021, Member President, Federation of Indian Chambers of Commerce and Industry (FICCI), Tansen Marg, New Delhi-110001, Member President, Associated Chambers of Commerce and Industry (ASSOCHAM), New Delhi, Member President, Confederation of Indian Industry (CII), 23, Institutional Area, Lodhi Road, New Delhi-110003, Member A representative of the Central Advisory Board of Education, Member President, Association of Indian Universities, Kotla Marg, New Delhi, Member Secretary, Indian Society for Technical Education , New Mehrauli Road, New Delhi-110016, Member Director, Indian Institute of Technology, North Guwahati-781031, Member, (Representative of Council of IIT)	

President, Pharmacy Council of India, Combined Councils Building, Temple Lane, Kotla Road, Post Box No.7020, New Delhi-110002, Member Vice-President, Council of Architecture, India Habitat Centre, Core 6 –A, 1st Floor, Lodhi Road, New Delhi-110003, Member Director General, National Productivity Council, Utpadakta Bhawan, Lodhi Road, New Delhi-110003, Member President, All India Management Association, 14, Institutional Area, Lodhi Road, New Delhi-110003, Member Chairman, Indian Banks Association, 6th Floor, World Trade Centre Complex, Cuffe Parade, Mumbai-400005, Member President, Institution of Electronics & Telecommunication Engineers, 2, Institutional Area, Lodhi Road, New Delhi-110003, Member Director, National council for Hotel Management and Catering Technology, Library Avenue, Pusa Complex, New Delhi-110012, Member Dr. Ram Chandra Singh Deo, Former Minster, Government of Chhattisgarh, Member Shri Vishvajit Patang Rao Kadam, Secretary, Bharati Vidyapeeth, Lal Bahadur Shastri Marg, Pune-411030, Member Chairman, University Grants Commission, Bahadurshah Zafar marg, New Delhi-110002, Ex-officio Member Director, Institute of Applied Manpower Research, Plot No. 25, Sector A - 7, Institutional Area, Narela, New Delhi-110040, Ex-officio Member Director General, Indian Council of Agricultural Research, Krishi bhawan, New Delhi-110001, Ex-officio Member The Director General, Council of Scientific and Industrial Reasearch, Anusandhan Bhawan, Rafi Marg, New Delhi, Ex-officio Member Member-Secretary, AICTE, New Delhi-110001, Member Secretary	

13.2 The Executive Committee: Notified under AICTE ACT 1987.

Composition	Quorum
The Chairman, AICTE The Vice Chairman, AICTE Secretary to the GOI in Ministry of the Central Government dealing with Education (Ex Officio) Two Chairmen of the Regional Committees Three Chairmen of the Board of Studies A member of the Council representing the Ministry of Finance of the Central Government. (Ex Officio) (Four out of eight members of the Council representing the States and Union Territories on rotation) Four Members with expertise and distinction in areas relevant to Technical Education to be nominated by the Chairman of the Council The Chairman, UGC (Ex Officio) The Director, IAMR (Ex Officio) The Director, ICAR (Ex Officio) Member Secretary, AICTE	1/3 members

13.3 Standing Appeal Committee:

Composition	Quorum
A retired High Court Judge or an Educationist / academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance as Chairman	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Government Universities or Institutions of National Importance.	One Member
An Officer not below the rank of deputy director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE	One Member

13.4 Regional Committee:

Composition	Quorum
Chairman to be nominated by the Chairman, AICTE Four Members to be nominated from amongst the Directors / Principals of recognized Technical Institutions, i.e. IIT, NIT, TTTI, Engineering Colleges, Polytechnics in the region Four eminent persons in the field of industry, labor, commerce and Professional representatives from Pharmacy Council of India, Council of Architecture, Confederation of Indian Industries and Professional Societies to be nominated by the Chairman, AICTE One member representing the Board of Apprenticeship Training to the nominated by the Board Three members from amongst Chairman, State Board of Technical Education, Chairman, State Industrial Liaison Board, Secretary in charge of the Department of Technical Education of each State and UT comprised in the region or Director, Technical Education (*Ex officio*) by rotation in alphabetical order of the State, UT in the region. One Vice Chancellor or his nominee not below the level of Dean / Principal) of the University / Deemed University dealing with Technical Education by rotation in alphabetical order of the State, UT in the region. One officer of Bureau of Technical Education, not below the rank of Deputy Secretary, Department of Education, GOI (*Ex officio*) One Advisor of the Bureau, Regional Committees, AICTE(*Ex officio*) Regional Officer of the Regional Office(*Ex officio*) – Member Secretary	1/3 members

13.5 Scrutiny Committee for Scrutiny of applications under Chapter I

Composition	Quorum
Professor of IIT / IIM / Government / Government Aided Institutions. Two Associate Professors of IIT / IIM / Government / Government Aided Institutions An advocate registered with Bar Council An architect registered with Council of Architecture	One Professor / Associate Professor as Chairman An advocate registered with Bar Council An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture.

13.6 Scrutiny Committee for Scrutiny of applications under Chapter II

Composition	**Quorum**
Professor of IIT / IIM / Government / Government Aided Institutions. One Professor / Associate Professors of Civil Engineering and one Professor / Associate Professor of any Engineering	One Professor / Associate Professor as Chairman One Professor / Associate Professor of Civil Engineering

13.7 Expert Visit Committee (EVC)

Composition	Quorum
An academician not below the level of Professor in a field of technical education as Chairman Two Expert members, not below the level of Associate Professor / Assistant Professor to be selected from the panel of Experts approved by the Executive Committee, AICTE. An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters. An expert member not below the level of Associate Professor / Reader to be nominated by the concerned State Government / UT	Professor as Chairman One Expert member An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or Professor/Associate Professor of Civil Engineering or Professor/Associate Professor of Town Planning to be constituted by Regional Officer by selection of member using automated selection process provided on web portal or an expert who is well versed with land and revenue matters to be nominated by the Chairman, Regional Committee.

13.8 Standing Complaints Committee

Composition	Quorum
A retired High Court Judge or an Educationist / academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance or Director/Principal of Government, Government Aided Institutions as Chairman	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Institutions of National Importance.	One Member
An Officer not below the rank of deputy director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE	One Member

14.0 Appendix 14

14.0 Regional Offices of the Council

14.1 Region	Regional Offices	STD	Telephone & FAX	Jurisdiction
Eastern	College of Leather Technology, Campus, Block LB, Sector III, Salt Lake City, Kolkata - 700 091	033	23357459 23352445 23353089 23357312 23359546(F) 23356690(F)	Andaman & Nicobar, Sikkim, Orissa, Jharkhand, West Bengal
Northern	Government Polytechnic Campus, Adjoining Directorate of Technical Education, Vikas Nagar, Kanpur 208 024	0512	2585012 2585014 2585018 2582180(F)	Bihar, Uttar Pradesh, Uttarakhand
North-West	NWRO, Plot No.1, 5th Floor, DTE Punjab Building, Sector 36 A, Chandigarh-160 036	0172	2613326 2661201 2660179(F)	Chandigarh, Haryana, Jammu & Kashmir, Delhi, Punjab, Rajasthan, Himachal Pradesh
Central	Tagore Hostel 2, Shamla Hills Bhopal-462 002	0755	2660061 2660065 2660062(F)	Madhya Pradesh, Gujarat & Chattisgarh
Western	Industrial Assurance Building 2nd Floor, Nariman Road Mumbai - 400 020	022	22821093 22855412 22851551(F)	Goa, Maharashtra, Daman & Diu, Dadra and Nagar Haveli
South-West	Health Centre Building Bangalore University Campus Bangalore - 560 009	080	22205919 22205979 22208407 22253232(F)	Karnataka
Southern	Shastri Bhawan 26, Haddows Road, Nungambakkam, Chennai - 600 006	044	28275650 28279998 28232754 28255863(F)	Tamil Nadu, Puducherry
South Central	First Floor, J N Technological University (JNTU) Campus, Masab Tank, Hyderabad-500076	040	23340113 23341036 23345071 23340113(F)	Andhra Pradesh
Guwahati Camp Office	AICTE Camp Office, Department of Electronics Science, Guwahati University, Gopinath Bordoloi Nagar, Guwahati, 781014, Assam	0361	2570104	Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh
Thiruvananthapuram Camp Office	Business Administration Building, CET Campus, College of Engineering, PO Thiruvananthapuram 695016	0471	2592323	Kerala, Lakhshadweep

Appendix 15

15 Abbreviations

AICTE	All India Council for Technical Education
ATM	Automated Teller Machine
B.E.	Bachelor of Engineering
B.HMCT	Bachelor in Hotel Management and Catering Technology
B. Pharm.	Bachelor of Pharmacy
B.Sc.	Bachelor of Science
B. Tech.	Bachelor of Technology
BOG	Board of Governors
CCTV	Close Circuit Tele Vision
CD	Compact Disk
COA	Council of Architecture
DELNET	Library Network provided by DELNET.NIC.IN
DPR	Detailed Project Report
EC	Executive Committee of AICTE
EDUSAT	Education Satellite was launched by Indian Space Research Organization (ISRO)
ERP	Enterprise Resource Planning
FAX	Facsimile transmission
FDR	Fixed Deposit Receipt
FT	Full Time
GATE	Graduate Aptitude Test in Engineering
GOI	Government of India
HMCT	Hotel Management & Catering Technology
IIM	Indian Institute of Management
IISc	Indian Institute of Science
IIT	Indian Institute of Technology
INDEST	Indian National Digital Library in Engineering Sciences & Technology
LCD	Liquid Crystal Display
M.Sc.	Masters in Science
M.Tech.	Masters in Technology
MBA	Masters in Business Administration
Mbps	Mega bits per second
MCA	Masters in Computer Application
ME	Masters in Engineering

MHRD	Ministry of Human Resource & Development, Government of India
MODROBS	Modernization & Removal of Obsolescence Scheme by the Council
NBA	National Board of Accreditation
NCR	National Capital Region, India
NIT	National Institute of Technology
NOC	No Objection Certificate
NRI	Non Resident Indian
PC	Personal Computer
PF	Provident Fund
PG	Post Graduate course
PGCM	Post Graduate Certificate in Management
PGDBM	Post Graduate Diploma in Business Management
PhD	Doctorate of Philosophy
PIO	Persons of Indian origin
PPP	Public Private Partnership
PT	Part Time
R&D	Research & Development
RF	Radio Frequency
RPGF	Refundable Performance Guaranty Fund
RPS	Research Promotion Schemes by the Council
sqm	Unit of area in square meter
TDS	Tax Deduction at Source
TELNET	Terminal emulation program for TCP/IP networks such as the Internet.
UG	Under Graduate course
UGC	University Grants Commission
UT	Union Territories
WiFi	Wireless Internet
Yr / Yrs	Year / Years

Appendix 16

Grievance Redressal

8.1	In order to ensure transparency by Technical Institutions imparting technical education, in admissions and with Paramount Objectives of preventing unfair practices and to provide a mechanism to students for redressal of their grievances, AICTE has notified regulation for establishment of mechanism for Grievance Redressal Committee and OMBUDSMAN for all the AICTE approved technical Institutions vide No. 37-3/Legal/2012 dated 25.05.2012. In case of non-compliance of above regulation shall call for punitive action against any willfully contravenes or repeatedly fail to comply with the provision of above regulation.

17.0 Appendix 17

17 Documents to be submitted for

- **Setting up new Technical Institute offering Technical Programs at Degree, Post graduate Degree and / or Diploma and Post Diploma Level**
- **Change of Site / Location**
- **Closure of Institute**
- **Conversion of Women's Institution into Co-Ed Institution**

17.1			**New Institute** Applicant shall present following supporting documents **in original** along with one copy, duly attested by a gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Scrutiny Committee. Supporting documents other than affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
			Documents to be submitted at the time of scrutiny Committee
	1		Building plan of the Institution should have been prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT
	2		An affidavit[1], in a Format as prescribed on the Web-Portal , on a Non-Judicial Stamp Paper of Rs. 100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner
	3		Resolution by the applicant orgnisation in a Format[1] as prescribed on the Web-Portal
	4		Certificate[1] issued by an advocate in a Format as prescribed on the Web-Portal
	5		Certificate[2] issued by an architect regarding approved building plans
	6		Certificate[3] issued by bank manager regarding financial status of applicant
	7		A print of the complete application as uploaded to the AICTE Web-Portal, printed there on.
	8		A receipt with official seal from the authorized signatory of the State Government as proof of submission of these documents.
	9		A receipt with official seal from the authorized signatory of the affiliating University as

			proof of submission of these documents
	10		Detailed Project Report (DPR) attached as a .pdf file.
	11		Registration document of the Society / Trust / A company established under Section 25 of Companies Act 1956 / PPP / BOT indicating its members, objectives and Memorandum of Associations and Rules, duly attested / certified by the concerned Authority
	12		Details of Board of Governors of the Institute constituted as per Appendix 19.
	13		Provided that in the case of a company established under Section 25 of Companies Act 1956, the MOA and Rules must contain a provision that the objective of the company is not profit making and any surplus earning shall be used exclusively for the purpose of development of Technical Institute.
	14		Provided further that in case of an application made with a proposal of PPP / BOT applicant shall submit a certified copy / duly attested by a gazette officer of the agreement / contract regarding PPP / BOT. The applicant shall also submit a certificate or endorsement from the concerned District Magistrate or the SDM, regarding such a proposal pertaining to PPP / BOT in the said area with the applicant Society / Trust / A company established under Section 25 of Companies Act 1956.
	15		Resolution by the applicant orgnisation, pertaining to starting the Technical Campus or adding new program and allocation of land / building / funds to proposed activities in the Format[1] prescribed on the Web-Portal
	16		Documents showing ownership in the name of the applicant in the form of Registered Sale Deed / Irrevocable Gift Deed (Registered) / Irrevocable Government Lease (for a minimum period of 30 years) by the concerned authority of Government or any other documents issued by the concerned competent authority establishing the ownership and possession of the land in the name of the applicant. In case, the land documents are in vernacular language, notarized English translation of the documents shall be produced.
	17		Land Use Certificate permitting the land to be used for educational purpose, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.
	18		Land Conversion Certificate permitting the land to be used for educational purpose to establish a college, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution

	19		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	20		Wherever applicable, FSI / FAR certificate shall have been obtained from the Competent Authority as designated by concerned Municipal Corporation or the local authority that approves Building Plans, or the State Government / UT.
	21		Proof of working capital (funds) as stated in clause 2.5, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained by the applicant organization in a Nationalised Bank or Scheduled Commercial Bank recognised by Reserve Bank of India, along with a certificate issued by the Branch Manager of the Bank
	22		Audited statement of accounts of the applicant organization for last three years, as may be applicable
	23		Site Plan, Building Plan of proposed Technical Campus prepared by a an Architect registered with Council for Architecture (COA) and duly approved by the Competent Plan Sanctioning Authority of the concerned State / UT administration
	24		Floor plans, sections and elevations of all proposed/existing buildings exclusively intended for use for the proposed campus at the permanent site with a table clearly mentioning all rooms, with carpet area of each in sq. m., as specified in Instructional, Administrative and Amenities requirements certified by the Architect registered with the Council of Architecture. Safety and hygiene precautions ensured during partial occupation, if any, certified by the Architect registered with the Council of Architecture.
	25		Phase-wise plan of construction to achieve total carpet and built up area as required for conduct of all applied / existing courses from the first to final year. This shall be certified by Architect registered with the Council of Architecture.
	26		Syllabus copy of affiliating University / Board related to the courses applied for
	27		Certificate regarding Minority Status, if applicable at the time of application. Any claim thereafter shall not be entertained
	28		Certificate of the competent authority indicating whether the land for the proposed new Institution / Technical Campus falls in the rural area or otherwise.
	29		Certificate4 issued by Sub Divisional Magistrate / Collector / Tahasildar regarding Encumbrance of the land.
17.2			**Documents to be submitted at the time of Expert Committee** Applicant shall present following supporting documents **in original** along with one

			copy, duly attested by a gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Visiting Expert Committee
	1		Copy of the advertisement in at least one National Daily, for recruitment of Principal / Director and faculty members
	2		Stock Register of dead stock items including laboratory equipment, computers, system & application software, printers, office equipments and other dead stock items.
	3		Proof of provision of Internet bandwidth in Mbps and contention ratio
	4		List giving titles of books and volumes of each purchased for Library
	5		Copy of Invoice / Cash Memo for equipments and Library Books
	6		Copy of Invoice / Cash Memo for equipments and Library Books
	7		Details of subscription of E-Journals as per Appendix 10
	8		List and details of hard Copy of National Journals subscribed
	9		List and details of hard Copy of International Journals subscribed
	10		Sanction of electrical load by electric supply provider company
	11		Details of provision of backup power supply
	12		A certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	13		Details and proof of telephone connections available at the proposed Technical Campus
	14		Details and proof about medical facility and counseling arrangements
	15		Details of reprographic facility available for students
	16		Details of all other educational Institutions run by the same society or management or by any other management to which the Chairman of the applicant Society is a member.
	17		Video recording with date and time of the entire proceedings of the Expert Committee Visit, which will form part of the Expert Committee report. This will include the video of the visit with date and time of shooting, a walk through video with date and time of shooting of all infrastructural facilities created indicating the complete physical infrastructure / facilities, highlighting Front & Back side of the entire Institute building/s Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms, as mentioned in program-wise Instructional area requirements, Internal portion of the principal's room, Board room, main office, departmental offices, faculty cabins /

			seating arrangement and all other rooms as mentioned in Administrative area requirements, Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements, circulation area details highlighting entrance lobby, passages, escalators, staircases and other common areas.
17.3			**Documents to be submitted after the issuance of LOA**
	1		New Institutions granted Letter of Approval and the existing Institutions granted approval for introduction of new course/s division/s program/s second shift and change in intake capacity, shall comply with appointment of teaching staff and Principal/Director as the case may be, as per policy regarding minimum qualifications pay scale etc, norms prescribed by the Council and other technical supporting staff & administrative staff as per the schedule prescribed in the approval process hand book.
	2		Institutions other than minority Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University particularly in case of selection procedures and selection committees.
	3		The information about these appointments of staff in the prescribed Format shall be submitted to the concerned Regional Office.
	4		In no circumstances unless the appointment of all teaching and other staff is in place, the Institutes shall start the approved Technical Courses.
	5		Faculty and non teaching staff data shall be entered as per the prescribed Format.

17.4			**Additional documents to be submitted for closure of Institution**
	1		Resolution by the applicant Institution, pertaining to application for closure of Institution in the Format[2] as prescribed on the web portal.
	2		No objection certificate from Concerned State Government in the given Format.
	3		No objection certificate from affiliating University / Board with clear mention about provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.

17.5			**Additional documents required for seeking approval for change of Change of Site / Location**
	1		Resolution by Governing Board Members approving change in Site / Location, duly signed by the Chairman of the Society / Trust.
	2		No objection certificate from Concerned State Government
	3		No objection certificate from Affiliating University / Board

17.6			**Additional documents required while seeking approval for the conversion of Women's Institute into Co-Ed Institute.**
	1		A certificate stating that less than 40% admissions for three consecutive years issued by Competent Admission Authority.
	2		A certificate stating the actual enrolment of students for the last three consecutive years, issued by the Registrar of the Affiliating University
	3		Resolution of the Trust / Society / Board of Governors for the conversion from Women's Institution to Co-Ed Institution.
	4		NOC of the State Government
	5		NOC of the Affiliating University
	6		Money to be deposited as per the Regulations in lieu of return of the existing FDR if any as provided for in Clause 6.3A, 6.4, 6.5 of Chapter I
	7		Land related documents to be submitted as per the Regulations.
17.7			**Additional documents required while seeking approval for establishment of the Institute setup by such a Private Limited or Public Limited Company/Industry**
	1		Certificate of Registration of companies
	2		Memorandum association and article of association
	3		Certificate of incorporation
	4		Situation of the registered office of the company
	5		Particulars of the Directors, Managers or Secretaries
	6		PAN number
	7		TAN number
	8		Companies general rules and forms
	9		NOC from Directors or Promoters
	10		Audited statement for last 3 years clearly indicating turnover through operations

Appendix 18

18 Documents to be submitted for

- **Extension of approval to existing Technical Institution / Technical Campus**
- **Increase / reduction in intake in existing courses**
- **Adding course/s in existing program**
- **Closure of program / course**
- **Mandatory provision of supernumerary seats for TFW**
- **Introducing / continuing / discontinuing supernumerary seats for PIO**
- **Introducing / continuing / discontinuing seats for sons/daughters of NRIs**
- **Change of name of the Institute**
- **Introducing a Foreign Collaboration with an AICTE approved Indian Institution**
- **Second Shift programs**
- **Part Time Programs**

18.1			**Documents to be submitted for issuance of EOA of Existing Institutions by all** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office the List of enclosures as given below duly attested by a gazetted officer or a first class Judicial Magistrate. Supporting documents other than affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A print of the complete application and the Deficiency / Status report, as available on the AICTE Web-Portal, printed there on, shall be submitted to Affiliating University / Board and Concerned State Government / UT, along with all enclosures as below, duly attested by a gazetted officer or a first class Judicial Magistrate or Notary or an Oath Commissioner on or before the date as mentioned in the schedule.
	2		Stamped receipt from an authorized signatory of the State Government as proof of submission of these documents.
	3		Stamped receipt from an authorized signatory of the affiliating University as proof of submission of these documents.
	4		Satellite map, using suitable website, showing geographical location of land with latitude and longitude mentioned on it.
	5		Copy of pay receipt print made on the portal through corporate internet banking if any, in respect of Extension of Approval, Variation in Intake etc. for the Academic Year 2010-11.
	6		Show Cause Notice issued by AICTE, if any, during the last two years (2010 –

			2012), since the establishment of the Institute.
	7		Details of court cases filed against AICTE and order of the Court, if any.
	8		An affidavit, in a Format[1], on a Non-Judicial Stamp Paper of Rs. 100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner
	9		Copy of all the accreditation letters, if obtained in the last one year
	10		Certificate by the Head of The Institution to the effect that all Faculty and all non teaching staff data and all student data of all years and all courses, has been entered as per the prescribed Format on the Web Portal
18.2			**Documents to be submitted if already not submitted in 2012 – 2013** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office the List of enclosures as given below duly attested by a gazetted officer or a first class Judicial Magistrate. Supporting documents other than affidavits shall be made on the applicant's letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A copy of the Registration Certificate and Trust Deed / Registration Certificate of the Society
	2		Memorandum of Association and Rules.
	3		Details of Board of Governors of the Institute constituted as per Appendix 19.
	4		The registration document establishing that the land on which the concerned technical Institution is located is in legal possession of sponsoring trust / society as the case may be;
	5		Land use certificate establishing that Competent Authority has allowed the use of the land on which the concerned Institution is located is for educational purpose and for the purpose of establishment of the Institution concerned.
	6		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	7		Final building and floor plan duly approved by the competent authority.
	8		Certificate from an architect registered with Council of architecture regarding total built up area of the building and carpet area of each room.
	9		The Letter of Approval, initially given by the AICTE, at the time of establishment of the Institution approved by the AICTE;
	10		All subsequent Letter of Extension of Approval and/or letters indicating Variation

			in Intake.
	11		Appointment letter, joining report, UG, PG and other certificates, passport size photograph, biometric image of right or left thumb in the absence of right thumb of Principal / Director and all faculty members.
	12		Details of administrative and support staff appointed with biometric image of right or left thumb in the absence of right thumb and photographs as done for teaching faculty.
	13		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff.
	14		Audited statement of accounts of the Institution and applicant Society / Trust / A company established under Section 25 of Companies Act 1956, and existing Technical Institution for last three years, if applicable.
	15		Certified income-expenditure statement for the last financial year.
	16		Details regarding current approved fee structure and the approving body.
	17		Details of operational funds as on date.
	18		List giving numbers and details for major Equipment, computers, software, and printers.
	19		Last three pages of Accession Register for Library Books.
	20		Proof of subscription of E-Journals as per Appendix 10 and Hard Copy of National Journals. However Hard Copy of International Journals is desirable.
	21		Information regarding availability of potable water supply with a test report issued by Government authority / Government. recognized laboratory mentioning suitability of water for drinking purpose.
	22		Sanction of electrical load by electric supply provider company
	23		Details of provision of backup power supply
	24		A certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	25		Details and proof of telephone connections available at the Institute
	26		Details and proof about medical facility and counseling arrangements
	27		Details of reprographic facility available for students
	28		Details of transport facility available for students and staff
	29	a	Copy of the Receipt of Joint FDR, and copy of the FDR, that the Institute opened at

			the time of inception of the Institute.
		b	In case the FDR has been enchased on completion of the eight year term, the copy of the FDR release letter issued by AICTE to the Institution.
	30		A Video (Compatible with "Windows Media Player") of maximum five minutes duration with date and time of shooting indicating the complete physical infrastructure / facilities and highlighting following:
	31	a	Front & Back side of the entire building
		b	Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms as mentioned in program-wise Instructional area requirements in Appendix 4.
		c	Internal portion of the principal's room, Board room, main office, departmental offices, faculty cabins/seating arrangement and all other rooms as mentioned in Administrative area requirements in Appendix 4.
		d	Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements in Appendix 4.
		e	Circulation area details highlighting entrance lobby, passages, escalators, staircases and other common area.
18.3			**Additional documents to be submitted for approval of Increase in intake in Existing Programs** Additional documents shall be necessary while seeking approval for increase in intake in existing program
	1		Resolution by the applicant orgnisation, pertaining to starting additional courses / divisions in existing program and allocation of land / building / funds to proposed activities in the Format [2] prescribed on the Web-Portal.
	2		Building plans approved by competent authority mentioning additional carpet area fulfillment for additional intake applied.
	3		Certificate from an architect registered with Council of architecture regarding additional built up area of the building and carpet area of each room.
18.4			**Additional documents to be submitted for closure of Programs / Courses in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for reduction in intake or closure of course / program in the Format[2] as prescribed on the web portal.
	2		No objection certificate from Concerned State Government in the given Format.

	3		No objection certificate from affiliating University / Board with clear mention about provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.
18.5			**Additional documents to be submitted for approval of introducing supernumerary seats for PIO in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for Introducing supernumerary seats for PIO in the Format as prescribed on the web portal.
	2		Details regarding hostel rector and hostel administration.
18.6			**Additional documents required for seeking approval for seats for sons/daughters of NRIs**
	1		Resolution by the applicant Institution, pertaining to application for Introducing seats for sons / daughters of NRIs in the Format[2] as prescribed on the web portal.
18.7			**Additional documents required for seeking approval for change of Name of the Institute**
	1		Resolution by Governing Board Members approving change in name, duly signed by the Chairman of the Society / Trust.
	2		No objection certificate from Concerned State Government
	3		No objection certificate from Affiliating University / Board
18.8			**Documents to be submitted to the Expert committee members during visit for approval of Change of Site / location, closure of Institute, Foreign Collaborations, Twinning Programs and Conversion of Women's Institution to Co – Ed Institution.**
	1		A copy of the application submitted to the Council.
	2		List giving numbers and details for major Equipment, computers, software, and printers.
	3		Last three pages of Accession Register for Library Books.
	4		Proof of Subscription of E-Journals and hard Copy of National & International journals
	5		Examination Results and Statistics of previous two batches.
	6		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio.

	7		AICTE approval letters issued by AICTE for five previous years
	8		Information regarding availability of potable water supply with a test report issued by Government. Authority / Government. recognized laboratory mentioning suitability of water for drinking purpose.
	9		Sanction of electrical load by electric supply provider company
	10		Details of provision of backup power supply
	11		Details and proof about medical facility and counseling arrangements
	12		Its report on the same day of the visit.
	13		Video recording of Expert Committee visit as a part of the expert committee visit report.
	14		Attendance sheet in the Format as prescribed, duly signed / digitally authenticated by, the Expert Committee members representatives of applicant Society / Trust present during the visit and Principal / Director of the Institution who is present during the visit.
18.9			**Documents required for seeking approval of Foreign Collaborations / Twinning Programs**
	1		The Foreign University / Institution shall furnish an authorized signatory letter declaring therein that the Degree / Diploma and Post Diploma awarded to the students in India shall be recognized in the parent Country and shall be treated equivalent to the corresponding Degrees / Diploma and Post Diploma awarded by the University / Institution at home.
	2		Letter of the trustee on the fee to be charged and the intake in each course to be offered by a Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution, leading to a Degree or Diploma and Post Diploma shall be as prescribed by the Council, giving due hearing to the concerned Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution
	3		A letter of the trustee and the Foreign University / Institution declaring the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
	4		A Letter of the trustee wherein details of the semesters that are conducted in India and those that are conducted in the foreign country are given. (The students

			admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country)
	5		MOU between the Foreign University / Institution, the Indian partner Institution and the concerned affiliating University or Board of Technical Education in the respective States clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	6		Letter of affiliation of the Indian partner Institution with the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institute is located as applicable.
	7		For Courses where University approval is not mandatory, MOU between the Foreign University / Institution, the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	8		For Courses where Board of Technical Education in the respective State, approval is not mandatory, MOU between the Foreign University / Institution, the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the Board would register them for the purpose.
	9		A letter from the participating Foreign University that the Degree would be awarded by the Foreign University / Institution only in its parent Country
	10		No Objection certificate (NOC), from concerned embassy in India with mention of genuineness of foreign educational partnering Institution in the country of origin.
	11		The Certificate of accreditation obtained by the foreign University / Institution in their parent country issued by a certified accreditation authority in that country.
18.10			**Documents required for seeking approval for setting up Offshore Campus**
	1		No Objection Certificate or the specific permission granted by the Foreign Country for an Off shore campus of an Indian Institution to be setup
	2		No objection certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus in a Foreign Country

Appendix 19

19 Composition of Board of Governors on AICTE approved Institutions

19.1		a	The Governing Body shall have at least eleven members including the Chairman and the Member-Secretary. The Registered Society / Trust shall nominate six members including the Chairman and the Member-Secretary, and the remaining five members shall be nominated as indicated below
		b	Chairman to be nominated by the Registered Society / Trust. The Chairman of the Governing Body shall preferably be a technical person either entrepreneur of an industrialist or an educationist of repute who is interested in development of technical education and has demonstrated an interest in promotion of quality education.
		c	Two to five Members to be nominated by the Registered Society / Trust
		d	Nominee of the All India Council for Technical Education-Regional Officer (Ex-Officio).
		e	An Industrialist / technologist / educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council.
		f	Nominee of the Affiliating Body/University/State Board off Technical Education
		g	Nominee of the State Government – Director of Technical Education (ex-officio).
		h	An Industrialist / technologist / educationist from the Region nominated by the State Government.
		i	Principal / Director of the concerned technical Institution (as nominee of the Society / Trust) – Member Secretary.
		j	Two Faculty members to be nominated from amongst the regular staff one at the level of Professor and one at the level of Assistant Professor.
		k	The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body shall, however, not exceed 21

Appendix 20

20 Cut off Dates and Academic Calendar

20.1		a	Last date to grant approval to technical Institution shall be 30th April of the year in which the academic year is to commence. Notwithstanding anything contained in any Rules, Regulations, Norms and Standards, Policies, Instructions, Orders, Notifications, Guidelines and the Approval Process Handbook issued or notified by the AICTE, the AICTE shall not grant approval to technical Institution after 30th April of the year in which the academic session is to commence as any approval beyond 30th April shall adversely affect the total teaching duration to which a student is entitled to and shall also adversely affect the academic activities which will be prejudicial to the academic interest of student.
		b	The affiliating body such as University and Board shall not grant affiliation to a technical Institution approved by AICTE after 31st May of the year in which the academic session is to commence.
		c	The competent authority for admission shall ensure that the 1st round of counseling / admission for allotment of seats is duly completed on or before 30th June of the year in which the academic session is to commence. Provided that the 2nd round of counseling / admission for allotment of seats shall be completed on or before 10th July of the year in which the academic session is to commence. Provided further that the last round of counseling / admission for allotment of seats shall be completed on or before 20th July of the year in which the academic session is to commence.
		d	Notwithstanding anything contained in these Regulations, all Technical Institutions conducting PG Diploma courses shall not initiate admission process before 31st March of the admission Year.
20.2			The academic session and the teaching process shall commence on 1st August of the year in which the academic session is to commence and the concern University / Boars shall ensure the total number of teaching days, practical and contact hours with students in a given academic session are strictly in accordance with the following schedule:

Programme	**UG**		**PG**		**Diploma**	
	Total Number of Teaching days = 90, out of which Number of Contact days for teaching / practical = 75 and exam conduct and preparation days = 15	Contact hours / semester	Number of Teaching days / semester	Contact hours / semester	Number of Teaching days / semester	Contact hours / semester
Engineering / Pharmacy / Architecture / HMCT / Arts & Crafts	75	525	75	525	75	525

MBA / PGDM			75	525		
MCA			75	525		

For 1st year of the programme :

Semester / Event	Odd Semester	Even Semester
Commencement of classes	1st August	1st January
End of classes	30th November	30th April

2nd year and on words of the programme :

Semester / Event	Odd Semester	Even Semester
Commencement of classes	1st July	1st December
End of classes	31st October	31st March

The total number of teaching days, practical and contact hours shall not include the number of days utilized for the admission / counseling process, process of examination and examination itself and declaration of results.

AFFIDAVIT[1]

Format of affidavit to be submitted by the applicant on a non-judicial stamp paper of

Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner

I/We, <name>, Chairman, <name of the Trust/Society>, son of ……..., aged…… years and, resident of ……,

<name>, Secretary, <name of the Trust/Society>, son of ……..., aged…… years and, resident of ……,

<name>, Principal / Director, <name of the Trust/Society>, son of ..……... , aged ..……...… years and, resident of …….……,

in connection with our application dated …… made to AICTE for, *(retain items in the list below as applicable)*

1. Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level
2. Change of Site / Location
3. Closure of Institute
4. Conversion of Women's Institution into Co-Ed Institution
5. Extension of approval to existing Technical Institution / Technical Campus
6. Increase / reduction in intake in existing courses
7. Adding course/s in existing program
8. Closure of program / course
9. Mandatory provision of supernumerary seats for TFW
10. Introducing / continuing / discontinuing supernumerary seats for PIO
11. Introducing / continuing / discontinuing seats for sons/daughters of NRIs
12. Change of name of the Institute
13. Second Shift Program
14. Part Time Program
15. Adding Dual Degree courses
16. Adding Integrated course
17. Collaboration & Twining Programme between Indian and Foreign Universities / Institutions in the field of Technical Education, Research and Training

Hereby solemnly affirm and declare as under:

1. That I am <designation>, <applicant Institution>.
2. That the declaration, information and documents pertain to one location (3 locations in case of Hilly Area in North Eastern States) with building and infrastructure therein where the approval, Extension of Approval is sought.
3. That the information given by <name/s> in the application made to AICTE is true and complete. Nothing is false and nothing material has been concealed.

4. That if any of the information is found to be false, incomplete, misleading and / or that the <name/s> fail/s to disclose all the information and / or suppress any information and / or misrepresent the information, I/we shall be liable to be prosecuted by the Council.
5. That the Council shall also be free to take any action including withdrawal of approval and / or any other action as deemed necessary against the <name/s> and others as the case may be and / or the individuals associated with the Society / trust / A company established under Section 25 of Companies Act 1956, and/or the Institution.
6. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

<Reproduce only appropriate section/s related to application in the table below>

Sr.	Document No.	Date of Registration	Plot No.	Address (Village) Dist	Area in acres
				Total area in acres	

Room No	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sq m)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

(Name, Designation and Address of the Executants)
(seal)

DEPONENT

VERIFICATION

I, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT

AFFIDAVIT[2]

Format of affidavit to be submitted by the applicant on a

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I/We,<name>, Chairman,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>, son of ……..., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution <name and address of proposed Institution>,

1. That in accordance with the norms, procedures and conditions prescribed by the AICTE, an amount of Rs. ……shall be required to be deposited by the <name of the Trust/Society> in AICTE's account , for a period of 10 years.
2. That the interest accrued on the deposit shall be retained by AICTE.
3. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
4. That all remaining requirements as mentioned under the regulations and the approval process hand book 2010, applicable <name and address of proposed Institution> will be complied within one month from the date of issuance of the approval letter.
5. That the land measuring ……. acres, on which <name of the proposed Institution> is located was not mortgaged for any purpose to any Institution on the date of filing the application and that status is continuing till date and will continue till the date of issuance of the letter of approval.
6. In the event of non-compliance by the <name of the Trust/Society> and / or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
7. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT

AFFIDAVIT[3]

Format of affidavit to be submitted by Collaborating Foreign University / Institution with a partnering AICTE approved Indian Institution on a

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I / We,<name>, , son of ……., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution <name and address of proposed Institution>,

1. That I am <designation>, <applicant foreign University / Institution>.
2. That the degree / diploma and post diploma awarded to the students in India shall be recognized in the parent country and shall be treated equivalent to the corresponding degrees / diploma and post diploma awarded by the University / Institution in <country of origin of University/foreign Institution>.
3. That the Institute for which application for approval is being made shall offer program and courses approved by the Council.
4. That the Institute for which application for approval is being made shall admit students as per intake approved by the Council.
5. That the Institute for which application for approval is being made shall charge fees as approved by the Council.
6. That the Foreign University / Institution shall declare the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
7. That the students admitted to the Program shall spend at least one semester of the course work of the Program in the Foreign University / Institution and in its parent Country.
8. That MOU is executed as required which shall provide for those students who fail to get VISA to be accommodated in the local affiliating University / Institution to continue his / her education.

Name of the authorized person
Executing the undertaking along with his / her official position) with (SEAL)

DEPONENT

VERIFICATION

I, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT

AFFIDAVIT[4]

Format of affidavit to be submitted by the applicant on a

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I/We,<name>, Chairman,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>, son of ……..., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for conduct of 2nd Shift Programs in our Institution <name and address of Institution>,

1. I will abide by all terms and conditions as laid down in the approval process hand book.
2. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
3. That all remaining requirements as mentioned under the regulations and the approval process hand book 2013-14, applicable <name and address of Institution> will be complied within one month from the date of issuance of the approval letter.
4. In the event of non-compliance by the <name of the Trust/Society> and / or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
5. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT

AFFIDAVIT[5]

Format of affidavit to be submitted by the applicant on a

non-judicial stamp paper of Rs.100/-

duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner along with deposit of requisite amount

I/We,<name>, Chairman,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>, son of ……..., aged……, resident of ……., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for conduct of Part time Programs in our Institution <name and address of Institution>,

1. I will abide by all terms and conditions as laid down in the approval process hand book.
2. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
3. That all remaining requirements as mentioned under the regulations and the approval process hand book 2013-14, applicable <name and address of Institution> will be complied within one month from the date of issuance of the approval letter.
4. In the event of non-compliance by the <name of the Trust/Society> and / or <name of the proposed Institution> with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
5. That the facts stated in this affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I, the above named deponent do hereby verify that the facts stated in the above affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT

CERTIFICATE[1]

TO BE PRODUCED ON ADVOCATE'S LETTERHEAD

The copies of <Trust/Society> registration documents, land documents, land use certificate, land conversion certificate in respect of application submitted by <name & address of the applicant> who is an applicant for establishment of new technical Institution offering technical education programs were provided to me by <name & address of the applicant> for verification regarding their authenticity and appropriateness.

A. Trust/Society Registration Documents:

Registration Certificate No.	
Date of Registration	
Registered at	
Registered under act	

1. I have verified the above-mentioned Trust/Society registration documents from the office of <Competent Authority>.
2. The above-mentioned Trust/Society registration documents are/are not registered at the office of <Competent Authority>.
3. The above-mentioned Trust/Society Registration Documents are /are not authentic.

B. Land Documents:

Sr. No.	Document No.	Survey No.	Registration No. and Date	Land Area in acres
			Total Area (in acres)	

I hereby certify that:

1. I have verified the above-mentioned land documents from the Sub Registrar Office <place>
2. The above-mentioned land documents are/are not registered at Sub Registrar Office <place>
3. The above-mentioned land documents are /are not authentic.
4. The above-mentioned land documents are / are not in the name of applicant.
5. The title of the land pertaining to the above-mentioned land documents is/ is not clear.
6. The applicant is / is not in lawful possession of the land pertaining to the above-mentioned land documents.

C. Land Use Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Use Certificate respect of Land under reference and for the proposed Institution mentioned above is ……..
2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land use certificate from the Office of <Competent Authority>.
4. The above-mentioned land use certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

D. Land Conversion Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Conversion Certificate respect of Land, under reference and for the proposed Institution mentioned above is ……..
2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land conversion certificate from the Office of <Competent Authority>.
4. The above-mentioned land conversion certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

Signature of the Advocate

Seal / Stamp of the advocate

Name of the Advocate ……

Practicing at ……..

Registration No. ……

Date ……

Place: ……..

CERTIFICATE[2]
TO BE PRODUCED ON LETTERHEAD OF
ARCHITECT REGISTERED WITH COUNCIL FOR ARCHITECTURE

The copies of approved site plan & building plans in respect of application submitted by <name & address of the applicant> who is an applicant for establishment of new technical Institution <name of the Institutions> at <address> were provided to me by <name & address of the applicant> for verification regarding their authenticity and appropriateness.

Details of Site Plan & Building Plans

Plans approved by	
Approval Number	
Date of Approval	

I hereby certify that:

1. The competent authority for approving the site plan and building plans of an educational Institute at the proposed site mentioned above is ……..
2. I have verified the above-mentioned site plan & building plans from the office of <Competent Authority>.
3. The above-mentioned site plan & building plans have/have not been approved by the competent authority.
4. The above-mentioned site plan & building plans are /are not authentic.
5. Construction of building admeasuring with the following details has been completed in all respects as per the approved building plan.

Sr.	Room No	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sqm)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

Signature of the Architect		**Seal**	
Name of the Architect	…… ……		
Registration No	…… ……		
Date :	…… ……	Place :	…… ……

CERTIFICATE[3]
TO BE PRODUCED ON THE BANK LETTERHEAD DULY SIGNED BY THE BANK MANAGER OF THE BRANCH WHERE THE APPLICANT HAS BANK ACCOUNT

The copies documents pertaining to the funds position i.e. the bank statement and/or Fixed Deposit Receipts in respect of application submitted by <Name & address of the applicant> who is an applicant for establishment of new technical Institution <Name of the Institution> at <address>) were provided to me by <name & address of the applicant>for verification regarding their authenticity and appropriateness.

A. **Bank Statement**

Name of the Account Holder	
Account Number	
Name & Address of the Bank	

It is certified that,

1. I verified the above-mentioned bank account from <name & address of bank>.
2. The above-mentioned bank account is in the name of ……...
3. The above-mentioned bank account is /is not authentic.
4. The balance in the above-mentioned bank account as on today, i.e. <dd/mm/yyyy> is Rs. ……..

B. **Fixed Deposits**

Sr. No.	FDR Number	Date of Deposit	Date of Maturity	Amount	Name & Address of Bank
			Total Amount		

It is certified that,

1. I have verified the above-mentioned FDRs from our Branch / Bank.
2. The above-mentioned FDRs are / are not in the name of the applicant under reference mentioned above.
3. The above-mentioned FDRs are / are not authentic.

Signature of the BANK MANAGER	**Seal**
Name of the BANK MANAGER	…… ……
Date	…… Place: …… …… ……

CERTIFICATE[4]

Certificate of Sub-Divisional Magistrate or Collector or Tahasildar

This is to certify that land measuring---------- (acre) bearing Plot No./Survey No. ----------(give details of Land) situated at …….. is registered in the name of ……..Society/Trust/Company vide Registration bearing Document No.-------- dated……..by way of ownership / Government Lease.

There is no dispute pertaining to the said land and the land is free from all encumbrances. The building plan for the building constructed on the aforesaid land is duly approved by ---------- authority which is competent to approve the said building plan in ------- area. The land and building is fit to be used for running a Technical Institution.

(Sub-Divisional Magistrate / Collector / Tahasildar)

FORMAT[1]

Resolution for establishment of New Technical Institution

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the trust / society> shall apply to AICTE for approval to start <name of the Institution> to offer technical education in <Program> and shall allocate,

land at <complete address with survey numbers, plot numbers> measuring …… acres, earmarked for the proposed <name of the technical Institution> at <full address>

required funds for creation of carpet and built up area in <name of the Institution> at <address>, as required for proposed Technical Institute namely, <name of the Institution>, and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[2]

Resolution for Additional Program additional intake / additional course

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that, <name of the trust / society> shall allocate required funds for creation of additional carpet and built up area in <name of the Institution> at <address>, as required for <additional Program> / <additional course> / <additional intake in … course> in <name of the Institution>, and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[3]

Resolution for Closure of Courses / Programs / Reduction in Intake

<retain paragraphs as applicable>

That the Trust / Society vide its executive meeting held on …….at ……. vide item no. ……. have resolved that,

<name of the trust / society> shall allocate required funds for creation of additional carpet and built up area in <name of the Institution> at <address>, as required for <additional program> / <additional course> / <additional intake in … course> in <name of the Institution>, and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

<name of the Institution> shall apply for,

- reduction in intake in <course1>, from <current intake> to <reduced intake>, <course2>, from <current intake> to <reduced intake>
- Closure of program <Program1> , <Program2> ..
- Closure of course/s <course1>, <course2> ..

<name of the Institution> shall apply for approval for introduction of supernumerary seats for PIO from <academic year>.

<name of the Institution> shall apply for approval for introduction of seats for sons/daughters of NRIs

<name of the Institution> shall apply for approval for change of name of the Institute

(Signature and name of Chairman/Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[4]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT
For Closure of Courses / Programs / reduction in Intake

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved for closure of course(s) / Program / Reduction in Intake

<name of the Institution> at <address>,

<course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government / UT / Board >…….. has no objection for Closure of Courses / Programs / reduction in Intake

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

The Government / UT authorized Signatory shall add a note here stating,

1. re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

2. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Secretary,

Higher & Technical Education

<state / UT>

FORMAT[5]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD
For Closure of Courses / Programs / reduction in Intake

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Closure of Courses / Programs / reduction in Intake

<name of the Institution> at <address>,

<course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for closure of course (s) / Program / Reduction in intake

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

The University authorities shall add a note here stating,

3. re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

4. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar

<Affiliating University / Board >

FORMAT[6]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT

For Conversion of Women Only Institute to Co-Ed Institute

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have passed a resolution for Conversion of Women Only Institute to Co-Ed Institute

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government / UT >…….. has no objection for Conversion of Women Only Institute to Co-Ed Institute <name of the Institution> at <address>,

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory

<State Government>

FORMAT[7]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Conversion of Women Only Institute to Co-Ed Institute

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Convert existing Women Only Institute to Co-Ed Institute.

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Conversion of Women Only Institute to Co-Ed Institute.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar

<Affiliating University / Board >

FORMAT[8]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT

For Change of Name of the Institute

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Name of the Institute.

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government>…….. has no objection for Change of Name of the Institute.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory

<State Government / UT>

FORMAT[9]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Change of Name of the Institute

The <name of the trust / society> vide its executive meeting held on …….at …….... vide item no. ……. have resolved to Change of Name of the Institute

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Change of Name of the Institute

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar

<Affiliating University / Board >

FORMAT[10]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT

For Change of Site / Location

The <name of the trust / society> vide its executive meeting held on …….at ……. vide item no. ……. have resolved to Change of Site / Location of the Institute.

<name of the Institution> at <address>, (Old)

<name of the Institution> at <address>, (New)

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at…….., This is to confirm that the <State Government>…….. has no objection for Change of Site / Location of the Institute.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory

<State Government / UT>

FORMAT[11]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Change of Site / Location of the Institute

The <name of the trust / society> vide its executive meeting held on …….at …….... vide item no. ……. have resolved to Change of Name of Site / Location of the Institute

<name of the Institution> at <address>, (Old)

<name of the Institution> at <address>, (New)

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Change of Site / Location of the Institute

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar

<Affiliating University / Board >

FORMAT[12]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT

For Closure of the Institute

The <name of the trust / society> vide its executive meeting held on …….at …….... vide item no. ……. have resolved to Change of Name of Site / Location of the Institute

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Closure of the Institute

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar

<Affiliating University / Board >

FORMAT[13]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD

For Closure of the Institute

The <name of the trust / society> vide its executive meeting held on …….at …….... vide item no. ……. have resolved to Change of Name of Site / Location of the Institute

<name of the Institution> at <address>,

Vide application ref. No…… Date: …….made by the Society / Trust Name……Address as at……., This is to confirm that the <Affiliating University / Board >…….. has no objection for Closure of the Institute.

- <name of the Institution> at <address>,
- <course1 (intake…) ,..course2 (intake…),..> at <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar

<Affiliating University / Board >